Docusign Envelope ID: B05E1FFF-9246-4FB0-B9F4-16D70487E293

City of Jacksonville, Florida

Procurement Award Form (PAF)

Part 1 – Form Type: JPAC 126.204 (a) New Award, Renewals, Waive Technical Defects, Price Increases, NTE Increases.

Goods and/or Services: Landscape Maint. Svcs. for Downtown ROW & Other Properties - Cathedral District

Requested Action and Justification:

Recommend approval to utilize the second and final, 2-year renewal option with A Sanctuary House of North Florida Inc. Period of service will be from 10/01/2026 - 09/30/2028. Total revised estimated expenditure is $300,000.00 for the 2-year period which includes a 4% CPI Unit Price Increase effective 10/01/2026.

The new total expenditure not to exceed amount will be $712,600.03. The CPI is based on June 2024 Index (305.357) and June 2026 Index (322.280) using the following formula: 322.280 - 305.357 / 305.357 = 5.5%.

Funding will continue to be encumbered by individual releases against POA-70854-24 dependent on funding, the appropriate account, and fiscal year; dependent on funds being appropriated by the City in the fiscal year beginning 10/01/2026.

Supplier:	A Sanctuary House of N, FL Inc.	**Basis of Award:**	LPTA	**BID Opening Date:**	09/27/2023

POA #:	70854-24	**PO #:**	N/A	**Change Order #:**	N/A
Solicitation #:	N/A SC-0443 23	**Contract #:**	N/A	**Contract ADM #:**	N/A
Term:	2 years	**Options:**	2, 2-year renewals	**Options Used:**	1

Federally Funded:	No	**JSEB Rec:**	Participation
Licenses Verified:	Yes	**JSEB %:**	100
Bonds Required:	No	**Bonds Waived Pursuant To:**	N/A

Fund:	00111	**Center:**	154005	**Acct:**	534430	**Proj:**	000000	**Activity:**	00000000	$ 300,000.00
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$

New NTE/GMP:	$ 712,600.03	**Contingent Amt:**	$ 0	**DMP/ODPO Amt:**	$ 0

Using Agency/BU:	PWML:MOWING AND LANDSCAPE MAINTENANCE			
Concurrence:	Signed by: Perry, Russell 929E1774286149F0...	**Title:**	MOWING AND LANDSCAPE CONTRACT MANAGER	7/28/2026
Concurrence:	McDaniel, Dave 3B9C0C4F173D4A4A0...	**Title:**	CHIEF OF MOWING AND LANDSCAPE MAINTENANCE	7/28/2026
Concurrence:	1EFA223D5D23487...	**Title:**	DIRECTOR OF PUBLIC WORKS	7/30/2026
Concurrence:		**Title:**		

Initial DT

Initial DT

Procurement Analyst/Buyer:	Signed by: Ruth Keith C58E7E28D7854E9...	**Chief of Procurement:**	Signed by: B10F1D517352456... 8/4/2026
Name:	Ruth Keith	**Name:**	Dustin L. Freeman

Part 2 – JPAC Action: All award actions subject to lawfully appropriated funds.		**Part 3 – Final Awarding Authority Action:**	
Members who approve:		**Action:**	
Members who disapprove:		**Signature:**	
Date:		**Date:**	

Docusign Envelope ID: B05E1FFF-9246-4FB0-B9F4-16D70487E293

PAF Instructions
Part 1 (using agency)

Form Type: This form will be used for both Administrative Awards and JPAC Requests. Select type from dropdown options.

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action and Justification: Enter a brief description of the requested action or authority being sought. i.e.; *Request permission to award the lowest, responsive responsible bidder for an ITB or award the highest ranked supplier for an RFP.* This block should also be used for additional information such as additional 4th account strings, or other information essential for contract execution.

Supplier: Enter awarded supplier name**.** If multiple, include in "Requested Action and Justification" box.

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA) or N/A.

Bid Opening Date: The date bids were unsealed by Procurement.

POA #: This is your 1Cloud generated Agreement number. Select Type, Enter Number.

PO #: Enter the PO number or agreement release number.

Change Order #: Provide the applicable change order number represented by this request.

Solicitation #: Select Prefix type, Enter Number, and Year.

Contract #: This number should be the same as your POA number (unless procured prior to 2020)

Contract Amendment #: Provide the applicable amendment number represented by this request.

Term: Select the Period of Performance or Term for the initial period.

Options: Period of time for each renewal or option.

Options Used: Prior to this request, enter how many options were already used.

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

JSEB Rec: Select Encouragement or JSEB Set Aside Option.

JESB %: If JSEB Participation, enter the percentage.

Bonds Waived Pursuant to: Select option from Drop down.

Funding Sources: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Account: Enter the Direct Materials Purchase/Owner Direct Purchase Order Account. Used mainly for CIP (Capital Improvement/Construction) Projects

Using Agency/BU: Select one from the dropdown list.

Concurrence: Using Agency internal routing requirements for Electronic Signatures (follow Proc Manual for threshold requirements)

Title: Title of person electronically signing form.

Attachments: Included any supplemental information to the Procurement Award Form. i.e.; *Scope of work, previous awards*.

**Any field where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

Docusign Envelope ID: B05E1FFF-9246-4FB0-B9F4-16D70487E293

A Sanctuary House of N. FL Inc.
1521 Romney Street
Jacksonville, FL 32211
Cell: 904-477-3743 / 904-524-8819
Email: hattenj@att.net

DATE: 7-21-2026

TO: Jim Lange
Contract Administration Coordinator
City of Jacksonville

SUBJECT: 2nd and Final 2-Year Renewal of SC-0443-23
Landscape Maintenance Services for Downtown COJ ROW and Other Properties
Cathedral District

Dear Mr. Lange,

A Sanctuary House of N. FL. Inc. desires to enter the second and final 2-year renewal of SC-0443-23 for the period 10/01//2026 – 09/30/2028, with all existing terms and conditions remaining in place.

