Docusign Envelope ID: B9790262-2FD5-440F-90EA-C93961D483C2

City of Jacksonville, Florida

Procurement Award Form (PAF)

Part 1 – Form Type: JPAC 126.204 (a) New Award, Renewals, Waive Technical Defects, Price Increases, NTE Increases.

Goods and/or Services: Design-Build Services for Horizontal Design Build: Fire Station 68 Driveway Replacement

Requested Action and Justification:

Recommend approval to amend the award with JB Coxwell Contracting to implement Amendment #22A in the amount of $44,386.74 to incorporate the attached scope and fee, Exhibits A and B.

Projects awarded to date, including this amendment total $39,992,457.94. The current NTE amount is $46,000,000.00 which leaves $6,007,542.06 remaining.

To be executed by formal contract amendment through the office of General Counsel.

Supplier:	JB Coxwell Contracting	**Basis of Award:**	Highest Evaluated	**BID Opening Date:**	08/04/2021

POA #:	71754-22	**PO #:**	TBD	**Change Order #:**	N/A
Solicitation #:	DB CDB-0132 21	**Contract #:**	71754-22	**Contract ADM #:**	22A
Term:	Project Completion (Term NTE 5 Years)	**Options:**	N/A	**Options Used:**	N/A

Federally Funded:	No	**JSEB Rec:**	Participation
Licenses Verified:	Yes	**JSEB %:**	20
Bonds Required:	Yes	**Bonds Waived Pursuant To:**	N/A

Fund:	32124	**Center:**	127001	**Acct:**	565051	**Proj:**	010590	**Activity:**	0000000000	$ 44,386.74
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$

New NTE/GMP:	$ 44,386.74	**Contingent Amt:**	$ 0.00	**DMP/ODPO Amt:**	$ 0.00

Using Agency/BU:	PWEN:ENGINEERING AND CONSTRUCTION MANAGEMENT		
Concurrence:	Signed by: Scott Carter, PE 7D991F8ADFC947E...	**Title:**	CHIEF OF ENGINEERING CONSTRUCTION MANAGEMENT 8/4/2026
Concurrence:	Signed by: 1EFA223D5D23487...	**Title:**	DIRECTOR OF PUBLIC WORKS 8/5/2026
Concurrence:		**Title:**	
Concurrence:		**Title:**	

Initial DT
Initial DT

Procurement Analyst/Buyer:	Signed by: Kemp, Benjamin 4C8860FACE2449C...	**Chief of Procurement:**	Signed by: Robert Waremburg, for Justin Freeman 8/11/2026
Name:	Kemp, Benjamin	**Name:**	Justin L. Freeman 4812CA1D431247A...

Part 2 – JPAC Action: All award actions subject to lawfully appropriated funds.		**Part 3 – Final Awarding Authority Action:**	
Members who approve:		**Action:**	
Members who disapprove:		**Signature:**	
Date:		**Date:**	

Docusign Envelope ID: B9790262-2FD5-440F-90EA-C93961D483C2

PAF Instructions
Part 1 (using agency)

Form Type: This form will be used for both Administrative Awards and JPAC Requests. Select type from dropdown options.

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action and Justification: Enter a brief description of the requested action or authority being sought. i.e.; *Request permission to award the lowest, responsive responsible bidder for an ITB or award the highest ranked supplier for an RFP.* This block should also be used for additional information such as additional 4th account strings, or other information essential for contract execution.

Supplier: Enter awarded supplier name**.** If multiple, include in "Requested Action and Justification" box.

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA) or N/A.

Bid Opening Date: The date bids were unsealed by Procurement.

POA #: This is your 1Cloud generated Agreement number. Select Type, Enter Number.

PO #: Enter the PO number or agreement release number.

Change Order #: Provide the applicable change order number represented by this request.

Solicitation #: Select Prefix type, Enter Number, and Year.

Contract #: This number should be the same as your POA number (unless procured prior to 2020)

Contract Amendment #: Provide the applicable amendment number represented by this request.

Term: Select the Period of Performance or Term for the initial period.

Options: Period of time for each renewal or option.

Options Used: Prior to this request, enter how many options were already used.

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

JSEB Rec: Select Encouragement or JSEB Set Aside Option.

JESB %: If JSEB Participation, enter the percentage.

Bonds Waived Pursuant to: Select option from Drop down.

Funding Sources: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Account: Enter the Direct Materials Purchase/Owner Direct Purchase Order Account. Used mainly for CIP (Capital Improvement/Construction) Projects

Using Agency/BU: Select one from the dropdown list.

Concurrence: Using Agency internal routing requirements for Electronic Signatures (follow Proc Manual for threshold requirements)

Title: Title of person electronically signing form.

Attachments: Included any supplemental information to the Procurement Award Form. i.e.; *Scope of work, previous awards*.

**Any field where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

Docusign Envelope ID: B9790262-2FD5-440F-90EA-C93961D483C2

Exhibit A

APPROVED

Daniel VanSickle, P.E.

Digitally signed by Daniel VanSickle, P.E.
DN: C=US, E=vanasickle@coj.net, CN="Daniel VanSickle, P.E."
Date: 2026.07.16 08:39:38-04'00'

J.B. Coxwell Contracting, Inc.
6741 Lloyd Road West
Jacksonville, Florida 32254
Office (904) 786-1120 Fax (904) 783-2970

May 19, 2026 (rev. #1)

Daniel R. VanSickle, P.E.
City of Jacksonville Department of Public Works Engineering
& Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, Florida 32202

Re: Fee Proposal for Fire Station #68 Driveway Replacement
Design-Build Construction Delivery for City of Jacksonville
City Contract No. 71754-22

Dear Mr. VanSickle:

J.B. Coxwell Contracting, Inc. (JBCCI) is pleased to submit for your review and consideration the following Design-Build scope of services and attached lump sum fee proposal for the above referenced project. The general scope of the work in this proposal includes design, construction and post design services for driveway replacement at JRFD Marine Fire Station #68. The proposal also incorporates the terms of the Design Criteria Package (DCP) as provided by the City of Jacksonville (COJ).

The proposed lump sum fee for Design services is $44,386.74. The proposed lump sum fee for Construction services is $422,842.85, which includes a 10% project contingency. The proposed lump sum amount for design and construction is **$467,229.59**. The project contingency is for the Design-Builder's benefit and not for changed field conditions, unknown field conditions or added scope of work. This proposal's design or engineering elements are limited to the work as stipulated in the attached proposal from GAI. However, JBCCI will obtain a a right of way permit for this work as required. This proposal does not include ten-set approval since it is a maintenance project. The work related to Design Services will be completed within one hundred twenty calendar days (120) from notice to proceed. The work related to the construction will be completed within ninety calendar days (90) from notice to proceed for construction.

This lump sum amount is inclusive of only those services noted on the attached proposal(s) and which are anticipated at this time. No services or work other than those noted in the proposals are included. Additionally, any unknown condition(s) which may surface during design or any other increase in scope of services may result in a request for additional services. However, no work will proceed without first obtaining prior approval from COJ for additional services. This proposal is valid for thirty (30) days unless otherwise agreed upon.

JBCCI understands the proposed GMP currently exceeds the project budget of $300,000. Accordingly, JBCCI recommends proceeding initially with the Design Services only. Throughout the design phase, the JBCCI Design Team will collaborate closely with COJ to evaluate value engineering opportunities and refine the project scope in an effort to align the project with the available budget. Upon completion of the Design and value engineering phase, if a mutually acceptable GMP cannot be established, COJ may elect not to proceed with the Construction Services and pursue an alternative procurement or delivery method.

JBCCI is very appreciative of the opportunity to provide you with our design-build services. Should you have any questions or need any further information, please do not hesitate to contact us. We are also available to review and discuss this proposal with you and/or others at your convenience.

Regards,
J.B. Coxwell Contracting, Inc.

Josh Sowards

Josh Sowards
Director of Design Build Services

Exhibit B

Contract Fee Sumary for Engineering Division
DB Services for Horizontal/Civil Engineering Projects
City of Jacksonville, FL

PART I - GENERAL

1. Project COJ DB - Fire Station #68 Driveway Replacement - 100% Design	**2. City Contract Number** 71754-22
3. Name of Contractor **J. B. Coxwell Contracting, Inc.**	**4. Date of Proposal** 5/19/2026 (rev. #1)

PART II - LABOR RELATED COSTS

5. DIRECT LABOR	Hourly Rate	Estimated Hours	Estimated Costs	TOTAL
Principal (Senior Officer)	$ 110.00	1.00	$ 110.00	
Design Build Manager	$ 90.00	28.00	$ 2,520.00	
Project Manager	$ 90.00	-	$ -	
Project Engineer	$ 70.00	-	$ -	
Administrative Assistant	$ 35.00	1.00	$ 35.00	
Estimator	$ 55.00	-	$ -	
Estimating Assistant	$ 35.00	-	$ -	
Staff Accountant	$ 55.00	-	$ -	
CADD / Comp Technician	$ 30.00	-	$ -	
			TOTAL DIRECT LABOR	$ 2,665.00
6. OVERHEAD (Combined Fringe Benefits & Administrative) ***Overhead Rate 54.46%***				$ 1,451.36
			LABOR SUB-TOTAL	$ 4,116.36

PART III - OTHER COSTS

7. MISCELLANEOUS DIRECT COSTS	
Misc. Direct Expenses	$ 750.00
MISCELLANEOUS DIRECT COSTS TOTAL	$ 750.00
8. SUBCONSULTANTS/SUBCONTRACTORS	
GAI Consultants	$ 34,888.89
SUBCONSULTANTS / SUBCONTRACTORS TOTAL	$ 34,888.89
OTHER COSTS SUB-TOTAL	$ 35,638.89

PART IV - CONTINGENCY

9. CONTINGENCY	x ***0%***	

PART V - FEE SUMMARY

SUBTOTAL - (Parts II & III, IV)		**$39,755.25**
10. Design Builder Fee (Parts II & III)	x ***10.0%***	$ 3,975.53
11. Payment & Performance Bond		**$655.96**
GRAND TOTAL (1-11)		**$ 44,386.74**

Exhibit B

Date: 05/06/2026
Project: Design Build - Fire Station # 68
Driveway Replacement Construction 100%
City Contract No. : 71754-22

