SINGLE SOURCE AWARD **BID # SS-0663-19**

Subject: RICHTER SPIELGERATE GMBH ARCHITECTURAL PLAYGROUND EQUIPMENT

Department: of Parks, Recreation and Community Services

Description of Purchase:
Recommend approval of Single Source Award to APE Studio, Inc. for Richter Spielgerate GMBh Architectural Playground Musical Equipment for the Northbank Riverwalk/Times Union Center for Performing Arts Musical Garden. This is a one-time purchase. The total requested amount expenditure not-to-exceed $66,950.36.

Funding for this award to be encumbered by ERCD1A1-08301C-005699-PDC001018 with Requisition no. 260855, to be executed by purchase order.

Sole Source Award To: APE Studio, Inc.

Price Justification: N/A

Total Award: $66,950.36 **Requisition**: REQ260855

Attachments: Recommendation Memo, Single Source Form, Vendor Letter Agreement

Certification as to Single Source: Daryl Joseph, Director of Parks, Recreation and Community Services

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Ruben Ola, Purchasing Analyst

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY **DATE:** _____

APPROVED_____ **DISAPPROVED** _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7919
www.coj.net

ONE CITY. ONE JACKSONVILLE.

September 6, 2019

MEMORANDUM

TO: Greg Pease, Chief
Procurement Division

FROM: Daryl T. Joseph, Director
Parks, Recreation & Community Services

RE: **REQ 260855 SINGLE SOURCE REQUEST FOR APE STUDIO, INC.**

Parks, Recreation and Community Services Department requests a single source exemption for the APE Studio, Inc., purchase of Richter Spielgerate GmbH architectural playground equipment for the Northbank Riverwalk Times Union Center of Performing Arts Musical Garden. APE Studio, Inc., is the only authorized partner and distributor in the United States, the District of Columbia and Puerto Rico for this equipment.

The single source request form and letter from Richter Spielgerate GmbH is attached to this memo. The artwork item has been reviewed and approved. The item fits within the master plan for the Park.

If you have any questions or if further information is required, please contact Jill Enz (255-7941).

DJ/wlj

Attachment: Single Source Request

cc: Renee Harriman, Parks, Recreation and Community Services Finance Manager

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): PRCS/Office of Director

FUNDING SOURCE: ERCD1A1 – 08301C – 005699 – PDC001018

BRIEF DESCRIPTION OF GOODS/SERVICES:
Richter Spielgerate GmbH Architectural Playground equipment

AMOUNT OF PROJECT (attach quote): $66,950.36

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED(ATTACH QUOTE/PROPOSAL):
They will provide musical equipment for the Northbank Riverwalk/Times Union Center for Performing Arts Musical Garden including Sea Roarer, stainless steel; Street musicians made of stainless steel; Stone Harp; Stone xylophone with 5 stones; and includes shipping and handling

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:
APE Studio, Inc is the only authorized partner and distributor in the United States who promotes, sells, distributes and Offers technical assistance with Richter Spielgerate GmbH playground equipment

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:
Per the attached letter from Richter Spielgerate GmbH Architectural Playground equipment APE Studio, Inc., is the Only authorized partner and distributor in the United States, the District of Columbia, and Puerto Rico.

Submitted by: Jill Enz (Name) Planner (Title)

Date: 9/6/19

Requesting Agency's Director's Signature:

Procurement Division

March, 2017

Richter Spielgeräte GmbH

Richter Spielgeräte GmbH · Simsseestr. 29 · 83112 Frasdorf

Ihr Schreiben	Ihr Zeichen	Unser Zeichen	Frasdorf, den
		KR/JR	2019-09-02

To whom it may concern:

This letter is to certify that APE Studio Inc. is Richter's sole and authorized partner and distributor in the United States of America, the District of Columbia, and Puerto Rico. Effective immediately, **APE Studio, Inc.** has the exclusive responsibility to promote, sell, distribute, and offer technical assistance for Richter Spielgeräte GmbH in the aforementioned territory and, in select cases, in Canada. This includes planning in development, orders under contract, and spare parts orders for equipment sold by Architectural Playground Equipment.

