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# City of Jacksonville, Florida

*Procurement Award Form (PAF)*

**Part 1 – Form Type:** JPAC 126.204 (a) New Award, Renewals, Waive Technical Defects, Price Increases, NTE Increases.

Goods and/or Services: Park, Recreation & Community Services - Annual Restroom Improvements

**Requested Action and Justification:**

Recommend approval to reject the lowest bidder, POPS CONTRUCTION SERVICES for failure to respond to price clarification email. Recommend approval of award to Kendall Construction Management, LLC, as the lowest responsive, responsible bidder for Annual Restroom Improvements in the amount of $2,000,000.00. The period of service will be one year from date of contract execution, with three (3), one (1) year renewal options.

**To be executed via formal contract agreement through the Office of General Counsel.

| | | | | | |
|---|---|---|---|---|---|
| **Supplier:** | Kendall Construction Management | **Basis of Award:** | LPTA | **BID Opening Date:** | 07/17/2026 |

| | | | | | |
|---|---|---|---|---|---|
| **POA #:** | TBD | **PO #:** | TBD | **Change Order #:** | N/A |
| **Solicitation #:** | ITB 17977 26 | **Contract #:** | TBD | **Contract ADM #:** | N/A |
| **Term:** | 1 year | **Options:** | 3, 1-yr options | **Options Used:** | N/A |

| | | | |
|---|---|---|---|
| **Federally Funded:** | No | **JSEB Rec:** | Set aside |
| **Licenses Verified:** | Yes | **JSEB %:** | 100 |
| **Bonds Required:** | No | **Bonds Waived Pursuant To:** | N/A |

| | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| **Fund:** | 32111 | **Center:** | 167101 | **Acct:** | 565051 | **Proj:** | 010422 | **Activity:** | 00000000 | $ 2,000,000.00 |
| **Fund:** | | **Center:** | | **Acct:** | | **Proj:** | | **Activity:** | | $ |
| **Fund:** | | **Center:** | | **Acct:** | | **Proj:** | | **Activity:** | | $ |

| | | | | | |
|---|---|---|---|---|---|
| **New NTE/GMP:** | $ 2,000,000.00 | **Contingent Amt:** | $ 0.00 | **DMP/ODPO Amt:** | $ 0.00 |

| | | | |
|---|---|---|---|
| **Using Agency/BU:** | RPOD:OFFICE OF THE DIRECTOR | | |
| **Concurrence:** | DocuSigned by: Jill Ennis 0B59A2140A6C42D... | **Title:** | CHIEF OF NATURAL AND MARINE RESOURCES 8/18/2026 |
| **Concurrence:** | | **Title:** | |
| **Concurrence:** | | **Title:** | |
| **Concurrence:** | | **Title:** | |

| | | | |
|---|---|---|---|
| **Procurement Analyst/Buyer:** | Signed by: Barnett, Renata E5139E2BE81E477... | **Chief of Procurement:** | Signed by: Robert Waremburg, for Dustin Freeman 8/25/2026 4812CA1D431247A... |
| **Name:** | Barnett, Renata | **Name:** | Dustin L. Freeman |

| **Part 2 – JPAC Action:** All award actions subject to lawfully appropriated funds. | | **Part 3 – Final Awarding Authority Action:** | |
|---|---|---|---|
| **Members who approve:** | | **Action:** | |
| **Members who disapprove:** | | **Signature:** | |
| **Date:** | | **Date:** | |

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# PAF Instructions
## Part 1 (using agency)

**Form Type:** This form will be used for both Administrative Awards and JPAC Requests. Select type from dropdown options.

**Goods and/or Services:** Enter a brief description of the types of goods and services included in the request.

**Requested Action and Justification:** Enter a brief description of the requested action or authority being sought. i.e.; *Request permission to award the lowest, responsive responsible bidder for an ITB or award the highest ranked supplier for an RFP.* This block should also be used for additional information such as additional 4th account strings, or other information essential for contract execution.

**Supplier:** Enter awarded supplier name**.** If multiple, include in "Requested Action and Justification" box.

**Basis of Award:** Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA) or N/A.

**Bid Opening Date:** The date bids were unsealed by Procurement.

**POA #:** This is your 1Cloud generated Agreement number. Select Type, Enter Number.

**PO #:** Enter the PO number or agreement release number.

**Change Order #:** Provide the applicable change order number represented by this request.

**Solicitation #:** Select Prefix type, Enter Number, and Year.

**Contract #:** This number should be the same as your POA number (unless procured prior to 2020)

**Contract Amendment #:** Provide the applicable amendment number represented by this request.

**Term:** Select the Period of Performance or Term for the initial period.

**Options:** Period of time for each renewal or option.

**Options Used:** Prior to this request, enter how many options were already used.

**Federally Funded:** Select yes or no from dropdown if Federal Funds will be used.

**JSEB Rec:** Select Encouragement or JSEB Set Aside Option.

**JESB %:** If JSEB Participation, enter the percentage.

**Bonds Waived Pursuant to:** Select option from Drop down.

**Funding Sources:** Fund/Center/Account/Project/Activity, all fields are required even if zeros.

**New NTE/GMP:** Enter the new total not to exceed amount. Note, this should match the contract maximum indebtedness, if applicable**.**

**Contingent Amount:** If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

**DMP/ODPO Account:** Enter the Direct Materials Purchase/Owner Direct Purchase Order Account. Used mainly for CIP (Capital Improvement/Construction) Projects

**Using Agency/BU:** Select one from the dropdown list.

**Concurrence:** Using Agency internal routing requirements for Electronic Signatures (follow Proc Manual for threshold requirements)

**Title:** Title of person electronically signing form.

**Attachments:** Included any supplemental information to the Procurement Award Form. i.e.; *Scope of work, previous awards*.

**Any field where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

# Award Solicitation: Annual Restroom Improvements - Rebid

| | | |
|---|---|---|
| Solicitation **ITB 17977-26,2** | Responses Received **2** | Invited Suppliers **77** |
| Procurement BU **COJ BU** | Active Responses **2** | Will Participate **5** |
| Close Date **7/17/2026 16:00** | Shortlisted Responses **2** | Responded **2** |
| Solicitation Currency **USD** | | |

## Overview

| | Kendall Construction Management, LLC Response: 465496 | POPS CONSTRUCTION SERVICES Response: 465462 |
|---|---|---|
| Business Relationship | Spend Authorized | Spend Authorized |
| Supplier Site | | Order/Remit |
| Supplier Contact | McCall, Kendall | SOLOMON, TROY |
| Response Status | Active | Active |
| Shortlist Status | Included | Included |
| Response Amount | 542,971.39 | 336,564.00 |
| Total Award Amount | | |
| Time of Response | 7/17/2026 9:57 | 7/16/2026 22:14 |
| Response Valid Until | | |
| Reference Number | | |
| Note to Buyer | | |
| Attachments | No | No |

## Requirements

| Requirement | Target Value | Kendall Construction Management, LLC Response: 465496 | POPS CONSTRUCTION SERVICES Response: 465462 |
|---|---|---|---|
| **1. Affirmation** | | | |
| 1. Type name, title and email of person submitting bid in the comments box. | | a. Acknowledge | a. Acknowledge |
| Comments | | Kendall McCall, President kmccall@kendallcm.com | TROY SOLOMON SOLOMONSINVESTMENTS@YAHOO.COM |
| 2. Type name of company in the comments box. | | a. Acknowledge | a. Acknowledge |
| Comments | | Kendall Construction Management, LLC | POPS CONSTRUCTION SERVICES LLC |
| 3. No Alterations: Bidder has not altered the original Solicitation Document in any way and further understands that any such alteration of the original solicitation document may result in rejection of the bid. | | a. Acknowledge | a. Acknowledge |
| 4. Solicitation Silence: The Solicitation Silence policy is in effect | | a. Acknowledge | a. Acknowledge |

| | | | | |
|---|---|---|---|---|
| | for this solicitation and all communications related to this solicitation must be in writing to the designated procurement representative. Violations of the solicitation silence policy may result in the rejection/disqualification of the submission. | | | |
| 5. | Legal authorization and solicitation specific minimum requirements: All bidders must be legally authorized to do business in Duval County and shall comply with all minimum requirements for this bid. Failure to submit evidence for meeting any of these requirements may be grounds for rejection. Vendor shall provide proof of applicable local business licenses and particulars such as specific licensure, experience on similar projects, years of expertise in the area etc. | | a. Acknowledge | a. Acknowledge |
| 6. | Certification of No Conflict of Interest: Supplier certifies that no official or employee of the City or independent agency requiring the goods or services described in the specifications has a material financial interest in the Supplier's company. Supplier must complete and submit the attached Conflict of Interest Statement fully detailing any potential conflicts. | | a. Contractor certifies that no official or employee of the City or independent agency requiring the goods or services described in the specifications has a material financial interest in the Contractor's company. | a. Contractor certifies that no official or employee of the City or independent agency requiring the goods or services described in the specifications has a material financial interest in the Contractor's company. |
| 7. | Equal Business Opportunity Program:<br>Pursuant to Part 6 of Chapter 126, Jacksonville Ordinance Code, the City of<br>Jacksonville encourages the utilization and participation of Jacksonville Small<br>and Emerging Businesses (JSEBs) in its contract awards based upon availability.<br>It is the City's intent in adopting this program to reflect the philosophy with<br>regards to enhancing participation of JSEBs in all areas of procurement. | | a. Acknowledge | a. Acknowledge |
| 8. | Electronic Signature: I understand this acknowledgment serves as my electronic signature and has the same force and | | a. Acknowledge | a. Acknowledge |

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| | | | | |
|---|---|---|---|---|
| | effect as my manual signature. | | | |
| **2.** | **Submittal Statement** | | | |
| 1. | Submittal Statement<br>Bidder certifies that this proposal is made in good faith, without collusion or connection withany other entity bidding on this work.<br>Bidder has examined and read all Drawings, Specifications, General and Special Conditions,and other Contract Documents, and all Addenda thereto; and is acquainted with and fullyunderstands the extent and character of the work covered by this Proposal and the specifiedrequirements, for the proposed work.<br>Bidder certifies that no officer or agent of the CITY will directly or indirectly benefit from this bid.Bidder states that this Proposal is made in conformity with the Contract Documents and agreesthat in case of any discrepancy or differences between its Proposal and the Contract Documents,the provisions of the latter shall prevail.<br>Bidder certifies that it has carefully examined the foregoing Proposal after the same wascompleted and has verified every item placed thereon; and agrees to indemnify, defend and saveharmless the CITY against any cost, damage or expense which may be incurred or caused by anyerror in the Bidder's preparation of same.<br>Bidder states that all applicable taxes are included in the unit prices or Lump Sum Bid andacknowledges this project is not exempt from the State or Local Sales or Use taxes, and paymentof such taxes is the responsibility of the Bidder.<br>The undersigned Bidder agrees to keep its bid in effect for 120 calendar days after theBid Opening date to allow the CITY time to award the bid, should it be awarded, and timeto prepare and execute the contract (or issue the purchase order). This time period begins atthe time bids are opened and ends upon the issuance of Notice to Proceed (NTP) by the CITY.The bid prices shall remain in effect throughout the life of the Contract. Failure of the CITY toissue NTP within the specified time period shall allow Bidder to withdraw its Bid andterminate its contract without penalty or forfeiture of Bid Bond. Failure of the CITY to issueNTP within the specified time period shall not entitle Bidder to an adjustment of its Bid prices,unless mutually agreeable by the CITY.<br>Bidder certifies, under penalty of perjury and contract rescission, that it has all required licenses toperform the work required to fulfill the terms of the contract resulting from a successful bid.Furthermore, the Bidder affirms that all subcontractors requiring to be licensed are listed in itsresponse and are properly licensed to perform work on their respective portions of this project. | | a. Acknowledge | a. Acknowledge |

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| | | | | |
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| | respective portions of this project. | | | |
| **3.** | **General Requirements** | | | |
| 1. | Scope of Services: The Natural and Marine Resources Division of the Parks, Recreation and Community Services Department of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. | | a. Acknowledge | a. Acknowledge |
| 2. | Specifications: Provide all items or services as identified on each line or identified below in accordance with all other Terms and Conditions specified herein. See the attachment(s) for additional information.<br><br>The Award will be ALL or NONE to the lowest responsive, responsible bidder(s), **Primary and Secondary Bidders**. Bidders must bid on all items to be considered for award. The City reserves the right to reject any or all bids. ALL awards are subject to the availability of funds. Contractors must bid on all the items to be considered for the award. The grand total of all items will be used to determine the lowest qualified Contractor. The unit prices will determine the scope of work as repairs warrant.<br><br>Base Bid: To include the installation, replacing, moving and/or reconfiguration of restroom partitions; toilets; sinks; urinals; drinking fountains; hand washing dispensers; toilet paper | | a. Acknowledge | a. Acknowledge |

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dispensers; paper towel dispensers; hand dryers: grab bars; changing stations; ventilation; lights; light switches; trash bins, doors, handles and other electrical, painting, flooring and carpentry and concrete work as directed. Work requires furnishing all labor, material, tools, supplies, equipment, ladders, hoisting, scaffolding, trucks, fuel, trash disposal, cleanup, freight accessories, etc., to safely accomplish in a workmanlike manner all work requested.

Quantities listed are not absolute. Work requirements will be determined by field requirements. Unit prices will determine work order values. All parts listed in the bid tab shall have no substitutes.

The work may include design drawings and permits as required. Work may include temporary barriers, signage, and clean-up to perform additional required work.

All work must comply with City of Jacksonville Engineering Design Standards, Florida Building Code, and 2010 ADA Standards for Accessible Design.

Any work order repair exceeding the definition of the itemized unit prices deemed necessary to complete or facilitate completing a work element not described shall be paid the two (2) man crew* hourly rate plus any material** utilized at supplier invoice cost plus a mark-up of (bid amount, but not more than 10%). The hourly rate plus material will be paid according to the hourly rate and the material cost plus mark-up, and additionally, any specialized equipment rental or sublet work, approved disposal hauling and fees, permit fees, and regulatory applications will be marked up 10% for Contractor profit and overhead.

*__All work__ to be accomplished minimally with a two (2) man work crew (*one person of the crew must be capable as a working supervisor)* on a per-hour rate, including materials, transportation, taxes, insurance, overhead/profit, tools, and equipment. The hourly rate should be bid based on the work being undetermined, requiring a site visit/inspection, suggested remedy, application, and performance.

****Materials:** includes but is not limited to all new materials, restroom accessories, doors, walls, floors, windows, trim, painting, plumbing and electrical equipment, hardware, concrete, paint or coatings, specialty items, fasteners, signs, etc.

*Audit Provisions:* The nature of awards made under this bid is

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such that City Ordinance No. 179.112 may be applicable. The general concept of the referenced ordinance provides the City Council Auditor access to records of the contractor(s) as it relates to prices charged for labor, materials, etc., under the contract resulting from this bid. A copy of this ordinance is posted on the Purchasing Division Bulletin Board for local vendor interest.

The workmen, after arriving at the site to make the repair, shall walk the immediate area and report any potential problem to Parks, Recreation and Community Services Department via phone, fax, or email, and if minor, and given direction to proceed to execute the repair to match. (Minor being less than four (4) hours work). Submit invoices, attached with a detailed report providing Name of Park, address, site of work location on the property, copies of supplier invoices, and any recommended additional repairs observed needed on the site.

**Improvements:** The primary purpose of this bid is to provide a competitive source of service for restroom improvements and upgrades to ensure ADA compliance and improve all restrooms to similar standards for usefulness and cleanliness.

Purchase orders may be initiated for cleanup or compatible work related to the repair work or alteration for repairs or emergency without obtaining a competitive quotation when the City anticipates such repairs do not exceed $15,000.00. The City reserves the right to obtain additional quotations for any emergency or urgent repair outside this agreement or piggyback on other government agencies' existing agreements.

The Contractor shall, upon request, visit the site with the City's representative or under their instruction, to determine the needs and provide an itemized list of repairs with unit prices from this bid award and a schedule to complete the scope. Invoices must correlate back to the purchase order. Work shall not exceed the purchase order amount, including any contingency, except with an agreed-upon executed change order. Repairs shall begin within two (2) weeks of the PO being issued and be completed within sixty (60) days, except with an agreed-upon extension. It is expected that the contractor will be working on multiple restroom locations in the same time period.

**Mobilization:** The Contractor shall provide a schedule upon determination of the scope of work and work within that schedule and update the City of Jacksonville project manager with any unforeseen changes.

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The Contractor must provide a named contact person, and the phone number must be kept current for both non-emergency and emergency calls.

Purchase orders will not be issued to the vendor who at the discretion of the Parks, Recreation and Community Services Department, has failed to timely respond. It expects the work to be performed in a workmanlike manner and be consistent with the manufacturer's recommended practices. All work is to be done in an orderly, courteous, safe manner using new materials and leaving the site clean. All debris generated from the work items shall be disposed of in an approved landfill.

Repairs shall provide a minimum of six (6) months guarantee without a charge for callbacks.

All work shall be performed in a safe manner with respect to park occupants, visitors, and vendor employees. Contractors must comply with all current OSHA requirements as applicable to the service performed.

This is for bidders to visit on their own time so they can get a better sense of the work involved. Both completed and unfinished restrooms are included below;

**Completed Renovations:**

A. Philip Randolph Heritage Park
Blue Cypress Park
Crystal Springs Road Park
Lonnie C. Miller Regional Park
Tillie K. Fowler Regional Park

**Restrooms Not Yet Renovated:**

Alejandro Garces Camp Tomahawk
Deerwood Rotary Park
Lake Fretwell Park
Lew Brantley Park (restrooms next to playground)

Patton Park (restrooms next to playground)

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| | | | | |
| 3. | Bidders should submit or comply with the following requirements. Failure to submit any of these requirements may be grounds for rejection.<br><br>a. Contractor must provide three (3) references in which the contractor has provided public restroom/building renovation construction work within the past two (2) years.<br><br>b. Contractor must have a current State of Florida General Contractor License and/or a building Contractor license. The contractor or subcontractor must have a current State of Florida plumbing and electrical license. Current copies of the license must be submitted with the proposal.<br><br>c. Contractor shall provide proof of applicable local business license. | | a. Acknowledge | a. Acknowledge |
| **4.** | **Indemnification and Insurance Requirements** | | | |
| 1. | Please review and acknowledge the Indemnification and Insurance Requirements. See attachment for additional information. | | a. Acknowledge | a. Acknowledge |
| **5.** | **Price Sheet** | | | |
| 1. | Price Sheet: Please download the attached spreadsheet to enter prices and upload it. Please do not make any changes to the item descriptions or the indicated quantities. See the attachment(s) for additional information. | | a. Acknowledge | a. Acknowledge |

| | | | | |
|---|---|---|---|---|
| **6.** | **Sample Services Contract** | | | |
| 1. | Please review and acknowledge sample Services Contract. | | a. Acknowledge | a. Acknowledge |
| **7.** | **Response Attachments** | | | |
| 1. | **Attach Overall Proposal Document Here, Use the following naming convention: Supplier_Name Overall Proposal Document. Include all response pages in a single ".PDF" format file.**<br>If the proposer desires, the Company financial reports can be submitted in a separate .pdf file from the proposal file. However, the file name must include the word "Confidential". For Example: "XYZ Engineering – Confidential Financial Info.pdf". | | a. Acknowledge | a. Acknowledge |
| | Attachments | | Yes | Yes |

