SUBJECT: GYM AND FITNESS CENTER MEMBERSHIP FOR CITY EMPLOYEES

BID #: SC-0598-12 **OPEN DATE: 8/8/2012**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – JANUARY 1, 2013 THROUGH DECEMBER 31, 2014 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: EMPLOYEE SERVICES

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER OFFERING BEST VALUE

NUMBER OF BIDS INVITED: 9 **NUMBER RECEIVED: 2** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to extend the award with Bailey's Powerhouse Gym for four (4) months from April 1, 2018 through July 31, 2018. Rates will remain the same, starting at $9.99, and to be paid by City employees through payroll deduction.

*To be executed by formal contract amendment through the Office of General Counsel (Contract #8663-02)

ATTACHMENTS: Recommendation Memo, Vendor Letter and Previous Awards

ANALYST: _____ Annette Burney **RESPECTFULLY SUBMITTED** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Bob Parr, Chief, Compensation and Benefits, Employee Services Division

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-108. WORD

City of Jacksonville, Florida

Lenny Curry, Mayor

Employee Services Department
City Hall, 117 West Duval St., Suite 150
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

To: Annette Leslie-Burney, Purchasing Analyst

From: Bob Parr, Chief, Compensation and Benefits

Mary DiPerna, Manager, Compensation and Benefits

Re: Gym & Fitness Center Membership for City Employees-Contract #8663-02

Date: March 13,2018

This is to recommend that the City approve an extension to the contract with Bailey's Gym. The contract extension shall be for a 4 month period effective April 1, 2018 through July 31, 2018; rates will remain the same.

Employees pay 100% of the cost of their membership through payroll deduction. The City does not contribute to the cost of the membership.

Leslie-Burney, Annette

From: Jason Holbrook <jholbrook@holbrooklawpa.com>
Sent: Tuesday, March 13, 2018 3:40 PM
To: Parr, Robert
Cc: Diperna, Mary; darryl@baileysgym.com; Jason Holbrook
Subject: RE: Bailey's Health and Fitness; Request for Extension with COJ; payroll deductions

Bailey's will agree to the extension from April 1st, 2018 through July 31st, 2018. As before, provided the payroll deductions remain in place.

Thank you.

Jason D. Holbrook
Attorney at Law | MBA

HOLBROOK LAW

Holbrook Law, PA
466 Town Plaza Ave.
Suite 310
Ponte Vedra, FL 32081
904-900-5533 (P)
904-900-5504 (F)
888-908-7824 (Toll Free)
jholbrook@holbrooklawpa.com

RATED BY Super Lawyers

This e-mail from the law firm of Holbrook Law, P.A., is attorney-client privileged, work product protected and confidential. This message is intended solely for the person(s) to whom it is addressed. If you received this message in error, please notify the sender immediately, delete the e-mail from your computer, destroy all copies and do not disseminate or disclose to anyone else. If you are not an existing client of the Firm, do not construe anything in this e-mail to make you a client unless it contains a specific statement to that effect. If you properly received this e-mail as a client, co-counsel or retained expert of ours, maintain its contents in confidence to preserve all attorney-client or work product privileges.

From: Parr, Robert [mailto:RParr@coj.net]
Sent: Tuesday, March 13, 2018 3:15 PM
To: Jason Holbrook
Cc: Diperna, Mary; darryl@baileysgym.com
Subject: RE: Bailey's Health and Fitness; Request for Extension with COJ; payroll deductions

Mr. Holbrook, we are grateful for the extension but we used June 30th instead of July 31st as the administration originally wanted. Will you and your client agree to the additional month please? Thank you.

From: Jason Holbrook [mailto:jholbrook@holbrooklawpa.com]
Sent: Monday, March 12, 2018 4:45 PM
To: Parr, Robert

Cc: Diperna, Mary; darryl@baileysgym.com; Jason Holbrook
Subject: Re: Bailey's Health and Fitness; Request for Extension with COJ; payroll deductions

Mr. Parr:
Bailey's will agree to the requested extension provided the payroll deductions remain in place.

Thank you.

On Mar 12, 2018, at 3:46 PM, Parr, Robert <RParr@coj.net> wrote:

That is correct.

From: Jason Holbrook [mailto:jholbrook@holbrooklawpa.com]
Sent: Monday, March 12, 2018 3:45 PM
To: Parr, Robert
Cc: Diperna, Mary; darryl@baileysgym.com; Jason Holbrook
Subject: RE: Bailey's Health and Fitness; Request for Extension with COJ; payroll deductions
Importance: High

Thank you for your reply. To be clear, all employees enrolled in the program through COJ and who had payroll deductions set-up are still, as of now, set up with active payroll deductions?

