11

SUBJECT: REPAIR OR REBUILDING OF ALLISON AUTOMATIC TRANSMISSION

BID #: SC-0264-24 **OPEN DATE: 11/29/2023**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: THREE (3) YEARS FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT DIVISION

BASIS OF AWARD: BY ITEM TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 13 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to waive as a minor irregularity the missing addendum #1 from the proposal submitted by Progressive Power Products, Inc.

Recommend approval of award to the lowest responsive, responsible, and sole bidder, Progressive Power Products, Inc. Period of service is three (3) years from date of award with two (2) one (1) year renewal options. Total estimated expenditure amount not-to-exceed $121,485.00.

Funding Source: 51101.114005.546020.000000.00000000.00000.0000000 – To be encumbered by purchase order

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms & Conditions, Specifications

Analyst: _____ Corey Sidlo

RESPECTFULLY SUBMITTED: _____ DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

INTRA-GOVERNMENTAL SERVICES

FLEET MANAGEMENT DIVISION

Jacksonville
Where Florida Begins.

Date: November 30, 2023

To: Dustin Freeman, Chief of Procurement

From: Erik Preacher, Fleet Administrator

Thru: Cris Tongol, Chief of Fleet Management

Re: <u>SC-0264-23 Award Recommendation</u>

Fleet Management requests to award Bid # SC-0264-~~23~~ 24 to Progressive Power Products as the lowest bidder The award amount is $121,485 for the initial term of the bid.

Funding Source: 51101.114005.546020.000000.00000000.00000.0000000

Thank you for your consideration in this matter.

2581 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904.387.8800 Fax: 904.381.4607 www.coj.net

TITLE: REPAIR OR BUILDING OF ALLISON AUTOMATIC TRANSMISSIONS

BID NO.: SC-0264-24

vember 29, 2023 @ 2 p.m.

ANALYST: Corey Sidlo

Received (2) No Bids: (0)

Recorded By: Renata Barnett Announcer: Melissa Pierce

ITEM	DESCRIPTION	EST. QTY	Progressive Power Products, Inc. LABOR RATE PER HOUR	Progressive Power Products, Inc. EXTENDED TOTAL	Reliable Transmission Service, Inc. LABOR RATE PER HOUR	Reliable Transmission Service, Inc. EXTENDED TOTAL	LABOR RATE PER HOUR	EXTENDED TOTAL	LABOR RATE PER HOUR	EXTENDED TOTAL
1	1000	1 Each	$ 2,362.50	$ 2,362.50	$ 4,845.00	$ 4,845.00				
2	1350	1 Each	$ 2,362.50	$ 2,362.50	$ 4,845.00	$ 4,845.00				
3	2100	1 Each	$ 2,362.50	$ 2,362.50	$ 4,845.00	$ 4,845.00				
4	2200	1 Each	$ 2,362.50	$ 2,362.50	$ 4,845.00	$ 4,845.00				
5	2300	1 Each	$ 2,362.50	$ 2,362.50	$ 4,845.00	$ 4,845.00				
6	2350	1 Each	$ 2,362.50	$ 2,362.50	$ 4,845.00	$ 4,845.00				
7	2500	1 Each	$ 2,362.50	$ 2,362.50	$ 4,845.00	$ 4,845.00				
8	2550	1 Each	$ 2,362.50	$ 2,362.50	$ 4,845.00	$ 4,845.00				
9	EVS 3000P	5	$ 3,622.50	$ 18,112.50	$ 6,845.00	$ 34,225.00				
10	3500	1 Each	$ 3,622.50	$ 3,622.50	$ 6,845.00	$ 6,845.00				
11	4000	1 Each	$ 5,775.00	$ 5,775.00	$ 9,615.00	$ 9,615.00				
12	4500RDS	10	$ 5,775.00	$ 57,750.00	$ 9,615.00	$ 96,150.00				
13	4700	1 Each	$ 5,775.00	$ 5,775.00	$ 10,850.00	$ 10,850.00				
14	4800	1 Each	$ 5,775.00	$ 5,775.00	$ 10,850.00	$ 10,850.00				
15	4850	1 Each	$ 5,775.00	$ 5,775.00	$ 10,850.00	$ 10,850.00				
	TOTAL BASE BID ITEMS 1 - 15:		$	121,485.00	$	218,145.00				

