

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
 MINUTES FOR **Thursday, May 05, 2022, 10:00 a.m.**
 Eighth Floor, Conference Room 851
 Ed Ball Building, 214 N. Hogan Street
 Jacksonville, FL 32202

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Committee Members: ✓Gregory Pease, Chairman
 ✓Brennan Merrell, Treasury
 ✓ James McCain, Jr., OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTRA EXP	OUTCOME
Robin Smith ✓ William Joyee	P-40-16	Contract Amendment No. 12 Master Stormwater Management Plan (MSMP) Program Management Services – Annual Contract Department of Public Works	That Contract No. 6354-16, originally executed June 23, 2017, between the City of Jacksonville and CDM Smith, Inc., for Master Stormwater Management Plan (MSMP) Program Management Services – Annual Contract be amended to incorporate the attached Scope of Services identified as Exhibit ‘W’ and Contract Fee Summary identified as Exhibit ‘X’; add a new lump-sum amount for CRS Project Management in the amount of \$4,500.00 and to increase the not-to-exceed limit for CRS Support by \$11,000.00 to a new limit of \$93,641.58; thereby, increasing the maximum indebtedness by \$15,500.00 to a new not-to-exceed amount of \$766,354.82. All other terms and conditions shall remain the same.	06/22/23	Approved 4-0
Noah Ray ✓ Todd Smith Dan Pearson✓	P-01-22	Fee & Contract Negotiations Threat and Hazard Identification and Risk Assessment (THIRA) and Stakeholder Preparedness Report (SPR) Fire and Rescue Department/Emergency Preparedness Division	That the City of Jacksonville enter into a contract with Innovative Emergency Management, Inc., (IEM) to provide the Threat and Hazard Identification and Risk Assessment (THIRA) and Stakeholder Preparedness Report (SPR) to incorporate the attached Scope of Services identified as Exhibit ‘A’ and Contract Fee Summary identified as Exhibit ‘B’; the period of service is from date of execution of the contract thru July 31, 2023; the maximum indebtedness is a not-to- exceed amount of \$100,000.00. All other terms and conditions are per the RFP and the City’s standard contract language.		Approved 5-0
Tyrica Young ✓ Deborah Primous✓	P-41-21	Subcommittee Report Mentoring and Training Services for Providers Kids Hope Alliance	It is the consensus of the committee that of the five (5) proposals received in response to the Request for Proposal (RFP) all were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualification of these firms to perform the required service and alphabetically they are: 1) Children’s Forum, Inc./Florida Afterschool Network 3) Summit – Center for Resources and Organizational Development, LLC 2) The Center for Confidence, LLC We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Children’s Forum, Inc./Florida Afterschool Network</u> , the number one (1) ranked firm.		Approved 5-0
Meeting Adjourned: <u>10:04 A.M.</u>					

“The next PSEC meeting is scheduled to be held on Thursday, May 19, 2022.”