

1 Introduced by the Council President at the request of the Mayor:
2
3

4 **ORDINANCE 2025-**

5 AN ORDINANCE CLOSING AND ABANDONING AND/OR
6 DISCLAIMING AN OPENED AND IMPROVED PORTION OF
7 JAKE ROAD RIGHT-OF-WAY AS RECORDED IN OFFICIAL
8 RECORDS BOOK 2813, PAGE 716, OF THE CURRENT
9 PUBLIC RECORDS OF DUVAL COUNTY, FLORIDA, AND AN
10 UNOPENED AND UNIMPROVED PORTION OF AN UNNAMED
11 DRAINAGE RIGHT-OF-WAY AS RECORDED IN OFFICIAL
12 RECORDS BOOK 2813, PAGE 717, OF THE CURRENT
13 PUBLIC RECORDS OF DUVAL COUNTY, FLORIDA, LOCATED
14 IN COUNCIL DISTRICT 2, AT THE REQUEST OF
15 DONALDSON INVESTMENTS, LLC, SUBJECT UNTO
16 RESERVATION TO CITY OF A NON-EXCLUSIVE
17 ALL-UTILITIES, FACILITIES, AND ACCESS EASEMENT
18 ON, OVER, UNDER, THROUGH, AND ACROSS THE CLOSURE
19 AREAS; PROVIDING FOR APPROVAL SUBJECT TO
20 CONDITIONS; PROVIDING AN EFFECTIVE DATE.
21

22 **BE IT ORDAINED** by the Council of the City of Jacksonville:

23 **Section 1. Closure and Abandonment.** An opened and improved
24 portion of Jake Road Right-of-Way as recorded in Official Records
25 Book 2813, Page 716, of the current public records of Duval County,
26 Florida, and an unopened and unimproved portion of an unnamed drainage
27 Right-of-Way as recorded in Official Records Book 2813, Page 717, of
28 the current public records of Duval County, Florida, located in
29 Council District 2, a depiction and description of which is attached
30 hereto as **Exhibit 1** and incorporated herein by this reference, are
31 hereby closed and abandoned and/or disclaimed at the request of

SEP 16 25 PM 02:26

1 Donaldson Investments, LLC (the "Applicant"), subject unto
2 reservation to City of a non-exclusive all-utilities, facilities, and
3 access easement on, over, under, through, and across the closure
4 areas.

5 The Applicant has paid two closure application fees of \$2,091.00
6 (for a total of \$4,182.00) and this sum has been deposited into the
7 City's General Fund. These closure requests were reviewed and approved
8 by the various city, state, and utility agencies that might have an
9 interest in the rights-of-way and there were no objections to the
10 Applicant's requests.

11 **Section 2. Purpose.** Donaldson Investments, LLC owns the
12 fee parcel where the closure areas are located (R.E. No. 106150-0950)
13 and has requested these closures to install a security fence and
14 consolidate the properties into one large property for a retirement
15 homestead.

16 **Section 3. Hold Harmless Covenant.** The closure and
17 abandonment by the City of its interests in the rights-of-way is
18 subject to Applicant's execution and delivery to the City of a Hold
19 Harmless Covenant, in substantially the same form attached hereto as
20 **Exhibit 2** and incorporated herein by this reference. Accordingly, the
21 closure and abandonment of the rights-of-way shall not be recorded
22 in the public records until execution and delivery to the City by the
23 Applicant of the required Hold Harmless Covenant.

24 **Section 4. Effective Date.** This Ordinance shall become
25 effective upon signature by the Mayor or upon becoming effective
26 without the Mayor's signature.