We acknowledge that SC-0443-23 is subject to City budgetary constraints and accept your offer of a 4% CPI Unit Price Increase at time of renewal instead of the calculated 5.5% CPI. Additionally, we realize the unit price increase is subject to funds being appropriated by the City and approval of the Mayor's Office.

Sincerely,

Jasper Hatten
A Sanctuary House of N. FL Inc.

Docusign Envelope ID: B05E1FFF-9246-4FB0-B9F4-16D70487E293

SC-0443-23 LANDSCAPE MAINTENANCE SERVICES – CATHEDRAL DISTRICT
2nd Renewal (10/01/2026 - 09/30/2028)
CPI Increase of 4% Effective 10/01/2026

PART A UNIT PRICES				
Item #	**Description**	**Unit**	**Current Price**	**New Price**
1	Serviceable Area	Acre	$ 100.70	$ 104.73
2	Disposal Fees (Trail Ridge Landfill)	Ton	$ 47.70	$ 49.61
3	Disposal Fees (Old Kings Rd.Landfill)	Ton	$ 59.36	$ 61.73
4	Disposal Fees (White Goods)	Ton	$ 21.20	$ 22.05
5	Disposal Fees (Tires)	Ton	$ 179.14	$ 186.31
6	Irrigation Repairs (price to reflect 46.11 F)	Hourly	$ 84.80	$ 88.19
7	Irrigation Inspections(price to reflect 46.11 B)	Zone	$ 37.10	$ 38.58
PART B UNIT PRICES				
Item #	**Description**	**Unit**	**Current Price**	**New Price**
B1.1	Live Oak, 3” Caliper, 12’Ht. x 5’ Spread Each 30	Each	$ 21.20	$ 22.05
B1.2	Eagleston Holly, 10’Ht. x 4’ Spread, Full to Ground	Each	$ 424.00	$ 440.96
B1.3	3 gal. Shrub - Walters Viburnum, Ilex vomitoria, Sweet Viburnum, Parsons Juniper, Loropetalum - 15” Ht. x 15” Spread, Full plant	Each	$ 42.40	$ 44.10
B1.4	1 gal. Groundcover – Liriope ‘Emerald Goddess’, Asiatic Jasmine, Blue Pacific Juniper, Flaxlily - 12” Ht. x 8” Spread, Full plant	Each	$ 31.80	$ 33.07
B1.5	Turfgrass Installation – St. Augustine ‘Floratam’ (Min. amount per request will be 1,000 SF)	1,000 SF	$ 1,272.00	$ 1,322.88
B1.6	Turfgrass Installation – Bahia ‘Argentine’ (Min. amount per request will be 1,000 SF)	1,000 SF	$ 371.00	$ 385.84
B1.7	Turfgrass Installation – Common Bermuda (Min. amount per request will be 1,000 SF)	1,000 SF	$ 874.50	$ 909.48
ALTERNATE #1 UNIT PRICES				
Item #	**Description**	**Unit**	**Current Price**	**New Price**
A1.1	Serviceable Area	Acre	$ 100.70	$ 104.73
A1.2	Disposal Fees (Trail Ridge Landfill)	Ton	$ 47.70	$ 49.61
A1.3	Disposal Fees (Old Kings Rd. Landfill)	Ton	$ 59.36	$ 61.73
A1.4	Disposal Fees (White Goods) 2 Ton	Ton	$ 21.20	$ 22.05
A1.5	Disposal Fees (Tires)	Ton	$ 179.14	$ 186.31
A1.6	Irrigation Repairs (price to reflect 46.11 F)	Hourly	$ 84.80	$ 88.19
A1.7	Irrigation Inspections (price to reflect 46.11 B)	Zones	$ 37.10	$ 38.58
ALTERNATE #2 UNIT PRICES				
Item #	**Description**	**Unit**	**Current Price**	**New Price**
A2.1	Serviceable Area	Acre	$ 100.70	$ 104.73
A2.2	Disposal Fees (Trail Ridge Landfill)	Ton	$ 47.70	$ 49.61
A2.3	Disposal Fees (Old Kings Rd. Landfill)	Ton	$ 59.36	$ 61.73
A2.4	Disposal Fees (White Goods)	Ton	$ 21.20	$ 22.05
A2.5	Disposal Fees (Tires)	Ton	$ 179.14	$ 186.31
A2.6	Irrigation Repairs (price to reflect 46.11 F)	Hourly	$ 84.80	$ 88.19
A2.7	Irrigation Inspections (price to reflect 46.11 B)	Zones	$ 37.10	$ 38.58

Supplier - A Sanctuary House of North Florida, Inc.

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Consumer Price Index | June 2026

For release: Tuesday, July 14, 2026 | Southeast Information Office

U.S. city average, South region, Atlanta area, and Miami area, not seasonally adjusted

[1982-84=100, unless otherwise noted]

