SUBJECT: TEMPORARY DAY LABOR SERVICES-REBID

BID #: SC-0419-18 **OPEN DATE:** 2018-03-21

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOLID WASTE DIVISION

BASIS OF AWARD: ALL OR NONE, LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (4) **NUMBER RECEIVED:** (2) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to rescind award to Qultek Consultants, Inc., due to vendor's non-responsiveness to multiple correspondences. Vendor was contacted regarding the need to register in the JaxPro System to enable purchase orders to be sent for needed services but did not respond in a timely manner; Reject Optimum Personnel Services due to pricing submitted in bid exceeds available funding for the project. All bids are being rejected, specifications are being revised, and project will be re-bid at a later date.

Attachments: Recommendation Memo, Vendor Confirmations, Terms and Conditions, Specifications, Previous Award

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED Greg Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Will Williams, Chief, Solid Waste Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Solid Waste Division
1031 Superior Street
Jacksonville, FL 32254
(904) 255-7500
www.coj.net

ONE CITY. ONE JACKSONVILLE.

TO: Greg Pease, Chief, Procurement Division

THRU: John Pappas, P. E., Director, Department of Public Works

FROM: Will Williams, Chief, Solid Waste Division

DATE: May 1, 2018

SUBJECT: Recommendation to Rescind and Reject
Temporary Day Labor Services
Bid No. SC-0419-18
Bid Date: March 21, 2018
Funding Source: PWSW441CORC 04938

Qultek Consultants, Inc. was awarded bid number SC-0419-18 on April, 13, 2018. Qultek Consultants was notified of the award but has not responded to any correspondence to register in JaxPro. Due to the awarded vendor being nonresponsive, the Solid Waste Division recommends to rescind Qultek Consultants' award.

In addition, Solid Waste Division recommends rejecting the bid from Optimum Personnel Services. Based on the needs of the division the unit price quoted by Optimum Personnel Services exceeds available funding for the service.

We will rebid the project to seek more competitively priced bids.

Please notify Solid Waste Division when this item will be placed on the Awards Committee agenda so a division representative can attend.

If additional information is needed, please contact Nickii Brookins at nbrookin@coj.net or 255-7504.

cc: File

ab

Transmission Report

Date/Time	05-08-2018	08:40:18 a.m.	Transmit Header Text	
Local ID 1	9042558837		Local Name 1	Procurement

This document : Confirmed
(reduced sample and details below)
Document size : 8.5"x11"

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

NOTIFICATION OF RECOMMENDED BID REJECTION/RESCISSION

May 8, 2018

Optimum Personnel Services
5800 Beach Blvd, Suite 111
Jacksonville, FL 32207
BID# SC-0419-18 **DATE OPENED: 2018-03-21**

TITLE: TEMPORARY DAY LABOR SERVICES- REBID

REASON FOR RECOMMENDED REJECTION/RESCISSION:

Recommend approval to reject bid to Optimum Personnel Services due to pricing submitted in bid exceeds available funding for this project. All bids are being rejected, specifications are being revised, and project will be re-bid at a later date.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION/RECISSION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. THIS ACTION IS SCHEDULED FOR THE GENERAL GOVERNMENT AWARDS COMMITTEE MEETING ON THURSDAY, **05/10/18** AT 1:00 PM. DIRECT ALL PROTEST TO THE RESPECTIVE BUYER/ANALYST, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: Mealy Faulk

Total Pages Scanned : 1 Total Pages Confirmed : 1

No.	Job	Remote Station	Start Time	Duration	Pages	Line	Mode	Job Type	Results
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Abbreviations:

HS: Host send	PL: Polled local	MP: Mailbox print	CP: Completed	TS: Terminated by system
HR: Host receive	PR: Polled remote	RP: Report	FA: Fail	G3: Group 3
WS: Waiting send	MS: Mailbox save	FF: Fax Forward	TU: Terminated by user	EC: Error Correct

Transmission Report

Date/Time	05-08-2018	08:41:42 a.m.	Transmit Header Text	
Local ID 1	9042558837		Local Name 1	Procurement

This document : Confirmed
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Document size : 8.5"x11"

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

NOTIFICATION OF RECOMMENDED BID REJECTION/RESCISSION

May 8, 2018

Qultek Consultants Inc.
2200 N Commerce Parkway, Suite 200
Weston, FL 33326

BID# SC-0419-18 **DATE OPENED: 2018-03-21**

TITLE: TEMPORARY DAY LABOR SERVICES- REBID

REASON FOR RECOMMENDED REJECTION/RESCISSION:

Recommend approval to rescind award to Qultek Consultants Inc., due to vendor's non-responsiveness to multiple correspondences. Vendor was contacted regarding the need to register in the JaxPro System to enable purchase orders to be sent for needed services but did not respond in a timely manner.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION/RECISSION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. THIS ACTION IS SCHEDULED FOR THE GENERAL GOVERNMENT AWARDS COMMITTEE MEETING ON THURSDAY, **05/10/18** AT 1:00 PM. DIRECT ALL PROTEST TO THE RESPECTIVE BUYER/ANALYST, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: Marilyn Hardy

Total Pages Scanned : 1 Total Pages Confirmed : 1

No.	Job	Remote Station	Start Time	Duration	Pages	Line	Mode	Job Type	Results
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Abbreviations:

HS: Host send	PL: Polled local	MP: Mailbox print	CP: Completed	TS: Terminated by system
HR: Host receive	PR: Polled remote	RP: Report	FA: Fail	G3: Group 3
WS: Waiting send	MS: Mailbox save	FF: Fax Forward	TU: Terminated by user	EC: Error Correct

TERMS AND CONDITIONS
TEMPORARY DAY LABOR SERVICES-REBID

1. **SCOPE**

The Solid Waste Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s) / service(s) and to obtain pricing commitments for **Temporary Day Labor Services-Rebid** as listed in the bid documents.

2. **AWARD**

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder. Bidders must bid on **ALL** items to be considered for award. **ALL** awards are subject to the availability of funds.

The Contractor furnishing personnel under the "Temporary Day Labor Services Contract" must have and maintain a current and valid State of Florida License throughout the contract.

The Contractor must meet the minimum requirements listed in the specifications under Section 1.4.

3. **TERM OF AGREEMENT**

The term of this agreement is one (1) year from date of award with two (2) one (1) year renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance adherence to the terms and conditions set forth in the bid documents.

4. **PRE-BID CONFERENCE**

Not applicable.

5. **COMPLIANCE WITH SPECIFICATIONS**

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

6. **STATE CONTRACTS**

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

SPECIFICATIONS
Temporary Day Labor Services-Rebid

Section 1.0 - General Specifications

1.1 Scope

The BIDDER shall furnish temporary labor to the Owner (City of Jacksonville, Florida) on an as needed and when requested basis in strict accordance with the terms and provisions of this specification. The Contractor shall have a proven track record providing temporary labor for Solid Waste Collecting.

1.2 Contract Description

The "complete" labor contract shall be comprised of a contract which shall here forth be referred to as the "Temporary Day Labor Services Contract." Temporary labor furnished to the City of Jacksonville will fall under th's contract.

The type of labor to be furnished under the "Temporary Day labor Services Contract" shall be Sol'd Waste Worker I (Refer to Appendix A).

1.3 Contract Duration

The contract to furnish temporary day labor shall be valid from one (1) year from date of award with two (2) one (1) year renewal options upon mutual consent. If the contract is renewed, at the beg'nning of each fiscal year (October 1st) a Blanket Order will be issued to the awarded Contractor.

1.4 Minimum Award Requirements

This contract shall be awarded **ALL-OR-NONE** to the lowest responsive, responsible bidder, which meets and provides all of the following criteria:

- Provide at least three (3) verifiable references of services related to this bid.
- Bidder must provide a list of contract held for the previous twenty-four months, including company name, address, and telephone number.
- Bidder must have been in business for a minimum of thirty-six (36) months and engages in the business of providing temporary day labor services as described in the bid spec'fication for a minimum of twenty (20) months pr'or to bid opening date.
- Provide a copy of the company's Business and Occupational License, operating with a business bookkeeping system outside of personal check ng accounts.

SUBJECT: TEMPORARY DAY LABOR SERVICES-REBID

BID #: SC-0419-18 **OPEN DATE: 2018-03-21**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOLID WASTE DIVISION

BASIS OF AWARD: ALL OR NONE, LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (4) NUMBER RECEIVED: (2) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to waive as a minor irregularity Quitek Consultants, Inc., for not returning addendum #1 with bid package as it was not related to pricing.

Recommend approval of award to the lowest responsive, responsible bidder Quitek Consultants, Inc., for Temporary Day Labor Services. Period of service will be one (1) year from date of award with two (2) one (1) year renewal options. Total estimated annual expenditure amount not-to-exceed $315,000.00.

This award is to be funded by account: PWSW441CORC-04938 to be executed by master blanket purchase order releases.

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions, Specifications

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED for GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Will Williams, Chief, Solid Waste Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 4/12/2018

Teresa R. Eikner OTHER:

ACTION OF AWARDING AUTHORITY DATE 4/13/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05