Docusign Envelope ID: AD97D0B8-151B-4D1A-87C5-6B531263B6EB

City of Jacksonville, Florida

Procurement Award Form (PAF)

Part 1 – Form Type: JPAC 126.204 (a) New Award, Renewals, Waive Technical Defects, Price Increases, NTE Increases.

Goods and/or Services: Main Library Carpet Refresh of Special Collections Department

Requested Action and Justification:

Recommend approval to increase the award with Dixie Contract Carpet, Inc. in the amount of $22,895.00 to support upgraded materials selected, which are different from what was originally specified in the bid. These changes will impact the materials costs, as well as associated labor that requires a different installation pattern. Total revised expenditure not to exceed $212,395.00. Period of service remains unchanged.

To be executed by formal contract amendment through the Office of General Counsel.

Supplier:	Dixie Contract Carpet, Inc.	**Basis of Award:**	LPTA	**BID Opening Date:**	03/04/2025

POA #:	POA-71903-25	**PO #:**	697243-25	**Change Order #:**	N/A
Solicitation #:	ITB 16468 25	**Contract #:**	71903-25	**Contract ADM #:**	1
Term:	Project Completion	**Options:**	N/A	**Options Used:**	N/A

Federally Funded:	Yes	**JSEB Rec:**	Encouragement
Licenses Verified:	N/A	**JSEB %:**	0
Bonds Required:	No	**Bonds Waived Pursuant To:**	N/A

Fund:	11101	**Center:**	174103	**Acct:**	583052	**Proj:**	010937	**Activity:**	00000000	$ 22,895.00
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$

New NTE/GMP:	$ 212,395.00	**Contingent Amt:**	$ 0.00	**DMP/ODPO Amt:**	$ 0.00

Using Agency/BU:	PLJX:PUBLIC LIBRARY BRANCHES			
Concurrence:	Signed by: Malian-Kelly, Jennifer 541FE02F54EF4B1...	**Title:**	ASSISTANT DIRECTOR FOR LIBRARY FINANCE AND BUDGET	5/7/2026
Concurrence:	Signed by: Boyd, Lloyd 5799A2BB9CC4EC...	**Title:**	ASSISTANT DIRECTOR FOR LIBRARY SPACES	5/7/2026
Concurrence:	E3D417DEFA88482...	**Title:**	LIBRARY DIRECTOR	5/7/2026
Concurrence:		**Title:**		

Initial MJ

Procurement Analyst/Buyer:	Signed by: Barnett, Renata E5139E2BE91E477...	**Chief of Procurement:**	Signed by: 5/12/2026 B10F1D517352456...
Name:	Barnett, Renata	**Name:**	Dustin L. Freeman

Part 2 – JPAC Action: All award actions subject to lawfully appropriated funds.		**Part 3 – Final Awarding Authority Action:**	
Members who approve:		**Action:**	
Members who disapprove:		**Signature:**	
Date:		**Date:**	

Docusign Envelope ID: AD97D0B8-151B-4D1A-87C5-6B531263B6EB

PAF Instructions
Part 1 (using agency)

Form Type: This form will be used for both Administrative Awards and JPAC Requests. Select type from dropdown options.

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action and Justification: Enter a brief description of the requested action or authority being sought. i.e.; *Request permission to award the lowest, responsive responsible bidder for an ITB or award the highest ranked supplier for an RFP.* This block should also be used for additional information such as additional 4th account strings, or other information essential for contract execution.

Supplier: Enter awarded supplier name**.** If multiple, include in "Requested Action and Justification" box.

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA) or N/A.

Bid Opening Date: The date bids were unsealed by Procurement.

POA #: This is your 1Cloud generated Agreement number. Select Type, Enter Number.

PO #: Enter the PO number or agreement release number.

Change Order #: Provide the applicable change order number represented by this request.

Solicitation #: Select Prefix type, Enter Number, and Year.

Contract #: This number should be the same as your POA number (unless procured prior to 2020)

Contract Amendment #: Provide the applicable amendment number represented by this request.

Term: Select the Period of Performance or Term for the initial period.

Options: Period of time for each renewal or option.

Options Used: Prior to this request, enter how many options were already used.

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

JSEB Rec: Select Encouragement or JSEB Set Aside Option.

JESB %: If JSEB Participation, enter the percentage.

Bonds Waived Pursuant to: Select option from Drop down.

Funding Sources: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Account: Enter the Direct Materials Purchase/Owner Direct Purchase Order Account. Used mainly for CIP (Capital Improvement/Construction) Projects

Using Agency/BU: Select one from the dropdown list.

Concurrence: Using Agency internal routing requirements for Electronic Signatures (follow Proc Manual for threshold requirements)

Title: Title of person electronically signing form.

Attachments: Included any supplemental information to the Procurement Award Form. i.e.; *Scope of work, previous awards*.

**Any field where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

Docusign Envelope ID: AD97D0B8-151B-4D1A-87C5-6B531263B6EB

Review Budgetary Control Balances

Done

* Control Budget: COJ Detail Budget

Saved Search

Search

Amount Type: Period to date
* From Budget Period: Oct-25
* To Budget Period: Apr-26
Funds Available: All amounts

Currency: USD
* Fund: All Fund Values
* Center: All Center Values
* Account: All Account Values

* Project: 010937
* Activity: All Activity Values
* Interfund: All Interfund Values
* Future: All Future Values

Search | Reset | Save

Budget Balances

View | Detach | Wrap | Transfer Budget | 0

Fund	Center	Account	Account Description	Project	Activity	Interfund	Future	Budget Period	Total Budget	Commitments	Obligations	Other Consumption	Expenditures	Total Consumption	Funds Available Amount
11101	174103	583052	583052-CDBG Grants - City ...	010937	00000000	00000	000...	Oct-25	548,864.41	0.00	189,500.00	0.00	0.00	189,500.00	359,364.41
11101	174103	583052	583052-CDBG Grants - City ...	010937	00000000	00000	000...	Dec-25	0.00	0.00	158,132.00	0.00	0.00	158,132.00	-158,132.00
11101	174103	583052	583052-CDBG Grants - City ...	010937	00000000	00000	000...	Jan-26	0.00	0.00	-34,791.30	0.00	34,791.30	0.00	0.00
11101	174103	583052	583052-CDBG Grants - City ...	010937	00000000	00000	000...	Feb-26	0.00	0.00	-81,715.70	0.00	81,715.70	0.00	0.00
Total									**548,864.41**	**0.00**	**231,125.00**	**0.00**	**116,507.00**	**347,632.00**	**201,232.41**

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CONTRACT
BETWEEN
CITY OF JACKSONVILLE
AND
DIXIE CONTRACT CARPET, INC.
FOR
MAIN LIBRARY CARPET REFRESH OF SPECIAL COLLECTIONS DEPARTMENT

THIS CONTRACT for a carpet refresh of the Special Collections Department at the Main Library (the "Project") is made and entered into this 30th day of June, 2025 (the "Effective Date"), by and between the **CITY OF JACKSONVILLE**, a consolidated municipal corporation and political subdivision existing under the Constitution and laws of the State of Florida (the "Owner" or the "City"), and **DIXIE CONTRACT CARPET, INC.**, a Florida profit corporation with principal office at 7523 Philips Highway, Jacksonville, Florida 32216 (the "Contractor").

