Docusign Envelope ID: 85A057CC-3B0D-4C1E-8521-627E8856C877

City of Jacksonville, Florida

Procurement Award Form (PAF)

Part 1 – Form Type: JPAC 126.204 (a) New Award, Renewals, Waive Technical Defects, Price Increases, NTE Increases.

Goods and/or Services: Dalry Drive Capital Improvement

Requested Action and Justification:

Recommend approval of Change Order #2 to the award with 1st Choice Engineering Construction for Dalry Drive Capital Improvement project in the amount of $20,718.75 for additional fencing and grassing as part of the existing scope of work to ensure proper water conveyance. The new total expenditure not to exceed $355,629.04.

To be executed via formal change order through the Office of General Counsel.

Supplier:	1st Choice Engineering	**Basis of Award:**	LPTA	**BID Opening Date:**	11/07/2025

POA #:	71756-25	**PO #:**	TBD	**Change Order #:**	2
Solicitation #:	CB 16042 24	**Contract #:**	71756-25	**Contract ADM #:**	N/A
Term:	Project Completion	**Options:**	N/A	**Options Used:**	N/A

Federally Funded:	No	**JSEB Rec:**	Set aside
Licenses Verified:	Yes	**JSEB %:**	100
Bonds Required:	No	**Bonds Waived Pursuant To:**	N/A

Fund:	32111	**Center:**	153004	**Acct:**	565051	**Proj:**	010373	**Activity:**	0000000000	$ 20,718.75
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$

New NTE/GMP:	$ 355,629.04	**Contingent Amt:**	$ 0.00	**DMP/ODPO Amt:**	$ 0.00

Using Agency/BU:	PWEN:ENGINEERING AND CONSTRUCTION MANAGEMENT		
Concurrence:	Signed by: Scott Carter, P.E. 2A0991F9ADFC947E...	**Title:**	CHIEF OF ENGINEERING CONSTRUCTION MANAGEMENT 4/15/2026
Concurrence:	1EFA223D5D23487...	**Title:**	DIRECTOR OF PUBLIC WORKS 4/16/2026
Concurrence:		**Title:**	
Concurrence:		**Title:**	

Initial DT
Initial DT

Procurement Analyst/Buyer:	Signed by: Kemp, Benjamin 4C8860FACE2449C...	**Chief of Procurement:**	Signed by: 4/21/2026 B10F1D517352456...
Name:	Kemp, Benjamin	**Name:**	Dustin L. Freeman

Part 2 – JPAC Action: All award actions subject to lawfully appropriated funds.		**Part 3 – Final Awarding Authority Action:**	
Members who approve:		**Action:**	
Members who disapprove:		**Signature:**	
Date:		**Date:**	

Docusign Envelope ID: 85A057CC-3B0D-4C1E-8521-627E8856C877

PAF Instructions
Part 1 (using agency)

Form Type: This form will be used for both Administrative Awards and JPAC Requests. Select type from dropdown options.

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action and Justification: Enter a brief description of the requested action or authority being sought. i.e.; *Request permission to award the lowest, responsive responsible bidder for an ITB or award the highest ranked supplier for an RFP.* This block should also be used for additional information such as additional 4th account strings, or other information essential for contract execution.

Supplier: Enter awarded supplier name**.** If multiple, include in "Requested Action and Justification" box.

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA) or N/A.

Bid Opening Date: The date bids were unsealed by Procurement.

POA #: This is your 1Cloud generated Agreement number. Select Type, Enter Number.

PO #: Enter the PO number or agreement release number.

Change Order #: Provide the applicable change order number represented by this request.

Solicitation #: Select Prefix type, Enter Number, and Year.

Contract #: This number should be the same as your POA number (unless procured prior to 2020)

Contract Amendment #: Provide the applicable amendment number represented by this request.

Term: Select the Period of Performance or Term for the initial period.

Options: Period of time for each renewal or option.

Options Used: Prior to this request, enter how many options were already used.

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

JSEB Rec: Select Encouragement or JSEB Set Aside Option.

JESB %: If JSEB Participation, enter the percentage.

Bonds Waived Pursuant to: Select option from Drop down.

Funding Sources: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Account: Enter the Direct Materials Purchase/Owner Direct Purchase Order Account. Used mainly for CIP (Capital Improvement/Construction) Projects

Using Agency/BU: Select one from the dropdown list.

Concurrence: Using Agency internal routing requirements for Electronic Signatures (follow Proc Manual for threshold requirements)

Title: Title of person electronically signing form.

Attachments: Included any supplemental information to the Procurement Award Form. i.e.; *Scope of work, previous awards*.

