SUBJECT: SENIOR SERVICES COMMUNITY NUTRITION PROGRAM RE-BID

BID #: SC-0341-20 **OPEN DATE:** 12/11/2019

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – MARCH 1, 2020 THROUGH FEBRUARY 28, 2021 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES – SENIOR SERVICES DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the third and final renewal option with Cathedral Foundation of Jacksonville, Inc. dba Aging True for the Senior Services Community Nutrition Program. Supplier requested a 3% price increase escalation based on Consumer Price Index. The price increase includes additional funding to accommodate an increased population, senior outreach, and opening of a new center for total expenditure of $221,000.00 and renewal option expenditure of $884,703.00. The requested total expenditure not to exceed $1,105,703.00. Period of service will be from March 1, 2023 through February 28, 2024. The revised total award expenditure not to exceed $3,559,994.75.

Funding Sources: 11406.162107.534100.010684.00000000.00000.0000000: $884,703.00
11406.162107.534100.010547.00000000.00000.0000000: $221,000.00
To be executed by Purchase Order(s)

ATTACHMENTS: Recommendation Memo; Vendor Letter; Previous Awards

ANALYST: _____ RUBEN OLA

RESPECTFULLY SUBMITTED: _____ DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: DARYL JOSEPH, DIRECTOR, PARKS, RECREATION AND COMMUNITY SERVICES

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department

214 N Hogan, 4th Floor
Jacksonville, FL 32202
(904) 255-7903
www.coj.net

ONE CITY. ONE JACKSONVILLE.

February 17, 2023

MEMORANDUM

TO: Dustin Freeman, Chief
Procurement Division

FROM: Gloria Crawford, Chief
Senior Services Division

RE: **Bid Award SC-0341-20 Senior Services Congregate Meals-Annual Renewal Recommendation**

The Parks, Recreation and Community Services Department respectfully request approval to utilize the third and final renewal option for congregate meals for Senior Centers. Cathedral Foundation of Jacksonville, Inc. dba Aging True, is the approved vendor for Bid SC-0341-20. Supplier requests a 3% CPI increase, effective March 1, 2023, through February 28, 2024, at the following rates:

Description		Unit Price Per Meal	Total Price
Community Nutrition Project	175,325	$4.76	$834,547.00
Meals for Special Events	1,753	$4.76	$8,345.00
Shelf Stable Meals	7,700	$5.43	$41,811.00

Funding amount requested is **$884,703** and additional funding of **$221,000** is requested for the current FY22 award, expiring 2/28/23. The total expenditure is not to exceed **$1,105,703.00.** The revised total award expenditure is $3,559,994.75.

The funds of $884,703.00 will be encumbered from account 11406.162107.534100.010684.00000000.00000.0000000 executed by Purchase Order.

The funds of $221,000.00 will be encumbered from account 11406 162107.534100.010547.00000000.00000.0000000 executed by Purchase Order.

City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department

214 N Hogan, 4th Floor
Jacksonville, FL 32202
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Your assistance in concurring with this recommendation for the respective award would be greatly appreciated. If you have any questions or need additional information regarding this request, please contact Gloria Crawford at 255-5401.

Attachments (1) SC-0341-20 Award Dated December 11, 2019
(2) Aging True Renewal Letter dated February 1, 2023

cc: Rene'e Harriman, Parks, Recreation and Community Services Finance Manager
cc: Beshara Price, Parks Finance and Grants Supervisor
cc: Bridgette Newby, Parks Finance and Grants Supervisor

AGING TRUE

Community Senior Services

February 1, 2023

Gloria Crawford
Chief, Senior Services
City of Jacksonville I Senior Services Division
117 West Duval St. Suite 280
Jacksonville, Florida 32202

Dear Chief Crawford:

We received your request from Dana Gardner on January 31,2023 to revise the type of meals and the number of units for the third renewal option. The purpose of this letter to submit a revision to indicate the interest of Cathedral Foundation of Jacksonville, Inc. dba Aging True, in electing to renew the third and final renewal option of the City of Jacksonville's Community Nutrition Project for the Senior Services Division award number: SC-0341-20. This third renewal option would cover the period of March 1, 2023 through February 29, 2024.

The current contracted rate is $4.62 per congregate-style meal. As we prepare for the 2023 Contract Year, we submit a slight 3% rate increase from the current $4.62 to a proposed $4.76 per meal. This increase is due to the ongoing increase for food, vendors and supplies due to the increase in the national rate of inflation and the consumer price index.

Description	Units	Unit Price Per Meal	Total Price
Community Nutrition Project	175,325	$4.76 (3% increase)	$834,547.00
Meals for Special Events	1,753	$4.76 (3% increase)	$8,345.00
Shelf Stable Meals	7,700	$5.43	$41,811.00

We look forward to our continued partnership in serving the City of Jacksonville Seniors in your program. Should you have any questions, please contact me at 904-807-1203.

