SUBJECT: ELEVATOR MAINTENANCE (GROUP 1)- REBID

BID #: SC-0358-17 **OPEN DATE:** 2016-12-21

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE BY GROUP, TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (5) **NUMBER RECEIVED**: (1) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award with Otis Elevator dba Coastal Elevator Service Corporation in the amount of $1,206.00 by adding the elevator at Fleet Management at $134.00 per month effective May 1, 2018. Total estimated annual expenditure amount will be $291,918.00, for a revised award amount not-to-exceed $580,340.00.

The funding source will be determined by building and fiscal year executed by individual Purchase Order.

Attachments: Recommendation Memo, Vendor Quote, Previous Award(s)

ANALYST: Marilyn Laidler **RESPECTFULLY SUBMITTED** _____
MARILYN LAIDLER GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: ROY BIRBAL, CHIEF, PUBLIC BUILDINGS DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
(904) 255-4343
www.coj.net

ONE CITY. ONE JACKSONVILLE

April 30, 2018

MEMORANDUM

TO: Gregory W. Pease, Chief Procurement Division

THRU: John P. Pappas, P.E., Director

FROM: Roy Birbal, Chief

SUBJECT: SC-0358-17: ELEVATOR MAINTENANCE (GROUP 1) REBID
REQUEST TO AMEND AND INCREASE AWARD BY ADDING THE ELEVATOR AT FLEET MANAGEMENT

The Public Buildings Division is recommending approval to amend and increase the aforementioned award to Otis Elevator Company d/b/a as Coastal Elevator Service Corporation for Elevator Maintenance–Group 1 by adding the elevator at Fleet Management located at 2581 Commonwealth Avenue at $134.00 per month effective May 1, 2018.

The estimated revised annual expenditure is $291,918.00 with a revised not to exceed amount of $580,340.00.

Funding will be encumbered by an individual release against the master blanket, dependent on funding, the appropriate account and fiscal year.

Your assistance in concurring with this recommendation would be appreciated. If you have any questions or concerns regarding this matter, please contact Jim Lange at 904-255-4340.

Attachments: Vendor Proposal
Last Award Copy

cc: Ann Brackin, Public Works Contracts and Finance Manager
Marilyn Laidler, Procurement Analyst
Jim Lange, Contract Administration Coordinator

ab

Elevator Maintenance Agreement
Date: April 26, 2018

Exhibit F

WO# Elevator Maintenance Otis Elevator
Addendum to Master Service Contract

Facility: Fleet Management
2581 Commonwealth Ave., Jacksonville, FL

Date: April 26, 2018

All terms and conditions of SC-0358-17 will apply to the below units.

No Units:	Manufacturer:	Start Date:	Monthly Amount:
(1) Otis Hydraulic elevator Serial #104689	Otis Elevator company	05/01/2018	$134 per unit (1 unit total) =$134.00

Signed: _____ Date: _____
City Of Jacksonville

Signed: _____ Date: _____
Otis

SUBJECT: ELEVATOR MAINTENANCE (GROUP 1) - REBID

BID #: SC-0358-17

OPEN DATE: 2016-12-21

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE BY GROUP, TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (5) NUMBER RECEIVED: (1) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to utilize the First Renewal Option with Otis Elevator Company dba Coastal Elevator Service Corporation for Elevator Maintenance- Group 1. The estimated annual expenditure amount will be $290,712.00, which includes monthly maintenance service annualized in the amount of $110,712.00, plus $177,710.00 for repairs not covered by the monthly maintenance. Period of Service will be from January 13, 2018 through January 31, 2019, with two (2) one (1) year renewal options remaining. The ending date for the bid is changing to accommodate Public Buildings accounting needs. Total revised award amount not-to-exceed $579,134.00.

This award is to be funded by accounts: PWPB5A1MAPR-03410- $34,500.00; PWPB5A1MAPR-03410- $14,748.00; PWPB5A1SJ-03410F- $9,864.00; PWPB5A1BALL-03410F- $18,060.00; PWPB5A1YB-03410F- $4,920.00; PWPB5A1PD-03410F- $12,864.00; PWPB5A1HB-03410F- $3,216.00; PWPB5A1CHS-03410F- $12,540.00; PWPB5A1MAPR-03410- $180,000.00 to be encumbered by Purchase Order(s).

Attachments: Recommendation Memo, Vendor Letter, Previous Awards

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 12/07/17

Teresa R. Eiben

OTHER:

ACTION OF AWARDING AUTHORITY DATE 12/01/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No 2015-05

SUBJECT: ELEVATOR MAINTENANCE (GROUP 1)- REBID

BID #: SC-0358-17 **OPEN DATE:** 2016-12-21

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE BY GROUP, TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (5) **NUMBER RECEIVED:** (1) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award with Otis Elevator dba Coastal Elevator Service Corporation. This will increase the repair allowance for repairs not covered by monthly maintenance by $75,000.00 to a new repair allowance of $177,710.00. Total revised award amount not-to-exceed $288,422.00.