WITNESSETH, that for the consideration and under the provisions hereinafter stated and referred to moving from each to the other of said parties respectively, it is mutually understood and agreed as follows:

1. That Contractor is the lowest responsive and responsible bidder for furnishing, not by way of limitation, all labor, materials, and equipment and performing all operations necessary for a replacement of the carpet in the Special Collections Department on the fourth floor of the Main Library, including but not limited to removal and disposal of existing carpet, preparation of substrate by removing residual adhesives and properly providing a smooth substrate on which to install new floor covering, furnishing and installing new flooring, and all other related work, all in accordance with plans, drawings, and specifications hereinafter referred to and has been awarded this Contract for said work pursuant to award made April 3, 2025.

2. The Contractor will at its own cost and expense do the work required to be done and furnish the materials required to be furnished on said Project in accordance with plans and specifications prepared for the Jacksonville Public Library, Bid Number ITB-16468-25, Bid Date March 4, 2025, designated as *Main Library Carpet Refresh of Special Collections Department*, and strictly in accordance with the advertisement calling for bids, plans, specifications, blueprints, addenda, requirements of the City of Jacksonville, proposal of said Contractor, and award therefor (collectively the "Contract Documents") now on file in the Office of the Chief of the Procurement

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Division of the City of Jacksonville, all of which are by this reference specifically made a part hereof to the same extent as if fully set out herein, for a total base bid amount not to exceed ONE HUNDRED EIGHTY-NINE THOUSAND FIVE HUNDRED AND 00/100 DOLLARS ($189,500.00), at and for the prices and on the terms contained in the Contract Documents.

3. Period of service commences on the date of the execution of this Contract and continues in full force and effect until Project completion. On Contractor's faithful performance of this Contract, the Owner will pay the Contractor in accordance with the terms and on the conditions stated in the Contract Documents.

4. Notwithstanding any provision to the contrary in this Contract or in the Contract Documents, the Owner has the absolute right to terminate this Contract without cause for convenience by giving the Contractor thirty (30) days' advance written notice of the date of termination. Such notice shall be delivered by Certified United States Mail, return receipt requested, or by any other delivery method with evidence of receipt to the Contractor's representative who signed this Contract at the address specified in the Contract Documents.

5. This Contract and all amendments hereto may be executed in several counterparts, each of which shall be deemed to be an original, and all of such counterparts together shall constitute one and the same instrument.

[Remainder of page left blank intentionally. Signature page follows immediately.]

Docusign Envelope ID: AD97D0B8-151B-4D1A-87C5-6B531263B6EB

IN WITNESS WHEREOF, the parties hereto have duly executed this Contract in duplicate the day and year first above written.

ATTEST:

By _____
James R. McCain, Jr.
Corporation Secretary

CITY OF JACKSONVILLE, FLORIDA

By _____
Donna Deegan, Mayor

OWNER

Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

WITNESS:

_____
Signature

Mae Krug
Type/Print Name

Executive Vice President
Title

DIXIE CONTRACT CARPET, INC.

_____
Signature

Leo Jacobson
Type/Print Name

President
Title

CONTRACTOR

Encumbrance & funding information is found on the next page.

Docusign Envelope ID: AD97D0B8-151B-4D1A-87C5-6B531263B6EB

ENCUMBRANCE & FUNDING INFORMATION:

Encumbrance and funding information for internal City use:

1Cloud Account for Certification of Funds	Amount
11101.174103.583052.010937.00000000.00000.0000000	$189,500.00

TOTAL MAXIMUM INDEBTEDNESS: $189,500.00

The above-stated amount is the maximum fixed monetary amount of the foregoing contract. In accordance with Section 24.103(e), *Ordinance Code*, I do hereby certify that there is an unexpended, unencumbered, and unimpounded balance in the appropriation sufficient to cover the foregoing Contract.

for Anna Brosche

Director of Finance
City Contract No. 71903-25

Form Approved:

James R. McCain, Jr.

Assistant General Counsel

Docusign Envelope ID: AD97D0B8-151B-4D1A-87C5-6B531263B6EB

DIXIE CONTRACT

P.O. Box 24808, Jacksonville, FL 32241
Phone: 904-296-0023 Fax: 904-296-9689

Carpet Is Just The Beginning

******* OFFER GOOD FOR 30 DAYS FROM DATE OF PROPOSAL *******

March 4, 2025

City Of Jacksonville
General Accounting Division
117 West Duval Street #375
Jacksonville, FL 32202
Phone: (904) 630-1234

Re: COJ - MAIN LIBRARY CARPET 4TH FLOOR SPECIAL COLLECTIONS REFRESH Bid # 030900

Dear to whom it may concern:

Thank you for the opportunity to propose on your project. This proposal includes the following:

Scope of Work: Re ITB 16468-25

- TWS TEMP WALLS - TO ISOLATE AND SCRUB AIR AND CONTAIN DEBRIS
- PLASTIC COVERS TO KEEP ARTWORK AND SHELVING FROM DUST
- FLOORING REMOVAL AND DISPOSAL IN DUMPSTER PROVIDED BY DIXIE IN PARKING SPOTS BAGGED BY DIXIE CONTRACT CARPET
- FLOOR PREP TO PREPARE SUBSTRATE FOR NEW FINISHES
- SHELF MOVING USING AIR LIFT TECHNOLOGY ALL SHELVING TO BE COVERED. MAP CASES AND FILE CABINETS WILL NOT BE TURNED OVER OR UPRIGHT IN ORDER TO KEEP CONTENTS FLAT.
- CPT-01: FORBO, FLOTEX, METRO METRO 20 X 20, NIMBUS T546005
- CPT-02: FORBO, FLOTEX, METRO METRO 20 X 20 GREY T546006
- CPT-03: FORBO, FLOTEX, METRO FORBO METRO 20 X 20 ASH T546007
- RB-1: TARKETT RUBBER WB COVE 4.5" X 120' BURNT UMBER DC63-4.5C

Total Price $189,500.00

If this proposal meets your approval, please sign and email with instructions to proceed.

Salesman_____Jim Hesson_____ Approved _____
JIM HESSON jhesson@dixiecc.com

STANDARD CONDITIONS OF PROPOSAL
Applicable Taxes Included - Standard Freight Included - No Wax or Cleaning of Any Finished Floors - Performance / Payment Bonds Not Included - No Major Prep Included - No Removal of Existing Material - No Furniture Moving - No Disconnect of I.T. Wiring - No Weekend or Night Labor
SUBFLOOR: Proposal assumes concrete substrate or any subfloor to be within acceptable tolerances for Installation of new floor finishes, as per manufacturer specifications and instructions. Floor protection Not included. Moisture Remediation and PH Reduction not included.
Subject to acceptance of our insurance coverage.
CREDIT APPROVAL: New or inactive accounts are subject to credit approval and may be subject to 50% Deposit TAX EXEMPT TRANSACTIONS: For Tax Exempt Transactions, material purchase orders need to be issued to Commercial Flooring Systems, LLC a subsidiary of Dixie Contract Carpet, Inc. - Tax Exempt Certificates must Be on file prior to ordering material. ** Pollution Insurance Not Covered ***
Any costs incurred due to OSHA requirements ARE NOT INCLUDED IN OUR PROPOSAL
~~~ OUR QUOTE INCLUDES ANY TARIFFS ASSESSED ON MATERIAL AS OF THE DATE OF THE QUOTE. WE RESERVE THE RIGHT TO INCREASE OUR PRICE SHOULD ADDITIONAL TARIFFS BE LEVIED. ~~~
~~~

Docusign Envelope ID: AD97D0B8-151B-4D1A-87C5-6B531263B6EB

JACKSONVILLE PUBLIC LIBRARY

Start Here. Go Anywhere.

