



\_\_\_\_\_  
Permit Number

\_\_\_\_\_  
Address

## ELECTRICAL TEMPORARY SERVICE LETTER (TSL)

(Revised 4/16/2026)

### TOP PORTION MUST BE COMPLETED FIRST BY THE BUILDING CONTRACTOR AND OWNER

The City will not allow the building to be occupied until the electrical has been final inspected and final Building Inspection, C.O., T.C.O., or P.C.O. is approved. Violation of this agreement will result in an immediate disconnection of electrical power. We are aware of being subject to prosecution under Chapter 1 of the Florida Building Code and the associated local municipal codes. Submit completed form to: [BIDElectrical@coj.net](mailto:BIDElectrical@coj.net).

\_\_\_\_\_  
Building Qualifying Agent (Print)

\_\_\_\_\_  
Property Owner Name (Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

The foregoing instrument was acknowledged by me by means of  physical presence or sworn to (or affirmed) by  online notarization this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_.

The foregoing instrument was acknowledged by me by means of  physical presence or sworn to (or affirmed) by  online notarization this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_.

\_\_\_\_\_  
Signature of Notary Public – State of Florida:

\_\_\_\_\_  
Signature of Notary Public – State of Florida:

Print, Type, or Stamp Commissioned Name of Notary Public: \_\_\_\_\_

Print, Type, or Stamp Commissioned Name of Notary Public: \_\_\_\_\_

### ELECTRICAL CONTRACTOR

Building Occupied? YES  NO   
Date: \_\_\_\_\_

Electrical Co.: \_\_\_\_\_  
Name of Job: \_\_\_\_\_

I respectfully request that temporary power for the address listed above be connected for testing purposes only. I acknowledge by my signature below that I will be responsible for anything that may occur due to the energizing of the service prior to the final electrical inspection, and the approval and completion of the job. **It is the customer's responsibility to make application for power with the Utility Company.**

\_\_\_\_\_  
Electrical Qualifying Agent Name (Printed or Typed)

\_\_\_\_\_  
Signature

State of FLORIDA, County of \_\_\_\_\_. The foregoing instrument was acknowledged by me by means of  physical presence or sworn to (or affirmed) by  online notarization this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_.

\_\_\_\_\_  
Signature of Notary Public – State of Florida:

Print, Type, or Stamp Commissioned Name of Notary Public: \_\_\_\_\_