**Any field where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

Docusign Envelope ID: 85A057CC-3B0D-4C1E-8521-627E8856C877

CITY OF JACKSONVILLE
DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
CONSTRUCTION CHANGE ORDER

Change Order No. Two (2) Date April 14 2026

Description of Project Dalry Drive Capital Improvement Project

Name of Contractor 1st Choice Engineering Construction and Development LLC

Contractor's Address 2718 Cove View Drive North, Jacksonville, FL 32257

Contract No. 71756-25/ PO 691449-25

Account No. See attached Original Contract $324,911.29

+ Previous Change Order 1 $9,999.00 + Change Order No. 2 $20,718.75

*See attached appendix for additional listings.

TOTAL REVISED CONTRACT $355,629.04

Bid Number CB 16042-24

Construction Completion Date 11/12/2025

Revised Construction Completion Date

Contract Expiration Date 03/12/2026

Revised Contract Expiration Date Project Completion

In compliance with General Conditions of above-referenced contract, CONTRACTOR and OWNER do both hereby agree that the CONTRACTOR shall make the following changes, additions or deletions to the Work specified in the plans and specifications: See attached. Ratify dates for contract expiration date and change to project completion.

Justification: See attached.

By execution of this document, the Contractor acknowledges that all issues related to Contract Time and Compensation are resolved.

The Issuing Authority has looked over cost and pricing data for this change order and has determined that this change order is necessary and all costs are reasonable.

Accepted for Contractor 1st Choice Engineering Construction and Development LLC

Signed _____ Attest _____

Title _____ Title _____

Date _____ Date _____

Signed Construction Management By _____
Issuing Authority — Thomas G. McKnight, Capital Improvement Construction Manager — Date

Signed Right-of-Way and Stormwater Maint. By _____
Using Division — Div/Department Head — Date

Chief, Engineering & Construction Mgmt Div Date Assistant Counsel Date

Director of Public Works Date Mayor Date

Chief of Procurement Date Corporation Secretary Date

Director of Finance Date

Docusign Envelope ID: 85A057CC-3B0D-4C1E-8521-627E8856C877

1st Choice Engineering, Construction, and Development, LLC
Dalry Drive Capital Improvement Project
71756-25

CHANGE ORDER NO 2
1/28/2026

NBR	MASTER ITEM DESCRIPTION	QUANTITY	UOM	UNIT COST	NET ADDITION	NET DELETION	TOTAL
	QUANTITY RECONCILIATIONS						
6	Overexcavation (Contingecy)	-10	CY	$25.00		($250.00)	
7	A-3 Sand Backfill (Contingency)	-10	CY	$26.25		($262.50)	
8	Hauling and Disposal of Unsuitable Material (Contingecy)	-10	CY	$37.50		($375.00)	
20	Asphalt Milling (1.5 Inches Depth), FDOT Section 327	28	SY	$18.75	$525.00		
21	Asphaltic Concrete, 1.25 Inches, Traffic C SP 12.5 MM FDOT Section 334	3	TN	$375.00	$1,125.00		
22	JEA Water Main Adjustment, Case B Crossing Plate W-34	-1	LS	$1,875.00		($1,875.00)	
28	New Wood Fence (Wood Privacy, All Residential Styles, 6' Height)	137	LF	$181.25	$24,831.25		
29	Reset Fence (City Standard, Chain Link, Wood Fence)	-120	LF	$125.00		($15,000.00)	
30	Grassing, COJ Specification 145	960	SY	$12.50	$12,000.00		
	SUBTOTAL: QUANTITY RECONCILIATIONS				**$38,481.25**	**($17,762.50)**	**$20,718.75**

JUSTIFICATION: The contingency line items and theJEA Water Main Adjustment were not needed. Other line quantites were modified due to existing conditions with agreement from the Engineer of Record. The modified quantities were jointly measured and agreed to by the contractor and the CEI.

SUBTOTAL CHANGE ORDER NO. 2	**$38,481.25**	**($17,762.50)**	**$20,718.75**
NET TOTAL CHANGE ORDER NO. 2			**$20,718.75**

Digitally signed by Rob Wodrich
DN: C=US, E=rwodrich@coj.net, O=Construction Project Manager, OU=Department of Public Works, CN=Rob Wodrich
Reason: I am approving this document
Contact Info: 9042558705
Date: 2026.04.06 15:40:36-04'00'

Docusign Envelope ID: 85A057CC-3B0D-4C1E-8521-627E8856C877

1st Choice Engineering, Construction, & Development LLC
2718 Cove View Drive N
Jacksonville, FL
904.323.1569

INVOICE 2

Date: September 30, 2025

Client:
Attn: Rob Wodrich, PM
City of Jacksonville
Engineering-Construction Management Division DPW

email only
Contract:
Dalry Dr. Drainage Improvements Contract #010373
PO #71756-25, Solicitation # 16042-24
Supplier # 22628