DATE: March 12, 2025

TO: Dustin Freeman, Chief of Procurement

THRU: Tim Rogers, Chief Librarian/Library Director, Jacksonville Public Library

FROM: Lloyd Boyd Assistant Director of Library Spaces

SUBJECT: ITB 16468-25 Main Library Carpet Refresh of Special Collections Department

Funding Source Number		**Funding Amount**
CDBG:	11101.174103.583052.010937.00000000.00000.0000000	$189,500.00

The Jacksonville Public Library is requesting to award Bid ITB 16468-25 Main Library Carpet Refresh of the Special Collections Department to Dixie Contract Carpet Inc in the amount of $189,500.00.

This project will include the removal and disposing of existing carpet. Prepare substrate by removing residual adhesive and properly provide a smooth substrate to install new floor covering. Furnish and install approximately 20,087 sq. ft. of Forbo - Flotex Modular Flooring Areas will include the 4th floor service desk area 422, Genealogy 425, Special Collections Reading Room 427, Scholars Room 430, Florida Collection 431, Conference Room 440, Group Study 459, Gallery 464, Service Desk 461.

Additionally, because the vendor About Floors and More originally did not include the price of the material in their price quote—despite this being specified in the bid documents—and provided the price quote after the close date, we have decided to award the contract to Dixie Contract Carpeting.

Attachments: Solicitation ITB 16468-25

CC: Tim Rodgers, Chief Librarian/Library

Docusign Envelope ID: AD97D0B8-151B-4D1A-87C5-6B531263B6EB

CONTRACT

P.O. Box 24808, Jacksonville, FL 32241
Phone: 904-296-0023 Fax: 904-296-9689

Carpet Is Just The Beginning

******* OFFER GOOD FOR 30 DAYS FROM DATE OF PROPOSAL *******

April 27, 2026

City Of Jacksonville
General Accounting Division
117 West Duval Street #375
Jacksonville, FL 32202
Phone: (904) 630-1234
Re: COJ - MAIN LIBRARY CARPET Bid # 030900 CO- 003 *REBID* 4/14/26

Dear to whom it may concern:

Thank you for the opportunity to propose on your project. This proposal includes the following:

Scope of Work: Re ITB 16468-25 - DESIGN APPROVAL

- TWS TEMP WALLS - TO ISOLATE AND SCRUB AIR AND CONTAIN DEBRIS
- PLASTIC COVERS TO KEEP ARTWORK AND SHELVING FROM DUST
- FLOORING REMOVAL AND DISPOSAL IN DUMPSTER PROVIDED BY DIXIE IN PARKING SPOTS BAGGED BY DIXIE CONTRACT CARPET
- FLOOR PREP TO PREPARE SUBSTRATE FOR NEW FINISHES
- SHELF MOVING USING AIR LIFT TECHNOLOGY ALL SHELVING TO BE COVERED. MAP CASES AND FILE CABINETS WILL NOT BE TURNED OVER OR UPRIGHT IN ORDER TO KEEP CONTENTS FLAT.
- CPT-01: FORBO, FLOTEX, PRAIRIES (COOL 2) 50CM X 50CM
- CPT-02: FORBO, FLOTEX, PRAIRIES (WARM 3) 50CM X 50CM
- CPT-03: FORBO, FLOTEX, PRAIRIES (COOL1) 50CM X 50CM
- RB-1: TARKETT RUBBER WB COVE 4.5" X 120' BURNT UMBER DC63-4.5C

Total Price $212,395.00

If this proposal meets your approval, please sign and email with instructions to proceed.

Salesman *Jim Hesson* Approved _____

JIM HESSON
jhesson@dixiecc.com

STANDARD CONDITIONS OF PROPOSAL

Applicable Taxes Included - Standard Freight Included - No Wax or Cleaning of Any Finished Floors - Performance / Payment Bonds Not Included - No Major Prep Included - No Removal of Existing Material - No Furniture Moving - No Disconnect of I.T. Wiring - No Weekend or Night Labor

SUBFLOOR: Proposal assumes concrete substrate or any subfloor to be within acceptable tolerances for Installation of new floor finishes, as per manufacturer specifications and instructions. Floor protection Not included. Moisture Remediation and PH Reduction not included.

Subject to acceptance of our insurance coverage.

CREDIT APPROVAL: New or inactive accounts are subject to credit approval and may be subject to 50% Deposit

TAX EXEMPT TRANSACTIONS: For Tax Exempt Transactions, material purchase orders need to be issued to Commercial Flooring Systems, LLC a subsidiary of Dixie Contract Carpet, Inc. - Tax Exempt Certificates must Be on file prior to ordering material. ** Pollution Insurance Not Covered ***

Any costs incurred due to OSHA requirements ARE NOT INCLUDED IN OUR PROPOSAL

~~~ OUR QUOTE INCLUDES ANY TARIFFS ASSESSED ON MATERIAL AS OF THE DATE OF THE QUOTE. WE RESERVE THE RIGHT TO INCREASE OUR PRICE SHOULD ADDITIONAL TARIFFS BE LEVIED. ~~~
~~~

Contract Purchase Agreement Release 697243-25

Purchase Order	**697243-25**
Order Date	**11-AUG-2025**
Change Order	**0**
Change Order Date	**11-AUG-2025**
Revision	**0**
Ordered	**189,500.00 USD**
Requisition Number	**PLPL-503145-25**
Solicitation Number	**ITB-16468-25**
All packing slips, invoices, and correspondence must reference the purchase order number	

Sold To
City of Jacksonville
117 West Duval Street
JACKSONVILLE, FL 32202

Supplier
Dixie Contract Carpet, Inc.
7523 Philips Highway
JACKSONVILLE, FLORIDA 32256

Bill To
City of Jacksonville
117 West Duval Street, Suite 375
JACKSONVILLE, FL 32202

Ship To
JPL - Main Facilities
303 North Laura Street
1ST FL
JACKSONVILLE, FL 32202 US

Notes

Supplier Number	Payment Terms	Freight Terms	FOB	Shipping Method
27864	**Net 30**	**Freight Prepaid**	**FOB Destination**	**Best Way**

Buyer		Deliver To Contact
Renata Barnett Email: **rbarnett@coj.net** Phone: **904-2558843**		**Lloyd Boyd** E-mail: **LBoyd@coj.net**

Line	Item	Price	Quantity	UOM	Ordered	Taxable
1	Main Library Carpet Refresh of Special Collections Department on 4th Floor-Lloyd Boyd 11101.174103.583052.010937.00000000.00000.0000000	189,500.00				

This line references Document (Contract Purchase Agreement) POA-71903-25.

Ship To
JPL - Main Facilities
303 North Laura Street
1ST FL
JACKSONVILLE, FL 32202

Promised 189,500.00

Requested
8/20/25

Requested Date correspond to the date of arrival at the Ship-to Location.

