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City of Jacksonville, Florida

Procurement Award Form (PAF)

Part 1 – Form Type: JPAC Award Request: Renewals, Extensions, and Unit Price Increases

Goods and/or Services: Glass, Door and Window Repair & Replacement services for all City Buildings

Requested Action and Justification:

Recommend approval to utilize the fourth and final renewal option with Duval Glass & Mirror, Inc. for Glass, Door, and Window repair & Replacement for all City Buildings on an as needed basis. Period of service is from March 24, 2026 through March 23, 2027, with no change to the Terms and Conditions. No increase to the not-to-exceed amount of $636,750.00.

Funding will be encumbered by individual releases against the purchase order agreement 71696-22, dependent on funding, the appropriate account and fiscal year.

Supplier:	Duval Glass & Mirror, Inc.	**Basis of Award:**	N/A	**BID Opening Date:**	3/09/2022

POA #:	71696-22	**PO #:**	tbd	**Change Order #:**	n/a
Solicitation #:	ITB SC-0057 22	**Contract #:**	71696-22	**Contract ADM #:**	n/a
Term:	1 year	**Options:**	4, 1-year	**Options Used:**	3

Federally Funded:	No	**JSEB Rec:**	Encouragement
Licenses Verified:	Yes	**JSEB %:**	0
Bonds Required:	No	**Bonds Waived Pursuant To:**	N/A

Fund:	54101	**Center:**	155007	**Acct:**	534100	**Proj:**	000000	**Activity:**	00000000	$ 0
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$

New NTE/GMP:	$ 636,750.00	**Contingent Amt:**	$ 0	**DMP/ODPO Amt:**	$ 0

Using Agency/BU:	PWPB:PUBLIC BUILDINGS		
Concurrence:	Docusigned by: Roy Bibal 7FA0E6C02164F6...	**Title:**	CHIEF OF PUBLIC BUILDINGS 1/28/2026
Concurrence:	Signed by: 1EFA223D5D23487...	**Title:**	DIRECTOR OF PUBLIC WORKS 1/28/2026
Concurrence:		**Title:**	
Concurrence:		**Title:**	

Initial DT
Initial DT

Procurement Analyst/Buyer:	Signed by: Pierce, Melissa 6FF435104847484...	**Chief of Procurement:**	Signed by: 2/3/2026 B10F1D517352456...
Name:	Pierce, Melissa	**Name:**	Dustin L. Freeman

Part 2 – JPAC Action: All award actions subject to lawfully appropriated funds.		**Part 3 – Final Awarding Authority Action:**	
Members who approve:		**Action:**	
Members who disapprove:		**Signature:**	
Date:		**Date:**	

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PAF Instructions
Part 1 (using agency)

Form Type: This form will be used for both Administrative Awards and JPAC Requests. Select type from dropdown options.

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action and Justification: Enter a brief description of the requested action or authority being sought. i.e.; *Request permission to award the lowest, responsive responsible bidder for an ITB or award the highest ranked supplier for an RFP.* This block should also be used for additional information such as additional 4th account strings, or other information essential for contract execution.

Supplier: Enter awarded supplier name**.** If multiple, include in "Requested Action and Justification" box.

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA) or N/A.

Bid Opening Date: The date bids were unsealed by Procurement.

POA #: This is your 1Cloud generated Agreement number. Select Type, Enter Number.

PO #: Enter the PO number or agreement release number.

Change Order #: Provide the applicable change order number represented by this request.

Solicitation #: Select Prefix type, Enter Number, and Year.

Contract #: This number should be the same as your POA number (unless procured prior to 2020)

Contract Amendment #: Provide the applicable amendment number represented by this request.

Term: Select the Period of Performance or Term for the initial period.

Options: Period of time for each renewal or option.

Options Used: Prior to this request, enter how many options were already used.

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

JSEB Rec: Select Encouragement or JSEB Set Aside Option.

JESB %: If JSEB Participation, enter the percentage.

Bonds Waived Pursuant to: Select option from Drop down.

Funding Sources: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Account: Enter the Direct Materials Purchase/Owner Direct Purchase Order Account. Used mainly for CIP (Capital Improvement/Construction) Projects

Using Agency/BU: Select one from the dropdown list.

Concurrence: Using Agency internal routing requirements for Electronic Signatures (follow Proc Manual for threshold requirements)

Title: Title of person electronically signing form.

Attachments: Included any supplemental information to the Procurement Award Form. i.e.; *Scope of work, previous awards*.

**Any field where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

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DUVAL
GLASS & MIRROR

623 Westbrook Road
Jacksonville, FL 32209

P 904.389.6854
F 904.389.8783

January 27, 2026

Kelly Hooten
Contract Administration Coordinator
City of Jacksonville| Department of Public Works
Public Buildings Division
555 W. 44th Street
Jacksonville, Florida 32208

Dear Kelly:

Please allow this to serve as our letter of intent to renew our contract SC-0057-22 (POA-71696-22) with the City of Jacksonville with no changes to the existing terms. Thank you for your continued support and please let me know if you have any questions.

Thank You,

Bill Olson- President
Duval Glass and Mirror

Docusign Envelope ID: 1080D5A8-A2AE-4F77-925C-E82BC286F3E9

DUVAGLA-01

ROCKWELL

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 12/11/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Insurance Office of America
1 Sleiman Parkway
Suite 130
Jacksonville, FL 32216

CONTACT NAME:
PHONE (A/C, No, Ext): (904) 448-9777 FAX (A/C, No): (904) 448-9788
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Auto-Owners Insurance Company	18988
INSURER B : FCCI Insurance Company	10178
INSURER C : Westchester Surplus Lines Insurance Company	10172
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Duval Glass & Mirror Inc.
623 Westbrook Road
Jacksonville, FL 32209-7443

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR X XCU GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT LOC OTHER:	X	X	244622-78459590	8/1/2024	8/1/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 500,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS HIRED AUTOS ONLY NON-OWNED AUTOS ONLY	X	X	5545959000	8/1/2024	8/1/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $ $
A	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $ 0	X	X	55-459590-01	8/1/2024	8/1/2025	EACH OCCURRENCE AGGREGATE	$ 5,000,000 $ 5,000,000 $
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	X	WC0100058274-05	8/1/2024	8/1/2025	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
A	Rented/Leased Equip			244622-78459590	8/1/2024	8/1/2025	Rented/Leased Equip	100,000
C	Pollution Commercial			G28193233 009	12/5/2024	12/5/2025	Pollution	2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
KeHe Elkton (EGC PROJECT# 23-2840) 3800 Deerpark Blvd Elkton FL 32033
Evans Group General Contractors LLC, owner and any other party are Additional Insured regarding General Liability, incuding on-going/completed ops on a primary/non-contributory basis, and Business Auto as required by written contract. Waiver of Subrogation is granted to Evans Group General Contractors LLC, owner and any other party with respect to General Liability, Workers Compensation and Business Auto policies as required by written contract. Umbrella follows form.
30 Day notice of Cancel except 10 Day for non-payment.

CERTIFICATE HOLDER

Evans General Contractors, LLC
3050 Northwinds Pkwy
Suite 200
Alpharetta, GA 30009

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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DUVAGLA-01 DASGS

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 8/1/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Insurance Office of America
1 Sleiman Parkway
Suite 130
Jacksonville, FL 32216

CONTACT NAME: Debby Adams
PHONE (A/C, No, Ext): (904) 398-2916 FAX (A/C, No): (904) 448-9788
E-MAIL ADDRESS: debby.adams@ioausa.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Southern-Owners Insurance Company	10190
INSURER B : Auto-Owners Insurance Company	18988
INSURER C : Westchester Surplus Lines Insurance Company	10172
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Duval Glass & Mirror Inc
P.O. Box 60277
Jacksonville, FL 32236-0277

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR	X		78459590	8/1/2025	8/1/2026	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 300,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	POLICY X PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
B	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO			5545959000	8/1/2025	8/1/2026	BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
							PIP	$ 10,000
B	X UMBRELLA LIAB X OCCUR						EACH OCCURRENCE	$ 5,000,000
	EXCESS LIAB CLAIMS-MADE			5545959001	8/1/2025	8/1/2026	AGGREGATE	$ 5,000,000
	DED X RETENTION $ 10,000							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
A	Installation Floater			78459590	8/1/2025	8/1/2026	Installation Floater	50,000
C	Pollution Commercial			G28193233 009	12/5/2024	12/5/2025	Pollution Liability	2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Jones Lang LaSalle,Inc are Additional Insured with respect to General Liability as required by written contract.

CERTIFICATE HOLDER

City of Jacksonville
214 N Hogan St 11th Floor
Jacksonville, FL 32202

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 01/23/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER
Augment Risk Services, LLC
251 Little Falls Drive
Wilmington, DE 19808

CONTACT NAME: Steve McElhiney
PHONE (A/C, No, Ext):
FAX (A/C, No):
E-MAIL ADDRESS: AleeInsurance@aihusa.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Manufacturers Alliance Insurance Company	36897
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Duval Glass & Mirror, Inc.
623 Westbrook Road, Jacksonville,
FL 32209-7443

COVERAGES **CERTIFICATE NUMBER:** 0027-01/25-26/306 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	CLAIMS-MADE / OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	POLICY / PRO-JECT / LOC						PRODUCTS - COMP/OP AGG	$
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB / OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB / CLAIMS-MADE						AGGREGATE	$
	DED / RETENTION $							$
A	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N: N	N / A	202501 1603877	08/01/2025	04/01/2026	X PER STATUTE / OTH-ER	
							E.L. EACH ACCIDENT	$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

City of Jacksonville
214 N Hogan St, 11th Floor,
Jacksonville,
FL 32202

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Alee Insurance Co.
27 Main Street, First Floor, Burlington, VT 05401

CERTIFICATE OF LIABILITY INSURANCE

Certificate Number: 08415 Date of Certificate Issuance: 1/22/2026

This document is issued as a matter of information only. This certificate does not amend, extend, or alter the coverage, terms, exclusions, conditions, or other provisions afforded by the policy. We hereby certify that insurance coverage is now in force with our Company as outlined below.

Insurer: NAIC # Policyholder: Named Insured:	Alee Insurance Company, LLC 17561 Teamshares Inc. Duval Glass & Mirror, Inc. 623 Westbrook Rd, Jacksonville, FL 32209	CERTIFICATE HOLDER: City of Jacksonville 214 N Hogan St 11th Floor Jacksonville, FL 32202

Policy Number:	2026ALEE000	Endorsement Number:	084
Policy Effective:	01/01/2026	Endorsement Effective:	1/1/2026
Policy Expires:	01/01/2027	Endorsement Expires:	01/01/2027

Coverage	Limits	Deductible	Retroactive Date
Contractors Liability with Environmental Pollution	Pollution Liability Per Occurrence: $2,000,000 Pollution Liability Aggregate: $2,000,000 Non-Owned Disposal Sites Liability Per Occurrence: $1,000,000 Non-Owned Disposal Sites Liability Aggregate: $1,000,000 Transportation Pollution Liability Per Occurrence (deductible $10,000): $1,000,000 Transportation Pollution Liability Aggregate: $1,000,000 Mold Coverage - each mold condition (deductible $10,000): $1,000,000 Mold Coverage - aggregate: $1,000,000 Catastrophe Management Coverage Aggregate (deductible $25,000): $250,000	$2,500	12/5/2025

THIS IS TO CERTIFY THAT THE POLICY OF INSURANCE LISTED ABOVE HAS BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICY DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICY. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Additional Description: The Certificate Holder, and Jones Lang, Inc. are listed as Additional Insured. The Certificate Holder's activities outside its scope of duty for the Policyholder or Named Insured are excluded from this coverage. Coverage is effective for the dates as noted per each Type of Insurance or through the Certificate Holder's last day of scope of duty for the Policyholder or Named Insured, whichever comes first.

To report a claim, please contact Interwoven Claims Management Group, LLC at claims@interwovenclaims.com or by calling (888) 453-6390.

Cancellation: Should any of the above described policy be canceled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the above-named certificate holder, but failure to mail such notice shall impose no obligation or liability of any kind upon the company.

Christina Kindstedt

Authorized Representative

Docusign Envelope ID: 1080D5A8-A2AE-4F77-925C-E82BC286F3E9

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 01/23/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER
Augment Risk Services, LLC
251 Little Falls Drive
Wilmington, DE 19808

CONTACT NAME: Steve McElhiney
PHONE (A/C, No, Ext):
FAX (A/C, No):
E-MAIL ADDRESS: AleeInsurance@aihusa.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Manufacturers Alliance Insurance Company	36897
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Duval Glass & Mirror, Inc.
623 Westbrook Road, Jacksonville,
FL 32209-7443

COVERAGES **CERTIFICATE NUMBER:** 0027-01/25-26/307 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	CLAIMS-MADE OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
A	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N: N	N / A	202501 1603877	08/01/2025	04/01/2026	X PER STATUTE / OTH-ER	
							E.L. EACH ACCIDENT	$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

City of Jacksonville
Department of Public Works,
Public Buildings Division,
555 W. 44th Street, Jacksonville, FL 32208

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Alee Insurance Co.
27 Main Street, First Floor, Burlington, VT 05401

CERTIFICATE OF LIABILITY INSURANCE

Certificate Number: 08416 Date of Certificate Issuance: 1/22/2026

This document is issued as a matter of information only. This certificate does not amend, extend, or alter the coverage, terms, exclusions, conditions, or other provisions afforded by the policy. We hereby certify that insurance coverage is now in force with our Company as outlined below.

Insurer:	Alee Insurance Company, LLC	CERTIFICATE HOLDER:
NAIC #	17561	
Policyholder:	Teamshares Inc.	City of Jacksonville Department of Public Works
Named Insured:	Duval Glass & Mirror, Inc. 623 Westbrook Rd, Jacksonville, FL 32209	Public Buildings Division 555 W. 44th Street Jacksonville, FL 32208

Policy Number:	2026ALEE000	Endorsement Number:	084
Policy Effective:	01/01/2026	Endorsement Effective:	1/1/2026
Policy Expires:	01/01/2027	Endorsement Expires:	01/01/2027

Coverage	Limits	Deductible	Retroactive Date
Contractors Liability with Environmental Pollution	Pollution Liability Per Occurrence: $2,000,000 Pollution Liability Aggregate: $2,000,000 Non-Owned Disposal Sites Liability Per Occurrence: $1,000,000 Non-Owned Disposal Sites Liability Aggregate: $1,000,000 Transportation Pollution Liability Per Occurrence (deductible $10,000): $1,000,000 Transportation Pollution Liability Aggregate: $1,000,000 Mold Coverage - each mold condition (deductible $10,000): $1,000,000 Mold Coverage - aggregate: $1,000,000 Catastrophe Management Coverage Aggregate (deductible $25,000): $250,000	$2,500	12/5/2025

THIS IS TO CERTIFY THAT THE POLICY OF INSURANCE LISTED ABOVE HAS BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICY DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICY. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Additional Description: The Certificate Holder's activities outside its scope of duty for the Policyholder or Named Insured are excluded from this coverage. Coverage is effective for the dates as noted per each Type of Insurance or through the Certificate Holder's last day of scope of duty for the Policyholder or Named Insured, whichever comes first.

To report a claim, please contact Interwoven Claims Management Group, LLC at claims@interwovenclaims.com or by calling (888) 453-6390.

Cancellation: Should any of the above described policy be canceled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the above-named certificate holder, but failure to mail such notice shall impose no obligation or liability of any kind upon the company.

Christina Kindstedt

Authorized Representative

Docusign Envelope ID: 1080D5A8-A2AE-4F77-925C-E82BC286F3E9

DUVAGLA-01 DASGS

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 8/1/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Insurance Office of America
1 Sleiman Parkway
Suite 130
Jacksonville, FL 32216

CONTACT NAME: Debby Adams
PHONE (A/C, No, Ext): (904) 398-2916 FAX (A/C, No): (904) 448-9788
E-MAIL ADDRESS: debby.adams@ioausa.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Southern-Owners Insurance Company	10190
INSURER B : Auto-Owners Insurance Company	18988
INSURER C : Westchester Surplus Lines Insurance Company	10172
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Duval Glass & Mirror Inc.
623 Westbrook Road
Jacksonville, FL 32209-7443

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR			78459590	8/1/2025	8/1/2026	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 300,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	POLICY X PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
B	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO			5545959000	8/1/2025	8/1/2026	BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
							PIP	$ 10,000
B	X UMBRELLA LIAB X OCCUR						EACH OCCURRENCE	$ 5,000,000
	EXCESS LIAB CLAIMS-MADE			5545959001	8/1/2025	8/1/2026	AGGREGATE	$ 5,000,000
	DED X RETENTION $ 10,000							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
A	Installation Floater			78459590	8/1/2025	8/1/2026	Installation Floater	50,000
C	Pollution Commercial			G28193233 009	12/5/2024	12/5/2025	Pollution Liability	2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

City of Jacksonville| Department of Public Works
Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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City of Jacksonville, Florida

Procurement Award Form (PAF)

Part 1 – Form Type: JPAC Award Request: Renewals, Extensions, and Unit Price Increases

Goods and/or Services: Glass, Door and Window Repair & Replacement Services for all City Buildings

Requested Action and Justification:

Recommend approval of award to utilize the third of four (4) 1-year renewal options with Duval Glass & Mirror, Inc. for Glass, Door, and Window Repair & Replacement Services for all City Buildings on an as needed basis. Period of service is from March 24, 2025 through March 23, 2026, with no change to the Terms and Conditions. No increase to the not-to-exceed amount of $636,750.00.

Funding will be encumbered by individual releases against the purchase order agreement 71696-22, dependent on funding, the appropriate account and fiscal year.

Supplier:	Duval Glass & Mirror, Inc	**Basis of Award:**	N/A	**BID Opening Date:**	03/09/2022

POA #:	71696-22	**PO #:**	tbd	**Change Order #:**	n/a
Solicitation #:	ITB SC-0057 22	**Contract #:**		**Contract Amd #:**	n/a
Term:	1 year	**Options:**	4, 1-year	**Options Used:**	2

Federally Funded:	N/A	**JSEB Rec:**	Encouragement	**Bonds Waived Pursuant To:**	N/A
Licenses Verified:	Yes	**JSEB %:**	0		

Fund:	54101	**Center:**	155007	**Acct:**	534100	**Proj:**	000000	**Activity:**	00000000	$ 0.00
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$

New NTE/GMP:	$636,750.00	**Contingent Amt:**	0.00	**DMP/ODPO Amt:**	0.00

Using Agency/BU:	PWPB:PUBLIC_BUILDINGS			
Concurrence:	Ron Gibbs	**Title:**	CHIEF OF PUBLIC BUILDINGS	3/21/2025
Concurrence:	Nina Vicker	**Title:**	DIRECTOR OF PUBLIC WORKS	3/26/2025
Concurrence:		**Title:**		
Concurrence:		**Title:**		

Procurement Analyst/Buyer:	Kemp, Benjamin	**Chief of Procurement:**		4/1/2025
Name:	Kemp, Benjamin	**Name:**	Dustin L. Freeman	

Part 2 – JPAC Action: All award actions subject to lawfully appropriated funds.		**Part 3 – Final Awarding Authority Action:**	
Members who approve:	3	**Action:**	Approved
Members who disapprove:	0	**Signature:**	Karen Bowling
Date:	4/3/2025	**Date:**	4/3/2025

Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No. 2023-02

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TERMS AND CONDITIONS

GLASS, DOOR, AND WINDOW REPAIR/REPLACEMENT SERVICES AT VARIOUS CITY BUILDINGS

1. **SCOPE**
The City of Jacksonville's Procurement Division is currently accepting bids to obtain a source of supply for the item(s)/service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s)/service(s) and to obtain pricing commitments for **Glass, Door, and Window Repair/Replacement Services at Various City Buildings** as listed in the bid documents. The low bidder must have the necessary organization, capital, and equipment to perform the services as described under this solicitation. Pre-award inspection of the company's place of business may be conducted prior to award.

2. **AWARD**
Award will be **ALL OR NONE** to the lowest responsive, responsible bidder. Bidders must bid on all items to be considered for award. The City reserves the right to reject any or all bids. ALL awards are subject to the availability of funds.

Award will be granted only after all necessary inquiries have been met and that the Public Buildings Division is satisfied that the low bidder meets or exceeds the minimum qualifications to do the work. The Public Buildings Division may consider a solicitation response irregular and reject or ask for additional documentation/clarification if any of the prices are considered excessively unbalanced (either above or below the amount of a reasonable response) to the detriment of the city.

3. **TERM OF AGREEMENT**
The term of this agreement will be one (1) year from the date of award with four (4), One (1) year renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

4. **MINIMUM REQUIREMENTS**
Bidders should submit or comply with the following requirements; failure to submit any of these requirements may be grounds for rejection:

   a. Contractor shall provide proof of applicable local business license if located within Duval County.
   b. The Contractor must provide documentation to demonstrate that the company is a specialized in commercial door and window installations and related commercial services for a minimum of five (5) years.
   c. Proof of Certification and Licensure shall be provided at the time of bid submission.
   d. Contractor must provide proof that they have and are able to maintain a minimum staff of five (5) technicians.
   e. Contractor must provide proof they have a minimum of three (3) fully equipped service trucks. Photographic proof of ownership must be submitted with bid.
   f. Contractor must have a local office within Duval County or within the abutting counties of Nassau, Baker, Clay, or St. Johns before the execution of the Contract. Contractors are not required to have a local office in order to respond to this solicitation; however, the selected Contractor will be required to open a local office before the contract execution.

5. **PRE-BID CONFERENCE**
N/A.

6. **STATE CONTRACTS**
The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

7. **QUANTITIES**
Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period. **The City reserves the right to add or delete items during the contract period.** The City will order on an

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SUBJECT: GLASS, DOOR, AND WINDOW REPAIR/REPLACEMENT SERVICES AT VARIOUS CITY BUILDINGS

BID #: SC-0057-22 **OPEN DATE:** 3/9/2022

JACKSONVILLE PROCUREMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the agreement with Duval Glass and Mirror, Inc. to increase the maximum indebtedness by $200,000.00. Total revised not-to-exceed award amount will be $636,750.00. Period of service remain unchanged from March 24, 2024 through March 23, 2025 with two (2) one (1) year renewal options remaining.

Funding for this award will be encumbered from various agency accounts and processed via Purchase Order(s).

ATTACHMENTS: Recommendation Memo, Previous Awards

ANALYST: Benjamin Kemp

RESPECTFULLY SUBMITTED: DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: ROY BIRBAL, CHIEF, PUBLIC BUILDINGS DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF JPAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 7/18/2024

Anna Brypche

OTHER:

ACTION OF AWARDING AUTHORITY DATE 7/19/2024

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION Karen Bowling

Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

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Docusign Envelope ID: 327129D2-3BE5-418E-A161-1F59427CE477

SUBJECT: GLASS, DOOR, AND WINDOW REPAIR/REPLACEMENT SERVICES AT VARIOUS CITY BUILDINGS

BID #: SC-0057-22 **OPEN DATE:** 3/9/2022

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second renewal option with Duval Glass and Mirror, Inc. in the not-to-exceed expenditure amount of $75,000.00. Total revised not-to-exceed award amount will be $436,750.00. Period of service will be from March 24, 2024 through March 23, 2025 with two (2) one (1) year renewal options remaining.

Funding for this award will be encumbered from various agency accounts and processed via Purchase Order(s).

ATTACHMENTS: Recommendation Memo, Supplier's Letter, Term of Agreement, Previous Awards

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: ROY BIRBAL, CHIEF, PUBLIC BUILDINGS DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 2/15/2024

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 2/16/24

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____
Karen Bowling
~~Chief Administrative~~ Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

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Docusign Envelope ID: 327129D2-3BE5-418E-A161-1F59427CE477

SUBJECT: GLASS, DOOR, AND WINDOW REPAIR/REPLACEMENT SERVICES AT VARIOUS CITY BUILDINGS

BID #: SC-0057-22 **OPEN DATE: 2022-03-09**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- THE TERM OF THIS AGREEMENT WILL BE ONE (1) YEAR FROM THE DATE OF AWARD WITH FOUR (4), ONE (1) YEAR RENEWAL OPTIONS.

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED: 1** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first renewal option with Duval Glass and Mirror, Inc. in the estimated annual amount of $200,000.00. The total revised not-to-exceed amount is $361,750.00. Period of service will be from March 24, 2023 through March 23, 2024, with three (3) one (1) year renewal options remaining.

Funding for this award will be encumbered by Purchase Order Agreement dependent on funding and location served.

ATTACHMENTS: Recommendation Memo, Agency Email, Vendor Letter, Previous Award

ANALYST: JACLYN STAMOS **RESPECTFULLY SUBMITTED:** DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE 3/9/2023

OTHER:

ACTION OF AWARDING AUTHORITY DATE 3/9/23

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

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SUBJECT: GLASS, DOOR, AND WINDOW REPAIR/REPLACEMENT SERVICES AT VARIOUS CITY BUILDINGS

BID #: SC-0057-22 **OPEN DATE: 2022-03-09**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- THE TERM OF THIS AGREEMENT WILL BE ONE (1) YEAR FROM THE DATE OF AWARD WITH FOUR (4), ONE (1) YEAR RENEWAL OPTIONS.

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED: 1** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to award Duval Glass and Mirror Inc. as the lowest responsive, responsible, and only bidder Period of service shall be one (1) year from the date of award with four (4), one (1) year renewal options. The total award to Duval Glass and Mirror Inc. shall not exceed $161,750.00.

Funding for this award will be encumbered by Purchase Order Agreement dependent on funding and location served

ATTACHMENTS: Recommendation Memo, Bid Tabulation, Terms and Conditions, Specifications

ANALYST: BRYAN MATUS **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE 3/24/2022

Teresa R. Eubanks

OTHER:

ACTION OF AWARDING AUTHORITY DATE 3/24/2022

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No 2019-02