Docusign Envelope ID: EBB7FC5B-EAFB-417E-98AA-371FE3AAE042

City of Jacksonville, Florida

Procurement Award Form (PAF)

Part 1 – Form Type: JPAC 126.204 (a) New Award, Renewals, Waive Technical Defects, Price Increases, NTE Increases.

Goods and/or Services: Tracker 2.0 Software from Professional Probation Services

Requested Action and Justification:

Requesting approval of a Single Source award to Professional Probation Services, Inc., for Probation Tracker 2.0 Software for the Jacksonville Sheriff's Office. Period of service is from October 1, 2026 through September 30, 2027. Total award not to exceed $159,600.00.

Supplier:	Professional Probation Services, In	**Basis of Award:**	N/A	**BID Opening Date:**	

POA #:	NA	**PO #:**	NA	**Change Order #:**	NA
Solicitation #:	SS 18137 26	**Contract #:**	NA	**Contract ADM #:**	NA
Term:	1 year	**Options:**	NA	**Options Used:**	NA

Federally Funded:	No	**JSEB Rec:**	N/A
Licenses Verified:	N/A	**JSEB %:**	N/A
Bonds Required:	No	**Bonds Waived Pursuant To:**	N/A

Fund:	11522	**Center:**	551103	**Acct:**	549006	**Proj:**	000000	**Activity:**	00001344	$ 159,600.00
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$

New NTE/GMP:	$ 159,600.00	**Contingent Amt:**	$ 0.00	**DMP/ODPO Amt:**	$ 0.00

Using Agency/BU:	SHPS:POLICE SERVICES			
Concurrence:	Signed by: Kevin Goff 4CB0E38934BF4F7...	**Title:**	JSO - DIRECTOR OF CORRECTIONS	8/31/2026
Concurrence:	Signed by: Clement, Bill 3F803720B14E49E...	**Title:**	JSO - CHIEF OF BUDGET AND MANAGEMENT	8/31/2026
Concurrence:		**Title:**		
Concurrence:		**Title:**		

Procurement Analyst/Buyer:	Signed by: Wallace Cohen, Olive 4547B2180AE14B...	**Chief of Procurement:**	Signed by: B10F1D517352456...	9/1/2026
Name:	Wallace Cohen, Olive	**Name:**	Dustin L. Freeman	

Part 2 – JPAC Action: All award actions subject to lawfully appropriated funds.		**Part 3 – Final Awarding Authority Action:**	
Members who approve:		**Action:**	
Members who disapprove:		**Signature:**	
Date:		**Date:**	

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PAF Instructions
Part 1 (using agency)

Form Type: This form will be used for both Administrative Awards and JPAC Requests. Select type from dropdown options.

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action and Justification: Enter a brief description of the requested action or authority being sought. i.e.; *Request permission to award the lowest, responsive responsible bidder for an ITB or award the highest ranked supplier for an RFP.* This block should also be used for additional information such as additional 4th account strings, or other information essential for contract execution.

Supplier: Enter awarded supplier name**.** If multiple, include in "Requested Action and Justification" box.

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA) or N/A.

Bid Opening Date: The date bids were unsealed by Procurement.

POA #: This is your 1Cloud generated Agreement number. Select Type, Enter Number.

PO #: Enter the PO number or agreement release number.

Change Order #: Provide the applicable change order number represented by this request.

Solicitation #: Select Prefix type, Enter Number, and Year.

Contract #: This number should be the same as your POA number (unless procured prior to 2020)

Contract Amendment #: Provide the applicable amendment number represented by this request.

Term: Select the Period of Performance or Term for the initial period.

Options: Period of time for each renewal or option.

Options Used: Prior to this request, enter how many options were already used.

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

JSEB Rec: Select Encouragement or JSEB Set Aside Option.

JESB %: If JSEB Participation, enter the percentage.

Bonds Waived Pursuant to: Select option from Drop down.

Funding Sources: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Account: Enter the Direct Materials Purchase/Owner Direct Purchase Order Account. Used mainly for CIP (Capital Improvement/Construction) Projects

Using Agency/BU: Select one from the dropdown list.

Concurrence: Using Agency internal routing requirements for Electronic Signatures (follow Proc Manual for threshold requirements)

Title: Title of person electronically signing form.

Attachments: Included any supplemental information to the Procurement Award Form. i.e.; *Scope of work, previous awards*.

**Any field where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

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JACKSONVILLE SHERIFF'S OFFICE

T.K. Waters, Sheriff

Dedication, Service, Honor, Community.

To: Dustin Freeman
Chief of Procurement

Thru: William Clement, CPA
Chief of Budget

From: Kevin Goff KG
Director of Corrections

Subject: Single Source – Professional Probation Services, Inc. (PPS)

Date: July 29, 2026

We are requesting a single source award with Professional Probation Services, Inc., for Probation Tracker 2.0 in the not to exceed expenditure amount of $ 159,600.00, from account code 11522.551103.549006.000000.00001344.00000.0000000. Attached is Justification for Single Source form, specification from the supplier and the Probation Tracker 2.0 information. We are requesting that a POA be set up for this purchase.

Please let me know if you require any additional information. Thank you for your assistance.

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FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

SINGLE SOURCE JUSTIFICATION FORM (SSJF)

Pursuant to the City of Jacksonville Procurement Code 126.306(a) (8) & The Procurement Operating Manual, when requesting to purchase from a Supplier subject to the referenced sections, this form is to be completed and must be submitted to the Procurement Division with applicable attachments via 1Cloud Smart Form Requisition.

1. Requesting Agency:	Jacksonville Sheriff's Office (JSO)
2. Nature and/or description of the requirement being requested. ***Identify each item, component or service being procured. (Attach quote/proposal):*** ***Why does the city need these particular goods or services?***	2026 subscription renewal and support for Probation Tracker 2.0 software program provided by Professional Probation Services, Inc (PPS) The Jacksonville Sheriff's Office (JSO) is currently contracted with PPS for the administration of the misdemeanor probation services, which is one of the units within the Programs & Transitional Services Division. Utilizing the Tracker 2.0 software for the case management of the Jacksonville Re-Entry Center, Court Diversion, pretrial Services, and Electronic Monitoring will allow for the same case management system for the Division. The Programs & Transitional Services Division must be able to utilize the case management system to adequately manage each participants probation status.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source Supplier:	Tracker 2.0 is a proprietary, only sold by Professional Probation Services, Inc.
4. Date of Request	7/15/2026

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Chief Paschal, along with designated employees from each unit listed above, met with the Professional Oversight Unit and the Information Systems Management Unit. It was determined that Tracker 2.0 was the only system to fit the needs of each unit.]

6. Conflict of Interest (Must Check)

√ By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with *Chapter 112, Florida Statutes.*

7. Other Documentation (Check and attach all that apply)

√ Supplier Quote

√ Single Source Memo signed by Director

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√ Other [Specific Information about the Software]

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PPS
Family of Companies
327 South Hill Street
Building A
Buford, GA 30518
T. 678-218-4100
F. 678-218-4104

Subscription to ProbationTracker2.0

Jacksonville, Florida

Specifications for Services

Fee Schedule (Fees Paid by the City of Jacksonville):

-1 to 10 users; $500.00 per user per month
-11 to 20 users; $450.00 per user per month
-21 to 30 users; $400.00 per user per month
-31 to 40 users; $350.00 per user per month

PAYMENTS FOR SERVICES

Fees for basic services are set out in the Specifications for Services, which fees are payable by the City of Jacksonville. Fees are due on the 1st of each month in the full amount set forth in this contract.

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ProbationTracker 2.0

PT2.0 empowers Probation Officers with the very best in case management technology!

PT2.0 allows Probation Officers the ability to stay in contact with their clients on any device AND logs manual, email and text message contacts, automatically!

Our software is uniquely qualified to serve DUVAL:

1. PT2.0 is already in use in the Duval County criminal justice system as it is the case management system used in the Duval County Court probation services provider.
2. Because PPS has already assumed the Duval County Court cases and integrated its data into PT2.0, PPS can seamlessly provide the case assumption for additional Duval County caseloads in a fraction of the time needed by other providers. PT2.0 provides for full integration of all departments in the post and pretrial adjudication phases. Departments will have access to instant probationer, pretrial and reentry services offender information on one contiguous platform rather than relying on multiple disjointed platforms. The judiciary will also have access to all phases of an individual's case in one centralized data base.
3. PT2.0 is the industry's SOLE SOURCE for: text messaging offenders directly from the case management platform with auto population of messaging into the offender's e-file.
4. PT2.0 is the industry's SOLE SOURCE for: combining reliable case management platform with mobile offender payments and reporting from any smart device. Multiple platform integration capability makes PT2.0 the unique source for Duval County.
5. PT2.0 provides UNMATCHED TRANSPARENCY as court-approved Duval County officials will have 24/7 on-line access to all offender data; including individual financial and collection activity.

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PT2.0 easily and accurately collects all-court ordered fines, fees, restitution accepting in-person payments, and on-line payments that can be made using any computer, tablet or smart phone.

Online Reporting For

PROFESSIONAL PROBATION SERVICES PPS

John Alan Doe Sr.

Appt Date	6/15/2019
PO	Mario Gonzales
PO EMail	mgonzales@IntegritySupervision.com

Report Complete click on link below to make payment

CLICK TO PAY NOW

MasterCard VISA AMERICAN EXPRESS DISCOVER DEBIT CARDS

With PT2.0, *probationers are never out of touch* with their Probation Officer. Automated test messages confirm appointments, notify offenders of "no-shows", re-schedule appointments and provide "links" for on-line payments;

Date	Note
	Type: Select · Show Admin · $$ Send Pmt Link $$ · Add
Nov-23 2020	Type: Text Msg Sent Note Entered on 2020-11-23 08:44 by SPELTS Yes report tomorrow and bring Community Service hours and pay $125 and will send you the pay link
Nov-23 2020	Type: Text Msg Received Note Entered on 2020-11-23 08:42 by ADMIN Sorry can I report tomorrow?
Nov-23 2020	Type: Text Msg Sent Note Entered on 2020-11-23 08:41 by SPELTS You missed you appointment yesterday when do you want to reschedule
Nov-11 2020	Type: Employment Assistance Note Entered on 2020-11-11 10:48 by SPELTS Offered Employment Assistance
Nov-11	Type: Office Visit

Dialogue between PO and Probationer via Text Message

SEARCH · PAGES · REPORTS · FORMS · ARCHIVES · UTILITIES · ADMIN · HELP · LOGON/OFF

Court: Test Court | Drug Screen!! | Early Term | Next Appt: | Sentence: 2020-09-15 | Expire: 2021-09-14 | PO PO Test

Prob ID: 3 | Doe, Rachel | Status: Active 2016-12-01 | Type: Adult | Fee Month: 55.00 | Days Remaining: 295 | One or more fines may have been converted to CS for this case

Offense: 3 | COP Cnt: 6 | CS: 50/50 | Offenses: Public Drunk, Public Indecency, Possession of Marijuana TR0682654, TE00100-3, 20MM1234-2 | DOB: 2/2/1999 | Total Due: $1,174.00 mthly: $223++

Case Information

LName	FName	MName	Suffix	Office	Office Satellite	Rpt Type	CLP ProbID	Fee/Mth	Entered By	Enter Date
Doe	Rachel			Test Office	Select	Office		55.00	ADMIN	2016-12-14 14:59:35

Primary	Early Term	1st Off	Cond Dis	Drug Crt	DUI Crt	Care Crt	Vet Crt	Hold Clear	PIA	SPOS	Min Mth Pmt	Pay By Date	Drug Test	Interval	DS Test
No	Yes	Select	Select	Select	No	Select	Select	Select	No	Select	88	2021-07-15	Yes	Random	No

Sentence Date	Fee Start Date	Trm Mths	Prob Expires	Court	Type	Judge	PO	Prob Update
2020-09-15	2020-09-15	12	2021-09-14	Test Court	Adult	Unknown	Test, PO	Yes

BOT 1 50 hours of Community Service and Risk Reduction BOT 1 50 hours of Community Service and Risk

test

Browse... No file selected.

Upload Picture

Comment: mugshot

Update Probationer Info · Duplicate Probationer Info · $$ Send Pmt Link $$ · Send Update Link

Probationer Information

Sex	Hair	Eyes	Height	Weight	DOB (21)	Race	SSN	DL	DL State
Femal	Blonde	Green	5 5	130	1999-02-02	White	222-26-5944	678256	FL

Residence Verification: ✓ Select

Physical Street	Physical Street 2	City	State	Zip
Homeless				

Mailing Street	Mailing Street 2	City	State	Zip
123 Main Street		Kennesaw	GA	30444

Cell	Send Text?	Home	EMail
404-456-7167	Yes	678-555-1234	nobody@gmail.com

Text Msg: You missed you appointment yesterday when do you want to reschedule · Send Text

Personal Information

Marital Status	Children	# Children	Children Live With	Income	Education Level	Language	# Prev Arrests	Sex Reg	CHRI
Single	Yes	2	2	$20,000 to $29,	College Graduate	English	3	Select	Select

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Probationers may report on-line, and all interactions are sent straight to the offender's e-file updating their filed notes automatically.

Online Reporting For

PROFESSIONAL PROBATION PPS SERVICES

John Alan Doe Sr.

Appt Date 6/15/2019
PO Mario Gonzales
PO EMail mgonzales@IntegrityS

Any changes to your address or phone nu
Select Cell: 404-456-

Any new arrests or citations?
Select

Conditions: Alive at 25
Do you have any incomplete conditions
Select

Any other issues that you would like to r
Select

New Info/Additional info to Report to P
Type new information here

Initial
Type Your Name

Submit Report

- Note goes into system:

2019-06-21 ADMIN	Type: Mail-In Report Note Entered on 2019-06-21 07:17:06 by ADMIN Online Reported New Info: N/A

- Appointment is marked "Yes". Note that text went to Prob. yesterday to report:

Appointments

	Date	Time (# appts)	Showed	Activity	
		Select	Select	Select	Add
	2019-06-21	0800	Y	Online Payment	✗

- After they submit the report online, then they go to payment screen. Payment is then put into PT System

Previous Payments

Pmt ID	Date	Method	Comments	Amt	Closed	EnteredBy		Rcpt	
31132	2019-06-21	Credit Card	A:990090 T:4757292497	$150.00	N	admin 2019-06-21	✗		

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Field Notes are updated automatically and court documents and statistical reports are quickly created/compiled with a few clicks of the mouse. And PT2.0 can easily download offender payments into any platform/system.

Appointments SCREENS, DRUG ID: 217862 Started: 12/22/2008 Expires: 12/22/2028 Judge: County Diversion Program

To Do List | Detailed Visit Notes | VineLink

Date	Notes
11/23/2011 DMOON CodesPicture Notes Only	Sample case note — Add
11/23/2011	Last Payment made on 11/21/2011 2 Days Ago
11/23/2011	Need Employment Verification
11/23/2011	Need Address Verification
11/23/2011	Need Good Address
11/23/2011 DMOON	O/P- DEFENDANT REPORTED FROM COURT, VERIFIED NEW ADDRESS AND UPDATED IN OUR SYSTEM. DEFENDANTS HAS COMPLETED 4 HOURS OF COMMUNITY SERVICES AND IS AWARE THAT 46 HOURS REMAIN. NO PROGRESS TOWARDS ENROLLING IN VICTIM IMPACT CLASS OR ALCOHOL SAFETY EDUCATION COURSE. DEFENDANT STATES HE WILL BE ENROLLED BY JANUARY. SET UP A CALL IN APPOINTMENT FOR PROBATION OFFICER TO CHECK ON THE STATUS OF ENROLLMENT. NEXT APPOINTMENT SET FOR DECEMBER 28 AT 3:00.
11/21/2011	Receipt - KLLOYD
11/21/2011	O/P BREVARD DEF JEANNE WHITE CAME IN THIS DATE FOR A UA. PER NJONES,

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NEW IN 2026! ProbationTracker2.0 offers (optional) A.I. courtroom intake, cutting the newly-sentenced case intake process to roughly 90 seconds.

Intake staff can now simply use a tablet to scan the newly sentenced offender's picture drivers license and sentencing documents instantly into PT2.0. AI creates the casefile within the system, and sends the offender's first appointment information to a smartphone, email or both. Data entry is not only done more quickly, but is error free.

ProbationTracker2.0 is Transparent

ProbationTracker2.0 allows PPS/JCS/GPM/ISS judges and court personnel to access offender data- financial, field notes, special condition compliance, etc.- anytime, 24-7.