Docusign Envelope ID: 5DBBF208-9A9A-43CE-BC5A-B157F7FC5144

City of Jacksonville, Florida

Procurement Award Form (PAF)

Part 1 – Form Type: JPAC 126.204 (a) New Award, Renewals, Waive Technical Defects, Price Increases, NTE Increases.

Goods and/or Services: Armsdale Sidewalk and Roadway Improvements LJA Engineering

Requested Action and Justification:

Recommend approval to amend the award with Peters & Yaffee, Inc. to change the company name to LJA Engineering Inc. for the assumption of the contract. All other terms and conditions and pricing will remain unchanged.

To be executed via formal contract amendment through the Office of General Counsel.

Supplier:	LIA Engineering	**Basis of Award:**	Highest Evaluated	**BID Opening Date:**	12/09/2021

POA #:	N/A	**PO #:**	600440-20-021	**Change Order #:**	N/A
Solicitation #:	PDS P-60 17	**Contract #:**	10479	**Contract ADM #:**	6
Term:	Project Completion	**Options:**	N/A	**Options Used:**	N/A

Federally Funded:	No	**JSEB Rec:**	Participation
Licenses Verified:	Yes	**JSEB %:**	20
Bonds Required:	No	**Bonds Waived Pursuant To:**	N/A

Fund:	000000	**Center:**	000000	**Acct:**	000000	**Proj:**	00000000	**Activity:**	0000000000	$ 0.00
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$

New NTE/GMP:	$ 0.00	**Contingent Amt:**	$ 0.00	**DMP/ODPO Amt:**	$ 0.00

Using Agency/BU:	PWEN:ENGINEERING AND CONSTRUCTION MANAGEMENT		
Concurrence:	Signed by: Scott Carter, P.E. 20991F9ADFC947E...	**Title:**	CHIEF OF ENGINEERING CONSTRUCTION MANAGEMENT 4/15/2026
Concurrence:	1EFA223D5D23487...	**Title:**	DIRECTOR OF PUBLIC WORKS 4/16/2026
Concurrence:		**Title:**	
Concurrence:		**Title:**	

Initial DT

Procurement Analyst/Buyer:	Signed by: Kemp, Benjamin 4C8860FACE2449C...	**Chief of Procurement:**	Signed by: 4/21/2026 B10F1D517352456...
Name:	Kemp, Benjamin	**Name:**	Dustin L. Freeman

Part 2 – JPAC Action: All award actions subject to lawfully appropriated funds.		**Part 3 – Final Awarding Authority Action:**	
Members who approve:		**Action:**	
Members who disapprove:		**Signature:**	
Date:		**Date:**	

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PAF Instructions
Part 1 (using agency)

Form Type: This form will be used for both Administrative Awards and JPAC Requests. Select type from dropdown options.

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action and Justification: Enter a brief description of the requested action or authority being sought. i.e.; *Request permission to award the lowest, responsive responsible bidder for an ITB or award the highest ranked supplier for an RFP.* This block should also be used for additional information such as additional 4th account strings, or other information essential for contract execution.

Supplier: Enter awarded supplier name**.** If multiple, include in "Requested Action and Justification" box.

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA) or N/A.

Bid Opening Date: The date bids were unsealed by Procurement.

POA #: This is your 1Cloud generated Agreement number. Select Type, Enter Number.

PO #: Enter the PO number or agreement release number.

Change Order #: Provide the applicable change order number represented by this request.

Solicitation #: Select Prefix type, Enter Number, and Year.

Contract #: This number should be the same as your POA number (unless procured prior to 2020)

Contract Amendment #: Provide the applicable amendment number represented by this request.

Term: Select the Period of Performance or Term for the initial period.

Options: Period of time for each renewal or option.

Options Used: Prior to this request, enter how many options were already used.

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

JSEB Rec: Select Encouragement or JSEB Set Aside Option.

JESB %: If JSEB Participation, enter the percentage.

Bonds Waived Pursuant to: Select option from Drop down.

Funding Sources: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Account: Enter the Direct Materials Purchase/Owner Direct Purchase Order Account. Used mainly for CIP (Capital Improvement/Construction) Projects

Using Agency/BU: Select one from the dropdown list.

Concurrence: Using Agency internal routing requirements for Electronic Signatures (follow Proc Manual for threshold requirements)

Title: Title of person electronically signing form.

Attachments: Included any supplemental information to the Procurement Award Form. i.e.; *Scope of work, previous awards*.