1 Form Approved:

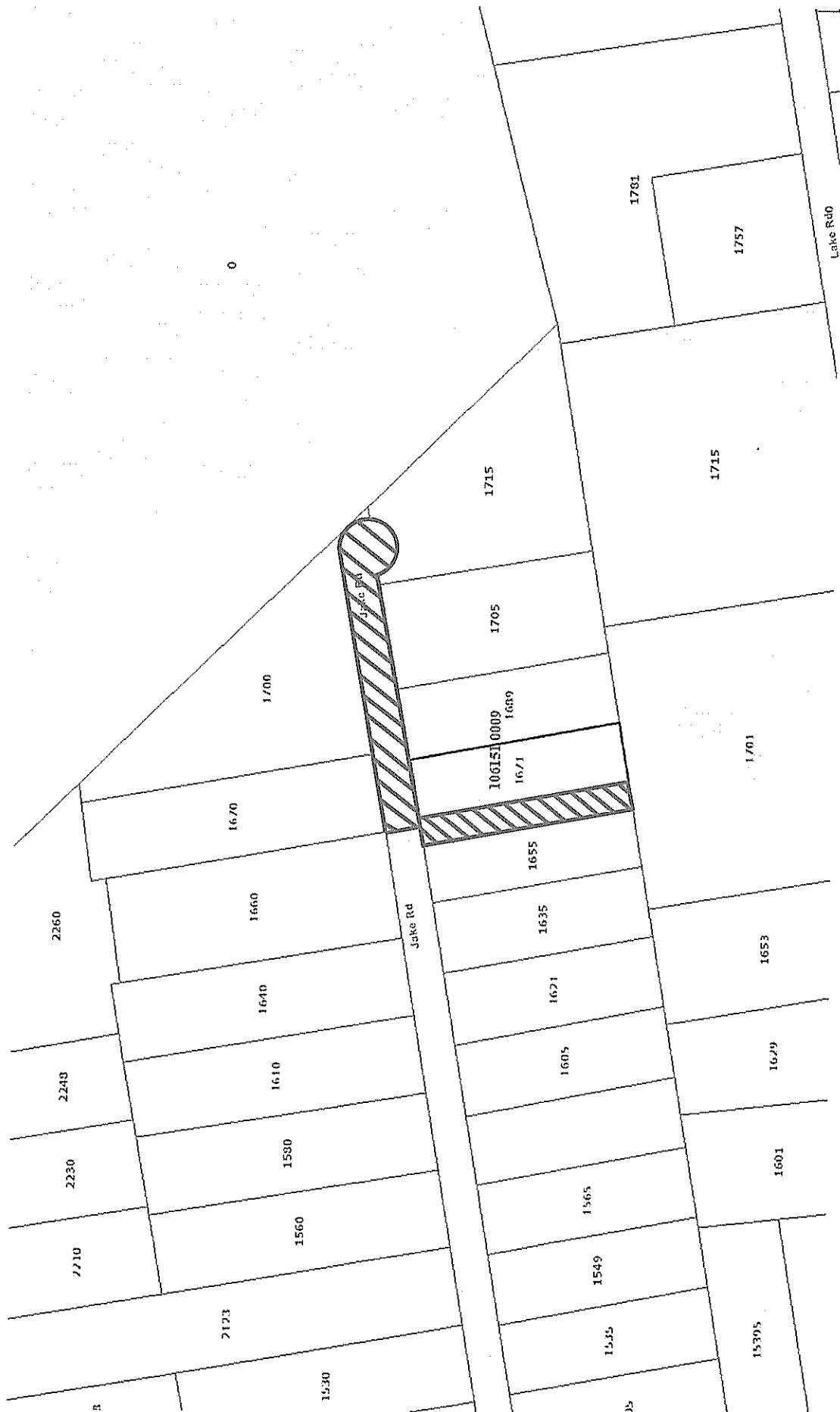
2 
3 _____

4 Office of General Counsel

5 Legislation Prepared By: Harry M. Wilson, IV

6 GC-#1709983-v1-Jake_Road_ROW_Closure.docx

Jake Road Closure
 RE 106151-0009
 Location Map



Jake Road Closure
RE 106151-0009
Aerial Map



MAP SHOWING SKETCH & LEGAL DESCRIPTION OF

PARCEL 1:

A PORTION OF GOVERNMENT LOT 1, SECTION 10, TOWNSHIP 1 NORTH, RANGE 27 EAST, DUVAL COUNTY FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE INTERSECTION OF THE NORTHEASTERLY RIGHT OF WAY LINE OF YELLOW BLUFF ROAD (60' RIGHT OF WAY) AND THE SOUTHERLY LINE OF GOVERNMENT LOT 2; THENCE NORTH 27°05'40" WEST, ALONG SAID NORTHEASTERLY RIGHT OF WAY LINE, A DISTANCE OF 385.26 FEET TO THE NORTHERLY RIGHT OF WAY LINE OF JAKE ROAD (A 60' RIGHT OF WAY); THENCE EASTERLY ALONG SAID NORTHERLY RIGHT OF WAY LINE, RUN THE FOLLOWING THREE (3) COURSES, COURSE NO. 1: NORTH 68°19'20" EAST, A DISTANCE OF 255.31 FEET; COURSE NO. 2: NORTH 80°45'00" EAST, A DISTANCE OF 1663.53 FEET TO THE POINT OF BEGINNING; COURSE NO. 3: NORTH 80°45'00" EAST, A DISTANCE OF 476.86 FEET TO A POINT OF CURVATURE OF A CURVE CONCAVE NORTHWESTERLY AND HAVING A RADIUS OF 50.00 FEET; THENCE SOUTHWESTERLY DEPARTING SAID NORTHERLY RIGHT OF WAY LINE AND ALONG THE EASTERLY AND SOUTHERLY RIGHT OF WAY LINE OF SAID JAKE ROAD AND AROUND THE ARC OF SAID CURVE, THROUGH A CENTRAL ANGLE OF 258°28'41", AN ARC DISTANCE OF 225.56 FEET, SAID ARC BEING SUBTENDED BY A CHORD BEARING AND DISTANCE OF SOUTH 29°59'05" WEST, 77.45 FEET TO A NON-TANGENT POINT OF SAID CURVE; THENCE SOUTH 80°45'00" WEST, ALONG SAID SOUTHERLY RIGHT OF WAY LINE, A DISTANCE OF 427.87 FEET; THENCE NORTH 09°15'00" WEST, DEPARTING SAID SOUTHERLY RIGHT OF WAY LINE, A DISTANCE OF 60.00 FEET TO THE POINT OF BEGINNING

