City of Jacksonville, Florida

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Military Affairs and Veterans Department
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MEMORANDUM

Date: June 26, 2017
To: Gregory Pease, Chairman
Professional Services Evaluation Committee

From: Harrison Conyers, Supervisor

Subject: Review of RFP Submittals for P-56-17 Military Base Advocacy

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The Military Affairs and Veterans Department received only two (2) proposals for the Military Base Advocacy Request for Proposal(s)

Per Section 126.302(f) of the Procurement Code if:

"PSEC receives responses from less than three proposers, it shall resolicit proposals from proposers previously solicited and from additional persons, unless it determines, in writing, that no advantage would be obtained by resoliciting. Notwithstanding the number of responses received, PSEC may proceed to consider those proposers responding to the resolicitation or to the initial solicitation if it determines, in writing, that no advantage would be obtained by resoliciting."

The existing contract for the Military Base Advocacy will expire on June 30, 2017 and there are no extension provisions in the contract beyond this date.

Considering the foregoing information, staff requests the process that should be followed in order to ensure continued advocacy services by evaluating the submitted proposals.