Item	Quantity	U/M	Unit Price	Amount
Fire Station #68 - Driveway Replacement Construction 100%				
General Conditions	1.00	LS	$ 57,657.88	$ 57,657.88
Survey & Asbuilts	1.00	LS	$ 15,887.13	$ 15,887.13
CMT Testing Allowance	1.00	LS	$ 4,500.00	$ 4,500.00
Erosion Control	1.00	LS	$ 8,058.63	$ 8,058.63
Maintenance of Traffic	1.00	LS	$ 8,024.95	$ 8,024.95
Site Prep / Demo	1.00	LS	$ 29,543.39	$ 29,543.39
12" Stabilization (LBR 40)	2,170.00	SY	$ 7.91	$ 17,164.70
Driveway, 06" Thick (Plain Grey)	1,750.00	SY	$ 60.27	$ 105,472.50
Sidewalk, 04" Thick (Plain Grey)	50.00	SY	$ 90.64	$ 4,532.00
Detectable Warnings	20.00	SF	$ 62.10	$ 1,242.00
Turf Block Pavers	2,500.00	SF	$ 23.52	$ 58,800.00
Grassing, Sod	2,200.00	SY	$ 6.49	$ 14,278.00
Striping and Signage Allowance	1.00	LS	$ 3,000.00	$ 3,000.00
Monument Sign Relocation Allowance	1.00	LS	$ 7,000.21	$ 7,000.21
Mailbox Relocation	1.00	LS	$ 2,556.25	$ 2,556.25
Fence Relocation Allowance	1.00	LS	$ 6,500.00	$ 6,500.00
Decorative Light Post Relocation Allowance	1.00	LS	$ 4,500.00	$ 4,500.00
End of Job Cleanup	1.00	LS	$ 3,581.68	$ 3,581.68
Subtotal - Fire Station #68 Driveway Reconstruction				**$ 352,299.32**
Contingency	10.00%			$ 35,229.93
Bond				$ 5,812.94
Design Builder Fee	7.50%			$ 29,500.66
Fire Station #68 Driveway Reconstruction TOTAL				**$ 422,842.85**

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Exhibit B

gai consultants
transforming ideas into reality

May 15, 2026

Josh Sowards
Project Manager
J. B. Coxwell Contracting, Inc.
6741 Lloyd Road
Jacksonville, FL 32254

Subject: RFQ: CDB-0132-21: Fire Station #68 Driveway Replacement 10562 Scott Mill Road, Jacksonville, FL 32257.

Dear Mr. Sowards,

GAI Consultants, Inc. (GAI) respectfully submits the following Scope of Services and Design Fee Proposal to complete a 100% Plan Set for the City of Jacksonville Fire Rescue Department - Fire Station No. 68, which has a building address of 10562 Scott Mill Road. The property Real Estate number is 158834-0000. The Fire Station is located off Scott Mill Road just north of Interstate 295.

GAI understands that the Fire Station #68 Driveway Replacement is a critical infrastructure project intended to improve safety, functionality, and reliability for Jacksonville Fire and Rescue Department (JFRD) operations. The existing approximately 1,200-foot asphalt driveway is in poor condition and does not adequately support the frequent movements of pickup trucks pulling boat trailers. The City's objective is to replace this facility with a new, properly aligned concrete driveway that meets City of Jacksonville Land Development Procedures Manual (LDPM) requirements, supports emergency marine vehicle loading, and provides improved geometry for vehicle maneuverability. The project also includes associated improvements such as a new driveway apron connection to Scott Mill Road, ADA-compliant sidewalk reconstruction, drainage enhancements, and relocation or replacement of site features at the property entrance.

As part of the Design-Build Team, GAI recognizes the importance of integrating design, permitting, and construction to minimize risk, maintain schedule certainty, and ensure uninterrupted fire station operations. The project presents several constraints, including utility coordination, stormwater considerations, protection of mature oak trees, avoidance of impacts to existing fencing, mailboxes, and adjacent improvements, and compliance with applicable permitting thresholds. GAI/JBC understands that careful design development, proactive permitting coordination, and construction sequencing are essential to meeting the City's expectations for budget, quality, and schedule. Through close coordination with the City of Jacksonville and JFRD, GAI and JBC will deliver a durable, functional, and maintainable driveway solution that supports the long-term operational needs of Fire Station #68 while meeting all performance requirements outlined in the Design Criteria Package.

Based on the above, the design scope has been broken into two components as further outlined below:

Design and Permitting Efforts

1. **Existing Conditions Evaluation**
    - GAI will review existing site conditions, including the existing asphalt driveway, sidewalks, drainage patterns, utilities, and site features within and adjacent to the project limits.
    - GAI will coordinate geotechnical engineering services to provide the report required for Driveway and Site Civil Design engineering effort. Cal-Tech Testing, Inc. proposal included.
2. **Driveway and Site Civil Design**
    - GAI will design the removal of the existing asphalt driveway from Scott Mill Road to the existing concrete circular drive.
    - GAI will design a new twelve-foot (12') wide concrete driveway alignment with a minimum thickness of six inches (6"), minimum compressive strength of 5,000 psi, and 12-inch subgrade in compliance with the City of Jacksonville Land Development Procedures Manual (LDPM). A minimum of five-feet (5') horizontal separation between the proposed driveway and the existing privacy fence along the north property line will be provided, which includes sod restoration between the driveway and fence.
    - Upon client and owner approval of driveway alignment, GAI will prepare design documents supporting the relocation or replacement of the existing brick column, wrought iron fence, and decorative light near the upper limits of the driveway.
    - GAI will design a new residential driveway apron connection to Scott Mill Road in accordance with City standards.
    - GAI will design the reconstruction of impacted sidewalks along Scott Mill Road to meet ADA requirements, including grades, cross-slopes, curb ramps, and detectable warning surfaces.
    - GAI will prepare Maintenance of Traffic (MOT) plans as required for work impacting Scott Mill Road or pedestrian facilities.
    - GAI will design erosion and sediment control measures to support permitting and construction.
    - GAI will design drainage improvements to ensure positive drainage, prevent ponding within paved areas, and prevent runoff conveyance to adjacent properties or the City's right-of-way.
    - GAI will design an additional paved area near the upper end of the driveway, approximately twenty-five feet (25') by one hundred feet (100').
    - GAI will modify layout and/or specify pervious pavement alternatives or design alternatives as necessary to remain within applicable SJRWMD or FDEP permitting thresholds.
3. **Permitting Support**

- GAI will prepare and submit civil engineering plans and documents required to support City of Jacksonville site, driveway, and sidewalk permits.
- GAI will evaluate whether an Environmental Resource Permit (ERP) from SJRWMD or FDEP is required based on final impervious area calculations and provide permitting support if required.
- GAI will coordinate with permitting agencies and respond to review comments related to civil engineering elements.
- No US Army Corps of Engineers (USACE) permitting is anticipated based on the maintenance nature of the project.

Construction Administration and Support

1. **Construction Coordination Support**
   - GAI will support the development of construction phasing concepts to maintain continuous operational access to Fire Station #68 during driveway replacement.
   - GAI will respond to all civil engineering-related requests for information (RFIs) and design clarifications during construction.
   - GAI will provide limited field support services as requested to address unanticipated site conditions related to civil design elements. GAI will review proposed field modifications for consistency with design intent.
   - GAI will assist with the coordination of utility conflicts identified during construction.
   - Additional subsurface utility investigations or geotechnical services are not included unless authorized as an allowance or reimbursable service under Contract No. 71754-22.
2. **Project Closeout Deliverables**
   - GAI will review the contractor-provided redlines documenting as-built civil conditions.
   - GAI will prepare final Record Drawings reflecting as-constructed conditions.
   - GAI will provide Record Drawings in PDF and AutoCAD formats compliant with City of Jacksonville requirements.

Assumptions

- The project is considered a maintenance and replacement project limited to the existing driveway alignment, sidewalk frontage, and associated appurtenances as described in the Design Criteria Package (DCP).
- No expansion of the project limits beyond those identified in the DCP is anticipated.
- An Environmental Resource Permit (ERP) from the St. Johns River Water Management District (SJRWMD) or Florida Department of Environmental Protection (FDEP) is not anticipated, provided that the net impervious area created by the project does not exceed the existing impervious area being removed. If an ERP permit is required, a supplement will be provided for the additional work effort.

- No United States Army Corps of Engineers (USACE) permitting is anticipated based on the absence of wetlands or waters of the United States within the project limits.
- The project site is assumed to be located outside of FEMA-designated flood zones.
- Subsurface soil, groundwater, and subgrade conditions are assumed to be typical of the area and suitable for the proposed driveway construction.
- GAI's role is limited to the design of erosion and sediment control measures; installation and maintenance will be performed by the Contractor.
- No adverse or unsuitable subsurface conditions are anticipated beyond those normally encountered for similar City driveway replacement projects.
- Existing utilities are assumed to be reasonably mapped and capable of being identified through Sunshine State One-Call (811).
- No major utility relocations are anticipated within the project limits.
- Stormwater impacts are expected to remain within regulatory thresholds through project design, reduction of impervious area, and/or use of pervious pavement where appropriate.
- No off-site or regional stormwater treatment improvements are anticipated.
- Mature oak trees located near the property frontage can be preserved through avoidance-based design and construction practices.
- No tree removal permits or mitigation efforts are anticipated beyond minor trimming as necessary.
- Traffic volumes on Scott Mill Road are assumed to allow implementation of standard Maintenance of Traffic (MOT) measures without requiring detours, lane reconfiguration, or signal modifications.
- Continuous operational access to Fire Station #68 can be maintained through reasonable construction phasing.

Exclusions

- Environmental investigations including wetland delineations, threatened and endangered species evaluations, cultural resource studies, or environmental impact assessments.
- USACE permitting, mitigation activities, wetland restoration, or mitigation banking.
- Design or construction of off-site stormwater management systems or regional drainage improvements.
- Remediation of contaminated soils, hazardous materials, petroleum-impacted soils, or undocumented fill material.
- Utility relocations, redesign, or system upgrades other than minor adjustments required to avoid conflicts with driveway construction.
- Subsurface Utility Engineering (SUE) services beyond basic utility locating.
- Traffic impact studies, signal warrant analyses, permanent traffic signal design, or roadway capacity studies.

