SUBJECT: Evening Reporting Center

BID #: ESC-0206-20 **OPEN DATE: 8/14/19**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from August 1, 2022 to date of executed contract. Recommend approval to extend the award for six (6) months with St. Paul Missionary Baptist Church of Jacksonville and the increase award by $91,800.00. Period of service will be from date of executed contract through January 31, 2023. Total revised estimated annual expenditure is $275,400.00, for a total expenditure not to exceed $605,400.00.

Funding Source: 10901.181001.582001.000000.00000457.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo and Previous Awards

ANALYST: _____ JACLYN STAMOS

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dr. Saralyn Grass, CAO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

KHOD -S01219-22

KIDS HOPE ALLIANCE

MEMORANDUM

TO: Gregory Pease, Chief of Procurement

FROM: Michael Weinstein, Chief Executive Officer
Kids Hope Alliance (KHA)

CC: Saralyn Grass, Chief Administrative Officer,
Kids Hope Alliance (KHA)

Kenneth Darity, Chief Programs Officer,
Kids Hope Alliance (KHA)

SUBJECT: Request to amend Juvenile Justice Intervention/Prevention Programming; Contract # 7895-02; Bid # ESC-0206- 20 – St. Paul Missionary Baptist Church of Jacksonville, Inc., Evening Reporting Center to extend for six (6) months and increase by $91,800

DATE: July 18, 2022

Kids Hope Alliance, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida ("KHA") respectfully requests the following:

1) Amend Juvenile Justice Intervention/Prevention Programming; Contract # 7895-02; Bid # ESC-0206- 20 – St. Paul Missionary Baptist Church of Jacksonville, Inc., Evening Reporting Center to extend for six (6) months and increase by $91,800

The initial award was included in error in Bid# ESC-0210-20, this is a correction to include St. Paul Missionary Baptist Church; Evening Reporting Center, Bid # ESC-0206-20 under the correct bid, ESC -0206-20.

KHA anticipates funding as follows:

Fund	Center	Account	Project	Activity	Interfund	Future
10901	181001	582001	000000	00000457	00000	0000000

Total Funding **$91,800**

Cc: Annette Leslie-Burney, Buyer
Jessica Pitts, Director Finance
Joyce Watson, Director, Administration, Contracts, and Purchasing
Tyrica Young, Director, Research & Grant

Board of Directors

Dr. Marvin Wells
Chair

Tyra Tutor
Vice Chair & Treasurer

Rose Conry
Secretary

Rebekah Davis

Kevin Gay

Marsha Oliver

Jenny Vipperman

Board Liaisons

Duval County Public Schools

Jacksonville City Council

Jacksonville Sheriff's Office

Public Defender's Office

State Attorney's Office

Executive Staff

Mike Weinstein, J.D.
Chief Executive Officer

Saralyn Grass, Ed.D.
Chief Administrative Officer

Kenneth Darity
Chief Programs Officer

1095 A. Philip Randolph Blvd., Jacksonville, FL 32206 | (904) 255-4400 | Fax: (904) 255-4502

KIDS HOPE ALLIANCE

FY 21-22 Extension Request for Renewal (RFR)
Agency Award Information: FY2022-2023

ESC	Contract #	Agency
Juvenile Justice	7895-02	St. Paul's Missionary Baptist Church, Inc.

The above-mentioned contract has been renewed for FY 22-23 year with the terms below.

FY21-22 Contract Term: August 1, 2022 - January 31, 2023

Funding for FY22-23: 91800

A six (6) month contract extension Request for Renewal (RFR) was generated by Kids Hope Alliance and completed by the contractor. The application was then reviewed, negotiated (if necessary) and approved by KHA. The following individual was listed as the contact person for contract correspondence.

Agency Contact
Name: Sharon Grant
Title: Contract Manager
E-mail: churchadmin@spmbcjax.org
Phone: 9047073758

The six (6) month contract extension RFR included information about the program's outcomes along with proposed changes, additions, or general improvements to be made in 21/22, based on experiences in 20/21. This information is included in the attached form and serves as documentation or scope changes, if applicable.

Approved by: Saralyn Grass, Chief Administrative Officer, KHA sgrass@coj.net
Date:

FY 21-22 Extension Scope of Services – 5/1/22	
ESC	Agency
Juvenile Justice	St. Paul's Missionary Baptist Church, Inc.

