**SUBJECT: RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE**

**BID #: ESC-0301-21** **OPEN DATE: 2021-01-13**

**COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE**

**KIND AND BASIS OF CONTRACT:** COMPETITIVE SEALED PROPOSAL SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE FROM MARCH 1, 2021 THROUGH FEBRUARY 28, 2022, WITH TWO (2) ONE YEAR RENEWAL OPTIONS

**AGENCY:** SOCIAL SERVICES DIVISION

**BASIS OF AWARD:** HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASED ON THE EVALUATION CRITERIA

**NUMBER OF BIDS INVITED:** 28 **NUMBER RECEIVED:** 10 **OTHER:** 0

**SUMMARY OF BIDS AND RECOMMENDED ACTIONS:**
Recommend approval to ratify the period of service from March 1, 2023 through date of award.
Recommend approval to utilize the second and final renewal option with the contractors listed below in the amount of $517,340.00 to include administrative cost of $546,109.00, with total amount not to exceed $1,063,449.00 for the RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE. The revised total award expenditure not to exceed $13,411,198.00. Period of service will be from date of award through February 28, 2024. Below are listings for distribution of funds.

| Contractor/Agency | 12-Month Partial Award | Contract/POA # |
|---|---|---|
| 1. AIDS Healthcare Foundation | $68,578 | POA-70966-21 |
| 2. Community AIDS Network | $83,851 | POA-70974-21 |
| 3. Community Rehabilitation Center | $5,000 | POA-71115-21 |
| 4. Florida Department of Health - Duval County | $40,378 | POA-70973-21 |
| 5. Gateway Community Services | $10,787 | POA-70970-21 |
| 6. Jacksonville Area Legal Aid | $22,090 | POA-70969-21 |
| 7. Lutheran Social Services | $76,269 | POA-70968-21 |
| 8. Northeast Florida AIDS Network | $139,522 | POA-70971-21 |
| 9. River Region Human Services | $10,787 | POA-70972-21 |
| 10. University of Florida CARES | $60,078 | POA-70967-21 |

Funding to be encumbered by account 11406.164011.582001.010677.00000000.00000.0000000, to be executed by contract amendment through the Office of General Counsel and process by Purchase Order(s).

**Attachments:** Recommendation Memo, Federal Award Information, Previous Awards

**Analyst:** _____
RUBEN OLA

**RESPECTFULLY SUBMITTED:** _____
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

**CONCURRENCE BY:** Johnnetta Moore, Chief, Social Services Division

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**(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)**
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

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**ACTION OF AWARDING AUTHORITY** DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

# City of Jacksonville, Florida

*Daryl Joseph, Director*

Parks, Recreation and Community Services Department
Social Services Division
1809 Art Museum Drive
Jacksonville, FL 32207
(904) 255-3322
www.coj.net


ONE CITY. ONE JACKSONVILLE.

**MEMORANDUM**

DATE: February 16, 2023

TO: Dustin Freeman, Chief
Procurement Division

FROM: Johnnetta Moore, Chief
Social Services Division

RE: Bid No. ESC-0301-21 Ryan White CARE Act Part A/Minority Aids Initiative

On January 17, 2023, the Social Services Division received a Notice of Award providing $1,063,449 in partial Ryan White Part A grant funding to the City of Jacksonville for grant period March 1, 2023, to February 28, 2024. Based on allocation percentages approved by the Metropolitan Jacksonville Area HIV Health Services Planning Council, the Social Services Division is requesting that you approve the following distribution of funds in the amount of $517,340:

| Agency and Service Category | 12-Month Partial Award |
|---|---|
| 1. **AIDS Healthcare Foundation** | |
| *Outpatient Medical Care* | $16,676 |
| AIDS *Pharmaceutical Assistance* | $ 5,173 |
| *Medical Case Management* | $39,383 |
| *Outreach* | $ 6,053 |
| *Medical Transportation Services* | $ 1,293 |
| Total Award | **$ 68,578** |
| 2. **Community AIDS Network** | |
| *Outpatient Medical Care* | $16,676 |
| *Oral Health* | $34,843 |
| *Non-Medical Case Management* | $21,107 |
| *AIDS Pharmaceutical Assistance* | $ 5,173 |
| *Outreach* | $ 6,052 |
| Total Award | **$83,851** |
| 3. **Community Rehabilitation Center** | |
| *Mental Health Services* | $ 5,000 |
| Total Award | **$ 5,000** |

| Agency and Service Category | 12-Month Partial Award |
|---|---|
| 4. **Florida Department of Health - Duval County** | |
| AIDS *Pharmaceutical Assistance* | $ 5,173 |
| *Oral Health* | $ 34,843 |
| *Emergency Financial Assistance* | $ 362 |
| Total Award | **$ 40,378** |
| 5. **Gateway Community Services** | |
| *Substance Abuse – Residential* | $ 10,787 |
| Total Award | **$ 10,787** |
| 6. **Jacksonville Area Legal Aid** | |
| *Legal Services* | $ 22,090 |
| Total Award | **$ 22,090** |
| 7. **Lutheran Social Services** | |
| *Medical Case Management* | $ 39,383 |
| *Mental Health* | $13,055 |
| *Medical Nutrition Therapy* | $ 4,018 |
| *Health Education/Risk Reduction* | $ 1,293 |
| *Outreach* | $ 6,053 |
| *Food Bank/Home Delivered Meals* | $ 7,708 |
| *Housing & Community-Based Health Services* | $ 517 |
| *Transitional Housing* | $ 3,104 |
| *Psychosocial Support Services* | $ 1,138 |
| Total Award | **$ 76,269** |
| 8. **Northeast Florida AIDS Network** | |
| *Medical Case Management* | $ 39,383 |
| *Health Insurance Premium Assistance* | $ 81,067 |
| *Medical Nutrition Therapy* | $ 4,018 |
| *Food Bank/Home Delivered Meals* | $ 7,708 |
| *Outreach* | $ 6,053 |
| *Medical Transportation Services* | $ 1,293 |
| Total Award | **$ 139,522** |
| 9. **River Region Human Services** | |
| *Substance Abuse – Residential* | $ 10,787 |
| Total Award | **$ 10,787** |
| 10. **University of Florida CARES** | |
| *Outpatient Medical Care* | $ 16,677 |
| *Medical Case Management* | $ 39,383 |
| *Medical Nutrition Therapy* | $ 4,018 |
| Total Award | **$ 60,078** |

The total amount of funding to be awarded for Bid No. ESC-0301-21 is $1,063,449, which includes Administrative Costs of $546,109. Funding Source:11406.164011.582001.010677.00000000.00000.0000000

Thank you for your assistance in this process. If you need any additional information, please call me at 255-3322 or Sandy Arts at 255-3342.

Cc: Ruben Ola, Purchasing Analyst

(18) 2-13-23

# City of Jacksonville, Florida
## Request for Budget Transfer Form

Parks, Recreation & Community Services / Social Services
Department or Area Responsible for Contract / Compliance / Oversight

Countywide
Council District(s)

Reversion of Funds: N/A
(if applicable) Fund / Center / Account / Project * / Activity / Interfund / Future

2023-2024
Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Section of Code Being Waived (if applicable): N/A

CIP (yes or no): No

Justification for Waiver

N/A

Justification for / Description of Transfer:

Appropriate initial (partial) grant funds from the US Department of Health and Human Services for Ryan White HIV/AIDS Program Part A in the amount of 1,063,449.00. This award is for Grant Year 2023/2024. The Grant provides HIV related health and support services to persons living with HIV/AIDS and residing in the Jacksonville Transitional Grant Area comprised of Duval, Nassau, Clay and St. Johns Counties. Funds will also increase services to persons identified as being HIV+ by providing Outpatient Ambulatory Medical Care, Pharmaceutical Assistance, Mental Health and Oral Health, etc. These funds will expire at the end of February 28, 2024. Grant is authorized in Ord 2022-0504-E B1a Schedule. Related RC23-081

Net Amount Appropriated and/or Transferred: $1,063,449.00

* This element of the account string is titled project but it houses both projects and grants.

### CITY COUNCIL

Requesting Council Member _____ CM's District: _____

Requesting Council Member _____ CM's District: _____

Prepared By: _____ Ordinance: _____

### OFFICE OF THE MAYOR

☐ BUDGET ORDINANCE ☒ TRANSFER DIRECTIVE

TD / BT Number: TD23-073

| | Date Rec'd. | Date Fwd. | Approved | Disapproved |
|---|---|---|---|---|
| Department Head | | | | |
| Mayor's Office | | | | |
| Accounting Division | 2/7/23 | 2/8/23 | | |
| Budget Division | 1/31/23 | 2-2-23 | | |

Date of Action By Mayor: FEB 13 2023

Approved: Lenny Curry

Division Chief: Johnnetta Moore

Date Initiated: 1/26/23

Prepared By: Sandy Arts

Phone Number: 255-3342

Initiated / Requested By (if other than Department) _____

APPROVED BY:
MAYOR'S BUDGET REVIEW COMMITTEE
DATE FEB 13 2023

## Budget Transfer Line Item Detail

* This element of the account string is titled project but it houses both projects and grants

Budget Office approval does not confirm: whether or not a grant requires a new 1Cloud grant number nor the availability or use of prior-year revenue and/or the use of fund balance appropriations in all-years subfunds.

_____ Budget Officer Initials

**TRANSFER FROM:** (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Total: $1,063,449.00

| Rev Exp | Fund Title | Activity / Grant / Project Title | Line Item / Account Title | Amount | Accounting Codes: Fund | Center | Account | Project * | Activity | Interfund | Future |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Rev | Community Services Grants | Ryan White Care Act of 1990 Title I - RCB00923 | Department of Health and Human Services | $1,063,449.00 | 11406 | 164011 | 331690 | 010677 | 000000 | 000000 | 000000 |

**TRANSFER TO:** (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Total: $1,063,449.00

| Rev Exp | Fund Title | Activity / Grant / Project Title | Line Item / Account Title | Amount | Accounting Codes: Fund | Center | Account | Project * | Activity | Interfund | Future |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Exp | Community Services Grants | Ryan White Care Act of 1990 Title I - RCB00923 | Permanent and Probationary Salaries | $268,942.00 | 11406 | 164011 | 512010 | 010677 | 000000 | 00000 | 00000 |
| Exp | Community Services Grants | Ryan White Care Act of 1990 Title I - RCB00923 | Salaries Part Time | $29,420.00 | 11406 | 164011 | 513060 | 010677 | 000000 | 00000 | 00000 |
| Exp | Community Services Grants | Ryan White Care Act of 1990 Title I - RCB00923 | Special Pay - Pensionable | $2,170.00 | 11406 | 164011 | 515110 | 010677 | 000000 | 00000 | 00000 |
| Exp | Community Services Grants | Ryan White Care Act of 1990 Title I - RCB00923 | Medicare Tax | $3,810.00 | 11406 | 164011 | 521020 | 010677 | 000000 | 00000 | 00000 |
| Exp | Community Services Grants | Ryan White Care Act of 1990 Title I - RCB00923 | Pension Contribution | $8,126.00 | 11406 | 164011 | 522010 | 010677 | 000000 | 00000 | 00000 |
| Exp | Community Services Grants | Ryan White Care Act of 1990 Title I - RCB00923 | GEPP DB Unfunded Liability | $22,502.00 | 11406 | 164011 | 522011 | 010677 | 000000 | 00000 | 00000 |
| Exp | Community Services Grants | Ryan White Care Act of 1990 Title I - RCB00923 | Disability Trust Fund - ER | $460.00 | 11406 | 164011 | 522070 | 010677 | 000000 | 00000 | 00000 |
| Exp | Community Services Grants | Ryan White Care Act of 1990 Title I - RCB00923 | GEPP Defined Contribution DC- ER | $17,924.00 | 11406 | 164011 | 522130 | 010677 | 000000 | 00000 | 00000 |
| Exp | Community Services Grants | Ryan White Care Act of 1990 Title I - RCB00923 | Group Dental Plan | $840.00 | 11406 | 164011 | 523010 | 010677 | 000000 | 00000 | 00000 |
| Exp | Community Services Grants | Ryan White Care Act of 1990 Title I - RCB00923 | Group Life Insurance | $443.00 | 11406 | 164011 | 523030 | 010677 | 000000 | 00000 | 00000 |
| Exp | Community Services Grants | Ryan White Care Act of 1990 Title I - RCB00923 | Group Hospitalization Insurance | $40,110.00 | 11406 | 164011 | 523040 | 010677 | 000000 | 00000 | 00000 |
| Exp | Community Services Grants | Ryan White Care Act of 1990 Title I - RCB00923 | City Employees Worker's Compensation | $800.00 | 11406 | 164011 | 524001 | 010677 | 000000 | 00000 | 00000 |
| Exp | Community Services Grants | Ryan White Care Act of 1990 Title I - RCB00923 | Travel Expense | $5,000.00 | 11406 | 164011 | 540020 | 010677 | 000000 | 00000 | 00000 |
| Exp | Community Services Grants | Ryan White Care Act of 1990 Title I - RCB00923 | Local Mileage | $598.00 | 11406 | 164011 | 540210 | 010677 | 000000 | 00000 | 00000 |
| Exp | Community Services Grants | Ryan White Care Act of 1990 Title I - RCB00923 | Rentals - Land & Buildings | $60,583.00 | 11406 | 164011 | 544010 | 010677 | 000000 | 00000 | 00000 |
| Exp | Community Services Grants | Ryan White Care Act of 1990 Title I - RCB00923 | General Liability Insurance | $900.00 | 11406 | 164011 | 545020 | 010677 | 000000 | 00000 | 00000 |
| Exp | Community Services Grants | Ryan White Care Act of 1990 Title I - RCB00923 | Miscellaneous Services & Charges | $5,400.00 | 11406 | 164011 | 549040 | 010677 | 000000 | 00000 | 00000 |
| Exp | Community Services Grants | Ryan White Care Act of 1990 Title I - RCB00923 | SA - Computer System Maintenance & Security | $5,000.00 | 11406 | 164011 | 549510 | 010677 | 000000 | 00000 | 00000 |
| Exp | Community Services Grants | Ryan White Care Act of 1990 Title I - RCB00923 | SA - Copy Center | $2,100.00 | 11406 | 164011 | 549512 | 010677 | 000000 | 00000 | 00000 |
| Exp | Community Services Grants | Ryan White Care Act of 1990 Title I - RCB00923 | ISA Mailroom Charge | $899.00 | 11406 | 164011 | 549529 | 010677 | 000000 | 00000 | 00000 |
| Exp | Community Services Grants | Ryan White Care Act of 1990 Title I - RCB00923 | ISA - OGC Legal | $4,500.00 | 11406 | 164011 | 549532 | 010677 | 000000 | 00000 | 00000 |
| Exp | Community Services Grants | Ryan White Care Act of 1990 Title I - RCB00923 | Office Supplies - Other | $9,000.00 | 11406 | 164011 | 551010 | 010677 | 000000 | 00000 | 00000 |
| Exp | Community Services Grants | Ryan White Care Act of 1990 Title I - RCB00923 | Food | $4,000.00 | 11406 | 164022 | 552060 | 010677 | 000000 | 00000 | 00000 |
| Exp | Community Services Grants | Ryan White Care Act of 1990 Title I - RCB00923 | Employees Training Expenses | $200.00 | 11406 | 164011 | 555001 | 010677 | 000000 | 00000 | 00000 |
| Exp | Community Services Grants | Ryan White Care Act of 1990 Title I - RCB00923 | Subsidies & Contributions to Private Organizations | $517,530.00 | 11406 | 164011 | 582001 | 010677 | 000000 | 00000 | 00000 |
| Exp | Community Services Grants | Ryan White Care Act of 1990 Title I - RCB00923 | Indirect Cost -Grants | $52,192.00 | 11406 | 164011 | 599030 | 010677 | 000000 | 00000 | 00000 |