- Law enforcement of traffic control services or flagging beyond standard contractor-provided MOT requirements.
- Architectural, structural, or electrical design services beyond civil coordination for relocated site features.
- Electrical system upgrades, lighting photometric analysis, or new service design.
- Boundary surveys, ALTA/NSPS surveys, platting services, or preparation of legal descriptions.
- Topographic surveying beyond information provided by the City or limited field verification.
- Full-time construction inspection, resident engineering services, materials testing, or special inspections.
- Contractor means, methods, safety planning, or construction sequencing beyond design-level phasing concepts.
- Services resulting from scope changes, regulatory changes, unforeseen site conditions, or City-directed revisions after design approval unless authorized by amendment.
- Services required to correct or redesign work resulting from contractor non-conformance with the approved plans.

Thank you for the opportunity to submit this proposal. I trust that this proposal meets with your expectations. If you have any questions, please feel free to contact us for further discussion.

Sincerely,

Stephen Reed
Assistant Engineering Director

Attachments:

Fee Summary for FS 68 Driveway
Proposal for Geotechnical Engineering Roadway Soil Survey-JFRD Fire Station 68 Replacement Driveway, Jacksonville, Florida REVISED

Exhibit A - Page 1 of 2
CONTRACT FEE SUMMARY FOR
FIRE STATION # 68 DRIVEWAY MAINTENANCE

PART I - GENERAL	
1. Project - D/B Construction Delivery for COJ Fire Station #68 Driveway Maintenance	**2. Project Number** R210597.13
3. Name of Consultant GAI Consultants, Inc.	**4. Date of Proposal** 5/15/2026

PART II - LABOR RELATED COSTS				
5. DIRECT LABOR	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal	$ 111.33	0	$ 0.00	
Project Manager (Responsible Prof.)	$ 95.00	4	$ 380.00	
Senior Project Engineer	$ 79.98	32	$ 2,559.36	
Project Engineer	$ 63.07	0	$ 0.00	
Engineer Intern	$ 37.70	45	$ 1,696.50	
Senior Designer	$ 46.78	57	$ 2,666.46	
Designer/Sr. CADD Technician	$ 35.84	76	$ 2,723.84	
CADD Technician	$ 29.37		$ 0.00	
Clerical	$ 26.93		$ 0.00	
Survey Manager (PSM)	$ 69.29		$ 0.00	
Three Man Survey Crew	$ 100.21		$ 0.00	
			TOTAL DIRECT LABOR	**$ 10,026.16**
6. OVERHEAD (Combined Fringe Benefits & Administrative) Overhead Rate 177.99%				$ 17,845.56
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				**$ 27,871.72**
8. PROFIT: Labor Related Costs (Item 7)			x 10%	$ 2,787.17
			SUB-TOTAL SALARY RELATED COSTS	**$ 30,658.89**

PART III - OTHER COSTS	
9. MISCELLANEOUS DIRECT COSTS (Lump Sum) Misc. Direct Expenses (Lump Sum)	$ 200.00
MISCELLANEOUS DIRECT COSTS SUB-TOTAL	**$ 200.00**
10. SUBCONTRACTS Cal-Tech Testing, Inc. (Allowance)	$ 4,030.00
SUB-CONTRACT SUB-TOTAL	**$ 4,030.00**

PART IV - SUMMARY	
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)	**$ 34,888.89**

Docusign Envelope ID: B9790262-2FD5-440F-90EA-C93961D483C2

Exhibit B

Cal -Tech Testing, Inc.

- Engineering
- Geotechnical
- Environmental

LABORATORIES

P.O. Box 1625 • Lake City, FL 32056
Tel. (386) 755-3633 • Fax (386) 752-5456

450 SR 13N, Suite 106-308, Jacksonville, FL 32259
Tel. (904) 381-8901 • Fax (904) 381-8902

April 27, 2026 (Revised on May 14. 2026)

Mr. Stephen Reed
GAI Consultants
12574 Flagler Center Blvd., Suite 202
Jacksonville, Florida 32258

RE: Proposal for Geotechnical Engineering Roadway Soil Survey
JFRD Fire Station 68 Driveway Replacement
Jacksonville, Florida

Dear Mr. Stephen Reed.:

Cal-Tech Testing, Inc. (CTTI) is pleased to submit this proposal to perform a geotechnical engineering roadway soil survey at the proposed JFRD Fire Station 68 Replacement Driveway in Jacksonville, Florida.

SITE & PROJECT INFORMATION

Based on information you provided, the design of the driveway replacement requires determination of the subsurface soil conditions including permeability parameters.

SCOPE OF SERVICES

Per your request the scope of services will consist of drilling six (6) borings Standard Penetration Test (SPT) borings to depths of 6 ft. (5 locations) and 15 ft. (1 location) and performing one (1) field soil permeability test next to the 15-ft-deep boring location. Our filed crew will record boring location GPS coordinates using a hand-held device and coordinates provided by you. The boreholes will be backfilled with soil cuttings and the boring soil samples delivered to our laboratory for review and classification by our geotechnical engineer in accordance with the AASHTO Soil Classification System.

At completion of the field and laboratory work, we will prepare a report summarizing the work done and presenting the subsurface soil profile including soil classification, groundwater table depth, estimated Seasonal High Groundwater Table (SHGWT) depth, vertical and horizontal Hydraulic Conductivity, confining layer depth, Fillable Porosity and Hydrologic Soil Group along with our geotechnical engineering recommendations for construction of the replacement driveway pavement.

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ESTIMATED FEE

Based on the scope of services described the fee for our roadway soil survey is as follows:

Mobilization	**$ 425.00**
Borings (45 ft @ $16/ft)	**$ 720.00**
Field Permeability Test (1 @ $210 each)	**$ 210.00**
Laboratory (Soil Classification)	**$ 600.00**
Management (layout, coordination, etc.)	**$ 300.00**
Report Preparation	**$1,200.00**
Administration	**$ 75.00**
Total	**$3,530.00**

Pavement cores, if required, will be invoiced at a rate of $125 each including cold patching.

Schedule
We anticipate that our field work will encompass one (1) working day. Our report should be issued within 3 working days of completion of the field and laboratory work.

Authorization
If this proposal is acceptable, please authorize us to proceed with the proposed services by signing below and return to our office. A sub-contract agreement will also be sufficient as authorization.

Closing
CTI appreciates the opportunity to provide this proposal and we look forward to serving you on this and future projects. Should you have any questions concerning this proposal or the services proposed, please do not hesitate to contact me at our Lake City, FL office (386) 755-3633.

Sincerely,

Cal-Tech Testing, Inc.

Ivan E. Marcano, P.E.
Sr. Geotechnical Engineer

Mike Stalvey, Jr.
Vice-President

Proposal for Geotechnical Engineering Roadway Soil Survey-JFRD Fire Station 68 Driveway Replacement, Jacksonville, Florida
Name of Representative (Print) Date Title: Representative Signature:

Docusign Envelope ID: B9790262-2FD5-440F-90EA-C93961D483C2

Exhibit B

REQUEST FOR PROPOSAL

FOR

DESIGN & CONSTRUCTION OF

FIRE STATION # 68 DRIVEWAY REPLACEMENT
10562 SCOTT MILL ROAD, JACKSONVILLE, FL 32257
(RE #: 158834-0000)

DESIGN – BUILD SERVICES FOR HORIZONTAL/CIVIL ENGINEERING PROJECTS

CONTRACT: 71754-22

DESIGN CRITERIA PACKAGE

RELEASE DATE: April 13, 2026

PREPARED BY ENGINEERING & CONSTRUCTION MANAGEMENT DIVISION

CITY OF JACKSONVILLE, FLORIDA

FIRE STATION # 68 DRIVEWAY REPLACEMENT
10562 SCOTT MILL ROAD
Jacksonville, FL 32257

RFQ: CDB-0132-21

1. INTRODUCTION AND LOCATION:

This Design Criteria Package (DCP) specifies performance-based criteria for the Design & Construction of a Driveway Replacement at JFRD Marine Fire Station #68. The extent of the Construction shall follow the steps outlined within this document. The purpose of this DCP is to furnish sufficient information to allow a Design-Build Firm to prepare a response to the City's Request for Proposal (RFP) and to permit the City to enter into scope and fee negotiations for an amendment to Design-Build City Contract No. 71754-22.

The Fire Station No. 68 building address is 10562 Scott Mill Road. The property Real Estate number is 158834-0000. The Fire Station property is located just north of the I-295 overpass of Scott Mill Road. The project location is depicted in **FIGURE 1** below.

The existing driveway from Scott Mill Road to the fire station building is approximately 1,200' long. The existing driveway is in poor condition and is not conducive for boat trailer navigation in its current location.