Line Total	**189,500.00**
Total	**189,500.00**

Contract Purchase Agreement Release 697243-25

This Order is subject to the General Conditions attached here to. Manufacturer's Federal excise tax exempt no. 59-89-0120K. Florida State sales and use tax exemption no. 85-8012621607C-8 All original invoices shall be submitted to: COJ1CloudInvoices@coj.net Email Subject: inv_300000008806179	Approved by Dustin L. Freeman, Chief of Procurement Division

Contract Purchase Agreement Release 697243-25

GENERAL CONDITIONS

1. RESERVATIONS: The City reserves the right to cancel any contract, if in its opinion, there be a failure at any time to perform adequately the stipulations of the Invitation to Bid, or in any case of any attempt to willfully impose upon the City materials or products or workmanship which is, in the opinion of the City, of an unacceptable quality. Any action taken in pursuance of this latter stipulation will not affect or impair any rights or claim of the City to damages for the breach of any covenants of the contract by the contractor. Should the contractor fail to comply with the conditions of this contract or fail to complete the required work or furnish the required materials within the time stipulated in the contract, the City reserves the right to purchase in the open market, or to complete the required work, at the expense of the contractor or by recourse to provisions of the faithful performance bond if such bonds were required. Should the contractor fail to furnish any item or items, or to complete the required work included in this contract, the City reserves the right to withdraw such items or required work from the operation of this contract without incurring further liabilities on the part of the City thereby. All items furnished must be completely new, and free from defects unless specified otherwise. No others will be accepted. Buyer reserves the right to terminate the Contract or Purchase Oder at any time and for any reason by giving written notice to Contractor unless otherwise specified within the solicitation documents. If the Contract or Purchase Order is terminated for convenience as provided herein, Buyer will be relieved of all further obligations other than payment for that amount of Goods or Services provided to the date of termination.

2. TAXES: The City of Jacksonville, Florida is exempt from the following taxes: (a) State of Florida Sales Tax by Certificate No 26-00-107377-54C; (b) Manufacturer's Federal Excise Tax Registration No. 59-6000.344.

3. CARTAGE: No charge will be allowed for cartage or packages unless by special agreement.

4. GUARANTEE: The contractor will unconditionally guarantee the materials and workmanship on all equipment furnished by him for a period of one year from the date of acceptance of the items delivered and installed, unless otherwise specified. If, within the guarantee period, any defects or signs of deterioration are noted, which, in the opinion of the City are due to faulty design and installation workmanship, or materials, upon ratification, the contractor, at his expense, will repair or adjust the equipment or parts to correct the condition, or he will replace the part or entire unit to the complete satisfaction of the City. Repairs, replacements or adjustments will be made only at such times as will be designated by the city as least detrimental to the operation of City business.

5. PROCUREMENT DIVISION AS AGENT: When the Procurement Division is acting as agents for "other public activities" being defined as activities receiving financial support, in part from the City, but not under the direct governing jurisdiction of the Consolidated Government, the name of such public activity will be substituted for the word "City".

6. OFFICE OF INSPECTOR GENERAL: The City of Jacksonville has established an Office of Inspector General, Section 602.310, Part 3, Chapter 602, *Ordinance Code*, as may be amended. The Inspector General's authority includes but is not limited to the power to: review past, present, and proposed City contracts, transactions, accounts, and records; require the production of records; and, audit, investigate, monitor, and inspect the activities of the City, its officials, employees, contractors, their subcontractors and lower tier subcontractors, and other parties doing business with the City and/or receiving City funds in order to ensure compliance with contract requirements and detect corruption and fraud. Failure to cooperate with the Inspector General or interfering with or impeding any investigation shall be a violation of Section 602.309, *Ordinance Code*.

7. OFFICE OF THE OMBUDSMAN: Failure to comply with the terms and conditions of a contract and/or failure to respond to the Notice of Non-Compliance may result in, but not be limited to, withholding of payment (s), breach of contract, cancellation of contract, filing against performance bonds(s) and disciplinary action, including contractor debarment, in accordance with Chapter 126. If a payment or performance dispute arises as to whether the contractor is in non-compliance, the complainant shall engage the Office of the Ombudsman to investigate the matter. During the period of any contest or dispute, the contractor shall otherwise continue to perform under the contract unless instructed otherwise.

8. ETHICS PROVISION FOR VENDORS/SUPPLIERS: The acceptance of a purchase order, represents that it has reviewed the provisions of the Jacksonville Ethics Code contained in chapter 602, Jacksonville Ordinance Code and the provisions of the Purchasing code contained in chapter 126, Jacksonville Ordinance Code.

9. NONDISCRIMINATION PROVISIONS: As required by Section 126.404, Jacksonville Ordinance Code, contractor represents that it has adopted and will maintain throughout the term of this contract a policy of nondiscrimination or harassment against any person with regard to race, color, sex (including pregnancy), sexual orientation, gender identity or expression, religion, political affiliation, national origin, disability, age, marital status, veteran status, or any other impermissible factor in recruitment, hiring, compensation, training, placement, promotion, discipline, demotion, transfers, layoff, recall, termination, working conditions and related terms and conditions of employment.. Contractor agrees that, on written request, it will permit reasonable access to its records of employment, employment advertisement, application forms and other pertinent data and records, by the Executive Director of the Community Relations Commission, or successor agency or commission, for the purpose of investigation to ascertain compliance with the non-discrimination provisions of the Contract; provided however, that Contractor shall not be required to produce, for inspection, records covering periods of time more than one (1) year prior to the effective date of the Contract. Contractor agrees that, if any of the products or Services to be provided pursuant to the Contract are to be provided by a subcontractor, the provisions of this Section shall be incorporated into and become a part of the subcontract.

10. LEGAL WORKFORCE: Owner shall consider the employment, by Vendor/Contractor, of unauthorized aliens a violation of section 274A(e) of the Immigration and Nationalization Act. Such violation shall be cause for unilateral cancellation of the contract upon thirty (30) days' prior written notice of such cancellation, notwithstanding any other provisions to the contrary in the Specifications and other Contract Documents. Vendor/Contractor shall utilize the U.S. Department of Homeland Security's E-Verify system, in accordance with the terms governing use of the system, to confirm the employment eligibility of:

a. all persons employed by the Vendor/Contractor during the term of the Contract to perform employment duties within Jacksonville, Duval County, Florida; and
b. all persons, including subcontractors, assigned by the Vendor/Contractor to perform work pursuant to the Contract with the Owner.

11. LICENSES REQUIREMENT: By acceptance of a Purchase Order issued by the City of Jacksonville agree to obtain and maintain all applicable Local, State and Federal licenses required by law.

12. ELECTRONIC PAYMENTS: The City of Jacksonville processes supplier payments through the Automated Clearing House ("ACH") electronic payment program. ACH allows for systematic direct payment to suppliers. During supplier registration, suppliers securely enter banking information on their profile.

13. CONTRACTOR REPRESENTATION: If this Agreement is for goods or services of $1 million or more, the city, pursuant to Section 287.135(3)(c), Florida Statutes, may terminate this Agreement at City's option if Contractor:

a. Is found to have submitted a false certification under Section 287.135(5), Florida Statutes.
b. Has been placed on the Scrutinized Companies that Boycott Israel List created pursuant to Section 215.4725, Florida Statutes, or is engaged in a boycott of Israel.
c. Has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List created pursuant to Section 215.473, Florida Statutes; or
d. Has been engaged in business operations in Cuba or Syria.