**Any field where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

Docusign Envelope ID: 5DBBF208-9A9A-43CE-BC5A-B157F7FC5144

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

LJA ENGINEERING, INC

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☑ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) N/A

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) N/A

(Applies to accounts maintained outside the United States.)

5 Address (number, street, and apt. or suite no.). See instructions.

3600 W SAM HOUSTON PKWY S # 600

Requester's name and address (optional)

6 City, state, and ZIP code

HOUSTON, TX 77042

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

☐☐☐ – ☐☐ – ☐☐☐☐

or

Employer identification number

7 6 – 0 5 4 0 3 2 8

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here **Signature of U.S. person** Brianna Jeffers **Date** 1/3/2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

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713.953.5200
TBPELS F-1386
TBPELS 10110501
www.LJA.com
3600 W Sam Houston Pkwy S, Suite 600 Houston, Texas 77042

December 11, 2025

RE: Merger of Peters & Yaffee, Inc. into LJA Engineering, Inc.

To Whom It May Concern:

Effective as of December 13, 2025, Peters & Yaffee, Inc. will merge with and into LJA Engineering, Inc., with LJA Engineering, Inc. as the surviving corporation. As a result of this merger, LJA Engineering, Inc. will, by operation of law, assume and succeed to all rights, obligations, interests, and liabilities of Peters & Yaffee, Inc., including, without limitation, all existing contracts and agreements.

Accordingly, all references to "Peters & Yaffee, Inc." in any current contract, purchase order, task order, or other agreement shall be deemed to refer to LJA Engineering, Inc., and all such agreements shall continue in full force and effect without interruption or the need for further action, except to the extent otherwise required by applicable law or the terms of a specific agreement.

Should any further documentation be required to effectuate this process please do not hesitate to contact us.

Sincerely,

APPROVED

Mike Derbaum
3/27/26

DocuSigned by:
JAMES D. ROSS
9DC6F7E40E464D4...
James D. Ross, PE
President
LJA Engineering, Inc.

Signed by:
Dow W. Peters III, PE
40507A41275C416...
Dow W. Peters III, PE
President
Peters & Yaffee, Inc.

Docusign Envelope ID: 5DBBF208-9A9A-43CE-BC5A-B157F7FC5144

Detail by Entity Name

Foreign Profit Corporation
LJA ENGINEERING, INC.

Filing Information

Document Number	F15000001316
FEI/EIN Number	76-0540328
Date Filed	03/17/2015
State	TX
Status	ACTIVE
Last Event	CORPORATE MERGER
Event Date Filed	12/10/2025
Event Effective Date	12/13/2025

Principal Address

3600 W Sam Houston Pkwy S
Suite 600
Houston, TX 77042

Changed: 01/25/2026

Mailing Address

3600 W Sam Houston Pkwy S
Suite 600
Houston, TX 77042

Changed: 01/25/2026

Registered Agent Name & Address

CORPORATION SERVICE COMPANY
1201 HAYS STREET
TALLAHASSEE, FL 32301-2525

Name Changed: 09/03/2025

Address Changed: 09/03/2025

Officer/Director Detail

Name & Address

Title Director, Treasurer

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McKee, Alan B.
3600 W Sam Houston Pkwy S
Suite 600
Houston, TX 77042

