

**Opioid and Substance Use Disorder (OSUD) Grants
Committee
Meeting Minutes**

May 18, 2026, 2:00 PM

City Hall, 1st Floor, Lynwood Robets Room

Chair: Dr. Antonio Nichols

Vice-Chair: Sarah Smith

Secretary: Heather Rios

Committee Member Attendance

- Dr. Antonio Nichols - Chair - Present
- Sarah Smith - Vice-Chair - Not Present
- Heather Rios - Secretary - Present
- Dr. Lantie Jorandby - Member - Not Present
- Debbie O'Neal - Member - Present
- Nancy St. Claire - Member - Present
- Dr. John Tanner - Member - Not Present

Quorum Present: Yes

City Council Liaison (non-voting member):

- City Councilmember Ron Salem, At-Large, Group 2 (not present)

City of Jacksonville Staff:

- Madelaine A. Zarou, Manager of Opioid Abatement - Jacksonville Fire and Rescue Department
- Laura Viafora Ray, Program Coordinator - Opioid Abatement - Jacksonville Fire and Rescue Department
- Ashley Smith, Assistant General Counsel - Office of General Counsel, City of Jacksonville

I. Call to Order

The meeting was called to order at 2:04 PM by Dr. Antonio Nichols, Chair.

II. Welcome and Introductions

Staff members introduced themselves, and each OSUD Grants Committee member in attendance introduced themselves.

III. Office of Opioid Abatement (OOA) Update

Madelaine Zarou, Manager of Opioid Abatement, provided an update from their office covering the following:

- *Legislation*
 - FY26-27 OSPG Program Funded Category Allocations & Process (2026-0248-E)
 - Passed on 4/28/26
 - Amendment to Chapter 84 (2026-0288-E)
 - Passed on 5/12/26
 - Re-Appointment of Heather Rios to the OSUD Grants Committee (2026-0415)
 - Introduced at City Council on 5/12/26 and assigned to the Rules Committee
- *Fiscal Year 2025-2026 Quarterly Progress Reports (QPRs)*
 - QPRs for Quarter 1 (covering 10/1/25 to 12/31/25) were due to the Office of Opioid Abatement on 1/15/26. All QPRs were submitted on time. All 15 have been reviewed and approved. This excludes UFF while awaiting their fully executed agreement.
 - QPRs for Quarter 2 (covering 1/1/26 to 3/31/26) were due to the Office of Opioid Abatement on 4/15/26. All 15 QPRs have been submitted. 7 have been reviewed and approved, 7 are pending revisions, and 1 is pending initial review. This excludes UFF while awaiting their fully executed agreement.
 - A detailed chart was shared during this section of the update which can be requested by emailing opioidabatment@coj.net.
- *Fiscal Year 2025-2026 Invoice Processing*
 - Out of a total of 90 invoices anticipated from programs in Quarters 1 and 2, 80 have been submitted for payment, 3 are currently being reviewed/processed, and 7 have not yet been submitted by the agency. This excludes UFF while awaiting their fully executed agreement.
 - Out of a total of 15 invoices anticipated from programs in April, 4 have been submitted for payment, 6 are currently being reviewed/processed, and 5 have not yet been submitted by the agency. This excludes UFF while awaiting their fully executed agreement.
 - As of 5/15/26, 84 invoices were processed and submitted for payment, totaling approximately \$1,482,277.
 - A detailed chart was shared during this section of the update which can be requested by emailing opioidabatment@coj.net.
- *Fiscal Year 2026-2027 OSPG Program Tentative Timeline*

- Registration links for the two Mandatory Application Workshop opportunities listed below were sent out multiple times to the listserv, posted on the program website, and posted via COJ public notice.
- May 14: Mandatory Application Workshop (MAW) #1
 - 45 attendees across 27 agencies
- May 20: Mandatory Application Workshop (MAW) #2
- June 1: Application opens
- July 1: Application closes
- July 21: Tentative OSPG Appeals Board meeting
- July 27 - August 28: Scoring period
- August 24: Interviews, if requested by Committee
- October 5: Tentative application rankings and funding allocations announced
- October 13: Tentative OSPG Appeals Board meeting
 - Tentative OSPG Appeals Board meeting originally scheduled for October 14th has been moved to October 13th
- October 19: Final application rankings and funding allocations announced
- October 1, 2026 - September 30, 2027: OSPG Agreement period of performance
- All dates listed above are tentative and subject to change

IV. Presentation: Data Update

Laura Viafora Ray, Program Coordinator of Opioid Abatement, provided an overdose data update, summarized as follows:

- *Jacksonville Fire and Rescue Department Data*
 - The measure “# of Suspected Opioid-Related (O-R) Overdose (OD) Patients” is down 19% from January to April of 2026 compared to the same time period in 2025.
 - March 2026 saw a spike compared to the previous month - 78 in February increased to 109 in March, representing a 40% increase. A decrease was observed from March to April, though - 109 in March down to 99 in April, representing a decrease of 9%. This mirrors a similar trend seen last year where this measure in February 2025 increased by 65% in March 2025 (86 to 142), but then decreased from March to April (142 to 125).
 - Two detailed graphs as well as data definitions were shared during this section of the update which can be requested by emailing opioidabatement@coj.net.

V. Presentation: FY 25-26 Q1 OSPG Program Activities

Next, Ms. Zarou shared that the Office of Opioid Abatement had extracted information from the QPRs for Q1 covering October 1, 2025, to December 31, 2025, to compile a summary report with key highlights of program activities as well as demographic data of program participants for awarded programs in FY25-26. The demographic data had been shared at the April meeting. Ms. Zarou presented a summary of key highlights and activities for all programs. They noted that the full report will be sent to committee members and the program listserv following the meeting.

The report referenced above can be requested by emailing opiodabatment@coj.net.

VI. Public Comment

Dr. Nichols opened the floor to public comment. There were no public comments.

VII. Vote: Meeting Minutes from April 27, 2026

Debbie O'Neal put forth a motion to vote to approve the meeting minutes from the April 27, 2026, meeting. Heather Rios, Secretary, seconded the motion. There was no discussion. The motion passed unanimously.

VIII. New Business

Dr. Nichols opened the floor for new business. Ms. Viafora Ray reminded the committee that elections for the officer positions would take place at the June meeting.

IX. Adjournment

The meeting was adjourned by Dr. Nichols at 2:19 PM.

Next Meeting Date - Monday, June 22, 2026, at 2:00 PM

To be signed by Heather Rios, Secretary, certifying approval by the Committee:

Signature: _____

Date: _____

Official signed original is on file and available upon request.