	DESCRIPTION	Unit	Qty	Cost/Unit	CONTRACT AMOUNT	QUANTITY TO DATE	VALUE TO DATE	PREVIOUSLY INVOICED	CURRENT INVOICE	BALANCE TO COMPLETE
	Per POA-70978-21									
Bid	Item Description	Unit	Est							
	Percentage Complete to date	1								
1	MOBILIZATION, Includes one project sign.	LS	1	25000	25000	1	25000	10000	15000	0
2	SITE PREPARATION (includes 12 tree removals 10-14")	LS	1	31250	31250	1	31250	12500	18750	0
3	MAINTENANCE OF TRAFFIC	LS	1	5000	5000	1	5000	2000	3000	0
4	EROSION CONTROL AND POLLUTION ABATEMENT	LS	1	5000	5000	1	5000	2000	3000	0
5	REGULAR EXCAVATION AND FILL	LS	1	6250	6250	1	6250	2500	3750	0
6	OVEREXCAVATION (CONTINGENCY)	CY	10	25	250	0	0	0	0	250
7	A-3 SAND BACKFILL (CONTINGENCY)	CY	10	26.25	262.5	0	0	0	0	262.5
8	HAULING AND DISPOSAL OF UNSUITABLE MATERIALS (CONTINGENCY)	CY	10	37.5	375	0	0	0	0	375
9	COJ TYPE C INLET,'COJ PLATE D-207, D-209, D-210	EA	3	4375	13125	3	13125	13125	0	0
10	COJ MANHOLE, TYPE J-1, COJ PLATE D-101,102	EA	2	16250	32500	2	32500	32500	0	0
11	COJ UNDERDRAIN, TYPE I, COJ PLATE D-701,	LF	76	118.75	9025	76	9025	9025	0	0
12	COJ UNDERDRAIN CLEANOUT, COJ PLATE D-704	EA	2	625	1250	2	1250	1250	0	0
13	MITERED END SECTION, COJ PLATE D-431,432	EA	1	5625	5625	1	5625	0	5625	0
14	DRAINAGE PIPE, CMP, 15 INCH	LF	33	187.5	6187.5	33	6187.5	6187.5	0	0
15	DRAINAGE PIPE, RCP, 15 INCH	LF	40	218.75	8750	40	8750	0	8750	0
16	DRAINAGE PIPE, CMP, 18 INCH	LF	312	225	70200	312	70200	43200	27000	0
17	PIPE BEDDING CASE 2, COJ PLATE D-802	CY	23	187.5	4312.5	23	4312.5	0	4312.5	0
18	DRIVEWAY CONCRETE 5 INCH, COJ PLATE P-205	SY	131	106.25	13918.75	131	13918.75	0	13918.75	0
19	PAVEMENT REPAIR, CASE X, COJ PLATE P-409	SY	10	187.5	1875	10	1875	0	1875	0
20	ASPHALT MILLING (1.5 INCHES DEPTH), FDOT SECTION 327	SY	176	18.75	3300	176	3300	0	3300	0
21	ASPHALTIC CONCRETE, 1.25 INCHES, TRAFFIC C SP 12.5 MM FDOT SECTION 334	TN	12	375	4500	12	4500	0	4500	0
22	JEA WATER MAIN ADJUSTMENT,CASE B CROSSING PLATE W-34	LS	1	1875	1875	0	0	0	0	1875
23	DEWATERING (CONTINGENCY)	LS	1	1250	1250	1	1250	0	1250	0
24	DITCH GRADING (0'-2') bottom, from (0'-4' in depth)	LF	133	43.75	5818.75	133	5818.75	0	5818.75	0
25	COURSE FILL, FDOT SECTION 902-2	CY	23	62.5	1437.5	23	1437.5	0	1437.5	0
26	COURSE AGGREGATE, NO4., FDOT SECTION 901-1.4	CY	45	137.5	6187.5	45	6187.5	0	6187.5	0
27	FILTER FABRIC, TYPE D-3, FDOT SECTION 985	SY	100	125	12500	100	12500	6250	6250	0
28	NEW FENCE (WOOD PRIVACY, ALL RESIDENTIAL STYLES, 6' HEIGHT)	LF	115	181.25	20843.75	115	20843.75	0	20843.75	0
29	RESET FENCE (CITY STANDARD, CHAIN LINK,WOOD FENCE)	LF	120	125	15000	0	0	0	0	15000
30	GRASSING, COJ SPECIFICATION 145	SY	710	12.5	8875	710	8875	0	8875	0
31	AS-BUILTS	EA	1	3167.54	3167.54	0	0	0	0	3167.54
					$324,911.29		$303,981.25	$140,537.50	$163,443.75	$20,930.04
					5% Value:		$15,199.06	Added Retentio	$8,172.18	
					Previous Payments:		$133,510.63			
					Retention to date:		$7,026.88			
							INVOICE AMOUNT DUE:		$155,271.57	

We certify that this is a true and accurate invoice in keeping with the specifications of the purchase order and that payment has not been received.

