

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING

MINUTES FOR Thursday, July 28, 2022, 10:00 a.m.

Eighth Floor, Conference Room 851

Ed Ball Building, 214 N. Hogan Street

Jacksonville, FL 32202

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Committee Members: ✓Gregory Pease, Chairman
 ✓Brennan Merrell, Treasury
 ✓James McCain, Jr., OGC

| <i>Subcommittee Members</i> | <i>ITEM #</i> | <i>TITLE & ACTION</i> | <i>MOTION</i> | <i>CONTRA EXP</i> | <i>OUTCOME</i> |
|--|---------------|---|---|-----------------------|----------------|
| Ellyn Cavin Bob Blanco ✓ | P-18-22 | Subcommittee Report Floodplain Permit Review Manager Planning and Development Department | It is the consensus of the committee that of the one(1) proposal received in response to the Request for Proposal (RFP) was found to be responsive, interested, qualified, and available to provide the required services. The ranking of first and second designates the order of qualification of these firms to perform the required service and alphabetically they are: 1) EXP U.S. Services, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>EXP U.S. Services, Inc.</u> , the number one (1) ranked firm. | | Approved 4-0 |
| Michelle Montford Bibinia Centeno ✓ | P-42-18 | Contract Amendment No. 4 Workers Compensations and Casualty Claims Risk Management Division | That Contract No. 9429-03 between the City of Jacksonville and Siver Insurance Consultants for Workers' Compensation and Casualty Claims Review be amended to exercise fourth and final renewal option extending the period of service from October 1, 2022 to September 30, 2023, with no renewal option remaining; provide the fee for the services for CY 2023 in the amount of \$45,000; thereby, increasing the maximum indebtedness to the City by \$45,000.00 to a new not-to-exceed total maximum of \$225,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures and applicable federal and state laws. | | Approved 4-0 |
| Robin Smith Jill Enz ✓ | P-28-18 | Contract Amendment No. 2 Professional Services for Dock Inspections and Designs Department of Public Works/Engineering & Construction Management Division | That Contract No. 8174-04 between the City of Jacksonville and Applied Technology and Management, Inc., originally executed July 25, 2019, for Professional Services for Dock Inspections and Designs, be amended to incorporate the attached Scope of Services identified as Exhibit 'E' and Contract Fee Schedule identified as Exhibit 'F'; add a new limit for Post Design Services in the amount of \$13,434.55; thereby, increasing the maximum indebtedness by \$13,434.55 to a new not-to-exceed maximum of \$326,547.00. All other terms and conditions, as previously amended, shall remain the same. | | Approved 4-0 |
| Nikita Reed ✓ Jill Enz ✓ | P-05-22 | Subcommittee Report Architectural & Engineering Services for Parks Projects (South) Annual Contract Department of Public Works/Engineering & Construction Management Division | It is the consensus of the committee that of the four (4) proposals received in response to the Request for Proposal (RFP) All were found to be responsive, interested, qualified, and available to provide the required services. The ranking of first, second and third, designates the order of qualification of these firms to perform the required service and alphabetically they are: 2) Halff Associates, Inc. 3) Kimley-Horn & Associates, Inc. 1) Prosser, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Prosser, Inc.</u> , the number one (1) ranked firm. | | Approved 5-0 |

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| <p>Robin Smith James Carroll David Hahn✓</p> | <p>P-07-17</p> | <p>Contract Amendment No. 3 Professional Design Services for Various Pedestrian Improvement and Sidewalk Projects – Annual Contract Department of Public Works/Engineering & Construction Management Division</p> | <p>That Contract No. 8107-08, originally executed February 14, 2018, between the City of Jacksonville and GAI Consultants, Inc., for Professional Design Services for Various Pedestrian Improvement and Sidewalk Projects – Annual Contract, be amended to increase the rates as requested in the Contract Fee Summary identified as Exhibit 'C' . All other terms and conditions, as previously amended, shall remain the same.</p> | | <p>Approved 4-0</p> |
| <p>Robin Smith Steve Long David Hahn✓</p> | <p>P-32-22</p> | <p>Introduce and Review Scope Construction Engineering and Inspection Services for Old Middleburg Road (Argyle Forest Boulevard to 103rd Street) Department of Public Works/Engineering & Construction Management Division</p> | <p>That the committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's Ordinances, Procurement policies and procedures and applicable federal and state laws.</p> | | <p>Approved 4-0</p> |
| <p>Kathleen Collins✓ Rebecca Braeckel</p> | <p>P-15-18</p> | <p>Contract Amendment No. 1 Aerial Imagery Services Property Appraiser's Office</p> | <p>That Contract No. 8668-02 between the City of Jacksonville and Pictometry International Corporation for the provision of Aerial Imagery Services be amended to increase the maximum indebtedness by \$8,784.40 to a new not-to-exceed maximum of \$989,925.80 in order to pay the final invoice for FY22 which includes an extra FY22 flight approved by the City Council during the FY22 budget process. All other terms and conditions shall remain the same.</p> | | <p>Approved 4-0</p> |
| <p>Meeting Adjourned: <u>10:07 A.M.</u></p> | | | | | |

"The next PSEC meeting is scheduled to be held on Thursday, August 11, 2022."