*Planning and Development Department*

Ed Ball Building
214 North Hogan Street, Suite 300
Jacksonville, FL 32202

**MEMORANDUM**

**TO:** Greg Pease, Chairman
Professional Services Evaluation Committee (PSEC)

12/04/19 13:33:45
Procurement Division

**FROM:** Krista Fogarty, City Planner II
Community Planning Division

**RE:** P-41-19

**DATE:** December 4, 2019

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The subcommittee received three (3) proposals for Brownfield Environmental Site Assessment Services and found all to be responsive, interested, qualified and available to provide the services required by the Request for Proposal (RFP).

The proposals were evaluated using the selection criteria outlined in the Purchasing Code as augmented by the RFP.

Based on the above, the following firms listed alphabetically were determined to be the most qualified of those submitting proposals. The ranking of first, second and third, designates the qualification of these firms to perform the required services:

2) Environmental Consulting & Technology
3) Kimley-Horn
1) Terracon

Please advise us when this item is placed on your agenda so we may be present. After a full committee review we request that this item is sent to the Mayor's Office for final decision

Attachment(s): Scoring Matrix

# Evaluation Matrix

EVALUATION SCALE

1----------15

QUALIFIED EXTREMELY QUALIFIED

PROJECT NO. **P-41-19** Average

PROJECT TITLE: **Brownfield Environmental Site Assessment Services**

| FIRM | COMPETENCE | CURRENT WORKLOAD | FINANCIAL RESPONSIBILITY | ABILITY TO OBSERVE COMPLIANCE WITH PLANS | PROFESSIONAL ACCOMPLISHMENTS RECORD | PROXIMITY TO PROJECT | Past & Present Demonstrated Commitment to Small & Minority Businesses & Contributions Toward A Diverse Market Place | ABILITY TO DESIGN AN APPROACH AND WORK PLAN | Quotation of rates, fees & other cost breakdown | VOLUME OF CURRENT AND PRIOR WORK FOR USING AGENCIES | OVERALL |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **MAXIMUM POINT ASSESSED** | 15 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 5 | 10 | **100** |
| | | | | | | | | | | | |
| **Environmental Consulting & Technology** | 14.00 | 7.00 | 9.50 | 8.50 | 9.50 | 9.00 | 9.00 | 8.00 | 2.00 | 10.00 | 86.50 |
| **Kimley-Horn** | 12.00 | 7.50 | 10.00 | 8.50 | 8.50 | 9.00 | 9.00 | 8.00 | 3.00 | 7.50 | **83.00** |
| **Terracon** | 14.50 | 8.50 | 10.00 | 8.50 | 9.50 | 9.00 | 9.00 | 10.00 | 3.50 | 6.00 | **88.50** |
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