Title VP

Guillot, Brent
3600 W Sam Houston Pkwy S
Suite 600
Houston, TX 77042

Title VP

Tryka, Edward
3600 W Sam Houston Pkwy S
Suite 600
Houston, TX 77042

Title VP

Hackney, George
3600 W Sam Houston Pkwy S
Suite 600
Houston, TX 77042

Title VP

Carr, James
3600 W Sam Houston Pkwy S
Suite 600
Houston, TX 77042

Title Chairman, Director, President

Ross, James D
3600 W Sam Houston Pkwy S
Suite 600
Houston, TX 77042

Title Director

Cannon, Jeff T
3600 W Sam Houston Pkwy S
Suite 600
Houston, TX 77042

Title VP

Newton, Jeffrey J.
3600 W Sam Houston Pkwy S
Suite 600

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Houston, TX 77042

Title VP

Townsend, John T.
3600 W Sam Houston Pkwy S
Suite 600
Houston, TX 77042

Title VP

Mansfield, Nick
3600 W Sam Houston Pkwy S
Suite 600
Houston, TX 77042

Title VP

Rhodes, Ralph J.
3600 W Sam Houston Pkwy S
Suite 600
Houston, TX 77042

Title VP

Grossman, Scott E.
3600 W Sam Houston Pkwy S
Suite 600
Houston, TX 77042

Title VP

Martin, Steve
3600 W Sam Houston Pkwy S
Suite 600
Houston, TX 77042

Title VP

Burkholder, Steven
3600 W Sam Houston Pkwy S
Suite 600
Houston, TX 77042

Title Director, Secretary

Alford, Susan D
3600 W Sam Houston Pkwy S
Suite 600
Houston, TX 77042

Title VP

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Krishnan, Thirulokesh
3600 W Sam Houston Pkwy S
Suite 600
Houston, TX 77042

Title VP

Marchman, Tyler S
3600 W Sam Houston Pkwy S
Suite 600
Houston, TX 77042

Title VP

Peters, Dow
3600 W Sam Houston Pkwy S
Suite 600
Houston, TX 77042

Title VP

Yaffee, Russell
3600 W Sam Houston Pkwy S
Suite 600
Houston, TX 77042

Title VP

Simmons, George
3600 W Sam Houston Pkwy S
Suite 600
Houston, TX 77042

Title VP

Blum, John
3600 W Sam Houston Pkwy S
Suite 600
Houston, TX 77042

Title VP

Luethje, David
3600 W Sam Houston Pkwy S
Suite 600
Houston, TX 77042

Annual Reports

Report Year	Filed Date
2025	02/06/2025

Docusign Envelope ID: 5DBBF208-9A9A-43CE-BC5A-B157F7FC5144

2026	01/25/2026
2026	02/04/2026

Document Images

02/04/2026 -- AMENDED ANNUAL REPORT	View image in PDF format
01/25/2026 -- ANNUAL REPORT	View image in PDF format
12/10/2025 -- Merger	View image in PDF format
09/03/2025 -- Reg. Agent Change	View image in PDF format
06/10/2025 -- AMENDED ANNUAL REPORT	View image in PDF format
04/01/2025 -- Merger	View image in PDF format
02/06/2025 -- ANNUAL REPORT	View image in PDF format
10/22/2024 -- AMENDED ANNUAL REPORT	View image in PDF format
04/01/2024 -- Amendment	View image in PDF format
03/21/2024 -- Amendment	View image in PDF format
02/21/2024 -- Amendment	View image in PDF format
02/02/2024 -- ANNUAL REPORT	View image in PDF format
05/26/2023 -- Merger	View image in PDF format
05/09/2023 -- Amendment	View image in PDF format
04/05/2023 -- ANNUAL REPORT	View image in PDF format
11/21/2022 -- Reg. Agent Change	View image in PDF format
10/18/2022 -- Amendment	View image in PDF format
07/07/2022 -- Reg. Agent Change	View image in PDF format
06/23/2022 -- Amendment	View image in PDF format
01/25/2022 -- ANNUAL REPORT	View image in PDF format
07/26/2021 -- Amendment	View image in PDF format
01/29/2021 -- ANNUAL REPORT	View image in PDF format
08/07/2020 -- Amendment	View image in PDF format
01/31/2020 -- ANNUAL REPORT	View image in PDF format
02/01/2019 -- ANNUAL REPORT	View image in PDF format
05/03/2018 -- ANNUAL REPORT	View image in PDF format
09/18/2017 -- Reg. Agent Change	View image in PDF format
03/13/2017 -- ANNUAL REPORT	View image in PDF format
03/01/2016 -- ANNUAL REPORT	View image in PDF format
04/08/2015 -- Articles of Correction	View image in PDF format
03/17/2015 -- Foreign Profit	View image in PDF format

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Detail by Entity Name

Florida Profit Corporation
PETERS AND YAFFEE, INC.