Last Downloaded **7/20/2026 9:16**

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ITB: 17977-26,2

Messages | Actions | Done

Currency = US Dollar

Time Zone US Eastern Time

Table of Contents


- Cover Page
- Overview
- Requirements
- Lines
- Contract Terms
- Suppliers


## Contract Terms

View Contract Deviations | Download Contract

Contract Source: Terms Template

Contract Terms Template: ITB - Supply / Services

Clauses | Deliverables

**A. Solicitation Overview**

**A.1. Scope of Work**

The Parks, Recreation & Community Services Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s)/service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s)/service(s) and to obtain pricing commitments for Annual Restroom Improvements - Rebid as listed in the bid documents.

**A.2. Award**

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder(s) subject to the Buy American Preference clause described below. Bidders must bid on all items to be considered for award. The City reserves the right to reject any or all bids. **ALL** awards are subject to the availability of funds.

**A.3. Term of Agreement**

The period of service will be for the initial period of one year, with three, one-year renewal options. Renewal options subject to approval with supplier and City of Jacksonville.

**A.4. Quantities**

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period. The City reserves the right to add or delete items during the contract period. The City will order on an as needed basis.

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**P R O C U R E M E N T  D I V I S I O N**

A NEW DAY

# NOTIFICATION OF RECOMMENDED BID REJECTION

**Date:** August 18, 2026

**Via Email:** SOLOMONSINVESTMENTS@YAHOO.COM

**Bidder's Name:** POPS CONSTRUCTION SERVICES

**Address:** 6034 CHESTER AVE,STE 107,JACKSONVILLE, FL 32217

**Contact Name:** Troy Solomon

**Bid No:** ITB-17977-26

**Title:** **Park, Recreation & Community Services - Annual Restroom Improvements**

**Date Opened:** July 17, 2026

**REASON FOR RECOMMENDED BID REJECTION:** Using Agency recommends bid **rejection** for the following reasons:

- **The bidder failed to respond to price clarification emails sent on July 29, 2026, and August 10, 2026.**

If you wish to protest the recommended rejection of this bid, please respond in accordance with the City of Jacksonville's bid protest procedures and email a copy to the City Purchasing Analyst associated with the protested bid.

**NOTE:** This intended action is only a recommendation to the appropriate Awarding Authority. The authority recommending award for this bid is the General Government Awards Committee scheduled for **Thursday, August 27, 2026, at 1:00 p.m.**

**Purchasing Analyst's Signature:** Renata Barnett

Renata Barnett, Purchasing Analyst

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CITY OF JACKSONVILLE

Overview | Manage Solicitations × | ITB: 17977-26,2 × | **Online Messages: ITB 17977-26,2** ×

## Print Message (ITB 17977-26,2)

**Title** Annual Restroom Improvements - Rebid

**Status** Closed (Unlocked)

**Time Remaining** 0 Seconds

**Close Date** 7/17/26 4:00 PM

### Subject: Re: ITB: 17977-26,2 Park, Recreation & Community Services - Annual Restroom Improvements

**From** Renata Barnett

**From Company** City of Jacksonville

**To** POPS CONSTRUCTION SERVICES - TROY SOLOMON

**Attachments** POPS CONSTRUCTION SERVICES.pdf

**Date** 8/18/26 2:44 PM

Good afternoon, Please see the attached solicitation notification
On 8/10/26 10:40 AM America/New_York, Renata Barnett wrote

Good morning,

Please see the clarification email below, which was sent on July 29, 2026. Kindly provide the requested information within 48 hours.

Thank you for your prompt attention to this matter.

On 7/29/26 1:02 PM America/New_York, Renata Barnett wrote

Good afternoon, The last line on our Bid/Price Sheet for ITB 17977-26,2 ask "Any material not listed and utilized, can be billed at supplier invoice Cost plus a mark-up of (_____%, but not more than 10%)". It has been left blank in your response. Can you please confirm if this was missed or if the blank means "0%"?