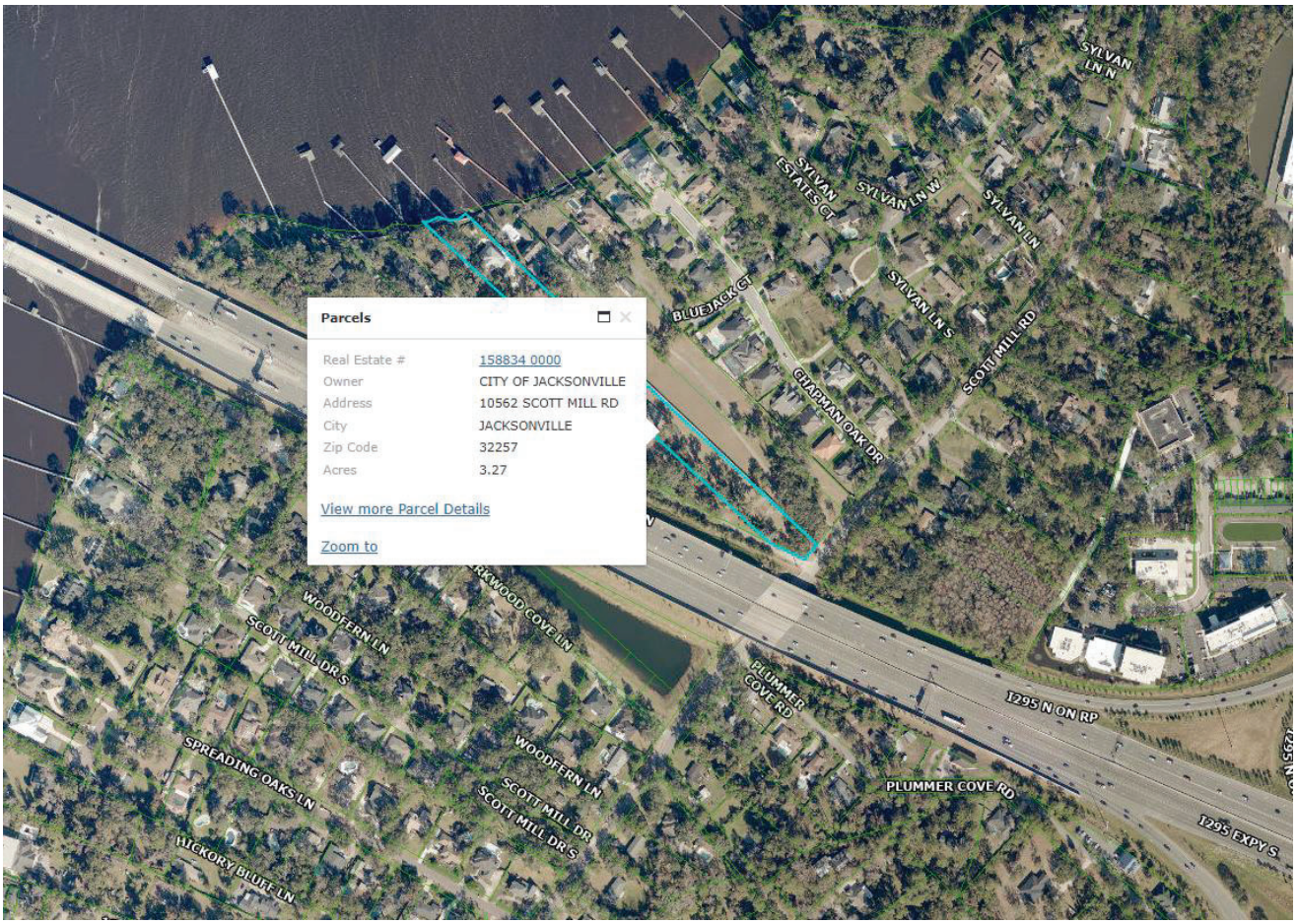

FIGURE 1

2. General

The Design-Build Firm is responsible for Design, Permitting, and Construction of the repairs as described in this document. The Design-Build Firm (DBF) shall prepare and submit a Fee Proposal for the 100% Design and all required Permitting within twenty-one (21) calendar days from the release date of the DCP (April 13, 2026). **Therefore, the Fee Proposal shall be submitted no later than 5:00 P.M. on May 4, 2026, to Dan VanSickle, P.E., at 214 N. Hogan Street (Ed Ball Building), 10th Floor, Jacksonville, Florida 32202.** The Design-Build Firm may also include a Construction GMP in this submittal if there is adequate information available at the time, in the opinion of the DBF, to do so.

The Design-Build Firm shall attend one (1) meeting to discuss items pertaining to the proposed work. Any meetings attended prior to the issuance of this DCP will count toward this requirement.

The provisions of the DCP represent the minimum technical, material, and quality requirements for the foregoing project. The Design-Build Firm is bound by these requirements for the duration of the project, which includes the Design/Permitting phase and the Construction phase.

With the Fee Proposal, J.B. Coxwell Contracting, Inc. shall provide the Guaranteed Maximum Price (GMP) and the Guaranteed Completion Date (GCD) for the 100% Design and Permitting of the project. The Fee Proposal must include the proposed schedule for the tasks being performed up to and including final completion of the Design and Permitting of the proposed repairs. No more than one (1) week after receiving the Fee Proposal, the GMP & the GCD from J.B. Coxwell Contracting, Inc., the City shall commence negotiations to reach an agreement on terms of the GMP & GCD for the 100% Design and Permitting of the Driveway Replacement at Fire Station # 68.

The Design Criteria Professional (Dan VanSickle, P.E.) may amend the provisions of the Design Criteria Package after it has been released to the Design-Build Firm, but before the expiration of the 21-day period designated for submittal of the Fee Proposal.

A DCP award for the 100% Design and all Permitting of the proposed Driveway Replacement at Fire Station #68 may be issued at the City's initiative or at the request of the Design-Build Firm, upon approval by the Jacksonville Fire & Rescue Department, if the award is in the best interest of the City.

The Design and Permitting phase shall be completed within 180 calendar days of the official Design NTP. This includes the time associated with geotechnical exploration (if necessary), utility locating (if necessary), and obtaining all required permits or exemptions.

At the time of the 90% Plan submittal, if one has not already been submitted, the Design-Build Firm shall provide a GMP & GCD for the complete Construction of the Driveway Replacement, in accordance with the provisions of this DCP and the Design-Build Firm's ongoing design. No more than one (1) week after receiving the Construction GMP & GCD from J.B. Coxwell Contracting, Inc., the City shall commence negotiations to reach an agreement on terms of the GMP & GCD for the Construction of the Driveway Replacement at Fire Station #68. A DCP award for the Construction phase of the project may be issued at the City's initiative or at the request of the Design-Build Firm, upon approval by the Jacksonville Fire & Rescue Department, if the award is in the best interest of the City.

The Construction phase shall be completed within 90 calendar days of the official Construction NTP.

3. SCOPE OF WORK:

The Design-Build Firm (DBF) will be responsible for all design, permitting, and construction as described in this DCP for the Fire Station #68 Driveway Replacement.

The Design-Build Firm (DBF) shall deliver their Fee Proposal for the 100% Design and Permitting based on this DCP. The resulting plans and specifications shall include all the information needed for the Design-Build Firm to move forward with the complete Construction of the Driveway Replacement after negotiating the terms of the Construction GMP & GCD with the City and receiving a subsequent DCP award for the Construction phase.

The work required by the DBF for this project includes, but is not limited to:

- Becoming familiar with the existing conditions of Fire Station #68, including the site layout, existing topography & drainage patterns, and the locations & nature of the issues/damages.
- Reviewing City-provided documents & reports and requesting additional information as necessary.
- Contacting Sunshine State One-Call of Florida (811) for underground utility locates.
- Performing geotechnical explorations as needed, additional utility exploration (VVH) as needed, and any other investigation necessary for the proper Design and Construction of the driveway replacement. Investigative scopes of work that aren't yet fully known can be included in the Fee Proposal as Reimbursable/Not-to-Exceed costs or as Allowances. Any unused portions of these items would be returned to the City via Deductive Change Order, as would any unused portions of all construction costs in the GMP submittal.
- Installing appropriate Erosion Control measures prior to beginning any Construction.
- Implementing an approved Maintenance of Traffic plan for the duration of Construction, as required for the Design-Builder to work in a safe & legal manner to construct the driveway replacement as designed.
- Applying for, and pursuing to approval, all permits and reviews that will be required for the full Construction of the driveway replacement.
- Proper & legal hauling and disposal of all demolished items and construction debris, unless otherwise instructed by COJ or JFRD.
- All other work required to complete the driveway replacement in accordance with the DCP.
- As-Built Plans to be reviewed and accepted by the City.
- The required scope of work at Fire Station #68 includes:
    - Remove existing asphalt driveway from Scott Mill Road to existing concrete circular drive.
    - Construct a new 12'-wide concrete driveway, in accordance with all specifications in the COJ Land Development Procedures Manual (LDPM) and the following requirements:
        - 6" concrete driveway with minimum compressive strength of 5,000 psi
            - Subgrade, Base, and Concrete layers shall meet all other requirements as specified in the LDPM.
            - Concrete surface shall have a medium broom finish
    - Align the new driveway to ensure the following:

  - Easy navigation by JFRD pickup trucks pulling boat trailers into, out of, and across the fire station property.
  - A direct path from Scott Mill Road to the existing concrete circular drive, with limited gradual curvature only where necessary or practical to avoid impactful removals or relocations.
  - At least 5' separation from the existing privacy fence along the north property line, with new sod between the new driveway and the existing fence.
- Relocate or replace the brick column, wrought iron fence, and decorative light post near the top of the driveway limits. These features are depicted in **FIGURE 2** below.
- Relocate or replace the JFRD sign and brick columns at the front of the fire station property.
- Construct a new residential driveway apron connection to Scott Mill Road.
- Reconstruct the existing sidewalk along Scott Mill Road from the north property line projection to the private access road south of the JFRD property to ensure ADA compliance.
- Ensure new driveway adequately drains water off the driveway surface and that no ponding will occur within the driveway area. Also ensure no runoff will be conveyed off-site to adjacent private property or City right-of-way.
- Construct an additional paved area near the top end of the driveway, between the proposed driveway and the existing privacy fence. The general location of this area is depicted in **FIGURE 3** below.
  - Additional paved area shall be 25' deep by approximately 100' long.
  - If permitting thresholds do not allow for the desired layout, the length can be shortened and/or the material can be changed to a pervious surface, if such changes will limit the level of permitting needed or the stormwater treatment requirements of the project.
- Avoid impacts to utilities and to the mature oak trees near the property frontage. Where impacts are unavoidable, they shall be minimized as best as possible.
- Avoid impacts to the existing group of mailboxes along Scott Mill Road, to the fullest extent reasonable.
- Avoid impacts to privacy fence along the north property line.
- Avoid impacts to storage shed south of the existing driveway.

The Design-Build Firm shall be responsible for complying with all current City standards.

FIGURE 2

FIGURE 3

4. PERMITS:

The DBF is responsible for applying for and obtaining all required permits from the City and various agencies to perform the work associated with completion of this project per the RFQ CDB-0132-21. The City's Engineering Division is to be provided with the 60%, 90%, and 100% Design plans for review and comment.

The Design-Build Firm shall apply on behalf of the City, pay required application and permit fees, and secure all approvals and permits from the City and other regulatory agencies as required by law. Specifically, permits and approvals may be required from the St. Johns River Water Management District, the Florida Department of Environmental Protection, US Army Corps of Engineers, and any others as may be required for this project. The City will be given copies of the permit application documents and comment responses for all permits applied for. In addition, the DBF shall coordinate with all applicable utility companies as required and pay all applicable fees.

Given the maintenance nature of this project, a City of Jacksonville 10-set review is not anticipated to be necessary.

Right-of-way, site work, and driveway permits, as applicable, shall be applied for and obtained by the Design-Build Firm.

The DBF shall provide the Design Criteria Professional with the review and approval of all reports, plans and specifications at the completion of 100% Design documents.

The DBF shall provide the Design Criteria Professional with an electronic version of all contract documents: drawings (PDFs and AutoCAD format files), specifications (PDFs), engineering calculations (PDFs), permits & approvals (PDFs), and any others prior to the Preconstruction Conference and the issuance of the Construction Notice to Proceed.

5. BUDGET:

The Total Budget for the Design-Build of the Driveway Replacement at Fire Station #68 is $300,000.00. All costs related to design, permitting, and construction of the project, including all contingencies, Design-Build fees, and every other cost to be paid to the Design-Build Firm, shall be included in the Design-Build GMP.

6. SIGN FOR THE DURATION OF THE PROJECT ONLY:

The DBF shall provide one (1) on-site construction sign, which shall be displayed for the duration of the project. The construction sign shall use the following template:

7. FLOODPLAIN CONDITIONS:

The project is not located in the Flood Zone.

8. MEASUREMENT AND PAYMENT:

Provisions of Section B, General Conditions (Construction), Subsection B.39, Progress Payments, shall be applicable in establishing provisions of the Contract for measuring work progress and making progress payments to J.B. Coxwell Contracting, Inc.

9. AS-BUILT PLANS:

The Design-Builder shall maintain, on a daily basis, a complete set of plans with “as-built” information noted in red ink. This “as-built” information shall include, but not be limited to, the location of all utilities installed and/or encountered, all changes in design and/or layout of the project, all dimensional changes, and all changes in equipment and/or materials. This set of drawings shall be maintained on the job site and shall be available for review by the City at any time during the project. The Contractor shall transfer the “as-built” information contained in the drawings to a permanent record set of “as-built” drawings.

The permanent record set of “as-built” drawings shall become the property of the CITY prior to final payment and after review and acceptance by the ENGINEER.

In addition, the Design-Builder shall provide the City with the electronic version (AutoCAD) of all As-Built plans on a CD. The AutoCAD files shall comply with the following requirements: (1) All drawings shall be 100% AutoCAD files, 2018 Version or newer; (2) Use standard layer system; (3) All AutoCAD files shall be transferred to CD including all the references (4) Use standard AutoCAD fonts/text files only, no third-party application.

END OF THE DESIGN CRITERIA PACKAGE

Docusign Envelope ID: B9790262-2FD5-440F-90EA-C93961D483C2

SUBJECT: DESIGN-BUILD SERVICES FOR HORIZONTAL/CIVIL ENGINEERING (HORIZONTAL) DESIGN-BUILD PROJECTS

BID # CDB-0132-21 **OPEN DATE: 2021-08-04**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION – DESIGN/BUILD- PRE-QUALIFICATIONS

AGENCY: PUBLIC WORKS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED: 4** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

The City had previously issued this RFQ and the evaluation committee has evaluated proposals. Subsequently, presentations were conducted and evaluated on November 17, 2021. Based upon the combination of proposal and presentation evaluations, scores and rankings are as follows (Listed in alphabetical order):

3) Baker Consulting and Engineering, LLC, d/b/a Baker Design Build – 119.00
1) J.B. Coxwell Contracting, Inc. – 127.25
2) Superior Construction Co., Inc. – 119.75

Recommend approval of award to J.B. Coxwell Contracting, Inc., as receiving the highest score in accordance with the evaluation and ranking above. The period of service will be five (5) years from the effective date of the contract with funding not-to-exceed $8,000,000.00 annually with carryover for any unused portion. To be executed by formal contract through the Office of General Counsel using the negotiated contract rate schedule.

ATTACHMENTS: Recommendation Memo, Scoring Matrix, Section 2.6, Attachment B- Evaluation Criteria, JSEB Memo, Previous Award

ANALYST: _____
BRYAN MATUS

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Robin G. Smith, P.E., Chief, Engineering and Construction Management

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 4/21/2022

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 4/21/2022

APPROVED ✓ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02

Docusign Envelope ID: B9790262-2FD5-440F-90EA-C93961D483C2

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY ONE JACKSONVILLE.

April 4, 2022

TO: Gregory W. Pease
Chief of Procurement

FROM: John P. Pappas, P.E.
Director

Robin G. Smith, P.E.
Chief, Engineering and Construction Management

SUBJECT: CDB- 0132-21 –J.B. Coxwell Contracting, Inc.
Design Build Services Horizontal/Civil (Horizontal) Design-Build Projects

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Presentations were conducted and evaluated and approval given for the final averaged scores and ranking on January 18, 2022. The Engineering Division has negotiated with the number 1 ranked Design/Build firm selected for Horizontal/Civil (Horizontal) Design-Build Project resulting in the attached Contract Rate Schedules, Exhibit A. J. B. Coxwell Contracting is committed to meeting the 20% JSEB participation goals established for this contract. The JSEB firms to be utilized are detailed on a separate attachment and will be used for each project amendment as applicable.

Accordingly, this is to recommend that the City of Jacksonville enter into a contract with J.B. Coxwell Contracting, Inc., for Design Build Services Horizontal/Civil (Horizontal) Design-Build Projects that includes the attached contract Rate Schedules, Exhibit A. The Initial Period of Service will be for a five year period from the date of execution and with a maximum indebtedness of $8,000,000.00 per year with carryover for any unused portion. All other terms and conditions are as provided in CDB-0132-21.

JPP/lw

Attachment: Exhibit A
JSEB Participation

cc: Lori West, Engineering and Construction Management

Docusign Envelope ID: B9790262-2FD5-440F-90EA-C93961D483C2

EXHIBIT A

NAME OF CONSULTANT J. B. Coxwell Contracting, Inc.

Proposal Number CDB-0132-21

SCHEDULE OF PROPOSED PRICES/RATES

1. Flat Fee (payable upon completion of project or upon completion of listed deliverables):

TBD

2. If charges are based on hours worked, the hourly direct labor rates (without Fringe Benefits) are:

Principal (Partner or Senior Officer):	$ 110 hr.
Project Manager (Responsible Professional):	$ 90 hr.
Project Engineer	$ 70 hr.
Administrative Assistant	$ 35 hr.
Estimator	$ 55 hr.
Estimating Assistant	$ 35 hr.
Staff Accountant	$ 55 hr.

3. Other Direct Project Costs per Unit (please specify)

Overhead for J. B. Coxwell Contracting, Inc. will be 54.46%

Design Build Fees are listed in the Contract

JBCCI Bond Rate is 1.50%

4. Estimated percentage of total fee to be performed by sub-contractors TBD %

5. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

Above rates are for preconstruction services.

Rates for construction will be detailed in the pricing for individual projects as required.

Additional Sheet for GAI rates attached

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EXHIBIT A

Exhibit A - Page 1 of 1
CONTRACT FEE SUMMARY FOR
GAI Consultants, Inc.

PART I - GENERAL	
1. Project - Horizontal Design Build RFQ Contract Rates	**2. Project Number** CDB-0132-21
3. Name of Consultant GAI Consultants, Inc.	**4. Date of Proposal** 3/31/2021

PART II - LABOR RELATED COSTS

5. DIRECT LABOR	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal	$ 111.33	0	$ 0.00	
Project Manager (Responsible Prof.)	$ 95.00	0	$ 0.00	
Senior Project Engineer	$ 79.98	0	$ 0.00	
Project Engineer	$ 63.07	0	$ 0.00	
Engineer Intern	$ 37.70	0	$ 0.00	
Senior Designer	$ 46.78	0	$ 0.00	
Designer/Sr. CADD Technician	$ 35.84	0	$ 0.00	
CADD Technician	$ 29.37	0	$ 0.00	
Clerical	$ 26.93	0	$ 0.00	
Survey Manager (PSM)	$ 69.29	0	$ 0.00	
Three Man Survey Crew	$ 100.21	0	$ 0.00	
			TOTAL DIRECT LABOR	$ -
6. OVERHEAD (Combined Fringe Benefits & Administrative) Overhead Rate 177.99%				$ -
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				$ -
8. PROFIT: Labor Related Costs (Item 7)			x 10%	$ -
			SUB-TOTAL SALARY RELATED COSTS	$ -

PART III - OTHER COSTS

9. MISCELLANEOUS DIRECT COSTS (Lump Sum)	$ -
MISCELLANEOUS DIRECT COSTS SUB-TOTAL	$ -
10. SUBCONTRACTS (Lump Sum)	
SUB-CONTRACT SUB-TOTAL	$ -

PART IV - SUMMARY

TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)	$ -

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GAI Consultants, Inc.
Statement of Direct Labor, Fringe Benefits, and General Overhead
December 31, 2020

Infrastructure - Home and Field Office

Description	Total Costs	Unallowable Costs		Allowable Costs	Allowable Costs Allocated To: Home Office	Allowable Costs Allocated To: Field Office
Direct labor	$ 16,304,943			$ 16,304,943	$ 14,798,534	$ 1,506,409
Preffium overtime	(166,064)			(166,064)	(116,438)	(49,626)
	$ 16,138,879			$ 16,138,879	$ 14,682,096	$ 1,456,783
Fringe benefits:						
Holiday payroll	$ 748,133	$ -		$ 748,133	$ 680,602	$ 67,531
Vacation/sick payroll	2,079,407	-		2,079,407	1,891,708	187,699
Retirement plans	1,388,491	-		1,388,491	1,263,158	125,333
Employee group insurance	1,886,183	2,751	(a)	1,883,432	1,713,423	170,009
Bonuses	1,385,567	-		1,385,567	1,260,498	125,069
Payroll taxes	2,223,224	-		2,223,224	2,022,544	200,680
Total fringe benefits	$ 9,711,005	$ 2,751		$ 9,708,254	$ 8,831,933	$ 876,321
General overhead:						
Indirect labor	$ 9,024,395	$ 251,572	(b)	$ 8,772,823	$ 8,231,381	$ 541,442
Administrative	147,495	19,733	(c)	127,762	119,877	7,885
Amortization expense	427,625	427,625	(d)	-	-	-
Bad debt expense	57,785	57,785	(e)	-	-	-
Books and subscriptions	67,574	-		67,574	63,403	4,171
Computer and programs	1,792,782	-		1,792,782	1,682,135	110,647
Depreciation	531,718	-		531,718	498,901	32,817
Insurance - general	492,711	-		492,711	462,302	30,409
Interest	132,871	132,871	(f)	-	-	-
Miscellaneous	189,004	36,356	(g)	152,648	143,227	9,421
Postage	27,168	-		27,168	25,491	1,677
Professional development	226,248	108	(h)	226,140	212,183	13,957
Professional fees	906,382	2,930	(i)	903,452	847,693	55,759
Promotion	216,348	216,348	(j)	-	-	-
Rent	3,432,350	23,004	(k)	3,409,346	3,198,928	210,418
Repairs and maintenance	279,288	-		279,288	262,051	17,237
Supplies	214,141	4,844	(l)	209,297	196,380	12,917
Taxes	735,257	177,803	(m)	557,454	523,049	34,405
Telephone	266,809	-		266,809	250,342	16,467
Travel expenses	435,457	22,436	(n)	413,021	387,530	25,491
Utilities	209,621	-		209,621	196,684	12,937
Total general overhead	$ 19,813,029	$ 1,373,415		$ 18,439,614	$ 17,301,557	$ 1,138,057
Total indirect costs				$ 28,147,868	$ 26,133,490	$ 2,014,378
Percentage of direct labor				174.41%	177.99%	138.27%

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JSEB FORM 1
CITY OF JACKSONVILLE SMALL & EMERGING BUSINESS PROGRAM

SCHEDULE OF JSEB SUPPLIER/ CONSULTANT/ SUBCONTRACTOR

NAME OF BIDDER: JB Coxwell Contracting, Inc.

