Docusign Envelope ID: FB4650F3-E7D7-4D43-B602-DA22F5251803

City of Jacksonville, Florida

Procurement Award Form (PAF)

Part 1 – Form Type: JPAC 126.204 (a) New Award, Renewals, Waive Technical Defects, Price Increases, NTE Increases.

Goods and/or Services: Voter Focus Registration Software Licenses

Requested Action and Justification:

Recommend approval of Single Source Award to VR Systems for Voter Focus Registration Software Licenses. The period of service will be from October 1, 2026, through September 30, 2027. Total award not to exceed $484,777.00.

Supplier:	VR Systems	**Basis of Award:**	N/A	**BID Opening Date:**	06/19/2026

POA #:	NA	**PO #:**	NA	**Change Order #:**	NA
Solicitation #:	SS 17959 26	**Contract #:**	NA	**Contract ADM #:**	NA
Term:	1 year	**Options:**	NA	**Options Used:**	NA

Federally Funded:	No	**JSEB Rec:**	N/A
Licenses Verified:	N/A	**JSEB %:**	N/A
Bonds Required:	No	**Bonds Waived Pursuant To:**	N/A

Fund:	00111	**Center:**	640001	**Acct:**	546620	**Proj:**	000000	**Activity:**	00000000	$ 138793.00
Fund:	00111	**Center:**	610001	**Acct:**	546620	**Proj:**	000000	**Activity:**	00000000	$ 345984.00
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$

New NTE/GMP:	$ 484,777.00	**Contingent Amt:**	$ 0	**DMP/ODPO Amt:**	$ 0

Using Agency/BU:	SERE:REGISTRATION		
Concurrence:	Signed by: 27607ABD317C46C...	**Title:**	SOE 6/30/2026
Concurrence:		**Title:**	
Concurrence:		**Title:**	
Concurrence:		**Title:**	

Procurement Analyst/Buyer:	Signed by: Barnett, Renata E5139E2BE81E477...	**Chief of Procurement:**	Signed by: Robert Waremburg, for Dustin Freeman 7/7/2026 4812CA1D431247A...
Name:	Barnett, Renata	**Name:**	Dustin L. Freeman

Part 2 – JPAC Action: All award actions subject to lawfully appropriated funds.		**Part 3 – Final Awarding Authority Action:**	
Members who approve:		**Action:**	
Members who disapprove:		**Signature:**	
Date:		**Date:**	

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PAF Instructions
Part 1 (using agency)

Form Type: This form will be used for both Administrative Awards and JPAC Requests. Select type from dropdown options.

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action and Justification: Enter a brief description of the requested action or authority being sought. i.e.; *Request permission to award the lowest, responsive responsible bidder for an ITB or award the highest ranked supplier for an RFP.* This block should also be used for additional information such as additional 4th account strings, or other information essential for contract execution.

Supplier: Enter awarded supplier name**.** If multiple, include in "Requested Action and Justification" box.

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA) or N/A.

Bid Opening Date: The date bids were unsealed by Procurement.

POA #: This is your 1Cloud generated Agreement number. Select Type, Enter Number.

PO #: Enter the PO number or agreement release number.

Change Order #: Provide the applicable change order number represented by this request.

Solicitation #: Select Prefix type, Enter Number, and Year.

Contract #: This number should be the same as your POA number (unless procured prior to 2020)

Contract Amendment #: Provide the applicable amendment number represented by this request.

Term: Select the Period of Performance or Term for the initial period.

Options: Period of time for each renewal or option.

Options Used: Prior to this request, enter how many options were already used.

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

JSEB Rec: Select Encouragement or JSEB Set Aside Option.

JESB %: If JSEB Participation, enter the percentage.

Bonds Waived Pursuant to: Select option from Drop down.

Funding Sources: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Account: Enter the Direct Materials Purchase/Owner Direct Purchase Order Account. Used mainly for CIP (Capital Improvement/Construction) Projects

Using Agency/BU: Select one from the dropdown list.

Concurrence: Using Agency internal routing requirements for Electronic Signatures (follow Proc Manual for threshold requirements)

Title: Title of person electronically signing form.

Attachments: Included any supplemental information to the Procurement Award Form. i.e.; *Scope of work, previous awards*.

**Any field where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

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OFFICE OF THE SUPERVISOR OF ELECTIONS

JERRY HOLLAND
SUPERVISOR OF ELECTIONS
OFFICE (904) 255-8683
CELL (904) 318-6877

105 EAST MONROE STREET
JACKSONVILLE, FLORIDA 32202
FAX (904) 255-3434
E-MAIL JHOLLAND@COJ.NET

June 2, 2026

Re: VR Systems renewal

Dustin Freeman, Chief
Procurement Division
117 West Duval St, Suite 335

Dear Dustin,

This letter serves as a formal request to award a purchase order in the amount of $484,777.00 to VR Systems. The term is for 1 year beginning October 1, 2026 through September 30, 2027.