Filing Information

Document Number	P08000075975
FEI/EIN Number	26-3166179
Date Filed	08/14/2008
Effective Date	08/13/2008
State	FL
Status	INACTIVE
Last Event	CORPORATE MERGER
Event Date Filed	12/10/2025
Event Effective Date	12/13/2025

Principal Address

9822 Tapestry Park Circle
Suite 205
JACKSONVILLE, FL 32246

Changed: 02/01/2016

Mailing Address

9822 Tapestry Park Circle
Suite 205
JACKSONVILLE, FL 32246

Changed: 02/01/2016

Registered Agent Name & Address

CORPORATION SERVICE COMPANY
1201 HAYS STREET
TALLAHASSEE, FL 32301-2525

Name Changed: 09/03/2025

Address Changed: 09/03/2025

Officer/Director Detail

Name & Address

Title P, T

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PETERS, DOW WIII
9822 Tapestry Park Circle
Suite 205
JACKSONVILLE, FL 32246

Title VP, S

YAFFEE, RUSSELL T
9822 Tapestry Park Circle
Suite 205
JACKSONVILLE, FL 32246

Annual Reports

Report Year	Filed Date
2023	02/07/2023
2024	01/16/2024
2025	01/13/2025

Document Images

12/10/2025 -- Merger	View image in PDF format
09/03/2025 -- Reg. Agent Change	View image in PDF format
03/24/2025 -- Reg. Agent Change	View image in PDF format
01/13/2025 -- ANNUAL REPORT	View image in PDF format
01/16/2024 -- ANNUAL REPORT	View image in PDF format
02/07/2023 -- ANNUAL REPORT	View image in PDF format
01/19/2022 -- ANNUAL REPORT	View image in PDF format
03/17/2021 -- ANNUAL REPORT	View image in PDF format
01/29/2020 -- ANNUAL REPORT	View image in PDF format
04/16/2019 -- ANNUAL REPORT	View image in PDF format
02/12/2018 -- ANNUAL REPORT	View image in PDF format
03/16/2017 -- ANNUAL REPORT	View image in PDF format
02/01/2016 -- ANNUAL REPORT	View image in PDF format
03/03/2015 -- ANNUAL REPORT	View image in PDF format
03/03/2014 -- ANNUAL REPORT	View image in PDF format
04/17/2013 -- ANNUAL REPORT	View image in PDF format
01/18/2012 -- ANNUAL REPORT	View image in PDF format
03/18/2011 -- ANNUAL REPORT	View image in PDF format
03/04/2010 -- ANNUAL REPORT	View image in PDF format
11/17/2009 -- REINSTATEMENT	View image in PDF format
08/14/2008 -- Domestic Profit	View image in PDF format

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City of Jacksonville, Florida
Procurement Award Form (PAF)

Part 1: Form Type JPAC Award Request and Administrative Details

Goods and/or Services: Armsdale Road Sidewalk & Road Improvements - P-06-17

Requested Action/Authority:

Request approval to amend the award with Peters & Yaffee, Inc. for Amendment # 5 for a reimbursable fee for additional Post Design Services on Phase # 1 of this project as outlined in the Scope of Services, Exhibit K, and the Fee Summary, Exhibit L. Total increase in the amount is $35,000.00, for a total not to exceed $645,511.13.

Justification/Explanation:

Legal Contract #:	10479	Contract Date:	10/04/2018	Change Order/AMD #:	Amendment # 5	
PO/Release #:	600440-20-0	Bid Date:	05/05/2021	Awarded Supplier:	Peters & Yaffee, Inc.	
Licenses Verified:	Yes	Effective Date:	12/05/2024	Basis of Award:	Highest Evaluated	
Federally Funded:	No	No. Invited:	N/A	Responses Received:	N/A	Attachments:
Solicitation:	N/A - P-60 - 17			Procurement Contract #:	PO - 600440-20-	
Executed By:	Office of General Counsel					

PoP:Base:	Project Completion	Options:	N/A	Extension(s):	N/A
JSEB Rec.:	Participation	%:	20	Bonds Waived Pursuant To:	N/A

Fund:	10804	Center:	105302	Acct:	565050	Proj:	001350	Activity:	00000000	$	35,000.00
Fund:		Center:		Acct:		Proj:		Activity:		$	
Fund:		Center:		Acct:		Proj:		Activity:		$	

New NTE/GMP:	$ 645,511.13	Contingent Amount:	$ 0	DMP/ODPO Amount:	$ 0

Using Agency/BU:	PWEN:ENGINEERING_AND_CONSTRUCTION_MANAGEMENT			
Concurrence:	Signed by. Gibbs, Sheldon	Title:	CHIEF OF ENGINEERING CONSTRUCTION MANAGEMENT	11/13/2024
Concurrence:	DocuSigned by. Nina Sicker	Title:	DIRECTOR OF PUBLIC WORKS	11/16/2024
Concurrence:		Title:		
Concurrence:		Title:		

Procurement Analyst/Buyer:	Signed by. Baker, Alex	Chief of Procurement:	DocuSigned by: 12/2/2024
Name:	Baker, Alex	Name:	Dustin L. Freeman