ADDITIONAL CHARGES										
(Items below are not included in the basis of award. Bidders must bid on all items)										
ITEM	DESCRIPTION	QTY/UNIT	LABOR RATE PER HOUR	EXTENDED TOTAL	LABOR RATE PER HOUR	EXTENDED TOTAL	LABOR RATE PER HOUR	EXTENDED TOTAL	LABOR RATE PER HOUR	EXTENDED TOTAL
1	DIAGNOSTIC CHARGES:	60 Hr.	$170 per hr.	$ 10,200.00	$ 175.00	$ 10,500.00				
2	TOW/PORTER CHARGES FOR NON WARRANTY VEHICLES	22 Tow	Cost	Cost	Cost	Cost				
3	UPCHARGE FOR HIGH CAPACITY FILTER	10 Each	$ 97.00	$ 970.00	No Charge	No charge				
4	TRANSYND - Upcharge for any vehicle requiring the use of Transynd	200 QT	$ 14.00	$ 2,800.00	$ 14.00	$ 2,800.00				
5	LABOR RATE FOR REPAIRS	200 Hr	$ 170.00	$ 34,000.00	$ 175.00	$ 35,000.00				
6	WARRANTY	Year	2 years		2 yearss	2 years				
7	TURN-A-ROUND TIME	Day	3 days		3 days	3 days				
	TERMS:		NOT LISTED		0%					
	DELIVERY (Business Days):		NOT LISTED		30 DAYS					
	CONFLICT OF INTEREST		YES		YES					
	BID PROPOSAL FORM:		YES		YES					
	SIGNED BID FORM:		YES		YES					
	ADDENDUM (1):		NOT INCLUDED		YES					

TERMS AND CONDITIONS

REPAIR OR REBUILDING OF ALLISON AUTOMATIC TRANSMISSION

SCOPE

The Fleet Management Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items and to obtain pricing commitments for Repair or Rebuilding of Allison Automatic Transmissions per attached specifications.

AWARD

Award will be by Item to the lowest responsive, responsible bidder. ALL awards are subject to the availability of funds.

TERM OF AGREEMENT

The term of this agreement is for Three Years from Date of Award with two (2) one (1) year renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

The City of Jacksonville reserves the right to add or delete items and options as necessary during the contract period.

ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

DELIVERY

A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, and unit of measure.

PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number, FM number, item number and description, date of service, hours of each item, unit prices, unit of measure and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: COJ1CloudInvoices@coj.net. The invoice email subject line MUST BE: inv_300000008806179. Invoices can also be submitted through the 1Cloud Supplier Portal.

INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. The awarded vendor will be required to submit the copy of insurance certificate within ten (10) days from date of receipt of award notice. Bid number should be listed on certificate.

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SPECIFICATIONS

REPAIR OR REBUILDING OF ALLISON AUTOMATIC TRANSMISSIONS

SCOPE

a) It is the intent of this bid to establish source(s) for the repair or rebuilding of Allison Automatic Transmissions used by the City of Jacksonville, Fleet Management Division.

b) Rebuilding of Allison Automatic Transmissions includes the removal of the transmission from the vehicle, complete cleaning, replacing all soft and hard parts, oil pump, converter as necessary, service and road test. Transmission must be "dyno" tested and, depending on the model, the valve body must be rebuilt and/or cleaned and calibrated to proper factory RPM setting; or the Control module replaced and programmed, as necessary. Any additional items normally replaced during a transmission rebuild but not specifically stated here, are to be included in any rebuild service.

BIDDER CAPABILITY

a) Bids will only be accepted from bidders who have an authorized Allison Automatic Transmission warranty vendor for a period of not less than two (2) years and is capable of maintaining adequate parts stock to fill the City's requirements.

b) The City reserves the right to reject any bids after an inspection of the bidder's facility by qualified representative of Fleet Management Division, if the inspector finds that the prospective vendor does not possess the capability of fulfilling the terms and conditions of this bid.

c) Bidders must have in-house capability to calibrate valve body(ies) to factory specifications, for proper RPM setting.

d) Bidders shall have covered truck bays to keep special equipment under cover for security purposes and assumes responsibility for the equipment while at the facility for repair.

e) The vendor, by submitting this bid, accepts the responsibility for possessing all tools and equipment necessary for the safe removal and repair of transmissions in heavy vehicles.

MATERIAL REQUIREMENTS

a) All parts required to successfully complete the rebuilding of Allison Automatic Transmissions, including filters, fluids and other materials utilized shall be certified original equipment (OEM) or certified to be of original equipment (OEM) quality.

b) All parts utilized in the repair of Allison Transmissions and the associated components must be either certified OE (Allison) or the vehicle manufacturer.

PROVISIONS OF WARRANTY

a) Only authorized warranty vendors for Allison Automatic Transmissions may participate in this bid. Any bid submitted by anyone who is not an authorized warranty vendor for Allison Automatic Transmissions will be rejected.

b) The vendor agrees that 100% of all parts and labor will be guaranteed to be free of defects for the duration of the warranty period as set forth on the Bid Proposal Form. This warranty shall include services performed by another business entity working in conjunction with the successful bidder(s).

c) The minimum acceptable warranty period for non-refuse vehicles shall be two (2) years and one (1) year on all refuse vehicles.

d) It shall be the vendor's responsibility to ensure all repairs performed are necessary and are not covered under prior warranties. Warranty will not be considered a basis of award.

PRICING

a) Pricing for all rebuilt transmissions will include the R&R of the transmission, the rebuilding of the transmission, and all other items listed under this specification as included in the rebuilding of the transmission.

b) Pricing will consist of a labor rate and parts markup. Bidders will only submit a labor rate for the purposes of award, not cost of the repair or rebuild. Fleet will allow a 20% markup of all parts utilized in the repair of transmissions.

