Docusign Envelope ID: B3DAA2DE-0877-4681-B961-2177BF2DB789

City of Jacksonville, Florida

Procurement Award Form (PAF)

Part 1 – Form Type: JPAC Award Request: Renewals, Extensions, and Unit Price Increases

Goods and/or Services: Painting and Pressure Washing Services

Requested Action and Justification:

Recommend approval to reject the bid received from Performance Painting Contractors, Inc. for being non-responsive; specifically, for not providing the proof of experience, not providing the evidence of 3 projects over $60,000.00, not providing insurance information as requested and not providing proof of four (4) fully equipped trucks.

Recommend approval to award Kept Companies, Inc as the lowest responsive, responsible bidder for ITB 17197-26, Painting and Pressure Washing Services with a not-to-exceed amount of $1,000,000.00 The initial term of the contract will be for 1 year from the date of execution with three (3) one-year renewal options.

Work will be completed by purchase orders against the contract purchase agreement, account to be determined by the building being serviced.

Supplier:	Kept Companies, Inc.	**Basis of Award:**	LPTA	**BID Opening Date:**	10/31/2025

POA #:	72529-26	**PO #:**	NA	**Change Order #:**	NA
Solicitation #:	ITB 17197 26	**Contract #:**	NA	**Contract ADM #:**	NA
Term:	1 year	**Options:**	3 - 1yr	**Options Used:**	0

Federally Funded:	No	**JSEB Rec:**	Participation
Licenses Verified:	N/A	**JSEB %:**	20
Bonds Required:	No	**Bonds Waived Pursuant To:**	N/A

Fund:	54101	**Center:**	155007	**Acct:**	534100	**Proj:**	00000000	**Activity:**	0000000000	$ 1,000,000.00
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$

New NTE/GMP:	$ 1,000,000.00	**Contingent Amt:**	$	**DMP/ODPO Amt:**	$

Using Agency/BU:	PWPB:PUBLIC BUILDINGS		
Concurrence:	Docusigned by: Roy Birbal 7FA0E6C02164F6...	**Title:**	CHIEF OF PUBLIC BUILDINGS 12/30/2025
Concurrence:	Signed by: 1EFA223D5D23487...	**Title:**	DIRECTOR OF PUBLIC WORKS 1/9/2026
Concurrence:		**Title:**	
Concurrence:		**Title:**	

Initial DT
Initial DT

Procurement Analyst/Buyer:	Signed by: Pierce, Melissa 6FF435104847484...	**Chief of Procurement:**	Signed by: Dustin Freeman B19F1D517362456... 1/20/2026
Name:	Pierce, Melissa	**Name:**	Dustin L. Freeman

Part 2 – JPAC Action: All award actions subject to lawfully appropriated funds.		**Part 3 – Final Awarding Authority Action:**	
Members who approve:		**Action:**	
Members who disapprove:		**Signature:**	
Date:		**Date:**	

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PAF Instructions
Part 1 (using agency)

Form Type: This form will be used for both Administrative Awards and JPAC Requests. Select type from dropdown options.

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action and Justification: Enter a brief description of the requested action or authority being sought. i.e.; *Request permission to award the lowest, responsive responsible bidder for an ITB or award the highest ranked supplier for an RFP.* This block should also be used for additional information such as additional 4th account strings, or other information essential for contract execution.

Supplier: Enter awarded supplier name**.** If multiple, include in "Requested Action and Justification" box.

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA) or N/A.

Bid Opening Date: The date bids were unsealed by Procurement.

POA #: This is your 1Cloud generated Agreement number. Select Type, Enter Number.

PO #: Enter the PO number or agreement release number.

Change Order #: Provide the applicable change order number represented by this request.

Solicitation #: Select Prefix type, Enter Number, and Year.

Contract #: This number should be the same as your POA number (unless procured prior to 2020)

Contract Amendment #: Provide the applicable amendment number represented by this request.

Term: Select the Period of Performance or Term for the initial period.

Options: Period of time for each renewal or option.

Options Used: Prior to this request, enter how many options were already used.

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

JSEB Rec: Select Encouragement or JSEB Set Aside Option.

JESB %: If JSEB Participation, enter the percentage.

Bonds Waived Pursuant to: Select option from Drop down.

Funding Sources: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Account: Enter the Direct Materials Purchase/Owner Direct Purchase Order Account. Used mainly for CIP (Capital Improvement/Construction) Projects

Using Agency/BU: Select one from the dropdown list.

Concurrence: Using Agency internal routing requirements for Electronic Signatures (follow Proc Manual for threshold requirements)

Title: Title of person electronically signing form.

Attachments: Included any supplemental information to the Procurement Award Form. i.e.; *Scope of work, previous awards*.

**Any field where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

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PROPOSAL PACKAGE FOR:	**City of Jacksonville, Painting and Pressure Washing Services**
PROPOSAL NUMBER:	ITB: 17197-26,2
PROPOSAL DUE DATE:	December 1, 2025 4:41am
PROPOSAL PACKAGE FROM:	Kept Companies, Inc
CONTACT:	Stewart Belet, Sales Manager – 74 Jake Stenson – Business Development Manager
CONTACT PHONE & E-MAIL:	stewart.belet@keptcompanies.com / (904) 729-0860 jake.stenson@keptcompanies.com / (904) 699-1140

Deliver To:
Melissa Pierce
Purchasing Analyst, Purchasing
City of Jacksonville

Docusign Envelope ID: B3DAA2DE-0877-4681-B961-2177BF2DB789

GENERAL INFORMATION

COMPANY NAME:	Kept Companies, Inc
ADDRESS: PO BOX:	1133 Baisden Road, Jacksonville FL 32225 PO BOX 350028, Jacksonville, Florida 32235
CONTACT:	Stewart Belet, Sales Manager – 74 Jake Stenson – Business Development Manager
CONTACT PHONE & E-MAIL:	stewart.belet@keptcompanies.com / (904) 729-0860 jake.stenson@keptcompanies.com/(904) 699-1140
EIN:	22-2867084
DUNS:	142299291

ADDENDUMS:	Received Addendum #1 Received Addendum #2 Received Addendum #3

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The Jacksonville Division of Kept Companies, Inc has been performing Pressure Washing and Painting services for approximately 20 years.

Painting and Pressure Washing Experience

St Johns County / 500 San Sebastian View, St. Augustine FL 32084
Tom Mulligan, 904-669-4305, tmulligan@scjfl.us

We had a 5-year unit cost contract for surface preparation and painting services throughout their county – all buildings and structures. All jobs are issued via task orders. Expired 7/2025. In addition, we have a unit cost contract for pressure washing county owned buildings and structures. We have done over $1.5M in projects on these contracts.

City of Jacksonville / 117 W Duval Street, Jacksonville FL 32202
Jeremy Wright, 904-518-7007, wrightj@coj.net
Frank Mashuda, 904-330-9963, fmashuda@coj.net

Piggybacks surface prep & paint contract from St Johns County. Have worked with COJ for over 15 years. In July 2023, we completed a $487K high profile cleaning and sealing project on the city's downtown courthouse that was priced off the piggyback contract. The project included phased MOT planning. In total, we have done over $1.3M in projects over the last 5-6 years.

City of Daytona Beach / 301 S. Ridgewood Avenue, Daytona Beach FL 32114
Glen Carpenter, 954-552-0488, carpenterglen@codb.us

Piggybacks surface prep & paint contract from St Johns County. In 2023, we completed a large clean and seal building envelope restoration on the Daytona Stadium for $320K. In total we have done over $1M in cleaning, pressure washing and building restoration for this city.

State Florida Hospital, Department of Children and Family Services, Macclenny FL 32063
Fred Norton, fred.norton@myfamilies.com

Exterior and interior painting contract began 6/2023 and ends 7/2026. In 2024 we completed $729K in painting services and have completed $2.6M in painting work since 2023.

Volusia County / 123 Indiana Avenue, Room 302 / DeLand, FL 32720
Greg Martone, 386-547-2765
We were awarded an ITB for City Island Courthouse Annex Exterior Waterproofing. We cleaned, sealed and performed brick tuckpointing to repair the envelope of the courthouse. Job was $373,289 and we began 1/2024 and ended 4/2024.

Monroe County, Courthouse Restoration . 500 Whitehead St, Key West, FL 33040
Derrick Lazzara, lazzara-derrick@monroecounty-fl.com

In Sept 2025, we completed a restoration project of the 1828 Historic Monroe County Courthouse which consisted of waterproofing, painting, wood and metal repair and masonry sealing. Total value of project was $438,695.

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Kept Companies, Inc
Submitted 12/1/2025
EIN: 22-2867084

BID PROPOSAL FORM

The following shall be used for the submission of a Bid Proposal for this Project.

Painting and Pressure Washing Services

SECTION 1: Surface Preparation and Pressure Washing					
The bidder should include all costs associated with completing the work in the specific line item including labor, materials and equipment such as (but not limited to) tape, filler, brushes, rollers, etc.					
No.	***Description***	***Price***	***Measurement***	***Estimated Quantities***	***Total*** *(Price x Estimated Qty)*
1	Pressure Washing	$0.07	Square Foot	200000	$14,000
2	Sanding/Scraping	$0.20	Square Foot	5000	$1,000
3	Chemical Cleaning	$0.09	Square Foot	5000	$450
4	Patching Masonry	$5.00	Square Foot	1000	$5,000
5	Patching Drywall	$1.30	Square Foot	1000	$1,300
6	Remove Caulking	$2.00	Linear Foot	1000	$2,000
				Section 1 Sub-total	$23,750

SECTION 2: Painting and Sealing					
The bidder should include all costs associated with completing the work in the specific line item including labor, supplies, materials and equipment such as (but not limited to) tape, filler, brushes, rollers, etc. Paint and Caulk are not included.					
No.	***Description***	***Price***	***Measurement***	***Estimated Quantities***	***Total***
A. Interior Surfaces					
7	Caulking	$6.00	Linear Foot	1000	$6,000
8	Prime Coat	$0.45	Square Foot	150000	$67,500
9	Interior Trim	$1.50	Square Foot	2000	$3,000
10	Intermediate Coat	$0.45	Square Foot	150000	$67,500
11	Architectural Coating	$0.55	Square Foot	150000	$82,500
12	Epoxy Coating	$1.00	Square Foot	10000	$10,000
13	Anti-Graffiti Coating	$0.95	Square Foot	5000	$4,750
B. Exterior Surfaces					
14	Prime Coat Exterior	$0.45	Square Foot	50000	$22,500
15	Prime Coat Exterior (Spray/Back Roll)	$0.60	Square Foot	25000	$15,000
16	Sealing - Exterior Masonry	$0.45	Square Foot	25000	$11,250
17	Sealing - Exterior Masonry (Spray)	$0.45	Square Foot	25000	$11,250
18	Sealing - Exterior Masonry (Spray/Back Roll)	$0.50	Square Foot	25000	$12,500
19	Exterior Trim	$1.50	Square Foot	2000	$3,000
20	Intermediate Coat	$0.50	Square Foot	50000	$25,000
21	Architectural Coating	$0.60	Square Foot	25000	$15,000
22	Architectural Coating (Spray)	$0.60	Square Foot	25000	$15,000

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SECTION 2: Painting and Sealing (cont.)					
No.	***Description***	***Price***	***Measurement***	***Estimated Quantities***	***Total***
23	Architectural Coating (Spray/Back Roll)	$0.65	Square Foot	25000	$16,250
24	Elastomeric/Waterproof Coatings	$0.60	Square Foot	5000	$3,000
25	Elastomeric/Waterproof Coatings (Spray/Back Roll)	$0.65	Square Foot	5000	$3,250
C. Doors & Frames					
26	Patching Wood Doors and Frames	$65	Per Door Face	50	$3,250
27	Architectural Coatings (Wood Door)	$65.00	Per Door Face	100	$6,500
28	Patching Metal Doors and Frames	$65.00	Per Door Face	50	$3,250
29	Architectural Coatings (Metal Door)	$65.00	Per Door Face	100	$6,500
				Section 2 Sub-total	$413,750

SECTION 3: Mark-up and Labor				
No.	***Description***	***Hourly Labor Rate***	***Estimated Quantity***	***Total***
30	Hourly labor rate for non-specified tasks including furniture and equipment moving, etc.	$75.00	500	$37,500
No.	***Description***	***Mark-up Percentage***	***Estimated Amount***	***Total***
31	Percentage Mark up over cost for paint and caulk shall be at Contractor's actual cost plus percentage mark-up.	3%	$500,000.00	$15,000

Total from Sections 1, 2 and 3.	**Total Bid Amount**	$452,500

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CONFLICT OF INTEREST CERTIFICATE

Bidder must execute either Section I or Section II hereunder relative to Florida Statute 112.313(12). Failure to execute either section may result in rejection of this bid proposal.

SECTION I

I hereby certify that no official or employee of the City of independent agency requiring the goods or services described in these specifications has a material financial interest in this company.

Jacques Stewart Belet
Signature

Kept Companies, Inc
Company Name

Stewart Belet, Director Specialty Services
Name of Official (type or print)

1133 Baisden Road
Business Address

Jacksonville FL 32218
City, State, Zip Code

SECTION II

I hereby certify that the following named City officials(s) and/or employee(s) having material financial interest(s) (in excess of 5%) in this company have filed Conflict of Interest Statements with the Supervisor of Elections, 105 East Monroe Street, Jacksonville, Duval County Florida, prior to bid opening.

Name	Title of Position	Date of Filing

Signature

Company Name

Name of Official (type or print)

Business Address

City, State, Zip Code

PUBLIC OFFICIAL DISCLOSURE

Section 126.110 of the Purchasing Code requires that a public official who has a financial interest in a bid or contract make a disclosure at the time that the bid or contract is submitted or at the time that the public official acquires a financial interest in the bid or contract. Please provide disclosure, if applicable, with bid.

Public Official _____

Position Held _____

Position or Relationship with Bidder _____

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KEPTCOM-01 LMANN

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 8/1/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Kore Insurance Holdings, LLC
P.O. Box 473
354 Eisenhower Parkway, Plaza 1
Livingston, NJ 07039

CONTACT NAME:
PHONE (A/C, No, Ext): (973) 994-3131 FAX (A/C, No): (973) 996-3161
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Homesite Insurance Company of Florida	11156
INSURER B : Travelers Property Casualty Company of America	25674
INSURER C : Steadfast Insurance Company	26387
INSURER D : Travelers Excess and Surplus Lines Company	29696
INSURER E : Axis Surplus Insurance Company	26620
INSURER F :	

INSURED
Kept Companies, Inc.
P.O. Box 350028
Jacksonville, FL 32235

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT LOC OTHER:			CPP05335000	8/1/2025	7/1/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 2,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
B	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS HIRED AUTOS ONLY NON-OWNED AUTOS ONLY			TC2J-CAP-3J711715	7/1/2025	7/1/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 2,000,000 $ $ $ $
C	UMBRELLA LIAB X OCCUR X EXCESS LIAB CLAIMS-MADE DED RETENTION $			SXS 6516584-01	7/1/2025	7/1/2026	EACH OCCURRENCE AGGREGATE	$ 2,000,000 $ 2,000,000 $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ $ $
D	Excess Liability			CUP-0X316805-25-NF	8/1/2025	7/1/2026	Aggregate Limit	10,000,000
E	Environmental			CP004987-04-2025	7/1/2025	7/1/2026	Each Occ/Gen Agg	2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

If required by written contract:
~ Certificate Holder is included as additional insured.
~ Primary & non-contributory applies.
~ Waiver of subrogation applies.
~ 30 days notice of cancellation applies, except 10 day for non-payment of premium.
~ Umbrella follows form.

CERTIFICATE HOLDER

****Evidence of Insurance Only****

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Matt

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AGENCY CUSTOMER ID: KEPTCOM-01 LMANN

LOC #:

ADDITIONAL REMARKS SCHEDULE

AGENCY		NAMED INSURED
Kore Insurance Holdings, LLC		Kept Companies, Inc. P.O. Box 350028 Jacksonville, FL 32235
POLICY NUMBER SEE PAGE 1		
CARRIER SEE PAGE 1	NAIC CODE SEE P 1	EFFECTIVE DATE: SEE PAGE 1

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Other insurance policies:
General Liability – NY operations
Steadfast Insurance Co.
08/01/2025 – 07/01/2026
Policy #: GLO708620000
Limits: $2M / $2M

Excess insurance policy limits are as follows:
~Occurrence limit - $10M.
~Aggregate limit - $10M.

Automobile Physical Damage coverage:
Insurer: Travelers Property Casualty Company of America
Effective: 07/01/2025 - 07/01/2026
Policy #TC2J-CAP-3J711715
Deductible: $150K.

Workers Compensation (AZ, MA, WI):
Insurer: The Travelers Indemnity Co. of CT
Effective: 07/01/2025 - 07/01/2026
Policy #: UB-0X327475-25-51-R

Property / Inland Marine / Contractor's Scheduled Equipment:
Insurer: Aspen American Insurance Company
Effective: 07/01/2025 - 07/01/2026
Policy Number: IMZ134925
Commercial Output: CAT limit $5.9M.
Contractors Equipment: CAT limit: $2.5M. Each piece limit: $250K.
Installation Floater: Jobsite limit: $500K / CAT limit: $1M.

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CERTIFICATE OF LIABILITY INSURANCE

Date 4/30/2025

Producer: Plymouth Insurance Agency
2739 U.S. Highway 19 N.
Holiday, FL 34691
(727) 938-5562

This Certificate is issued as a matter of information only and confers no rights upon the Certificate Holder. This Certificate does not amend, extend or alter the coverage afforded by the policies below.

Insured: South East Personnel Leasing, Inc. & Subsidiaries
2739 U.S. Highway 19 N.
Holiday, FL 34691

Insurers Affording Coverage		NAIC #
Insurer A:	Lion Insurance Company	11075
Insurer B:		
Insurer C:		
Insurer D:		
Insurer E:		

Coverages

The policies of insurance listed below have been issued to the insured named above for the policy period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions, and conditions of such policies. Aggregate limits shown may have been reduced by paid claims.

INSR LTR	ADDL INSRD	Type of Insurance	Policy Number	Policy Effective Date (MM/DD/YY)	Policy Expiration Date(MM/DD/YY)	Limits	
		GENERAL LIABILITY ☐ Commercial General Liability ☐ Claims Made ☐ Occur ☐ ☐ General aggregate limit applies per: ☐ Policy ☐ Project ☐ LOC				Each Occurrence	$
						Damage to rented premises (EA occurrence)	$
						Med Exp	$
						Personal Adv Injury	$
						General Aggregate	$
						Products - Comp/Op Agg	$
		AUTOMOBILE LIABILITY ☐ Any Auto ☐ All Owned Autos ☐ Scheduled Autos ☐ Hired Autos ☐ Non-Owned Autos ☐ ☐				Combined Single Limit (EA Accident)	$
						Bodily Injury (Per Person)	$
						Bodily Injury (Per Accident)	$
						Property Damage (Per Accident)	$
		EXCESS/UMBRELLA LIABILITY ☐ Occur ☐ Claims Made ☐ Deductible				Each Occurrence	
						Aggregate	
A	**Workers Compensation and Employers' Liability** Any proprietor/partner/executive officer/member excluded? **NO** If Yes, describe under special provisions below.		WC 71949	01/01/2025	01/01/2026	X WC Statutory Limits ☐ OTHER	
						E.L. Each Accident	$1,000,000
						E.L. Disease - Ea Employee	$1,000,000
						E.L. Disease - Policy Limits	$1,000,000

Other **Lion Insurance Company is A.M. Best Company rated A (Excellent). AMB # 12616**

Descriptions of Operations/Locations/Vehicles/Exclusions added by Endorsement/Special Provisions: Client ID: 90-67-850

Coverage only applies to active employee(s) of South East Personnel Leasing, Inc. & Subsidiaries that are leased to the following "Client Company":

Kept Companies, Inc.

Coverage only applies to injuries incurred by South East Personnel Leasing, Inc. & Subsidiaries active employee(s) , while working in: FL.
Coverage does not apply to statutory employee(s) or independent contractor(s) of the Client Company or any other entity.
A list of the active employee(s) leased to the Client Company can be obtained by emailing a request to certificates@lioninsurancecompany.com

Project Name: FOR BID PURPOSES ONLY.

ISSUE 04-30-25 (PH)

Begin Date: 6/28/2019

CERTIFICATE HOLDER

KEPT COMPANIES, INC.

1133 BAISDEN ROAD
JACKSONVILLE, FL 32218

CANCELLATION

Should any of the above described policies be cancelled before the expiration date thereof, the issuing insurer will endeavor to mail 30 days written notice to the certificate holder named to the left, but failure to do so shall impose no obligation or liability of any kind upon the insurer, its agents or representatives.

Docusign Envelope ID: B3DAA2DE-0877-4681-B961-2177BF2DB789

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form* below.

Print or type. See ***Specific Instructions*** on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Kept Companies, Inc.

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _ _ _ _

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions ☐

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

Applies to accounts maintained outside the United States

5 Address (number, street, and apt. or suite no.). See instructions.

P.O. Box 350028

Requester's name and address (optional)

6 City, state, and ZIP code

Jacksonville, FL 32235

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN,* later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

☐☐☐ – ☐☐ – ☐☐☐☐

or

Employer identification number

2 2 – 2 8 6 7 0 8 4

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here **Signature of U.S. person** Billy Lee **Date** 1/3/2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9.*

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

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Detail by FEI/EIN Number

Foreign Profit Corporation
KEPT COMPANIES, INC.

Cross Reference Name

FLEETWASH, INC.

Filing Information

Document Number	F00000006335
FEI/EIN Number	22-2867084
Date Filed	11/08/2000
State	NJ
Status	ACTIVE
Last Event	NAME CHANGE AMENDMENT
Event Date Filed	05/26/2023
Event Effective Date	NONE

Principal Address

26 LAW DR
SECTION E
FAIRFIELD, NJ 07004

Changed: 05/22/2021

Mailing Address

P.O. BOX 1577
WEST CALDWELL, NJ 07007-1577

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KEPT COMPANIES DIV 74 EQUIPMENT LIST
VEHICLES
2014 TOYOTA TACOMA PRERUNNER YLW - Gas 20 gallons - 2wd
2016 FORD F350 PICK UP YLW - Diesel, 45 gallons - 2 wd
2014 FORD F550 PICKUP YLW - Diesel, 45 gallons - 2 wd
2014 FORD F550 PICKUP YLW - Diesel, 45 gallons - 2X4
2015 FORD F550 PICKUP YLW - Diesel, 45 gallons - 2X4
2015 FORD F550 PICKUP YLW - Diesel, 45 gallons - 2X4
2013 TOYOTA TACOMA PU YLW - Gas 20 gallons - 2X4
2015 TOYOTA TACOMA PU YLW - Gas 20 gallons - 2X4
2013 TOYOTA TACOMA PU YLW - Gas 20 gallons - 2wd
2015 FORD F550 PICKUP YLW - Diesel, 45 gallons - 4X4
2019 DODGE RAM 136" WB YLW - Gas, 35 Gallon, 2X4
2019 DODGE RAM 136" WB YLW - Gas, 35 Gallon, 2X4
2016 FORD F550 PICKUP YLW - Diesel, 45 gallons - 2X4
2021 INTERNATIONAL LT625 6x4 YLW - Diesel, 200 Gallons
2020 KUBOTA RTVX1140 YLW - Diesel
2021 TOYOTA TACOMA YLW - Gas 20 gallons - 2wd
2021 DODGE RAM 3500 136" WB YLW - Gas, 35 Gallon, 2X4
2021 FORD F550 PICKUP YLW - Diesel, 45 gallons - 2X4
2021 F550 PICKUP YLW - Diesel, 45 gallons - 2X4
2019 FORD F550 YLW - Diesel, 45 gallons - 2X4
2014 Ford F150 Super Cab V-8 - Gas, 20 gallon, 2X4
2019 FORD F550 YLW - Diesel, 45 gallons - 2X4
2015 RAM PROMASTER 1500
2018 NISSAN VAN
2019 NISSAN VAN
2022 Ford F550
2022 GMC Sierra/Denali 3500
2015 Chevy Silverado
2021 Ford 350
2023 GMC 3500 Sierra 298 miles
2023 GMC 3500 Sierra 319 miles
2023 Ford F550 Crew Cab 2WD 7 miles, 66.5 gal, diesel
2023 Ford F550 Crew Cab 4WD 7 miles, 66.5 gal, diesel
2023 Ford F550 Crew Cab 2WD 7 miles, 66.5 gal, diesel
2023 Ford F550 Crew Cab 4WD 5 miles, 66.5 gal, diesel
2023 Ford F550 Crew Cab 4WD 6 miles, 66.5 gal, diesel
2019 Chev Colorado
2018 GMC Sierra
2023 Dodge Ram 1500

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2018 FORD F450
2020 Ford F450 - YLW - Diesel, 45 gallons - 2X4
2020 Ford 550 2023 Ford F550 Crew Cabs 4WD
2016 FORD F350 PICK UP YLW - Diesel, 45 gallons - 2 wd
2019 FORD F350 - YLW - Diesel, 45 gallons - 2X4
2021 International - YLW - 74SW here for refurb
2014 Ford F150 XL V-6 - YLW - Gas, 20 gallon, 2X4
TRAILERS
2020 ALL PRO COVERED TRAILER
2020 ALL PRO COVERED TRAILER
2018/LARK TRAILER - COVERED
2009/HDME TRAILER - WFP
2020 ALL PRO COVERED TRAILER
2020 ALL PRO COVERED TRAILER
2019 HDME TRAILER - SW
2018 LANDOLL 930D51-15 SEMI TRAILER
2018 JLG UT612 - SCISSOR LIFT TRAILER
2016/INTERSTATE TRAILER - COATING
2009/HMDE TRAILER - WFP
2019 ALLPRO COVERED TRAILER - COATING
2019 EXPRESS T71265-10 - COVERED TILE
2016 HDME TRAILER - WFP
2021 HDME TRAILER - SW
2022 HMDE TRAILER - SW + PW
2022 HMDE TRAILER - SW + PW
2022 HMDE TRAILER - SW + PW
2023 HDME TRAILER
2023 HDME TRAILER - reclaim trailer
2023 HDME TRAILER
2023 HDME TRAILER
2023 HDME TRAILER
2023 HDME TRAILER
2023 HDME TRAILER
2009 HRTV
2016 HDME TRAILER - SW
2021 HDME TRAILER
2021 HDME TRAILER - PW
2022 HMDE TRAILER - SW + PW 2025 UTILITY TRAILER 12' BUMPER PULL 2023 HDME TRAILER
2023 HDME TRAILER

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LIFTS
2012/Toyota Forklift #0526
2018 26' Electric Scissor Lift #3926
2021 32' Electric Scissor Lift #151446
2021 86' Articulating Boom Lift #138847
2016 JLG 86' Boom lift #0793
2017 JLG 86' Boom lift #0623
JLG 86' Boom lift #57845
2019 JLG 86' Boom lift #57850
2017 JLG 40' Boom Lift #1311
2023 JLG 86' Boom Lift #284936
2021 Electric 40' Boom #177508
2021 135' Boom lift #223199
2022 JLG 45' Boom lift #257606
MEC 4046SE Scissor Lift #400157
MEC 4046SE Scissor Lift #400156
MEC Micro 26 Scissor Lift# 400155
2022 3232 Genie #203485
PAINT SPRAYERS
Graco Linelazer Convertible IV 3900
Graco GH230 Paint Sprayer
Graco GH230 Paint Sprayer
Graco Ultra Max II 490 PC Pro - Model 17C357
Graco Ultra Max II 495 PC Pro - Part# 17E855
Graco Ultra Max II 495 PC Pro - Part# 17E855
Graco Ultra Max II 495 PC Pro - Part# 17E855
Graco Ultra Max II 495 PC Pro - Part# 17E855
Graco Ultra Max II 395 PC Pro - Part# 17E845
Graco Ultra Max II 395 PC Pro - Part# 17E845
Graco Ultra Max II 395 PC Pro - Part# 17E845
Graco Ultra Max II 395 PC Pro - Part# 17E845
Graco Ultra Max II 395 PC Pro - Part# 17E845
Graco Ultra Max II 395 PC Pro - Part# 17E845
Graco GH200 Pro Convertible- Part# 24W927
Graco GMAX II 7900 ProContractor Gas -17E837
Graco GMAX II 7900 ProContractor Gas -17E837
Graco Ultra Max DCHH, 120V Cordless - 17M367
Graco Ultra Max DCHH, 120V Cordless - 17M367

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EQUAL BUSINESS OPPORTUNITY PROGRAM
PROJECT GOALS PLANS
ENCOURAGEMENT/PARTICIPATION/SET-ASIDE

PWPB-507951-26 - Painting and Pressure Washing Service

20% Participation

A. POLICY

Pursuant to Part 6 of Chapter 126, Jacksonville Ordinance Code, the City of Jacksonville encourages the utilization and participation of Jacksonville Small and Emerging Businesses (JSEBs) in its contract awards based upon availability. It is the City's intent in adopting this program to reflect the philosophy with regards to enhancing participation of JSEBs in all areas of procurement.

Please be advised that, to be counted toward meeting the participation percentage goal defined herein, all JSEBs shall be certified by the City in accordance with Part 6 of Chapter 126, Jacksonville Ordinance Code.

In-addition the JSEB must have the following Commodity Codes AT THE TIME OF BID OPENING to qualify for Participation, Set-Aside, and Encouragement Projects.

QUALIFYING COMMODITY CODES: 910.25; 910.45; 910.54; 910.75; 914.55; 914.61; 914.80; 962.21

All designations (to include Encouragement) the bidder/proposer must adhere to the following process:

- **The bidder/proposer shall provide interested JSEB's with timely (at a minimum 1 week notice prior to bid submission) adequate information about the plans, specifications, and other such requirements of the bid documents to facilitate a prepared and adequate response/quote.**

- **The bidder/proposer must follow up the initial solicitation with the EBO office. Note: JSEB vendor must provide pricing (based on scope of work provided by bidder/proposer) and not a price or percentage "given" by the bidder/proposer.**

- **Identify a portion of work available to JSEB's using the Letter of Intent and attach the Scope of work to be provided for each vendor.**

- **Bidder proposer can call the EBO office to obtain the list of JSEB'S that are ready, willing, and able. The JSEB office has 48 hours to provide the requested list. Prime contractors can also access the list of JSEB through 1Cloud and the JSEB webpage under the JSEB directory. If you have difficulty securing JSEBs to meet the requirements you should contact the EBO/JSEB Program.**

- **In the event that a bidder/proposer must submit alternate pricing and if affects the JSEB goal there must be a scope of work provided to the JSEB and the scope as well as the alternate pricing must be submitted with the bid documentation.**

In the event bidders/proposers are unable to obtain bids from JSEB subcontractors that equal or exceed the percentage established in the participation goals, shall at minimum, submit, at the time of bid opening a Notice of Intent to Submit the Good Faith Effort Form (Form 4). This is outlined in the Good Faith Effort category in Section I.

B. JSEB OBLIGATION

Bidders/proposers are required to make all efforts reasonably possible to ensure that JSEBs have a full and fair opportunity to compete for performance on this project. Contractors shall not discriminate on the basis of race, ethnicity, national origin or gender in the award and performance of the work under this contract.

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C. ELIGIBILITY

1. To be considered eligible for contract award, the Contractor shall include with the bid/proposal an original Form 1 (Schedule of Subcontractor/Subconsultant Participation).

   a. For solicitations that are not project specific, such as: misc. services, design build, etc.; a percentage will initially be accepted with the bid submittal on Form 1 and the Letters of Intent.
   b. For solicitations that are project specific you will be required to provide a dollar amount on Form 1 and on all Letters of Intent. "TBD" will not be accepted.

2. The prime contractor must submit a Letter of Intent and scope of work needed to perform work related to the project. The Letter of Intent must include the JSEB subcontractor's name, the scope of work to be performed, and the dollar value of the work to be performed by the JSEB (the information contained in the Letters of Intent must reflect the information contained in the bidder's Schedule of Subcontractor/Subconsultant Participation). **Copies of the Form 1 and the Letters of Intent signed by the JSEB subcontractors or suppliers must be submitted at the time of the scheduled bid opening.** Failure to submit the Letter(s) of Intent at the scheduled bid opening may result in the bid in question being rejected as non-responsive.

3. In addition, all JSEBs must be subcontracted in the area that they are licensed and certified, in accordance with the requirements of Part 6, Chapter 126, Jacksonville Ordinance Code.

   a. All businesses must be certified under the provisions set forth below. Certifications will be granted only in those areas for which the business owner(s) has the ability and expertise to manage and control the firm's operations and work.
   b. An owner shall be certified only for specific types of work for which the owner(s) has the ability and expertise to manage and control the firm's operations and work.
   c. Have expertise normally required by the industry for the field for which certification is sought.
   d. Not be a front, broker, or pass-through as defined in Subpart A of this Chapter.
      i. *Front, broker,* or *pass-through* shall mean a JSEB that is not registered as a supplier or distributor through the Florida Department of Revenue, or a JSEB subcontractor who does not self-perform 100 percent of the subcontractor work pursuant to the Schedule of Participation, or a JSEB prime contractor who does not self-perform at least 40 percent of the work for the project.
4. All commodity codes must be acquired prior to the submission of bids through the EBO Compliance officer.

D. COMPLIANCE

All bidders, proposers or subcontractors participating in this project are hereby notified that failure to fully comply with the City's JSEB policy as set forth herein shall constitute a breach of contract which may result in termination of the contract, or such other remedy as deemed appropriate by the Owner. Such penalties as outlined in Section 126.201, Jacksonville Ordinance Code, **will apply.**

E. CONTRACT AWARD

The City proposes to award the contract to the responsive, responsible bidder submitting a reasonable bid, provided: (i) the bidder has met the goals for JSEB participation; or (ii) if unable to meet the goals, the bidder has timely submitted an acceptable Good Faith Effort Statement and supporting documentation that demonstrates, pursuant to Part 6 of Chapter 126, Jacksonville, Ordinance Code, a sufficient attempt to meet the JSEB participation goals as established herein. Bidders are advised that the City has sole discretion and authority to determine if any bidder has made a "Good Faith Effort." The City reserves the right to reject any or all bids submitted. The City will have discretion to reject any bid or exclude a prospective bidder from

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submitting a bid who has been non-responsive to JSEB program requirements without satisfactory justification accepted by the Chief of Procurement. Rejections hereunder may be timely protested pursuant to the city's Procurement Protest Procedures, a copy of which is included as part of these bid documents.

F. SUBCONTRACT CLAUSE

1. All bidders hereby agree to incorporate the JSEB participation, policy, goals, conditions, and instructions in all agreements that offer JSEB participation subcontracting opportunities.

2. If a change order presents further subcontracting opportunity beyond current subcontracting, the prime contractor shall make positive efforts to further include JSEB participation.

3. The JSEB prime contractor shall perform at least 40% of the total amount of the work to be performed under this Contract with its own workforce. Subletting of any Work under this Contract shall not relieve the JSEB prime contractor of its full responsibility for the proper and timely performance and for its selection of Subcontractor (s).

G. POST AWARD REQUIREMENTS

After the award of the contract, failure on the part of the successful contractor to subcontract with JSEBs at a percentage level equal to or higher than stated on Form 1, may put the contractor in violation and is subject to penalties outlined in Chapter 126, Jacksonville Ordinance Code.

H. PAYMENT OF SUBCONTRACTORS

Prime contractors shall certify in writing that ALL subcontractors and suppliers have been paid for work and materials from previous progress payments received (less any retainage) as a condition precedent to prior to receipt of any further progress payments. Prime contractors shall be obligated to pay subcontractors within 3 days of receipt from the City of funds and must confirm payment to the City. Prime contractor shall have a continuing obligation to pay all subcontractors and suppliers equal to the amount of work and materials furnished on this project at the direction of the prime contractor and for which amount prime contractor includes in its request or application for payment that it submits to the city in order to induce payment for the same; otherwise, within 10 business days after receiving written notice from the city, prime contractor shall return to the city any and all amounts it has been paid by the city that prime contractor failed to pay its subcontractors or suppliers in contradiction to information contained in a corresponding request or application for payment submitted by prime contractor. Additionally, failure to comply with the requirements of this section may result in penalties imposed upon prime contractor, including without limitation those outlined in Chapter 126, Jacksonville Ordinance Code.

I. GOOD FAITH EFFORTS

Bidders who are unable to meet the stated JSEB participation goals set forth herein are required to submit to the Chief of Procurement Division: (i) a Notice of Intent to Submit a Good Faith Effort Statement **at the time of bid opening**; and (ii) a completed Good Faith Effort Form (Form 4) and all supporting documentation**,** that demonstrates all of the bidder's efforts in the solicitation of subcontractors to meet the JSEB participation goals on this project, which will be evaluated in accordance with the factors outlined in Part 6 Subpart D of Chapter 126, Jacksonville Ordinance Code, including without limitation §§ 126.618.
Failure to submit the Good Faith Effort Statement and supporting documentation at the scheduled bid opening: (i) shall constitute a waiver of any right to have the same considered; and (ii) may result in the bid in question being rejected as non-responsive.

If the JSEB Administrator finds that a bidder/proposer did not make sufficient Good Faith Efforts, the JSEB Administrator shall communicate this finding to the user department and recommend that the bid/proposal be rejected. A bidder/proposer may protest this determination pursuant to the City's bid protest procedures.

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NOTE: The City will investigate and verify information submitted in determining Good Faith Effort, and, among other factors, will compare the same with the performance of other bidders in their attempt to meet the participation goals defined herein.

J. EXCLUSIONARY AGREEMENTS

Agreements between any bidder/proposer and a JSEB in which the JSEB promises not to provide subcontracting quotations to other bidders are prohibited and may result in both the bidder/proposer and the JSEB being subject to the penalties outlined in Chapter 126, Jacksonville Ordinance Code.

K. JOINT VENTURE SUBMITTAL

For Capital Improvement, contractors submitting as Joint Venture must be certified as a joint venture at the time of bid opening. Information concerning submitting a bid as a Joint Venture may be obtained from the Procurement Division, 214 N. Hogan Street, Suite 800, Jacksonville, FL 32202, (904) 255-8800. Failure to meet the deadline for certification as a Joint Venture may deem a proposal non-responsive.

L. SUBSTITUTIONS

1. The contractor cannot make changes to the Schedule of Participation or substitute subcontractors named in the Schedule of Participation without the Chief's prior written approval based on the Ombudsman's recommendation and JSEB Administrator's compliance review. Unauthorized changes or substitutions shall be a violation of this Chapter and may constitute grounds for rejection of the bid or proposal or cause termination of the executed contract for breach, the withholding of payment and/or subject the contractor to contract penalties or other sanctions. *Sec 126.619 (c)*
2. All requests for changes or substitutions of the subcontractors named in the Schedule of Participation shall be made to the Ombudsman with a copy to the JSEB Administrator in writing, and shall clearly and fully set forth the basis for the request. A contractor shall not substitute a subcontractor or perform the work designated for a subcontractor with its own forces unless and until the Chief approves such substitution in writing. A contractor shall not allow a substituted subcontractor to begin work until the Chief has approved the substitution based on the recommendation of the JSEB Administrator. *Sec 126.619 (c) 1*
3. The facts supporting the request must not have been known nor reasonably should have been known by either party prior to the submission of the Schedule of Participation. Bid shopping is prohibited. The contractor must bring this dispute to the Ombudsman for resolution. *Sec 126.619 (c) 2*
4. The Chief's final decision whether to permit or deny the proposed substitution, and the basis, therefore, will be communicated to the parties in writing by the Chief, with a copy to the CAO. *Sec 126.619 (c) 3*
5. If the City requires the substitution of a subcontractor listed in the Schedule of Participation, the contractor shall undertake Good Faith Efforts to fulfill the Schedule of Participation if the Project Specific Goals would not otherwise be met. If the Goal(s) cannot be reached and Good Faith Efforts have been made, the contractor may substitute with a non-JSEB. *Sec126.619 (c) 4*
6. If a Contractor plans to hire a subcontractor on any scope of work that was not previously disclosed in the Schedule of Participation, the contractor shall obtain the approval of the JSEB Administrator to modify the Schedule of Participation and must make Good Faith Efforts to ensure that JSEBs have a fair opportunity to bid on the new scope of work.
7. Changes to the scopes of work shall be documented by the User Department at the time they arise, to establish the reasons for the change and the effect on achievement of the Project Specific Goal(s).

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M. JSEB MONTHLY REPORT

A completed JSEB Monthly Report (See Form 3) will be included with each pay request. Prime Contractor is required to maintain records of the JSEB Monthly Reports for three (3) years.

N. CALCULATION OF JSEB PARTICIPATION

1. Credits toward the JSEB goal will be based on the percentage of work actually performed by JSEBs.

2. If a certified JSEB bidder bids as a prime contractor, it will meet the established goal by virtue of being a certified JSEB; nevertheless, JSEBs who bid as prime contractors are encouraged to make every attempt to subcontract with other JSEBs.

3. Subject to the requirements of Part 6 of Chapter 126, Jacksonville Ordinance Code, credit towards the JSEB goal allowed for a joint venture involving a JSEB will be equal to the same percentage as the percentage of ownership and control of the JSEB participants in the joint venture. The eligibility of a JSEB joint venture will be determined on a project-by project basis. A joint venture must be certified as a JSEB joint venture at the time of bid opening in order for the participation of the JSEB partner to be counted towards the JSEB goal requirement. The JSEB partner's share in the ownership, control, management responsibilities, risks and profits of the joint venture must be at least twenty-five percent (25%) and the JSEB partner must be responsible for a clearly defined portion of the work to be performed.

4. The EBO office will accept participation from certified JSEB companies that are certified at the time of bid opening, and that are immediately subordinate to subcontractors and sub-consultants, toward meeting percentage goals.

5. The EBO office will accept 100% of purchase price for materials from JSEB suppliers towards meeting JSEB percentage goals.

O. PENALTIES

Severe penalties, including without limitation those outlines in Chapter 126, Jacksonville Ordinance Code, may apply to non-compliance with the Equal Business Opportunity Program and other violations of applicable federal, state, and local laws statutes, ordinances, rules, and regulations.

P. GOAL

The designation of this project is 20% Participation

If Participation 20% PERCENT TO BE PERFORMED BY CITY CERTIFIED JSEBs AT THE TIME OF BID OPENING (ANY COMBINATION)

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JSEB Goals defined

ENCOURAGEMENT

It is an official policy of the City of Jacksonville to encourage the maximum participation of **Jacksonville Small Emerging Business (JSEB)** in its contract awards based upon availability.

Under the encouragement plan, vendors are required to make all efforts reasonably necessary to ensure that City certified JSEB have a full and fair opportunity to compete for performance on this project.

Bidders/Suppliers/Consultants or any entity doing business with the City shall not discriminate on the basis of race, ethnicity, national origin or gender in the award and performance of the work under this contract.

Please use the attached form 1 (Schedule of Participation) to submit JSEB Participation on this Bid. You may contact the Jacksonville Small & Emerging Business Office at (904) 255-8620 to verify the status of a JSEB or visit our web site at www.JSEB.coj.net.

PARTICIPATION

The following goals apply to this contract and submissions of a bid by a prospective contractor shall constitute full acceptance of all conditions outlined in the bid documents, Chapter 126, Jacksonville Ordinance Code, and the prospective contractor's bid proposal.

The attainment of JSEB participation goals established for this contract will be: (i) based upon JSEBs certified by the City AT THE TIME OF BID OPENING in accordance with Part 6 of Chapter 126, Jacksonville Ordinance Code; and (ii) measured as a percentage of the total dollar value of the contract or, in the case of alternates, the percentage is calculated on the base bid for the purpose of the award; however, the contractor is expected to make every attempt to meet or exceed the stated goals when the alternates are awarded.

SET-ASIDE

It is an official policy of the City of Jacksonville to encourage the maximum participation of **Jacksonville Small Emerging Business (JSEB)** in its contract awards based upon availability. It is the City's intent in adopting this program to reflect the philosophy with regard to enhancing participation of JSEBs in all areas of procurement.

The Set Aside Plan is designated for certified Jacksonville Small Emerging Business participation only pursuant to Ordinance 2004-602-E, Section 126.608 (subsequently revised pursuant to 2005-944-E). All bidders responding must be JSEB certified prior to bid opening.

The JSEB prime contractor shall perform at least 40% of the total amount of the work to be performed under this contract with its own workforce. Notwithstanding this provision, a JSEB prime contractor should be prepared to demonstrate its own experience, licensing, capacity and/or ability to perform 100% of the total amount of the work being solicited, and, for purposes of award, a JSEB prime contractor should not rely upon sub-contractors or sub-consultants to meet any minimum requirements or qualifications. Subcontracting of any work under this contract shall not relieve a JSEB prime contractor of its full responsibility for the proper and timely performance and for its selection of subcontractor(s).

In addition to the bidding requirements specified elsewhere in these contract documents, under the Set Aside Plan, bids will only be accepted from bidders who are certified by the City as a JSEB **AT TIME OF BID OPENING,** in accordance with Chapter 126, City Ordinance Code.

You may contact the Jacksonville Small & Emerging Business Office at (904) 255-8620 to verify the status of a JSEB or visit our web site at www.jseb.coj.net.

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JSEB FORM 1
CITY OF JACKSONVILLE SMALL & EMERGING BUSINESS PROGRAM

SCHEDULE OF JSEB SUPPLIER/ CONSULTANT/ SUBCONTRACTOR

NAME OF BIDDER _____

PROJECT TITLE _____

BID NUMBER _____ TOTAL BASE BID AMOUNT_____

***Please list all JSEB Suppliers**

NAME OF SUB FIRM	JSEB (Y/N)	TYPE OF WORK TO BE PERFORMED	TOTAL CONTRACT VALUE (For Design Build only list % amount)

The undersigned acknowledges and agrees that, if any of the above-listed JSEBs are not, for any reason, properly certified with the City, in accordance with Ordinance 2021-117-E, at the time of bid opening, the same will not be counted toward meeting the participation percentage goal as defined herein.

The undersigned will enter into a formal Agreement with the JSEB Suppliers/Consultants/Subcontractors identified herein for work listed in this schedule, as well as any applicable alternates, conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury, I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

For solicitations that are not project specific, such as: misc. services, design build, etc.; "TBD" will not be accepted with the bid submittal on Form 1 and the Letters of Intent at a minimum should include a percentage of JSEB usage. For solicitations that are project specific you will be required to provide a dollar amount on Form 1 and on all Letters of Intent. "TBD" will not be accepted.

The designation of this project is: Encouragement_____Participation_____Set Aside_____

Signature: _____ Title: _____ Date: _____
Signature of Prime Contractor

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JSEB FORM 2

LETTER OF INTENT
TO PERFORM AS A SUBCONTRACTOR or SUB-CONSULTANT

_____
(Name of JSEB Supplier/Consultant/Subcontractor)

Name of Project: _____ Bid Number: _____

I, the undersigned, understand that the price below is representative of my intent to perform the scope of work attached. I further understand that this price is subject to increase or decrease due to the City of Jacksonville bid requirements. All work must meet the City of Jacksonville bid specifications.

*Total amount of work to be performed or materials to be supplied, including Sales Tax

*Scope of Work Attached

_____ $_____

_____	_____	_____
Signature of JSEB Supplier/Consultant/ Subcontractor	Title	Date

* For solicitations that are not project specific, such as: misc. services, design build, etc.; "TBD" will not be accepted with the bid submittal on Form 1 and the Letters of Intent at minimum there should be a percentage of JSEB usage. For solicitations that are project specific you will be required to provide a dollar amount on Form 1 and on all Letters of Intent. "TBD" will not be accepted.

This form must be used for Letter of Intent.

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FORM 3
CITY OF JACKSONVILLE SMALL & EMERGING BUSINESS PROGRAM
FINANCE & ADMINISTRATION DEPARTMENT
CONSULTANT AND CONTRACTOR'S MONTHLY REPORT

PRIME CONTRACTOR NAME:_____ PROJECT TITLE: _____

PROFESSIONAL SERVICES (RFP) NO. _____ -OR- CITY BID NO._____

CURRENT CONTRACT TOTAL AMOUNT $ _____ CITY CONTRACT NO. or PO NO._____

INVOICE INFORMATION

INVOICE NO.: _____ CURRENT INVOICE **$**: _____

FOR PERIOD ENDING DATE: _____ CUMULATIVE INVOICED **$**: _____

% CONTRACT COMPLETE**:**

CONTRACT GOAL TRACKING

JSEB SUPPLIER GOAL $: _____ **JSEB SUPPLIER GOAL %:**

PRIOR MONTH CUMULATIVE **JSEB SUPPLIER $**: _____

PRIOR MONTH CUMULATIVE **NON- JSEB SUPPLIER $**: _____

FORMULA FOR CURRENT MONTH %:
CUMULATIVE $ / CUMULATIVE $ INVOICED

CUMULATIVE **JSEB SUPPLIER $**: _____

CUMULATIVE **JSEB SUPPLIER % :** _____

CUMULATIVE **NON- JSEB SUPPLIER $**: _____

CUMULATIVE **NON- JSEB SUPPLIER % :** _____

JSEB SUPPLIER/ CONSULTANT/ SUBCONTRACTORS TO BE PAID FROM THIS INVOICE

COMPANY NAME	FEDERAL I.D. NO.	ZIP CODE	JSEB TYPE [1]	TYPE OF WORK [2]	$ THIS PAYMENT
				TOTAL	

NON-JSEB SUPPLIER/ CONSULTANT/ SUBCONTRACTORS TO BE PAID FROM THIS INVOICE

COMPANY NAME	FEDERAL I.D. NO.	ZIP CODE	Type	TYPE OF WORK [2]	$ THIS PAYMENT
			N/A		
			N/A		
			N/A		
				TOTAL	

[1] **JSEB** (Jacksonville Small Emerging Business)
[2] **TYPE OF WORK**: Examples: Catering, Clerical, Consulting, Engineering, Hauling, Janitorial, Masonry, Site Clearing, Technical Support, etc.

FOR CITY OF JACKSONVILLE USE ONLY

DATE PROCESSED	DOCUMENT NO.	INDEX CODE – SUBOBJECT - PROJECT NO. - DETAIL	$ THIS PAYMENT

Notes:

1. THIS MONTHLY FORM MUST BE COMPLETED AND SUBMITTED WITH ALL REQUESTS FOR PAYMENT AND FINAL PAYMENT.
2. Contractor shall attach to this form a typewritten explanation of any differences in JSEB participation from original contract commitment.

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JSEB FORM 4
CITY OF JACKSONVILLE SMALL & EMERGING BUSINESS PROGRAM
JSEB GOOD FAITH EFFORT DOCUMENTATION

The intent of this form is to document the good faith effort attempts made by the apparent low bidder in soliciting JSEB firms to meet the JSEB project goal. Please note that the project goal will not be waived, and the contractor must make efforts to achieve the goal throughout the life of the contract.

Every work type where there is a certified JSEB, the apparent low bidder must submit the form as follows:

All information submitted on this form is subject to audit by the JSEB Office

Date Submitted: 12/1/2025 Bid Number: ITB 17197-26,2 Paint & PW Service Agency: Purchasing

Contractor Name: Kept Companies, Inc. Company Address: 1133 Baisden Road

City Jacksonville State: FL Zip code: 32218 Phone: 904-579-0124

Goal Percentage: 20% Commitment Percentage: _____ Unattained Percentage: _____

I certify that the information contained in this good faith effort documentation form is true and correct to the best of my knowledge. I further understand that any willful falsification, fraudulent statement, or misrepresentation will result in appropriate sanctions which may involve debarment and/or prosecution under applicable State and Federal laws.

Bidder/Authorized Representative Signature: Jacques Stewart Belot

Representative Title: Dir. of Specialty Services Date: 11/25/25

Witness: Jake Stenson Date: 11/25/25

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JSEB FORM 4 (Cont.)
CITY OF JACKSONVILLE SMALL & EMERGING BUSINESS PROGRAM

GOOD FAITH EFFORT DOCUMENTATION

Work Type Number	Description of Work, Service or Material	JSEB Firm Name
JSEB Supplier ID: 22163	Pressure Washing and Surface Prep	Brooks Pressure Washing Services of Jax LLC

Contact Name (First and Last)	Contact Date	Contact Method	Contact Results	Bid Amount
1. Howard Brooks	11/25/2025	Phone -904-234-4113	Spoke on phone and emailed pricing sheet	
2. Howard Brooks	11/25/2025	Emailed Howard pricing sheet	Waiting on pricing	
3. Howard Brooks	11/28/2025	Follow up Email sent		

Comments: Emailed all contract documents to Howard Brooks at brookspressure@gmail.com on 11/25. Requested
11/18: set email to Howard and Brooks Pressure washing for updated pricing and waiting on response l

Work Type Number	Description of Work, Service or Material	JSEB Firm Name
JSEB Supplier ID: 43218	Pressure Washing and Surface Prep	Alpha & Omega One Enterprise, Inc

Contact Name (First and Last)	Contact Date	Contact Method	Contact Results	Bid Amount
1. Tonya Stokes	11/25/2025	Phone: 904-321-9251	Called and left a voicemail to return call	
2. Tonya Stokes	11/28/25	Phone	Called and left voicemail	
3.				

Comments: Left a voicemail for Tonya on 11/25, requesting updated pricing and partnership

Work Type Number	Description of Work, Service or Material	JSEB Firm Name
JSEB Supplier ID: 20155	Surface Preparation and Painting	Demetrious Shack's Painting Services, Inc

Contact Name (First and Last)	Contact Date	Contact Method	Contact Results	Bid Amount
1. Sandra Shack	11/25/2025	Phone: 904-710-7589	Called and left voicemail to receive updated pricing	
2. Sandra Shack	11/25/2025	Emailed pricing sheets and docume	Waiting on response	
3. Sandra Shack	11/28/2025	Sent email follow up		

Comments:

Left Voicemail for Sandra on 11/25 , requesting email address to send contract documents

Emailed Sandra the pricing sheet to be filled out

11/28 continued email communication with Sandra and waiting their submission of the pricir

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JSEB FORM 4 (Cont.)
CITY OF JACKSONVILLE SMALL & EMERGING BUSINESS PROGRAM

GOOD FAITH EFFORT REQUIREMENTS

GOOD FAITH EFFORTS

Proposers who fail to meet the stated JSEB participation goals set forth in Section "I" are required to submit with their proposal all efforts that would demonstrate a "Good Faith Effort" in the solicitation of subcontractors to meet the JSEB participation goals on this project.

The following categories, without limitations, may be utilized in considering Good Faith Efforts as outlined in Chapter 126, Jacksonville Ordinance code:

(1) A contact log showing the name, address, and contact number (phone or fax) used to contact the proposed certified subcontractors, nature of work requested for quote, date of contact, person making the effort;

(2) The description of work for which a quote was requested;

(3) The amount of the quote given if one was obtained;

(4) The list of divisions of work not subcontracted and an explanation why not; and

(5) Subcontractor information as requested by forms developed by the Department.

If the JSEB Administrator finds that a bidder/proposer did not make sufficient Good Faith Efforts, the JSEB Administrator shall communicate this finding to the user department and recommend that the bid/proposal be rejected. A bidder/proposer may protest this determination pursuant to the City's bid protest procedures.

NOTE: The City will investigate and verify information submitted in determining Good Faith Effort and will compare the same with the performance of other proposers' attempts to meet the participation goals defined herein.

SOLICITATION EFFORTS - Should include your efforts to solicit quotes, through all reasonable and available means, the interest of all certified firms who have the capability to perform the work of the contract. The bidder should ensure that the requests are made within sufficient time to allow JSEB firms to respond. The contractor should take the initiative to contact firms which have indicated an interest in participating as a subcontractor/supplier.

ADDITIONAL EFFORTS - Utilizing the services offered by the City of Jacksonville Small and Emerging Business Office for assistance with recruitment efforts. Contractors are encouraged to undertake and document any other efforts taken in their attempt to fulfill the project goal.

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A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor

Procurement Division
www.coj.net

ADDENDUM NO.: **One (1)**

BID NUMBER: **19197-26**

TITLE OF BID: **Painting and Pressure Washing Services**

CLOSING DATE AND TIME: **December 1, 2025**

THIS ADDENDUM IS ISSUED FOR THE INFORMATION OF BIDDERS ON THE ABOVE TITLED PROJECT.

No bond required.

The amount of the painting and pressure washing completed last year by Public Buildings is approximately $330,000.00.

DATE November 10, 2025 **BUYER** Melissa Pierce

RECEIPT ACKNOWLEDGED BY RETURN OF SIGNED COPY WITH BID.

Stewart Belet
Bidder's Signature

Director Specialty Services
Title

Kept Companies, Inc
Company

11/30/2025

Docusign Envelope ID: B3DAA2DE-0877-4681-B961-2177BF2DB789

A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor

Procurement Division
www.coj.net

ADDENDUM NO.: **Two (2)**

BID NUMBER: **19197-26**

TITLE OF BID: **Painting and Pressure Washing Services**

CLOSING DATE AND TIME: **December 1, 2025**

THIS ADDENDUM IS ISSUED FOR THE INFORMATION OF BIDDERS ON THE ABOVE TITLED PROJECT.

Q - Will any of the outdoor work be over 2 stories high?

A - Although not typical, yes, there is the potential for work to be over 2 stories.

DATE November 10, 2025 **BUYER** Melissa Pierce

RECEIPT ACKNOWLEDGED BY RETURN OF SIGNED COPY WITH BID.

Stewart Belet

Bidder's Signature

Director Specialty Services

Title

Kept Companies, Inc

Company

11/30/2025

Date

Docusign Envelope ID: 83DAA2DE-0877-4691-B961-21778F2DB789

Award Solicitation: Painting and Pressure Washing Services

Solicitation **TB 13197-JL3** Procurement BU **CO2 BU** Close Date **12/1/2025 4:41** Solicitation Currency **USD**	Responses Received **2** Active Responses **2** Shortlisted Responses **2**	Invited Suppliers **252** Will Participate **31** Responded **2**

Line Summary

Line	Item	Item Revision	Supplier	Business Relationship	UOM	Estimated Quantity	Estimated Total Amount	Award	Agreement Quantity	Rank	Response Price	Response Minimum Release Amount	Supplier Site	Response	Target Minimum Release Amount	Category Name	Line Type
1 Painting and Pressure Washing Services			Aegis Companies, Inc.	Spend Authorized				No		1	452,500.00	452,500.00		455736		Kn-03 Building Cleaning, E	Dollars
1 Painting and Pressure Washing Services			Performance Painting Com	Spend Authorized				No		2	382,860.00	382,860.00		455744		Kn-03 Building Cleaning, E	Dollars

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Award Solicitation: Painting and Pressure Washing Services

Solicitation **ITB 17197-26,3** Procurement BU **COJ BU** Close Date **12/1/2025 4:41** Solicitation Currency **USD**	Responses Received **2** Active Responses **2** Shortlisted Responses **2**	Invited Suppliers **262** Will Participate **31** Responded **2**

Overview

	Kept Companies, Inc. Response: 455735	Performance Painting Contractors, Inc Response: 455744
Business Relationship	Spend Authorized	Spend Authorized
Supplier Site		
Supplier Contact	Roberts, Cori	Cabe, Shane
Response Status	Active	Active
Shortlist Status	Included	Included
Response Amount	452,500.00	382,860.00
Total Award Amount		
Time of Response	11/30/2025 14:15	11/30/2025 14:55
Response Valid Until		
Reference Number		
Note to Buyer		
Attachments	Yes	Yes

Requirements

Requirement	Target Value	Kept Companies, Inc. Response: 455735	Performance Painting Contractors, Inc Response: 455744
1. Affirmation			
1. Type name, title and email of person submitting bid in the comments box.		a. Acknowledge	a. Acknowledge
Comments		Stewart Belet, Director Specialty Services stewart.belet@keptcompanies.com	Shane Cabe, Sales/Estimator scabe@performance-painting.com
2. Type name of company in the comments box.		a. Acknowledge	a. Acknowledge
Comments		Kept Companies, Inc	Performance Painting Inc
3. No Alterations: Bidder has not altered the original Solicitation Document in any way and further understands that any such alteration of the original solicitation document may result in rejection of the bid.		a. Acknowledge	a. Acknowledge
4. Solicitation Silence: The Solicitation Silence policy is in effect for this solicitation and all communications related to this solicitation must be in writing to the designated procurement representative. Violations of the solicitation silence policy may result in the rejection/disqualification of the submission.		a. Acknowlege	a. Acknowlege
5. Legal authorization and solicitation specific minimum requirements: All bidders must be legally authorized to do business in Duval County and shall comply with all minimum requirements for this bid. Failure to submit evidence for meeting any of these requirements may be grounds for rejection. Vendor shall provide proof of applicable local business licenses and particulars such as specific licensure, experience on similar projects, years of expertise in the area etc.		a. Acknowledge	a. Acknowledge
Comments			We can provide all documentation.
6. Certification of No Conflict of Interest: Supplier certifies that no official or employee of the City or independent agency requiring the goods or services described in the specifications has a material financial interest in the Supplier's company. Supplier must complete and submit the attached Conflict of Interest Statement fully detailing any potential conflicts.		a. Contractor certifies that no official or employee of the City or independent agency requiring the goods or services described in the specifications has a material financial interest in the Contractor's company.	a. Contractor certifies that no official or employee of the City or independent agency requiring the goods or services described in the specifications has a material financial interest in the Contractor's company.
7. Equal Business Opportunity Program: Pursuant to Part 6 of Chapter 126, Jacksonville Ordinance Code, the City of Jacksonville encourages the utilization and participation of Jacksonville Small and Emerging Businesses (JSEBs) in its contract awards based upon availability. It is the City's intent in adopting this program to reflect the philosophy with regards to enhancing participation of JSEBs in all areas of procurement. **Please note that this is a 20% Participation. Please ensure that you download the attachments, complete, and reattach. Failure to do so may cause you bid to be rejected.**		a. Acknowledge	a. Acknowledge
8. Electronic Signature: I understand this acknowledgment serves as my electronic signature and has the same force and effect as my manual signature.		a. Acknowledge	a. Acknowledge
2. Submittal Statement			
1. Submittal Statement Bidder certifies that this proposal is made in good faith, without collusion or connection with any other entity bidding on this work. Bidder has examined and read all Drawings, Specifications, General and Special Conditions,and other Contract Documents, and all Addenda thereto; and is acquainted with and fully understands the extent and character of the work covered by this Proposal and the specifiedrequirements, for the proposed work. Bidder certifies that no officer or agent of the CITY will directly or indirectly benefit from this bid.Bidder states that this Proposal is made in conformity with the Contract Documents and agrees that in case of any discrepancy or differences between its Proposal and the Contract Documents,the provisions of the latter shall prevail. Bidder certifies that it has carefully examined the foregoing Proposal after the same wascompleted and has verified every item placed thereon; and agrees to indemnify, defend and saveharmless the CITY against any cost, damage or expense which may be incurred or caused by anyerror in the Bidder's preparation of same. Bidder states that all applicable taxes are included in the unit prices or Lump Sum Bid andacknowledges this project is not exempt from the State or Local Sales or Use taxes ,and paymentof such taxes is the responsibility of the Bidder. The undersigned Bidder agrees to keep its bid in effect for 120 calendar days after theBid Opening date to allow the CITY time to award the bid, should it be awarded, and timeto prepare and execute the contract (or issue the purchase order). This time period begins atthe time bids are opened and ends upon the issuance of Notice to Proceed (NTP) by the CITY.The bid prices shall remain in effect throughout the life of the Contract. Failure of the CITY toissue NTP within the specified time period shall allow Bidder to withdraw its Bid andterminate its contract without penalty or forfeiture of Bid Bond. Failure of the CITY to issueNTP within the specified time period shall not entitle Bidder to an adjustment of its Bid prices,unless mutually agreeable by the CITY. Bidder certifies, under penalty of perjury and contract rescission, that it has all required licenses toperform the work required to fulfill the terms of the contract resulting from a successful bid.Furthermore, the Bidder affirms that all subcontractors requiring to be licensed are listed in itsresponse and are properly licensed to perform work on their respective portions of this project.		a. Acknowledge	a. Acknowledge
3. General Requirements			
1. Scope of Services: The Procurement Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) or service(s) as outlined in the bid documents provided. **Mandatory Pre-Bid Meeting ID: 232 547 100 141 4 Passcode: HN9ird9V November 6, 2025 @ 9:00 am**		a. Acknowledge	a. Acknowledge
2. Specifications: Provide all items or services as identified on each line or identified below in accordance with all other Terms and Conditions specified herein. See the attachment(s) for additional information.		a. Acknowledge	a. Acknowledge
3. Bidders should submit or comply with the following requirements. Failure to submit any of these requirements may be grounds for rejection. a. Bidders shall provide proof of applicable local business license if located within Duval County. b. Bidders must have at least five (5) years of experience performing the services requested in this solicitation. c. Bidders must provide evidence of three (3) completed painting or pressure washing/sealing projects that are equal to or greater than $60,000.00. d. Bidders must have, as a minimum, the insurance coverage stated in this solicitation. Bidders must provide a copy of their company's Certificate of Insurance with their bid proposal. e. Bidders must have a minimum of four (4) fully equipped service trucks. Bidders must provide proof of valid registration and automobile insurance with their bid submittal.		a. Acknowledge	a. Acknowledge
4. Federal Funding does not apply to this bid.		a. Acknowledge	a. Acknowledge
5. Mandatory Pre-Bid Meeting ID: 232 547 100 141 4 Passcode: HN9ird9V November 6, 2025 @ 9:00 am		a. Acknowledge	a. Acknowledge
4. Price Sheet			
1. Price Sheet: Please download the attached spreadsheet to enter prices and upload back. Please do not make any changes to the item descriptions or quantities indicated. See the attachment(s) for additional information. **Price Sheet** 1. PROPOSAL a. A Bidder must provide a price on each item listed. b. Unless stated otherwise by the City, all bid prices should include the furnishing and delivery of materials. c. Bidder must insert extended prices obtained by multiplying the proposed quantities times the unit prices. In case of errors, unit prices will govern. The corrected extended prices and corrected Total Base Bid will be used to determine the lowest qualified Bid. d. The Total Base Bid plus selected Alternate(s), if any, will be used to determine the lowest bidder. If selected, Alternate(s) will be awarded in the order listed (i.e. – 1,2,3…). e. Bidder agrees to keep its bid in effect for 120 calendar days after the Bid Opening date to allow the CITY time to award the bid, should it be awarded, and time to prepare and execute the contract (or issue the purchase order). This time period begins at the time bids are opened and ends upon the issuance of Notice to Proceed (NTP) by the CITY. The bid prices shall remain in effect throughout the life of the Contract. Failure of the CITY to issue NTP within the specified time period shall allow Bidder to withdraw its Bid and terminate its contract without penalty or forfeiture of Bid Bond. Failure of the CITY to issue NTP within the specified time period shall not entitle Bidder to an adjustment of its Bid prices, unless mutually agreeable by the CITY. f. Bids in which the prices are obviously unbalanced are subject to rejection. The CITY shall not be liable to the CONTRACTOR for failure to reject or notify the Bidder of any unbalanced bid. 2. CONDITIONS IN BIDDER'S PROPOSAL a. The Bidder shall not stipulate in its Bid Proposal, or append thereto, any conditions contrary to those contained in the Contract Documents. 3. TAXES a. Bidders shall include in their bid prices any sales taxes or use taxes which they are required by law to pay. Bidders are reminded, it is the CONTRACTOR'S responsibility to pay all Florida Sales Taxes that are required to be paid to the State under the subject contract. These taxes, by State law, are not to be set forth as a separate line item. Therefore, the CONTRACTOR shall devise his own method to insure recovery. Additional allowances will not be made for failure to include these required taxes in the proposal.		a. Acknowledge	a. Acknowledge
5. Sample Service Contract			
1. Please review and acknowledge sample Services Contract.		a. Acknowledge	a. Acknowledge
6. Response Attachments			
1. **Attach Overall Proposal Document Here, Use the following naming convention: Supplier_Name Overall Proposal Document. Include all response pages in a single ".PDF" format file.** If the proposer desires, the Company financial reports can be submitted in a separate .pdf file from the proposal file. However, the file name must include the word, "Confidential". For Example: "XYZ Engineering – Confidential Financial Info.pdf".		a. Acknowldge	a. Acknowldge
Attachments		Yes	Yes

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Award Solicitation: Painting and Pressure Washing Services

Solicitation **ITB 17197-26,3**	Responses Received **2**	Invited Suppliers **262**
Procurement BU **COJ BU**	Active Responses **2**	Will Participate **31**
Close Date **12/1/2025 4:41**	Shortlisted Responses **2**	Responded **2**
Solicitation Currency **USD**		

Lines

Number of Awarded Lines	**0**	Total Current Value		Total Savings Amount	
Number of Awarded Suppliers	**0**	Total Award Amount		Total Savings	

1 Painting and Pressure Washing Services

Line Type	**Dollars**	Start Price		Award Amount	
Category Name	**910.03 Building Cleaning, Exterior**	Current Price	**1.00**	Savings	
		Estimated Total Amount		Savings	

	Target Value	**Kept Companies, Inc. Response: 455735**	**Performance Painting Contractors, Inc Response: 455744**
Business Relationship		Spend Authorized	Spend Authorized
Supplier Site			
Response Status		Active	Active
Shortlist Status		Included	Included
Rank		2	1
Line Pricing			
Response Price		452,500.00	382,860.00
Unit Price Savings		-452,499.00	-382,859.00
Unit Price Savings Percent		-45249900.00%	-38285900.00%
Award Decision			
Award		No	No
Award Amount			
Note to Buyer			
Attachments		No	No

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A NEW DAY.

City of Jacksonville, Florida
Donna Deegan, Mayor
Procurement Division
Ed Ball Building, 8th Floor
214 N. Hogan St.
Jacksonville, FL 32202
(904) 255-8800
www.coj.net

NOTIFICATION OF RECOMMENDED BID REJECTION

Date: January 9, 2026

Via Email: scabe@performance-painting.com

Company Name: Performance Painting Contractors, Inc

Address: 11463 Saints Road
Jacksonville, FL 32246

Contact Name: Shane Cabe

Bid No: ITB 17197-26

Title: Painting and Pressure Washing Services

Date Opened: 12/1/25

Reason for Recommended Bid Rejection: For being non-responsive; specifically, for not providing the proof of experience, not providing the evidence of 3 projects over $60,000.00, not providing insurance information as requested and not providing proof of four (4) fully equipped trucks.

If you wish to protest the recommended rejection of this bid, please respond in accordance with the City of Jacksonville's bid protest procedures and email a copy to the City Purchasing Analyst associated with the protested bid.

Note: This intended action is only a recommendation to the appropriate Awarding Authority. The authority recommending an award for this bid is the Jacksonville Procurement Award Committee, scheduled for Thursday, January 22, 2026 at 1:00 p.m.

Purchasing Analyst's Signature: *Melissa Pierce, Purchasing Analyst*

Docusign Envelope ID: B3DAA2DE-0877-4681-B961-2177BF2DB789

Outlook

Bid Rejection for Painting and Pressure Washing Services

From Pierce, Melissa - ASPS <MPierce@coj.net>
Date Fri 1/9/2026 2:56 PM
To 'scabe@performance-painting.com' <scabe@performance-painting.com>

1 attachment (1 MB)
Bid Rejection Performance Painting Contractors.docx;

Bid Rejection for Painting and Pressure Washing Services

Melissa Pierce
Purchasing Analyst, Purchasing Services
Procurement Division
City of Jacksonville
Phone: 904-255-8835
mpierce@coj.net

-
-

A NEW DAY.

****** Please note that under Florida's very broad public records law, email communications to and from city officials are subject to public disclosure. ******

Please click on the links below for any of the following for Bids and Awards:

For Bidding Opportunities: Jacksonville.gov - Supplier Portal

For COJ weekly award intentions: Jacksonville.gov - Agendas and Minutes

For bid award information: Procurement Division (coj.net)

For Public Records: COJ Public Records (govqa.us)

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A NEW DAY.

City of Jacksonville, Florida
Donna Deegan, Mayor
Procurement Division
Ed Ball Building, 8th Floor
214 N. Hogan St.
Jacksonville, FL 32202
(904) 255-8800
www.coj.net

NOTIFICATION OF RECOMMENDED BID REJECTION

Date: January 9, 2026

Via Email: scabe@performance-painting.com

Company Name: Performance Painting Contractors, Inc

Address: 11463 Saints Road
Jacksonville, FL 32246

Contact Name: Shane Cabe

Bid No: ITB 17197-26

Title: Painting and Pressure Washing Services

Date Opened: 12/1/25

Reason for Recommended Bid Rejection: For being non-responsive; specifically, for not providing the proof of experience, not providing the evidence of 3 projects over $60,000.00, not providing insurance information as requested and not providing proof of four (4) fully equipped trucks.

If you wish to protest the recommended rejection of this bid, please respond in accordance with the City of Jacksonville's bid protest procedures and email a copy to the City Purchasing Analyst associated with the protested bid.

Note: This intended action is only a recommendation to the appropriate Awarding Authority. The authority recommending an award for this bid is the Jacksonville Procurement Award Committee, scheduled for Thursday, January 22, 2026 at 1:00 p.m.

Purchasing Analyst's Signature: *Melissa Pierce, Purchasing Analyst*

Docusign Envelope ID: B3DAA2DE-0877-4681-B961-2177BF2DB789

Outlook

Bid Rejection for Painting and Pressure Washing Services

From Pierce, Melissa - ASPS <MPierce@coj.net>
Date Fri 1/9/2026 2:56 PM
To 'scabe@performance-painting.com' <scabe@performance-painting.com>

1 attachment (1 MB)
Bid Rejection Performance Painting Contractors.docx;

Bid Rejection for Painting and Pressure Washing Services

Melissa Pierce
Purchasing Analyst, Purchasing Services
Procurement Division
City of Jacksonville
Phone: 904-255-8835
mpierce@coj.net

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-

A NEW DAY.

****** Please note that under Florida's very broad public records law, email communications to and from city officials are subject to public disclosure. ******

Please click on the links below for any of the following for Bids and Awards:

For Bidding Opportunities: Jacksonville.gov - Supplier Portal

For COJ weekly award intentions: Jacksonville.gov - Agendas and Minutes

For bid award information: Procurement Division (coj.net)

For Public Records: COJ Public Records (govqa.us)