3

SUBJECT: School-Based Afterschool and Summer Programming

BID #: ESC-0374-21 **OPEN DATE:** 5/19/2021

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – August 1, 2021 through July 31, 2022 with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 17 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award to extend for six (6) months through December 31, 2024 and to increase award by $375,000.00 for School-Based Afterschool and Summer Programming as outlined in Exhibit 1 (AMD #5). This extension/increase is to allow for continuity of service while a new RFP is being issued. Total revised not-to-exceed expenditure is $873,160.00.

Funding Source: 10901.181001.582001.000000.00000455.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Revised Exhibit 1, Previous Awards

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
OLIVE WALLACE-COHEN DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, Chief Executive Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

KIDS HOPE ALLIANCE

MEMORANDUM

TO: Dustin Freeman, Chief of Procurement

FROM: Saralyn Grass, Chief Executive Officer
Kids Hope Alliance (KHA)

Saralyn Grass

CC: Kenneth Darity, Chief Administrative Officer

SUBJECT: Request to Amend BID # ESC-0374-21 School-Based Afterschool and Summer Programming -- $375,000.00

DATE: May 10, 2024

Kids Hope Alliance, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida ("KHA") respectfully requests the following:

1. Request to Amend the Award for BID # ESC-0374-21, School-Based Afterschool and Summer Programming, to extend the term by 6-months to December 31, 2024 and increase the maximum indebtedness by $375,000.00, per Exhibit 1, attached. The revised maximum indebtedness not to exceed is $873,160.00.

   DCPS had not confirmed which school sites would remain open in time for a new RFP to be issued and awarded before the award end date of May 31, 2024. An extension for this award allows for continuity of services for the children being served.

Upon approval of this request contract amendments will be executed by the City of Jacksonville Office of General Counsel.

KHA anticipates funding as follows:

Account Name	Fund	Center	Account	Project	Activity	Interfund	Future
ESP - Out-of-School Time	10901	181001	582001	000000	00000455	00000	0000000

Total Funding **$375,000.00**

Attachment(s): Previous Award Dated 2/12/24
Exhibit 1, Funding Recommendations
Letter of Intent for 3 Providers
Scope of Services for 3 Providers

For additional information, please contact Kenneth Darity at (904) 255-4422 or KDarity@coj.net.

Cc: Olive Wallace Cohen, Buyer
Jessica Pitts, Director, Finance
Joyce Watson, Director, Administration, Contracts, and Purchasing
Katoia Wilkins, Director, Contract Management

Exhibit 1

Funding Recommendation ESC-0374-21

School-Based Afterschool and Summer Programming

Organization	Site Name	Street	Zip	# of Students School-Year	# of Days: School-Year	School-Year Rate	School Year Funding Request	# of Students: Summer	# of Days: Summer	Summer Rate	Summer Funding Request	Total Funding Request
Communities In Schools of Jacksonville, Inc.	Southside Estates Elementary	9775 Ivey Rd	32246	80	83	$ 12.50	$ 83,000	60	28	$ 25.00	$ 42,000	$ 125,000
Boys' and Girls' Clubs of Northeast Florida, Inc.	Charger Academy	7050 Melvin Rd	32210	80	83	$ 12.50	$ 83,000	60	28	$ 25.00	$ 42,000	$ 125,000
Wayman Community Development Corporation	Spring Park Elementary	2250 Spring Park Rd	32207	80	83	$ 12.50	$ 83,000	60	28	$ 25.00	$ 42,000	$ 125,000
Total				240			$ 249,000	180			$ 126,000	$ 375,000

Letter of Intent
Agency Award Information: FY24-25

ESC-0374-21	Contract #	Wayman Community Development Corporation
Afterschool and Summer Programming		

Wednesday, May 8, 2024

Kids Hope Alliance
1095 A. Philip Randolph Blvd.
Jacksonville, FL. 32206

RE: Letter of Intent

Dear Kids Hope Alliance Contract Manager:

Please accept this letter as notice of Wayman Community Development Corporation intent to continue services for the FY2024-25 Contract Year at the following:

Program Location(s) (Please list all locations)	**Spring Park Elementary School,** 2250 Spring Park Road, 32207
Program Start Date	08/19/2024
Program End Date	12/20/2024
Contract Amount (12month budget)	$125,000.00

We appreciate the opportunity to be a program provider for another year and look forward to working with the Kids Hope Alliance (KHA).

Sincerely,

Dr. Mark L. Griffin
904-693-1503
mgriffin@wayman.org
Chief Executive Officer

***Must be the authorized signer for the agency**

Approved by: Diana P. Russell **Date:** 05/08/2024

Letter of Intent
Agency Award Information: FY24-25

ESC: 0374-21	Contract: #71201-21	Agency: Communities In Schools of Jacksonville

05/08/2024

Communities In Schools Jacksonville

Jerome Baltazar
Communities In Schools of Jacksonville
532 Riverside Avenue, Ste. #3-OH

RE: Letter of Intent

Dear Kids Hope Alliance Contract Manager:

Please accept this letter as notice of **Communities In Schools of Jacksonville** intent to continue services for the FY2024-25 Contract Year at the following:

Program Location(s) (Please list all locations)	Southside Estates Elementary
Program Start Date	June 1, 2024
Program End Date	May 31, 2025
Contract Amount (6 month budget)	$125,000

We appreciate the opportunity to be a program provider for another year and look forward to working with the Kids Hope Alliance (KHA).
Sincerely,

Jerome Baltazar
904.344.3900
JBaltazar@cisjax.org
Chief Financial Officer (CFO)

