

Minutes
Jacksonville Procurement Awards Committee (JPAC) Meeting
Thursday, August 6, 2026, 1:00 p.m.

Consent Agenda

Committee Members Present:

Wade McArthur, Downtown Investment Authority, Chair
 Bob Scott, Public Works
 Magnus Wallen, Risk Management

Others Present:

Dustin Freeman, Chief of Procurement
 Robert Waremburg, Senior Manager of Procurement
 Annette Leslie-Burney, Manager of Procurement
 Christopher Loy, Office of General Counsel
 Melissa Pierce, Analyst

Item	Contract / Solicitation #	Title	Using Agency	Supplier/s	Contract Amount Increase/Decrease (New NTE)	CO/AM	Period of Performance (Renewals/Extensions)	Action
1	PSC-0398-24	Fastenal Facility MRO, Industrial and Building Related Supplies and Equipment	Procurement Services	Fastenal Company	Remains the same		1) Rescind and Correct award dates from May 6, 2026 award 2) 1 st renewal option, November 9, 2026 – November 8, 2027	Approved
2	PSC-0329-24	Purchase of Vehicles	Fleet Management	Alan Jay Fleet Sales	\$14,255,000.00 Increase, New NTE \$53,970,700.00	AM 4	Extend term, November 9, 2026 – November 13, 2029	Moved to Regular Agenda
3	RFP-16539-25	Fabrication and Installation of LaVilla Heritage Trail Signs	Downtown Investment Authority	Creative Sign Designs, LLC	Remains the same	AM 1	Contract extension, Ratify from June 1, 2026 – December 31, 2026	Moved to Regular Agenda
4	ITB-17955-26	JFRD Bail-Out Kit w/Belt Escape System	Fire & Rescue	TechnicalRescue.com, Inc.	\$323,288.00 NTE		2 years with three 1-year renewal options	Approved
5	ESC-0335-24	Telehealth Safety Net Clinic	Mayor's Office	Telescope Health, LLC	\$360,000.00 Increase, New NTE \$4,250,020.00	AM 1	Remains the same	Approved

6	CDB-0142-23	Design Build Services – Horizontal/Civil Design – Memorial Park Bulkhead Balustrade	Engineering & Construction Management	JB Coxwell Contracting Inc.	\$7,607,500.89 Increase, New NTE \$8,181,661.96	Am 1E	Project completion, NTE 5 years	Approved
7	CDB-0112-21	Small Active and Passive Parks Design-Build Project: LaVilla Community Center Repair	Engineering & Construction Management	Acon Construction	\$95,033.40 NTE	AM 64A	Project completion, NTE 5 years	Approved
8	ITB-18001-26	Outbound/Inbound UOCAVA Vote-By-Mail Envelopes	Supervisor of Elections	Victor Envelope Company	\$176,850.00 NTE		October 1, 2026 – September 30, 2027 with two 1-year renewal options	Approved
9	RFP-17793-26	Retirement Plan Service Provider	Treasury Office	Empower Annuity Insurance Company of America	Zero cost to the City		5 years with one 5-year renewal option	Approved
10	ITB-15712-24	Temporary Day Labor Services	Solid Waste Division	Waterfield Florida Staffing, LLC	\$732,000.00 Increase, New NTE \$2,222,000.00	AM 2	2 nd renewal option, October 1, 2026 – September 30, 2027	Approved
11	RFQ-0448-22	Countywide Tree Planting and Miscellaneous Landscaping w/ 1-Year Maintenance / Warranty	Mowing & Landscape	<i>Multiple suppliers</i>	Remains the same		2 nd and final renewal option, December 1, 2026 – November 30, 2028	Approved
12	PDS-17746-26	CEI Services – Fire Station 67, 78, and 77	Engineering & Construction Management	<i>Reject all bids</i>				Approved
13	SC-0421-23	Landscape Maintenance Services for Downtown ROW	Mowing & Landscape	LawnCrafters, LLC	\$220,000.00 Increase includes 4% CPI unit price		2 nd and final renewal option, October 1, 2026 – September 30, 2028	Approved

		& Other Properties – Southbank District			increase, New NTE \$533,176.86			
14	SC-0418-23	Landscape Maintenance Services for Downtown ROW & Other Properties – LaVilla District	Mowing & Landscape	K and J Lawn Care, LLC	\$530,000.00 Increase includes 4% CPI unit price increase, New NTE \$1,284,011.02		2 nd and final renewal option, October 1, 2026 – September 30, 2028	Approved
15	SC-0419-23	Landscape Maintenance Services for Downtown ROW & Other Properties – Brooklyn District	Mowing & Landscape	LawnCrafters, LLC	\$200,000.00 Increase includes 4% CPI unit price increase, New NTE \$462,454.10		2 nd and final renewal option, October 1, 2026 – September 30, 2028	Approved
16	SC-0420-23	Landscape Maintenance Services for Downtown ROW & Other Properties – North Core District	Mowing & Landscape	A Sanctuary House of North Florida Inc.	\$150,000.00 Increase includes 4% CPI unit price increase, New NTE \$358,291.20		2 nd and final renewal option, October 1, 2026 – September 30, 2028	Approved
17	SC-0445-23	Landscape Maintenance Services for Downtown ROW & Other Properties – Waterfront District	Mowing & Landscape	LawnCrafters, LLC	\$575,000.00 Increase includes 4% CPI unit price increase, New NTE \$1,293,606.51		2 nd and final renewal option, October 1, 2026 – September 30, 2028	Approved
18	SC-0443-23	Landscape Maintenance Services for Downtown ROW & Other Properties – Cathedral District	Mowing & Landscape	A Sanctuary House of North Florida Inc.	\$300,000.00 Increase includes 4% CPI unit price increase, New NTE \$712,600.03		2 nd and final renewal option, October 1, 2026 – September 30, 2028	Approved

19	SC-0444-23	Landscape Maintenance Services for Downtown ROW & Other Properties – Central Core District	Mowing & Landscape	LawnCrafters, LLC	\$350,000.00 Increase includes 4% CPI unit price increase, New NTE \$814,614.17		2 nd and final renewal option, October 1, 2026 – September 30, 2028	Approved
20	P-21-19	Professional Engineering Service Emerald Trail Master Plan Improvements	Engineering & Construction Management	Pond & Company	\$256,809.96 Increase, New NTE \$1,921,401.88	AM 8	Project completion, NTE 5 years	Approved
21	P-03-22	NPDES Engineering Services MLM Parks and Row Audit	Engineering & Construction Management	England, Thims, and Miller	\$94,059.81 Increase, New NTE \$4,145,884.26	AM 5	Project completion, NTE 5 years	Approved

Consent Agenda Moved By:

Bob Scott

Seconded By:

Magnus Wallen

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1	SC-0421-22	Citywide Armored Car Service	Procurement Services	Brinks, Inc.	\$155,000.00 Increase, New NTE \$805,000.00		4 th and final renewal option, October 1, 2026 – September 30, 2027	Approved
2	PSC-0329-24	Purchase of Vehicles	Fleet Management	Alan Jay Fleet Sales	\$14,255,000.00 Increase, New NTE \$53,970,700.00	AM 4	Extend term, November 9, 2026 – November 13, 2029	Approved
3	RFP-16539-25	Fabrication and Installation of LaVilla Heritage Trail Signs	Downtown Investment Authority	Creative Sign Designs, LLC	Remains the same	AM 1	Contract extension, Ratify from June 1, 2026 – December 31, 2026	Approved

Regular Agenda Moved By:

Bob Scott

Seconded By:

Magnus Wallen

07/30/2026 Minutes approved.

Testimony was taken. Audio recording is available.

Meeting started at 1:00 p.m.

Meeting adjourned at 1:10 p.m.