

CITY OF JACKSONVILLE FORM DSD-PPC

Preliminary Plat Package Checklist

(LDPM Volume 1, Section 3.1.2)

Include the checklist below as the cover page for the submittal package. By providing this form, the applicant is confirming that the necessary documents have been provided for review.

Y N NA

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| ☐ ☐ ☐ | Boundary Survey |
| ☐ ☐ ☐ | Property Information Report |
| ☐ ☐ ☐ | Open Space and Recreation Dedication (Form LDPM-ARO) |
| | Construction Inspection Letter |
| ☐ ☐ ☐ | City Construction Inspection (Form LDPM-CI-A) OR |
| ☐ ☐ ☐ | Private Construction Inspection (Form LDPM-CI-B) |
| ☐ ☐ ☐ | Grant of Offsite Easement, to include: <ul style="list-style-type: none">- Legal description or copy of the recorded easement- Sketch of legal description- Property Information Report for lands within the easement- Consent and Joinder by all mortgagees and lienholders |
| ☐ ☐ ☐ | Approved Satisfaction or Release of Encumbrances Recorded Documents |
| ☐ ☐ ☐ | Signing Authority. Accepted information includes: <ul style="list-style-type: none">- Copy of recorder Power of Attorney- Florida Secretary of State Records- Incumbency Certificate- Corporate Resolution- Operating Agreement |
| ☐ ☐ ☐ | Decorative Street Sign Revocable Permit |