Docusign Envelope ID: D3663C29-5D5A-4F4A-8DCC-BFABF3CB7544

City of Jacksonville, Florida

Procurement Award Form (PAF)

Part 1 – Form Type: JPAC 126.204 (a) New Award, Renewals, Waive Technical Defects, Price Increases, NTE Increases.

Goods and/or Services: Roofing Repairs

Requested Action and Justification:

Request approval to utilize the second of three (3) renewal options with McCurdy-Walden Roofing. Period of service will be from July 1, 2026 through June 30, 2027. Total revised annual expenditure amount is $1,000,000.00, for a new total not to exceed amount of $6,000,000.00.

Funding will be encumbered by individual releases against the POA dependent on funding through various agency accounts and executed by formal contract amendment through the Office of General Counsel.

Supplier:	McCurdy-Walden Roofing, LLC	**Basis of Award:**	N/A	**BID Opening Date:**	

POA #:	71051-24	**PO #:**	NA	**Change Order #:**	N/A
Solicitation #:	N/A PSC-0319 24	**Contract #:**	NA	**Contract ADM #:**	2
Term:	1 year	**Options:**	3, 1-year	**Options Used:**	1

Federally Funded:	No	**JSEB Rec:**	N/A
Licenses Verified:	N/A	**JSEB %:**	N/A
Bonds Required:	No	**Bonds Waived Pursuant To:**	N/A

Fund:	54101	**Center:**	155007	**Acct:**	534100	**Proj:**	000000	**Activity:**	00000000	$ 1,000,000.00
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$

New NTE/GMP:	$ 6,000,000.00	**Contingent Amt:**	$ 0	**DMP/ODPO Amt:**	$ 0

Using Agency/BU:	PWPB:PUBLIC BUILDINGS		
Concurrence:	Docusigned by: Roy Bibal 8A0E6502164F6...	**Title:**	CHIEF OF PUBLIC BUILDINGS 4/21/2026
Concurrence:	Signed by: 1EFA223D5D23487...	**Title:**	DIRECTOR OF PUBLIC WORKS 4/23/2026
Concurrence:		**Title:**	
Concurrence:		**Title:**	

Initial DT
Initial DT

Procurement Analyst/Buyer:	Signed by: Pierce, Melissa 6FF435104847484...	**Chief of Procurement:**	Signed by: 4/28/2026 B10F1D517352456...
Name:	Pierce, Melissa	**Name:**	Dustin L. Freeman

Part 2 – JPAC Action: All award actions subject to lawfully appropriated funds.		**Part 3 – Final Awarding Authority Action:**	
Members who approve:		**Action:**	
Members who disapprove:		**Signature:**	
Date:		**Date:**	

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PAF Instructions
Part 1 (using agency)

Form Type: This form will be used for both Administrative Awards and JPAC Requests. Select type from dropdown options.

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action and Justification: Enter a brief description of the requested action or authority being sought. i.e.; *Request permission to award the lowest, responsive responsible bidder for an ITB or award the highest ranked supplier for an RFP.* This block should also be used for additional information such as additional 4th account strings, or other information essential for contract execution.

Supplier: Enter awarded supplier name**.** If multiple, include in "Requested Action and Justification" box.

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA) or N/A.

Bid Opening Date: The date bids were unsealed by Procurement.

POA #: This is your 1Cloud generated Agreement number. Select Type, Enter Number.

PO #: Enter the PO number or agreement release number.

Change Order #: Provide the applicable change order number represented by this request.

Solicitation #: Select Prefix type, Enter Number, and Year.

Contract #: This number should be the same as your POA number (unless procured prior to 2020)

Contract Amendment #: Provide the applicable amendment number represented by this request.

Term: Select the Period of Performance or Term for the initial period.

Options: Period of time for each renewal or option.

Options Used: Prior to this request, enter how many options were already used.

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

JSEB Rec: Select Encouragement or JSEB Set Aside Option.

JESB %: If JSEB Participation, enter the percentage.

Bonds Waived Pursuant to: Select option from Drop down.

Funding Sources: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Account: Enter the Direct Materials Purchase/Owner Direct Purchase Order Account. Used mainly for CIP (Capital Improvement/Construction) Projects

Using Agency/BU: Select one from the dropdown list.

Concurrence: Using Agency internal routing requirements for Electronic Signatures (follow Proc Manual for threshold requirements)

Title: Title of person electronically signing form.

Attachments: Included any supplemental information to the Procurement Award Form. i.e.; *Scope of work, previous awards*.

**Any field where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

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City of Jacksonville, Florida

Procurement Award Form (PAF)

Part 1 – Form Type: JPAC Award Request: Renewals, Extensions, and Unit Price Increases

Goods and/or Services: Roofing Repairs

Requested Action and Justification:

Request approval to utilize the first of three (3) renewal options with McCurdy-Walden Roofing in the amount of $1,000,000.00 for a new total not to exceed of $5,000,000.00. Period of service will be from July 1, 2025 through June 30, 2026.

Funding will be encumbered by individual releases against the POA dependent on funding through various agency accounts and executed by formal contract amendment through the Office of General Counsel.

Supplier:	McCurdy-Walden Roofing, LLC	**Basis of Award:**	Highest Evaluated	**BID Opening Date:**	07/01/2025

POA #:	71051-24	**PO #:**	tbd	**Change Order #:**	n/a
Solicitation #:	RFP-NONCON ESC-0319 24	**Contract #:**	71051-24	**Contract Amd #:**	1
Term:	1 year	**Options:**	3, one year	**Options Used:**	0

Federally Funded:	N/A	**JSEB Rec:**	N/A	**Bonds Waived Pursuant To:**	N/A
Licenses Verified:	Yes	**JSEB %:**	N/A		

Fund:	54101	**Center:**	155007	**Acct:**	534100	**Proj:**	000000	**Activity:**	00000000	$ 1,000,000.00
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$

New NTE/GMP:	$ 5,000,000.00	**Contingent Amt:**	$ 0	**DMP/ODPO Amt:**	$ 0

Using Agency/BU:	PWPB:PUBLIC_BUILDINGS		
Concurrence:	Roy Bickel	**Title:**	CHIEF OF PUBLIC BUILDINGS 5/5/2025
Concurrence:	Mike Weeks	**Title:**	DIRECTOR OF PUBLIC WORKS 5/7/2025
Concurrence:		**Title:**	
Concurrence:		**Title:**	

Procurement Analyst/Buyer:	Pierce, Melissa	**Chief of Procurement:**	5/13/2025
Name:	Pierce, Melissa	**Name:**	Dustin L. Freeman

Part 2 – JPAC Action: All award actions subject to lawfully appropriated funds.		**Part 3 – Final Awarding Authority Action:**	
Members who approve:	3	**Action:**	Approved
Members who disapprove:	0	**Signature:**	Karen Bowling
Date:	5/15/2025	**Date:**	5/15/2025

Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of
Executive Order No: 2023-02

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Docusign Envelope ID: 2782E643-525F-46C3-B40E-44BCB26AD493

SUBJECT: PIGGYBACK OFF DUVAL COUNTY PUBLIC SCHOOLS CONTRACT #ITB-033-23/JR WITH MCCURDY-WALDEN ROOFING, LLC FOR ROOFING REPAIRS

BID #: PSC-0319-24 **OPEN DATE:** N/A

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: PIGGYBACK CONTRACT – DATE OF CONTRACT EXECUTION THROUGH JUNE 30, 2025 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS DIVISION

BASIS OF AWARD: PIGGYBACK CONTRACT

NUMBER OF BIDS INVITED: N/A **NUMBER RECEIVED:** N/A **OTHER:** N/A

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Request approval to piggyback off Duval County Public Schools (DCPS) Contract #ITB-033-23/JR with McCurdy-Walden Roofing, LLC for Roofing Repairs. Period of service will be from the date of executed contract through June 30, 2025 with three (3) one (1) year renewal options. Total not-to-exceed award amount will be $4,000,000.00.

Funding for this award will be encumbered from various agency accounts, executed by formal contract agreement through the Office of General Counsel, and processed via Purchase Order(s).

ATTACHMENTS: Recommendation Memo, Supplier Approval, Risk Management Approval, DCPS Award Letter, ITB

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
FOR: DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: ROY BIRBAL, CHIEF, PUBLIC BUILDINGS DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 1/4/24

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 1/4/24

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

Docusign Envelope ID: D3663C29-5D5A-4F4A-8DCC-BFABF3CB7544

McCURDY-WALDEN ROOFING

April 6, 2026

Public Works Department
214 North Hogan Street, 10th Floor
Jacksonville, FL 32202

Re: Renewal of Contract
Piggy-back of the DCPS Annual Roofing Contract ITB-033-23/JR

To whom it may concern,

McCurdy-Walden is excited to offer the DCPS Annual Roofing Contract ITB-033-23/JR to the City of Jacksonville Public Works Division for miscellaneous roofing and waterproofing for the 2026 & 2027 renewal year. A copy of our current insurance certificate has been attached to this letter. Thank you again for the opportunity and we look forward to continuing to service the city of Jacksonville's roofing & waterproofing needs in the coming year.

Sincerely,

Mark Walden

Mark Walden
President

CERTIFIED ROOFING CONTRACTOR CCC 1325734
5267 COMMONWEALTH AVE JACKSONVILLE, FLORIDA 32254
PHONE (904) 783-9000

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ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 4/30/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Higginbotham Insurance Agency, Inc.
3655 North Point Pkwy, Suite 425
Alpharetta GA 30005

License#: 2081754

CONTACT NAME: René Fink
PHONE (A/C, No, Ext): 678-935-9738 **FAX (A/C, No):** 770-641-0269
E-MAIL ADDRESS: rfink@higginbotham.net

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : National Fire Ins Of Hartford	20478
INSURER B : The Continental Insurance Company	35289
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Core Roofing Systems, LLC
McCurdy-Walden Roofing, LLC
5267 Commonwealth Avenue
Jacksonville FL 32254

COREROO-02

COVERAGES **CERTIFICATE NUMBER:** 577154434 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X **COMMERCIAL GENERAL LIABILITY**			5092136343	5/1/2025	5/1/2026	EACH OCCURRENCE	$ 2,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 15,000
							PERSONAL & ADV INJURY	$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 4,000,000
	POLICY X PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 4,000,000
	X OTHER: Deductible						Deductible	$ $0
A	**AUTOMOBILE LIABILITY**			5092136326	5/1/2025	5/1/2026	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
							Medical payment	$ $5,000
B	X **UMBRELLA LIAB** X OCCUR			6080845732	5/1/2025	5/1/2026	EACH OCCURRENCE	$ 10,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$ 10,000,000
	DED X RETENTION $ 10,000						Agg. Products	$ 10,000,000
A	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** Y / N	N / A		WC 5 92136357	5/1/2025	5/1/2026	X PER STATUTE / OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT	$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Additional Named Insureds:

PB Roofing, LLC
Core Roofing Acquisition, LLC
CRS Holdings, Inc.
McCurdy-Walden Roofing, LLC
Core Intermediate, Inc.
Core Roofing Holdings, LLC
See Attached...

CERTIFICATE HOLDER

City of Jacksonville
555 West 44th Street
Jacksonville FL 32208

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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AGENCY CUSTOMER ID: COREROO-02

LOC #: _____

ADDITIONAL REMARKS SCHEDULE

AGENCY Higginbotham Insurance Agency, Inc.	**NAMED INSURED** Core Roofing Systems, LLC McCurdy-Walden Roofing, LLC 5267 Commonwealth Avenue Jacksonville FL 32254
POLICY NUMBER	
CARRIER / **NAIC CODE**	**EFFECTIVE DATE:**

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 **FORM TITLE:** CERTIFICATE OF LIABILITY INSURANCE

Devore Properties, LLC
DVS Ventures, LLC

Contractors Pollution Liability - Policy # CBS 20883894728, Effective 5/1/2025 - 5/1/2026, (Columbia Casualty Co. NAIC 31127)
Limit: $5,000,000, $5,000,000 Aggregate, $30,000 Retention
Contractors Professional Liability - Policy # CEO 20883894728, Effective 5/1/2025 - 5/1/2026, (Columbia Casualty Co. NAIC 31127)
Limit: $2,000,000, $2,000,000 Aggregate, $25,000 Retention
Leased Rented Equipment - Policy # QT-630-1S10878A-TIL-25, Effective 5/1/2025 - 5/1/2026, - (Travelers Property Casualty Insurance Company. NAIC 36161)
Limit: $100,000 Per Item, $2,500 Deductible - Special- ACV
Installation Floater $250,000 Max $250,000 Temp Storage $250,000 Transit $5,000 Deductible - Special

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