PUBLIC NOTICE
"REVISED" AGENDA
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
Thursday June 29, 2017, 10:00 a.m.
Eighth Floor, Conference Room 851
Jacksonville, FL 32202

Committee Members: Gregory Pease, Chairman
Patrick Greive, Member, Treasury
Julia Davis, Member, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Mary DiPerna Robert Parr	P-41-17	**Fee & Contract Negotiations (Deferred 6/22/17)** **Employee Benefits Consultant Services** Employee Services Department	That the City of Jacksonville enter into a contract with Gallagher to provide Employee Benefits Consultant Services by: (i) incorporating the attached Scope of Services and Contract Fee Schedule identified as Exhibit 'A'; (ii) providing a period of service from January 1, 2018 through December 31, 2018, with four (4) one-year renewal options available with periods ending December 31st of each year; and (iii) providing a not-to-exceed maximum indebtedness to the City of $209,000. All other terms and conditions are per the RFP and the City's standard contract language. Nothing contained herein shall be amended, modified or otherwise revised without prior approval from the PSEC and the Mayor.		
Ann Willis Twane Duckworth	P-43-14	**Contract Amendment No. 4** **Property Insurance Broker Services** Finance & Administration Department/Risk Management Division	That City Contract No. 8518-03, between the City of Jacksonville and Arthur J. Gallagher Risk Management Services, Inc., for Property Insurance Brokerage Services; for the placement of property, boiler and machinery, and terrorism coverage, is amended to: (i) incorporate the attached proposal identified as Exhibit 'F'; (ii) provide a not-to-exceed amount of $71,000.00 for the services; and (iii) increase the maximum indebtedness by $71,000.00 to a new total maximum indebtedness of $13,388,720.00. All other terms and conditions, as previously amended, shall remain the same. Nothing contained herein shall be amended, modified, or otherwise revised without prior approval from the PSEC and Mayor.	*03/01/18*	
Harrison Conyers Bill Spann	P-56-17	**Approval to Proceed with Evaluation of Proposals Received** **Military Base Advocacy** Military Affairs and Veterans Department	That the committee approves proceeding with the evaluation of the two proposals received in accordance with Section 126.302(f) of the Procurement Code.		
Jeff Foster John Pappas	P-57-17 SS#2 (SS-0188-17)	**Rescind Single Source Purchase** **Professional Services for Remedial Action Plan for Southside Incinerator** Department of Public Works	That the City of Jacksonville enter into an agreement with Geosyntec Consultants for Professional Services for Remedial Action Plan for Southside Incinerator to (i) incorporate the attached Scope of Work and Contract Fee Schedule identified as Exhibit A-1; (ii) incorporate the attached contract # 7980-09 (iii) provide a not-to-exceed amount of $79,266.39 for the services; and (iv) provide a period of service from execution of the agreement to project completion. Nothing contained herein shall be amended, modified or otherwise revised without prior approval from the PSEC and the Mayor.		
Jeff Foster John Pappas	P-57-17 SS#2 (SS-0188-17)	**Restate Single Source Purchase** **Professional Services for Remedial Action Plan for Southside Incinerator** Department of Public Works	That the City of Jacksonville enter into an agreement with Geosyntec Consultants for Professional Services for Remedial Action Plan for Southside Incinerator to (i) incorporate the attached Scope of Work and Contract Fee Schedule identified as Revised Exhibit A-1; (ii) incorporate the attached contract # 7980-09 (iii) provide a not-to-exceed amount of $79,266.39 for the services; and (iv) provide a period of service from execution of the agreement to project completion. Nothing contained herein shall be amended, modified or otherwise revised without prior approval from the PSEC and the Mayor.		