APE Studio can be reached at the following address:

APE Studio, Inc.
246 Fifth Avenue, Suite 626
New York, NY 10001
Tel: (212) 213-6636

APE Studio has our full confidence to represent the interests of Richter and service your current and ongoing project needs at the highest professional level.

Best regards
Richter Spielgeräte GmbH

Julian Richter jun.
Managing Director
Phone +49 (0) 8052/1798-0
eMail management@richter-spielgeraete.de

ape STUDIO

ESTIMATE

Equipment by Richter Spielgeräte GmbH
"Life without a swing is a misunderstanding."

Quote No: 1176-02-E04
Project: 1176-02
Date: 23-Aug-19

Description **Amount**

For: Times Union Musical Garden, City of Jacksonville
Contact: Gayandrial Henderson, (t) 904.255.7944 (e) ghenderson@coj.net

Equipment Costs

Product No.	Qty.	Decription	Unit Price	Total Price
S 9.0265	1	Sea Roarer, stainless steel 316 (V4A) *Note: This is an equipment with a sound effect. The effect is gentle when weight is shifted. When jumped upon it can be loud and sound like thunder.*	€ 10,460.00	€ 10,460.00
S 9.10010	1	Street Musicians (1) made of stainless steel 316 (V4A)	€ 10,540.00	€ 10,540.00
S 10.45000	1	Stone Harp, incl. beater with stand post made of stainelss steel 316 (V4A) *Note: This equipment is vulnerable in non-supervised areas*	€ 15,750.00	€ 15,750.00
S 10.46000	1	Stone Xylophone, with 5 stones, adapted for sea climate	€ 14,020.00	€ 14,020.00
F1.10000	1	Loading Materials for 20' OT shipping container	€ 330.00	€ 330.00
		Subtotal Equipment (EUR)		**€ 51,100.00**

Shipping & Services Costs

Product No.	Qty.	Decription	Unit Price	Total Price
F1.10000	1	Shipping and handling (estimated), assumes 1 20'-OT container, FOB Germany with delivery to installation site, includes customs clearance and door-to-door transport insurance, delivery logistics, receipt and check-in.	$ 9,000.00	$ 9,000.00
		Subtotal Services (USD)		**$ 9,000.00**

NOTES:

Current product lead time 12 - 16 weeks from order finalization to delivery.
Please check that the equipment listed above is the equipment specified for your project.
APE is not responsible for confirming equipment orders against project specifications.

VALIDITY

- All equipment prices are given in EUROS. USD equivalents for equipment costs are offered for information only and are subject to change based on currency exchange rates at time of purchase. USD equivalents are calculated based on the daily/spot rate plus 5% and foreign exchange fees.
- Equipment prices are **valid through April 30, 2019**, and are subject to change based on order date.
- Equipment prices in this estimate may not assume all design modifications required for US sale. Actual prices may vary.
- APE Studio Terms and Conditions

ape STUDIO

ESTIMATE

Equipment by Richter Spielgeräte GmbH
"Life without a swing is a misunderstanding."

Quote No:	1176-02-E04
Project :	1176-02
Date:	23-Aug-19

EXCLUSIONS

- Attic stock.
- Escalation.
- Installation (See "Additions," below.)
- Safety audits of plans or completed installations.
- Foundation Materials.

INCLUSIONS

- Unless otherwise noted, this estimate is based upon standard-grade stainless steel.

SHIPPING AND HANDLING

- Shipping costs are estimated and subject to change based upon final order, final shipping terms and conditions at delivery / unloading. Additional charges may apply.
- Shipping costs are based on ocean freight to nearest port with overland delivery by truck to the installation site. Due to truck-driver shortages, shipping estimates are currently higher than normal. Alternate shipping methods may be available.
- Special equipment may be required for unloading. These costs are on others.