| Project | Project Name | Start Date | End Date |
|---|---|---|---|
| 001844 | Ryan White Care Act Of 1990 Title I - RCB00916 | 10/01/2015 | |
| 001845 | Ryan White Care Act Of 1990 Title I - RCB00917 | 10/01/2015 | |
| 001846 | Ryan White Care Act Of 1990 Title I - RCB00918 | 10/01/2015 | |
| 007685 | Ryan White Care Act Of 1990 Title I - RCB00908 | 10/01/2015 | |
| 007686 | Ryan White Care Act Of 1990 Title I - RCB00909 | 10/01/2015 | |
| 007687 | Ryan White Care Act Of 1990 Title I - RCB00910 | 10/01/2015 | |
| 007688 | Ryan White Care Act Of 1990 Title I - RCB00911 | 10/01/2015 | |
| 007689 | Ryan White Care Act Of 1990 Title I - RCB00912 | 10/01/2015 | |
| 007690 | Ryan White Care Act Of 1990 Title I - RCB00913 | 10/01/2015 | |
| 007691 | Ryan White Care Act Of 1990 Title I - RCB00914 | 10/01/2015 | |
| 007692 | Ryan White Care Act Of 1990 Title I - RCB00915 | 10/01/2015 | |
| 008886 | Ryan White Care Act of 1990 Title I - RCB00919 | 10/01/2015 | |
| 010003 | Ryan White Care Act of 1990 Title I - RCB00920 | | |
| 010219 | Ryan White Care Act of 1990 Title I - RCB00921 | | |
| 010471 | Ryan White Care Act of 1990 Title I - RCB00922 | | |
| [redacted] | [redacted] | | |