CONTAINING: 0.8± ACRES, MORE OR LESS

PARCEL 2:

A PORTION OF GOVERNMENT LOT 1, SECTION 10, TOWNSHIP 1 NORTH, RANGE 27 EAST, DUVAL COUNTY FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE INTERSECTION OF THE NORTHEASTERLY RIGHT OF WAY LINE OF YELLOW BLUFF ROAD (60' RIGHT OF WAY) AND THE SOUTHERLY LINE OF GOVERNMENT LOT 2; THENCE NORTH 80°45'00" EAST, ALONG THE SOUTHERLY LINE OF GOVERNMENT LOT 2, A DISTANCE OF 1767.76 TO THE POINT OF BEGINNING; THENCE CONTINUE NORTH 80°45'00" EAST, ALONG LAST SAID LINE, A DISTANCE OF 40.00 FEET; THENCE NORTH 09°15'00" WEST, DEPARTING SAID SOUTHERLY LINE, A DISTANCE OF 361.81 FEET TO THE SOUTHERLY RIGHT OF WAY LINE OF JAKE ROAD (A 60' RIGHT OF WAY); THENCE SOUTH 80°45'00" WEST, ALONG SAID SOUTHERLY RIGHT OF WAY LINE, A DISTANCE OF 40.00 FEET; THENCE SOUTH 09°15'00" EAST, DEPARTING SAID SOUTHERLY RIGHT OF WAY LINE, A DISTANCE OF 361.81 FEET TO THE POINT OF BEGINNING.

CONTAINING: 0.31 ACRES, MORE OR LESS

APPROVED
DESCRIPTION AGREES
WITH MAP
CITY ENGINEERS OFFICE
TOPO/SURVEY BRANCH

By SCC Date 10/1/24

GENERAL NOTES:

- (1) BEARINGS SHOWN HEREON ARE BASED ON THE NORTHEASTERLY LINE OF YELLOW BLUFF ROAD AS N27°05'40"W, PER DEED
- (2) THIS PROPERTY HAS NOT BEEN ABSTRACTED FOR EASEMENTS COVENANTS RESTRICTIONS
- (3) UNDERGROUND UTILITIES SERVING THIS PROPERTY HAVE NOT BEEN LOCATED OR SHOWN
- (4) THIS SKETCH DOES NOT PURPORT TO BE A BOUNDARY SURVEY

SHEET 1 OF 2

PERRET AND ASSOCIATES, INC.

1484 MONTICELLO ROAD, JACKSONVILLE, FLORIDA 32207 ~ (904) 805-0030

LEGEND

PC POINT OF CURVATURE
PT POINT OF TANGENCY
PRC POINT OF REVERSE CURVE
PCC POINT OF COMPOUND CURVE
POC POINT ON CURVE
PRM PERMANENT REFERENCE MONUMENT
PCP PERMANENT CONTROL POINT
BRL BUILDING RESTRICTION LINE
CLF CHAIN LINK FENCE
RW RIGHT-OF-WAY
ORB OFFICIAL RECORDS BOOK
OL ON LINE
—X— BREAK LINE

R RADIUS
Δ or D DELTA (CENTRAL ANGLE)
A or L ARCLength
C or CH CHORD
CB CHORD BEARING
(R) LINE RADIAL TO CURVE
A/C AIR CONDITIONER
CONC CONCRETE
FD FOUND
IP IRON PIPE
(M) MEASURED
(D) DEED
—X— FENCE



SCALE 1"=150'

08-08-2024

DATE OF SKETCH

NATHAN P. PERRET, FLA. CERT. NO. 6900

LB ~ 6715

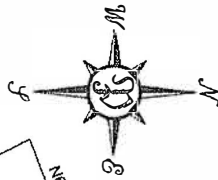
F.B. - PG. -

NOT VALID WITHOUT THE SIGNATURE & ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR & MAPPER ORDER NO.

2024-840-13

MAP SHOWING SKETCH & LEGAL DESCRIPTION OF

A PORTION OF GOVERNMENT LOT 1, SECTION 10, TOWNSHIP 1 NORTH, RANGE 27 EAST,
DUVAL COUNTY FLORIDA
(SEE SHEET 1 FOR COMPLETE LEGAL DESCRIPTION & GENERAL NOTES)