FY21-22 Contract Year: August 1, 2022 - January 31, 2023

Funding for FY21-22: 91800

Number of Children/Youth Served During 21/22: 8

Number of Proposed Children/Youth 22/23: 50

Description of Services:

Youth Services including but not limited to:

a. Academic Support

b. Life Skills

c. Social Skills

d. Community Service

e. Recreation(Health and Wellness)

f. Mentoring

g. Parent support Services

h. College and career development activities inclduing planned college campus visits

Impact of Services:

The program is lead by a board certified behavioral analyst with deep knowledge, skills and abilities as they relate to meeting the needs professionally of young people. While the desire is to have as many students as assigned by the courts and other systems. The program is very efficient in that each student has a unique set of requirements and needs. Students served not traditional "hard core" students yet they are in need of focused support services and resources that are provided by the program.

60% stay beyond requirement and transition to other programs serving at risk youth

100% of those that remain in additional programs have no repeat transactions with law enforcement.

Parents/School Counselors/Court Officials/Department of Juvenile Justice all play a critical role in the programs attempt to be holistic.

Outcomes Achieved:

100% completion community service requirement and DJJ sanctions

100% completion rate

Exposure to prosocial activities such as golf, bowling, archery, auto mechanics, wood working

Obstacles Faced in 21/22 as a Result of COVID-19 and How They Were Addressed:

Reduced capacity

Minor outbreak closed the program for a short period

New rules and requirements for re-entry now in force

Used social media and other technologies to maintain contact with students and parents or caregivers

Based on Experience in 21/22, Changes, Additions, or General Improvements to Be Made in 22/23:

Due to DRA requirements student volumes are limited and programs ability to serve more students are hampered. Special steps are underway to be as inclusive and welcoming of any at risk students that shows interest in the program. Dropping the DRA requirements and court ordered "only" access would be helpful in the communities that the program functions in.

Resources, staff experience and capacity could be greater utilized if barriers are removed.

SUBJECT: Evening Reporting Center

BID #: ESC-0206-20

OPEN DATE: 8/14/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from August 1, 2021 to date of executed contract Recommend approval to utilize the second and final renewal option with St. Paul Missionary Baptist Church of Jacksonville, Inc. to operate an evening reporting center for male youth in Duval County. The period of service will be from date of executed contract through July 31, 2022. Total revised estimated annual expenditure amount is $183,600.00 (includes a 2% COLA increase), for a total expenditure amount not to exceed $513,600.00.

Funding Source: 10901.181001.582001.000000.00000457.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments. Recommendation Memo, Vendor Letter and Previous Awards

ANALYST _____ Annette Burney

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dr. Saralyn Grass, CAO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE 8/26/2021

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 8-27-21

APPROVED ✓ DISAPPROVED _____

OTHER _____

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SIGNATURE OF AUTHENTICATION _____

SUBJECT: Evening Reporting Center

BID #: ESC-0206-20

OPEN DATE: 8/14/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from October 1, 2020 to date of executed contract. Recommend approval to utilize the first of two (2) renewal options with St. Paul's Missionary Baptist Church, Inc. to operate an evening reporting center for male youth in Duval County. The period of service will be from date of executed contract through July 31, 2021. Total revised estimated annual expenditure amount is $150,000.00, for a total expenditure amount not to exceed $330,000.00

Funding Source: 10901.181001.582001.000000.00000457.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letters and Previous Award

ANALYST: _____ Annette Burney **RESPECTFULLY SUBMITTED** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE 10/8/2020

Kelvia Wilkins _____ OTHER: _____

Teresa R. Eiberg _____

Lillian A. Reed _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 10/9/2020

MR

APPROVED ✓ BH DISAPPROVED _____

OTHER _____

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02

SIGNATURE OF AUTHENTICATION _____

SUBJECT: Evening Reporting Center

BID #: ESC-0206-20

OPEN DATE: 8/14/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to waive as a minor irregularity missing addendum #1 from St. Paul Missionary Baptist Church's response. The addendum has been received. Recommend approval of award to St. Paul Missionary Baptist Church to provide an Evening Reporting Center for male youth in Duval County. Period of service is October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options. Total expenditure amount not to exceed $180,000.00.

Funding for this award to be executed by formal contract through the Office of General Counsel and encumbered by JCOD191ESJPI-08201

Attachments: Recommendation Memo, Tabulation and Scoring Sheet, Evaluation Matrix, Addendum #1

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2019. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Donald H. Homer III, Acting CEO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 10/03/19

OTHER:

ACTION OF AWARDING AUTHORITY

DATE 10/3/19

APPROVED ✓ BH

DISAPPROVED

OTHER

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SIGNATURE OF AUTHENTICATION