



HISTORIC PRESERVATION COMMISSION

August 22, 2025

MEMORANDUM

TO: Historic Preservation Commissioners and Staff

FR: Ethan W. Gregory, Chair
Jacksonville Historic Preservation Commission

RE: Charge Memorandum for Landmarking Committee

The Jacksonville Historic Preservation Commission (the "Commission") was established via Chapter 76, *Ordinance Code*, to carry forward the purposes of the National Historic Preservation Act. The Commission is charged with conducting an ongoing survey and inventory of historic buildings, areas, and archaeological sites in the City of Jacksonville, to plan for their preservation, and to identify potential landmarks, landmark sites, and landmark signs.

In furtherance of these purposes, and pursuant to Section 76.106(b), *Ordinance Code*, I am hereby creating a Landmarking Committee.

The Landmarking Committee is charged to address the following:

1. Identify potential landmarks, landmark sites, and landmark signs.
2. Provide information and resources to the owners of identified potential landmarks, landmark sites, and landmark signs.
3. Promote landmark designation to interested owners.

The Committee may seek advice from both public and private subject matter experts. I would like to thank Commissioner Julia Epstein for chairing this Committee. Thank you to each of the Commissioners and staff who have made the commitment to serve this important Committee.

Members:

Commissioner Julia Epstein, Chair
Commissioner Michael Montoya
Commissioner Becky Morgan

Deadline: This Committee shall convene until **May 31, 2026.**

CC: Historic Preservation Commissioners, Planning Department Director; Electronic Notice
Kiosk – 1st Floor City Hall