Signed: Bart Ciambella

Docusign Envelope ID: 85A057CC-3B0D-4C1E-8521-627E8856C877

City of Jacksonville, Florida

Procurement Award Form (PAF)

Part 1 – Form Type: JPAC Award Request: Renewals, Extensions, and Unit Price Increases

Goods and/or Services: Dalry Drive Capital Improvement Project

Requested Action and Justification:

Recommend approval of Change Order #1 to the award with 1st Choice Engineering, Construction, and Development LLC to increase the award amount by $9,999.00, for a new NTE amount of $334,910.29. Change Order #1 is for additional ditch cleaning and grading as part of the existing scope of work for the Dalry Drive Capital Improvement Project to ensure proper water conveyance.

To be executed via formal change order through the Office of General Counsel

Supplier:	1st Choice Engineering, Constructi	**Basis of Award:**	LPTA	**BID Opening Date:**	11/07/2024

POA #:	71756-25	**PO #:**	TBD	**Change Order #:**	1
Solicitation #:	CB 16042- 24	**Contract #:**	71756-25	**Contract Amd #:**	N/A
Term:	Project Completion	**Options:**	N/a	**Options Used:**	N/A

Federally Funded:	No	**JSEB Rec:**	Set aside	**Bonds Waived Pursuant To:**	N/A
Licenses Verified:	Yes	**JSEB %:**	100		

Fund:	32111	**Center:**	153004	**Acct:**	565051	**Proj:**	010373	**Activity:**	0000000000	$ 9,999.00
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$

New NTE/GMP:	$ 334,910.29	**Contingent Amt:**	$ 0.00	**DMP/ODPO Amt:**	$ 0.00

Using Agency/BU:	PWEN:ENGINEERING_AND_CONSTRUCTION_MANAGEMENT			
Concurrence:	Signed by: Scott Carter, P.E. 20991F9ADFC947E...	**Title:**	CHIEF OF ENGINEERING CONSTRUCTION MANAGEMENT	10/20/2025
Concurrence:	Tina Sickler 1EFA223D5D23487...	**Title:**	DIRECTOR OF PUBLIC WORKS	10/23/2025
Concurrence:		**Title:**		
Concurrence:		**Title:**		

Initial MT Initial DT

Procurement Analyst/Buyer:	Signed by: Kemp, Benjamin 4C958DFA9E5446...	**Chief of Procurement:**	Signed by: B19F1D517352458...	10/28/2025
Name:	Kemp, Benjamin	**Name:**	Dustin L. Freeman	

Part 2 – JPAC Action: All award actions subject to lawfully appropriated funds.		**Part 3 – Final Awarding Authority Action:**	
Members who approve:	3	**Action:**	Approved
Members who disapprove:	0	**Signature:**	Signed by: Kelli O'Leary 02A2898FE95E4AC...
Date:	10/30/2025	**Date:**	10/30/2025

Signed by:

Docusign Envelope ID: 85A057CC-3B0D-4C1E-8521-627E8856C877

PAF Instructions
Part 1 (using agency)

Form Type: This form will be used for both Administrative Awards and JPAC Requests. Select type from dropdown options.

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action and Justification: Enter a brief description of the requested action or authority being sought. i.e.; *Request permission to award the lowest, responsive responsible bidder for an ITB or award the highest ranked supplier for an RFP.* This block should also be used for additional information such as additional 4th account strings, or other information essential for contract execution.

Supplier: Enter awarded supplier name**.** If multiple, include in "Requested Action and Justification" box.

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA) or N/A.

Bid Opening Date: The date bids were unsealed by Procurement.

POA #: This is your 1Cloud generated Agreement number. Select Type, Enter Number.

PO #: Enter the PO number or agreement release number.

Change Order #: Provide the applicable change order number represented by this request.

Solicitation #: Select Prefix type, Enter Number, and Year.

Contract #: This number should be the same as your POA number (unless procured prior to 2020)

Contract Amendment #: Provide the applicable amendment number represented by this request.

Term: Select the Period of Performance or Term for the initial period.

Options: Period of time for each renewal or option.

Options Used: Prior to this request, enter how many options were already used.

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

JSEB Rec: Select Encouragement or JSEB Set Aside Option.

JESB %: If JSEB Participation, enter the percentage.

Bonds Waived Pursuant to: Select option from Drop down.

Funding Sources: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Account: Enter the Direct Materials Purchase/Owner Direct Purchase Order Account. Used mainly for CIP (Capital Improvement/Construction) Projects

Using Agency/BU: Select one from the dropdown list.

Concurrence: Using Agency internal routing requirements for Electronic Signatures (follow Proc Manual for threshold requirements)

Title: Title of person electronically signing form.

Attachments: Included any supplemental information to the Procurement Award Form. i.e.; *Scope of work, previous awards*.