1Cloud Project Report

2/6/23

| CC | Department | Subfund | Subfund Center Project Activity - Interfund - Future | [redacted] | Description of each service / event that requires the purchase of food and/or beverages | Explanation that the service / event serves a public purpose |
|---|---|---|---|---|---|---|
| CC_162111 | Parks, Recreation & Community Services | 11406 | 11406-162111-010481-00000000-00000-0000000 | 2,050 | Food and water are provided at the Annual RSVP volunteer recognition event for volunteers and community representatives and smaller events throughout the year to recognize the special efforts of RSVP volunteers | Food and water are provided at the Annual RSVP volunteer recognition event for volunteers and community representatives and smaller events throughout the year to recognize the special efforts of RSVP volunteers |
| [redacted] | [redacted] | [redacted] | [redacted] | [redacted] | [redacted] Care Act grant [redacted] | [redacted] |
| CC_142001 | Planning and Development | 15104 | 15104-142001-000000-00000000-00000-0000000 | 300 | Building Officials Association of FL (BOAF) training | Maintains job-related certifications for staff (Continued Education Credits or CEU'S are earned) |
| CC_552101 | Police Services | 00111 | 00111-552101-000000-00000000-00000-0000000 | 4,000 | Food/beverage for Assessors traveling in from other agencies for Accreditation and for Promotional Exams | Law enforcement personnel will be traveling from various agencies to assist JSO with both the promotional examination process and accreditation processes. These funds will provide meals/snacks to these individuals who are volunteering time to assist JSO |
| CC_552101 | Police Services | 00111 | 00111-552101-000000-00000000-00000-0000000 | 8,000 | Community Meetings | Meetings with the public and/or community stakeholders to discuss Law Enforcement initiatives or concerns / Personnel during Hurricanes and other extended emergencies, required by FOP bargaining unit agreement |
| CC_552101 | Police Services | 00111 | 00111-552101-000000-00000000-00000-0000000 | 20,000 | Extended Emergencies | Food for Personnel during Hurricanes and other extended emergencies, required by FOP bargaining unit agreement. |
| CC_185101 | Public Library | 11521 | 11521-185101-549006-00000000-00000-0000000 | 75 | Library Programs @ Dallas Graham Branch (Adult and Youth) | Food/Beverage- Support of ongoing and one off programs for children, teens and adults that encourages reading, learning and community building |
| CC_185101 | Public Library | 11521 | 11521-185101-549006-00000000-00000-0000000 | 75 | Library Programs @ Eastside Branch (Adult and Youth | Food/Beverage- Support of ongoing and one off programs for children, teens and adults that encourages reading, learning and community building |
| CC_185101 | Public Library | 11521 | 11521-185101-549006-00000000-00000-0000000 | 75 | Library Programs @ Westbrook Branch (Adult and Youth | Food/Beverage- Support of ongoing and one off programs for children, teens and adults that encourages reading, learning and community building |
| CC_185101 | Public Library | 11521 | 11521-185101-549006-00000000-00000-0000000 | 100 | Library Programs @ Maxville Branch (Adult and Youth) | Food/Beverage- Support of ongoing and one off programs for children, teens and adults that encourages reading, learning and community building |
| CC_185101 | Public Library | 11521 | 11521-185101-549006-00000000-00000-0000000 | 125 | Library Programs @ Argyle Branch (Adult and Youth) | Food/Beverage- Support of ongoing and one off programs for children, teens and adults that encourages reading, learning and community building |
| CC_185101 | Public Library | 11521 | 11521-185101-549006-00000000-00000-0000000 | 125 | Library Programs @ West Branch (Adult and Youth) | Food/Beverage- Support of ongoing and one off programs for children, teens and adults that encourages reading, learning and community building |
| CC_185101 | Public Library | 11521 | 11521-185101-549006-00000000-00000-0000000 | 150 | Library Programs @ Regency Branch (Adult and Youth) | Food/Beverage- Support of ongoing and one off programs for children, teens and adults that encourages reading, learning and community building |
| CC_185101 | Public Library | 11521 | 11521-185101-549006-00000000-00000-0000000 | 150 | Library Programs @ University Park Branch (Adult and Youth) | Food/Beverage- Support of ongoing and one off programs for children, teens and adults that encourages reading, learning and community building |
| CC_185101 | Public Library | 11521 | 11521-185101-549006-00000000-00000-0000000 | 175 | Library Programs @ Brentwood Branch (Adult and Youth) | Food/Beverage- Support of ongoing and one off programs for children, teens and adults that encourages reading, learning and community building |
| CC_185101 | Public Library | 11521 | 11521-185101-549006-00000000-00000-0000000 | 200 | Graduation Ceremonies for Center for Adult Learning | Celebrates the accomplishments of Center for Adult Learning students who have received their GED or High School Diploma through our services. Cake, water and tea are served at two ceremonies. |
| CC_185101 | Public Library | 11521 | 11521-185101-549006-00000000-00000-0000000 | 200 | Library Programs @ Murray Hill Branch (Adult and Youth) | Food/Beverage- Support of ongoing and one off programs for children, teens and adults that encourages reading, learning and community building |
| CC_185101 | Public Library | 11521 | 11521-185101-549006-00000000-00000-0000000 | 200 | Library Programs @ Willow branch Branch (Adult and Youth) | Food/Beverage- Support of ongoing and one off programs for children, teens and adults that encourages reading, learning and community building |



[redacted]

| City Department/ Division | Grantor | Grant Name | Grant Description | 2022-504-E Schedule of Continuation Grants | | | | |
|---|---|---|---|---|---|---|---|---|
| | | | | Estimated Grant Award | Total Match Requested | In Kind Contribution | FTE Positions | Part Time Hours |
| Neighborhoods - Environmental Quality | FL Dept of Environmental Protection | Gas Storage Tank Inspection | Funding to perform inspections of covered facilities to ensure compliance with State regulation regarding leak detection upgrades, tank and distribution replacements and financial responsibility (insurance) Faced with over 25,000 leaking underground storage tanks in the late 1980s, Florida established an Inland Protection Trust Fund to clean up historical spills | $421,990 | $0 | $0 | 8 | 0 |
| Neighborhoods - Environmental Quality | U.S Environmental Protection Agency | Particulate Matter 103 Grant | Funding to operate an ambient air quality monitoring network for particulate matter 2.5 microns or less. Staff in this activity operates standard and continuous monitoring for this pollutant All data collected at these sites must comply with EPA's Quality Assurance Plan | $85 661 | $0 | $0 | 1 | 0 |
| Neighborhoods - Mosquito Control | Florida Department of Transportation | Clean It Up - Green It Up | Promotion of Great American Cleanup/Drive It Home-Keep Our Paradise Litter Free Trash Off Provides funding for cleanup supplies and materials for community and countywide cleanups | $15,000 | $0 | $15,000 | 0 | 0 |
| Neighborhoods - Mosquito Control | Florida Inland Navigation District | Water Way Cleanup Program | Neighborhood Cleanup Support - Organized volunteer groups cleaning public rights-of-ways or other public areas are eligible for planning assistance and free support materials, such as bags and gloves. Annual Community Cleanups Adopt-A-Road Groups make a long-term commitment to perform monthly cleanups on city roadways and Litter Free Events | $5,000 | $0 | $300 | 0 | 0 |
| Parks Rec and Community Services | State Department of Elder Affairs/Elder Source | EHEAP | Funding to provide crisis assistance to eligible low-income households with at least one individual aged 60 or older experiencing a heating or cooling emergency The program allows for payments to utility companies, the purchase of blankets, portable heaters and fans, repairs of existing heating or cooling equipment, and the payment of reconnection fees | $157 703 | $0 | $0 | 1 | 0 |
| Parks, Rec and Community Svcs Social Services | Department of HHS | Ending the HIV Epidemic A Plan for America | Funding to reduce the number of new HIV infections with the use of HIV Medical Mobile Units Grant Ends Feb 2025 | $1 086,820 | $0 | $0 | 1 | 0 |
| Parks Rec and Community Svcs Social Services | Department of HHS | Ryan White Part A | Health Resources and Services Administration - HIV/AIDS Programs. | $6 000,000 | $0 | $0 | 5 | 632 |
| Parks, Rec and Community Svcs: Social Services | Department of Justice | Jacksonville Safety First | Funding to provide supervised visitation services to protect children affected by domestic violence. | $550,000 | $0 | $0 | 0 | 0 |
| Parks, Rec and Community Svcs: Social Services | Department of Justice | Training and Services to end Violence Against women with Disabilities | Training and Services to End Violence Against Women with Disabilities. | $325,000 | $0 | $0 | 0 | 0 |
| Parks, Rec and Community Svcs: Social Services | Department of Justice | Transitional Housing Program | Funding to provide transitional housing and supportive services to victims of Domestic Violence, Sexual Assault, Stalking and Human Trafficking who are homeless due to their victimization. | $450,000 | $0 | $0 | 0 | 0 |
| Parks, Rec and Community Svcs Social Services | DOJ / Office of the Florida Attorney General | Victims of Crime Act (VOCA) | Information and Referrals for Crime Victims. | $315,000 | $0 | $75,465 | 4 | 0 |

(14) 2-13-23

CITY OF JACKSONVILLE, FLORIDA

RC # : RC23-081

| | DATE | RECOMMENDED | NOT RECOMMENDED |
|---|---|---|---|
| DIVISION CHIEF | 2-2-23 | | |
| DEPARTMENT HEAD | | | |
| HR CHIEF | 2/3/23 | | |
| BUDGET OFFICE | 2-7-23 | | |

DEPARTMENT: Parks Recreation & Community Services TO BE EFFECTIVE: March 1, 2023

| ACTION | No. | ACTIVITY NO/ DESCRIPTION | TITLE | OCC CODE | PAY GRADE | PAY RANGE |
|---|---|---|---|---|---|---|
| Delete | 1 | RPBH1F6GA RCB009-22 | Administrative Aide | B0005 | 15.12 | 32,612.09 - 62,767.00 |
| Delete | 1 | RPBH1F6GA RCB009-22 | Data and Quality Coordinator/SPE | 05084 | 26.16 | 46,446.12 - 87,461.37 |
| Delete | 1 | RPBH1F6GA RCB009-22 | Grant Contract Administrator | L0011 | 26.14 | 38,720.67 - 72,915.58 |
| Delete | 1 | RPBH1F6GA RCB009-22 | Planning Council Support Specialist | R0052 | 15.13 | 35,269.23 - 67,879.65 |
| Delete | 1 | RPBH1F6GA RCB009-22 | Program Manager | W0129 | 16.16 | 45,189.81 - 90,743.80 |
| Delete | 832 | RPBH1F6GA RCB009-22 | Part Time Hours | | | |
| Authorize | 832 | RPBH1F6GA RCB009-23 | Part Time Hours | | | |
| Authorize | 1 | RPBH1F6GA RCB009-23 | Administrative Aide | B0005 | 15.12 | 32,612.09 - 62,767.00 |
| Authorize | 1 | RPBH1F6GA RCB009-23 | Data and Quality Coordinator/SPE | 05084 | 26.16 | 46,446.12 - 87,461.37 |
| Authorize | 1 | RPBH1F6GA RCB009-23 | Grant Contract Administrator | L0011 | 26.14 | 38,720.67 - 72,915.58 |
| Authorize | 1 | RPBH1F6GA RCB009-23 | Planning Council Support Specialist | R0052 | 15.13 | 35,269.23 - 67,879.65 |
| Authorize | 1 | RPBH1F6GA RCB009-23 | Program Manager | W0129 | 16.16 | 45,189.81 - 90,743.80 |

FUNDING: Indicate funding for this change:

Funds are available within current appropriations for this change: Yes [X] No [ ] (see description below)

If NO, funds will be provided by:

JUSTIFICATION:

Authorize five full time positions and 832 part time hours for the FY23 Ryan White HIV/AIDS Grant Program. Period is March 01,2023 to February 28, 2024

1Cloud: 114016 - 164011 - 0101677

Reference TD/BT 1023-073 Council approval required? Yes [ ] No [X] Date action required:

APPROVED BY MAYOR'S BUDGET REVIEW COMMITTEE FEB 13 2023

ACTION TAKEN BY MBRC

DATE

AMENDMENTS

SIGNATURES

Chief Administrative Officer

MAYOR

Comments

| Pos Job | Position Name | Authorized | Filled | Pos No | Employee Name | Emp No | Job Holding |
|---|---|---|---|---|---|---|---|

POS INDEX : RPBH1F6GA ORG INDEX: RPBH1F6GA GRANT: 01047 GDETAILS: PROJECT: AUTHORIZED: 5 Filled: 5

| Position Job | Position Name | Authorized | Filled | Pos No | Employee Name | Emp No | Job Holding |
|---|---|---|---|---|---|---|---|
| 05084 | DATA AND QUALITY COORDINATOR/SPE | 1 | 1 | 3 | [redacted] | 31936 | 05084 |
| B0005 | ADMINISTRATIVE AIDE | 1 | 1 | 5 | [redacted] | 85336 | B0005 |
| L0011 | GRANT CONTRACT ADMINISTRATOR | 1 | 1 | 6 | [redacted] | 83894 | L0011 |
| R0052 | PLANNING COUNCIL SUPPORT SPECIALIST | 1 | 1 | 2 | [redacted] | 73986 | R0052 |
| W0129 | PROGRAM MANAGER | 1 | 1 | 8 | [redacted] | 41581 | W0129 |

**Department of Health and Human Services**
**Health Resources and Services Administration**

Notice of Award
FAIN: H89HA00039
Federal Award Date: 01/17/2023

## Recipient Information

1. Recipient Name
CITY OF JACKSONVILLE
1809 Art Museum Dr
Jacksonville, FL 32207-2507

2. Congressional District of Recipient
05

3. Payment System Identifier (ID)
1596000344B4

4. Employer Identification Number (EIN)
596000344

5. Data Universal Numbering System (DUNS)
004076988

6. Recipient's Unique Entity Identifier
HMGLCZ6EUPC4

7. Project Director or Principal Investigator
Sandy Arts
Program Manager
sarts@coj.net
(904)255-3342

8. Authorized Official
Lenny Curry
Mayor
lcurry@coj.net
(904)255-5000

## Federal Agency Information

9. Awarding Agency Contact Information
Marie E Mehaffey
Grants Management Specialist
Office of Federal Assistance Management (OFAM)
Division of Grants Management Office (DGMO)
MMehaffey@hrsa.gov
(301) 945-3934

10. Program Official Contact Information
Lawrence Momodu
Project Officer
HIV/AIDS Bureau (HAB)
lmomodu@hrsa.gov
(301) 443-0694

## Federal Award Information

11. Award Number
5 H89HA00039-29-00

12. Unique Federal Award Identification Number (FAIN)
H89000039

13. Statutory Authority
42 U.S.C. § 300ff-11-20 and § 300ff-121

14. Federal Award Project Title
HIV EMERGENCY RELIEF PROJECT GRANTS

15. Assistance Listing Number
93.914

16. Assistance Listing Program Title
HIV Emergency Relief Project Grants

17. Award Action Type
Noncompeting Continuation

18. Is the Award R&D?
No

## Summary Federal Award Financial Information

| | |
|---|---|
| 19. Budget Period Start Date 03/01/2023 - End Date 02/28/2024 | |
| 20. Total Amount of Federal Funds Obligated by this Action | $1,063,449.00 |
| 20a. Direct Cost Amount | |
| 20b. Indirect Cost Amount | |
| 21. Authorized Carryover | $0.00 |
| 22. Offset | $0.00 |
| 23. Total Amount of Federal Funds Obligated this budget period | $1,063,449.00 |
| 24. Total Approved Cost Sharing or Matching, where applicable | $0.00 |
| 25. Total Federal and Non-Federal Approved this Budget Period | $1,063,449.00 |
| 26. Project Period Start Date 03/01/2022 - End Date 02/28/2025 | |
| 27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period | $7,353,270.00 |

28. Authorized Treatment of Program Income
Addition

29. Grants Management Officer - Signature
Karen Mayo on 01/17/2023

30. Remarks

This award consists of the following amounts:
FY23 FRML - $976,369
FY23 MAI - $87,080
Total Funding - $1,063,449



A printer version document only. This document may contain some accessibility challenges for the screen reader users. To access some information, a fully 508 compliant version could HRSA, which is available on the HRSA Employee Handbook. If you need more information, please contact HRSA Helpdesk Center at 877-464-4772 9 am to 6 pm ET weekdays.

HRSA
Health Resources & Services Administration

Notice of Award
Award Number **5 H89HA00039-29-00**
Federal Award Date **01/17/2023**

**HIV/AIDS Bureau (HAB)**

31 APPROVED BUDGET. (Excludes Direct Assistance)

(X) Grant Funds Only

( ) Total project costs including grant funds and all other financial participation

| | | |
|---|---|---|
| a. | Salaries and Wages | $0.00 |
| b | Fringe Benefits | $0.00 |
| c | Total Personnel Costs | $0.00 |
| d | Consultant Costs | $0.00 |
| e. | Equipment | $0.00 |
| f | Supplies | $0.00 |
| g | Travel | $0.00 |
| h | Construction/Alteration and Renovation | $0.00 |
| i | Other | $0.00 |
| j. | Consortium/Contractual Costs | $0.00 |
| k | Trainee Related Expenses | $0.00 |
| l. | Trainee Stipends | $0.00 |
| m. | Trainee Tuition and Fees | $0.00 |
| n | Trainee Travel | $0.00 |
| o | TOTAL DIRECT COSTS | $1,063,449.00 |
| p | INDIRECT COSTS (Rate % of S&W/TADC) | $0.00 |
| q | TOTAL APPROVED BUDGET | $1,063,449.00 |
| | i. Less Non Federal Share | $0.00 |
| | ii. Federal Share | $1,063,449.00 |

32 AWARD COMPUTATION FOR FINANCIAL ASSISTANCE

| | | |
|---|---|---|
| a | Authorized Financial Assistance This Period | $1,063,449.00 |
| b | Less Unobligated Balance from Prior Budget Periods | |
| | i. Additional Authority | $0.00 |
| | ii. Offset | $0.00 |
| c | Unawarded Balance of Current Year's Funds | $0.00 |
| d | Less Cumulative Prior Award(s) This Budget Period | $0.00 |
| e | AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION | $1,063,449.00 |

33 RECOMMENDED FUTURE SUPPORT
(Subject to the availability of funds and satisfactory progress of project)

| YEAR | TOTAL COSTS |
|---|---|
| 30 | $6,112,955.00 |

34 APPROVED DIRECT ASSISTANCE BUDGET (Not in lieu of cash)

| | |
|---|---|
| a Amount of Direct Assistance | $0.00 |
| b Less Unawarded Balance of Current Year's Funds | $0.00 |
| c Less Cumulative Prior Award(s) This Budget Period | $0.00 |
| d AMOUNT OF DIRECT ASSISTANCE THIS ACTION | $0.00 |

35 FORMER GRANT NUMBER
**8RH890039**

36 OBJECT CLASS
**41 15**

37 BHCMIS#

38 THIS AWARD IS BASED ON THE APPLICATION APPROVED BY HRSA FOR THE PROJECT NAMED IN ITEM 14 FEDERAL AWARD PROJECT TITLE AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE AS:

**a The program authorizing statute and program regulation cited in this Notice of Award, b. Conditions on activities and expenditures of funds in certain other applicable statutory requirements, such as those included in appropriations restrictions applicable to HRSA funds; c. 45 CFR Part 75, d. National Policy Requirements and all other requirements described in the HHS Grants Policy Statement; e Federal Award Performance Goals, and f The Terms and Conditions cited in this Notice of Award. In the event there are conflicting or otherwise inconsistent policies applicable to the award, the above order of precedence shall prevail. Recipients indicate acceptance of the award, and terms and conditions by obtaining funds from the payment system.**

39 ACCOUNTING CLASSIFICATION CODES

| FY-CAN | CFDA | DOCUMENT NUMBER | AMT. FIN. ASST. | AMT. DIR. ASST. | SUB PROGRAM CODE | SUB ACCOUNT CODE |
|---|---|---|---|---|---|---|
| 23 377RA07 | 93.914 | 23H89HA00039 | $976,369.00 | $0.00 | FRML | 23H89HA00039 |
| 23 377RA06 | 93.914 | 23H89HA00039 | $87,080.00 | $0.00 | MAJ | 23H89HA00039 |

**SUBJECT: RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE**

**BID #: ESC-0301-21** **OPEN DATE: 2021-01-13**

**COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE**

**KIND AND BASIS OF CONTRACT:** COMPETITIVE SEALED PROPOSAL SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE FROM MARCH 1, 2021 THROUGH FEBRUARY 28, 2022, WITH TWO (2) ONE YEAR RENEWAL OPTIONS

**AGENCY:** SOCIAL SERVICES DIVISION

**BASIS OF AWARD:** HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASED ON THE EVALUATION CRITERIA

**NUMBER OF BIDS INVITED:** 28 **NUMBER RECEIVED:** 10 **OTHER:** 0

**SUMMARY OF BIDS AND RECOMMENDED ACTIONS:**
Recommend approval to increase the award amount by $176,866.00 for the RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE to the following contractors listed below.
Recommend approval to decrease the award amount by $95,000.00 with Community Rehabilitation Center and Lutheran Social Services. The total fund increase and reallocation is $271,866.00. The revised total contract expenditure not to exceed $12,347,749.00. Period of service will remain the same until February 28, 2023.

| Contractor/Agency | Award Amount | Increase in funds Distribution | Revised Award Amount | Contract/POA # |
|---|---|---|---|---|
| AIDS Healthcare Foundation | $545,691 | $35,000 | $580,691 | POA-70966-21 |
| Community AIDS Network (Community Health) | $856,008 | $45,000 | $901,008 | POA-70974-21 |
| Gateway Community Services | $147,045 | $55,000 | $202,045 | POA-70970-21 |
| Jacksonville Area Legal Aid | $250,579 | $12,000 | $262,579 | POA-70969-21 |
| Northeast Florida AIDS Network | $1,434,928 | $91,079 | $1,526,007 | POA-70971-21 |
| University of Florida CARES | $380,087 | $33,787 | $413,874 | POA-70967-21 |
| **Total Increase** | | **$271,866** | | |

| Contractor/Agency | Award Amount | Decrease in funds Distribution | Revised Award Amount | Contract/POA # |
|---|---|---|---|---|
| Community Rehabilitation Center | $60,000 | ($40,000) | $20,000 | POA-71115-21 |
| Lutheran Social Services | $1,207,827 | ($55,000) | $1,152,827 | POA-70968-21 |
| **Total Decrease** | | **($95,000)** | | |

Funding to be encumbered by account 11406.164011.582001.010471.00000000.00000.000000, to be executed by contract amendment through the Office of General Counsel.

**Attachments:** Recommendation Memo, Federal Award Information, Previous Awards

**Analyst:** _____ RUBEN OLA

**RESPECTFULLY SUBMITTED:** _____ DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

**CONCURRENCE BY:** Johnnetta Moore, Chief, Social Services Division

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**(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)**
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 12/8/2022

OTHER: _____

**ACTION OF AWARDING AUTHORITY** DATE 12/9/2022

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02

**SUBJECT: RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE**

**BID #: ESC-0301-21** **OPEN DATE: 2021-01-13**

**COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE**

**KIND AND BASIS OF CONTRACT:** COMPETITIVE SEALED PROPOSAL SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE FROM MARCH 1, 2021 THROUGH FEBRUARY 28, 2022, WITH TWO (2) ONE YEAR RENEWAL OPTIONS

**AGENCY:** SOCIAL SERVICES DIVISION

**BASIS OF AWARD:** HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASED ON THE EVALUATION CRITERIA

**NUMBER OF BIDS INVITED:** 28 **NUMBER RECEIVED:** 10 **OTHER:** 0

**SUMMARY OF BIDS AND RECOMMENDED ACTIONS:**
Recommend approval to increase the award amount by $4,154,857.00, which includes administrative cost of $544,539 00 to the following contractors listed below for the RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE The revised total contract expenditure not to exceed $12,170,883.00. Period of service will remain the same until February 28, 2023.

| Contractor/Agency | Award Amount | Increase in funds Distribution | Revised Award Amount | Contract/POA # |
|---|---|---|---|---|
| AIDS Healthcare Foundation | $175,691 | $370,000 | $545,691 | POA-70966-21 |
| Community AIDS Network(Community Health) | $187,623 | $668,385 | $856,008 | POA-70974-21 |
| Community Rehabilitation Center | $10,000 | $50,000 | $60,000 | POA-71115-21 |
| Florida Department of Health - Duval County | $181,362 | $391,889 | $573,251 | POA-70973-21 |
| Gateway Community Services | $33,013 | $114,032 | $147,045 | POA-70970-21 |
| Jacksonville Area Legal Aid | $63,610 | $186,969 | $250,579 | POA-70969-21 |
| Lutheran Social Services | $235,620 | $972,207 | 1,207,827 | POA-70968-21 |
| Northeast Florida AIDS Network | $343,504 | $1,091,424 | $1,434,928 | POA-70971-21 |
| River Region Human Services | $33,000 | $80,000 | $113,000 | POA-70972-21 |
| University of Florida CARES | $150,136 | $229,951 | $380,087 | POA-70967-21 |

Funding to be encumbered by account 11406.164011.582001.010471.00000000.00000.000000, to be executed by contract amendment through the Office of General Counsel.

**Attachments:** Recommendation Memo, Federal Award Information, Previous Award

**Analyst:** _____
RUBEN OLA

**RESPECTFULLY SUBMITTED:** _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

**CONCURRENCE BY:** Johnnetta Moore, Chief, Social Services Division

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**(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)**
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 8/11/2022

OTHER: _____

**ACTION OF AWARDING AUTHORITY** DATE 8/12/2022

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

**SUBJECT: RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE**

**BID #: ESC-0301-21** **OPEN DATE: 2021-01-13**

**COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE**

**KIND AND BASIS OF CONTRACT:** COMPETITIVE SEALED PROPOSAL SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE FROM MARCH 1, 2021 THROUGH FEBRUARY 28, 2022, WITH TWO (2) ONE YEAR RENEWAL OPTIONS

**AGENCY:** SOCIAL SERVICES DIVISION

**BASIS OF AWARD:** HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASED ON THE EVALUATION CRITERIA

**NUMBER OF BIDS INVITED:** 28 **NUMBER RECEIVED:** 10 **OTHER:** 0

**SUMMARY OF BIDS AND RECOMMENDED ACTIONS:**
Recommend approval to ratify the period of service from March 1, 2022 to date of award.
Recommend approval to utilize the first of two (2) one (1) year renewal options with the following contractors, Aids Healthcare Foundation, Community Aids Network, Community Rehabilitation Center, Florida Department of Health-Duval County, Gateway Community Services, Jacksonville Area Legal Aid, Lutheran Social Services, Northeast Florida AIDS Network, River Region Human Services, and University of Florida CARES in the amount of $1,958,098.00, which includes administrative cost of $544,539.00 for the RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE. The revised total contract expenditure not to exceed $8,016,026.00. Period of service will be from date of award through February 28, 2023. Below are listings for distribution of funds.

| Contractor/Agency | 12-Month Partial Award |
|---|---|
| 1. AIDS Healthcare Foundation | $175,691 |
| 2. Community AIDS Network | $187,623 |
| 3. Community Rehabilitation Center | $10,000 |
| 4. Florida Department of Health - Duval County | $181,362 |
| 5. Gateway Community Services | $33,013 |
| 6. Jacksonville Area Legal Aid | $63,610 |
| 7. Lutheran Social Services | $235,620 |
| 8. Northeast Florida AIDS Network | $343,504 |
| 9. River Region Human Services | $33,000 |
| 10. University of Florida CARES | $150,136 |

Funding to be encumbered by account 11406.164011.582001.010471.00000000.00000.0000000, to be executed by contract through the Office of General Counsel and process by Purchase Order(s).

**Attachments:** Recommendation Memo, Federal Award Information, Previous Award

**Analyst:** RUBEN OLA

**RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

**CONCURRENCE BY:** Johnnetta Moore, Chief, Social Services Division

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**(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)**
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 3/24/2022

OTHER

**ACTION OF AWARDING AUTHORITY** DATE 3/24/2022

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No: 2019-02

SUBJECT: RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE

BID #: ESC-0301-21

OPEN DATE: 2021-01-13

## COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: COMPETITIVE SEALED PROPOSAL SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE FROM MARCH 1, 2021 THROUGH FEBRUARY 28, 2022, WITH TWO (2) ONE YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASED ON THE EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 28 NUMBER RECEIVED: 10 OTHER: 0

**SUMMARY OF BIDS AND RECOMMENDED ACTIONS:**
Recommend approval to increase the award amount by $171,259.00 to the following contractors listed below for the RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE.
Recommend approval to decrease the award amount by $69,393.00 with University of Florida CARES. The revised total contract expenditure not to exceed $6,057,928 00. Period of service will remain the same until February 28, 2022.

| Contractor/Agency | Award Amount | Increase in funds Distribution | Revised Award Amount | Contract/POA # |
|---|---|---|---|---|
| AIDS Healthcare Foundation | $550,010 | $18,346 | $568,356 | POA-70966-21 |
| Community AIDS Network(Community Health) | $640,957 | $49,653 | $690,610 | POA-70974-21 |
| Florida Department of Health - Duval County | $555,090 | $89,914 | $645,004 | POA-70973-21 |
| Jacksonville Area Legal Aid | $225,838 | $10,000 | $235,838 | POA-70969-21 |
| Northeast Florida AIDS Network | $1,297,515 | $57,218 | $1,354,733 | POA-70971-21 |
| River Region Human Services | $122,971 | $15,521 | $138,492 | POA-70972-21 |
| Total Increase | | $240,652 | | |

| Contractor/Agency | Award Amount | Decrease in funds Distribution | Revised Award Amount | |
|---|---|---|---|---|
| University of Florida CARES | $709,561 | 69,393 | $640,168 | POA-70967-21 |

Funding to be encumbered by account 11406.164011.582001.010219.00000000.00000.0000000, to be executed by contract amendment through the Office of General Counsel.

Attachments: Recommendation Memo, Federal Award Information, Previous Award

Analyst: RUBEN OLA

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Johnnetta Moore, Chief, Social Services Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 1/6/2022

OTHER.

ACTION OF AWARDING AUTHORITY DATE 1-10-22

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No 2019-02

SUBJECT: RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE

BID #: ESC-0301-21

OPEN DATE: 2021-01-13

## COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: COMPETITIVE SEALED PROPOSAL SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE FROM MARCH 1, 2021 THROUGH FEBRUARY 28, 2022, WITH TWO (2) ONE YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASED ON THE EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 28 NUMBER RECEIVED: 10 OTHER: 0

**SUMMARY OF BIDS AND RECOMMENDED ACTIONS:**
Recommend approval to increase the contract award to the following contractors, Aids Healthcare Foundation, Community Aids Network, Community Rehabilitation Center, Florida Department of Health-Duval County, Gateway Community Services, Jacksonville Area Legal Aid, Lutheran Social Services, Northeast Florida AIDS Network, River Region Human Services, and University of Florida CARES in the amount of $4,537,015.00, which includes administrative cost of $12,776.00 for the RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE. The revised total contract expenditure not to exceed $5,886,669.00. Period of service will remain the same from March 1, 2021 through February 28, 2022.

| Contractor/Agency | Initial Award (3/26/21) | Increase in funds Distribution | Revised Award Amount |
|---|---|---|---|
| 1. AIDS Healthcare Foundation | $112,726 | $437,284 | $550,010 |
| 2. Community AIDS Network | $136,701 | $504,256 | $640,957 |
| 3. Community Rehabilitation Center | $0.00 | $40,000 | $40,000 |
| 4. Florida Department of Health - Duval County | $61,351 | $493,739 | $555,090 |
| 5. Gateway Community Services | $23,622 | $144,183 | $167,805 |
| 6. Jacksonville Area Legal Aid | $35,433 | $190,405 | $225,838 |
| 7. Lutheran Social Services | $128,755 | $941,620 | $1,070,375 |
| 8. Northeast Florida AIDS Network | $219,523 | $1,077,992 | $1,297,515 |
| 9. River Region Human Services | $11,811 | $111,160 | $122,971 |
| 10. University of Florida CARES | $125,961 | $583,600 | $709,561 |

Funding to be encumbered by account 11406.164011.582001.010219.00000000.00000.0000000, to be executed by contract through the Office of General Counsel.

Attachments: Recommendation Memo, Federal Award Information, Previous Award

Analyst: RUBEN OLA

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Johnnetta Moore, Chief, Social Services Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 6/10/2021

OTHER:

ACTION OF AWARDING AUTHORITY DATE 6/11/21

APPROVED ✓ BK DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Bid
Ch
Fin
Und
Executive Order No. 2019-02

SUBJECT: RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE

BID #: ESC-0301-21

OPEN DATE: 2021-01-13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: COMPETITIVE SEALED PROPOSAL SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE FROM MARCH 1, 2021 THROUGH FEBRUARY 28 2022, WITH TWO (2) ONE YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASED ON THE EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 28 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS

Recommend approval to retroact the period of service from March 1, 2021 to date of award.

Recommend approval of award to all ten (10) highest scoring responsive responsible bidders Community Aids Network, Aid Healthcare Foundation, University of Florida CARES, Lutheran Social Services, Jacksonville Area Legal Aid, Gateway Community Services, Northeast Florida AIDS Network River Region Human Services, Florida Department of Health-Duval County and Community Rehabilitation Center in the amount of $1,349,654.00, which includes administrative cost of $493,771.00 for the RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE. Based on the allocation percentages approved by the Metropolitan Jacksonville Area HIV Health Services Planning Council, the initial distribution of funds is $1,349,654.00, it is anticipated that the full award will amount to an estimated six (6) million dollars. Upon receipt of the full award, all agencies would be funded and receive additional funding. Period of service will be from date of award through February 28, 2022.

Below are the bidders with the following scoring ranking and recommend award amount

| | | |
|---|---|---|
| Community AIDS Network | 97.66 | $136,701.00 |
| AIDS Healthcare Foundation | 94.68 | $112,726.00 |
| University of Florida CARES | 93.00 | $125,961.00 |
| Lutheran Social Services | 92.66 | $128,755.00 |
| Jacksonville Area Legal Aid | 92.33 | $ 35,433.00 |
| Gateway Community Services | 91.67 | $ 23,622.00 |
| Northeast Florida AIDS Network | 91.00 | $219,523.00 |
| River Region Human Services | 89.33 | $ 11,811.00 |
| Florida Department of Health - Duval County | 76.66 | $ 61,351.00 |
| Community Rehabilitation Center | 73.33 | $ 0.00 |

Funding to be encumbered by account 11406.164011.582001.010219.00000000.00000.0000000. To be executed by contract through the Office of General Counsel.

Attachments: Recommendation Memo, Bid Tabulation Sheet, Scoring Matrix, Terms and Conditions, Description of Services

Analyst: RUBEN OLA

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Johnnella Moore, Chief, Social Services Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 3/25/2021