Docusign Envelope ID: 764356F6-0B72-41CE-A140-9EA5B5FD860C

City of Jacksonville, Florida

Procurement Award Form (PAF)

Part 1 – Form Type: JPAC 126.204 (a) New Award, Renewals, Waive Technical Defects, Price Increases, NTE Increases.

Goods and/or Services: Complete Rebuilding of Automatic Transmissions for Automotive Award Increase

Requested Action and Justification:

Recommend approval to increase the award with American Transmission Auto Exchange, LLC by $40,000.00. Increase will be to cover expenditures for Complete Rebuilding of Automatic Transmissions for Automotive and Light Trucks for the JSO Forfeiture Warehouse for the current period ending 07/13/2026. Total revised expenditure not-to-exceed is $633,799.25.

Supplier:	American Transmission Auto Excha	**Basis of Award:**	LPTA	**BID Opening Date:**	03/26/2026

POA #:	POA-70622-23	**PO #:**	N/A	**Change Order #:**	N/A
Solicitation #:	ITB SC-0397 23	**Contract #:**	N/A	**Contract ADM #:**	N/A
Term:	3 years	**Options:**	2, 1-year	**Options Used:**	0

Federally Funded:	No	**JSEB Rec:**	Encouragement
Licenses Verified:	No	**JSEB %:**	0
Bonds Required:	No	**Bonds Waived Pursuant To:**	N/A

Fund:	11524	**Center:**	551103	**Acct:**	549006	**Proj:**	000000	**Activity:**	00000868	$ 40,000.00
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$

New NTE/GMP:	$ 633,799.25	**Contingent Amt:**	$ 0.00	**DMP/ODPO Amt:**	$ 0.00

Using Agency/BU:	SHPS:POLICE SERVICES		
Concurrence:	Signed by: Caynor, Edwin. 131CD5B73154...	**Title:**	JSO - DIR INV AND HOMELAND SECURITY 4/3/2026
Concurrence:	Clement, Bill 3F803720B14E49E...	**Title:**	JSO - CHIEF OF BUDGET AND MANAGEMENT 4/3/2026
Concurrence:		**Title:**	
Concurrence:		**Title:**	

Procurement Analyst/Buyer:	Signed by: Ruth Keith C58E7E28D7B54E9...	**Chief of Procurement:**	Signed by: Robert Warembourg, for Dustin Freeman 4/7/2026 4812CA1D431247A...
Name:	Ruth Keith	**Name:**	Dustin L. Freeman

Part 2 – JPAC Action: All award actions subject to lawfully appropriated funds.		**Part 3 – Final Awarding Authority Action:**	
Members who approve:		**Action:**	
Members who disapprove:		**Signature:**	
Date:		**Date:**	

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PAF Instructions
Part 1 (using agency)

Form Type: This form will be used for both Administrative Awards and JPAC Requests. Select type from dropdown options.

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action and Justification: Enter a brief description of the requested action or authority being sought. i.e.; *Request permission to award the lowest, responsive responsible bidder for an ITB or award the highest ranked supplier for an RFP.* This block should also be used for additional information such as additional 4th account strings, or other information essential for contract execution.

Supplier: Enter awarded supplier name**.** If multiple, include in "Requested Action and Justification" box.

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA) or N/A.

Bid Opening Date: The date bids were unsealed by Procurement.

POA #: This is your 1Cloud generated Agreement number. Select Type, Enter Number.

PO #: Enter the PO number or agreement release number.

Change Order #: Provide the applicable change order number represented by this request.

Solicitation #: Select Prefix type, Enter Number, and Year.

Contract #: This number should be the same as your POA number (unless procured prior to 2020)

Contract Amendment #: Provide the applicable amendment number represented by this request.

Term: Select the Period of Performance or Term for the initial period.

Options: Period of time for each renewal or option.

Options Used: Prior to this request, enter how many options were already used.

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

JSEB Rec: Select Encouragement or JSEB Set Aside Option.

JESB %: If JSEB Participation, enter the percentage.

Bonds Waived Pursuant to: Select option from Drop down.

Funding Sources: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Account: Enter the Direct Materials Purchase/Owner Direct Purchase Order Account. Used mainly for CIP (Capital Improvement/Construction) Projects

Using Agency/BU: Select one from the dropdown list.

Concurrence: Using Agency internal routing requirements for Electronic Signatures (follow Proc Manual for threshold requirements)

Title: Title of person electronically signing form.

Attachments: Included any supplemental information to the Procurement Award Form. i.e.; *Scope of work, previous awards*.

**Any field where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

Docusign Envelope ID: 764356F6-0B72-41CE-A140-9EA5B5FD860C

City of Jacksonville, Florida
Procurement Award Form (PAF)

Part 1 – Form Type: JPAC Award Request: Renewals, Extensions, and Unit Price Increases

Goods and/or Services: Complete Rebuilding of Automatic Transmissions for Automotive and Light Trucks

Requested Action and Justification:

Recommend approval to increase the award with American Transmission Auto Exchange, LLC by $100,000.00. Increase will cover expenditures for Complete Rebuilding of Automatic Transmissions for Automotive and Light Trucks through the period ending July 13, 2026. Total revised expenditure not to exceed $593,799.25

Supplier:	American Transmission Auto Excha	**Basis of Award:**	LPTA	**BID Opening Date:**	07/05/2023

POA #:	POA-70622-23	**PO #:**	698262-26	**Change Order #:**	3
Solicitation #:	ITB SC-0397 23	**Contract #:**	N/A	**Contract ADM #:**	N/A
Term:	3 years	**Options:**	2, 1-year	**Options Used:**	0

Federally Funded:	No	**JSEB Rec:**	Encouragement
Licenses Verified:	No	**JSEB %:**	0
Bonds Required:	No	**Bonds Waived Pursuant To:**	N/A

Fund:	51101	**Center:**	114005	**Acct:**	546020	**Proj:**	000000	**Activity:**	00000000	$ 100,000.00
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$

New NTE/GMP:	$ 593,799.25	**Contingent Amt:**	$ 0	**DMP/ODPO Amt:**	$ 0

Using Agency/BU:	ASFM:FLEET MANAGEMENT		
Concurrence:	Signed by: Schwarz, Kyle 3E6462FE283E44E...	**Title:**	FLEET MANAGEMENT ADMINISTRATOR 2/2/2026
Concurrence:	Pradier, Eric 9B60722B731B427...	**Title:**	CHIEF OF FLEET MANAGEMENT 2/2/2026
Concurrence:		**Title:**	
Concurrence:		**Title:**	

Procurement Analyst/Buyer:	Signed by: Ruth Keith C58E7E28D7B54E9...	**Chief of Procurement:**	Signed by: 2/10/2026
Name:	Ruth Keith	**Name:**	Dustin L. Freeman B19F1D517352456...

Part 2 – JPAC Action: All award actions subject to lawfully appropriated funds.		**Part 3 – Final Awarding Authority Action:**	
Members who approve:	3	**Action:**	Approved
Members who disapprove:	0	**Signature:**	Signed by: kelli O'Leary 92A2898FE95E4AC...
Date:	2/12/2026	**Date:**	2/12/2026

Signed by:

Docusign Envelope ID: 764356F6-0B72-41CE-A140-9EA5B5FD860C

City of Jacksonville, Florida
Procurement Award Form (PAF)

Part 1: Form Type JPAC Award Request and Administrative Details

Goods and/or Services: SC-0397-23 Complete Rebuilding of Automatic Transmissions for Automotive and Light Trucks

Requested Action/Authority:

Request approval to increase SC-0397-23 Complete Rebuilding of Automatic Transmissions for Automotive and Light Trucks with American Transmission Auto Exchange LLc in the amount of $115,000.00. Period Serivce is July 14, 2023 through July 13, 2026. Total revised expenditure not to exceed $493,799.25.

Justification/Explanation:

Increase to cover expenditures for Complete Rebuilding of Automatic Transmissions for Automotive and Light Trucks for FY 25.

Legal Contract #:	n/a	Contract Date:	07/14/2023	Change Order/AMD #:	2	
PO/Release #:	POA-701622-	Bid Date:	07/05/2023	Awarded Supplier:	American Transmission Auto Exchange	
Licenses Verified:	N/A	Effective Date:	10/10/2024	Basis of Award:	LPTA	
Federally Funded:	N/A	No. Invited:	10	Responses Received:	1	Attachments:
Solicitation:	ITB - SC-0397-23 - N/A			Procurement Contract #:	POA - 70622-23	
Executed By:	Procurement					

PoP:Base:	N/A	Options:	Two (2) one(1) year renewal options	Extension(s):	N/A
JSEB Rec.:	Encouragement	%:	0	Bonds Waived Pursuant To:	N/A

Fund:	51101	Center:	114005	Acct:	546020	Proj:	000000	Activity:	00000000	$	115000.00
Fund:		Center:		Acct:		Proj:		Activity:		$	
Fund:		Center:		Acct:		Proj:		Activity:		$	

New NTE/GMP:	$ 493,799.25	Contingent Amount:	$ 0	DMP/ODPO Amount:	$ 0

Using Agency/BU:	AFFM:FLEET_MANAGEMENT			
Concurrence:		Title:	FLEET MANAGEMENT ADMINISTRATOR	
Concurrence:		Title:	CHIEF OF FLEET MANAGEMENT	
Concurrence:		Title:		
Concurrence:		Title:		

Procurement Analyst/Buyer:		Chief of Procurement:	
Name:		Name:	Dustin L. Freeman

Part 2: JPAC Actions on Above Requests/Recommendations
All Award Actions Subject to Lawfully Appropriated Funds

Members Who Approve:	
Members Who Disapprove:	
Other Action:	

Date:

Part 3: Final Awarding Authority Action

Action:

Date:

Signature:

Docusign Envelope ID: 764356F6-0B72-41CE-A140-9EA5B5FD860C

SUBJECT: Complete Rebuilding of Automatic Transmissions for Automotive and Light Trucks – Rebid

BID #: SC-0397-23 **OPEN DATE: 6/5/2023**

JACKSONVILLE PROCUREMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – Three (3) years from date of award with two (2) one (1) year renewal options

AGENCY: Fleet Management

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (10) **NUMBER RECEIVED:** (1) **OTHER:** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with American Transmission Auto Exchange, LLC in the amount of $180,000.00 for the FY24/25 complete rebuilding of automatic transmissions for automotive and light trucks. The estimated annual expenditure is $180,000.00. The total not-to-exceed amount is $378,799.25.

Funding Source: 51101.114005.546020.000000.00000000.00000.000000 – To be encumbered by purchase order(s)

Attachments: Agency Memo, Previous Award

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
Corey Bidlo DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF THE JPAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 7/18/2024

Anna Brosdon _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 7/19/2024

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION Karen Bowling

Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

Docusign Envelope ID: 764356F6-0B72-41CE-A140-9EA5B5FD860C

SUBJECT: Complete Rebuilding of Automatic Transmissions for Automotive and Light Trucks – Rebid

BID #: SC-0397-23 **OPEN DATE: 6/5/2023**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – Three (3) years from date of award with two (2) one (1) year renewal options

AGENCY: Fleet Management

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (10) **NUMBER RECEIVED:** (1) **OTHER:** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to American Transmission Auto Exchange, LLC as the lowest responsive, responsible bidder. Period of service is three years from date of award, with two (2) one (1) year renewal options. Estimated initial expenditure amount not-to-exceed $198,799.25.

Funding Source: 51101.114005.546020.000000.00000000.00000.000000 – To be encumbered by purchase order

Attachments: Agency Memo, Bid Tabulation, Terms & Conditions, Specifications

ANALYST: _____ Corey Sidlo **RESPECTFULLY SUBMITTED** _____ DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 7/13/2023

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 7/14/23

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02