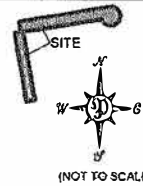


GRAPHIC SCALE



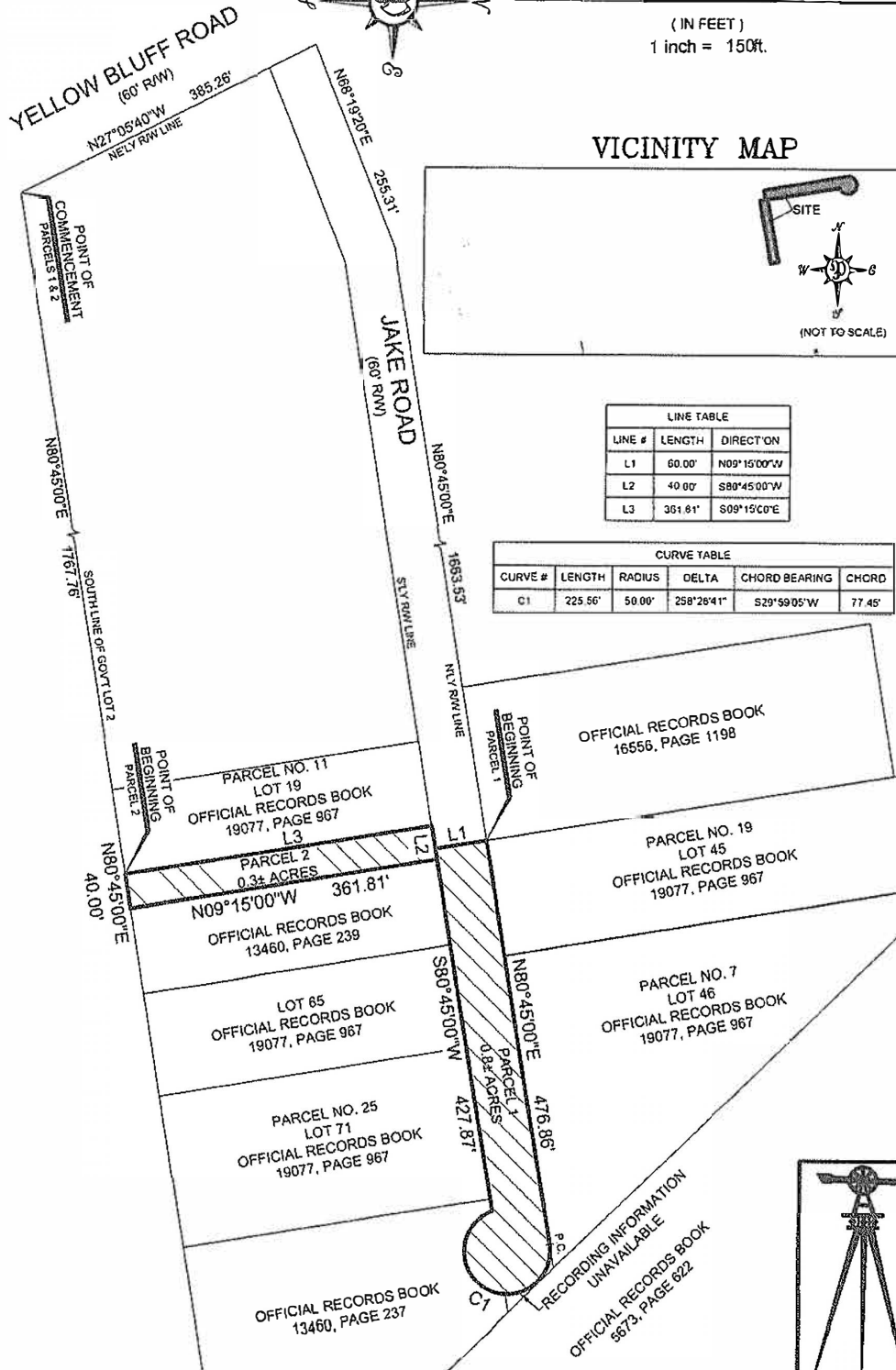
(IN FEET)
1 inch = 150ft.

VICINITY MAP



LINE TABLE		
LINE #	LENGTH	DIRECTION
L1	60.00'	N09°15'00"W
L2	40.00'	S80°45'00"W
L3	361.81'	S09°15'00"E

CURVE TABLE					
CURVE #	LENGTH	RADIUS	DELTA	CHORD BEARING	CHORD
C1	225.56'	50.00'	258°28'41"	S29°59'05"W	77.45'



SHEET 2 OF 2

PERRET AND ASSOCIATES, INC.

1484 MONTICELLO ROAD, JACKSONVILLE, FLORIDA 32207 ~ (904) 805-0030

F.B. _____ PG. _____

NOT VALID WITHOUT THE SIGNATURE & ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR & MAPPER ORDER NO. 2024-840-13

LB ~ 6715

HOLD HARMLESS COVENANT

This **Hold Harmless Covenant** is hereby granted this ____ day of _____, 2025, by **Donaldson Investments, LLC.**, whose address is **1500 Jake Rd., Jacksonville, Florida 32226** ("Grantor") in favor of the **CITY OF JACKSONVILLE**, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida, whose mailing address is 117 West Duval Street, Jacksonville, Florida 32202 ("City").

