**SUBJECT: JACKSONVILLE PUBLIC LIBRARY 2ND FLOOR CONVENTION CENTER CARPET REPLACEMENT – REBID 2**

**BID #:** SC-0282-23 **OPEN DATE:** 01/04/2023

**GENERAL GOVERNMENT AWARDS COMMITTEE**

**KIND AND BASIS OF CONTRACT:** FROM DATE OF AWARD THROUGH COMPLETION

**AGENCY:** PUBLIC LIBRARY

**BASIS OF AWARD:** ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

**NUMBER OF BIDS INVITED:** 8 **NUMBER RECEIVED:** 2 **OTHER** 0

**SUMMARY OF BIDS AND RECOMMENDED ACTIONS:**
Recommend approval of award to lowest responsive, responsible bidder, Dixie Contract Carpet, to replace carpet in the Main Library and Convention Center for the Jacksonville Public Library. Period of service is from date of contract execution through completion date. Total estimated expenditure amount not to exceed $526,110.00.

**Funding Sources:**
**CDBG:** 11101.174103.583052.010075.00000000.00000.0000000 - $241,000.00
**CDBG:** 11101.174103.583052.010287. 00000000.00000.0000000 - $200,000.00
**State Aid:** 11408.185101.549006.010009.00000000.00000.0000000 - $85,110.00

**To be executed by formal contract through the Office of General Counsel**

**ATTACHMENTS:** Recommendation Memo, Bid Tabulation, Addendums, Specifications, Terms & Conditions

**ANALYST:** _____ COREY SIDLO **RESPECTFULLY SUBMITTED** _____ DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

**CONCURRENCE BY:** Ray Albury, Assistant Director, Facilities Management & Planning, Jacksonville Public Library

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**(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)**
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

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**ACTION OF AWARDING AUTHORITY** DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

# City of Jacksonville, Florida

*Lenny Curry, Mayor*

Jacksonville Public Library
303 N. Laura Street
Jacksonville, FL 32202
(904) 534-1160
www.coj.net

ONE CITY. ONE JACKSONVILLE.

February 24, 2023

TO: Dustin Freeman
Chief of Procurement

FROM: Ray Albury, Assistant Director, Facilities Management & Planning
Jacksonville Public Library

SUBJECT: Recommendation Award Letter

RE: Jacksonville Public Library: Library & Convention Center Carpet Replacement, **Bid No:SC-0282-23**

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The Jacksonville Public Library is requesting to award Bid No. SC-0282-23 Main Library & Convention Center Carpet Replacement to Dixie Contract Carpet.

The work for this project consists of furnishing all labor, materials, equipment, and performing all operations necessary to complete carpet replacement at Main Library & Convention Center.

Total estimated expenditure not to exceed $526,110.00 to be encumbered by formal contract through Office of General Counsel. Funding source below:

| Funding Source | Source Number | Funding Amount |
|---|---|---|
| **CDBG** | 11101.174103.583052.010075.00000000.00000.0000000 | $241,000.00 |
| **CDBG** | 11101.174103.583052.010287.00000000.00000.0000000 | $200,000.00 |
| **State Aid** | 11408.185101.549006.010009.00000000.00000.0000000 | $85,110.00 |

Your assistance in concurring with this recommendation would be appreciated. If you have any questions or concerns regarding this matter, please contact Lloyd Boyd 904 255-6164.

CC: Leslie Jones, Pam McClellan, Davetta Williams, and Daniel VanSickle

# BID TABULATION

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Title:** | LIBRARY & CONVENTION CENTER CARPET REPLACEMENT - REBID | | | **DIXIE CONTRACT CARPET** | | **9680 CONTRACT CARPET, INC.** | |
| **Bid No.:** | SC-0282-23 | | | | | | |
| **Opening Date:** | January 4, 2023 | | | | | | |
| **Analyst:** | Corey Sidlo | | | | | | |
| **No. Invited:** | (22) **No. Received:** (22) **Other:** (0) | | | | | | |
| **Recorded By:** | | | | | | | |
| **Item #** | **Description** | **Quanitity** | **Unit** | **Unit Price** | **Extended Price** | **Unit Price** | **Extended Price** |
| 1 | "A" Convention Center 1-4 – 1.1, 1.2, 2.1,3.1 and 4.1 Convention Center: Pre-Function Gallery North 017, recessed mats fill the recess with cementitious filler Conference rooms G1, G2, G3 and G4, Multipurpose room 035, and Pre-function Gallery South 016. | 12,125 | sqft | | $115,700.00 | | $119,000.00 |
| 2 | "B" 1- 1.1,1.2: Second Floor Children's: CHildrens department and Services Rooms 224, 229, 233, 236, 240, 250, and 254, Bookshelves, electrical and rubber wall base. | 11,100 | sqft | | $114,310.00 | | $118,000.00 |
| 3 | 2 – 2.1, 2.2, 2.3, 2.3, 2.4: Second Floor Reference Collection 221 and Group 230, electrical, install terrazzo and runner base and bookshelves | 12,250 | sqft | | $191,100.00 | | $191,000.00 |
| 4 | 3, 3.1, 4: Second Floor Fiction Collection 216 and Service Desk 257; Quiet Room 218 and Conference Room, 219 rubber base, electrical and bookshelves. | 8,450 | sqft | | $105,000.00 | | $111,000.00 |
| | | | **Total Bid (Items 1 - 4):** | **$526,110.00** | | **$539,000.00** | |
| | | | **Terms:** | | | | |
| | | | **Delivery:** | 60 DAYS | | 60 DAYS | |
| | | | **Signed Bid Form:** | X | | X | |
| | | | **Bid Proposal Form:** | X | | X | |
| | | | **Conflict of Interest Certificate:** | X | | X | |
| | | | **Addendum:(2)** | X | | NONE | |

# TERMS AND CONDITIONS

## JACKSONVILLE PUBLIC LIBRARY 2ND FLOOR AND CONVENTION CENTER CARPET REPLACEMENT – REBID 2

### SCOPE

The Jacksonville Public Library is currently accepting bids to obtain source(s) of supply for the service as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide the services and to obtain pricing commitments for the replacement of carpet in the Jacksonville Public Library on the 2nd floor and in the Convention Center listed in the bid documents.

### AWARD

Award will be ALL OR NONE to the lowest responsive, responsible bidder. Bidders must bid on all items to be considered. All awards are subject to the availability of funds.

### TERM OF AGREEMENT

The term of this agreement is a one-time service contract from date of award until completion.

### Minimum Requirements for Contractors.

Bidders should submit or comply with the following minimum requirements. Failure to submit any of these requirements may be grounds for rejection:

1. The Contractor shall provide current proof of all business licenses required by local, state, and federal law as applicable.

2. Bidders must possess a local business tax certificate, if applicable.

3. Bidders must provide proof of at least three (3) projects of at least $500,000 in value which have been successfully completed in the last five (5) years.

### COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

### STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such service(s).

### ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

### PRICES

All unit prices shall include freight, delivery, install and handling charges to the delivery location as outlined in the bid documents. The city is tax exempt, this will not be passed to contractors. Contractors are responsible for all taxes incurred.

### DELIVERY

Delivery and install will be located: 303 N Laura St, Jacksonville, FL 32202 between the hours of 7:00 am and 3:00 pm, Monday thru Friday. There will be no exceptions to the times stated unless prior arrangement with Jacksonville Public

Library Manager. There will be no blocking of exits of the Public Library. All vendors are to find alternate parking and dumpster parking for employees. Vendors can contact Jacksonville Parking Administration for assistance.

## SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the city or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

## INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: COJ1CLOUDINVOICES@COJ.NET . The invoice email subject line MUST BE: inv_30000008806179. Invoices can also be submitted through the 1 Cloud Supplier Portal.

## INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. The awarded vendor will be required to submit the copy of insurance certificate within ten (10) days from date of receipt of award notice. Bid number should be listed on certificate.

## Federal Funds

This Project will be funded partly or in total by the Federal Government. Therefore, Bidders must comply with Title VI of the Civil Rights Act of 1964 (24 CFR, Parts1 & 2); Title VIII of the Civil Rights Act of 1968 (24 CFR, Part 115); Federal Labor Standards Provisions (HUD 4010); The Davis-Bacon Act; the Anti-Kickback Act; and the Contract Work Hours and Safety Standards Act. Bidders are advised to refer to the Federal Regulations, of these specifications for more information.

