



E-APPLICATION FOR 501(c)(3) EXEMPTION

FORM 4 – Page 1 of 2 (revised July 2021)

Please complete this application in its entirety and include all required documentation with your submittal. Incomplete applications may be returned.

Please see page 2 (back) for information about the exemption program. - Due by March 31 - to be effective for calendar year prior

Note: This program DOES NOT apply to the City of Jacksonville residential solid waste fee.

SECTION 1: APPLICANT INFORMATION

[Office Use Only] Application Number

PROPERTY OWNER [PRINT] _____

501(c)(3) ORGANIZATION _____

APPLICANT MAILING ADDRESS: _____

PHONE: _____

FAX: _____

E-MAIL: _____

SECTION 2: PREPARER INFORMATION (if different from applicant)

Preparer Name: _____

Org: _____

Phone: _____

Fax: _____

E-mail: _____

SECTION 3: PROPERTY DETAILS

REAL ESTATE NUMBER (xxxxxx - xxxx) _____

If applying for more than one property, please list one RE here for reference.

PROPERTY STREET ADDRESS _____

(i.e., 1234 N. Main St.; no city or zip required)

TOTAL NUMBER OF RES OWNED BY PERSON/ORG NAMED IN SECTION 1 THAT SHOULD RECEIVE EXEMPTION: _____

ADDITIONAL RES (attach more sheets if necessary):

SECTION 4: 501(c)(3) STATUS

☐ OWNER IS CLASSIFIED BY THE IRS AS A TAX-EXEMPT 501(c)(3) ORGANIZATION OR IS AN AUTOMATIC 501(c)(3) CHURCH PER 508(c)(1)(A) AND PROVIDED DOCUMENTATION CONFIRMING THIS STATUS. [Ordinance Code Section 754.109 (a)(1)]

☐ The physical structure on which the Stormwater service charge is assessed is owned and operated by the 501(c)(3) organization, or confirming automatic 501(c)(3) church status per 508(c)(1)(A), for the purposes of providing its programs to the community.

☐ The organization agrees to provide documentation confirming IRS Code 501(c)(3) designation or confirming automatic 501(c)(3) church status per 508(c)(1)(A). SUBMIT AS ATTACHMENT(S) IF APPLYING BY E-MAIL

SECTION 5: ATTEST AND SIGNATURE*

By checking the box below and submitting this application, I attest that the information I am providing is true and complete to the best of my knowledge and belief, and that I have fully read and understand the guidelines, terms and conditions listed on both pages of this form.

***REQUIRED BEFORE SUBMITTING** CHECK TO ATTEST

SIGN HERE _____

☐

RESET FORM

OFFICE USE ONLY

Date Received

APPROVED?

☐ YES ☐ NO

RETURN COMPLETED APPLICATION AND ALL SUPPORTING DOCUMENTATION BY **March 31** to apply prior billing year:

Stormwater 501(c)(3) Exemptions stormwater@coj.net

214 N. Hogan Street, 10th Floor

Jacksonville, FL 32202

COMMENTS:

The Stormwater Utility 501(c)(3) Exemption Program provides a stormwater fee exemption up to 100% for those organizations that are recognized by the Internal Revenue Service (IRS) as federally tax exempt per the terms of Section 501(c)(3) of the federal tax code. The exemption will remain on a property without further application until such time as the owner is no longer a 501(c)(3) organization.

TO BE CONSIDERED Applications must be submitted to either:

Jacksonville Stormwater Utility
Attention: 501(c)(3) Exemptions
214 N. Hogan Street, 10th Fl
Jacksonville, FL 32202

E-mail to stormwater@coj.net
(Be sure to include all supporting
documentation with your e-mail)

The Chief Engineer or his designee(s) will review all applications received and render a decision based on the date received prior to the submittal of the final non-ad valorem assessment roll.

Property owners may request explanation of denied applications.

Terms and Conditions:

- The applicant must be listed as an owner of the property for which an exemption is sought, or otherwise be an appointed representative who is legally authorized to act on behalf of the owner. The applicant must be the signatory of the application.
- Explanation of Documentation Required – what evidence needs to be supplied:
 - a. Organizations listed in the IRS Publication 78, Cumulative List of Organizations described in Section 170(c) of the Internal Revenue Code;
 - b. IRS Determination Letter; or
 - c. State of Florida DR14 issued specifically for 501(c)(3) organization status.
 - d. Documentation to support automatic 501(c)(3) church status per 508(c)(1)(A).
- Applications submitted with insufficient supporting documentation will be considered based on the best information available to the City. It is solely the applicant's responsibility to ensure that appropriate and sufficient documentation is provided to support the exemption request.
- The Jacksonville Stormwater Utility reserves the right to request additional documentation if the information provided with the application is deemed insufficient to render a decision.
- This program does not apply to the City of Jacksonville solid waste fee. Owners of residential property that qualify for this stormwater fee exemption are still required to pay the solid waste fee.
- Application deadlines coincide with the non-ad valorem assessment roll of each billing year. Customers may call (904) CITY [2489] for current year information. Applications received after the March 31 deadline will be considered for the following billing year.