SINGLE SOURCE AWARD **BID # SS-13908-23**

Subject: KHA-Funded 2023 Summer Camp Field Trips Fees

Department: Kids Hope Alliance

Description of Purchase: Recommend approval of single source award to various vendors as outlined in Exhibit 1 for the KHA-Funded 2023 summer camp field trip entrance fees. Period of service is from June 1, 2023 through July 31, 2023. Total not to exceed expenditure amount is $193,998.00.

Funding Source: 10901.181001.582001.000000.00000455.00000.0000000

Single Source Award To: Various Vendors

Price Justification: See Attached

Total Award: $193,998.00 **Requisition #:** KHOD-500242-23

Attachments: Recommendation Memo, Single Source Form and Exhibit 1

Certification as to Single Source: Michael Weinstein, CEO, Kids Hope Alliance

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Olive Wallace-Cohen

Dustin Freeman, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-113, Revised 12/2007

MEMORANDUM

TO: Dustin Freeman, Chief of Procurement

FROM: Saralyn Grass, Chief Administrative Officer,
Kids Hope Alliance (KHA)

Michael Weinstein, Chief Executive Officer
Kids Hope Alliance (KHA)

Kenneth Darity, Chief Programs Officer,
Kids Hope Alliance (KHA)

SUBJECT: Request to award a Single Source, Field Trip Enhancement Summer 2023 - $193,998.00

DATE: February 22,2023

Kids Hope Alliance, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida ("KHA") respectfully requests approval of the following:

1) Request a Single Source Award for admission fees to non-profit venues for KHA-funded summer camp participants, as outlined in Exhibit 1, Field Trip Enhancement Summer 2023, in the amount $193,998.00 for the period of June 1, 2023, through July 31, 2023

Upon approval of this request, Purchase Orders will be issued by the City of Jacksonville Procurement Department for each supplier listed on Exhibit 1.

Fund	Center	Account	Project	Activity	Interfund	Future
10901	181001	582001	000000	00000455	00000	0000000

Total Funding **$193,998.00**

Attachment(s): Exhibit 1, Field Trip Enhancement Summer 2023

If you desire additional information, contact Tyrica Young at 904-255-4423 or tyricay@coj.net

Cc: Benjamin Kemp, Buyer
Joyce Watson, Director Administration, Contracts & Purchasing
Jessica Pitts, Director, Finance
Tyrica Young, Director, Research & Grants

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
Pursuant to the City of Jacksonville Procurement Code§ 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.	
1. Requesting Agency:	Kids Hope Alliance
2. Nature and/or description of the requirement being requested. ***Identify each item, component or service being procured. (Attach quote/proposal):*** ***Why does the City need these particular goods or services?***	Kids Hope Alliance will pay admission fees to non-profit venues for participants who attend KHA funded summer camps. Such field trips will take place at twelve (12) non-profit venues. See Exhibit 1.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	Each non-profit field trip venue provides a unique experience. These experiences include painting, outdoor camping, museum tours, animal and artistic exhibits, stage performances, and cultural/historical tours.
4. Date of Request	February 22,2023

5. ***Summary of Market Research***
[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

Such unique experiences can only be provided at the listed twelve (12) non-profit, field trip venues.

6. ***Other Documentation (Check and attach all that apply)***

KHOD-500242-23

Exhibit 1
Kids Hope Alliance
Summer Enhancements Field Trips 2023: Single Source

UNIQUE FIELD TRIP EXPERIENCES FOR "AT-HOPE" STUDENTS					
Item #	**Description**	**# of Students**	**Unit**	**Unit Price**	**Extended Price (Up to)**
1	Clara White Harvest Farms	250	EA	$10.00	**$2,500.00**
2	Cummer Museum of Art and Gardens	625	EA	$8.00	**$5,000.00**
3	Diamond D Ranch	1,000	EA	$15.00	**$15,000.00**
4	Hands On Children's Museum	455	EA	$5.50	**$2,503.00**
5	Jacksonville Humane Society	500	EA	$5.00	**$2,500.00**
6	Jacksonville Zoo and Gardens	2,005	EA	$19.95	**$40,000.00**
7	McKenzie's Camp Deep Pond	950	EA	$50.00	**$47,500.00**
8	Museum of Contemporary Art (MOCA)	295	EA	$5.00	**$1,475.00**
9	Museum of Science and History (MOSH)	1,153	EA	13.00	**$15,000.00**
10	SHIVA Robotics Academy	857	EA	$35.00	**$29,995.00**
11	The Arts Corner Kidz Network, Inc.	1,483	EA	$16/Art only $18 Art/Creative Writing $20/Art & Fitness/Blacklight Experience	**$29,650.00**
12	The Ritz Theatre and Museum	575	EA	$5/student (less than 25 students) $3/student (25+ students)	**$2,875.00**
	TOTAL	10,148			**$193.998.00**