**Any field where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

Docusign Envelope ID: 85A057CC-3B0D-4C1E-8521-627E8856C877

CITY OF JACKSONVILLE
DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
CONSTRUCTION CHANGE ORDER

Change Order No. 1 Date 10/17/2025

Description of Project Dalry Drive Capital Improvement Project

Name of Contractor 1st Choice Engineering, Construction, and Development LLC

Contractor's Address 2718 Cove View Drive N Jacksonville, FL 32257

Contract No. 71756-25

Account No. See attached Original Contract $324,911.29

+ Previous Change Order N/a Change Order No. 1 $9,999.00

*See attached appendix for additional listings.

TOTAL REVISED CONTRACT $334,910.29

Bid Number CB 16042-24

Construction Completion Date 11/12/2025

Revised Construction Completion Date

Contract Expiration Date 03/12/2026

Revised Contract Expiration Date

In compliance with General Conditions of above-referenced contract, CONTRACTOR and OWNER do both hereby agree that the CONTRACTOR shall make the following changes, additions or deletions to the Work specified in the plans and specifications: See attached.

Justification: See attached.

The Issuing Authority has looked over cost and pricing data for this change order and has determined that this change order is necessary and all costs are reasonable.

Accepted for Contractor 1st Choice Engineering, Construction, and Development LLC

Signed _____ Attest _____

Title _____ Title _____

Date _____ Date _____

Signed Engineering & Construction Mgmnt Div. By _____
Issuing Authority — Thomas G. McKnight. Capital Improvement Construction Manager — Date

Signed Parks, Recreation & Community Services By _____
Using Division — Div/Department Head — Date

Chief, Engineering & Construction Mgmt Div Date Assistant Counsel Date

Director of Public Works Date Mayor Date

Chief of Procurement Date Corporation Secretary Date

Director of Finance Date

Docusign Envelope ID: 85A057CC-3B0D-4C1E-8521-627E8856C877

1st Choice Engineering, Construction, and Development, LLC
Dalry Drive Capital Improvement Project
71756-25

CHANGE ORDER NO 1
10/17/2025

NBR	MASTER ITEM DESCRIPTION	QUANTITY	UOM	UNIT COST	NET ADDITION	NET DELETION	TOTAL
	ADDITIONAL WORK						
A	Additional Ditch Grading & Cleaning	300	LF	$30.00	$9,000.00	$0.00	$9,000.00
B	Ditch Bottom Sodding (2 feet wide, Bahia Sod)	300	LF	$3.33	$999.00	$0.00	$999.00
	SUBTOTAL: ADDITIONAL WORK				**$9,999.00**	**$0.00**	**$9,999.00**

JUSTIFICATION: The Public Works Design Project Manager has requested the additional ditch regrading to remove debris and vegetation build up that is impeding the stormwater flow downstream of the completed drainage improvements.

	SUBTOTAL CHANGE ORDER NO. 1				**$9,999.00**	**$0.00**	**$9,999.00**
	NET TOTAL CHANGE ORDER NO. 1						**$9,999.00**

Docusign Envelope ID: 85A057CC-3B0D-4C1E-8521-627E8856C877

1st Choice Engineering, Construction, and Development, LLC
Dalry Drive Capital Improvement Project
71756-25

CHANGE ORDER NO 1
10/17/2025

NBR	MASTER ITEM DESCRIPTION	QUANTITY	UOM	UNIT COST	NET ADDITION	NET DELETION	TOTAL

Docusign Envelope ID: 85A057CC-3B0D-4C1E-8521-627E8856C877

APPROVED

Engineering Construction 1st Choice & Development

October 13, 2025

RE: Dalry Dr. CO #1

To Mr. Rob Wodrich, COJ Construction Manager

Item	Unit	Qty	Unit Price	Total Price
Additional ditch grading and cleaning	lf	300	$30.00	$9,000.00
Additional 2' Bahia Sod in ditchline	lf	300	$3.33	$999.00
Total Proposed Change Order				$9,999.00

Description per earlier email and is valid for 14 days.

Respectfully,
Bart Ciambella, P.E.
CBC 1267366 CUC 1226289
Vice President

Bart Ciambella

Engineering & Design Services
Land Planning & Development
Transportation & Traffic
Municipal Services
Water Resources
Parks, Recreation, and Marinas
Construction Management
Inspection Services
Construction

2718 Cove View Drive N., Jacksonville, FL 32257 904.323.1569

Docusign Envelope ID: 85A057CC-3B0D-4C1E-8521-627E8856C877

City of Jacksonville, Florida

Procurement Award Form (PAF)

Part 1 – Form Type: JPAC Award Request: Renewals, Extensions, and Unit Price Increases

Goods and/or Services: Dalry Drive (DSR) - Capital Improvement Project - 16042-24

Requested Action and Justification:

Recommend approval of award to 1st Choice Engineering, Construction, & Development LLC for this project as the lowest responsive, responsible bidder per Exhibit A. Total NTE amount of $324,911.29.

