City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7919
www.coj.net

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

DATE: August 12, 2020

TO: Greg Pease, Chief,
Chair of Professional Services Evaluation Committee

FROM: Will Evans, Human Services Planner III
Social Services Division

Deborah Wesley, Asst. Chief
Jacksonville Sheriff's Office

THRU: Johnnetta Moore, Chief
Social Services Division

RE: P-58-17 Substance Abuse Education/Information, Treatment, Case-Management and Aftercare Program for Adult Inmates within the Duval County Correctional System
Contract Amendment No. **3**

Preliminary fee and contract negotiations with River Region Human Services, Inc. (RRHC) for renewal of contract **# 9442-55** for continuation of the above referenced project have now been concluded. The subcommittee consisting of the Social Services Division, JSO and RRHS would therefore like to request this item be placed on the PSEC agenda as soon as possible.

Accordingly, we request that the contract with River Region Human Services, Inc. be renewed for the 2020-2021 fiscal year beginning October 1, 2020 and ending September 30, 2021 in the total amount of **$1,724,721.83** (a difference of $50,234.61 for 2020/2021, as detailed in the attached proposed "Corrections Program Budget" consisting of the following expense categories: Direct Labor; Indirect Cost rate @12%; Equipment, Materials and Supplies; Aftercare Client Services; Special Services; Training; and Local Travel.

Paragraph 3 of the current contract would be amended to increase the total indebtedness of the contract from $1,578,364.79 to $6,603,289.85 - Paragraph 4 would be amended to reflect the renewal of the Agreement from October 1, 2020 to September 30, 2021.

The funding index code for this project is **00111.164002.531090.000000.00000394.00000.0000000**

Attachment(s): 05/06/20 letter from Jacqueline Dowdy, Chief Executive Officer, River Region Human Services, Inc., and Budget for the FY October 1, 2020 to September 30, 2021.

River Region
Human Services, Inc.

Administrative Office
3901 Carmichael Avenue
Jacksonville, FL 32207

904.899.6300
904.899.6382 fax
www.rrhs.org

May 6, 2020

Mr. Will Evans, M.A.
Human Service Planner III
1809 Art Museum Drive, #100
Jacksonville, FL 32207

Re: Request for Continuation of In-jail Corrections Program Services (P-58-17)

Dear Mr. Evans:

River Region Human Services, Inc. hereby, formally requests the continuation of the partnership inaugurated in 1991 to provide substance abuse and dependency services within the Duval County jail system. This continuation is for the fourth year of the five-year agreement for contract P-58-17 and aligns with the Mayor's ongoing priority of addressing public safety in Jacksonville through his commitment to work closely with law enforcement and communities to support efforts to improve the safety of citizens.

Jail-based substance abuse treatment programs are modeled on the principles of therapeutic communities with the overall goal of reducing offenders' risk of drug relapse and recidivism once they return to the community. River Region's Corrections Program provides cost-effective, in-jail substance abuse treatment services within the Duval County Correctional System. Services assist in improving overall public safety by reducing criminal involvement, thereby improving Jacksonville's living, working and recreational environments.

For more than 25 years, River Region has appreciated a successful contractual relationship with the City of Jacksonville in managing the in-jail substance abuse treatment program. One of the primary goals of this contract is to provide professional and high quality, therapeutic clinical services. To attract and retain experienced and skilled clinicians, competitive salaries must be offered. It is my understanding that the contract budget allows for an annual wage increase; therefore, I am requesting a 3% increase for staff salaries for the next budget period.

Should you have questions regarding the continuation of this agreement, please contact me directly at (904) 899-6300 ext. 4714 or via email at jdowdy@rrhs.org.

Respectfully,

Jacqueline Dowdy
Chief Executive Officer

COST OR PRICE SUMMARY FORMAT FOR CITY OF JACKSONVILLE, FLORIDA - EXHIBIT B

PART I - GENERAL	
1. PROJECT Substance Abuse Education/Information, Treatment, Case Management, and Aftercare Program for adult Inmates within the Duval County Correctional System	2. PROPOSAL NUMBER
3. NAME OF CONSULTANT: RIVER REGION HUMAN SERVICES, INC.	4. DATE OF PROPOSAL FY 6/30/2020-6/30/2021

PART II - COST SUMMARY				
5. DIRECT LABOR (Specify Labor Categories)	ESTIMATED HOURS	HOURLY	ESTIMATED	TOTALS
PERSONNEL (35 Positions)	71,760		$1,040,341.94	
FRINGE BENEFITS (SEE ATTACHED DETAIL)			$270,488.90	
DIRECT LABOR TOTAL				$1,310,830.85
5. INDIRECT COSTS (Specify Indirect Cost Pools)	RATE	X BASE	ESTIMATED	
Total Direct Labor	10%	$1,310,830.85	$131,083.08	
INDIRECT COSTS TOTAL				$131,083.08
7. SUBTOTAL DIRECT/INDIRECT COSTS (ITEMS 5 & 6)				$1,441,913.93
8. PROFIT (Percentage of Item 7 Only)				$0.00

PART III - REIMBURSABLES				
9.a. TRAVEL			ESTIMATED COSTS	
(1.) TRANSPORTATION (50,921 x .445 per mile)			$22,000.00	
(2.) PER DIEM				
			TRAVEL SUBTOTAL	$22,000.00
b. EQUIPMENT, MATERIALS, SUPPLIES	QTY	COST	ESTIMATED COSTS	
General Operations - Materials & Supplies			$37,148.46	
Aftercare - Materials Equipment & Supplies			$14,686.61	
Aftercare - Client Assistance			$179,356.81	
			EQUIPMENT TOTAL	$231,191.87
c. SUBCONTRACTS			ESTIMATED COSTS	
Special Services			$11,500.00	
			SUBCONTRACT SUBTOTAL	$11,500.00
d. OTHER			ESTIMATED COSTS	
Staff Training			$18,116.03	
			OTHER SUBTOTAL	$18,116.03
10. REIMBURSABLES SUBTOTAL (Items 9a, b, c, & d)				$282,807.90

PART IV - SUMMARY					
11. TOTAL (Lines 7, 8 & 10)					$1,724,721.83
12. FIVE YEAR PROJECTION				2017-2018	$1,578,364.79
				2018-2019	$1,625,715.73
				2019-2020	$1,674,487.22
				2020-2021	$1,724,721.83
				2021-2022	$1,776,463.49
		GRAND TOTAL FOR ALL 5 YEARS OF THE CONTRACT			$8,379,753.06