Expenditure category	All urban consumers			Wage earners & clerical workers		
	Index Jun. 2026	Percent change from 1-month ago	Percent change from 1-year ago	Index Jun. 2026	Percent change from 1-month ago	Percent change from 1-year ago
U.S. city average						
All items	333.952	-0.3	3.5	327.075	-0.5	3.5
Food and beverages	346.505	0.2	3.0	345.662	0.1	2.9
Housing	359.189	0.2	3.3	354.295	0.2	3.1
Apparel	135.917	-1.2	3.9	135.332	-0.9	3.3
Transportation	291.226	-2.4	6.5	297.137	-3.1	6.8
Medical care	592.750	-0.1	2.0	600.562	-0.1	1.9
Recreation[1]	144.945	0.4	2.8	137.174	0.8	3.6
Education & communication[1]	146.505	-0.8	-0.1	129.455	-1.0	-0.8
Other goods and services	607.199	0.1	4.6	672.764	0.1	4.9
All items-old base (1967=100)	1000.371			974.257		
South region						
All items	322.280	-0.4	3.2	316.136	-0.7	3.2
Food and beverages	340.288	0.5	2.9	339.005	0.5	2.9
Housing	334.299	0.4	3.1	334.360	0.4	2.8
Apparel	146.872	-1.0	4.4	146.512	-0.9	5.0
Transportation	286.290	-3.4	5.2	285.919	-4.2	5.5
Medical care	555.379	-0.1	1.6	568.877	-0.1	1.2
Recreation[1]	143.496	0.4	1.4	133.971	0.6	1.9
Education & communication[1]	140.432	-0.9	-0.3	120.682	-1.1	-1.3
Other goods and services	585.926	-0.2	6.6	639.226	-0.3	6.7
All items-old base (December 1977=100)	522.784			512.017		

Expenditure category	All urban consumers			Wage earners & clerical workers		
	Index Jun. 2026	Percent change from 2-months ago	Percent change from 1-year ago	Index Jun. 2026	Percent change from 2-months ago	Percent change from 1-year ago
Atlanta-Sandy Springs-Roswell, GA						
All items	327.650	0.5	2.8	321.404	0.6	3.2
Food and beverages	348.473	1.0	5.2	345.617	0.9	4.7
Housing	355.585	1.2	1.4	356.408	1.3	1.9
Apparel	157.147	-4.2	-2.0	159.913	-6.0	-3.1
Transportation	296.062	0.2	5.8	286.665	0.5	5.4
Medical care	519.304	0.0	-1.0	529.173	0.1	0.8
Recreation[1]	104.204	-1.1	2.9	96.871	-0.6	2.9
Education & communication[1]	143.966	0.2	1.8	123.580	0.1	2.1
Other goods and services	564.835	-0.5	-	662.468	0.3	13.4
All items-old base (1967=100)	988.093			971.809		
Miami-Fort Lauderdale-West Palm Beach, FL						
All items	369.764	0.1	3.4	364.463	0.1	3.6
Food and beverages	345.970	1.0	3.0	344.148	1.1	2.9
Housing	420.474	0.1	3.1	417.197	-0.3	2.5
Apparel	182.340	-0.5	-2.3	197.074	2.2	7.0
Transportation	296.567	-0.7	5.7	307.532	-0.4	5.3
Medical care	679.787	0.7	3.1	723.698	1.5	4.3
Recreation[1]	141.855	-0.2	4.0	130.010	-0.2	5.3
Education & communication[1]	136.879	-1.2	0.8	129.282	-1.2	1.3
Other goods and services	538.313	-0.1	9.1	530.581	-0.2	9.2
All items-old base (November 1977=100)	596.009			592.141		

[1]Indexes on a December 1997=100 base.

-Data not available. Note: The Consumer Price Index for Atlanta and for Miami are published bi-monthly: February, April, June, August, October, and December.

Docusign Envelope ID: B05E1FFF-9246-4FB0-B9F4-16D70487E293

BUREAU OF LABOR STATISTICS
U.S. DEPARTMENT OF LABOR

CONSUMER PRICE INDEX

June 2024

SOUTHEAST INFORMATION OFFICE • Atlanta, Ga. • 404-893-4222 • bls.gov/regions/southeast

For release: Thursday, July 11, 2024

Group	All urban consumers			Wage earners & clerical workers		
	Index	Percent change		Index	Percent change	
		Jun 23 to Jun 24	May 24 to Jun 24		Jun 23 to Jun 24	May 24 to Jun 24
U.S. City Average[1]						
All items (1982-84=100)	314.175	3.0	0.0	308.054	2.9	0.0
All items (1967=100)	941.129	-	-	917.600	-	-
Food and beverages	327.144	2.2	0.2	326.842	2.2	0.2
Housing	334.087	4.4	0.4	330.017	4.4	0.4
Apparel	131.525	0.8	-0.7	131.182	0.5	-1.0
Transportation	273.579	1.3	-1.1	278.446	1.5	-1.2
Medical care	565.301	3.3	0.2	572.878	3.4	0.2
Recreation[2]	138.115	1.3	0.0	130.417	0.5	0.0
Education & communication[2]	145.902	0.7	0.0	130.689	0.2	0.0
Other goods and services	559.708	4.2	0.5	617.883	4.6	0.3
South[1]						
All items (1982-84=100)	305.357	2.9	0.0	300.404	2.8	0.0
All items (1977=100)	495.332	-	-	486.538	-	-
Food and beverages	321.922	2.2	0.2	321.337	2.3	0.2
Housing	312.382	4.2	0.5	313.613	4.3	0.5
Apparel	142.060	2.4	-1.1	141.490	2.6	-1.1
Transportation	274.271	1.2	-1.2	273.179	1.1	-1.2
Medical care	533.382	2.5	0.3	550.243	3.0	0.2
Recreation[2]	138.676	2.2	-0.2	130.069	0.9	-0.6
Education & communication[2]	141.759	1.2	0.1	123.295	0.6	0.0
Other goods and services	531.766	4.2	0.0	579.600	4.2	0.1