Bidders must comply with Section 3 requirements included in the back of this RFP.

## Pre-Bid Meeting:

There is a MANDATORY pre-bid meeting scheduled include in Attachment F for this RFP. This meeting will be help on December 12, 2022 at 10:00am, at the Main Library – Conference Level, Multi-Purpose Room 1. The Main Library address is 303 Laura Street N., Jacksonville, FL 32202.

Contractor's failure to attend the Pre-Bid Meeting will result in the Response not being evaluated and being rejected as non-responsive.

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## SPECIFICATIONS REQUIREMENTS

A. Convention Center

1. Pre-Function Gallery North 017. Remove and dispose of existing carpet. Prepare substrate by removing residual adhesive and properly providing a smooth substate to install new floor covering. Furnish and install Forbo - Flotex Modular Flooring; Style Lava; colors Tambora and Vesuvius in a basket weave pattern. See attached specification. No substitutions will be accepted.

   1.1 Remove eight (8) recessed mats and fill recess with cementitious filler to provide suitable substrate to install new floor covering. Furnish and install Forbo-Coral walk off mats in front of Main Street Entrance doors. Color to be selected by owner from manufacturer's full range of colors. See attached specification. No substitutions will be accepted.

   1.2 Existing wall base to remain.

2. Conference rooms G1, G2, G3, and G4. Move furniture. Remove and dispose of existing carpet. Prepare substrate by removing residual adhesive and properly providing a smooth substate to install new floor covering. Furnish and install Forbo – Flotex Sheet flooring. Color to be selected by owner from manufacturer's full range of colors. See attached specification. No substitutions will be accepted.

   2.1. Existing wall base to remain.

3. Multipurpose room 035. Remove and dispose of existing carpet. Prepare substrate by removing residual adhesive and properly providing a smooth substate to install new floor covering. Furnish and install Forbo - Flotex Modular Flooring; Style Lava; colors Tambora and Vesuvius in a basket weave pattern. See attached specification. No substitutions will be accepted.

   3.1. Existing wall base to remain.

4. Pre-function Gallery South 016. Coordinate with facilities to move and relocate artwork in 016 to another area in JPL Main Branch. Remove and dispose of existing carpet. Prepare substrate by removing residual adhesive and properly providing a smooth substate to install new floor covering. Furnish and install Forbo - Flotex Modular Flooring; Style Lava; colors Tambora and Vesuvius in a basket weave pattern. See attached specification. No substitutions will be accepted.

   4.1. Existing wall base to remain.

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B. Second Floor Children's Area

1. Children's Services Rooms 224, 229, 233, 236, 240, ,250, and 254 Remove and dispose of existing carpet. Prepare substrate by removing residual adhesive and properly providing a smooth substate to install new floor covering. Furnish and install Forbo - Flotex Modular Flooring; Style and color to be selected by owner from manufacturer's full range of color selections. No substitutions will be accepted. Contractor shall be responsible for moving bookshelves without disrupting shelf contents to allow for new floor covering to be installed underneath. Contractor shall be responsible for moving children's "free play" furniture in order to install floor coverings underneath. Contractor shall be responsible for moving service desk 233 in order to install floor coverings underneath.

   1.1. Rooms 229 and 240 remove and replace rubber wall base.

   1.2. Existing wood base to remain U.N.O

2. Reference Collection 221 and Group Study 230 Remove and dispose of existing carpet. Prepare substrate by removing residual adhesive and properly providing a smooth substate to install new floor covering. Furnish and install Forbo - Flotex Modular Flooring; Style and color to be selected by owner from manufacturer's full range of color selections. No substitutions will be accepted. Contractor shall be responsible for moving bookshelves without disrupting shelf contents to allow for new floor covering to be installed underneath.

   2.1. Interior columns, eight in total, to receive new rubber base.

   2.2. Perimeter wall to receive new rubber base.

   2.3. Existing wood base to remain U.N.O

   2.4. Install terrazzo flooring in walkway that will run from Vestibule 221 down to Walk Through Aquarium 250. Terrazzo matrix to be selected by owner from full range of color options.

3. Fiction Collection 216 and Service Desk 257 Remove and dispose of existing carpet. Prepare substrate by removing residual adhesive and properly providing a smooth substate to install new floor covering. Furnish and install Forbo - Flotex Modular Flooring; Style and color to be selected by owner from manufacturer's full range of color selections. No substitutions will be accepted. Contractor shall be responsible for moving bookshelves without disrupting shelf contents to allow for new floor covering to be installed underneath. Contractor shall be responsible for moving service desk 257 in order to install floor coverings underneath.

   3.1. Existing wood base to remain U.N.O

4. Quiet Room 218 and Conference Room 219 Prepare substrate by removing residual adhesive and properly providing a smooth substate to install new floor covering. Furnish and install Forbo - Flotex Modular Flooring; Style and color to be selected by owner from manufacturer's full range of color selections. No substitutions will be accepted. Contractor shall be responsible for moving bookshelves without disrupting shelf contents to allow for new floor covering to be installed underneath. Contractor shall be responsible for moving furniture in order to install new floor finishes.

C. Product Information:

1. Material Name: Flotex® Lava
2. Description: Flocked high performance carpet plank with a 100% nylon type 6.6 wear layer with an intermediate fiberglass layer and a recycled vinyl cushioned backing.
3. Size: Approximately 9.8" x 39.37" (25cm x 100cm)
4. Gauge: 5.3mm (0.21")
5. Backing: Vinyl
6. Color and Pattern: Colors and patterns shall be selected by Owner. Patterns shall be defined in any given area, applied in stripes, diagonals, checkerboard pattern and other designs as determined by the Owner and awarded contractor in a series of post-award design consultations. All selections shall be made from the manufacturer's full product lines (including premium colors).
7. Adhesive: Forbo FRT 950 Adhesive

D. Product Information:

1. Material Name: Flotex® Sheet Style and Color TBD
2. Description: Flocked high performance broadloom carpet with a 100% nylon type 6.6 wear layer with an intermediate fiberglass layer and a recycled closed cell vinyl cushioned backing.
3. Width: 2 Meters (79")
4. Length: 30 Meters (98.4 Linear Feet)
5. Gauge: 4.3mm (0.17")
6. Backing: Vinyl
7. Color and Pattern: Colors and patterns shall be selected by Owner. Patterns shall be defined in any given area, applied in stripes, diagonals, checkerboard pattern and other designs as determined by the Owner and awarded contractor in a series of post-award design consultations. All selections shall be made from the manufacturer's full product lines (including premium colors). See Architectural drawings for color schedule list in reference to this material.
8. Adhesive: Forbo FRS 885 Adhesive
9. Net Fit Seams: All Flotex® sheet products shall be installed utilizing net fit seams, butting the factory edges for seaming

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E. Product Information:

1. Material Name: Coral® Brush
2. Description: Incorporates three types of 100% Econyl® regenerated solution dyed polyamide yarns giving a blended appearance – capillary yarns for absorbing moisture, active dirt scraping yarns to quickly brush off soil, and heavy duty textured yarns which retain its appearance. The innovative EVERFORT® vinyl backing is a solid vinyl which is flexible, strong, and heavy in weight.
3. Width: 2 Meters (79") plus edging
4. Length: 27.5 Meters (90.22 Linear Feet)
5. 5. Gauge: 9mm (0.354")
6. Pile Thickness: 7mm (0.28")
7. Backing: Everfort® Vinyl
8. Color and Pattern: Colors and patterns shall be selected by Owner. Patterns shall be defined in any given area, applied in stripes, diagonals, checkerboard pattern and other designs as determined by the Owner and awarded contractor in a series of post-award design consultations. All selections shall be made from the manufacturer's full product lines (including premium colors)

NOTE: Project to be completed in the following phases in order to minimize interruption of normal library operation:

- Phase 1 - Convention Center
- Phase 2 – 2nd Floor Children's Area and Reference Collection Area
- Phase 3 – 2nd Floor Fiction Collection Area

Phases to be broken into sub-phases according to Owner's direction. Sub-phases to be discussed between Owner and Contractor prior to construction beginning. Contractors will be be expected to move from phases without interruptions.

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