IN CONSIDERATION for the closure and/or abandonment of City right-of-way or easement areas pursuant to **CITY ORDINANCE 2025-_____**, a copy of which is attached hereto and incorporated by reference (the "Ordinance"), located near **RE# 106150-0950** in **Council District 2** and established in **Official Records Book 2813 page 716** and a drainage right of way established in **Official Records Book 2813 Page 717** as recorded in Official Public Records of Duval County, Florida.

Grantor, its successors and assigns, holds harmless, indemnifies, and will defend **CITY OF JACKSONVILLE**, its members, officials, officers, employees, and agents against any claim, action, loss, damage, injury, liability, cost and expense of whatever kind or nature (including, but not by way of limitation, attorney fees and court costs) arising out of injury (whether mental or corporeal) to persons, including death, or damage to property, arising out of or incidental to the use of the abandoned right-of-way or easement areas, more particularly described in **Exhibit "A"**, attached hereto and incorporated herein by reference (the "Property"); including, but not limited to such injuries or damages resulting from flooding or erosion. This **Hold Harmless Covenant** shall run with the real property described in **Exhibit "A"**. The adjacent property owner(s) who acquire the Property as a result of the abandonment shall be responsible for maintaining the Property.

Furthermore, the Property shall remain totally unobstructed by any permanent improvements that may impede the use by the City or JEA of their reserved easement rights, if any, under the provisions of the reserved easement and/or the Ordinance. In the event that such easement rights are reserved by City or JEA: (a) the construction of driveways and the installation of fences, hedges, and landscaping is permissible but subject to removal or damage by the City or JEA at the expense of the Grantor, its successors and assigns, for any repairs to or replacement of the improvements; and (b) Grantor, its successors and assigns, shall indemnify, defend, and hold City and JEA harmless from, any and all loss, damage, action, claim, suit, judgment, cost, or expense for injury to persons (including death) or damage to property and improvements (including destruction), in any manner resulting from or arising out of the installation, replacement, maintenance or failure to maintain, or removal of any improvements placed within the easement area by Grantor, its successors or assigns, and the City's or JEA's exercise of their rights in the reserved easement.

**Signed and Sealed
in Our Presence:**

GRANTOR:

(Sign) _____

By: _____

(Print) _____

Name:

Title:

(Sign) _____

(Print) _____

**STATE OF FLORIDA
COUNTY OF DUVAL**

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this ____ day of _____, 2025, by _____.

{NOTARY SEAL}

[Signature of Notary Public-State of Florida]

[Name of Notary Typed, Printed, or Stamped]

Personally Known _____ OR Produced Identification _____

Type of Identification Produced _____

EXHIBIT "A"

MAP SHOWING SKETCH & LEGAL DESCRIPTION OF

PARCEL 1

A PORTION OF GOVERNMENT LOT 1, SECTION 10, TOWNSHIP 1 NORTH, RANGE 27 EAST, DUVAL COUNTY FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE INTERSECTION OF THE NORTHEASTERLY RIGHT OF WAY LINE OF YELLOW BLUFF ROAD (60' RIGHT OF WAY) AND THE SOUTHERLY LINE OF GOVERNMENT LOT 2; THENCE NORTH 27°05'40" WEST, ALONG SAID NORTHEASTERLY RIGHT OF WAY LINE, A DISTANCE OF 385.26 FEET TO THE NORTHERLY RIGHT OF WAY LINE OF JAKE ROAD (A 60' RIGHT OF WAY), THENCE EASTERLY ALONG SAID NORTHERLY RIGHT OF WAY LINE, RUN THE FOLLOWING THREE (3) COURSES, COURSE NO. 1: NORTH 68°19'20" EAST, A DISTANCE OF 255.31 FEET; COURSE NO. 2: NORTH 80°45'00" EAST, A DISTANCE OF 1663.53 FEET TO THE POINT OF BEGINNING, COURSE NO. 3: NORTH 80°45'00" EAST, A DISTANCE OF 476.86 FEET TO A POINT OF CURVATURE OF A CURVE CONCAVE NORTHWESTERLY AND HAVING A RADIUS OF 50.00 FEET, THENCE SOUTHWESTERLY DEPARTING SAID NORTHERLY RIGHT OF WAY LINE AND ALONG THE EASTERLY AND SOUTHERLY RIGHT OF WAY LINE OF SAID JAKE ROAD AND AROUND THE ARC OF SAID CURVE, THROUGH A CENTRAL ANGLE OF 258°28'41", AN ARC DISTANCE OF 225.56 FEET, SAID ARC BEING SUBTENDED BY A CHORD BEARING AND DISTANCE OF SOUTH 29°59'05" WEST, 77.45 FEET TO A NON-TANGENT POINT OF SAID CURVE, THENCE SOUTH 80°45'00" WEST, ALONG SAID SOUTHERLY RIGHT OF WAY LINE, A DISTANCE OF 427.87 FEET, THENCE NORTH 09°15'00" WEST, DEPARTING SAID SOUTHERLY RIGHT OF WAY LINE, A DISTANCE OF 60.00 FEET TO THE POINT OF BEGINNING