Group	All urban consumers			Wage earners & clerical workers		
	Index	Percent change		Index	Percent change	
		Jun 23 to Jun 24	Apr 24 to Jun 24		Jun 23 to Jun 24	Apr 24 to Jun 24
Atlanta-Sandy Springs-Roswell[1]						
All items (1982-84=100)	313.010	2.6	0.7	306.553	3.1	0.8
All items (1967=100)	943.941	-	-	926.907	-	-
Food and beverages	325.313	2.2	0.9	324.440	3.0	1.0
Housing	338.977	3.2	1.5	339.101	3.6	1.6
Apparel	160.034	5.6	-0.9	163.466	5.6	-0.2
Transportation	283.189	2.5	-0.4	275.131	2.6	-0.3
Medical care	-	-	-	-	-	-
Recreation[2]	100.099	2.9	-0.3	91.922	2.8	-0.5
Education & communication[2]	142.325	1.9	-0.1	122.255	1.9	0.3
Other goods and services	514.809	5.4	0.3	605.968	6.2	1.2
Miami-Fort Lauderdale-West Palm Beach[1]						
All items (1982-84=100)	346.955	3.5	-0.4	343.450	4.1	-0.2
All items (1977=100)	559.243	-	-	558.001	-	-
Food and beverages	321.707	0.9	0.0	322.429	1.6	0.4
Housing	392.777	4.7	0.1	392.270	4.8	0.1
Apparel	163.634	4.7	-1.3	176.805	6.1	-0.9
Transportation	281.011	1.8	-2.5	296.271	2.1	-2.0
Medical care	630.623	3.4	3.7	660.893	5.0	4.2
Recreation[2]	138.452	3.3	-2.9	125.298	4.5	-1.5
Education & communication[2]	134.897	1.1	-0.8	126.076	1.0	-1.6
Other goods and services	474.401	4.0	-1.6	466.931	7.7	-0.7

[1]Indexes on a December 1982-84=100 base, unless otherwise noted.
[2]Indexes on a December 1997=100 base.
- Data not available.
*Full surveys for Atlanta-Sandy Springs-Roswell and Miami-Fort Lauderdale-West Palm Beach are compiled every two months and are published for February, April, June, August, October, and December. Note: Data are not seasonally adjusted.

City of Jacksonville, Florida

Procurement Award Form (PAF)

Part 1: Form Type ADMIN Award Request: Renewals, Extensions, and Unit Price Increases (within NTE)

Goods and/or Services: Landscape Maint. Svcs. for Downtown ROW & Other Properties - Bid # SC-0443-23 - 1st Renewal

Requested Action/Authority:

Cathedral District
Recommend approval of renewal request with A Sanctuary House of North Florida with a CPI Unit Price Increase of 6%. Service period will be 10/01/2024 - 09/30/2026 with one, two-year renewal option remaining.

Justification/Explanation:

Funding will continue to be encumbered by individual releases against a POA dependent on funding, the appropriate account, and fiscal year; dependent on funds being appropriated by the City in the fiscal year beginning October 1, 2024.

Legal Contract #:	N/A	Contract Date:	10/01/2024	Change Order/AMD #:	N/A	
PO/Release #:	70854-24	Bid Date:	09/27/2023	Awarded Supplier:	A Sanctuary House of North Florida	
Licenses Verified:	Yes	Effective Date:	10/19/2023	Basis of Award:	LPTA	
Federally Funded:	N/A	No. Invited:	36	Responses Received:	4	Attachments:
Solicitation:	N/A - 0443 - 23			Procurement Contract #:	POA - 70854-24	
Executed By:	Procurement					

PoP:Base:	1 year	Options:	two, two-year renewal options	Extension(s):	N/A
JSEB Rec.:	Participation	%:	100	Bonds Waived Pursuant To:	N/A

Fund:	00000	Center:	000000	Acct:	000000	Proj:	00000000	Activity:	00000000	$	280,356.43
Fund:		Center:		Acct:		Proj:		Activity:		$	
Fund:		Center:		Acct:		Proj:		Activity:		$	

New NTE/GMP:	$ 412,600.03	Contingent Amount:	$ 0	DMP/ODPO Amount:	$ 0

Using Agency/BU:	PWML:MOWING_AND_LANDSCAPE_MAINTENANCE			
Concurrence:	Signed by: Perry, Russell 929E4174266149F...	Title:	MOWING AND LANDSCAPE CONTRACT MANAGER	8/19/2024
Concurrence:	Signed by: McDaniel, Dave 041C4F173D4A4A0...	Title:	CHIEF OF MOWING AND LANDSCAPE MAINTENANCE	8/21/2024
Concurrence:	DocuSigned by: Nina Sicker 1EFA223D5D23487...	Title:	DIRECTOR OF PUBLIC WORKS	9/5/2024
Concurrence:		Title:		

Procurement Analyst/Buyer:	Signed by: Pierce, Melissa B699A6953DC74C5...
Name:	Pierce, Melissa
Procurement Manager:	Signed by: Marilyn Laidler 643A4283D05144E...
Name:	Marilyn Laidler
Chief of Procurement:	Signed by: Robert Waremburg, for Dustin Freeman 4912CA1D431247A... 9/6/2024
Name:	Dustin L. Freeman

Docusign Envelope ID: B05E1FFF-9246-4FB0-B9F4-16D70487E293

PAF Instructions

Form Type: Select the type of award from the dropdown options. This form will be used for all Procurement awards (Administrative Awards and JPAC Requests).

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action/Authority: Enter a brief description of the requested action or authority being sought. i.e.; *request permission to award to the lowest, responsive responsible bidder for ITB or award the highest ranked supplier for an RFP*.

Justification/Explanation: Enter a brief justification or explanation for the requested action. Use this box to add any additional information such as additional account strings, or other information essential for contract execution.

Legal Contract Number: Provide the existing City contract number if applicable. This will be the same number as your POA number.

Contract Date: Select the effective date for the contract using the calendar option in the form. Leave blank for contracts to become effective on the execution date.

Change Order/AMD #: Provide the applicable Change Order or Amendment number represented by this request.

Date: Enter the date of PAF submission.

Effective Date: Enter the effective date of requested authority and/or action.

Solicitation: Select the competitive procurement method used (1Cloud generated prefix), enter the 1Cloud generated numbering sequence, and 1Cloud generated fiscal year of solicitation

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA),

Procurement Contract #: This is your PO number. Select Type, Enter Number

PO/Release Number: Enter PO Release Number

Awarded Supplier: Enter Awarded Supplier Name

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

Responses Received: This is the number of responses received.

No Bids Received: The number of responses received that indicated supplier would not bid.

Executed By: Select whether executed by OGC or JPAC / Chief of Procurement

PoP Base: Select the Period of Performance for the initial period.

Options: Period for each renewal period i.e. one (1) two (2) year.

Docusign Envelope ID: B05E1FFF-9246-4FB0-B9F4-16D70487E293

Extensions: How many extensions have we preformed after the initial base period and option periods have been completed?

JSEB Goal: Select the percentage established by JSEB.

JESB Other: Select Encouragement or Set Aside Option

Bonds Waived Pursuant to: Select authority allowing bonds to be waived.

Funding Source: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed the amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Amount: Enter the total Direct Materials Purchase/Owner Direct Purchase Order amount for project.

Attachments: Name any attachments included as supplemental information to the PAF.

Using Agency/BU: This should be the requesting agency/requirement owner.

Concurrence: Electronic Signature

Title: Enter the title of person electronically signing form.

**Any fields where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

Docusign Envelope ID: B05E1FFF-9246-4FB0-B9F4-16D70487E293

Lange, Jim - PWML SC-0443-23

From: Jasper <hattenj@att.net>
Sent: Friday, August 16, 2024 7:34 AM
To: Lange, Jim - PWML
Subject: Re: City of Jacksonville & A Sanctuary House of North Florida - Downtown Landscape Maintenance Agreements - 1st Renewal and CPI Increase (2 Agreements)

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Yes, I agree
Sent from my iPhone

On Aug 16, 2024, at 7:12 AM, Lange, Jim - PWML <JLange@coj.net> wrote:

Mr. Hatton,

Please respond to this email whether or not you're agreeable to the 6% increase being offered (as described below). A simple yes or no will suffice.

Jim Lange
Contract Administration Coordinator
City of Jacksonville/Department of Public Works
Mowing & Landscape Maintenance Division
609 St Johns Bluff Road N.
Jacksonville, FL 32225
(904) 255-4316
jlange@coj.net

From: Lange, Jim - PWML
Sent: Thursday, August 1, 2024 7:36 AM
To: hattenj@att.net; hattenj@comcast.net
Cc: Perry, Russell - PWML <RussellP@coj.net>
Subject: City of Jacksonville & A Sanctuary House of North Florida - Downtown Landscape Maintenance Agreements - 1st Renewal and CPI Increase (2 Agreements)

Mr. Hatton,

The CPI adjustment provision in each of the two (2) solicitations listed below equals 6.2% based on the attached BLS-CPI releases (June 2024 vs. June 2022) calculated as follows: 305.357 - 287.427 / 287.427 = 0.06238 or 6.2%.

SC-0443-23 – Cathedral District ✓
SC-0420-23 – North Core District

Docusign Envelope ID: B05E1FFF-9246-4FB0-B9F4-16D70487E293

The Mowing and Landscape Maintenance Division would like to offer a 6% increase effective 10/01/2024 for your continued services dependent on funds being appropriated by the City in the fiscal year beginning October 1, 2024.

Please review the attached Xcel spreadsheet documents showing the current prices of each solicitation/award and new prices effective 10/01/2024 reflecting the 6% increase.

Please advise if you're agreeable with the offer of 6% as described above as well as the two (2) attachments and we will proceed with a recommendation for approval. Thank you.

Jim

Jim Lange
Contract Administration Coordinator
City of Jacksonville/Department of Public Works
Mowing & Landscape Maintenance Division
609 St Johns Bluff Road N.
Jacksonville, FL 32225
(904) 255-4316
jlange@coj.net

From: Lange, Jim - PWML
Sent: Tuesday, June 18, 2024 11:31 AM
To: hattenj@att.net; hattenj@comcast.net
Cc: Perry, Russell - PWML <RussellP@coj.net>
Subject: City of Jacksonville & A Sanctuary House of North Florida - Downtown Landscape Maintenance Agreements - 1st Renewal Option and Sample Letter

Mr. Jasper Hatten – A Sanctuary House of North Florida

The agreements listed below for Landscape Maintenance Services For Downtown City of Jacksonville Rights Of Way and Other Properties are scheduled to expire 09/30/2024 with two (2) 2-Year Renewal Options.

If you're agreeable to renewing the agreements, please consider completing the attached sample Renewal-Increase Request Letter (or something very similar) and returning it to Russell and myself **no later than Friday, June 28, 2024.**

We've also included language in the letter to request a price increase. If you do not wish for the City to consider a price increase, simply remove that paragraph.

If you do not wish to renew your agreements, please advise us as soon as possible but **no later than June 28, 2024.**

Shown below are the respective Bid Number(s) and associated District Location Name awarded to your company.

A SANCTUARY HOU8E OF NORTH FLORIDA
SC-0443-23 – Cathedral District
SC-0420-23 – North Core District

Please let us know if you have any questions or concerns regarding this matter. Thank you.

Docusign Envelope ID: B05E1FFF-9246-4FB0-B9F4-16D70487E293

Jim Lange
Contract Administration Coordinator
City of Jacksonville/Department of Public Works
Mowing & Landscape Maintenance Division
609 St Johns Bluff Road N.
Jacksonville, FL 32225
(904) 255-4316
jlange@coj.net

Docusign Envelope ID: B05E1FFF-9246-4FB0-B9F4-16D70487E293

A Sanctuary House of N. FL Inc.
1521 Romney Street
Jacksonville, FL 32211
Cell: 904-477-3743
Email: hattenj@att.net

DATE: July 9, 2024

TO: Mr. Russell Perry
Contract Manager
City of Jacksonville
Mowing & Landscape Maintenance Division
609 St. Johns Bluff Road N.
Jacksonville, FL 32225

RE: Bid/Award Number: SC-0443-23
Landscape Maintenance Services for Downtown City of Jacksonville Rights of Way and Other Properties (Cathedral District)
First 2-Year Renewal and CPI Increase

Mr. Perry,

A Sanctuary House of N. FL, Inc. desires to enter into the first 2-year renewal of SC-0443-23 for the period of October 1, 2024 through September 30, 2026 with all existing terms and conditions remaining in place.

Additionally, in connection with Item 27.0 **Unit Price Adjustment**, we kindly request the City consider allowing a price increase effective with the renewal once the appropriate CPI data becomes available.

Sincerely,

Jasper Hatten
A Sanctuary House of N. FL, Inc.

Docusign Envelope ID: B05E1FFF-9246-4FB0-B9F4-16D70487E293

SC-0443-23 LANDSCAPE MAINTENANCE SERVICES – CATHEDRAL DISTRICT
1st Renewal (10/01/2024 - 09/30/2026)
CPI Increase of 6% Effective 10/01/2024

PART A UNIT PRICES				
Item #	**Description**	**Unit**	**Current Price**	**New Price**
1	Serviceable Area	Acre	$ 95.00	$ 100.70
2	Disposal Fees (Trail Ridge Landfill)	Ton	$ 45.00	$ 47.70
3	Disposal Fees (Old Kings Rd.Landfill)	Ton	$ 56.00	$ 59.36
4	Disposal Fees (White Goods)	Ton	$ 20.00	$ 21.20
5	Disposal Fees (Tires)	Ton	$ 169.00	$ 179.14
6	Irrigation Repairs (price to reflect 46.11 F)	Hourly	$ 80.00	$ 84.80
7	Irrigation Inspections(price to reflect 46.11 B)	Zone	$ 35.00	$ 37.10
PART B UNIT PRICES				
Item #	**Description**	**Unit**	**Current Price**	**New Price**
B1.1	Live Oak, 3" Caliper, 12'Ht. x 5' Spread Each 30	Each	$ 20.00	$ 21.20
B1.2	Eagleston Holly, 10'Ht. x 4' Spread, Full to Ground	Each	$ 400.00	$ 424.00
B1.3	3 gal. Shrub - Walters Viburnum, Ilex vomitoria, Sweet Viburnum, Parsons Juniper, Loropetalum - 15" Ht. x 15" Spread, Full plant	Each	$ 40.00	$ 42.40
B1.4	1 gal. Groundcover – Liriope 'Emerald Goddess', Asiatic Jasmine, Blue Pacific Juniper, Flaxlily - 12" Ht. x 8" Spread, Full plant	Each	$ 30.00	$ 31.80
B1.5	Turfgrass Installation – St. Augustine 'Floratam' (Min. amount per request will be 1,000 SF)	1,000 SF	$ 1,200.00	$ 1,272.00
B1.6	Turfgrass Installation – Bahia 'Argentine' (Min. amount per request will be 1,000 SF)	1,000 SF	$ 350.00	$ 371.00
B1.7	Turfgrass Installation – Common Bermuda (Min. amount per request will be 1,000 SF)	1,000 SF	$ 825.00	$ 874.50
ALTERNATE #1 UNIT PRICES				
Item #	**Description**	**Unit**	**Current Price**	**New Price**
A1.1	Serviceable Area	Acre	$ 95.00	$ 100.70
A1.2	Disposal Fees (Trail Ridge Landfill)	Ton	$ 45.00	$ 47.70
A1.3	Disposal Fees (Old Kings Rd. Landfill)	Ton	$ 56.00	$ 59.36
A1.4	Disposal Fees (White Goods) 2 Ton	Ton	$ 20.00	$ 21.20
A1.5	Disposal Fees (Tires)	Ton	$ 169.00	$ 179.14
A1.6	Irrigation Repairs (price to reflect 46.11 F)	Hourly	$ 80.00	$ 84.80
A1.7	Irrigation Inspections (price to reflect 46.11 B)	Zones	$ 35.00	$ 37.10
ALTERNATE #2 UNIT PRICES				
Item #	**Description**	**Unit**	**Current Price**	**New Price**
A2.1	Serviceable Area	Acre	$ 95.00	$ 100.70
A2.2	Disposal Fees (Trail Ridge Landfill)	Ton	$ 45.00	$ 47.70
A2.3	Disposal Fees (Old Kings Rd. Landfill)	Ton	$ 56.00	$ 59.36
A2.4	Disposal Fees (White Goods)	Ton	$ 20.00	$ 21.20
A2.5	Disposal Fees (Tires)	Ton	$ 169.00	$ 179.14
A2.6	Irrigation Repairs (price to reflect 46.11 F)	Hourly	$ 80.00	$ 84.80
A2.7	Irrigation Inspections (price to reflect 46.11 B)	Zones	$ 35.00	$ 37.10

Supplier - A Sanctuary House of North Florida, Inc.

