

**Opioid and Substance Use Disorder (OSUD) Grants
Committee
Meeting Minutes**

**April 27, 2026, 2:00 PM
City Hall, 1st Floor, Don Davis Room
Chair: Dr. Antonio Nichols
Vice-Chair: Sarah Smith
Secretary: Heather Rios**

Committee Member Attendance

- Dr. Antonio Nichols - Chair - Present
- Sarah Smith - Vice-Chair - Not Present
- Heather Rios - Secretary - Present
- Dr. Lantie Jorandby - Member - Not Present
- Debbie O'Neal - Member - Present
- Nancy St. Claire - Member - Present
- Dr. John Tanner - Member - Present

Quorum Present: Yes

City Council Liaison (non-voting member):

- City Councilmember Ron Salem, At-Large, Group 2 (not present)

City of Jacksonville Staff:

- Madelaine A. Zarou, Manager of Opioid Abatement - Jacksonville Fire and Rescue Department
- Laura Viafora Ray, Program Coordinator - Opioid Abatement - Jacksonville Fire and Rescue Department
- Ashley Smith, Assistant General Counsel - Office of General Counsel, City of Jacksonville

I. Call to Order

The meeting was called to order at 1:59 PM by Dr. Antonio Nichols, Chair.

II. Welcome and Introductions

Staff members introduced themselves, and each OSUD Grants Committee member in attendance introduced themselves.

III. Office of Opioid Abatement (OOA) Update

Madelaine A. Zarou, Manager of Opioid Abatement, provided an update from their office covering the following:

- *Legislation*
 - UFF Waiver (2026-0142-E)
 - Passed on 3/24/26
 - FY26-27 OSPG Program Funded Category Allocations & Process
 - Filed on 3/20/26
 - Assigned to Finance and NCSPHS - passed unanimously
 - City Council to vote on 4/28/26
 - Amendment to Chapter 84
 - Filed on 4/8/26
 - Assigned to Rules and Finance

Laura Viafora Ray, Program Coordinator of Opioid Abatement, provided an update from their office covering the following:

- *Fiscal Year 2025-2026 Quarterly Progress Reports (QPRs)*
 - QPRs for Quarter 1 (covering 10/1/25 to 12/31/25) were due to the Office of Opioid Abatement on 1/15/26. All QPRs were submitted on time. 14 have been reviewed and approved, and 1 is pending revisions. This excludes UFF while awaiting their fully executed agreement.
 - QPRs for Quarter 2 (covering 1/1/26 to 3/31/26) were due to the Office of Opioid Abatement on 4/15/26. 12 QPRs were submitted on time, 2 were submitted late, and 1 is pending submission. 2 have been reviewed and approved, 4 are pending revisions, and 7 are pending initial review. This excludes UFF while awaiting their fully executed agreement.
 - A detailed chart was shared during this section of the update which can be requested by emailing opioidabatement@coj.net.
- *Fiscal Year 2025-2026 Invoice Processing*
 - Out of a total of 45 invoices anticipated from programs in Quarter 1, 42 have been submitted for payment, 1 is currently being reviewed/processed, and 2 have not yet been submitted by the agency. This excludes UFF while awaiting their fully executed agreement.
 - Out of a total of 45 invoices anticipated from programs in Quarter 2, 32 have been submitted for payment, 1 is currently being reviewed/processed, and 12 have not yet been submitted by the agency. This excludes UFF while awaiting their fully executed agreement.
 - As of 4/27/26, 74 invoices were processed and submitted for payment, totaling approximately \$1,241,649.

- A detailed chart was shared during this section of the update which can be requested by emailing opioidabatement@coj.net.
- *Fiscal Year 2026-2027 OSPG Program Tentative Timeline*
 - May 14: Mandatory Application Workshop (MAW) #1
 - May 20: Mandatory Application Workshop (MAW) #2
 - Registration links for the two MAW opportunities to be sent out to the program listserv no later than May 1st.
 - June 1: Application opens
 - July 1: Application closes
 - July 21: Tentative OSPG Appeals Board meeting
 - July 27 - August 28: Scoring period
 - August 24: Interviews, if requested by Committee
 - October 5: Tentative application rankings and funding allocations announced
 - October 14: Tentative OSPG Appeals Board meeting
 - October 19: Final application rankings and funding allocations announced
 - October 1, 2026 - September 30, 2027: OSPG Agreement period of performance
 - All dates listed above are tentative and subject to change

IV. Presentation: Data Update

Ms. Viafora Ray provided an overdose data update, summarized as follows:

- *Jacksonville Fire and Rescue Department Data*
 - The measure “# of Suspected Opioid-Related (O-R) Overdose (OD) Patients” is down 19% in the first quarter of 2026 compared to the same time period in 2025.
 - March 2026 saw a spike compared to the previous month - 78 in February increased to 109 in March, representing a 40% increase. This mirrors a similar trend seen last year where this measure in February 2025 increased by 65% in March 2025 (86 to 142).
 - Two detailed graphs as well as data definitions were shared during this section of the update which can be requested by emailing opioidabatement@coj.net.

V. Presentation: FY 25-26 Q1 OSPG Program Data Update

Next, Ms. Viafora Ray shared that the Office of Opioid Abatement had extracted information from the QPRs for Q1 covering October 1, 2025, to December 31, 2025, to compile a summary report with key highlights of program activities as well as demographic data of program participants for awarded programs in FY25-

26. They noted that full report will be available pending the approval of one final QPR that is still being revised, but the demographic data had been compiled.

Ms. Viafora Ray explained that demographic data (zip code of residence, race, and gender) of unduplicated program participants/clients/patients was analyzed to compare who the funded programs were reaching with JFRD data, specifically the percentage of “Suspected O-R OD Patients,” over the same time period by zip code of residence of patient and race and gender. They highlighted that the counts presented in these charts do not represent the full scope of individuals reached through OSPG Program efforts, just those for which zip code of residence data and/or gender and race data were collected and reported on. They shared that the programs had reached nearly 3,000 individuals in quarter 1, and this was a conservative estimate.

The detailed charts that were shared during this section of the update can be requested by emailing opiodabatment@coj.net.

VI. Public Comment

Dr. Nichols opened the floor to public comment. There were no public comments.

VII. Vote: Meeting Minutes from March 23, 2026

Debbie O’Neal put forth a motion to vote to approve the meeting minutes from the March 23, 2026, meeting. Dr. John Tanner seconded the motion. There was no discussion. The motion passed unanimously.

VIII. Vote: Budget Change Request #1

The following Fiscal Year 2025-2026 OSPG Program awardee presented budget changes for consideration by the committee:

- Agency Name: Boys' and Girls' Clubs of Northeast Florida, Inc.
- Program Name: SMART Moves Duval: BGCNF’s Comprehensive Youth Opioid Prevention Initiative with L.E.A.D.
- Funded Category: Prevention

Greg Hayes, CFO of Boys' and Girls' Clubs of Northeast Florida, presented a summary of the budget change request. There were no questions from the committee.

Heather Rios, Secretary, put forth a motion to vote to approve this budget change request. Ms. O’Neal seconded the motion. There was no discussion. The motion passed unanimously.

Supporting documentation for the budget change request described above (completed “Budget Change Request Template” describing each line-item change request and a letter from the agency detailing the changes) was submitted to committee members for review ahead of the meeting. These documents are available upon request by emailing opioidabatement@coj.net.

IX. Vote: Budget Change Request #2

The following Fiscal Year 2025-2026 OSPG Program awardee presented budget changes for consideration by the committee:

- Agency Name: University of Florida Foundation, Inc.
- Program Name: Thrive Together - Multidisciplinary Support for OUD Recovery at UF
- Funded Category: Treatment

Ms. Viafora Ray clarified that this budget change request is considered a “pre-award” change since the corresponding agreement has not yet been fully executed.

Dr. Sophia Sheikh, Associate Professor with the Department of Emergency Medicine at the University of Florida College of Medicine, presented a summary of the budget change request.

Dr. Nichols asked a question for clarification on the purpose of the request and Dr. Sheikh answered.

Ms. O’Neal put forth a motion to vote to approve the budget change request. Ms. Rios seconded the motion. There was no further discussion. The motion passed unanimously.

Supporting documentation for the budget change request described above (completed “Budget Change Request Template” describing each line-item change request and a letter from the agency detailing the changes) was submitted to committee members for review ahead of the meeting. These documents are available upon request by emailing opioidabatement@coj.net.

X. New Business

Dr. Nichols opened the floor for new business. There was no new business.

XI. Adjournment

The meeting was adjourned by Dr. Nichols at 2:18 PM.

Meeting recording available upon request. Email opioidabatement@coj.net.

Next Meeting Date - Monday, May 18, 2026, at 2:00 PM

To be signed by Heather Rios, Secretary, certifying approval by the Committee:

Signature: _____

Date: _____

Official signed original is on file and available upon request