14. PUBLIC RECORDS: In accordance with Section 119.0701, Florida Statutes, the Contractor shall:

a. Keep and maintain public records required by City to perform the services; and
b. Upon request from City's custodian of public records, provide City with a copy of the requested records or allow records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided for in Chapter 119, Florida Statutes, or as otherwise provided by law; and
c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Contract term and following completion of this Contract if Contractor does not transfer the records to City; and
d. Upon completion of this Contract, transfer to City at no cost all public records in possession of Contractor or keep and maintain public records required by City to perform the service. If Contractor transfers all public records to City upon completion of this Contract, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of this Contract, Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to City upon request from City's custodian of public records in a format that is compatible with City's information technology systems.

The above requirements apply to a "Contractor" as defined in Section, 119.0701, Florida Statutes.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CITY'S CUSTODIAN OF PUBLIC RECORDS AT (904) 630-7678; REQUEST@COJ.NET; CITY OF JACKSONVILLE, PUBLIC RECORDS REQUEST, 214 N. HOGAN STREET, SUITE 1180, JACKSONVILLE, FLORIDA 32202.

15. PROMPT PAYMENT TO SUBCONTRACTORS AND SUPPLIERS: Generally - When Contractor receives payment from CITY for labor, services, or materials furnished by subcontractors and suppliers hired by Contractor, Contractor shall remit payment due (less proper retainage) to those subcontractors and suppliers within 15 calendar days after Contractor's receipt of payment from CITY. Nothing herein shall prohibit Contractor from disputing, pursuant to the terms hereof, all or any portion of a payment alleged to be due to its subcontractors and suppliers. In the event of such a dispute, Contractor may withhold the disputed portion of any such payment only after Contractor has provided notice to CITY and to the subcontractor or supplier whose payment is in dispute, which notice shall: (i) be in writing; (ii) state the amount in dispute; (iii) specifically describe the actions required to cure the dispute; and (iv) be delivered to CITY and said subcontractor or supplier within 10 calendar days after Contractor's receipt of payment from CITY. The contractor shall pay all undisputed amounts due within the time limits imposed by this section.

a. Jacksonville Small Emerging Business (JSEB) and Minority Business Enterprise (MBE) - Notwithstanding Chapter 126, Part 6 of the Jacksonville Ordinance Code (the "Code"), Contractor shall pay all contracts awarded with certified JSEB and MBE as defined therein their pro-rata share of their earned portion of the progress payments made by CITY under the applicable contract within seven (7) business days after Contractor's receipt of payment from CITY (less proper retainage). The pro-rata share shall be based on all work completed, materials, and equipment furnished, or services performed by the certified JSEB or MBE at the time of payment. As a condition precedent to progress and final payments to Contractor, Contractor shall provide to CITY, with its requisition for payment, documentation that sufficiently demonstrates that Contractor has made proper payments to its certified JSEB or MBE from all prior payments that Contractor has received from CITY. Contractor shall not unreasonably withhold payments to certified JSEB or MBE if such payments have been made to the Contractor. If Contractor withholds payment to its certified JSEB or MBE, which payment has been made by CITY to Contractor, Contractor shall return said payment to CITY. Contractor shall provide notice to CITY and to the certified JSEB or MBE whose payment is in dispute, which notice shall: (i) be in writing; (ii) state the amount in dispute; (iii) specifically describe the actions required to cure the dispute; and (iv) be delivered to CITY and said subcontractor or supplier within five (5) calendar days after Contractor's receipt of payment from CITY. The contractor shall pay all undisputed amounts due within the time limits imposed by this section. The failure to pay undisputed amounts to the JSEB or MBE within 7 business days shall be a breach of contract, compensable by 1% of the outstanding invoice being withheld by the City as liquidated damages. Continued failure to adhere to this clause may be cause for termination.
b. Third-Party Liability – The Prompt Payment requirements hereunder shall, in no way, create any contractual relationship or obligation between CITY and any subcontractor, supplier, JSEB, MBE, or any third-party or create any CITY liability for Contractor's failure to make timely payments hereunder. However, Contractor's failure to comply with the Prompt Payment requirements shall constitute a material breach of its contractual obligations to CITY. As a result of said breach, CITY, without waiving any other available remedy it may have against Contractor, may: (i) issue joint checks; and (ii) charge Contractor a 0.2% daily interest penalty or penalties specified in Chapter 126 of the Code for JSEB or MBE and Chapter 218, Florida Statutes, for non-JSEB or MBE, whichever greater.

16. PUBLIC ENTITY CRIME INFORMATION: A person or affiliate who has been placed on the State of Florida convicted vendor list following a conviction for a public entity crime may not perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity for a period of 36 months from the date of being placed on the convicted vendor list.

17. AUDIT PROVISION: A person or entity providing capital improvements, contractual services, supplies, professional design services, or professional services purchased by the City pursuant to a method of purchase, unless otherwise provided herein, shall agree and be deemed to have agreed by virtue of doing business under contract with the City to all access and examination at all reasonable times by the Council Auditor or any duly authorized representative of the Council Auditor to business records directly pertinent to the transaction until the expiration of three years after final payment pursuant to the transaction. No examination shall be conducted until the Council Auditor has made a recommendation to the Council President that the examination should or, in the alternative, should not be conducted and until the Council President has approved the conducting of the examination.

18. W-9 REQUIREMENT: It is the vendor's responsibility to ensure that the city has a current W-9 on file.

19. INDEMNIFICATION: The Contractor, its employees, agents and subcontractors shall indemnify, defend and hold harmless the City and/or it's using agencies named in the contract documents, it's directors, officers, agents, representatives and employees, from and against any damages, liabilities, losses and costs, including but not limited to reasonable attorneys' fees to the extent caused by the Negligence, recklessness, or intentionally wrongful conduct of the Contractor, and other persons employed or utilized by the Contractor in the performance of this contract or the work performed thereunder.

a. This indemnification is separate and apart from, and in no way limited by, any insurance provided pursuant to this contract or otherwise.

20. INSURANCE: Each supplier shall maintain insurance coverage as stated in the Invitation to Bid for the entire term of this contract. All insurance certificates shall list the City of Jacksonville as an additional insured. Bid number should be listed on certificate.

21. DELIVERY: A packing list shall accompany all shipments, which shall indicate, at a minimum, the following: purchase order number, item number and description, date of shipment, quantity ordered, and shipped, unit price, and unit of measure.

22. PICK UP AND RETURNS: The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the specifications. The city or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the city or its agencies.

23. INVOICING: Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include purchase order number or contract number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms shall be Net 30 days, unless otherwise agreed upon between buyer and supplier. All original invoices shall be submitted to: COJ1CloudInvoices@coj.net Email Subject: inv_30000000880617 9

24. REPORTING: The City may request reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

25. SUPPLIER ACCESSIBILITY: The City or its representative must be able to contact, during normal business hours, by telephone or email, any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

26. PROHIBITION AGAINST CONSIDERING SOCIAL, POLITICAL, OR IDEOLOGICAL INTERESTS IN GOVERNMENT CONTRACTING: Pursuant to Section 287.05701, Florida Statutes, as amended, Contractor is hereby notified that the City in awarding contracts to vendors may not:

a. Request documentation or consider a vendor's social, political, or ideological interests when determining if the vendor is a responsible vendor; and,
b. Give preference to a vendor based on the vendor's social, political, or ideological interests.