Supplier:	1st Choice Engineering, Constructi	**Basis of Award:**	LPTA	**BID Opening Date:**	11/07/2024

POA #:	N/A	**PO #:**	N/A	**Change Order #:**	N/A
Solicitation #:	CB 16042 24	**Contract #:**	N/A	**Contract Amd #:**	N/A
Term:	Project Completion	**Options:**	N/A	**Options Used:**	N/A

Federally Funded:	No	**JSEB Rec:**	Set aside	**Bonds Waived Pursuant To:**	N/A
Licenses Verified:	Yes	**JSEB %:**	100		

Fund:	32111	**Center:**	153004	**Acct:**	565051	**Proj:**	010373	**Activity:**	00000000	$ 151,761.77
Fund:	44102	**Center:**	153004	**Acct:**	565050	**Proj:**	010373	**Activity:**	00000000	$ 173,149.52
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$

New NTE/GMP:	324,911.29	**Contingent Amt:**	0	**DMP/ODPO Amt:**	0

Using Agency/BU:	PWEN:ENGINEERING_AND_CONSTRUCTION_MANAGEMENT		
Concurrence:	Signed by: Gibbs, Sheldon 8A0E27A46A74CA...	**Title:**	CHIEF OF ENGINEERING CONSTRUCTION MANAGEMENT 12/30/2024
Concurrence:	Nina Sicker 1EFA223D5D23487...	**Title:**	DIRECTOR OF PUBLIC WORKS 1/2/2025
Concurrence:		**Title:**	
Concurrence:		**Title:**	

Initial DT
Initial DT

Procurement Analyst/Buyer:	Signed by: Kemp, Benjamin 124B05B9DEA0...	**Chief of Procurement:**	DocuSigned by: B19F1D517352458... 1/6/2025
Name:	Kemp, Benjamin	**Name:**	Dustin L. Freeman

Part 2 – JPAC Action: All award actions subject to lawfully appropriated funds.		**Part 3 – Final Awarding Authority Action:**	
Members who approve:	3	**Action:**	Approved
Members who disapprove:	0	**Signature:**	DocuSigned by: Karen Bowling 1C34E1215562481...
Date:	1/9/2025	**Date:**	1/9/2025

DS
Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

Docusign Envelope ID: 85A057CC-3B0D-4C1E-8521-627E8856C877

PAF Instructions
Part 1 (using agency)

Form Type: This form will be used for both Administrative Awards and JPAC Requests. Select type from dropdown options.

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action and Justification: Enter a brief description of the requested action or authority being sought. i.e.; *Request permission to award the lowest, responsive responsible bidder for an ITB or award the highest ranked supplier for an RFP.* This block should also be used for additional information such as additional 4th account strings, or other information essential for contract execution.

Supplier: Enter awarded supplier name**.** If multiple, include in "Requested Action and Justification" box.

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA) or N/A.

Bid Opening Date: The date bids were unsealed by Procurement.

POA #: This is your 1Cloud generated Agreement number. Select Type, Enter Number.

PO #: Enter the PO number or agreement release number.

Change Order #: Provide the applicable change order number represented by this request.

Solicitation #: Select Prefix type, Enter Number, and Year.

Contract #: This number should be the same as your POA number (unless procured prior to 2020)

Contract Amendment #: Provide the applicable amendment number represented by this request.

Term: Select the Period of Performance or Term for the initial period.

Options: Period of time for each renewal or option.

Options Used: Prior to this request, enter how many options were already used.

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

JSEB Rec: Select Encouragement or JSEB Set Aside Option.

JESB %: If JSEB Participation, enter the percentage.

Bonds Waived Pursuant to: Select option from Drop down.

Funding Sources: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Account: Enter the Direct Materials Purchase/Owner Direct Purchase Order Account. Used mainly for CIP (Capital Improvement/Construction) Projects

Using Agency/BU: Select one from the dropdown list.

Concurrence: Using Agency internal routing requirements for Electronic Signatures (follow Proc Manual for threshold requirements)

Title: Title of person electronically signing form.

Attachments: Included any supplemental information to the Procurement Award Form. i.e.; *Scope of work, previous awards*.

