

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING

MINUTES FOR Thursday, June 1, 2023, 10:00 a.m.

Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

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The Chief of the Procurement Division offers the following items for the PSEC Agenda. The posting of this agenda serves as an official notice of the City's intended decision for all recommended actions above the formal threshold. Please refer to 126.106(e), if you wish to protest any of these items.

Committee Members: ✓ Robert Waremborg, Chairman
✓ Brennan Merrell, Treasury
✓ Jeremy Brown, OGC (in James McCain absence)

Subcommittee Members	ITEM #	BID/RFP #	TITLE & ACTION	MOTION	CONTRACT EXP	OUTCOME
Tracy Flynn ✓ Barbara Holton ✓	1	P-12-23	Subcommittee Report Workers Compensation Managed Care Services Finance Administration Department/Risk Management Division	It is the consensus of the committee that of the five (5) proposals received in response to the Request for Proposal, all were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualification of these firms to perform the services and alphabetically they are: 2) ComplIQ Solutions 1) Rising Medical LLC 3) USIS, Inc., AmeriSys We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Rising Medical, LLC</u> , the number one (1) ranked firm.		Approved 5-0
Lori Boyer ✓ Steve Kelley	2	P-25-23	Introduce & Review Scope Real Estate Development Consultant Downtown Investment Authority	That the committee approve the Scope of Services/Request for Proposal as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and applicable federal and state laws.		Approved 4-0
Paul Crawford ✓ Wendy Khan	3	P-13-23	Approval to proceed with Evaluation of the One (1) Proposal Received Contracts Management, Maintenance and Caretaker Support for Cecil Commerce Center/Alliance Florida Office of Economic Development	That the committee approves proceeding with evaluation of the one (1) proposal received in accordance with 126.302(f) of the Procurement Code.		Approved 4-0
Robin Smith Nikita Reed David Hahn ✓	4	P-23-23	Introduce & Review Scope Master Stormwater Management Plan (MSMP) Program Management Services Department of Public Works/Engineering & Construction Management Division	That the committee approve the Scope of Services/Request for Proposal as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and applicable federal and state laws.		Approved 4-0

Robin Smith Tom McKnight David Hahn✓	5	P-27-23	Introduce & Review Scope Construction Engineering and Inspection Services For Southbank Bulkhead Replacement Projects Department of Public Works/Engineering & Construction Management Division	That the committee approve the Scope of Services/Request for Proposal as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and applicable federal and state laws.		Approved 4-0
Robin Smith Thomas McKnight David Hahn✓	6	P-43-20	Contract Amendment No. 1 Construction Engineering and Inspection Services for the Emerald Trail Tier 1 Projects Department of Public Works/Engineering & Construction Management Division	That Contract No. 71149-21, originally executed August 25, 2021, between the City and Meskel & Associates, PLLC for Construction Engineering and Inspection Services for the Emerald Trail Tier 1 Projects be amended to incorporate the Attached Scope of Services identified as Exhibit 'C' and Fee Summary identified as Exhibit 'D'; increase the not-to-exceed limit for Construction Engineering and Inspection Services by \$289,037.01 to a new limit of \$963,769.90; thereby increasing the maximum indebtedness to the City by \$289,037.01 to a new maximum of \$963,769.90 all other terms and conditions shall remain unchanged.	<i>"To Project Completion"</i>	Approved 4-0
Robin Smith Daryl Weinstein✓	7	P-47-22	Fee & Contract Negotiation CEI Services for Four Fire Station Projects Department of Public Works/Engineering & Construction Management Division	That the City of Jacksonville enter into a contract with VIA Consulting for the provision of CEI Services for Four Fire Station Projects that incorporates the attached Scope of Services identified as Exhibit 'A' and Fee Schedules identified as Exhibit 'B'; each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed cost applicable thereto; the maximum indebtedness of the City pursuant to this agreement is \$2,500,000.00; the Period of Service will be from execution of the contract to Project Completion. All other terms and conditions are per the RFP and the City's standard contract language.		Approved 4-0
Meeting Adjourned: 10:11 A.M.						

"The next PSEC meeting is scheduled to be held on Thursday, June 15, 2023."