Docusign Envelope ID: AD97D0B8-151B-4D1A-87C5-6B531263B6EB

City of Jacksonville, Florida

Procurement Award Form (PAF)

Part 1 – Form Type: ADMIN Award Request: Renewals, Extensions, and Unit Price Increases

Goods and/or Services: change Order, Financial Increase Main Library Carpet Refresh of Special Collections Departmen

Requested Action and Justification:

The Jacksonville Library is requesting a financial increase of $22,895.00 to the current contract. This request is due to the upgraded in materials selected, which is different from what was originally specified in the bid. Additionally, there will be an increase in material costs, as well as the design chosen, which will require a different installation pattern, resulting in higher labor costs.

The Current Contract was in the amount of $189,500.00, and the increase request is for $22,895.00.

The total funding for this amendment is NTE: $212,395.00

Supplier:	Dixie Contract Carpet, Inc.	**Basis of Award:**	LPTA	**BID Opening Date:**	03/04/2025

POA #:	POA-71903-25	**PO #:**	697243-25	**Change Order #:**	N/A
Solicitation #:	ITB 16468 25	**Contract #:**	1697090	**Contract Amd #:**	N/A
Term:	Project Completion	**Options:**	N/A	**Options Used:**	N/A

Federally Funded:	Yes	**JSEB Rec:**	N/A
Licenses Verified:	N/A	**JSEB %:**	N/A
Bonds Required:	No	**Bonds Waived Pursuant To:**	N/A

Fund:	11101	**Center:**	174103	**Acct:**	583052	**Proj:**	010937	**Activity:**	00000000	$	22,895.00
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$	
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$	

New NTE/GMP:	$ 212,395.00	**Contingent Amt:**	$ 0.00	**DMP/ODPO Amt:**	$ 0.00

Using Agency/BU:	PLJX:PUBLIC_LIBRARY_BRANCHES		
Concurrence:		**Title:**	ASSISTANT DIRECTOR FOR LIBRARY FINANCE AND BUDGET
Concurrence:		**Title:**	ASSISTANT DIRECTOR FOR LIBRARY SPACES
Concurrence:		**Title:**	LIBRARY DIRECTOR
Concurrence:		**Title:**	

Procurement Analyst/Buyer:	
Name:	
Procurement Manager:	
Name:	
Chief of Procurement:	
Name:	Dustin L. Freeman

Docusign Envelope ID: AD97D0B8-151B-4D1A-87C5-6B531263B6EB

PAF Instructions
Part 1 (using agency)

Form Type: This form will be used for both Administrative Awards and JPAC Requests. Select type from dropdown options.

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action and Justification: Enter a brief description of the requested action or authority being sought. i.e.; *Request permission to award the lowest, responsive responsible bidder for an ITB or award the highest ranked supplier for an RFP.* This block should also be used for additional information such as additional 4th account strings, or other information essential for contract execution.

Supplier: Enter awarded supplier name**.** If multiple, include in "Requested Action and Justification" box.

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA) or N/A.

Bid Opening Date: The date bids were unsealed by Procurement.

POA #: This is your 1Cloud generated Agreement number. Select Type, Enter Number.

PO #: Enter the PO number or agreement release number.

Change Order #: Provide the applicable change order number represented by this request.

Solicitation #: Select Prefix type, Enter Number, and Year.

Contract #: This number should be the same as your POA number (unless procured prior to 2020)

Contract Amendment #: Provide the applicable amendment number represented by this request.

Term: Select the Period of Performance or Term for the initial period.

Options: Period of time for each renewal or option.

Options Used: Prior to this request, enter how many options were already used.

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

JSEB Rec: Select Encouragement or JSEB Set Aside Option.

JESB %: If JSEB Participation, enter the percentage.

Bonds Waived Pursuant to: Select option from Drop down.

Funding Sources: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Account: Enter the Direct Materials Purchase/Owner Direct Purchase Order Account. Used mainly for CIP (Capital Improvement/Construction) Projects

Using Agency/BU: Select one from the dropdown list.

Concurrence: Using Agency internal routing requirements for Electronic Signatures (follow Proc Manual for threshold requirements)

Title: Title of person electronically signing form.

Attachments: Included any supplemental information to the Procurement Award Form. i.e.; *Scope of work, previous awards*.

**Any field where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

Docusign Envelope ID: AD97D0B8-151B-4D1A-87C5-6B531263B6EB

Review Budgetary Control Balances

Done

* Control Budget: COJ Detail Budget

Saved Search

Search

Amount Type: Period to date
* From Budget Period: Oct-25
* To Budget Period: Apr-26
Funds Available: All amounts

Currency: USD
* Fund: All Fund Values
* Center: All Center Values
* Account: All Account Values

* Project: 010937
* Activity: All Activity Values
* Interfund: All Interfund Values
* Future: All Future Values

Search | Reset | Save

Budget Balances

View | Detach | Wrap | Transfer Budget | 0

Fund	Center	Account	Account Description	Project	Activity	Interfund	Future	Budget Period	Total Budget	Commitments	Obligations	Other Consumption	Expenditures	Total Consumption	Funds Available Amount
11101	174103	583052	583052-CDBG Grants - City ...	010937	00000000	00000	000...	Oct-25	548,864.41	0.00	189,500.00	0.00	0.00	189,500.00	359,364.41
11101	174103	583052	583052-CDBG Grants - City ...	010937	00000000	00000	000...	Dec-25	0.00	0.00	158,132.00	0.00	0.00	158,132.00	-158,132.00
11101	174103	583052	583052-CDBG Grants - City ...	010937	00000000	00000	000...	Jan-26	0.00	0.00	-34,791.30	0.00	34,791.30	0.00	0.00
11101	174103	583052	583052-CDBG Grants - City ...	010937	00000000	00000	000...	Feb-26	0.00	0.00	-81,715.70	0.00	81,715.70	0.00	0.00
Total									**548,864.41**	**0.00**	**231,125.00**	**0.00**	**116,507.00**	**347,632.00**	**201,232.41**

Docusign Envelope ID: AD97D0B8-151B-4D1A-87C5-6B531263B6EB

CONTRACT
BETWEEN
CITY OF JACKSONVILLE
AND
DIXIE CONTRACT CARPET, INC.
FOR
MAIN LIBRARY CARPET REFRESH OF SPECIAL COLLECTIONS DEPARTMENT

THIS CONTRACT for a carpet refresh of the Special Collections Department at the Main Library (the "Project") is made and entered into this 30th day of June, 2025 (the "Effective Date"), by and between the **CITY OF JACKSONVILLE**, a consolidated municipal corporation and political subdivision existing under the Constitution and laws of the State of Florida (the "Owner" or the "City"), and **DIXIE CONTRACT CARPET, INC.**, a Florida profit corporation with principal office at 7523 Philips Highway, Jacksonville, Florida 32216 (the "Contractor").

WITNESSETH, that for the consideration and under the provisions hereinafter stated and referred to moving from each to the other of said parties respectively, it is mutually understood and agreed as follows:

1. That Contractor is the lowest responsive and responsible bidder for furnishing, not by way of limitation, all labor, materials, and equipment and performing all operations necessary for a replacement of the carpet in the Special Collections Department on the fourth floor of the Main Library, including but not limited to removal and disposal of existing carpet, preparation of substrate by removing residual adhesives and properly providing a smooth substrate on which to install new floor covering, furnishing and installing new flooring, and all other related work, all in accordance with plans, drawings, and specifications hereinafter referred to and has been awarded this Contract for said work pursuant to award made April 3, 2025.