***Must be the authorized signer for the agency**

Approved by: Jerome Baltazar **Date: 5/8/2024**

FY 24-25 Scope of Services

ESC: 0374-21	Agency: Communities In Schools of Jacksonville

FY24-25 Contract Year: June 1, 2024 -May 31, 2025

Funding Approved for FY24-25: $125,000

Number of Proposed Children/Youth 24/25: 60 Summer Camp / 80 Afterschool

Letter of Intent
Agency Award Information: FY24-25

ESC 0374-21	Contract # 70588-23	Agency Boys & Girls Clubs of Northeast Florida

BOYS & GIRLS CLUBS
OF NORTHEAST FLORIDA

5/8/24
Wyatt Parlette VP of Operations
Boys & Girls Clubs of Northeast Florida
10 South Newnan Street
Jacksonville, FL 32202

RE: Letter of Intent

Dear Kids Hope Alliance Contract Manager:

Please accept this letter as notice of Boys & Girls Clubs of Northeast Florida intent to continue services for the FY2024-25 Contract Year at the following:

Program Location(s) (Please list all locations)	Charger Academy
Program Start Date	September 9th 2024
Program End Date	December 20th 2024
Contract Amount (6month budget)	$125,000

We appreciate the opportunity to be a program provider for another year and look forward to working with the Kids Hope Alliance (KHA).
Sincerely,

Wyatt Parlette
904-514-5565
wyattp@bgcnf.org
VP of Operations

***Must be the authorized signer for the agency**

Am D#4

SUBJECT: School-Based Afterschool and Summer Programming

BID #: ESC-0374-21 **OPEN DATE:** 5/19/2021

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – August 1, 2021 through July 31, 2022 with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 17 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase award by $73,160.00 for School-Based Afterschool and Summer Programming as outlined in Exhibit 1. This increase is for additional students served for $61,500.00 and for security at specific site location for $11,660.00. Total revised not-to-exceed expenditure is $498,160.00.

Funding Source: 10901.181001.582001.000000.00000455.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Revised Exhibit 1, Previous Awards

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
OLIVE WALLACE-COHEN DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, Chief Executive Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 2/8/2024

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 2/12/2024

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____
Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

SUBJECT: School-Based Afterschool and Summer Programming

BID #: ESC-0374-21 **OPEN DATE:** 5/19/2021

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – August 1, 2021 through July 31, 2022 with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 17 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from August 1, 2023 through date of contract execution.

Recommend approval to utilize the second and final renewal option with Boys & Girls Clubs of Northeast Florida, Inc., Communities in Schools of Jacksonville, and Wayman Community Development Corporation for School-Based Afterschool and Summer Programming for the Kids Hope Alliance as outlined in Exhibit 1. The period of service is from date of executed contract through May 31, 2024. Total revised award expenditure amount is $425,000.00, for a total expenditure not to exceed $1,408,418.00.

Funding Source: 10901.181001.582001.000000.00000455.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Exhibit 1, Previous Awards

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
OLIVE WALLACE-COHEN

for DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, Chief Executive Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 9/7/2023

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 9/7/2023

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

Amd #2

SUBJECT: **School-Based Afterschool and Summer Programming**

BID #: ESC-0374-21 **OPEN DATE:** 5/19/2021

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – August 1, 2021 through July 31, 2022 with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 17 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend and increase award (Contract #71200-21, AMD #2) by $38,148.00 to Boys & Girls Clubs of Northeast Florida, Inc., for increase in seats from 60 to 80 (additional 20 seats) at the Ruth Upson Elementary School as outlined in Exhibit 1. This will allow Kids Hope Alliance (KHA) to pay for services at this location for the first renewal period. Total revised award expenditure amount is $340,771.20, for a total expenditure not to exceed $1,021,566.00.

Funding Source: 10901.181001.582001.000000.00000455.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Exhibit 1, Previous Award

ANALYST: O Wallace-Cohen **RESPECTFULLY SUBMITTED**
OLIVE WALLACE-COHEN

DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, Chief Executive Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 8/24/2023

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 8/29/23

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION Karen Bowling

Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No. 2023-02

Am Dft#1

SUBJECT: School-Based Afterschool and Summer Programming

BID #: ESC-0374-21 **OPEN DATE:** 5/19/2021

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – August 1, 2021 through July 31, 2022 with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 17 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from August 1, 2022 through date of executed contract. Recommend approval to utilize the first of two (2) renewal options with Boys & Girls Clubs of Northeast Florida, Inc., Communities in Schools of Jacksonville, Inc. and Wayman Community Development Corporation. Period of service is from date of executed contract through July 31, 2023 with one (1) one (1) year renewal option remaining. Total revised expenditure amount is $494,578.00, for a total expenditure not to exceed $983,418.00.

Funding Source: 10901.181001.582001.000000.00000455.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letters and Previous Award

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
COREY SIDLO GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, Chief Administrative Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 9/1/2022

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 9/1/2022

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____
Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: **School-Based Afterschool and Summer Programming**

BID #: ESC-0374-21 **OPEN DATE:** 5/19/2021

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – August 1, 2021 through July 31, 2022 with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 17 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to Boys & Girls Clubs of Northeast Florida, Inc., Communities in Schools of Jacksonville, Inc. and Wayman Community Development Corporation to provide afterschool and summer programming at three (3) Duval County elementary schools as outlined in the attached memo. Period of services is from August 1, 2021 through July 31, 2022 with two (2) one (1) year renewal options. Total estimated expenditure amount is $488,840 00.

Funding Source: 10901.181001.582001.000000.00000455.00000.0000000 – To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo, Tabulation and Scores and Evaluation Criteria

ANALYST: _____ Annette Burney **RESPECTFULLY SUBMITTED** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Darity, Chief Program Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE 7/19/2021

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 7/15/21

AR APPROVED ✓ BH DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____ Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02