CONTAINING 0.8± ACRES, MORE OR LESS

PARCEL 2

A PORTION OF GOVERNMENT LOT 1, SECTION 10, TOWNSHIP 1 NORTH, RANGE 27 EAST, DUVAL COUNTY FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE INTERSECTION OF THE NORTHEASTERLY RIGHT OF WAY LINE OF YELLOW BLUFF ROAD (60' RIGHT OF WAY) AND THE SOUTHERLY LINE OF GOVERNMENT LOT 2; THENCE NORTH 80°45'00" EAST, ALONG THE SOUTHERLY LINE OF GOVERNMENT LOT 2, A DISTANCE OF 1767.76 TO THE POINT OF BEGINNING; THENCE CONTINUE NORTH 80°45'00" EAST, ALONG LAST SAID LINE, A DISTANCE OF 40.00 FEET; THENCE NORTH 09°15'00" WEST, DEPARTING SAID SOUTHERLY LINE, A DISTANCE OF 361.81 FEET TO THE SOUTHERLY RIGHT OF WAY LINE OF JAKE ROAD (A 60' RIGHT OF WAY); THENCE SOUTH 80°45'00" WEST, ALONG SAID SOUTHERLY RIGHT OF WAY LINE, A DISTANCE OF 40.00 FEET, THENCE SOUTH 09°15'00" EAST, DEPARTING SAID SOUTHERLY RIGHT OF WAY LINE, A DISTANCE OF 361.81 FEET TO THE POINT OF BEGINNING

CONTAINING 0.3± ACRES, MORE OR LESS

APPROVED
DESCRIPTION AGREES
WITH MAP
CITY ENGINEERS OFFICE
TOPO/SURVEY BRANCH
By SCC Date 10/1/24

GENERAL NOTES

- (1) BEARINGS SHOWN HEREON ARE BASED ON THE NORTHEASTERLY LINE OF YELLOW BLUFF ROAD AS N27°05'40"W PER DEED
- (2) THIS PROPERTY HAS NOT BEEN ABSTRACTED FOR EASEMENTS COVENANTS RESTRICTIONS
- (3) UNDERGROUND UTILITIES SERVING THIS PROPERTY HAVE NOT BEEN LOCATED OR SHOWN
- (4) THIS SKETCH DOES NOT PURPORT TO BE A BOUNDARY SURVEY

SHEET 1 OF 2

PERRET AND ASSOCIATES, INC.

1484 MONTICELLO ROAD, JACKSONVILLE, FLORIDA 32207 ~ (904) 805-0030

LEGEND

PC POINT OF CURVATURE
PT POINT OF TANGENCY
PRC POINT OF REVERSE CURVE
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POC POINT ON CURVE
PRM PERMANENT REFERENCE MONUMENT
PCP PERMANENT CONTROL POINT
BRL BUILDING RESTRICTION LINE
CLF CHAIN LINK FENCE
RW RIGHT-OF-WAY
ORB OFFICIAL RECORDS BOOK
OL ON LINE
BL BREAK LINE

R RADIUS
Δ or D DELTA (CENTRAL ANGLE)
A or L ARC LENGTH
C or CH CHORD
CB CHORD BEARING
RI LINE RADIAL TO CURVE
A/C AIR CONDITIONER
CONC CONCRETE
FO FOUND
IP IRON PIPE
MEAS MEASURED
(D) DEED
FENCE FENCE



SCALE 1"=150'

08-08-2024

DATE OF SKETCH

NATHAN P. PERRET, FLA. CERT. NO. 6900

LB ~ 6715

F.B. - PG -

NOT VALID WITHOUT THE SIGNATURE & ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR & MAPPER ORDER NO

2024-840-13

MAP SHOWING SKETCH & LEGAL DESCRIPTION OF

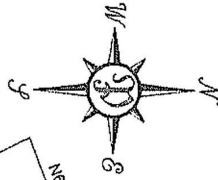
A PORTION OF GOVERNMENT LOT 1, SECTION 10, TOWNSHIP 1 NORTH, RANGE 27 EAST,
DUVAL COUNTY FLORIDA

(SEE SHEET 1 FOR COMPLETE LEGAL DESCRIPTION & GENERAL NOTES)

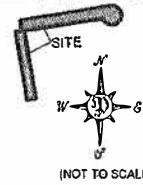
GRAPHIC SCALE



(IN FEET)
1 inch = 150ft.