2. The Contractor will at its own cost and expense do the work required to be done and furnish the materials required to be furnished on said Project in accordance with plans and specifications prepared for the Jacksonville Public Library, Bid Number ITB-16468-25, Bid Date March 4, 2025, designated as *Main Library Carpet Refresh of Special Collections Department*, and strictly in accordance with the advertisement calling for bids, plans, specifications, blueprints, addenda, requirements of the City of Jacksonville, proposal of said Contractor, and award therefor (collectively the "Contract Documents") now on file in the Office of the Chief of the Procurement

Docusign Envelope ID: AD97D0B8-151B-4D1A-87C5-6B531263B6EB

Division of the City of Jacksonville, all of which are by this reference specifically made a part hereof to the same extent as if fully set out herein, for a total base bid amount not to exceed ONE HUNDRED EIGHTY-NINE THOUSAND FIVE HUNDRED AND 00/100 DOLLARS ($189,500.00), at and for the prices and on the terms contained in the Contract Documents.

3. Period of service commences on the date of the execution of this Contract and continues in full force and effect until Project completion. On Contractor's faithful performance of this Contract, the Owner will pay the Contractor in accordance with the terms and on the conditions stated in the Contract Documents.

4. Notwithstanding any provision to the contrary in this Contract or in the Contract Documents, the Owner has the absolute right to terminate this Contract without cause for convenience by giving the Contractor thirty (30) days' advance written notice of the date of termination. Such notice shall be delivered by Certified United States Mail, return receipt requested, or by any other delivery method with evidence of receipt to the Contractor's representative who signed this Contract at the address specified in the Contract Documents.

5. This Contract and all amendments hereto may be executed in several counterparts, each of which shall be deemed to be an original, and all of such counterparts together shall constitute one and the same instrument.

[Remainder of page left blank intentionally. Signature page follows immediately.]

Docusign Envelope ID: AD97D0B8-151B-4D1A-87C5-6B531263B6EB

IN WITNESS WHEREOF, the parties hereto have duly executed this Contract in duplicate the day and year first above written.

ATTEST:

By _____
James R. McCain, Jr.
Corporation Secretary

CITY OF JACKSONVILLE, FLORIDA

By _____
Donna Deegan, Mayor

OWNER

Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

WITNESS:

_____
Signature

Mae Krug
Type/Print Name

Executive Vice President
Title

DIXIE CONTRACT CARPET, INC.

_____
Signature

Leo Jacobson
Type/Print Name

President
Title

CONTRACTOR

Encumbrance & funding information is found on the next page.

Docusign Envelope ID: AD97D0B8-151B-4D1A-87C5-6B531263B6EB

ENCUMBRANCE & FUNDING INFORMATION:

Encumbrance and funding information for internal City use:

1Cloud Account for Certification of Funds	Amount
11101.174103.583052.010937.00000000.00000.0000000	$189,500.00

TOTAL MAXIMUM INDEBTEDNESS: $189,500.00

The above-stated amount is the maximum fixed monetary amount of the foregoing contract. In accordance with Section 24.103(e), *Ordinance Code*, I do hereby certify that there is an unexpended, unencumbered, and unimpounded balance in the appropriation sufficient to cover the foregoing Contract.

for Anna Brosche

Director of Finance
City Contract No. 71903-25

Form Approved:

James R. McCain, Jr.

Assistant General Counsel

Docusign Envelope ID: AD97D0B8-151B-4D1A-87C5-6B531263B6EB

DIXIE CONTRACT

P.O. Box 24808, Jacksonville, FL 32241
Phone: 904-296-0023 Fax: 904-296-9689

Carpet Is Just The Beginning

******* OFFER GOOD FOR 30 DAYS FROM DATE OF PROPOSAL *******

March 4, 2025

City Of Jacksonville
General Accounting Division
117 West Duval Street #375
Jacksonville, FL 32202
Phone: (904) 630-1234

Re: COJ - MAIN LIBRARY CARPET 4TH FLOOR SPECIAL COLLECTIONS REFRESH Bid # 030900

Dear to whom it may concern:

Thank you for the opportunity to propose on your project. This proposal includes the following:

Scope of Work: Re ITB 16468-25

- TWS TEMP WALLS - TO ISOLATE AND SCRUB AIR AND CONTAIN DEBRIS
- PLASTIC COVERS TO KEEP ARTWORK AND SHELVING FROM DUST
- FLOORING REMOVAL AND DISPOSAL IN DUMPSTER PROVIDED BY DIXIE IN PARKING SPOTS BAGGED BY DIXIE CONTRACT CARPET
- FLOOR PREP TO PREPARE SUBSTRATE FOR NEW FINISHES
- SHELF MOVING USING AIR LIFT TECHNOLOGY ALL SHELVING TO BE COVERED. MAP CASES AND FILE CABINETS WILL NOT BE TURNED OVER OR UPRIGHT IN ORDER TO KEEP CONTENTS FLAT.
- CPT-01: FORBO, FLOTEX, METRO METRO 20 X 20, NIMBUS T546005
- CPT-02: FORBO, FLOTEX, METRO METRO 20 X 20 GREY T546006
- CPT-03: FORBO, FLOTEX, METRO FORBO METRO 20 X 20 ASH T546007
- RB-1: TARKETT RUBBER WB COVE 4.5" X 120' BURNT UMBER DC63-4.5C

Total Price $189,500.00

If this proposal meets your approval, please sign and email with instructions to proceed.

Salesman_____Jim Hesson_____ Approved _____
JIM HESSON jhesson@dixiecc.com

STANDARD CONDITIONS OF PROPOSAL
Applicable Taxes Included - Standard Freight Included - No Wax or Cleaning of Any Finished Floors - Performance / Payment Bonds Not Included - No Major Prep Included - No Removal of Existing Material - No Furniture Moving - No Disconnect of I.T. Wiring - No Weekend or Night Labor
SUBFLOOR: Proposal assumes concrete substrate or any subfloor to be within acceptable tolerances for Installation of new floor finishes, as per manufacturer specifications and instructions. Floor protection Not included. Moisture Remediation and PH Reduction not included.
Subject to acceptance of our insurance coverage.
CREDIT APPROVAL: New or inactive accounts are subject to credit approval and may be subject to 50% Deposit TAX EXEMPT TRANSACTIONS: For Tax Exempt Transactions, material purchase orders need to be issued to Commercial Flooring Systems, LLC a subsidiary of Dixie Contract Carpet, Inc. - Tax Exempt Certificates must Be on file prior to ordering material. ** Pollution Insurance Not Covered ***
Any costs incurred due to OSHA requirements ARE NOT INCLUDED IN OUR PROPOSAL
~~~ OUR QUOTE INCLUDES ANY TARIFFS ASSESSED ON MATERIAL AS OF THE DATE OF THE QUOTE. WE RESERVE THE RIGHT TO INCREASE OUR PRICE SHOULD ADDITIONAL TARIFFS BE LEVIED. ~~~
~~~

Docusign Envelope ID: AD97D0B8-151B-4D1A-87C5-6B531263B6EB

JACKSONVILLE PUBLIC LIBRARY

Start Here. Go Anywhere.