DELIVERY

a) The City of Jacksonville will be responsible for delivery of all vehicles requiring non-warranty service to the vendor's facilities and will arrange for vehicles to be picked up after repairs are complete.

b) The vendor shall be held responsible for the timely pick up (within 24 hours) and delivery of those vehicles requiring warranty service during the warranty period at no cost to the City.

c) If the vendor offers pick-up and delivery of vehicles for non-warranty repairs, he may so note on the Bid Form. Any cost for this type of service will not be used as a basis of award.

REPAIR TIME

Turnaround time shall be taken into consideration in the award of this contract. Any proposal which exceeds four (4) business days after receipt of order shall be found excessive and shall be just cause for rejection of bid.

INSPECTION OF WORK

The City reserves the right to inspect any unit after teardown and prior to the commencement of repairs. The City also reserves the right to take possession of any and all parts that have been replaced during the course of repairs.

INSPECTION OF FACILITIES

a) The City reserves the right to inspect the bidder's place of business to determine their capability and qualifications of the business and its personnel.

b) The City reserves the right to reject any and all bids based upon the findings of these inspections and to conduct random inspections during the term of the contract

c) Bidder(s) must have a local repair facility. The term "local" shall be understood and interpreted as located within Duval County lines or within thirty (20) driving miles of Fleet Management compound.

TRIAL PERIOD

a) In the event the successful Bidder has not provided goods or services to the City of Jacksonville in the past, the City reserves the right to have the successful bidder awarded the contract to perform during a trial period not to last no longer than three (3) calendar months.

b) During the trial period, the Vendor shall be paid according for the services provided to the City at prices specified in the bid.

TERMINATION OF CONTRACT

a) In the event that the City determines that the vendor is not performing to the specifications, terms and conditions as outlined in this bid, or for any reason it deems appropriate, up to and including failure to effect repairs in the time frame as outlined in the bid, or effecting faulty repairs causing excessive vehicle down time, the City shall reserve the right to terminate the contract immediately upon written notification to the vendor from the City.

b) Upon termination of contract, the City reserves the right to rebid the service and to exclude the vendor(s) whose contract(s) were terminated by the City, or make award to the next lowest acceptable bid, so long as the bidder is found to be qualified to perform the scope of work outlined herein and agrees to honor all specifications, terms and conditions of the original bid.

DANGEROUS SITUATIONS

Fleet Management is to be made aware of any potentially dangerous situations discovered during the completion of service. If at any time during the procedure, the vendor finds a potentially dangerous situation involving the vehicle, the vendor is to notify the Fleet Management Division immediately.

PERSONNEL

a) The successful bidder's personnel shall be certified and qualified to perform the services needed. If it deems necessary the City of Jacksonville, Fleet Management Division reserves the right to inspect the vendor's personnel certifications to assure that they are certified to perform the requested services.

b) The successful vendor will also assure that their personnel operate within OSHA regulations at all times.

REGULATORY

a) As stated above, the vendor must sure that all employees follow OSHA regulations at all times. It is reasonably expected that all vendors bidding on services with the City of Jacksonville follow all Federal, State, and local regulations as they pertain to their industry.

b) If it deems necessary, The City of Jacksonville, Fleet Management Division reserves the right to inspect the vendor, their facilities, and personnel at any time to ensure that all regulations are being followed.

EMERGENCY SITUATIONS

a) In times of emergency caused by forces outside the control of the City (Natural Disasters), the awarded vendor agrees to put Fleet Management service requests at the highest priority.

b) When able to do so, Fleet Management will forward the vendor a list of products that should be stocked in case of impending emergencies.

HOURS OF OPERATION

a) Fleet Management Facilities operate five (5) days a week with two (2) shifts. Furthermore, City equipment is subject to use in many types of emergencies.

b) Bidder(s) are to set forth hours and days of the week for which service is available. Additionally, bidders are required to provide names and telephone numbers of key personnel who may be available for off- hour services.

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DIVISION OF PROCUREMENT
ED BALL BUILDING – 8TH, FLOOR
214 N. HOGAN STREET
JACKSONVILLE, FL 32202

ADDENDUM NUMBER: **ONE (1)**

BID NUMBER: **SC-0264-24**

PROJECT NAME: **REPAIR OR REBUILDING OF ALLISON AUTOMATIC TRANSMISSIONS**

OPENING TIME AND DATE: **2:00 P.M., Wednesday, November 29, 2023**

THIS ADDENDUM IS ISSUED FOR THE INFORMATION OF BIDDERS ON THE ABOVE TITLED PROJECT AND WILL BE PART OF THE CONTRACT

The purpose of this addendum is to extend the opening date to November 29, 2023 due to the Thanksgiving Holiday.

DATE: October 30, 2023 **Analyst:** Corey Sidlo, CPS

RECEIPT ACKNOWLEDGED BY RETURN OF SIGNED COPY WITH BID.

Gary H Kates
Bidder's Signature

President
Title

Progressive Power Products Inc
Company

12-5-23
Date