The funding source will be determined by building and fiscal year and executed by Purchase Order.

Attachments: Recommendation Memo, Previous Award(s)

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED Greg Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **ROY BIRBAL, CHIEF, PUBLIC BUILDINGS DIVISION**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 11/09/17

Teresa R. Eichner OTHER:

ACTION OF AWARDING AUTHORITY DATE 11/10/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

SUBJECT: ELEVATOR MAINTENANCE(GROUP 1)- REBID

BID# SC-0358-17

OPEN DATE: 2016-12-21

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SERVICE BID- ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: ALL OR NONE BY GROUP, TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED 5 NUMBER RECEIVED 1 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to increase award with Otis Elevator dba Coastal Elevator Service Corporation. This will increase the repair allowance for repairs not covered by monthly maintenance by $60,000.00 to a new repair allowance of $102 710.00. Total revised award amount not-to-exceed $213,422.00.

The funding source will be determined by building and fiscal year and executed by Purchase Order.

Attachments: Recommendation Previous Award(s)

BUYER: MARILYN LAUDLER

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 7-6-17

OTHER:

ACTION OF AWARDING AUTHORITY

DATE: 7/06/17

MR APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For, Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015 05

FORM GB-108, Revised 12/2007

SUBJECT: ELEVATOR MAINTENANCE(GROUP 1)- REBID

BID# SC-0358-17 OPEN DATE: 2016-12-21

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SERVICE BID- ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: ALL OR NONE BY GROUP, TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED 5 NUMBER RECEIVED 1 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend award dated 01/12/17 to Otis Elevator Company dba Coastal Elevator Service Corporation, to increase the repair allowance for repairs not covered by monthly maintenance by $22,710.00 to a new repair allowance of $42,710.00. Total revised award amount not-to-exceed $153,422.00

This award to be funded by account: PWPBSA1PD-0341GF to be executed by Purchase Order.

Attachments: Recommendation Memo, Vendor Quote, Previous Award

BUYER: MARILYN LADLER

RESPECTFULLY SUBMITTED: GREGORY KEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Interim Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 3/16/17

OTHER:

ACTION OF AWARDING AUTHORITY

DATE: 3/16/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GG-100, Revised 12/2007

C

SUBJECT: ELEVATOR MAINTENANCE(GROUP 1)- REBID

BID# SC-0358-17

OPEN DATE: 2016-12-21

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SERVICE BID- ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: ALL OR NONE BY GROUP, TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED 5 NUMBER RECEIVED 1 OTHER 2

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to Otis Elevator Company, as the lowest responsive, responsible and only bidder for Elevator Maintenance (Group 1)- Rebid. The estimated expenditure amount of $130,712.00 ($110,712.00 for regular annual services plus a $20,000.00 allowance for repairs based on the hourly rates in the bid. Period of service will be from date of award with three (3) one (1) year renewal options.

This award to be funded by account(s) PWPB5A1MAPR-03410F- $34,500.00 Various PB- Downtown Core; PWPB5A1MAPR-03410- $14,748.00 Various PB Locations; PWPB5A1SJ-03410F- $9,884.00 City Hall @ St. James Bldg; PWPB5A1BALL-03410F- $18,060.00- Ed Ball Bldg. PWPB5A1YB-03410F- $4,920.00Yates Bldg; PWPB5A1PD-03410F- $12,884.00- Pre-Trial; PWPB5A1HB- 03410F- $3,216.00- Godbold Bldg PWPB5A1CHS-03410F- $12,540.00- Ed Austin Bldg, and: PWPB5A1MAPR-04603- $20,000.00- Various Building Repairs

Attachments: Recommendation Memo, Bid Tabsheet, Terms and Conditions

BUYER: Marilyn Ladler
MARILYN LADLER

RESPECTFULLY SUBMITTED: Gregory Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Luis F. Flores, Chief, Public Building Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 1/12/17

Jerma L. Eckert

OTHER:

ACTION OF AWARDING AUTHORITY

APPROVED DISAPPROVED

OTHER

Sam E. Mouss
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

DATE: 1/12/17

SIGNATURE OF AUTHENTICATION

FORM GB-108, Revised 12/2007

	Otis Elevator dba Coastal Elevator Service Corp	
SC-0358-17		
1/12/2017	$130,712.00	Award
3/16/2017	$22,710.00	Amend Repair Allowance
7/6/2017	$60,000.00	Increase Repair Allowance
11/10/2017	$75,000.00	Increase Repair Allowance
12/7/2017	$290,712.00	1st Renewal Option
Pending	$1,206.00	Increase to Add Agency
	$580,340.00	**Total Award**