SUBJECT: Purchase of Various Walking Excavators

BID #: SC-0325-19 **OPEN DATE:** 2/20/2019

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Date of award through September 30, 2019, with two (2) one (1) year renewal options

AGENCY: Fleet Management Division

BASIS OF AWARD: All or None, to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 1 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first of two (2) renewal options with Menzi USA Sales, Inc. Period of service is from October 1, 2019 through September 30, 2020. Total revised estimated annual expenditure amount is $3,388,010.00, for a total expenditure amount not to exceed $6,776,020.00.

Funding Source: AFFM513-06401 – To be encumbered by purchase order

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2019. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

Analyst: _____
Annette Burney

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: September 10, 2019

To: Gregory Pease, Chief of Procurement Division

Thru: Cris Tongol, Chief of Fleet Management

From: David Hylazewski, Equipment Control Administrator

Re: Recommendation of Approval of First (1st) Renewal for SC-0325-19 Purchase of Various Walking Excavators

Fleet Management Division is requesting approval to utilize First (1st) renewal option for SC-0325-19 Purchase of Various Walking Excavators. Period of Service is October 1, 2019 through September 30, 2020, with One (1) remaining renewal remaining. Estimated annual expenditure not to exceed $3,388,010.00. Total not to exceed amount $6,776,020.00.

Funding Source: AFFM513-06401 to be encumbered by purchase order

2581 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904.255.7499 Fax: 904.381.4607 www.coj.net

Kurtz, Sheryl

From: Rita Meadows <sales@menziusa.com>
Sent: Tuesday, September 10, 2019 11:19 AM
To: Kurtz, Sheryl
Cc: Chris .
Subject: RE: SC-0325-19

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Hello Sheryl,

In regards to the renewal of bid # SC-0325-19. We agree to the same terms and conditions and pricing as the original bid for the period October 1, 2019 through September 30, 2020.

Thank you for the opportunity,

Rita

Rita Meadows
Menzi USA Sales, Inc.
1850 Fairbanks Street
Lakeland, FL 33805
863-603-7979

From: Kurtz, Sheryl <SKURTZ@coj.net>
Sent: Tuesday, September 10, 2019 10:09 AM
To: Rita Meadows <sales@menziusa.com>
Subject: RE: SC-0325-19

From: Kurtz, Sheryl
Sent: Tuesday, August 13, 2019 12:28 PM
To: 'Rita Meadows'
Subject: SC-0325-19

RENEWAL OPTION NOTIFICATION

The above listed Bid is due for renewal on October 1, 2019. As stated in the bid, this contract may be extended for an additional one (1) year renewal option at the discretion of the City, based on vendor performance and adherence to price, terms and conditions of the bid.

SUBJECT: **Purchase of Various Walking Excavators**

BID #: SC-0325-19

OPEN DATE: 2/20/2019

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Date of award through September 30, 2019, with two (2) one (1) year renewal options

AGENCY: Fleet Management Division

BASIS OF AWARD: All or None, to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 1 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award with Menzi USA Sales, Inc. to include attachments for the Menzi M220 and the Menzi M340 as outlined in the attached quotes. Total not to exceed expenditure amount of $3,388,010.00 will remain unchanged.

Funding Source: AFFM513-06401 – To be encumbered by purchase order

Attachments: Recommendation Memo, Tabulation, Terms and Conditions and Previous Award

Analyst: Annette Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 4/04/19

OTHER:

ACTION OF AWARDING AUTHORITY DATE 4/4/19

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: Purchase of Various Walking Excavators

BID #: SC-0325-19

OPEN DATE: 2/20/2019

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Date of award through September 30, 2019, with two (2) one (1) year renewal options

AGENCY: Fleet Management Division

BASIS OF AWARD: All or None, to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 1 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the sole responsive, responsible bidder, Menzi USA Sales, Inc. Period of service is from date of award through September 30, 2019 with two (2) one (1) year renewal options. Total expenditure amount not to exceed $3,388,010.00.

Funding Source: AFFM513-06401 – To be encumbered by purchase order

Attachments: Recommendation Memo, Tabulation and Terms and Conditions

Analyst: Annette Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 3/07/19

OTHER:

ACTION OF AWARDING AUTHORITY

DATE 3/07/19

APPROVED

DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION