

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING

MINUTES FOR Thursday, June 3, 2021, 10:00 a.m.

Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

HYBRID MEETING

Join Zoom Meeting

<https://us02web.zoom.us/j/86268415008?pwd=UHBakl6KzRuemYrdHRWVGJ3bkdlZz09>

Meeting ID: 862 6841 5008

Passcode: 657328

Committee Members: ✓ Gregory Pease, Chairman
✓ Brennan Merrell, Treasury (in Paul Barrett absence)
✓ David Migut, OGC

<i>Subcommittee Members</i>	<i>ITEM #</i>	<i>TITLE & ACTION</i>	<i>MOTION</i>	<i>CONTRA EXP</i>	<i>OUTCOME</i>
Leah Hayes ✓ Diane Moser ✓	P-18-21	Approval to proceed with Evaluation of Proposals Received Classification and Pay Study Employee Services Department	That the committee approves proceeding with evaluation of the two (2) proposals received in accordance with Section 126.302(f) of the Procurement Manual.		Approved 5-0
Harrison Conyers ✓ Bill Spann	P-10-21	Approval to proceed with Evaluation of Proposals Received Military Base Advocacy Military Affairs and Veterans Department	That the committee approves proceeding with evaluation of the two (2) proposals received in accordance with Section 126.302(f) of the Procurement Manual.		Approved 4-0
Mary DiPerna ✓ Carolina Teran-Oceguera ✓	P-04-21	Fee & Contract Negotiations Group Dental Insurance Plan Employee Services Department	That the City of Jacksonville enter into a Contract with Humana for Group Dental Insurance Plan to incorporate the attached Scope of Services identified as Exhibit 'A' and Contract Fee Proposal identified as Exhibit 'B'; the initial period of services shall be for three (3) years beginning January 1, 2022 through December 31, 2024, with two (2) one-year renewal options at terms mutually agreeable; the maximum indebtedness shall be a not-to-exceed amount of \$7,000,000.00 for the initial period. All other terms and conditions shall be according to the RFP and the City's standard contract language.		Approved 5-0
Nikita Reed ✓ Tim Rogers ✓	P-31-20	Subcommittee Report (Deferred 05/27/21) Professional Architectural Services for Oceanway/New Berlin Library Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the seven (7) proposals responding to the Request for Proposals (RFP) all were responsive, interested, qualified and available to provide the required services. The ranking of first, second and third, designates the order of qualification of these companies to perform the required services and alphabetically they are: 3) G. M. Hill Engineering, Inc. 1) PQH Group, Inc. 2) TTV Architects, Inc. We recommend the above top three listed companies are scheduled for oral interviews for further evaluation.		Approved 5-0

<p>Robin Smith Nikita Reed David Hahn ✓</p>	<p>P-60-17</p>	<p>Contract Amendment No. 2 Professional Design Services for Armsdale Road Sidewalk and Roadway Improvements Department of Public Works/Engineering & Construction Management Division</p>	<p>That Contract 10479, originally executed October 4, 2018, between the City of Jacksonville and Peters and Yaffee, Inc., for Professional Design Services for Armsdale Road Sidewalk and Roadway Improvements, be amended to: incorporate the attached Scope of Services identified as Exhibit E and Contract Fee Schedule identified as Exhibit F; increase the lump-sum amount for Design Services by \$104,970.65 to a new lump-sum amount of \$340,940.23; to increase the not-to-exceed limits for Lighting & Structures Design by \$29, 130.33 to a new limit of \$76,985.38, Geotechnical Services by \$1,495.97 to a new limit of \$7,619.55, Survey by \$16,788.52 to a new limit of \$72,368.98 and Subsurface Utility Engineering by \$2,791.45 to a new limit of \$26,744.67, thereby increasing the maximum indebtedness by \$155,176.92 to a new maximum of \$561,754.93. All other terms and conditions as previously amended shall remain the same.</p>		<p>Approved 4-0</p>
<p>William Joyce Robin Smith ✓</p>	<p>P-03-21</p>	<p>Approval to proceed with Evaluation of Proposals Received Debris Monitoring and Management Planning and Operations Department of Public Works/Engineering & Construction Management Division</p>	<p>That the committee approves proceeding with evaluation of the two (2) proposals received in accordance with Section 126.302(f) of the Procurement Manual.</p>		<p>Approved 4-0</p>
<p>William Joyce Robin Smith ✓</p>	<p>P-40-16</p>	<p>Contract Amendment No. 8 Master Stormwater Management Plan (MSMP) Program Management Services – Annual Contract Department of Public Works/Engineering & Construction Management Division</p>	<p>That Contract No. 6354-16, originally executed June 23, 2017, between the City of Jacksonville and CDM Smith Inc. for Master Stormwater Management Plan (MSMP) Program Management Services- Annual Contract be amended to incorporate the attached Scope of Services, identified as Exhibit O and Fee Summary identified as Exhibit P; to increase the not to exceed limit for CRS Support by \$42,641.58 to a new limit of \$82,641.58; thereby increasing the maximum indebtedness to the City by \$42,641.58 to a new amount of \$507,313.58. All other terms and conditions of the Agreement remain the same.</p>	<p><i>To Project Completion</i></p>	<p>Approved 3-0</p>
<p>MEETING ADJOURNED 10:12 A.M.</p>					

cc: Council Auditor
Subcommittee