Respectfully,

Samuel P. Hall

Samuel P. Hall
Chief Operations Officer
Cathedral Foundation of Jacksonville, Inc. d/b/a Aging True

Cc: **Teresa K. Barton**, CEO, Aging True
Gloria Crawford, Chief, City of Jacksonville-Senior Services Division

Economic News Release

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): U. S. city average, by expenditure category

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): U.S. city average, by expenditure category, January 2023
[1982-84=100, unless otherwise noted]

Expenditure category	Relative importance Dec. 2022	Unadjusted indexes			Unadjusted percent change		Seasonally adjusted percent change		
		Jan. 2022	Dec. 2022	Jan. 2023	Jan. 2022-Jan. 2023	Dec. 2022-Jan. 2023	Oct. 2022-Nov. 2022	Nov. 2022-Dec. 2022	Dec. 2022-Jan. 2023
All items	100.000	281.148	296.797	299.170	6.4	0.8	0.2	0.1	0.5
Food	13.531	289.772	316.839	319.136	10.1	0.7	0.6	0.4	0.5
Food at home	8.728	270.711	299.089	301.435	11.3	0.8	0.6	0.5	0.4
Cereals and bakery products	1.164	302.242	345.029	349.294	15.6	1.2	1.2	0.6	1.0
Meats, poultry, fish, and eggs	1.847	298.441	320.455	322.737	8.1	0.7	0.0	0.8	0.7
Dairy and related products	0.818	238.675	271.376	272.040	14.0	0.2	1.1	0.2	0.0
Fruits and vegetables	1.512	327.451	349.134	351.029	7.2	0.5	1.1	-0.1	-0.5
Nonalcoholic beverages and beverage materials	1.039	188.719	210.324	213.359	13.1	1.4	0.8	0.5	0.4
Other food at home	2.347	233.956	262.985	264.746	13.2	0.7	0.2	0.7	0.7
Food away from home(1)	4.803	319.471	343.559	345.677	8.2	0.6	0.5	0.4	0.6
Energy	6.921	260.653	274.937	283.330	8.7	3.1	-1.4	-3.1	2.0
Energy commodities	3.490	297.454	297.625	305.643	2.8	2.7	-2.1	-7.2	1.9
Fuel oil(1)	0.150	356.864	461.140	455.595	27.7	-1.2	1.7	-16.6	-1.2
Motor fuel	3.275	291.767	288.979	297.413	1.9	2.9	-2.2	-6.9	2.3
Gasoline (all types)	3.172	290.416	285.757	294.759	1.5	3.2	-2.3	-7.0	2.4
Energy services	3.431	235.941	263.825	272.840	15.6	3.4	-0.6	1.9	2.1
Electricity	2.541	238.183	260.548	266.528	11.9	2.3	0.5	1.3	0.5
Utility (piped) gas service	0.890	225.181	267.683	285.407	26.7	6.6	-3.4	3.5	6.7
All items less food and energy	79.548	285.996	300.113	301.962	5.6	0.6	0.3	0.4	0.4
Commodities less food and energy commodities	21.361	162.991	164.304	165.340	1.4	0.6	-0.2	-0.1	0.1
Apparel	2.479	124.079	124.587	127.875	3.1	2.6	0.1	0.2	0.8
New vehicles	4.313	167.582	176.463	177.276	5.8	0.5	0.5	0.6	0.2
Used cars and trucks	2.668	210.293	188.864	185.857	-11.6	-1.6	-2.0	-2.0	-1.9
Medical care commodities(1)	1.455	382.984	391.809	395.981	3.4	1.1	0.2	0.1	1.1
Alcoholic beverages	0.845	266.749	280.755	282.286	5.8	0.5	0.6	0.7	0.4
Tobacco and smoking products(1)	0.494	1,306.913	1,379.589	1,388.790	6.3	0.7	0.7	-0.1	0.7
Services less energy services	58.187	361.397	384.906	387.258	7.2	0.6	0.5	0.6	0.5
Shelter	34.413	342.604	366.868	369.585	7.9	0.7	0.6	0.8	0.7
Rent of primary residence	7.528	357.737	385.649	388.372	8.6	0.7	0.8	0.8	0.7
Owners' equivalent rent of residences(2)	25.424	352.005	376.897	379.328	7.8	0.6	0.7	0.8	0.7
Medical care services	6.653	584.111	602.395	601.551	3.0	-0.1	-0.5	0.3	-0.7
Physicians' services(1)	1.855	408.335	415.611	415.197	1.7	-0.1	0.0	0.1	-0.1
Hospital services(1)(3)	1.940	371.646	383.150	385.064	3.6	0.5		1.3	0.5
Transportation services	5.750	328.665	373.598	376.743	14.6	0.8	0.3	0.6	0.9

Footnotes
(1) Not seasonally adjusted.
(2) Indexes on a December 1982=100 base.
(3) Indexes on a December 1996=100 base.