Thank you,

Jason D. Holbrook
Attorney at Law | MBA

<image001.jpg>

Holbrook Law, PA
466 Town Plaza Ave.
Suite 310
Ponte Vedra, FL 32081
904-900-5533 (P)
904-900-5504 (F)
888-908-7824 (Toll Free)
jholbrook@holbrooklawpa.com

<image002.png>

This e-mail from the law firm of Holbrook Law, P.A., is attorney-client privileged, work product protected and confidential. This message is intended solely for the person(s) to whom it is addressed. If you received this message in error, please notify the sender immediately, delete the e-mail from your computer, destroy all copies and do not disseminate or disclose to anyone else. If you are not an existing client of the Firm, do not construe anything in this e-mail to make you a client unless it contains a specific statement to that effect. If you properly received this e-mail as a client, co-counsel or retained expert of ours, maintain its contents in confidence to preserve all attorney-client or work product privileges.

From: Parr, Robert [mailto:RParr@coj.net]
Sent: Monday, March 12, 2018 3:26 PM
To: Jason Holbrook
Cc: Diperna, Mary; darryl@baileysgym.com
Subject: FW: Bailey's Health and Fitness; Request for Extension with COJ

Mr. Holbrook,

We have confirmed with our IT department that no changes have been made at this time to those employee's enrolled in the Bailey's program. Please let me know if we can be of any further service.

Robert E. Parr, CLU, RHU, HIA, REBC
Chief of Compensation and Benefits
City of Jacksonville
117 West Duval Street, Suite 150
Jacksonville, FL 32202
Office: (904) 630-7583
RParr@coj.net

<image004.png>

This e-mail message and any documents attached to it are confidential and may contain information that is protected from disclosure by various federal and state laws, including the HIPAA privacy rule (45 C.F.R., Part 164). This information is intended to be used solely by the entity or individual to whom this message is addressed. If you are not the intended recipient, be advised that any use, dissemination, forwarding, printing, or copying of this message without the sender's written permission is strictly prohibited and may be unlawful. Accordingly, if you have received this message in error, please notify the sender immediately by return e-mail or call 904-630-1314, and then delete this message.

From: Jason Holbrook [mailto:jholbrook@holbrooklawpa.com]
Sent: Monday, March 12, 2018 12:07 PM
To: Parr, Robert
Cc: Diperna, Mary; Jason Holbrook; 'Darryl Bailey (darryl@baileysgym.com)'
Subject: Bailey's Health and Fitness; Request for Extension with COJ

Good morning Mr. Parr:

I represent Bailey's Health & Fitness. Your below email was forwarded to me.

Please advise if the payroll deductions for employees who were previously enrolled through COJ with Bailey's have been or will be cancelled on or before March 31, 2018?

Thank you,

Jason D. Holbrook
Attorney at Law | MBA

<image001.jpg>

Holbrook Law, PA
466 Town Plaza Ave.
Suite 310
Ponte Vedra, FL 32081
904-900-5533 (P)
904-900-5504 (F)
888-908-7824 (Toll Free)
jholbrook@holbrooklawpa.com

<image002.png>

This e-mail from the law firm of Holbrook Law, P.A., is attorney-client privileged, work product protected and confidential. This message is intended solely for the person(s) to whom it is addressed. If you received this message in error, please notify the sender immediately, delete the e-mail from your computer, destroy all copies and do not disseminate or disclose to anyone else. If you are

not an existing client of the Firm, do not construe anything in this e-mail to make you a client unless it contains a specific statement to that effect. If you properly received this e-mail as a client, co-counsel or retained expert of ours, maintain its contents in confidence to preserve all attorney-client or work product privileges.

---- Original Message ----
From: "Parr, Robert" <RParr@coj.net>
Sent: 3/12/2018 10:16:12 AM
To: "darryl@baileysgym.com" <darryl@baileysgym.com>
Cc: "Diperna, Mary" <MDiPerna@coj.net>
Subject: Request for Extension

Mr. Bailey,
The City of Jacksonville is requesting an extension of your current contract through June 30, 2018. This would be under the same terms and conditions that currently apply. Please let us know your decision via e-mail. Thank you.

Robert E. Parr, CLU, RHU, HIA, REBC
Chief of Compensation and Benefits
City of Jacksonville
117 West Duval Street, Suite 150
Jacksonville, FL 32202
Office: (904) 630-7583
RParr@coj.net

This e-mail message and any documents attached to it are confidential and may contain information that is protected from disclosure by various federal and state laws, including the HIPAA privacy rule (45 C.F.R., Part 164). This information is intended to be used solely by the entity or individual to whom this message is addressed. If you are not the intended recipient, be advised that any use, dissemination, forwarding, printing, or copying of this message without the sender's written permission is strictly prohibited and may be unlawful. Accordingly, if you have received this message in error, please notify the sender immediately by return e-mail or call 904-630-1314, and then delete this message.

SUBJECT: GYM AND FITNESS CENTER MEMBERSHIP FOR CITY EMPLOYEES

BID #: SC-0598-12

OPEN DATE: 8/8/2012

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – JANUARY 1, 2013 THROUGH DECEMBER 31, 2014 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: EMPLOYEE SERVICES

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER OFFERING BEST VALUE

NUMBER OF BIDS INVITED: 9 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to extend the award with Bailey's Powerhouse Gym for three (3) months from January 1, 2018 through March 31, 2018. Rates will remain the same, starting at $9.99, and to be paid by City employees through payroll deduction.