VICINITY MAP



LINE TABLE		
LINE #	LENGTH	DIRECTION
L1	60.00'	N09°15'00"W
L2	40.00'	S80°45'00"W
L3	361.81'	S09°15'00"E

CURVE TABLE					
CURVE #	LENGTH	RADIUS	DELTA	CHORD BEARING	CHORD
C1	225.56'	50.00'	258°28'41"	S29°59'05"W	77.45'

YELLOW BLUFF ROAD
(60' R/W)
N27°05'40"W 385.26'
NELY R/W LINE

POINT OF
COMMENCEMENT
PARCELS 1 & 2

N80°45'00"E 1767.76'

SOUTH LINE OF GOV'T LOT 2

POINT OF
BEGINNING
PARCEL 2
N80°45'00"E 40.00'

PARCEL NO. 11
LOT 19
OFFICIAL RECORDS BOOK
19077, PAGE 967
L3

PARCEL 2
0.34 ACRES
N09°15'00"W 361.81'
OFFICIAL RECORDS BOOK
13460, PAGE 239

LOT 65
OFFICIAL RECORDS BOOK
19077, PAGE 967

PARCEL NO. 25
LOT 71
OFFICIAL RECORDS BOOK
19077, PAGE 967

OFFICIAL RECORDS BOOK
13460, PAGE 237

JAKE ROAD
(60' R/W)

N80°45'00"E 1663.53'
SILV R/W LINE
NELY R/W LINE

POINT OF
BEGINNING
PARCEL 1

OFFICIAL RECORDS BOOK
16556, PAGE 1198

PARCEL NO. 19
LOT 45
OFFICIAL RECORDS BOOK
19077, PAGE 967

PARCEL NO. 7
LOT 46
OFFICIAL RECORDS BOOK
19077, PAGE 967

L1

L2

L3

S80°45'00"W

427.87'

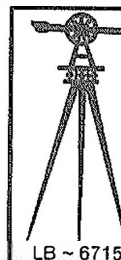
476.86'

PARCEL 1
0.84 ACRES

C1

RECORDING INFORMATION
UNAVAILABLE

OFFICIAL RECORDS BOOK
5573, PAGE 622



SHEET 2 OF 2

PERRET AND ASSOCIATES, INC.

1484 MONTICELLO ROAD, JACKSONVILLE, FLORIDA 32207 - (904) 805-0030

F.B. PG.

NOT VALID WITHOUT THE SIGNATURE & ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR & MAPPER ORDER NO. 2024-840-13

LEGISLATIVE FACT SHEET

DATE: 07/29/25 BT or RC No: _____
(Administration & City Council Bills)

SPONSOR: Public Works/Real Estate in Councilmember Mike Gay's District 2
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentations: Renee Hunter

Provide Name: Renee Hunter, Chief, Real Estate Division

Contact Number: 904-255-8234

Email Address: reneeh@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation.

(Minimum of 350 words - Maximum of 1 page.)

Please provide authorization for the Public Works Real Estate Division to request the legislation necessary for the City Council to approve the closure and abandonment of an opened and improved portion of Jake Road right of way, as recorded in Official Records Book 2813 Page 716, and an unopened and unimproved portion of an unnamed drainage right of way, as recorded in Official Records Book 2813 Page 717 of the Current Public Records of Duval County, Florida. See maps attached and RE# 106150 0950 for location purposes.

The Applicant, Donaldson Investments, LLC., seeks to install a security fence and consolidate the properties into one large property for a retirement homestead. The applicant has paid the (2) two closure application fees for a total of \$4,182.00. No City, State, or other agency has objected to this closure request.

An all-utilities, facilities, and access easement will be reserved over both closure areas in favor of the City of Jacksonville.

APPROPRIATION: Total Amount Appropriated: _____ as follows:

List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____

Name of State Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____

Name of City of Jacksonville Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____

Name of In-Kind Contribution(s):	From: _____	Amount: _____
	To: _____	Amount: _____

Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

The applicant has paid the \$4,182.00 closure application fee which has been deposited in the General Fund 00111.152001.349070.000000.00000000.000000.

ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No	
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Justification of Emergency: If yes, explanation must include detailed nature of emergency. <div style="border: 1px solid black; height: 30px; margin-top: 5px;"></div>
Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision. <div style="border: 1px solid black; height: 30px; margin-top: 5px;"></div>
Fiscal Year Carryover?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Note: If yes, note must include explanation of all-year subfund carryover language. <div style="border: 1px solid black; height: 30px; margin-top: 5px;"></div>
CIP Amendment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment. Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted? <div style="border: 1px solid black; height: 30px; margin-top: 5px;"></div>
Contract / Agreement Approval?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	OGC has approved the hold harmless covenant template. <div style="border: 1px solid black; height: 30px; margin-top: 5px;"></div>
Related RC/BT?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Attachment: If yes, attach appropriate RC/BT form(s). Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper. <div style="border: 1px solid black; height: 30px; margin-top: 5px;"></div>
Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper. <div style="border: 1px solid black; height: 30px; margin-top: 5px;"></div>
Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper. <div style="border: 1px solid black; height: 30px; margin-top: 5px;"></div>
Related Enacted Ordinances?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper. <div style="border: 1px solid black; height: 30px; margin-top: 5px;"></div>

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No	
Continuation of Grant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>
Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Attachment: If yes, attach appropriate form(s).</p>
Reporting Requirements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating reports.</p> <div style="border: 1px solid black; height: 30px; width: 100%;"></div>

BUSINESS IMPACT ESTIMATE

Pursuant to Section 166.041(4), F.S., the City is required to prepare a Business Impact Estimate for ordinances that are NOT exempt from this requirement. A list of ordinance exemptions are provided below. Please check all exemption boxes that apply to this ordinance. If an exemption is applicable, a Business Impact Estimate IS NOT required.