Docusign Envelope ID: B05E1FFF-9246-4FB0-B9F4-16D70487E293

BLS
BUREAU OF LABOR STATISTICS
U.S. DEPARTMENT OF LABOR

CONSUMER PRICE INDEX

June 2024

SOUTHEAST INFORMATION OFFICE • Atlanta, Ga. • 404-893-4222 • bls.gov/regions/southeast

For release: Thursday, July 11, 2024

Group	All urban consumers			Wage earners & clerical workers		
	Index	Percent change		Index	Percent change	
		Jun 23 to Jun 24	May 24 to Jun 24		Jun 23 to Jun 24	May 24 to Jun 24
U.S. City Average[1]						
All items (1982-84=100)	314.175	3.0	0.0	308.054	2.9	0.0
All items (1967=100)	941.129	-	-	917.600	-	-
Food and beverages	327.144	2.2	0.2	326.842	2.2	0.2
Housing	334.087	4.4	0.4	330.017	4.4	0.4
Apparel	131.525	0.8	-0.7	131.182	0.5	-1.0
Transportation	273.579	1.3	-1.1	278.446	1.5	-1.2
Medical care	565.301	3.3	0.2	572.878	3.4	0.2
Recreation[2]	138.115	1.3	0.0	130.417	0.5	0.0
Education & communication[2]	145.902	0.7	0.0	130.689	0.2	0.0
Other goods and services	559.708	4.2	0.5	617.883	4.6	0.3
South[1]						
All items (1982-84=100)	305.357	2.9	0.0	300.404	2.8	0.0
All items (1977=100)	495.332	-	-	486.538	-	-
Food and beverages	321.922	2.2	0.2	321.337	2.3	0.2
Housing	312.382	4.2	0.5	313.613	4.3	0.5
Apparel	142.060	2.4	-1.1	141.490	2.6	-1.1
Transportation	274.271	1.2	-1.2	273.179	1.1	-1.2
Medical care	533.382	2.5	0.3	550.243	3.0	0.2
Recreation[2]	138.676	2.2	-0.2	130.069	0.9	-0.6
Education & communication[2]	141.759	1.2	0.1	123.295	0.6	0.0
Other goods and services	531.766	4.2	0.0	579.600	4.2	0.1

Group	All urban consumers			Wage earners & clerical workers		
	Index	Percent change		Index	Percent change	
		Jun 23 to Jun 24	Apr 24 to Jun 24		Jun 23 to Jun 24	Apr 24 to Jun 24
Atlanta-Sandy Springs-Roswell[1]						
All items (1982-84=100)	313.010	2.6	0.7	306.553	3.1	0.8
All items (1967=100)	943.941	-	-	926.907	-	-
Food and beverages	325.313	2.2	0.9	324.440	3.0	1.0
Housing	338.977	3.2	1.5	339.101	3.6	1.6
Apparel	160.034	5.6	-0.9	163.466	5.6	-0.2
Transportation	283.189	2.5	-0.4	275.131	2.6	-0.3
Medical care	-	-	-	-	-	-
Recreation[2]	100.099	2.9	-0.3	91.922	2.8	-0.5
Education & communication[2]	142.325	1.9	-0.1	122.255	1.9	0.3
Other goods and services	514.809	5.4	0.3	605.968	6.2	1.2
Miami-Fort Lauderdale-West Palm Beach[1]						
All items (1982-84=100)	346.955	3.5	-0.4	343.450	4.1	-0.2
All items (1977=100)	559.243	-	-	558.001	-	-
Food and beverages	321.707	0.9	0.0	322.429	1.6	0.4
Housing	392.777	4.7	0.1	392.270	4.8	0.1
Apparel	163.634	4.7	-1.3	176.805	6.1	-0.9
Transportation	281.011	1.8	-2.5	296.271	2.1	-2.0
Medical care	630.623	3.4	3.7	660.893	5.0	4.2
Recreation[2]	138.452	3.3	-2.9	125.298	4.5	-1.5
Education & communication[2]	134.897	1.1	-0.8	126.076	1.0	-1.6
Other goods and services	474.401	4.0	-1.6	466.931	7.7	-0.7

[1]Indexes on a December 1982-84=100 base, unless otherwise noted.
[2]Indexes on a December 1997=100 base.
- Data not available.
*Full surveys for Atlanta-Sandy Springs-Roswell and Miami-Fort Lauderdale-West Palm Beach are compiled every two months and are published for February, April, June, August, October, and December. Note: Data are not seasonally adjusted.

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U.S. DEPARTMENT OF LABOR

CONSUMER PRICE INDEX

June 2022

SOUTHEAST INFORMATION OFFICE • Atlanta, Ga. • 404-893-4222 • bls.gov/regions/southeast

For release: Wednesday, July 13, 2022

Group	All urban consumers			Wage earners & clerical workers		
	Index	Percent change		Index	Percent change	
		Jun 21 to Jun 22	May 22 to Jun 22		Jun 21 to Jun 22	May 22 to Jun 22
U.S. City Average[1]						
All items (1982-84=100)	296.311	9.1	1.4	292.542	9.8	1.6
All items (1967=100)	887.615	-	-	871.393	-	-
Food and beverages	302.967	10.0	1.0	302.383	10.1	1.0
Housing	300.927	7.3	1.0	297.309	7.6	1.1
Apparel	126.619	5.2	-0.3	126.890	5.9	-0.2
Transportation	284.644	19.7	3.8	290.349	20.4	3.9
Medical care	546.717	4.5	0.6	555.597	4.8	0.6
Recreation[2]	130.677	4.6	0.2	125.130	4.7	0.2
Education & communication[2]	143.335	0.8	0.2	129.740	0.0	0.1
Other goods and services	505.312	6.7	0.5	557.466	6.7	0.5
South[1]						
All items (1982-84=100)	287.427	9.8	1.5	285.104	10.6	1.7
All items (1977=100)	466.247	-	-	461.758	-	-
Food and beverages	297.375	9.8	1.0	296.581	9.9	1.0
Housing	277.887	8.1	1.1	278.389	8.3	1.3
Apparel	135.275	5.0	-0.3	136.096	6.8	-0.1
Transportation	287.733	21.1	3.6	288.592	21.3	3.9
Medical care	519.243	4.7	0.8	533.044	5.2	0.8
Recreation[2]	131.375	5.7	0.2	125.724	5.2	0.1
Education & communication[2]	138.753	1.0	0.1	122.389	0.1	0.0
Other goods and services	483.830	6.9	0.2	528.571	7.3	0.4