*To be executed by formal contract amendment through the Office of General Counsel (Contract #8663-02)

ATTACHMENTS: Recommendation Memo, Vendor Letter and Previous Awards

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Bob Parr, Chief, Compensation and Benefits, Employee Services Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 11/30/17

Teresa R Eichner

OTHER:

James R McCall

ACTION OF AWARDING AUTHORITY DATE 11/30/17

MK APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

FORM GB- 08. WORD

SUBJECT: GYM AND FITNESS CENTER MEMBERSHIP FOR CITY EMPLOYEES

BID #: SC-0598-12 **OPEN DATE:** 8/8/2012

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – JANUARY 1, 2013 THROUGH DECEMBER 31, 2014 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: EMPLOYEE SERVICES

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER OFFERING BEST VALUE

NUMBER OF BIDS INVITED: 9 **NUMBER RECEIVED:** 2 **OTHER** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the third and final renewal option with Bailey's Powerhouse Gym for the period of January 1, 2017 through December 31, 2017. Rates will remain the same, starting at $9.99, and to be paid by City employees through payroll deduction.

ATTACHMENTS: Recommendation Memo, Vendor Letter and Previous Awards

ANALYST: ANNETTE L. BURNEY **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Mary DiPerna, Manager of Compensation and Benefits, Employee Services Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 8-4-16

Teresa R. Eckman _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 8/06/16

MA APPROVED ✓ DISAPPROVED _____

OTHER _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SIGNATURE OF AUTHENTICATION _____

FORM 18-LJ 9/2010

SUBJECT: GYM AND FITNESS CENTER MEMBERSHIP FOR CITY EMPLOYEES

BID #: SC-0598-12 OPEN DATE: 8/8/2012

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – JANUARY 1, 2013 THROUGH DECEMBER 31, 2014 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: EMPLOYEE SERVICES

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER OFFERING BEST VALUE

NUMBER OF BIDS INVITED: 9 NUMBER RECEIVED: 2 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second of three (3) renewal options with Bailey's Powerhouse Gym for the period of January 1, 2016 through December 31, 2016. Rates will remain the same, starting at $9.99, and to be paid by City employees through payroll deduction.

ATTACHMENTS: Recommendation Memo, Vendor Letter, Previous Awards

BUYER: ANNETTE L. BURNEY RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Mary DiPerna, Manager of Compensation and Benefits, Employee Services Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 09/23/15

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 9/23/15

APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION ____
Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No 2015-05

SUBJECT: GYM AND FITNESS CENTER MEMBERSHIP FOR CITY EMPLOYEES

BID #: SC-0598-12 OPEN DATE: 8/8/2012

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – JANUARY 1, 2013 THROUGH DECEMBER 31, 2014 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: EMPLOYEE SERVICES

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER OFFERING BEST VALUE

NUMBER OF BIDS INVITED: 9 NUMBER RECEIVED: 2 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first of three (3) renewal options with Bailey's Powerhouse Gym for the period of January 1, 2015 through December 31, 2015. Rates will remain the same, starting at $9.99, and to be paid by City employees through payroll deduction.

ATTACHMENTS: Recommendation Memo, Vendor Letter, Previous Award

BUYER: ANNETTE L. BURNEY

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Marv DiPerna, Manager of Personnel Services, Employee Services Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 09/30/14

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 10/31/14

APPROVED ____ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION Karen Bowling
Karen Bowling
Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2013-04

FORM GB-10A WORD

SUBJECT: GYM AND FITNESS CENTER MEMBERSHIP FOR CITY EMPLOYEES

BID# SC-0598-12 OPEN DATE: 8/8/2012

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SERVICE CONTRACT - JANUARY 1, 2013 THROUGH DECEMBER 31, 2014, WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: EMPLOY BENEFI

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER OFFERING BEST VALUE

NUMBER OF BIDS INVITED 9 NUMBER RECEIVED 2 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

RECOMMEND APPROVAL FOR GYM AND FITNESS MEMBERSHIP FOR CITY EMPLOYEES TO BAILEY'S POWERHOUSE GYM, FOR THE PERIOD FROM JANUARY 1, 2013, THROUGH DECEMBER 31, 2014, WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS. MEMBERSHIP FEES FOR EMPLOYEES WILL BE PAID BY PAYROLL DEDUCTION.

ATTACHMENTS: RECOMMENDATION MEMO, TABULATION SHEET, SPECIFICATIONS

BUYER: Deidra Baines RESPECTFULLY SUBMITTED:

Deidra Baines

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: MARY DIPERNA, MANAGER, PERSONNEL SERVICES

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING _____ DATE: 8/30/12

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE: 8/31/12

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

~~Cleveland Ferguson, III~~
Deputy Chief Administrative Officer
~~For: Mayor Alvin Brown~~
Under Authority of:
Executive Order No. 2012-17

FORM GB-108, Revised 12/2007