Part 2: JPAC Actions on Above Requests/Recommendations
All Award Actions Subject to Lawfully Appropriated Funds

Members Who Approve:	3
Members Who Disapprove:	0
Other Action:	N/A

Date: 12/5/2024

Part 3: Final Awarding Authority Action

Action: Approved

Date: 12/5/2024

Signature: DocuSigned by. Karen Bowling

DS
Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

Docusign Envelope ID: 5DBBF208-9A9A-43CE-BC5A-B157F7FC5144

PAF Instructions

Form Type: Select the type of award from the dropdown options. This form will be used for all Procurement awards (Administrative Awards and JPAC Requests).

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action/Authority: Enter a brief description of the requested action or authority being sought. i.e.; *request permission to award to the lowest, responsive responsible bidder for ITB or award the highest ranked supplier for an RFP*.

Justification/Explanation: Enter a brief justification or explanation for the requested action. Use this box to add any additional information such as additional account strings, or other information essential for contract execution.

Legal Contract Number: Provide the existing City contract number if applicable. This will be the same number as your POA number.

Contract Date: Select the effective date for the contract using the calendar option in the form. Leave blank for contracts to become effective on the execution date.

Change Order/AMD #: Provide the applicable Change Order or Amendment number represented by this request.

Date: Enter the date of PAF submission.

Effective Date: Enter the effective date of requested authority and/or action.

Solicitation: Select the competitive procurement method used (1Cloud generated prefix), enter the 1Cloud generated numbering sequence, and 1Cloud generated fiscal year of solicitation

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA),

Procurement Contract #: This is your PO number. Select Type, Enter Number

PO/Release Number: Enter PO Release Number

Awarded Supplier: Enter Awarded Supplier Name

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

Responses Received: This is the number of responses received.

No Bids Received: The number of responses received that indicated supplier would not bid.

Executed By: Select whether executed by OGC or JPAC / Chief of Procurement

PoP Base: Select the Period of Performance for the initial period.

Options: Period for each renewal period i.e. one (1) two (2) year.

Docusign Envelope ID: 5DBBF208-9A9A-43CE-BC5A-B157F7FC5144

Extensions: How many extensions have we preformed after the initial base period and option periods have been completed?

JSEB Goal: Select the percentage established by JSEB.

JESB Other: Select Encouragement or Set Aside Option

Bonds Waived Pursuant to: Select authority allowing bonds to be waived.

Funding Source: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed the amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Amount: Enter the total Direct Materials Purchase/Owner Direct Purchase Order amount for project.

Attachments: Name any attachments included as supplemental information to the PAF.

Using Agency/BU: This should be the requesting agency/requirement owner.

Concurrence: Electronic Signature

Title: Enter the title of person electronically signing form.

**Any fields where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

Docusign Envelope ID: 5DBBF208-9A9A-43CE-BC5A-B157F7FC5144

EXHIBIT K

SCOPE OF SERVICES
SUPPLEMENTAL AGREEMENT NO. 5
October 31, 2024

PROFESSIONAL DESIGN SERVICES FOR
ARMSDALE ROAD SIDEWALK AND ROADWAY
IMPROVEMENTS CONTRACT NO. 10479
CITY OF JACKSONVILLE, FLORIDA

A. BACKGROUND

The Consultant (Peters and Yaffee, Inc.) was originally retained by the City of Jacksonville (COJ) under Contract No. 10479 for the Engineering Design Phase for Armsdale Road Sidewalk and Roadway Improvements. The Notice to Proceed was dated October 9, 2018.

B. PURPOSE

The purpose of this Scope of Services (Supplemental Agreement No. 5) is to provide authorization for supplemental services to the above described Contract related to additional post-design services during the construction of the Armsdale Road Sidewalk and Roadway Improvements Project.

C. SUPPLEMENTAL SERVICES TO BE PERFORMED

The services under this agreement are intended to provide supplemental services in addition to the services included in the original Scope of Services dated July 5, 2018 and the most recent contract amendment dated August 22, 2023. The supplemental services are:

1. Project General Tasks:

   The Consultant will provide contract maintenance tasks, invoicing and scheduling at regular intervals during the construction of the project. Preparing and delivering digital files as required during construction of the project is also included.

2. Shop Drawing Reviews:

   The Consultant will review applicable shop drawings for conformance with COJ Standards and Specifications.

