

**PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING**

**Minutes For Thursday, February 23, 2023, 10:00 a.m.**

Eighth Floor, Conference Room 851  
Ed Ball Building, 214 N. Hogan Street  
Jacksonville, FL 32202

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Committee Members: ✓ Robert Waremborg, Chairman  
✓ Brennan Merrell, Treasury  
✓ James McCain, Jr., OGC

<i>Subcommittee Members</i>	<i>ITEM #</i>	<i>BID/RFP #</i>	<i>TITLE &amp; ACTION</i>	<i>MOTION</i>	<i>CONTRACT EXP</i>	<i>OUTCOME</i>
Mary DiPerna ✓  Carolina Teran-Oceguera ✓	1	P-12-22	<b>Contract Amendment No. 1 Medical ASO Pharmacy Benefit Management Services, Stop Loss, EAP, Wellbeing &amp; Chronic Condition Management Services</b> Employee Services Department	That Contract No. 70233-22 between the City of Jacksonville and Blue Cross and Blue Shield of Florida, Inc., for Medical ASO Pharmacy Benefit Management Services, Stop Loss, EAP, Wellbeing & Chronic Condition Management Services, be amended to incorporate the attached Contract Fee Summary identified as Exhibit B1. All other terms and conditions shall remain unchanged.	12/31/23	<b>Approved 5-0</b>
Paul Barrett  Andrew Robinson ✓	2	T-72-17	<b>Contract Amendment No. 1 Actuarial Consulting Services</b> Finance and Administration Department/Treasury Division	That Contract No. 10382 between the Board of Trustees of the City of Jacksonville Retirement System and The Segal Company for Actuarial Consulting Services be amended to ratify the contract from December 20, 2022, to date of award and extend the period of service thru December 31, 2024, and increase the maximum indebtedness by \$194,000.00 to a new not-to-exceed amount of \$1,094,000.00. All other terms and conditions shall remain unchanged.	12/20/22	<b>Approved 4-0</b>
Paul Barrett  Patrick Greive  Andrew Robinson ✓	3	P-39-19 PB#1	<b>Contract Amendment No. 2 General Actuarial Services</b> Finance and Administration Department/Treasury Division	That Contract No. 10382-01 utilizing Contract No. 10382 between The Board of Trustees of the City of Jacksonville and The Segal Company for General Actuarial Services be amended to ratify the contract from December 20, 2022 to date of award and to extend the period of service thru December 31, 2024, and increase the maximum indebtedness by \$94,000.00 to a new not-to-exceed maximum of \$294,000.00. All other terms and conditions, as previously amended shall remain unchanged.	12/20/22	<b>Approved 4-0</b>
Robin Smith  Renee Hunter  David Hahn ✓	4	P-17-20	<b>Contract Amendment No. 2 Right-Of-Way and Property Acquisition Services – Annual Contract</b> Department of Public Works/Engineering & Construction Management Division	That Contract No. 70916-21, originally executed March 29, 2021, between the City of Jacksonville and HDR Engineering, Inc., for Right-Of-Way and Property Acquisition Services – Annual Contract, be amended to exercise the first two, 2-year renewal options extending the period of service from March 28, 2023, thru March 27, 2025, with one (1) renewal option remaining at terms	03/27/23	<b>Approved 4-0</b>

				mutually agreeable; and increase the maximum indebtedness by \$2,000,000.00 to a new not-to-exceed maximum indebtedness of \$4,000,000.00. All other terms and conditions shall remain unchanged.	
Nikita Reed ✓ Thomas McKnight ✓	5	P-46-22	<b>Subcommittee Report Construction Engineering and Inspection Services for Federally Funded Projects</b> Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the two proposals received in response to the Request for Proposal, both were found to be responsive, interested, qualified and available to provide the required services. The ranking of first and second designates the order of qualification of these firms to perform the services and alphabetically they are: 1) England-Thims & Miller, Inc. 2) Halff Associates, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>England-Thims &amp; Miller, Inc.</u> , the number one (1) ranked firm.	<b>Approved 5-0</b>
Robin Smith Tom McKnight David Hahn ✓	6	P-47-22	<b>Introduce &amp; Review Scope Construction Engineering and Inspection Services for Four (4) Fire Station Projects</b> Department of Public Works/Engineering & Construction Management Division	That the committee approve the Scope of Services/Request for Proposal as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and applicable federal and state laws.	<b>Approved 4-0</b>
Meeting Adjourned: <b>10:08 A.M.</b>					

*"The next PSEC meeting is scheduled to be held on Thursday, March 9, 2023."*