Aundra Wallace **Brenna Durden**	**P-06-17**	**Fee and Contract Negotiations** **Downtown North Bank and South Bank Riverfront Design and Investment Strategy** Downtown Investment Authority	**That the City of Jacksonville enter into a contract with HR&A for the Downtown North Bank and South Bank Riverfront Design and Investment Strategy that (i) incorporates the attached Scope of Services identified as Exhibit 'A'; (ii) incorporates the attached Contract Fee Schedule identified as Exhibit 'B'; (iii) provide a period of service from date of execution of the contract to six months with the option to renew for one additional six month period; (iv) the maximum indebtedness is a not to exceed amount of $349,200.00. All other terms and conditions are per the RFP and the City's standard contract language. Nothing contained herein shall be amended, modified, or otherwise revised, without prior approval from the PSEC and the Mayor.**		
Ed Randolph **Michael Thomas**	**P-16-13**	**Contract Amendment No. 6** **Contract Management and Caretaker Maintenance Support for Cecil Commerce Center** Office of Economic Development	**That Contract No. 7846-02 between the City of Jacksonville and VT Griffin Services, Inc., for the Contract Management and Caretaker Maintenance Support for Cecil Commerce Center, be amended to: (i) incorporate the Revised Work Plan and VT Griffin Proposal identified as Exhibit "H"; (ii) exercise the fourth and final renewal option extending the period of service from August 1, 2017 through July 31, 2018 with no renewal options remaining; and (iii) the maximum indebtedness shall remain a not-to-exceed amount of $7,614,361.69; All other terms and conditions, as previously amended, shall remain the same. Nothing contained herein shall be amended, modified, or otherwise revised, without prior approval from the PSEC and the Mayor.**	*07/31/17*	
Thomas Goldsbury **John Pappas**	**P-14-17**	**Fee & Contract Negotiations** **Professional Design Services for Jacksonville Beach Pier Review Design** Department of Public Works	**That the City of Jacksonville enter into a contract with Reynolds, Smith & Hills, for Professional Design Services for Jacksonville Beach Pier Review/Design-Phase I Study; to: (i) incorporate the attached Scope of Services identified as Exhibit 'A'; (ii) incorporate the attached Contract Fee Schedule identified as Exhibit 'B'; (iii) provide a lump-sum amount of $205,456.78 for Review and Design during the Phase 1 Study; for misc reimbursable expenses (travel, reproduction, courier, etc) a not-to-exceed amount of $111.35; for barge and crew contingency stand-by time a not-to-exceed amount of $31,320.00; (iv) the maximum indebtedness to the City is a not-to-exceed amount of $236,888.13; and (v) a period of service from date of execution of the contract to November 30, 2018.**		
Laura Stagner-Crites	**P-18-14**	**Contract Amendment No. 3** **Bond Auditor Services** Jacksonville Housing Finance Authority (JHFA)	**That the agreement between the Jacksonville Housing Finance Authority (JHFA) and Dufresne & Associates, CPA to provide Bond Auditor Services is amended to exercise the third and final one-year renewal option extending the period of service from July 1, 2017 through June 30, 2018, with no renewal options remaining. All other terms and conditions shall remain the same.**	*06/30/17*	
Laura Stagner-Crites	**P-19-14**	**Contract Amendment No.3** **Bond Underwriter** Jacksonville Housing Finance Authority (JHFA)	**That the agreement between the Jacksonville Housing Finance Authority (JHFA) and RBC Capital Markets to provide Bond Underwriter Services is amended to exercise the third and final renewal option extending the period of service from July 1, 2017 to June 30, 2018, with no renewal option remaining at terms mutually agreeable. All other terms and conditions shall remain the same.**	*06/30/17*	
Laura Stagner-Crites	**P-20-14**	**Contract Amendment No. 3** **Bond Trustee** Jacksonville Housing Authority (JHFA)	**That the agreement between the Jacksonville Housing Finance Authority (JHFA) and BNY Mellon Trust Company, N.A., to provide Bond Trustee Services is amended to: exercise the third and final renewal option extending the period of service from July 1, 2017 through June 30, 2018, with no renewal option remaining. All other terms and conditions shall remain the same.**	*06/30/17*	

Laura Stagner-Crites	**P-22-14**	**Contract Amendment No. 3** **Financial Advisor** Jacksonville Housing Authority (JHFA)	**That the agreement between the Jacksonville Housing Finance Authority (JHFA) and The Hendrickson Company and the Community Concepts Group, Inc., to provide Financial Advisor Services; is amended to (i) exercise the third and final renewal option extending the period of service from July 1, 2017 to June 30, 2018, with no renewals remaining; and (ii) increase the not-to-exceed maximum amount by $120,000.00 for the services to a new not-to-exceed total maximum indebtedness of $480,000.00. All other terms and conditions shall remain the same.**	*06/30/17*	
MEETING ADJOURNED:					

CC: Council Auditor
Subcommittee Members