VR Systems has served as our voter registration system of record since 2003, providing essential software and support to all 67 counties across the state of Florida. In addition to voter registration services, VR Systems is the proprietary provider of the software used in our EViD (Electronic Voter Identification) devices, which are critical to voter check-in procedures during Early Voting and on Election Day at precincts.

The requested purchase order will cover:

- Ongoing maintenance and software support
- Firmware updates
- Upgrades to existing services and equipment currently in use

This investment ensures continued reliability, compliance, and operational efficiency across our voter registration and identification systems.

Funding Sources will be 00111.640001.546620.000000.00000000.00000.0000000 not to exceed $138,793.00 & 00111.610001.544620.000000.00000000.00000.0000000 not to exceed $345,984.00

Please do not hesitate to contact me if I can provide any further information or assistance.

Sincerely,

Yolanda Negron-Carson

Yolanda Negron-Carson

Cc: Jerry Holand, SOE
Justin Gicalone, Deputy SOE

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For Budget Year 2026/2027

VR Systems' Renewal Fees and Payment Schedule

To the Supervisor of Elections:

Preparing your budget for 2026/2027

Please find attached the "Renewal Fees Schedule for Budget Year 2026/2027" for the software and hardware products that you have licensed from VR Systems. The fees include the license to use the software; software support; and software maintenance including enhancements and changes required as a result of law changes.

For questions concerning renewals, please call or email Patti Pittman (ppittman@vrsystems.com). We appreciate the opportunity to work with you and your elections team.

Sincerely,

David A. Bennett
Treasurer & CFO
VR Systems, Inc.
dbennett@vrsystems.com

Docusign Envelope ID: FB4650F3-E7D7-4D43-B602-DA22F5251803

February 26, 2026

Renewal Fees Schedule for Budget Year 2026 / 2027

This is not an invoice. This is information provided for budget preparation.

The Honorable Jerry Holland
Duval County Supervisor of Elections
105 E Monroe St
Jacksonville, FL 32202-3215

Qty	Product	Lot	Renewal Date	Renewal End Date	Renewal Amount
	Voter Focus License to Use, Support and Maintenance Renewal Fee		10/01/2026	09/30/2027	$124,252.00
	EViD Voter Focus System Annual License		10/01/2026	09/30/2027	$8,331.00
776	EViD Station Annual License	5	10/01/2026	09/30/2027	$95,448.00
60	EViD Station Annual License	6	10/01/2026	09/30/2027	$7,380.00
149	EViD Station Annual License	7	10/01/2026	09/30/2027	$18,327.00
150	EViD Station Annual License	8	10/01/2026	09/30/2027	$18,450.00
776	EViD Hardware Repair Program	5	10/01/2026	09/30/2027	$65,960.00
60	EViD Hardware Repair Program	6	10/01/2026	09/30/2027	$5,100.00
149	EViD Hardware Repair Program	7	10/01/2026	09/30/2027	$12,665.00
150	EViD Hardware Repair Program	8	10/01/2026	09/30/2027	$12,750.00
	VR DirectPrint Interface		10/01/2026	09/30/2027	$38,350.00
	Voter Focus Interface to ICW's Geo Elections Mapping Software		10/01/2026	09/30/2027	$6,210.00
	Voter Focus Interface to BlueCrest's ReliaVote Software		10/01/2026	09/30/2027	$9,022.00
	VR Systems Web Solutions (previously known as VRTower/Web Focus/Web Hosting)		10/01/2026	09/30/2027	$62,532.00

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FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
Pursuant to the City of Jacksonville Procurement Code§ 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.	
1. Requesting Agency:	Supervisor of Elections
2. Nature and/or description of the requirement being requested. ***Identify each item, component or service being procured. (Attach quote/proposal):*** ***Why does the city need these particular goods or services?***	VR Systems provides all voter registration software, poll worker training modules, and election night reporting services for Duval County.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	VR Systems has been the vendor for Duval County voter registration software since 2003 and has proprietary rights to all software contents. VR Systems provides all voter registration software,, poll worker training modules, and election night reporting services for Duval County. This request is for the maintenance of the existing equipment which would be more cost effective and time effiencient than issuing a solicitation to replace all the existing equipment making changes to our website, and retraining all staff.
4. Date of Request	9/8/2025

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Yes, we have confirmed from VR Systems that they are the sole provider of the equipment currently in use. This research was conducted by Justin Gicalon.]

6. Conflict of Interest (Must Check)

√ By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with *Chapter 112, Florida Statutes*.

7. Other Documentation (Check and attach all that apply)

√ Supplier Quote

√ Single Source Memo signed by Director

√ Other [single source letter from Vendor]

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