Expenditure category	Relative importance Dec. 2022	Unadjusted indexes			Unadjusted percent change		Seasonally adjusted percent change		
		Jan. 2022	Dec. 2022	Jan. 2023	Jan. 2022-Jan. 2023	Dec. 2022-Jan. 2023	Oct. 2022-Nov. 2022	Nov. 2022-Dec. 2022	Dec. 2022-Jan. 2023
Motor vehicle maintenance and repair(1)	1.104	325.448	366.960	371.780	14.2	1.3	1.3	1.0	1.3
Motor vehicle insurance	2.511	574.042	648.771	658.513	14.7	1.5	1.0	0.7	1.4
Airline fares	0.587	210.762	268.519	264.629	25.6	-1.4	-1.6	-2.1	-2.1

Footnotes

(1) Not seasonally adjusted.

(2) Indexes on a December 1982=100 base.

(3) Indexes on a December 1996=100 base.

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Last Modified Date: February 14, 2023

U.S. BUREAU OF LABOR STATISTICS Division of Consumer Prices and Price Indexes Suite 3130 2 Massachusetts Avenue NE
Washington, DC 20212-0001

Telephone:1-202-691-7000_ www.bls.gov/CPI Contact CPI

SUBJECT: SENIOR SERVICES COMMUNITY NUTRITION PROGRAM RE-BID

BID #: SC-0341-20 **OPEN DATE:** 12/11/2019

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – MARCH 1, 2020 THROUGH FEBRUARY 28, 2021 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES – SENIOR SERVICES DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second of three (3) one (1) year renewal options with Cathedral Foundation of Jacksonville, Inc. dba Aging True for the Senior Services Community Nutrition Program. Period of service will be from March 1, 2022 through February 28, 2023. The annual estimated expenditure not to exceed $818,100.00. The revised total expenditure not to exceed $2,454,291.75.

Funding to be encumbered by account number 11406.162107.534100.010461.00000000.00000.0000000, to be executed by Purchase Order.

ATTACHMENTS: Recommendation Memo; Vendor Letter; Previous Award

ANALYST: _____ RUBEN OLA

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: DARYL JOSEPH, DIRECTOR, PARKS, RECREATION AND COMMUNITY SERVICES

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 2/17/2022

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 2/17/2022

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For. Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: SENIOR SERVICES COMMUNITY NUTRITION PROGRAM RE-BID

BID #: SC-0341-20

OPEN DATE: 12/11/2019

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – MARCH 1, 2020 THROUGH FEBRUARY 28, 2021 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES – SENIOR SERVICES DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the 1st of three (3) one (1) year renewal options with Cathedral Foundation of Jacksonville, Inc. dba Aging True in the amount of $818,091.75 for the Senior Services Community Nutrition Program. Request to increase the unit price temporarily from $4.05 to $5.65 per meal due to Covid-19 pandemic to accommodate changes associated with packaging and delivering of meals until the Senior Centers reopen. Period of service will be from March 1, 2021 through February 28, 2022. Total revised expenditure not to exceed $1,636,191,75.

143,362 Congregate Meals @5.65 = $809,995.30
1,433 Meals for Special Event @5.65 = $8,096.45
$818,091.75

Funding to be encumbered by account number 11406.162107.534100.010194.00000000.00000.0000000, to be executed by Purchase Order.

ATTACHMENTS: Recommendation Memo; Vendor Letter; Terms & Conditions; Previous Award

ANALYST: RUBEN OLA

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: DARYL JOSEPH, DIRECTOR, PARKS, RECREATION AND COMMUNITY SERVICES

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 2/25/2021

Teresa R. Eichner

OTHER:

ACTION OF AWARDING AUTHORITY DATE 2/25/21

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: SENIOR SERVICES COMMUNITY NUTRITION PROGRAM RE-BID

BID #: SC-0341-20

OPEN DATE: 12/11/2019

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – MARCH 1, 2020 THROUGH FEBRUARY 28, 2021 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES – SENIOR SERVICES DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to Cathedral Foundation of Jacksonville, Inc. dba Aging True as the lowest responsive, responsible (only) bidder. Term shall be from March 1, 2020 through February 28, 2021 with three (3) one (1) year renewal options.

Estimated initial expenditure amount not-to-exceed $818,100.00.

Funding shall be encumbered from account RPAH1F6AS-03410 and executed by Purchase Order.

ATTACHMENTS: Recommendation Memo; Bid Tabulation; Terms & Conditions; Specifications

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: DARYL JOSEPH, DIRECTOR, PARKS, RECREATION AND COMMUNITY SERVICES

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 1/16/20

_____ OTHER: _____

_____

_____

ACTION OF AWARDING AUTHORITY DATE 1/14/20

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02