Docusign Envelope ID: 4E50C7B2-871C-864F-83C9-BB2C6C050D2B

City of Jacksonville, Florida

Procurement Award Form (PAF)

Part 1 – Form Type: JPAC 126.204 (a) New Award, Renewals, Waive Technical Defects, Price Increases, NTE Increases.

Goods and/or Services: CEI Services for Collins Road Sidewalk

Requested Action and Justification:

Recommend approval of award to the highest ranked firm, WSB LLC., to incorporate the attached scope and fees as Exhibits A and B to provide CEI services for Collins Road Sidewalk with a maximum contract limit of $332,715.03. Period of service is to project completion.

To be executed by formal contract through the Office of General Counsel.

Supplier:	WSB LLC	**Basis of Award:**	Highest Evaluated	**BID Opening Date:**	02/13/2025

POA #:	TBD	**PO #:**	TBD	**Change Order #:**	N/A
Solicitation #:	PDS 16400 25	**Contract #:**	TBD	**Contract ADM #:**	N/A
Term:	Project Completion (Term NTE 5 Years)	**Options:**	N/A	**Options Used:**	N/A

Federally Funded:	No	**JSEB Rec:**	Participation
Licenses Verified:	Yes	**JSEB %:**	20
Bonds Required:	No	**Bonds Waived Pursuant To:**	N/A

Fund:	32124	**Center:**	153101	**Acct:**	565050	**Proj:**	010574	**Activity:**	0000000000	$ 332,715.03
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$

New NTE/GMP:	$ 332,715.03	**Contingent Amt:**	$ 0.00	**DMP/ODPO Amt:**	$ 0.00

Using Agency/BU:	PWEN:ENGINEERING AND CONSTRUCTION MANAGEMENT		
Concurrence:	Signed by: Scott Carter, PE 7D691F8ADFC947E...	**Title:**	CHIEF OF ENGINEERING CONSTRUCTION MANAGEMENT 9/23/2026
Concurrence:	Signed by: 1EFA223D5D23487...	**Title:**	DIRECTOR OF PUBLIC WORKS 9/25/2026
Concurrence:		**Title:**	
Concurrence:		**Title:**	

Initial DT
Initial DT

Procurement Analyst/Buyer:	Signed by: Kemp, Benjamin 4C8860FACE2449C...	**Chief of Procurement:**	Signed by: B10F1D517352456... 10/6/2026
Name:	Kemp, Benjamin	**Name:**	Dustin L. Freeman

Part 2 – JPAC Action: All award actions subject to lawfully appropriated funds.		**Part 3 – Final Awarding Authority Action:**	
Members who approve:		**Action:**	
Members who disapprove:		**Signature:**	
Date:		**Date:**	

Docusign Envelope ID: 4E50C7B2-871C-864F-83C9-BB2C6C050D2B

PAF Instructions

Part 1 (using agency)

Form Type: This form will be used for both Administrative Awards and JPAC Requests. Select type from dropdown options.

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action and Justification: Enter a brief description of the requested action or authority being sought. i.e.; *Request permission to award the lowest, responsive responsible bidder for an ITB or award the highest ranked supplier for an RFP.* This block should also be used for additional information such as additional 4th account strings, or other information essential for contract execution.

Supplier: Enter awarded supplier name**.** If multiple, include in "Requested Action and Justification" box.

Basis of Award: Select from N/A, Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA) or Highest Evaluated.

Bid Opening Date: The date bid submission were due to Procurement. **The term in 1 cloud is Close date.**

POA #: This is your 1Cloud generated Agreement number. Select Type, Enter Number.

PO #: Enter the PO number or agreement release number.

Change Order #: Provide the applicable change order number represented by this request.

Solicitation #: Select Prefix type, Enter Number, and Year. **missing PSC as an option in the drop down menu, we have to type this in the section.

** **Contract #:** This number should be the same as your POA number (unless procured prior to 2020)

Contract Amendment #: Provide the applicable amendment number represented by this request.

Term: Select the Period of Performance or Term for the initial period.

Options: Period of time for each renewal or option. (**maybe reward as Renewal Options to match 1 cloud**)

Options Used: Prior to this request, enter how many options were already used. (**same as above**)

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

JSEB Rec: Select Encouragement or JSEB Set Aside Option.

JESB %: If JSEB Participation, enter the percentage.

Bonds Waived Pursuant to: Select option from Drop down.

Bonds Required: Yes/No > Refer to Procurement Manual.

Funding Sources: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Account: Enter the Direct Materials Purchase/Owner Direct Purchase Order Account. Used mainly for CIP (Capital Improvement/Construction) Projects

Using Agency/BU: Select one from the dropdown list.