**Any field where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

EXHIBIT A

Award Solicitation: DALRY DRIVE (DSR) - CAPITAL IMPROVEMENT PROJECT - JSEB SET-ASIDE

Solicitation	**Construction Bid 16042-24**	Responses Received	**6**	Invited Suppliers	**26**
Procurement BU	**COJ BU**	Active Responses	**6**	Will Participate	**7**
Close Date	**11/7/2024 10:00**	Shortlisted Responses	**6**	Responded	**6**
Solicitation Currency	**USD**				

Overview

	1st Choice Construction, & Dev LLC Response: 436765	**C.A.P. Contracting Inc. Response: 434801**	**CGC, Inc. Response: 435120**	**Construction Inc Response: 434780**	**Company Response: 434113**	**ONAS Corporation Response: 436780**
Business Relationship	Spend Authorized	Spend Authorized	Spend Authorized	Spend Authorized	Spend Authorized	Spend Authorized
Supplier Site	Order/Remit	Order/Remit	Order/Remit	Order/Remit	Order/Remit	Ordering
Supplier Contact	Ciambella, Bart	Johnosn, Peggy	Burkard, Tammy	Carter, Gene	Bochnia, Kim	Simpson, Donna
Response Status	Active	Active	Active	Active	Active	Active
Shortlist Status	Included	Included	Included	Included	Included	Included
Response Amount	324,911.29	362,805.00	396,862.00	901,645.00	511,260.00	327,810.00
Total Award Amount						
Time of Response	11/7/2024 8:13	11/7/2024 8:45	11/6/2024 17:54	11/7/2024 9:40	11/7/2024 9:52	11/7/2024 7:41
Response Valid Until						
Reference Number						
Note to Buyer						
Attachments	No	No	Yes	No	Yes	No

Requirements

Requirement		**Construction, & Development LLC Response: 436765**	**C.A.P. Contracting Inc. Response: 434801**	**CGC, Inc. Response: 435120**	**Construction Inc Response: 434780**	**Company Response: 434113**	**ONAS Corporation Response: 436780**
1.	**Affirmation**						
1.	Type name and title of person submitting bid in the comments box.	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
	Comments	Bart Ciambella, VP	Peggy Johnson President	Richard C. Gaskin, Jr.,	Gene E Carter, Sr	John W Hager, President	Bandele Onasanya
2.	Type name of company in the comments box.	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
	Comments	1st Choice Engineering,	C.A.P. Contracting Inc.	CGC, Inc.	GEC Trucking & Construction.	Hager Consruction	ONAS Corporation
3.	No Alterations: Bidder has not altered the original Solicitation Document in any way and further understands that any such alteration of the original solicitation document may result in rejection of the bid.	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
4.	Solicitation Silence: The Solicitation Silence policy is in effect for this solicitation and all communications related to this solicitation must be in writing to the designated procurement representative. Violations of the solicitation silence policy may result in the rejection/disqualification of the submission.	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
5.	Legal authorization and solicitation specific minimum requirements: All bidders must be legally authorized to do business in Duval County and shall comply with all minimum requirements for this bid. Failure to submit evidence for meeting any of these requirements may be grounds for rejection. Vendor shall provide proof of applicable local business licenses and particulars such as specific licensure, experience on similar projects, years of expertise in the area etc.	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge

EXHIBIT A

	Comments	CUC1226289, We are legally authorized to do business in Duval County and have several ongoing similar contracts with COJ. We have more than 35 years experience.		Local Business License, Corp. Annual Report, General Contractor & Underground License, FDOT Prequal Cert, COJ Prequal, JSEB Cert., COI, Previous Experience, 9 Years in Business (see qualifications attached)			CGC046559 CUC057419
6.	Certification of No Conflict of Interest: Supplier certifies that no official or employee of the City or independent agency requiring the goods or services described in the specifications has a material financial interest in the Supplier's company. Supplier must complete and submit the attached Conflict of Interest Statement fully detailing any potential conflicts.	a. Contractor certifies that no official or employee of the City or independent agency requiring the goods or services described in the specifications has a material financial interest in the Contractor's company.	a. Contractor certifies that no official or employee of the City or independent agency requiring the goods or services described in the specifications has a material financial interest in the Contractor's company.	a. Contractor certifies that no official or employee of the City or independent agency requiring the goods or services described in the specifications has a material financial interest in the Contractor's company.	a. Contractor certifies that no official or employee of the City or independent agency requiring the goods or services described in the specifications has a material financial interest in the Contractor's company.	a. Contractor certifies that no official or employee of the City or independent agency requiring the goods or services described in the specifications has a material financial interest in the Contractor's company.	a. Contractor certifies that no official or employee of the City or independent agency requiring the goods or services described in the specifications has a material financial interest in the Contractor's company.
	Attachments		Yes	Yes	Yes	Yes	Yes
7.	Equal Business Opportunity Program: Pursuant to Part 6 of Chapter 126, Jacksonville Ordinance Code, the City of Jacksonville encourages the utilization and participation of Jacksonville Small and Emerging Businesses (JSEBs) in its contract awards based upon availability. It is the City's intent in adopting this program to reflect the philosophy with regards to enhancing participation of JSEBs in all areas of procurement.	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
	Attachments	Yes	Yes	Yes		Yes	Yes
8.	Electronic Signature: I understand this acknowledgment serves as my electronic signature and has the same force and effect as my manual signature.	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge

EXHIBIT A

2.	General Requirements						
1.	Scope of Services: The Public Works - Engineering and Construction Department of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) or service(s) as outlined in the bid documents provided. See the attachment(s) for additional information. The work covered by these plans and specifications consists of providing all labor, materials, and equipment and performing all operations necessary for the construction of the Dalry Drive (DSR) - Capital Improvement Project as specified in the Contract Documents.This project is located within the limits of the City of Jacksonville, Florida, right-of-way and established city drainage easements as described below on Dalry Drive at 4223, 4230, 4240, and 4233 Dalry Drive, Jacksonville, Florida 32246. Intent:The Dalry Drive (DSR) – Capital Improvement Project includes, but is not limited to, the following tasksas shown in the plans:• Site preparation, property owner coordination, install erosion control measures• Regular excavation• Installation of outlet ditch material• Installation of outlet mitered end section.• Installation of manholes, CMP drainage pipes, drainage inlets, and underdrain pipes• Driveway repair, pavement repair, and Milling and resurfacing of pavement• Fencing reset or new installation.• Grassing repair, and site cleanup.These Contract Documents do not intend to provide exhaustive details on every aspect of theconstruction mode and fabric but aim to establish reasonable and rational criteria for the project'sconstruction.	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
2.	Specifications: Provide all items or services as identified on each line or identified below in accordance with all other Terms and Conditions specified herein. See the attachment(s) for additional information.	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
3.	Bidders should submit or comply with the following requirements. Failure to submit any of these requirements may be grounds for rejection. a. Supplier shall provide proof of applicable local business license if located within Duval County.	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
4.	Price Sheet: Please download the attached spreadsheet to enter prices and re-upload. Please do not make any changes to the item descriptions or quantities indicated. See the attachment(s) for additional information.	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
	Attachments	Yes	Yes	Yes	Yes	Yes	Yes
5.	Please review and acknowledge the attached requirements. Please also see attached Special Conditions for acknowledgment.	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
6.	Please review and acknowledge attached requirement for subcontractors and shop fabricators.	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge

EXHIBIT A

	Attachments	Yes	Yes	Yes	Yes	Yes	Yes
7.	Please review and acknowledge the attached requirements.	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
8.	Please review and acknowledge the attached requirements.	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
9.	Please review and acknowledge the Owner Direct Materials Program.	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
10.	Please review and acknowledge the Local Preference Policy for Certain Capital Projects.	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
	Attachments	Yes	Yes	Yes	Yes	Yes	Yes
11.	The current City of Jacksonville Standard Specifications and City of Jacksonville Standard Details, including all Revisions published prior to the Bid Date by the Department of Public Works, shall be considered part of the Technical Specifications as far as these Documents apply to the proposed work included in the Contract Documents and Addenda. Jacksonville.gov - Procurement	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
12.	The JEA Electrical Standards, Details and Materials, JEA Water & Sewer Standards, Details and Materials, including all Revisions published prior to the Bid Date by Electrical, Water & Sewer Divisions of the JEA, shall be considered part of the Technical Specifications, as far as these Documents apply to the proposed work included in the Contract Documents and Addenda.	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
13.	In addition, any applicable sections and supplements of the January 2022 “Florida Department of Transportation Standard Specifications for Road and Bridge Construction”, shall be considered a part of the contract documents, as far as the applicable sections and Drawings or any Addenda thereto. Where a Section number of the Florida Department of Transportation Standard Specifications, and/or Index number of the Roadway and Traffic Design Standards are specified, then all other related applicable Sections and Index numbers shall also apply. In addition, any applicable Sections and Indexes of the FY 2022-2023 “Standard Plans for Road Construction” shall also be considered a part of the Contract Documents, as far as the applicable Sections and Indexes apply to the proposed work called for on the Contract Drawings or any Addenda thereto.	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
14.	Please review and acknowledge Incinerator Ash Material requirements.	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
15.	Please review and acknowledge the attached requirements.	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
16.	Please review and acknowledge the attached sample contract.	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge

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EXHIBIT A

Department of Economic Development

A NEW DAY.

November 14, 2024

To: Dustin L. Freeman, Chief
Procurement Division

Initial
gg

From: Gregory Grant, EBO/JSEB Administrator
Karem Baez, Business Compliance Analyst
Equal Business Opportunity Office / Jacksonville Small & Emerging Business Program

Re: **DALRY DRIVE (DSR) - CAPITAL IMPROVEMENT PROJECT**

The Equal Business Opportunity Office has reviewed the lowest bidder/proposer for compliance with the Jacksonville Small and Emerging Business (JSEB) program. Based upon the review, and the areas of certification, the lowest bidder/proposer is **1st Choice Engineering, Construction, & Development LLC**, with a total base bid of $**324,911.29** which does meet the JSEB goal of utilizing 100% JSEB.

Our review efforts are documented and available upon request. Please let us know if you have any questions or concerns. I can be reached at (904) 255-8167.

cc: Benjamin Kemp
Gregory Grant