3. Request for Information (RFI) Reviews and Responses:

   The Consultant will review RFIs from the field and provide timely responses.

4. Plan Revision Preparation:

   The Consultant will prepare and submit any necessary revised plan sheets.

   The Consultant will coordinate with the COJ for comments and response to obtain approved plans from Development Services.

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D. CONSULTANT RESPONSIBILITIES

All services and requirements as outlined in the original Contract No. 10479, including any Supplemental Amendments, shall remain in full force and effect.

E. CITY OF JACKSONVILLE'S RESPONSIBILITIES

The COJ's responsibilities shall remain the same as in the original Contract No. 10479, including any Supplemental Amendments.

F. NOTICE TO PROCEED

No work on this project will be performed until a fully executed Contract Amendment and Notice to Proceed has been issued by COJ authorizing Consultant to initiate execution of this Supplemental Agreement No. 5.

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EXHIBIT K

RATE ADJUSTMENT CALCULATION FORM

Consultant Name:	Peters & Yaffee
Project Name	Armsdale Road Sidewalk & Roadway Improvements
RFP#	P-60-17
Contract #	10479
Amendment #	5

Rate Increase Worksheet:

Consumer Price Index for All Urban Consumers: All Items in U.S. City Average (CPIAUCNS) | FRED | St. Louis Fed (stlouisfed.org)

	Month	Year	CPI Value
Current CPI =	Sep	2024	315.301
Date of contract or last contract amendment =	Jan	2024	308.417
			6.884

Formula: Current CPI value **minus** Previous CPI Value **divided** by Last CPI Value **equals** % increase for new rates **=** 2.23%

Peters & Yaffee	Old Rates	Percent Increase	New Hrly Rate	New Loaded Rate (3.025 Multiplier)
Principal Engineer	$ 92.64	2.23%	$ 94.71	$ 286.49
Project Manager	$ 84.23	2.23%	$ 86.11	$ 260.48
Senior Engineer	$ 79.00	2.23%	$ 80.76	$ 244.30
Design Engineer	$ 51.30	2.23%	$ 52.44	$ 158.64
Designer (Non-Reg)	$ 31.70	2.23%	$ 32.41	$ 98.03
Engineer Intern	$ 36.46	2.23%	$ 37.27	$ 112.75
Drafter/CAD Tech	$ 29.01	2.23%	$ 29.66	$ 89.71
Clerical	$ 28.09	2.23%	$ 28.72	$ 86.87

STV	Old Rates	Percent Increase	New Hrly Rate	New Loaded Rate
Project Manager	$ 69.15	2.23%	$ 70.69	$ 213.84
Principal	$ 106.14	2.23%	$ 108.51	$ 328.23
Chief Engineer	$ 84.71	2.23%	$ 86.60	$ 261.96
Senior Engineer	$ 63.01	2.23%	$ 64.42	$ 194.86
Design Engineer	$ 44.74	2.23%	$ 45.74	$ 138.36
Designer	$ 44.02	2.23%	$ 45.00	$ 136.13
CADD/Computer Tech	$ 29.15	2.23%	$ 29.80	$ 90.15
Engineering Intern	$ 31.93	2.23%	$ 32.64	$ 98.74
Clerical	$ 22.14	2.23%	$ 22.63	$ 68.47

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EXHIBIT K

EBO FORM 1
SCHEDULE OF SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION

Name of Proposer: **Peters and Yaffee, Inc.**

Project Title: **Armsdale Road Sidewalk and Roadway Improvements**

Proposal Number: **P60-17** Total Base Proposal Amount (if applicable): **$35,000.00**

***Please list all JSEBs first**

Full Company Name	JSEB Category (African-American, Women, Asian, Native American, Non-MBE or Hispanic)	Type of Work to be Performed	Total Contract Value or Percentage
Peters and Yaffee, Inc.	African-American	Engineering Design Services	$30,000.00

Attach additional list of subcontractors/sub-consultants as needed

CONSULTANT/SUBCONTRACTOR/SUPPLIER TOTAL VALUES	
African-American Participation Total	**$30,000.00**
Hispanic-American Participation Total	
Native-American Participation Total	
Asian-American Participation Total	
Woman Participation Total	
Non-MBE Participation Total	**$5,000.00**

The undersigned will enter into a formal Agreement with the JSEB Suppliers/Consultants/Subcontractors identified herein for work listed in this schedule conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury, I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

