

North Citizens Planning Advisory Committee

November 12, 2025, Meeting Summary

Time: 5:30 p.m.

Oceanway Community Center, 12215 Sago Ave. W

Zoom Webinar ID: 811 5393 8941

Passcode: 083694

Meeting Attendance

CPAC Members: Jamie Lacy, Chair, San Mateo Neighborhood Inc.; Charles Barr, Hands For Jax; Sharon Bivins, Blue Grass Northwood; Bob Austin, Blue Grass Northwood; Jane Love, Amelia View; Joseph Tate, Copper Hill HOA; Sylvester Wilkins, Alta Lakes CDD; Aletha Mikell, Victoria Preserve HOA Phase 2; Tommy Ruffin, Council Appointee, District 8; Vicki Drake, Duval County Council of PTS/PTA Assoc.; Larry Henderson, Victoria Preserve HOA; Dr. Donald Green, Captiva Bluff HOA; Deborah Green, Captiva Bluff HOA; Stephanie Oglesby, Community Association of Harts Estates; Scott O'Connor, Heckscher Drive Community; Stephanie Shafer, Heckscher Drive Community; Michael Wozniak, Lydia Estates; Shelley Wozniak, Lydia Estates; Kelvin Postell, Greater Works Church, Inc.; Jennifer Casey, Parque Diane HOA; Matt Stone, Marshwinds.

Zoom: James Matchett, Angel Lakes Estates HOA; Herlena Washington, Greater Works Church, Inc.; Vera Jones-Wilkins, Alta Lakes CDD; Sharon Johnson, Jacobs Way; Ronnda Jamison, Greene Meadows Association; Robertha Walley, Community Assoc. of Harts Estates; Sasha Pearson, Victoria Preserve HOA; Josephine Fiveash-Porter, Northlake HOA.

Visitors: Kelvin Ruffin; Elaine Shaw; Brenda McLendon; Lynn Vandehoy, SMN, Inc.

Zoom Visitors: Mark Reid, BEEP, Inc.; Donna Philbrick, SMN, Inc.; Pat Medley; L. Cunningham; 904-924-7357; Ken Charron; L. Fulford.

Staff and Elected Officials: Lt. Kenneth Lamb, JSO; Lt. Kwasi Dingle, JFRD; Lisa Buggs, JPL; Jackie Watkins, DCPS; Derek Dixon, FDOT; Alec Barnes, MCCD; Michelle Godwin-Ware, Neighborhood Services Office; Connor Corrigan, PDD.

Meeting Summary

- 1. Call to Order/Verify Quorum:** Jamie Lacy called the meeting to order at 5:33 p.m. Michelle Godwin-Ware verified a quorum.
- 2. Approval of the Previous Meeting Summary:** The CPAC approved the October 8th meeting summary.
- 3. Mayor's Representative Reports:** None
- 4. Elected Officials:** None
- 5. Guest Speaker/Presentation:** Mark Reid, Co-Founder/ Senior Vice President of Public Affairs, BEEP, Inc., provided a presentation on the configuration and operation of the autonomous vehicles that operate along Bay Street. He explained the number of vehicles and the frequency of vehicle rotation, then accepted questions.
Nick Hope – (904) 360-5634 or Nick.Hope@dot.state.fl.us.
- 6. Jacksonville Sheriff's Office (JSO)** – Lt. Kenneth Lamb reported that:
 - Crime has decreased in crimes against property as well as crimes against people
 - Remember to remove your valuables from your vehicle and lock them. Many of the cars that are broken into have their doors left unlocked. Please follow the 9 p.m. routine and check around 9 p.m., check to ensure your vehicles are locked. Move your valuables and firearms to remove the opportunity for items to be stolen from your vehicle.

