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**SINGLE SOURCE AWARD** **BID # SS-13532-23**

**Subject:** Cengage Learning, Inc.

**Department:** Jacksonville Public Library

**Description of Purchase:** Recommend approval to increase single source award with Cengage Learning, Inc., by $57,763.25 to purchase database subscriptions. Total revised estimated annual expenditure amount not to exceed $178,158.82.

**Funding Source:** 00111.185102.566010.000000.00000000.00000.0000000 - To be executed by purchase order.

**Single Source Award To:** Cengage Learning, Inc.

**Price Justification:** See attachment

**Total Award:** $178,158.82 **Requisition #:** N/A

**Attachments:** Agency Memo, Supplier Letter, Previous Award

**Certification as to Single Source:** Tim Rogers, Director, Jacksonville Public Library

**THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.**

Analyst: Corey Sidlo

Dustin Freeman, Chief
Procurement Division

***APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE***

**"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"**

***CHAIRMAN*** ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

JACKSONVILLE
PUBLIC LIBRARY

Start Here. Go Anywhere.

**TO:** Dustin Freeman, Chief of Procurement Division

**FROM:** Tim Rogers, Director, Jacksonville Public Library

**DATE:** February 23, 2023

**SUBJECT:** Justification Letter for **Cengage Learning Inc. POA-70180-23 Increase General Funds 00111.185102.566010.000000.00000000.00000.0000000**

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The Jacksonville Public Library requests a Change order increase to POA 70180-23 for Cengage Learning, Inc., in the amount of $57,763.25 to purchase quoted database subscriptions for the library system bringing the total FY23 Cengage Learning, Inc., SS-13532 23 to $178,158.82.

The library's increase request will allow for the purchase of multi-subject informational databases: *Miss Humblebee's Academy, Gale Presents: Petersons Test Prep* and *Gale In Context: Science*
that customers may access via in-library and/or remote use. The price quotation includes itemized databases and their prices.

Increases to both POA 70180 23 & PO 653656-23 will allow the library to add database subscriptions to an existing purchase order for Cengage Learning Inc.

Thank you for your consideration.

Cc: Stephanie Miller, Senior Manager of the Library Collection
Gretchen Mitchell, Deputy Director for Support Services
Leslie Jones, Assistant Director Finance & Administrative Services

CENGAGE

**Original Quote**
**This is a true and original copy**

REMIT TO:
GALE / CENGAGE
P.O. Box 936754
Atlanta, GA 31193-6754

QUOTE: NO. 139452

QUOTE DATE: 01/19/22

Billing Inquiries Fax or Mail to:
Customer Service Department
27555 Executive Dr Suite 350| Farmington Hills ,MI 48331
Fax: 877-363-4253 Tel: 800-877-4253
FED ID # 59-2124491
Canadian G.S.T.#/T P.S.: 14074 8831 RT0001
Canadian Q.S.T.#/T V.Q.: 1023272543

| | |
|---|---|
| Prepared By | Brandi Forshey |
| Email | brandi.forshey@cengage.com |

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|---|---|---|---|
| Ship To JDE # | 139452 | Bill To JDE | 139452 |
| Ship To Account | JACKSONVILLE PUBLIC LIBRARY | Bill To Account | JACKSONVILLE PUBLIC LIBRARY |
| Ship To Contact | Jill Haile | Bill To Contact | Jill Haile |
| Subscription Start Date | SEE BELOW | Subscription End Date | SEE BELOW |

Line Items

| Product | Product Code | List Price | Sales Price |
|---|---|---|---|
| Gale In Context: Science<br>9/19/23-9/18/24 | 191700 | USD 25,181.07 | USD 25,181.07 |
| Miss Humblebee's Academy Gale<br>3/30/23-3/29/24 | 16248184 | USD 13,230.00 | USD 13,230.00 |
| Presents: Petersons Test Prep<br>8/24/23-8/23/24 | 192267 | USD 19,352.18 | USD 19,352.18 |

Payment Terms Net 30

Totals

| | |
|---|---|
| Subtotal | USD 57,763.25 |
| Total Price | USD 57,763.25 |

Remittance

TO REMIT PAYMENT VIA WIRE OR ACH, PLEASE USE THE FOLLOWING INFORMATION:
Wells Fargo
ABA 121000248
ACCT 4437861156
SWIFT WFBIUS6S

REMIT TO:
GALE / CENGAGE
P.O. Box 936754
Atlanta, GA 31193-6754
FAX REMITTANCE INFORMATION TO: 859-525-6506

EMPOWER™ CHANGE

GALE
A Cengage Company

**SINGLE SOURCE AWARD** **BID # SS-13532-23**

**Subject:** Cengage Learning, Inc.

**Department:** Jacksonville Public Library

**Description of Purchase:** Recommend approval to award Single Source Award to Cengage Learning, Inc., in the amount of $120,395.57 to purchase database access and large print books for the library system. Period of service is from date of award through September 30, 2023.

**Funding Source:** 000111.185102.566010.000000.00000000.00000.0000000 - To be executed by purchase order

**Single Source Award To:** Cengage Learning, Inc.

**Price Justification:** See attachment

**Total Award:** $120,395.57 **Requisition #:** N/A

**Attachments:** Agency Memo, Single Source Request Form, Supplier Letter, Previous Awards

**Certification as to Single Source:** Leslie Jones, Assistant Director, Administration and Finance, Jacksonville Public Library

**THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.**

Analyst: Corey Sidlo

Dustin Freeman, Chief
Procurement Division

***APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE***

**"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"**

***CHAIRMAN***

***DATE*** 1/5/2023

ACTION OF AWARDING AUTHORITY DATE: 1/5/23

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02