PROJECT TITLE: Horizontal/Civil Engineering (Horizontal) Design-Build Projects

BID NUMBER: CDB- CDB-0132-21

TOTAL BASE BID AMOUNT: TBD

NAME OF SUB FIRM	Federal I.D. NO.	JSEB (Y/ N)	TYPE OF WORK TO BE PERFORMED	*TOTAL CONTRACT VALUE
Terracon Consultants, Inc.	42-1249917	N	Environmental	TBD
Civil Services Inc.	26-1171128	Y	Materials Testing	TBD
Meskel & Associates Engineering, Inc.	26-2014749	Y	Geotechnical	TBD
The NDN Companies	81-1097920	Y	Contamination/ Remidiation	TBD
Onsite Environmental Consulting, LLC	20-1718841	Y	Environmental	TBD

The undersigned acknowledges and agrees that, if any of the above-listed JSEBs are not, for any reason, properly certified with the City, in accordance with Ordinance 2004-602, at the time of bid opening, the same will not be counted toward meeting the participation percentage goal as defined herein.

The undersigned will enter into a formal Agreement with the JSEB Suppliers/Consultants/Subcontractors identified herein for work listed in this schedule, as well as any applicable alternates, conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

Signature: [signature] Title: Vice President Date: 8/4/21
Signature of Prime Contractor

Print Name: Gaetano F. Chick, Jr.

* For solicitations that are not project specific, such as: misc services, design build, etc.; "TBD" will initially be accepted with the bid submittal on Form 1 and the Letters of Intent. For solicitations that are project specific you will be required to provide a dollar amount or percentage on Form 1 and on all Letters of Intent. "TBD" will not be accepted.

Attach additional list of subcontractors/sub-consultants as needed

Bid: CDB-0132-21 Design- Build Services for Horizonta/Civil Engineering (Horizontal) Design-Build Projects

Contractor Names		EXPERIENCE & COMPETENCE IN DESIGN & CONSTRUCTION OF SIMILAR PROJECTS	PAST AND PRESENT RECORD OF PROFESSIONAL ACCOMPLISHMENTS WITH CITY AGENCIES AND OTHERS	AVAILABLITY OF ADEQUATE PERSONNEL	CURRENT WORK LOAD	TIME & BUDGET	VOLUME OF CURRENT AND PRIOR WORK FOR USING AGENCIES	FINANCIAL RESPONSIBILITY	LOCATION	QUALITY CONTROL PLANS	ORAL INTERVIEWS	TOTAL POINTS	Average
GULF COAST UNDERGROUND	Bill Joyce	23	17	8	5	7	5	10	1	1	NA	77	62.50
	Robin Smith	14	8	5	1	2	5	10	1	2	NA	48	
BAKER DESIGN BUILD	Bill Joyce	28	19	9	5	9	5	5	5	5	30	120	119.00
	Robin Smith	27	17	9	3	9	5	8	5	5	30	118	
SUPERIOR CONSTRUCTION CO.	Bill Joyce	28	19	9	5	9	5	10	5	5	30	125	119.75
	Robin Smith	23	19	8	2.5	10	5	10	5	4	28	114.5	
JB COXWELL	Bill Joyce	30	20	9	5	9	5	10	5	5	30	128	127.25
	Robin Smith	29	20	9	3.5	10	5	10	5	5	30	126.5	

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B. Contractor shall submit:

1) One (1) original signed version of its Response clearly marked as "ORIGINAL." The Response must be signed by an officer or employee having authority to legally bind Contractor.

2) Three (3) hard copies of the entire Response.

3) One (1) digital scanned copy (in pdf format) of entire Response, on a separate CD-ROM or flash drive. Large files may be scanned as several separate PDF files.

4) One (1) REDACTED scanned copy of the Response (if necessary pursuant to Section 2.12). This copy should be marked "Confidential – Trade Secret" or something comparable to alert the reader of Contractor's claim of a public records exemption.

All copies are to be placed in a sealed package. The outside must be marked with (i) the RFQ title and number, and (ii) Contractor's name, address, contact person, and telephone number.

It is the sole responsibility of each Contractor to assure all copies are EXACT duplicates of the original Response. Photocopies or CD copies will be used for the purpose of evaluating the Responses. Any information contained in the original Response which has not been transferred to the CDs or photocopies will NOT be considered. The original document will be used solely for official record keeping and auditing purposes.

2.5 **Evaluation of Statement of Qualifications.**

A. City will determine the qualifications, interest and availability of Design-Build Firms by reviewing all SOQ Responses and by conducting formal interviews of selected Design-Build Firms that are determined to be the best qualified based upon evaluation of the SOQ Responses.

B. The determination of which Design-Build Firms are "best qualified" will be based upon the evaluation criteria set forth in this RFQ on Attachment B, which criteria includes qualifications in accordance with Section 287.055, F.S. , and Part 7 of Chapter 126, Ordinance Code.

C. Before making an award, City reserves the right to seek clarifications, revisions, and information it deems necessary for the proper evaluation of the SOQ Responses. Failure to provide any requested clarifications, revisions or information may result in rejection of the SOQ Responses.

D. City reserves the right to accept or reject any and all SOQ Responses, or separable portions thereof, and to waive any minor irregularity, technicality, or omission if City determines that doing so will serve City's best interests. City may reject any Response not submitted in the manner specified by the RFQ.

2.6 **Award of Design-Build Contract.**

A. The process for contract award is set forth in Section 287.055, Florida Statutes, and Jacksonville Ordinance Code Chapter 126, Part 7. Generally, City will evaluate, select and rank, based on the highest to lowest evaluation score, three Design-Build Firms determined based on the evaluation to be the most qualified and advantageous to the City of Jacksonville, and conduct formal interviews with the each of the three-top ranked Firms. The relative importance (i.e., maximum scoring points) assigned to the Evaluation Criteria is set forth on Attachment B.

B. The three top-ranked Design-Build Firms may also be scheduled to make presentations before CSPEC, in its sole discretion, regarding their qualifications, organization, development documents, and ability to furnish the required design-build services in

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accordance with Section 287.055, F.S. and Chapter 126, Part 7. Once the presentations, if any, are completed, the CSPEC will forward their recommendation of rankings (first, second, and third ranked Firms) to the Mayor's Office for approval.

C. Once the City has obtained approval of the rankings, the City shall negotiate with the highest ranked Firm for professional design services pursuant to Section 287.055(5), F.S., at compensation which the City determines is fair, competitive and reasonable for the Project. Should the City be unable to negotiate satisfactory compensation with the highest ranked Firm, the City will terminate negotiations with the highest ranked Firm. The City shall then undertake negotiations with the second highest ranked Firm for compensation which the City determines is fair, competitive and reasonable for the Project. Should the City be unable to negotiate satisfactory compensation with the second highest ranked Firm, the City will terminate negotiations with the second highest ranked Firm. The City shall then undertake negotiations with the third highest ranked Firm, and should the City be unable to negotiate satisfactory compensation with the third highest ranked Firm, the City may terminate this RFQ and reissue the RFQ in its sole discretion. Notwithstanding this 2.6(C), pursuant to Section 2.2 above, the City reserves the right to cancel or reissue this RFQ at any time in its sole discretion.

D. Once the City has negotiated satisfactory compensation for professional design services with one of the three top-ranked Design-Build Firms, the CSPEC will forward a recommendation to the Mayor's Office for a Design-Build Contract award, whereby the Design-Build Firm and the City will subsequent to the execution of the Contract, negotiate via a two-step approach payment for the preliminary design (60%) performed by Design-Builder for a specific project based on the Design Criteria Package, and then the guaranteed maximum price (GMP) and guaranteed completion date (GCD) for each Specific Project and incorporate such terms into the Contract by written amendments executed by the parties.

E. City may make an award within sixty (60) days after the date of the Responses are due, during which period the Responses shall remain firm and shall not be withdrawn. Any Response that expresses a shorter duration may, in City's sole discretion, be accepted or rejected. If award is not made within sixty (60) days, the Response shall remain firm until either the Contract is awarded or City receives from Contractor written notice that the Response is withdrawn. [Note: Withdrawal of a Response may be requested within 72 hours (excluding State holidays, Saturdays and Sundays) after the date and time Responses are due. City will not accept an amended Response after the date and time Responses are due.]

F. Except as may otherwise be expressly set forth in the RFQ, City intends to award one contract, but reserves the right to reject all Responses.

G. Based on the evaluation results, City shall electronically post a notice of intended award at City's website. Please contact the Contact Person if you are uncertain of City's website address or if you experience problems accessing it. Any person who is adversely affected by the decision shall file with City a notice of protest in accordance with the Protest provisions of the RFQ. City does not intend to provide tabulations or notices of award by telephone.

H. Subsequent to the award of the Design-Build Contract, in the event the City is unsuccessful in negotiating a GMP and GCD for a Specific Project with the Design-Build Firm, the City reserves the right to terminate the Contract and proceed with a separate solicitation for the identified project or any projects intended for this RFQ.

2.7 <u>Terms of Agreement</u>. After award to the successful Design-Build Firm in accordance with Section 2.6 above, City and Design-Build Firm will promptly enter into a Contract incorporating the terms of this RFQ, the requirements of Section 287.055, F.S. to negotiate a GMP and GCD for each Individual Project, and other terms and conditions as may be agreed to between the parties. To the extent the Response contains exceptions to or modifications of the RFQ, such exceptions or modifications are stricken unless City affirmatively accepts the exceptions or modifications in the Contract. The Contract will be substantially in the form set forth in Form 5 of this RFQ, subject to

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Attachment B- Evaluation Criteria

General:

Upon approval of the ranking of DBF responses under each category, the City shall conduct oral interviews for the top ranked firms in accordance with Section 287.055, F.S.. The QES will again serve as the selection committee under the auspices of CSPEC. Separate criteria and schedules will be provided to the top ranked firms under consideration for the interviews.