- If you see a suspicious person in your neighborhood, please notify JSO, who will come and check things out.
- The Unsolved Crime Page on the JSO website is an excellent resource for solving the crimes that have gone unsolved for a while. Please visit <https://unsolvedcrimes.jaxsheriff.org/> to assist.
- JSO's various social media platforms are an excellent way to connect with JSO and stay informed.
- JSO is encouraging safe driving as well as not drinking and driving. See something, say something.
- Sheriff's Walk was cancelled for District 6, the reason unknown.
- JSO is currently acting as a representative of Walgreens and is having vagrants and homeless people move on from the recently closed locations. Habitual violators will be arrested for trespassing after warning.
- JSO has made a great effort to meet with homeowners and ask if they would register their home security cameras through JSO's Connect Duval Camera Registration program. Registering your home security camera helps JSO locate cameras to assist in solving crimes. If a crime is committed, JSO can go to the camera's owner and ask to review the footage to see if anything was captured that the owner would be willing to share with the police. Citizens can register their home security camera on the Jacksonville Sheriff website at <https://connectduval.org/camera-registration/>.

Lt. Kenneth Lamb – (904) 696-4335.

7. Jacksonville Fire and Rescue Department (JFRD) – Lt. Kwasi Dingle reported:

- The safety discussion for the month of November is in reference to fire safety. Space heaters are hazardous, and precautions should be used when utilizing them. From Monday, November 10th, eight fires have been reported, and in one of those fires, someone lost their life. Keep the area around the space heater clean and clear. Check cords for fraying, and plug them into a wall socket only. Most space heaters have a tipping mechanism that, if they tip over, should turn off. Typically, if you have an electrical fire, the best thing to do first is to disconnect whatever is generating the power.
- Utilize extra blankets instead of the heaters if possible.
- Use holiday candles within safe parameters. Don't disconnect smoke detectors. If you need one installed, call 630-city, and JFRD will install smoke detectors for free.
- During the holiday seasons, be aware of proper procedures for utilizing turkey fryers. Please don't attempt to fry a frozen turkey, as it could cause a fire.
- Ensure that your chimneys get swept before initializing your fireplace. Have the fireplace inspected annually before use. Use safety when operating fire pits.
- JFRD doesn't issue burn permits. A fire doubles in size every 1 minute. If you must burn outdoors, ensure that you have a good extinguishing aid.

Lt. Dingle – KDingle@coj.net or (904) 763-0170.

8. Chair's Report: Rhonda Hall was presented with a certificate for her dedication to the CPAC meetings. Jamie Lacy announced that this would be her last CPAC meeting. She was moving on to new things.

9. Staff Reports:

- **Duval County Public Schools (DCPS)** – Jackie Watkins, Chief Human Resource Officer
 - The school enrollment expo will be held at the Prime Osborne Center on Nov 15, 2025, from 11:00 a.m. until 3:00 p.m. Guidebooks for the event were provided.

Jackie Watkins – (904) 390-2936
- **Florida Department of Transportation (FDOT)** – Derek Dixon, Transportation System Manager, District 2 Urban Planning Office, had nothing to report, and provided feedback on several questions from the North CPAC.

Derek Dixon - (904) 360-5653 or Derek.Dixon@dot.state.fl.us.
- **Jacksonville Public Library (JPL)** – Lisa Buggs, Manager of Branch Services, reported that:
 - Library closures for November 27th and 28th in observance of Thanksgiving. Locations will also be closed on Christmas Eve and Christmas Day, but will re-open on Friday, December 26, 2025. Locations will also be closed on Thursday, January 1, 2026, in observance of New Year's Day.

- Online access to the library will still be available during closures.
- There is a memory lab at the main library on the 4th floor, where home movies and photos can be converted into digital media.

Lisa Buggs – (904) 255-6463 or lbuggs@coj.net.

- **Municipal Code Compliance Department (MCCD)** – Alec Barnes, Code Compliance Officer Supervisor, reported that:
 - MCCD is a reactionary agency with 99.9% of complaints being initiated online, in-person at the Ed Ball Building, 630-CITY, or through a code compliance officer.
 - There are various guidelines for multiple infractions for situational awareness.
 - Municipal Code Compliance Department deals primarily with private property violations.
- Alec Barnes** - (904) 903-0001 or Abarnes@coj.net.

10. Subcommittee/Liaison Reports:

Governmental Affairs (GA) and Planning & Development – Connor Corrigan, City Planner Supervisor, and Charles Barr, Governmental Affairs (GA) Subcommittee Chair, reported that the GA Subcommittee reviewed a total of three applications. The subcommittee recommends the objection to Conventional Rezoning 2025-0829:

New Business

- **2025-0828 – Conventional Rezoning. – 0 Airport Road:** This application seeks to rezone approximately 2.47 acres from CCG1 to CCG2 to allow for rental cars. The Governmental Affairs Subcommittee has no issue with the application and recommends no objection. A motion was made and seconded to approve the Governmental Affairs recommendation of no objection. The full CPAC approved the motion unanimously.
- **2025-0829 – Conventional Rezoning. – 3062 Percy Road:** This applicant seeks to rezone approximately 17.99 acres from RR Acre to RLD-50 to allow for a single-family subdivision with 50' wide lots. The Governmental Affairs Subcommittee objects to this application and requests a minimum lot size of 60 feet and that the application be changed to a PUD. A motion to approve the Governmental Affairs recommendations was made and seconded. The full CPAC approved the motion unanimously.
- **V-25-28 Variance – 14391 Denton Rd:** This applicant seeks a variance to increase the size of an accessory structure garage from 805 sq/ft (50%) to 3,000 sq/ft (186%). The Governmental Affairs Subcommittee recommends no objection/no action. The full CPAC approved the motion unanimously.

Connor Corrigan – (904) 255-7844 or ccorrigan@coj.net

- **Taxation Revenue Utilization Expenditure (T.R.U.E.) Commission** – Stephanie Oglesby provided the highlight for November's TRUE Commission meeting. A copy of the meeting was forwarded for everyone's review.

11. Unfinished Business

12. New Business:

Chair and Vice Chair Elections for North CPAC – Larry Henderson led the elections for the 2026 North CPAC Chair and Vice Chair. Mr. Henderson presented Charles Barr as the nominee for Chair. Mr. Henderson confirmed three times that there were no additional nominations for Chair from the floor. The North CPAC unanimously elected Mr. Barr as Chair. Mr. Henderson presented James Matchett as the nominee for Vice Chair, confirming three times that there were no additional nominations from the floor. The North CPAC unanimously elected Mr. Matchett as Vice Chair.

- **Neighborhood Coordinator's Report** - Michelle Godwin-Ware thanked Jamie Lacy and Charles Barr for their contributions to the North CPAC and presented them with awards. A new schedule for 2026

will be available soon. The meetings are held every other month, in person and via Zoom. There will be no meeting in December.

Michelle Godwin-Ware - 904-255-8236 or Michellelegw@coj.net.

14. Public Comments/Concerns/Announcements:

- Chair Lacy announced that on November 22, 2025, the Vietnam Vets Legacy Vets Motorcycle Club will be hosting a benefit for the Georgia War Veterans Home.

15. Motion to Adjourn: Chair Lacy adjourned the meeting at 7:11 p.m.

Next CPAC Meeting: **Wednesday, January 14, 2026, 5:30 p.m.** Hybrid - Oceanway Community Center, 12215 Sago Ave. W., 32218, and via Zoom.

Next Governmental Affairs Subcommittee Meeting: **Wednesday, January 14, 2026, 4:30 p.m.** Oceanway Community Center, 12215 Sago Ave. W. 32218 and via Zoom.

Summary prepared by Terence Jones, Neighborhoods Department, (904) 255-8250 or MichelleGW@coj.net.

A copy of the audio recording of this North CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website: [COJ Public Records Request](#).

Pursuant to the Americans with Disabilities Act, accommodations for persons with disabilities are available upon request. Please allow (3) three business days for notification to process. Last-minute requests will be accepted but may not be possible to fulfill. Please contact Disabled Services Division at: VM (904) 255-5466, TTY (904) 255-5475, or email your request to KaraT@coj.net.