Group	All urban consumers			Wage earners & clerical workers		
	Index	Percent change		Index	Percent change	
		Jun 21 to Jun 22	Apr 21 to Jun 22		Jun 21 to Jun 22	Apr 21 to Jun 22
Atlanta-Sandy Springs-Roswell[1]						
All items (1982-84=100)	291.764	11.5	2.4	287.809	11.9	2.8
All items (1967=100)	879.870	-	-	870.231	-	-
Food and beverages	296.293	9.7	2.1	292.344	10.2	2.2
Housing	299.226	11.0	2.5	297.034	11.7	2.5
Apparel	148.389	4.8	-6.9	153.298	8.0	-6.9
Transportation	296.288	23.8	6.1	284.263	20.4	5.8
Medical care	-	-	-	-	-	-
Recreation[2]	96.541	10.5	2.5	88.516	8.3	2.2
Education & communication[2]	140.548	-1.2	0.3	121.290	-2.5	0.1
Other goods and services	453.289	9.4	0.2	529.052	8.7	0.3
Miami-Fort Lauderdale-West Palm Beach[1]						
All items (1982-84=100)	314.971	10.6	2.5	311.931	11.1	2.7
All items (1977=100)	507.689	-	-	506.792		-
Food and beverages	299.602	3.5	1.3	300.607	2.7	1.3
Housing	332.108	11.5	1.9	331.481	12.1	2.2
Apparel	141.712	2.4	-0.2	155.731	6.6	-0.7
Transportation	295.320	19.5	6.1	302.582	19.8	5.6
Medical care	614.000	6.0	3.3	636.934	7.0	3.8
Recreation[2]	131.751	4.8	-0.9	118.562	4.7	-1.0
Education & communication[2]	125.699	0.6	-1.5	118.224	0.5	-1.5
Other goods and services	419.125	13.9	1.9	411.597	13.1	1.3

[1]Indexes on a December 1982-84=100 base unless otherwise noted.
[2]Indexes on a December 1997=100 base.
- Data not available
*Full surveys for Atlanta-Sandy Springs-Roswell and Miami-Fort Lauderdale-West Palm Beach are compiled every two months and are published for February, April, June, August, October, and December.

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SUBJECT: LANDSCAPE MAINTENANCE SERVICES FOR DOWNTOWN CITY OF JACKSONVILLE RIGHTS OF WAY AND OTHER PROPERTIES (CATHEDRAL DISTRICT)

BID #: SC-0443-23 **OPEN DATE:** 9/27/2023

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – DATE OF AWARD THROUGH SEPTEMBER 30, 2024 WITH TWO (2) TWO-YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 36 **NUMBER RECEIVED:** 4 **OTHER:** 2

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject ONAS Corporation for not possessing at least one of the project-specific JSEB commodity codes, as required.

A Sanctuary House of North Florida, Inc. provided a copy of their COJ business tax receipt upon request from the City. Recommend approval to waive A Sanctuary House of North Florida, Inc.'s COJ business tax receipt as a minor irregularity.

Recommend approval of award to A Sanctuary House of North Florida, Inc. as the lowest responsive, responsible bidder in the not-to-exceed award amount of $132,243.60. Period of service will be from the date of award through September 30, 2024 with two (2) two-year renewal options.

Funding for this award will be encumbered from various accounts and executed by Purchase Order(s).

ATTACHMENTS: Recommendation Memo, EBO Concurrence, Bid Tabulation, Rejection Letter, Terms & Conditions, Specifications

ANALYST: _____ DAVID KLAGES

RESPECTFULLY SUBMITTED: _____ DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: DAVE MCDANIEL, CHIEF, MOWING AND LANDSCAPE MAINTENANCE DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE 10/19/2023

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Karen Bowling
~~Chief Administrative Officer~~
For: Mayor Donna Deegan
~~Under Authority Of:~~
Executive Order No: 2023-02

Docusign Envelope ID: B05E1FFF-9246-4FB0-B9F4-16D70487E293

City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
Mowing & Landscape Maintenance Division
609 St. Johns Bluff Road North
Jacksonville, FL 32225
(904) 255-4299
www.coj.net

ONE CITY ONE JACKSONVILLE

October 3, 2023

TO: Dustin L. Freeman, Chief
Procurement Division

THRU: Nina Sickler, P.E., Acting Director
Department of Public Works

FROM: Dave McDaniel, Chief
Mowing and Landscape Maintenance Division

SUBJECT: Recommendation to Award – Bid #SC-0443-23
A Sanctuary House of North Florida Inc
Landscape Maintenance Services for Downtown City of Jacksonville Rights of Way and Other Properties
(Cathedral District)

The Department of Public Works, Mowing and Landscape Maintenance Division has reviewed the four (4) bids received by Procurement for the referenced project and although ONAS Corporation submitted the lowest bid, they did not satisfy the minimum requirements. The second lowest bidder, A Sanctuary House of North Florida Inc, satisfied the minimum requirements and was therefore determined to be the most responsive, and responsible bid in the amount of $132,243.60. The bid has also been reviewed and approved by the EBO Office for compliance and assigned a Set-Aside JSEB goal.

Accordingly, we recommend approval of the award to A Sanctuary House of North Florida Inc in the amount of $132,243.60. The term of agreement will be from the award date through September 30, 2024.

Funding for this award will be encumbered by individual releases against the appropriate purchase order agreement, dependent on funding, the appropriate account, and fiscal year.

Please contact Jameka Smith at 255-4305 with any questions.

Attachments: Bid Tabulation Sheet
EBO Office Memorandum

cc: Tammy Duggan, Public Works Contract and Finance Manager
Russell Perry, Mowing and Landscape Contract Manager
Jim Lange, Contract Administration Coordinator