Concurrence: Using Agency internal routing requirements for Electronic Signatures (follow Proc Manual for threshold requirements)

Title: Title of person electronically signing form.

Attachments: Included any supplemental information to the Procurement Award Form. i.e.; *Scope of work, previous awards*.

**Any field where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

Docusign Envelope ID: 4E50C7B2-871C-864F-83C9-BB2C6C050D2B

Exhibit A

16400-25 CEI Services for Collins Road Sidewalk Project

WSB LLC (the "Consultant") shall provide comprehensive Construction Engineering and Inspection (CEI) services along with any required construction materials testing and other related necessary professional services to the City of Jacksonville (the "City") to oversee the Collins Road Sidewalk construction from Pine Verde Lane to Roosevelt Blvd. The Consultant shall act as the City's authorized representative in administering and overseeing construction activities to ensure the project is constructed in accordance with the approved contract documents. Services may include, but are not limited to, the following:

1. Design Phase and Pre-Construction Services

- Conduct design-phase constructability reviews to identify potential conflicts, construction challenges, and opportunities to improve efficiency and/or reduce risk.
- Schedule, coordinate, and conduct pre-construction conferences and related meetings as necessary.
- Ensure all required private property agreements, utility agreements, construction easements, and applicable construction and environmental permits have been obtained and are on file prior to commencement of construction.
- Issue Notices to Proceed (NTP) to contractors when authorized by the City.

2. Contract Administration and Coordination

- Administer, monitor, and enforce the terms and conditions of construction contracts between the City and its contractors.
- Serve as the primary point of coordination between the City, contractors, utility agencies, and the design consultant for construction-related matters.
- Review, log, and distribute contractor submittals and shop drawings for conformance with the contract plans and specifications.
- Review and respond to contractor Requests for Information (RFIs) and inquiries in a timely manner.
- In the event revisions to the contract drawings are required during construction, coordinate with the City and the Design Consultant to obtain revised originals, review changes and corrections on behalf of the City, and coordinate issuance of revised drawings to all affected parties.

3. Construction Inspection and Quality Assurance

- Provide qualified construction inspection personnel to ensure that construction activities are performed in accordance with the contract plans, specifications, approved submittals, and applicable standards.
- Monitor construction progress, workmanship, and materials for compliance with contract requirements and specifications.
- After consultation with the City, direct the contractor to remove, replace, or correct defective or non-conforming work in accordance with the contract documents.

4. Change Management, Claims, and Disputes

- Review and analyze the contractors' change order requests and proposals to determine validity and evaluate associated cost and schedule impacts.
- Review claims and disputes and provide recommendations to the City regarding appropriate actions.
- Review and recommend contract change orders for City approval and provide supporting documentation with independent substantiation of costs and time impacts.

5. Materials Testing and Documentation

- Coordinate construction materials testing by qualified third-party testing laboratories.
- Review and evaluate test results and reports to verify materials compliance with contract requirements and specifications.

6. Progress Monitoring, Payments, and Reporting

- Review construction inspection reports and contractor performance documentation and communicate non-conformance with plan specifications or workmanship as necessary.
- Review contractors' monthly progress payment requests for accuracy, completeness, and compliance with contract requirements.
- Adjust requests for monthly progress payments, as necessary, to align the amount requested with actual construction progress satisfactorily performed.
- Certify pay applications in a timely manner and transmit them to the City with a recommendation for payment.
- Prepare and maintain monthly progress schedules and reports covering all phases of construction, along with special reports as required to keep the City regularly informed of project status.

8. As-Built Documentation and Project Closeout

- Monitor contractor preparation of in-progress as-built drawings throughout construction to facilitate accurate final as-built documentation.
- Collect final as-built drawings electronically for the project, review for compliance with contract documents, and recommend approval or disapproval to the City.
- If final as-built drawings are recommended for disapproval, monitor contractor revisions until acceptable.
- Prepare a final engineering report documenting construction status, issues encountered, and lessons learned.
- Recommend in writing that the City make final payment when project completion requirements have been satisfied.
- Collect all required documents including deliverables from contractors, releases of liens and consents of surety, prior to recommending final payment.
- Deliver final project records to the City, including original construction drawings and specifications, approved digital as-built drawings, a digital copy (DVD or approved electronic media) of as-built drawings in Computed Aided Design format or PDF format, with two sets of prints, and complete project files.
- Prepare and submit final project financial accounting reports to the City.
- Evaluate and complete a rating of contractor performance in accordance with City requirements.