PROJECT SERVICES

- Project Services may include but are not limited to, technical consultation, onsite installation supervision of Richter equipment, and final walkthrough and verification of equipment installation according to manufacturer instructions. Included services are detailed above. Expenses are not included.
- Project Services do not include installation labor or equipment. (For installation services, see "Additions," below.)

ADDITIONS

- APE Studio Inc. does not provide installation services or safety audits of plans or completed installations. As a service to our clients, APE Studio can provide referrals to third-party providers for complete installation services and safety audits These are recommended, optional services, which must be contracted and invoiced directly with providers, independently of APE Studio. Please let us know if you are interested in these optional services.

If you have any questions about the information in this quotation, please call us at (212) 213-6694.

Parks, Recreation & Community Services
Purchasing Request Form
FY19

	*New Blanket Order Request		*On Line Order Request
x	*New Purchase Order Request		*Field Order Request
	*Change Order Request		*Emergency Order Request
	*Check Request		PO/BO #

*Requires Division Chief's Approval

	Partial Payment on a BO	BO #	
	Close a PO/BO	PO/BO #	

Date: 8/23/19
Suggest Vendor:
Address:
City/State/Zip:
Quote Attached **YES**

Index Code # : ERCD1A1
Sub-Object # : 108301C
Project/Grant # : 005699
PDC001-19

Description of Item / Or Invoice #	QTY	UNIT	UNIT $	AMOUNT
Project is located at: **Northbank Riverwalk Times Union Center for Performing Arts Musical Garden**				
The City of Jacksonville is looking to buy Musical Play Equipment that will be shipped to COJ Parks, Recreation and Community Services Dept. Attn: Peter Bis, 555 W. 44th St. Jacksonville FL, 32208. All equipment shall be as noted. No substitutions allowed.				
Scope of Work: - Shipping and Handling of all equipment		Job		
Musical Equipment To Include:				
Sea Roarer, stainless steel 316 (V4A) Note: This is an equipment with a sound effect. The effect is gentle when weight is shifted. When jumped upon it can be loud and sound like thunder.	1	ea	$ 11,652.26	$ 11,652.26
Street Musicians made of stainless steel 316 (V4A)	1	ea	$ 11,741.38	$ 11,741.38
Stone Harp Includes beater with stand post made of stainless steel 316 (V4A)	1	ea	$ 17,545.23	$ 17,545.23
Stone Xylophone, with 5 Stones, adapted for sea climate	1	ea	$ 15,618.04	$ 15,618.04
Loading Materials for 20' OT shipping container	1	Job	$ 367.61	$ 367.61
Shipping/Handling	1	Job	$ 10,025.84	$ 10,025.84
Note: *Contractor will be responsible for proper transport to address noted above. This equipment shall be shipped & delivered within 30 days after receiving the official PO notification from the City of Jacksonville.*				
Contact: Jill Enz upon receipt of purchase order (904) 255-7941				$ -
Total Amount of Order				**$ 66,950.36**
Ship to: N/A				

Requested By: Jill Enz
Requested For: Jill Enz
1st Approval: Date:
Verified By: Date:
Approved: Date:

Daryl Joseph , Director, Parks, Recreation and Community Services

QWS3270X 8/27/2019 12:16 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 08/27/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 12:16 PM

FISCAL MO/YEAR : 11 2019 CURRENCY CODE :
INDEX CODE : ERCD1A1 COMMUNITY DEV., BLOCK GRANT
SUBOBJECT : 08301C CDBG GRANTS - CITY CIP
PROJECT : 005699 NORTHBANK RIVERWALK IMPROVEMENTS
PROJECT DETAIL :
GRANT : PDC001 COMMUNITY DEVELOPMENT BLOCK GRANT
GRANT DETAIL : 18 COMMUNITY DEVELOPMENT BLOCK GRANT-FY2018
USER CODE :

S	AUG 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	.00	134,000.00
EXPENDITURES	.00	.00	.00
ENCUMBRANCES	.00	.00	.00
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	.00	134,000.00

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND