

CITY OF JACKSONVILLE FORM DSD-FPC

Final Plat Package Checklist

(LDPM Volume 1, section 3.3.2)

Include the checklist below as the cover page for the submittal package. By providing this form, the applicant is confirming that the necessary documents have been provided for review.

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| ☐ ☐ ☐ | 1. Plat Bond Approval Letter (Form LDPM-GAP) |
| ☐ ☐ ☐ | 2. Plat Map (See Plat Checklist for detailed requirements of the Plat) <ul style="list-style-type: none">- 18" by 26" Mylar (2 copies)- Each sheet must be stamped with JEA approval |
| ☐ ☐ ☐ | 3. Record of Offsite Easements (if applicable) |
| ☐ ☐ ☐ | 4. Documentation of Vacated Rights of Way |
| ☐ ☐ ☐ | 5. Updated Property Information Report (no more than 30 days old) |
| ☐ ☐ ☐ | 6. Plat Surety Bond (if construction is not complete) (Form LDPM-PSB)
OR
Registered Professional Certification (if construction is complete) |
| ☐ ☐ ☐ | Registered Professional's Certificate for Inspection by Public Inspector
(Form LDPM-ECC-A) |
| ☐ ☐ ☐ | Registered Professional's Certificate for Inspection by Private Inspector
(Form LDPM-ECC-B) |
| ☐ ☐ ☐ | 7. Traffic Sign Payment <ul style="list-style-type: none">- Letter from the City specifying cost to purchase traffic signs- Invoice for traffic sign costs- Receipt of payment made (if applicable) |
| ☐ ☐ ☐ | 8. Concurrency Reservation Certificate (no more than 30 calendar days old) |
| ☐ ☐ ☐ | 9. JEA's Inter-Office Correspondence and/or a copy of the receipt from JEA as evidence of payment for underground electrical distribution and street light standards |
| | 10. Receipts from the Duval County Tax Collector |
| ☐ ☐ ☐ | preliminary plat review fee |
| ☐ ☐ ☐ | final plat review fee |
| ☐ ☐ ☐ | recreation fee (if applicable) |
| ☐ ☐ ☐ | construction inspection fee (if applicable) |
| ☐ ☐ ☐ | inspection fee (if applicable) |
| ☐ ☐ ☐ | 11. CAD file submitted to PlatCAD@coj.net |