At the conclusion of the ranking process, the City intends to select the top-ranked DBF as specified within this RFQ. The City intends to contract with the top-ranked DBF.

The City reserves its right to terminate the design build solicitation for any proposed project and transfer it for execution through the design-bid-build delivery method.

A DBF selected to receive a DCP for a specific project shall be required to retain all employees, consultants, sub-consultants, contractors, sub-contractors, and suppliers necessary for the proper execution of the project as it has been listed in the DBF SOQ submitted in response to this solicitation unless otherwise agreed between the parties and approved by the City.

I. EXPERIENCE, COMPETENCE IN, AND APPROACH TO SIMILAR DESIGN-BUILD PROJECTS (ABILITY OF PROFESSIONAL PERSONNEL). (30 Point Value)

Provide concise information pertaining to professional qualifications, experience, and competence of the Design Build Team or individual firms of the Design Build Team as follows:

1. Identify the lead organization and primary members of the Design Build Team. Name the DBF with whom the City will be contracting and identify if this will be a partnership, corporation, joint venture, etc.
2. Provide an organizational chart of the DBF team describing the role and responsibilities of each team member. Identify all team members that are pre-qualified by the City as a Jacksonville Small Emerging Business.
3. Provide proof of insurance and bonding capacity adequate to complete projects. (Appendix item)
4. Provide proof of licensing including occupational license tax for all business entities and individual professional members of the DBF team. (Appendix item)
5. The DBF team must include at a minimum the following Key Individuals in order for the SOQ to be deemed technically responsive. Identify the Key Individuals and the business entities (firms) by which those individuals are employed. Provide a clear definition of the role and responsibility of each Key Individual relative to the member firm.
   a. <u>Project Principal</u> - The Project Principal (Director) shall be the primary person in charge of and responsible for delivery of the Project in accordance with the Design Build Contract requirements. The Project Principal must have full authority to make the final decisions on behalf of the DBF and have responsibility for communicating these decisions to the City of Jacksonville, Florida. The Project Principal must have at least ten (10) years of requisite experience and provide at least five representative projects.
   b. <u>Lead Design Professional</u> - The Lead Design Professional shall be in charge of and responsible for all aspects of the design of the Project and shall be a Florida Registered Engineer or Architect or Landscape Architect. The Lead Design Professional shall have a minimum of ten (10) years of post-registration experience in design of similar public or private facility projects, including five (5) years of supervisory experience. The Lead Design Professional shall have coordination and project management responsibilities over the Project Design Team.
   c. <u>Specialty Design Engineer, Architect, and Landscape Architect</u> - The Specialty Design Engineers such as Civil, Traffic, Drainage, Structural, Electrical, as well as any other

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necessary design professional shall comprise the Project Design Team and be responsible for preparation of construction drawings, calculations and specifications in their respective specialty. Each Specialty Engineer and other design professional shall be licensed in the State of Florida with at least five (5) years of post-registration design experience. Each design professional shall provide at least five representative projects.

d. Construction Manager - The Construction Manager shall report directly to the Project Principal and shall be responsible for the overall coordination of projects at each location including participation in the design and primary on-site responsibility for construction. The Construction Manager shall have at least five years' experience in this role and provide at least five representative projects while serving as a Construction Manager or Site Superintendent.

e. Design Quality Control Manager - The Design Quality Control Manager shall be responsible for assuring that the design of each project is in compliance with the requirements of the Design Build Contract. The Design Quality Control Manager shall be a Professional Engineer, Registered Architect, or Registered Landscape Architect licensed in the State of Florida and shall report directly to the Project Principal. The Design Quality Control Manager shall have at least 10 years of post-registration experience in design and construction. The Design Quality Control Manager will provide at least three (3) examples of requisite experience in this role.

f. Construction Quality Control Manager - The Construction Quality Control Manager shall be responsible for assuring that all workmanship and materials are in compliance with the Design Build Contract Requirements. The Construction Quality Control Manager shall have at least ten (10) years of experience in building construction, utility construction, or other representative experience related to the project type offering. The Construction Quality Control Manager will provide at least three (3) examples or requisite experience in this role.

6. All members and personnel of the Design Build Project Team shall hold licenses required for performing work on a specific project under the State of Florida or the City of Jacksonville law and ordinances including occupational tax licenses.
7. Provide information demonstrating that the DBF personnel possess the required minimum qualifications specified in Item 5.
8. Design Build Firm's design team shall have the necessary equipment and personnel to provide the design plans and specifications in a timely manner.
9. Provide one-page resumes of the Key Individuals and other personnel that the Design Builder considers critical to the successful completion of the Project including all team members discussed above in the appendix.
10. Modification to the Design Build Firm's Team or Key Individuals and other personnel listed above is discouraged. The City will not approve requests for modification without justification. Examples of justification include changes in employment status, bankruptcy, inability to perform, organizational conflict of interest, or death of a team member. Replacement team members must be submitted to the City for approval demonstrating equivalent experience to the individual being replaced.
11. For the Project Principal, Lead Design Engineer, and Construction Manager compose a list of projects that they managed in the past. Each list shall consist of a brief description of the projects managed by each of them, name of the owner the work was performed for, the owner's representative's telephone number, total construction cost, duration of construction, and any unusual features.

II. PAST PERFORMANCE AND RECORD OF PROFESSIONAL ACCOMPLISHMENTS (20 Point Value).

Provide concise information describing:

1. For the DBF including the Design Build team, provide information demonstrating the firm's qualifications for performing work included in this

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RFQ. The information shall consist of a list of project experience in the past five (5) years, including year(s) of design and/or construction experience. Provide a separate list of design and construction projects performed by members of the DBF team for the City. (This information may be included in the appendices and will not be counted against the 25-page limit.)

2. For each project listed, provide:
   a. A brief description of the project,
   b. Name of owner for whom the work was performed,
   c. Name, title, and phone numbers of owner's representatives who can verify and discuss the firm's participation in these projects.

   (This information may be included in the appendices and will not be counted against the 25-page limit.)
3. Provide brief answers and explanations to the following questions:
   a. Has any member of the DBF team defaulted and/or been terminated on any project within the last (5) years?
   b. In the past five (5) years, has any member of the DBF team been suspended, debarred, disqualified from bidding, or declared ineligible for work by any entity or are any such action pending against them?
   c. How many contract claims were submitted in the past five (5) years by members of the DBF team and how were they resolved?
   d. Does any member of the DBF team have active projects that are behind schedule? If so, why are the projects behind schedule?
   e. Has any member of the DBF team been assessed erosion and sediment control violations and/or fines within the last five (5) years?
   f. Within the last five (5) years, how many projects were constructed by the Design Builder's team that were completed three (3) or more months before the target completion date of these projects? Provide details.
4. Provide the current National Council on Compensation Insurance (NCCI) Experience Modification Rate (EMR) for each DBF team member and all major sub-contractors. Note that the minimum acceptable EMR rating cannot exceed 1.0. If the EMR rating submitted is more than 1.0, the respondent will be regarded as nonresponsive.
5. Provide DBF safety goals for the Project.

III. AVAILABILITY OF ADEQUATE PERSONNEL, EQUIPMENT, AND FACILITIES (10 Point Value).

Provide concise information pertaining to the DBF team's ability to provide adequate personnel, equipment, and facilities in order to provide required design, construction, and quality control services for the Project:

1. Provide the Team Organizational Chart listing available personnel, equipment, and facilities in the design, construction, and quality control activities.
2. Demonstrate the team's ability to commit necessary resources to successfully complete the Project.
3. Demonstrate project team's leadership capability and relevant management experience for the design, construction, and quality control requirements of the Project.

IV. RECENT, CURRENT AND PROJECTED WORKLOAD (5 Point Value)

Provide the number and size of the projects currently being performed. Discuss past ability to deliver projects on a timely basis under similar current workload conditions.

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V. OVERALL WILLINGNESS TO MEET BOTH TIME AND BUDGET REQUIREMENTS FOR THE PROJECTS (10 Point Value).

In an effort to remain consistent with Chapter 287, Florida Statutes, responding to this evaluation criterion necessitates that a proposer include statements and references demonstrating that the proposer met both time and budget requirements on projects of similar size and scope that were completed by the proposer within the past three years and that the proposer is meeting both time and budget requirements on projects of similar size and scope that are currently being performed by the proposer ("Reference Projects"). As part of its response to this evaluation criterion, the proposer:

1. must submit an expressed statement of its overall willingness to meet both time and budget requirements for the project in question; and
2. should submit, without limitation, project narratives, schedules, design and construction cost and fee summaries and owner references for any Reference Projects. Any Reference Project which has been completed or for which construction is underway will segregate and identify any design-related schedule or budget impacts. Design schedule and budget information will include both the original and the current or completed schedule and cost data.

During contract negotiations, successful proposers will be required to provide a Schedule of Proposed Rates on the forms provided as "Form 6". Such rates and costs will be used in the negotiation of fees and shall remain in effect throughout the length of the contract, except – at the sole discretion of the City - such rates may be adjusted when an amendment to the original agreement is being negotiated; provided any increases in rates shall not exceed actual increases In the appropriate index (CPI or PPI) for the service being provided since the date of the Original Agreement (Contract). Any allowable rate adjustments for subconsultants shall also follow this procedure.

Schedule A is provided in the RFQ for information only. **Do not return this form with your proposal.**

Proposed overhead rate is limited to 175% of direct labor. Proposed overhead rates in excess of 175% shall conform to Federal Acquisition Regulations as established by a governmental audit certified to by a Certified Public Accountant. However, under no circumstances shall the overhead rate exceed 200%. Profit rate shall only be applied to direct labor plus overhead. No mark-up or profit shall be paid on non-labor related costs, reimbursables or on services provided by subconsultants or others.

VI. THE VOLUME OF CURRENT AND PRIOR WORK PERFORMED FOR USING AGENCIES SHALL BE CONSIDERED A MINUS FACTOR. (5 Point Value)

Provide a list of all local government projects on which Contractor has been awarded fees during the past five (5) years. Include only those projects on which Contractor was the Prime Contractor (do not delete fees paid to subcontractors or others). Such list shall include all work for the City of Jacksonville and its various "using agencies," which is defined in the Jacksonville Ordinance Code as "a department, division, office, board, agency, commission or other unit of Buyer and independent agency required by law or voluntarily requesting to utilize the services of the [Procurement] Department"; and with any of Buyer's Independent Authorities"; and on projects undertaken with others that are similar in nature to the size and scope of professional services and/or work required for the project solicitation herein. If the Contractor has not performed work for any of these agencies during the past five (5) years, the response should so clearly state.

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VII. FINANCIAL RESPONSIBILITY (10 Point Value)

Provide concise information pertaining to the DBF team's financial responsibility:

A. Indicate the DBF form of business, e.g., corporation, partnership, joint venture, or sole proprietor. Provide information about years in business, change in ownership, bank references, and any other information the DBF may wish to submit to allow the City to verify financial responsibility of each member of the DBF team.

B. Provide the latest DBF Dunn & Bradstreet rating, and financial statement including current balance sheet, and a bank letter indicating the status of all accounts for each principle entity in the DBF team.

C. For a joint venture, provide pertinent complete financial information for each joint venture partner.

D. Disclose any unpaid judgments in excess of $100,000.

E. Disclose any disputed or un-adjudicated claims in excess of $500,000.

F. If the DBF or a Partner in the Joint Venture requires any financial information to be held in confidence, such information shall be submitted in sealed envelopes.

G. Provide evidence that the DBF current bonding capacity is at least $6,000,000. This evidence shall be in the form of a commitment letter from a licensed bonding company (surety).

H. The DBF (and joint venture partners) shall provide a comparison of the anticipated gross monthly billings for the next twelve months for uncompleted work presently under contract, with monthly gross billings for design and construction over the past 24 months.

VIII. LOCATION (5 Point Value).

Document the location of Contractor's corporate headquarters, which, if located in Jacksonville, Florida, no further information is required under this criterion and maximum points will be awarded. If Contractor's corporate headquarters are not located in Jacksonville, Florida, please document the location and the nature of business of Contractor's branch office(s), if any, that are located in and/or that are closest to Jacksonville, Florida, the number of employees assigned thereto and the period of continuous existence thereof. Additionally, Contractors are requested to demonstrate, define and provide examples of their ability to provide the services contemplated herein in a manner comparable to having a local office in Jacksonville, Florida or to show that a local office is not necessary to satisfactorily perform the services required for this project, in which event maximum points may be awarded

IX. QUALITY CONTROL PLAN (DESIGN & CONSTRUCTION) (5 Point Value)

The Quality Control Program is a critical component of the design and construction of the Project. It represents assurances to the City that the DBF is executing in accordance with the contract documents. The City will provide the quality assurance and independent testing, but the established Quality Control Program is the backbone for which the City will gauge compliance. The City shall negotiate the provisions of the acceptable Quality Control Program and finalize it prior to contract award.

Describe how the DBF proposes to incorporate the City's quality assurance requirements into his/her Quality Control Program.

The City's quality assurance requirements consist of the following elements: (a) Design Reviews by the Public Works Department, using agency, and/or design consultants hired by the City at the 30%, 60%, 90%, and 100% design completion stages or as determined by the City's PM; (b) Permits and Inspections required by local, state, and Federal regulatory agencies; (c) Reviews and Approvals by Utility Companies; (d) Submittal Reviews by the Department of Public Works or designated consultant; (e) Regular

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Construction Inspections performed by the Department of Public Works or designated consultant; and (f) Construction Material Testing conducted by the City's Testing Consultant.

X. SOQ POINT VALUE FOR EACH EVALUATION CRITERION

The maximum number of points as shown below may be awarded by the QES of the CSPEC to the DBF based on verifiable information provided in the SOQ for each evaluation category listed and described herein.

Failure to provide adequate information on any criterion will result in lower scores and could result in rejection of the Statement of Qualification as non-responsive.

The responses to each of the criterion will be evaluated relative to other responses received and awarded a score as listed in the table below.

Item in Attach B	Item's Title	Maximum Number of Points
I	Experience, competence in and approach to the design and construction of various similar design-build projects	30
II	Past professional accomplishments and performance	20
III	Availability of adequate personnel, equipment, and facilities	10
IV	Current Workload	5
V	Overall willingness to meet time and budget requirements for the projects	10
VI	The volume of current and prior work performed for using agencies shall be considered a minus factor	5
VII	Financial responsibility	10
VIII	Location	5
IX	Quality control plan (design & construction)	5
Maximum Score		100

XI. ORAL INTERVIEWS

The Oral Interviews will have an additional value of thirty (30) points which will be added to the DBF Score from the evaluation of the SOQ. The three top-ranked DBFs from the SOQ Evaluation Process will be provided the criteria and scheduling information for the Oral Interviews. Final Ranking of the top three firms will be based upon the combination of scores combined from the SOQ Evaluation and the Evaluation of the Oral Interviews.

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Department of Finance and Administration
Procurement Division

CITY OF JACKSONVILLE

April 14, 2022

To: Gregory A. Pease, Chief
Procurement Division

From: Sandy Simpson, EBO/JSEB Compliance Officer
Equal Business Opportunity Office / Jacksonville Small & Emerging Business Program

Re: CDB-0132-21 Design- Build Services for Horizontal-Civil Engineering (Horizontal) Design-Build Projects

The Equal Business Opportunity Office has reviewed the lowest bidder/ proposer for compliance with the Jacksonville Small and Emerging Business (JSEB) program. Based upon the review, and the areas of certification, the lowest bidder/proposer is **J. B. Coxwell Contracting, Inc**, with 20% JSEB goal for the duration of the contract. Based upon review of the JSEB schedule of work, the Letters of intent, and the areas of certification, the lowest bidders/ proposers meet the goal by utilizing 20% participation with the following JSEB Vendors:

Civil Services Inc.
Meskel & Associates Engineering, Inc.
The NDN Companies
Onsite Environmental Consulting, LLC.

Our review efforts are documented and available upon request. Please let us know if you have any questions or concerns. I can be reached at (904) 255-8167.

cc: Bryan Matus
Dinah Coleman Mason

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SUBJECT: DESIGN-BUILD SERVICES FOR HORIZONTAL/CIVIL ENGINEERING (HORIZONTAL) DESIGN-BUILD PROJECTS

BID # CDB-0132-21

OPEN DATE: 2021-08-04

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION – DESIGN/BUILD- PRE-QUALIFICATIONS

AGENCY: PUBLIC WORKS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 5 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

The City had previously issued this RFQ and the evaluation committee has evaluated proposals. Subsequently, presentations were conducted and evaluated on November 4, 2021. Based upon the combination of proposal and presentation evaluations, scores and rankings are as follows (Listed in alphabetical order):

3) Baker Consulting and Engineering, LLC, d/b/a Baker Design Build – 119.00
1) J.B. Coxwell Contracting, Inc. – 127.25
2) Superior Construction Co., Inc. – 119.75

Recommend approval to enter negotiations with J.B. Coxwell Contracting, Inc., as receiving the highest score in accordance with the evaluation and raking above.

ATTACHMENTS: Recommendation Memo, Scoring Matrix, Section 2.6, Attachment B- Evaluation Criteria

ANALYST: BRYAN MATUS

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Robin G. Smith, P.E., Chief, Engineering and Construction Management

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 1/13/2022

OTHER

ACTION OF AWARDING AUTHORITY DATE 1-18-22

APPROVED ✓ DISAPPROVED:

OTHER:

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
~~For: Mayor Lenny Curry~~
Under Authority of
Executive Order No. 2019-02

Docusign Envelope ID: B9790262-2FD5-440F-90EA-C93961D483C2

SUBJECT: DESIGN-BUILD SERVICES FOR HORIZONTAL/CIVIL ENGINEERING (HORIZONTAL) DESIGN-BUILD PROJECTS

BID # CDB-0132-21

OPEN DATE: 2021-08-04

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION – DESIGN/BUILD- PRE-QUALIFICATIONS

AGENCY: PUBLIC WORKS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 5 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

The City of Jacksonville received four (4) proposals and all have been reviewed and ranked. Based on the average score, the following firms were determined to be the most qualified of those submitting qualifications. The ranking of first, second, and third designates the order of qualification of these firms to perform the required services. Alphabetically they are:

3) Baker Consulting and Engineering, LLC, d/b/a Baker Design Build – 89.00
1) J.B. Coxwell Contracting, Inc. – 97.25
2) Superior Construction Co., Inc. – 90.75

Pursuant to Section 2.6- Award of Contract of RFP, recommend approval to move forward with presentation/interviews before CSPEC at a future scheduled meeting.

ATTACHMENTS: Recommendation Memo, Scoring Matrix, Section 2.6, Attachment B- Evaluation Criteria

ANALYST: BRYAN MATUS

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Robin G. Smith, P.E., Chief, Engineering and Construction Management

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 10/14/2021

OTHER

ACTION OF AWARDING AUTHORITY DATE 10-18-21

APPROVED ✓ DISAPPROVED:

OTHER:

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

Docusign Envelope ID: B9790262-2FD5-440F-90EA-C93961D483C2

CDB-0132-21

7/28/21

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE

MEMORANDUM

1.9 non mandatory

TO: Competitive Sealed Proposal Evaluation Committee ("CSPEC")

FROM: Gregory Pease, Chief of Procurement

DATE: June 14, 2021

RE: REQUEST FOR APPROVAL TO UTILIZE COMPETITIVE SEALED PROPOSAL PROCESS

Pursuant to Chapter 126, Part 7, § 126.701 approval is requested to utilize the Competitive Sealed Proposal process to select the most qualified Design-Build Service (RFQ) for Horizontal/Civil Engineering (Horizontal) Design-Build projects for the Public Works Engineering and Construction Management Division. As a follow-up to the same, the CSPEC is now requested to review and approve the solicitation documents attached hereto.

More specifically, the CSPEC is requested to review and approve the evaluation criteria as outlined in the attached Request for Qualifications ("RFQ"). Procurement's review in this matter has revealed that:

The attached Certification Letter and the Scope of Services received from the using agency appear to be in order.

The RFQ has been reviewed and approved by Risk Management regarding insurance and indemnification requirements.

The RFQ has been reviewed and approved by EBO regarding JSEB participation goals and EBO recommends: Participation Plan.

It is requested that the CSPEC take these issues into consideration in its review and/or approval in this matter.

CSPEC APPROVAL

Teresa R. Eichner
Finance Director or designee

Procurement Chief or designee

General Counsel or designee

Department/Agency Representative

Public Works Director or designee