- ☒ The proposed ordinance is required for compliance with Federal or State law or regulation (Florida Statute 336.09);
- ☐ The proposed ordinance relates to the issuance or refinancing of debt;
- ☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- ☐ The proposed ordinance is an emergency ordinance;
- ☐ The ordinance relates to procurement; or
- ☐ The proposed ordinance is enacted to implement the following:
 - a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
 - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
 - c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
 - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

If none of the boxes above are checked, then a Business Impact Estimate IS REQUIRED to be prepared by the using agency/office/department and submitted in the MBRC filing packet along with the memorandum request, legislative fact sheet, etc. A Business Impact Estimate form can be found at: <https://www.coj.net/departments/finance/budget/mayor-s-budget-review-committee>

Division Chief: Renee Hunter
(signature)

Date: 7/29/25

Prepared By: Sandy Bond
(signature)

Date: 7/29/25

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o the Budget Office, St. James Suite 325

Thru: Nina Sickler, P.E., Director Public Works

(Name, Job Title, Department)

Phone: 255-8748

E-mail: NSickler@coj.net

From: Renee Hunter, Chief, Real Estate

Initiating Department Representative (Name, Job Title, Department)

Phone: 255-8234

E-mail: ReneeH@coj.net

Primary Contact: Renee Hunter, Chief, Real Estate

(Name, Job Title, Department)

Phone: 255-8234

E-mail: ReneeH@coj.net

CC: Brittany Norris, Director of Intergovernmental Affairs, Office of the Mayor

Phone: 255-5000

E-mail: BNorr.is@coj.net

COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL

To: John Sawyer, Office of General Counsel, St. James Suite 480
Phone: 904-255-5074 E-mail: JSawyer@coj.net

From: _____
Initiating Council Member / Independent Agency / Constitutional Officer
Phone: _____ E-mail: _____

Primary Contact _____
(Name, Job Title, Department)
Phone: _____ E-mail: _____

CC: Brittany Norris, Director of Intergovernmental Affairs, Office of the Mayor
Phone: 255-5000 E-mail: BNorris@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item:

Boards Action / Resolution? ☐ Yes ☐ No

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED

Business Impact Estimate

This form must be posted on the City of Jacksonville's website by the time notice of the proposed ordinance is published.

ORDINANCE NUMBER TO BE ASSIGNED (2025-____) title of ordinance AN ORDINANCE CLOSING AND ABANDONING AND/OR DISCLAIMING AN OPENED AND IMPROVED PORTION OF JAKE ROAD RIGHT-OF-WAY, ESTABLISHED IN OFFICIAL RECORDS BOOK 2813, PAGE 716 AND AN UNOPENED AND UNIMPROVED PORTION OF AN UNNAMED DRAINAGE RIGHT OF WAY, ESTABLISHED IN OFFICIAL RECORDS BOOK 2813, PAGE 717 OF THE CURRENT PUBLIC RECORDS OF DUVAL COUNTY, FLORIDA, IN COUNCIL DISTRICT 2, AT THE REQUEST OF DONALDSON INVESTMENTS, LLC.; PROVIDING FOR APPROVAL SUBJECT TO CONDITIONS; PROVIDING AN EFFECTIVE DATE.

Summary of the proposed ordinance: AN ORDINANCE CLOSING AND ABANDONING AND/OR DISCLAIMING AN OPENED AND IMPROVED PORTION OF JAKE ROAD RIGHT-OF-WAY, ESTABLISHED IN OFFICIAL RECORDS BOOK 2813, PAGE 716 AND AN UNOPENED AND UNIMPROVED PORTION OF AN UNNAMED DRAINAGE RIGHT OF WAY, ESTABLISHED IN OFFICIAL RECORDS BOOK 2813, PAGE 717 OF THE CURRENT PUBLIC RECORDS OF DUVAL COUNTY, FLORIDA, IN COUNCIL DISTRICT 2, AT THE REQUEST OF DONALDSON INVESTMENTS, LLC.; PROVIDING FOR APPROVAL SUBJECT TO CONDITIONS; PROVIDING AN EFFECTIVE DATE.

An estimate of the direct economic impact of the proposed ordinance: \$4,182 CLOSURE APPLICATION FEE HAS BEEN DEPOSITED INTO THE GENERAL FUND. THIS LEGISLATION WILL NOT REQUIRE BUSINESSES TO INCUR ANY DIRECT COMPLIANCE COSTS NOR WILL ANY NEW CHARGES OR FEES BE ASSESSED BY THIS LEGISLATION FOR WHICH BUSINESSES WILL BE FINANCIALLY RESPONSIBLE.

Good faith estimate of the number of businesses likely to be impacted by the proposed ordinance: NONE OTHER THAN APPLICANT.

Additional information the governing body deems useful (if any): N/A