

**Opioid and Substance Use Disorder (OSUD) Grants
Committee
Meeting Minutes**

June 22, 2026, 2:00 PM

City Hall, 1st Floor, Lynwood Robets Room

Chair: Dr. Antonio Nichols

Vice-Chair: Sarah Smith

Secretary: Heather Rios

Committee Member Attendance

- Dr. Antonio Nichols - Chair - Present
- Sarah Smith - Vice-Chair - Present
- Heather Rios - Secretary - Present
- Dr. Lantie Jorandby - Member - Not Present
- Debbie O'Neal - Member - Not Present
- Nancy St. Claire - Member - Present
- Dr. John Tanner - Member - Present

Quorum Present: Yes

City Council Liaison (non-voting member):

- City Councilmember Ron Salem, At-Large, Group 2 (not present)

City of Jacksonville Staff:

- Madelaine A. Zarou, Manager of Opioid Abatement - Jacksonville Fire and Rescue Department (not present)
- Laura Viafora Ray, Program Coordinator - Opioid Abatement - Jacksonville Fire and Rescue Department
- Ashley Smith, Assistant General Counsel - Office of General Counsel, City of Jacksonville

I. Call to Order

The meeting was called to order at 2:00 PM by Dr. Antonio Nichols, Chair.

II. Welcome and Introductions

Staff members introduced themselves, and each OSUD Grants Committee member in attendance introduced themselves.

III. Office of Opioid Abatement (OOA) Update

Laura Viafora Ray, Program Coordinator - Opioid Abatement, provided an update from their office covering the following:

- *Legislation & State Reporting*
 - Re-Appointment of Heather Rios to the OSUD Grants Committee (2026-0415-A)
 - Adopted on 6/9/26
 - Committee Membership Update
 - Dr. Tanner and Nancy St. Claire's terms are expiring 6/30/26 and they are not seeking re-appointment. Dr. Jorandby has professional obligations that will not permit them to continue to serve on the committee. All have agreed to stay on at least through the FY 26-27 scoring period. The Office of Opioid Abatement has been meeting with potential appointees to fill these roles: two in the healthcare professional category and one in the mental health professional category.
 - State Reporting
 - Implementation Report due 6/30/26
 - Financial Report due 8/31/26
- *Fiscal Year 2025-2026 Quarterly Progress Reports (QPRs)*
 - QPRs for Quarter 1 (covering 10/1/25 to 12/31/25) were due to the Office of Opioid Abatement on 1/15/26. All QPRs were submitted on time. All 16 have been reviewed and approved.
 - QPRs for Quarter 2 (covering 1/1/26 to 3/31/26) were due to the Office of Opioid Abatement on 4/15/26. All 16 QPRs have been submitted. 13 have been reviewed and approved, and 3 are pending revisions following an initial review. The presentation of FY 25-26 Q2 demographic data and program highlights is expected to take place at the July meeting.
 - QPRs for Q3 (covering 4/1/26 to 6/30/26) are due on July 15th.
 - A detailed chart was shared during this section of the update which can be requested by emailing opioidabatment@coj.net.
- *Fiscal Year 2025-2026 Invoice Processing*
 - Out of a total of 96 invoices anticipated from programs in Quarters 1 and 2, 91 have been processed and submitted for payment, 2 are currently being reviewed/processed, and 3 have not yet been submitted by the agency.
 - Out of a total of 32 invoices anticipated from programs in April and May, 20 have been processed and submitted for payment, 3 are currently being reviewed/processed, and 9 have not yet been submitted by the agency.
 - As of 6/18/26, 111 invoices were processed and submitted for payment, totaling just over \$2 million.

- A detailed chart was shared during this section of the update which can be requested by emailing opioidabatement@coj.net.
- *Site Visits and Agency Assessments*
 - Purpose:
 - To evaluate compliance with the grant standards outlined in Exhibit C of the Opioid Settlement Proceeds Grant Agreement:
 - A. Governance - Corporations
 - B. Governance - Non-Corporations (n/a in FY 25-26)
 - C. Audits & Records
 - D. Human Resources Administration
 - E. Legal Concerns
 - F. Program Management
 - G. Community Relations
 - H. Scope of Service
 - I. Clients to be Served
 - J. Staffing Requirements
 - K. Deliverables
 - M. Equipment
 - N. Insurance
 - Activities:
 - 1. Completion and review of the “Agency Assessment & Site Visit Monitoring Tool” - answer questions and upload supporting documentation in Submittable
 - 2. Site visit: Will be scheduled from 7/20 to 8/21
- *Fiscal Year 2026-2027 OSPG Program Tentative Timeline*
 - May 14 and May 20: Mandatory Application Workshop (MAW) #1 and #2 held
 - 64 attendees representing 32 agencies
 - June 1: Application opened
 - July 1: Application closes
 - July 21: Tentative OSPG Appeals Board meeting
 - July 27 - August 28: Scoring period
 - August 24: Interviews, if requested by Committee
 - October 5: Tentative application rankings and funding allocations announced
 - October 13: Tentative OSPG Appeals Board meeting
 - October 19: Final application rankings and funding allocations announced
 - October 1, 2026 - September 30, 2027: OSPG Agreement period of performance
 - All dates listed above are tentative and subject to change

IV. Presentation: Data Update

Next, Ms. Viafora Ray provided an overdose data update, summarized as follows:

- *Jacksonville Fire and Rescue Department Data*
 - The measure “# of Suspected Opioid-Related (O-R) Overdose (OD) Patients” is down 21% from January to May of 2026 compared to the same time period in 2025.
 - February to March 2026 saw a spike with this measure increasing by 40%, but there have been decreases in the measure month to month since then. April to May of 2026 saw a modest decline, from 99 patients to 85 patients, or a decrease of 14%.
 - Two detailed graphs as well as data definitions were shared during this section of the update which can be requested by emailing opiodabatment@coj.net.

V. Public Comment

Dr. Nichols opened the floor to public comment. There were no public comments.

VI. Vote: Meeting Minutes from May 18, 2026

Sarah Smith, Vice-Chair, put forth a motion to vote to approve the meeting minutes from the May 18, 2026, meeting. Heather Rios, Secretary, seconded the motion. There was no discussion. The motion passed unanimously.

VII. Vote: Scoring Subcommittees

Ms. Viafora Ray provided background information regarding scoring subcommittees from Chapter 84, *Ordinance Code* as well as historical data from past cycles with respect to scoring subcommittees and number of applications submitted.

Dr. Nichols noted that they think the subcommittees work well. Ms. Smith agreed.

Ms. Smith put forth a motion to vote to adopt scoring subcommittees for the fiscal year 2026-2027 OSPG Program cycle. Ms. Rios seconded the motion. There was no further discussion. The motion passed unanimously.

VIII. Vote: Office Elections - Chair, Vice-Chair, and Secretary

Ms. Viafora Ray provided background information regarding elections from the committee bylaws.

Dr. Nichols noted that there are two main options, given the attendees at the meeting and the upcoming changes to committee membership. Option 1 is to

remain static with the officer positions and option 2 would be for the current officers to switch roles. Dr. Nichols and Ms. Smith stated that they are comfortable remaining as Chair and Vice-Chair.

Dr. Tanner put forth a motion to vote to elect Dr. Nichols for Chair, Ms. Smith for Vice-Chair, and Ms. Rios for Secretary. Ms. Smith seconded the motion. There was no further discussion. The motion passed unanimously.

IX. New Business

Dr. Nichols opened the floor for new business. There was no new business.

X. Adjournment

The meeting was adjourned by Dr. Nichols at 2:26 PM.

Meeting recording available upon request. Email opiodabatment@coj.net.

***Next Meeting Date - Monday, July 27, 2026, at 2:00 PM
(tentative and subject to change)***

To be signed by Heather Rios, Secretary, certifying approval by the Committee:

Signature: _____

Date: _____

Official signed original is on file and available upon request.