DATE: March 12, 2025

TO: Dustin Freeman, Chief of Procurement

THRU: Tim Rogers, Chief Librarian/Library Director, Jacksonville Public Library

FROM: Lloyd Boyd Assistant Director of Library Spaces

SUBJECT: ITB 16468-25 Main Library Carpet Refresh of Special Collections Department

Funding Source Number		**Funding Amount**
CDBG:	11101.174103.583052.010937.00000000.00000.0000000	$189,500.00

The Jacksonville Public Library is requesting to award Bid ITB 16468-25 Main Library Carpet Refresh of the Special Collections Department to Dixie Contract Carpet Inc in the amount of $189,500.00.

This project will include the removal and disposing of existing carpet. Prepare substrate by removing residual adhesive and properly provide a smooth substrate to install new floor covering. Furnish and install approximately 20,087 sq. ft. of Forbo - Flotex Modular Flooring Areas will include the 4th floor service desk area 422, Genealogy 425, Special Collections Reading Room 427, Scholars Room 430, Florida Collection 431, Conference Room 440, Group Study 459, Gallery 464, Service Desk 461.

Additionally, because the vendor About Floors and More originally did not include the price of the material in their price quote—despite this being specified in the bid documents—and provided the price quote after the close date, we have decided to award the contract to Dixie Contract Carpeting.

Attachments: Solicitation ITB 16468-25

CC: Tim Rodgers, Chief Librarian/Library

Docusign Envelope ID: AD97D0B8-151B-4D1A-87C5-6B531263B6EB

CONTRACT

P.O. Box 24808, Jacksonville, FL 32241
Phone: 904-296-0023 Fax: 904-296-9689

Carpet Is Just The Beginning

******* OFFER GOOD FOR 30 DAYS FROM DATE OF PROPOSAL *******

April 27, 2026

City Of Jacksonville
General Accounting Division
117 West Duval Street #375
Jacksonville, FL 32202
Phone: (904) 630-1234
Re: COJ - MAIN LIBRARY CARPET Bid # 030900 CO- 003 *REBID* 4/14/26

Dear to whom it may concern:

Thank you for the opportunity to propose on your project. This proposal includes the following:

Scope of Work: Re ITB 16468-25 - DESIGN APPROVAL

- TWS TEMP WALLS - TO ISOLATE AND SCRUB AIR AND CONTAIN DEBRIS
- PLASTIC COVERS TO KEEP ARTWORK AND SHELVING FROM DUST
- FLOORING REMOVAL AND DISPOSAL IN DUMPSTER PROVIDED BY DIXIE IN PARKING SPOTS BAGGED BY DIXIE CONTRACT CARPET
- FLOOR PREP TO PREPARE SUBSTRATE FOR NEW FINISHES
- SHELF MOVING USING AIR LIFT TECHNOLOGY ALL SHELVING TO BE COVERED. MAP CASES AND FILE CABINETS WILL NOT BE TURNED OVER OR UPRIGHT IN ORDER TO KEEP CONTENTS FLAT.
- CPT-01: FORBO, FLOTEX, PRAIRIES (COOL 2) 50CM X 50CM
- CPT-02: FORBO, FLOTEX, PRAIRIES (WARM 3) 50CM X 50CM
- CPT-03: FORBO, FLOTEX, PRAIRIES (COOL1) 50CM X 50CM
- RB-1: TARKETT RUBBER WB COVE 4.5" X 120' BURNT UMBER DC63-4.5C

Total Price $212,395.00

If this proposal meets your approval, please sign and email with instructions to proceed.

Salesman *Jim Hesson* Approved _____

JIM HESSON
jhesson@dixiecc.com

STANDARD CONDITIONS OF PROPOSAL

Applicable Taxes Included - Standard Freight Included - No Wax or Cleaning of Any Finished Floors - Performance / Payment Bonds Not Included - No Major Prep Included - No Removal of Existing Material - No Furniture Moving - No Disconnect of I.T. Wiring - No Weekend or Night Labor

SUBFLOOR: Proposal assumes concrete substrate or any subfloor to be within acceptable tolerances for Installation of new floor finishes, as per manufacturer specifications and instructions. Floor protection Not included. Moisture Remediation and PH Reduction not included.

Subject to acceptance of our insurance coverage.

CREDIT APPROVAL: New or inactive accounts are subject to credit approval and may be subject to 50% Deposit

TAX EXEMPT TRANSACTIONS: For Tax Exempt Transactions, material purchase orders need to be issued to Commercial Flooring Systems, LLC a subsidiary of Dixie Contract Carpet, Inc. - Tax Exempt Certificates must Be on file prior to ordering material. ** Pollution Insurance Not Covered ***

Any costs incurred due to OSHA requirements ARE NOT INCLUDED IN OUR PROPOSAL

~~~ OUR QUOTE INCLUDES ANY TARIFFS ASSESSED ON MATERIAL AS OF THE DATE OF THE QUOTE. WE RESERVE THE RIGHT TO INCREASE OUR PRICE SHOULD ADDITIONAL TARIFFS BE LEVIED. ~~~
~~~

Docusign Envelope ID: AD97D0B8-151B-4D1A-87C5-6B531263B6EB
Docusign Envelope ID: 18213EF2-8924-4C37-B671-3F06432287BF

City of Jacksonville, Florida

Procurement Award Form (PAF)

Part 1 – Form Type: JPAC Award Request: Exemption 2, Program or Agency Review

Goods and/or Services: Main Library Carpet Refresh of Special Collections Department

Requested Action and Justification:

Recommend approval to reject the bid from About Floors n' More for not including the price of the material in their price quote, despite this being specified in the bid documents and providing the price quote after the close date.

Recommend approval of award to Dixie Contract Carpet, Inc. as the lowest responsive, responsible bidder for Main Library Carpet Refresh of Special Collections Department. The period of service will be from date of executed contract through project completion. Total award not to exceed $189,500.00.

Supplier:	Dixie Contract Carpet, Inc	**Basis of Award:**	LPTA	**BID Opening Date:**	03/04/2025

POA #:	N/A	**PO #:**	N/A	**Change Order #:**	N/A
Solicitation #:	ITB 16468 25	**Contract #:**	N/A	**Contract Amd #:**	N/A
Term:	Project Completion	**Options:**	N/A	**Options Used:**	N/A

Federally Funded:	N/A	**JSEB Rec:**	N/A	**Bonds Waived Pursuant To:**	N/A
Licenses Verified:	N/A	**JSEB %:**	N/A		

Fund:	11101	**Center:**	174103	**Acct:**	583052	**Proj:**	010937	**Activity:**	00000000	$	189,500.00
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$	
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$	

New NTE/GMP:	189,500.00	**Contingent Amt:**	0	**DMP/ODPO Amt:**	0

Using Agency/BU:	PLJX PUBLIC_LIBRARY_BRANCHES		
Concurrence:		**Title:**	LIBRARY DIRECTOR 3/24/2025
Concurrence:		**Title:**	
Concurrence:		**Title:**	
Concurrence:		**Title:**	

Procurement Analyst/Buyer:	Barnett, Renata	**Chief of Procurement:**	4/1/2025
Name:	Barnett, Renata	**Name:**	Dustin L. Freeman

Part 2 – JPAC Action: All award actions subject to lawfully appropriated funds.		**Part 3 – Final Awarding Authority Action:**	
Members who approve:	3	**Action:**	Approved
Members who disapprove:	0	**Signature:**	Karen Bowling
Date:	4/3/2025	**Date:**	4/3/2025

Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of
Executive Order No: 2023-02