Signature of Proposer: _____ Title: President Date: October 11, 2024

Print Name: Dow Peters

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SUPP. AGREEMENT NO. 5 FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA

EXHIBIT L

PART I - GENERAL	
1. Project: Armsdale Road Sidewalk & Roadway Improvement Armsdale/Duval Intersection Turn Lanes/Signalization	**2. Proposal Number** COJ P-60-17
3. Name of Consultant Peters and Yaffee, Inc.	**4. Date of Proposal** 10/28/2024

PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal	$ 94.71		$ 0.00	
Project Manager	$ 86.11		$ 0.00	
Senior Engineer	$ 80.76		$ 0.00	
Design Engineer	$ 52.44		$ 0.00	
Designer (Non-Reg.)	$ 32.41		0.00	
Engineering Intern	$ 37.27		$ 0.00	
Drafter/CADD	$ 29.66		$ 0.00	
Clerical	$ 28.72		$ 0.00	
TOTAL DIRECT LABOR				$ -
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	175 % x Total Direct Labor			$ -
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				$ -
8. PROFIT: Labor Related Costs (Item 7)			x 10%	$ -

PART III - OTHER COSTS		
9. Miscellaneous Direct Costs		
Transportation & Shipping	$ 0.00	
Original Reproducibles	$ 0.00	
Reproduction	$ 0.00	
Other (Specify)	$ 0.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL		$ -
10. SUBCONTRACTS (Lump Sum)		
	$ 0.00	
	$ 0.00	
	$ 0.00	
Other (Specify)	$ 0.00	
SUB-CONTRACT SUB-TOTAL		$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)		
11. REIMBURSABLE COSTS (Limiting Amount)		
Roadway Post-Design (Peters and Yaffee, Inc.)	$ $ 30,000.00	
Lighting & Structures Post-Design (STV)	$ $ 5,000.00	
Landscape Design (Janet Whitmill)	$	
Environmental Services (ERS)	$	
Geotechnical Investigations (ECS Limited)	$ $ -	
Design Survey (Robert M. Angus)	$ $ -	
Subsurface Utility Engineering (DRMP)	$ $ -	
SUB-TOTAL REIMBURSABLES		$ 35,000.00

PART IV - SUMMARY	
TOTAL AMOUNT OF Amendment (Reinbursable - to be billed at the above rates) (Items 5, 6, 8, 9, 10 and 11)	**$ 35,000.00**
12. TOTAL PRIOR CONTRACT AMOUNT	**$ 610,511.13**
13. TOTAL PRIOR CONTRACT AMOUNT	**$ 645,511.13**

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EXHIBIT L

CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA

PART I - GENERAL

1. Project	2. Proposal Number
Armsdale Road Sidewalk - STV Post Design Amendment SCOPE: Review of Shop Drawings, Respond to RFIs, Field Reviews, Plan Revisions	COJ P-60-17
3. Name of Consultant	**4. Date of Proposal**
STV Incorporated	10/28/2024

PART II - LABOR RELATED COSTS

5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Project Manager	$70.69	0	$0.00	
Principal	$108.51	0	$0.00	
Chief Engineer	$86.60	0	$0.00	
Senior Engineer	$64.42	0	$0.00	
Design Engineer	$45.74	0	$0.00	
Designer	$45.00	0	$0.00	
CADD/Computer Tech	$29.80	0	$0.00	
Engineering Intern	$32.64	0	$0.00	
Clerical	$22.63	0	$0.00	
TOTAL DIRECT LABOR		0	Hours	$0.00
6. Overhead (Combined Fringe Benefit & Administrative)			175%	$0.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				$0.00
8. PROFIT: Labor Related Costs (Item 7)			x 10%	$0.00

PART III - OTHER COSTS

9. Miscellaneous Direct Costs	$ $ $ $	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL		$0.00
10. SUBCONTRACTS (Lump Sum)	$ $	
SUB-CONTRACT SUB-TOTAL		$0.00
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)		$0.00
11. REIMBURSABLE COSTS (Limiting Amount) Lighting and Structures Post Design STV	$5,000.00	$5,000.00
SUB-TOTAL REIMBURSABLES		$5,000.00

PART IV - SUMMARY

TOTAL AMOUNT OF AMENDMENT	**$5,000.00**
12. PRIOR CONTRACT AMOUNT	$82,024.79
AMENDED AMOUNT OF CONTRACT	**$87,024.79**