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City of Jacksonville, Florida

Procurement Award Form (PAF)

Part 1 – Form Type: JPAC 126.204 (a) New Award, Renewals, Waive Technical Defects, Price Increases, NTE Increases.

Goods and/or Services: Highlands Restroom Renovation

Requested Action and Justification:

Recommend approval of award to the highest evaluated bidder, McCall Construction Management, LLC, for the Highlands Branch Library Public Restroom Renovations. The period of service is a one-time project and will commence upon execution of the contract. The total not to exceed amount is $230,000.00.

To be executed by formal contract through the Office of General Counsel

Supplier:	McCall Construction MGMT, LLC	**Basis of Award:**	Highest Evaluated	**BID Opening Date:**	07/10/2026

POA #:	N/A	**PO #:**	N/A	**Change Order #:**	N/A
Solicitation #:	RFP-NONCON 17927 26	**Contract #:**	N/A	**Contract ADM #:**	N/A
Term:	One Time Project	**Options:**	N/A	**Options Used:**	N/A

Federally Funded:	Yes	**JSEB Rec:**	Encouragement
Licenses Verified:	N/A	**JSEB %:**	0
Bonds Required:	No	**Bonds Waived Pursuant To:**	N/A

Fund:	11101	**Center:**	174103	**Acct:**	583052	**Proj:**	011147	**Activity:**	00000000	$ 230,000.00
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$

New NTE/GMP:	$ 230,000.00	**Contingent Amt:**	$ 0.00	**DMP/ODPO Amt:**	$ 0.00

Using Agency/BU:	PLJX:PUBLIC LIBRARY BRANCHES			
Concurrence:	Signed by: Malin-Kelly, Jennifer 5A7E42FE45F4B1...	**Title:**	ASSISTANT DIRECTOR FOR LIBRARY FINANCE AND BUDGET	8/4/2026
Concurrence:	Signed by: 5718BA25BB9CC4EC...	**Title:**	ASSISTANT DIRECTOR FOR LIBRARY SPACES	8/4/2026
Concurrence:	E3D417DEFA88482...	**Title:**	LIBRARY DIRECTOR	8/4/2026
Concurrence:		**Title:**		

Initial MJ

Procurement Analyst/Buyer:	Signed by: Barnett, Renata E5139E2BE81E477...	**Chief of Procurement:**	Signed by: Robert Waremburg, for Dustin Freeman 8/11/2026 4812CA1D431247A...
Name:	Barnett, Renata	**Name:**	Dustin L. Freeman

Part 2 – JPAC Action: All award actions subject to lawfully appropriated funds.		**Part 3 – Final Awarding Authority Action:**	
Members who approve:		**Action:**	
Members who disapprove:		**Signature:**	
Date:		**Date:**	

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PAF Instructions
Part 1 (using agency)

Form Type: This form will be used for both Administrative Awards and JPAC Requests. Select type from dropdown options.

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action and Justification: Enter a brief description of the requested action or authority being sought. i.e.; *Request permission to award the lowest, responsive responsible bidder for an ITB or award the highest ranked supplier for an RFP.* This block should also be used for additional information such as additional 4th account strings, or other information essential for contract execution.

Supplier: Enter awarded supplier name**.** If multiple, include in "Requested Action and Justification" box.

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA) or N/A.

Bid Opening Date: The date bids were unsealed by Procurement.

POA #: This is your 1Cloud generated Agreement number. Select Type, Enter Number.

PO #: Enter the PO number or agreement release number.

Change Order #: Provide the applicable change order number represented by this request.

Solicitation #: Select Prefix type, Enter Number, and Year.

Contract #: This number should be the same as your POA number (unless procured prior to 2020)

Contract Amendment #: Provide the applicable amendment number represented by this request.

Term: Select the Period of Performance or Term for the initial period.

Options: Period of time for each renewal or option.

Options Used: Prior to this request, enter how many options were already used.

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

JSEB Rec: Select Encouragement or JSEB Set Aside Option.

JESB %: If JSEB Participation, enter the percentage.

Bonds Waived Pursuant to: Select option from Drop down.

Funding Sources: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Account: Enter the Direct Materials Purchase/Owner Direct Purchase Order Account. Used mainly for CIP (Capital Improvement/Construction) Projects

Using Agency/BU: Select one from the dropdown list.

Concurrence: Using Agency internal routing requirements for Electronic Signatures (follow Proc Manual for threshold requirements)

Title: Title of person electronically signing form.

Attachments: Included any supplemental information to the Procurement Award Form. i.e.; *Scope of work, previous awards*.

**Any field where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

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Award Solicitation: Highlands Restroom Renovation

Solicitation **RFP - Non-Construction 179**	Responses Received **4**	Invited Suppliers **205**
Procurement BU **COJ BU**	Active Responses **3**	Will Participate **1**
Close Date **7/10/2026 15:00**	Shortlisted Responses **3**	Responded **3**
Solicitation Currency **USD**		

Overview

		Clayton Co. Consultants LLC Response: 465399	McCall Construction Management, LLC Response: 465365	V.I Masasive Construction Company Response: 465355
Business Relationship		Spend Authorized	Spend Authorized	Prospective
Supplier Site		Order/Remit		
Supplier Contact		Clayton, Annie	McCall, Kendall	Hewlett, Chiquita
Response Status		Active	Active	Active
Shortlist Status		Included	Included	Included
Overall Rank		2	1	3
Total Award Amount				
Time of Response		7/8/2026 11:39	7/10/2026 12:50	7/9/2026 18:18
Response Valid Until				
Reference Number				
Note to Buyer				
Attachments		No	No	Yes
Requirements (View Scoring Criteria)				
Total Score		**87.00**	**95.75**	**44.25**
8.	**Evaluation Criteria**			
	Score	**87.00**	**95.75**	**44.25**
1. **COMPETENCE. Provide names and resumes of all individuals to be assigned to this project who have worked on similar projects as identified in this RFP. List the previous projects these individuals have worked on, similar to the one in the RFP, which have been satisfactorily completed. (30 points maximum score)**		a. Acknowledge	a. Acknowledge	a. Acknowledge
	Score	27.00	29.00	5.75
2. **CURRENT WORKLOAD. Provide an itemized list of current projects and workload, including status for each. Describe the ability of the firm to perform this project given its current workload. (10 points maximum score)**		a. Acknowledge	a. Acknowledge	a. Acknowledge
	Score	8.00	8.50	5.00
3. **FINANCIAL RESPONSIBILITY. Describe form of business, i.e., proprietorship, partnership, corporation; years in business; changes in ownership; bank reference(s); past, present, pending, and/or threatened legal proceedings within any forum; and any other information the Contractor may wish to supply to demonstrate financial responsibility. Failure to provide all listed information and documentation will result in a score less than the maximum for this criterion. (5 points maximum score)**		a. Acknowledge	a. Acknowledge	a. Acknowledge
	Score	3.00	5.00	2.75
4. **PAST AND PRESENT RECORD OF PROFESSIONAL ACCOMPLISHMENTS WITH CITY AGENCIES AND OTHERS. Describe any outstanding accomplishments that relate to specific services being sought, including awards and recognition. (10 points maximum score)**		a. Acknowledge	a. Acknowledge	a. Acknowledge
	Score	9.50	9.75	4.25
5. **PROXIMITY TO THE PROJECT. Document the location of Contractor's corporate headquarters, which, if located in Jacksonville, Florida, no further information is required under this criterion, and maximum points will be awarded. If Contractor's corporate headquarters are not located in Jacksonville, Florida, please document the location and the nature of business of Contractor's branch office(s), if any, that are located in and/or that are closest to Jacksonville, Florida, the number of employees assigned thereto, and the period of continuous existence thereof. Additionally, Contractors are requested to demonstrate, define, and provide examples of their ability to provide the services contemplated herein in a manner comparable to having a local office in Jacksonville, Florida, or to show that a local office is not necessary to satisfactorily perform the services required for this project, in which event maximum points may be awarded. (5 points maximum score)**		a. Acknowledge	a. Acknowledge	a. Acknowledge
	Score	5.00	4.75	3.50
6. **PAST AND PRESENT DEMONSTRATED COMMITMENT TO SMALL AND EMERGING BUSINESSES AND CONTRIBUTIONS TOWARD A DIVERSE MARKETPLACE. Responding to this evaluation criterion necessitates that Contractors indicate their past and present commitment to small and emerging businesses. More specifically, responses to this evaluation criterion should include, without limitation, statements that document the Contractor's: (i) commitment to diversity among the directors, officers, members and/or employees that make up its firm; (ii) commitment to diversity within its community and beyond; (iii) commitment to and/or utilization of small and emerging businesses on past projects; and (iv) commitment to and/or utilization of small and emerging businesses, certified JSEBs in particular, for the project solicitation in question. Prime contractors responding to this solicitation must indicate what percentage of the work will be performed with in-house staff and what percentage by JSEB Subconsultants. Prime JSEBs self-performing at least 50% of the work described in this solicitation shall receive the maximum points allowed. (20 points maximum score)**		a. Acknowledge	a. Acknowledge	a. Acknowledge
	Score	16.25	19.25	11.25
7. **ABILITY TO MEET THE PROJECT REQUIREMENTS. Describe the Contractor's understanding of the requirements of this solicitation, and its ability, approach, and/or plan to satisfy the same. Identify time and cost-saving possibilities. (10 points maximum score)**		a. Acknowledge	a. Acknowledge	a. Acknowledge
	Score	9.50	9.75	7.00
8. **AN OVERALL WILLINGNESS TO MEET BOTH TIME AND BUDGET REQUIREMENTS FOR THE PROJECT. In an effort to remain consistent with Chapter 287, Florida Statutes, responding to this evaluation criterion necessitates that a proposer include statements and references demonstrating that the proposer met both time and budget requirements on projects of similar size and scope that were completed by the proposer within the past three years and that the proposer is meeting both time and budget requirements on projects of similar size and scope that are currently being performed by the proposer ("Reference Projects"). As part of its response to this evaluation criterion, the proposer: a. a. must submit an expressed statement of its overall willingness to meet both time and budget requirements for the project in question; and should submit, without limitation, project narratives, schedules, cost and fee summaries, and owner references for any Reference Projects. DurDuring contract negotiations, successful proposers will be required to provide a Schedule of Proposed Rates on the forms provided as Form "1". Such rates and costs will be used in the negotiation of fees and shall remain in effect throughout the length of the contract, except that such rates may be adjusted when an amendment to the original agreement is being negotiated; provided any increases in rates shall not exceed actual increases in the CPI since the date of response to the RFP. Unless specifically identified otherwise on the form, rates for subcontractors also shall not exceed those shown on the form. TheThe proposed overhead rate is limited to 175% of direct labor. Proposed overhead rates in excess of 175% shall conform to Federal Acquisition regulations as established by a governmental audit certified by a Certified Public Accountant. However, under no circumstances shall the overhead rate exceed 200%. Profit rate shall only be applied to direct labor plus overhead. No markup or profit shall be paid on non-labor-related costs, reimbursables, or services provided by subcontractors or others. (5 points maximum score)**		a. Acknowledge	a. Acknowledge	a. Acknowledge
	Score	4.00	5.00	3.00
9. **T THE VOLUME OF CURRENT AND PRIOR WORK PERFORMED FOR USING AGENCIES SHALL BE CONSIDERED A MINUS FACTOR. Provide a list on Attachment A-1 of all local government projects including the fees awarded for each, on which the Prime Contractor has been awarded during the past five (5) years. Include only those projects on which Contractor was the Prime Contractor (do not delete fees paid to subcontractors or others). Such list shall include all work for the City of Jacksonville and its various "using agencies," which is defined in the Jacksonville Ordinance Code as "a department, division, office, board, agency, commission or other unit of Buyer and independent agency required by law or voluntarily requesting to utilize the services of the [Procurement] Division"; and with any of Buyer's Independent Authorities"; and on projects undertaken with others that are similar in nature to the size and scope of professional services and/or work required for the project solicitation herein. In other words, if you have a contract that was advertised on the City of Jacksonville's Procurement website, the value of the contract should be listed in the appropriate column on Attachment A-1. If the Contractor has not performed work for any of these agencies during the past five (5) years, the response should clearly state so. The minus factor methodology for this criterion will be based on the fees awarded. The higher the volume of fees, the lower the score; the less volume of fees, the higher the score. (5 points maximum score)**		a. Acknowledge	a. Acknowledge	a. Acknowledge
	Score	4.75	4.75	1.75
9.	**Response Attachments**			
1. **Attach Overall Proposal Document Here, Use the following naming convention: Supplier_Name Overall Proposal Document. Include all response pages in a single ".PDF" format file.** If the proposer desires, the Company financial reports can be submitted in a separate .pdf file from the proposal file. However, the file name must include the word "Confidential". For Example: "XYZ Engineering – Confidential Financial Info.pdf".		a. Acknowledge	a. Acknowledge	a. Acknowledge
	Attachments	Yes	Yes	Yes

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RFP - Non-Construction: 17927-26,2

Messages Actions Done

Currency = US Dollar

Time Zone US Eastern Time

Suppliers

A. Solicitation Overview

A.1. Scope of Work

The Public Library of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s)/service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s)/service(s) and to obtain pricing commitments for Highlands Restroom Renovation as listed in the bid documents.

A.2. Award

Award will be made to the highest ranked, responsive, responsible bidder.

A.3. Term of Agreement

The term of the agreement is a One-time Purchase and will commence upon execution of the PO or contract and will continue until completion and acceptance of the stated Scope of Work as specified.

A.4. Quantities

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period. The City reserves the right to add or delete items during the contract period. The City will order on an as needed basis.