9. Post-Construction and Warranty Services

- Continue acting as the City's representative during the post-construction phase, including inspections, and coordinate the correction of findings during the contractors' one-year warranty period.
- Enforce all warranty provisions within the contract documents.
- Direct contractors to replace or correct defective work identified during the warranty period.
- Provide monthly status reports to the City regarding warranty activities and corrective actions util corrections have been completed.
- Schedule and conduct an eleven (11)-month warranty inspection with contractors, design consultants, and City personnel, as appropriate.
- Develop and distribute an eleven-month warranty punch list and monitor contractor completion of corrective work.
- Advise and notify the City in writing when contractors have satisfactorily fulfilled all warranty obligations.

10. Additional Services

- Provide any other construction engineering and inspection services necessary to successfully implement and complete the project, as directed or approved by the City.

Docusign Envelope ID: 4E50C7B2-871C-864F-83C9-BB2C6C050D2B

Gary Goldsberry
Digitally signed by Gary Goldsberry
Date: 2026.09.08 09:36:05 -04'00'

EXHIBIT "B"

CONTRACT FEE SUMMARY
CITY OF JACKSONVILLE, FLORIDA

PART I - GENERAL	
1. Project CEI Services for the Collins Road Sidewalk	**2. Proposal Number** RFP 16400-25
3. Name of Consultant WSB LLC	**4. Date of Proposal** 01/16/26

PART II - LABOR RELATED COSTS

5. Direct Labor	Hourly Rates	Estimated Hours	Estimated Cost	TOTAL
		0	$ 0.00	
Senior Project Engineer	$ 94.45	182	$ 17,189.90	
Project Administrator	$ 65.02	413	$ 26,853.26	
Assist. Project Admin	$ 51.33	0	$ 0.00	
Contract Support Specialist	$ 44.19	321.8	$ 14,220.34	
Bridge Senior Inspector	$ 49.75	0	$ 0.00	
Senior Inspector	$ 41.85	1155	$ 48,336.75	
Inspector	$ 32.51	0	$ 0.00	
		0	$ 0.00	
		0	$ 0.00	
		0	$ 0.00	
		0	$ 0.00	
TOTAL DIRECT LABOR		2,072		$ 106,600.25
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	128.51 % x Total Direct Labor			$ 136,991.98
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				$ 243,592.24
8. PROFIT: Labor Related Costs (Item 7)		x	10%	$ 24,359.22
TOTAL LABOR (Items 5, 6, 7 and 8)				$ 267,951.46

PART III - OTHER COSTS

9. Miscellaneous Direct Costs	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL	$0.00
10. SUBCONTRACTS (Lump Sum)	
CSI Geo, Inc. (Inspector for 990 hours)	$ 64,763.57
SUB-CONTRACT SUB-TOTAL	$ 64,763.57
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)	$ 332,715.03
11. Reimbursable Costs - Limiting Amount	$ -
SUB-TOTAL REIMBURSABLES	

PART IV - SUMMARY

TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables)	**$ 332,715.03**
12. PRIOR CONTRACT AMOUNT	$0.00
AMENDED AMOUNT OF CONTRACT	**$332,715.03**

Docusign Envelope ID: 4E50C7B2-871C-864F-83C9-BB2C6C050D2B

Exhibit B

CEI SERVICES COLLINS ROAD 16400-26 (SIDEWALK)
CITY OF JACKSONVILLE

Exhibit "B"

wsb

Personnel Classifications	2026				2027												2028		
	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	CEI Estimated Start Date	CEI Estimated End Date
	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN		
Collins Road 16400-25 (Sidewalk)	Pre							Post										9/1/2026	4/30/2027
																		Months	Hours
Senior Project Engineer	0.10	0.15	0.15	0.15	0.15	0.15	0.15	0.10										1.10	182.00
Project Administrator	0.20	0.35	0.35	0.35	0.35	0.35	0.35	0.20										2.50	413.00
Assistant Project Administrator																		0.00	0.00
Contract Support Specialist	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.20										1.95	321.80
Senior Inspector	0.50	1.00	1.00	1.00	1.00	1.00	1.00	0.50										7.00	1155.00
Bridge Senior Inspector																		0.00	0.00
Inspector (CSI)		1.00	1.00	1.00	1.00	1.00	1.00											6.00	990.00
Inspector																		0.00	0.00

1. It is estimated that Construction is scheduled to begin on this project in Oct 2026.
2. Estimated Construction Duration = 6 Months.
3. Pre Construction hours allocated for April will also be utilized for Design Phase Plans Constructability Review at 90%

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Exhibit B

CEI Services

Collins Road 16400-25 (Sidewalk)

City of Jacksonville

WSB

Employee Classification		Man-Hours	Billing Rate	Cost
Senior Project Engineer		182.0	$238.31	$43,373.02
Project Administrator		413.0	$161.00	$66,493.00
Contract Support Specialist		321.8	$110.80	$35,655.44
Senior Inspector		1155.0	$106.00	$122,430.00
Inspector (CSI GEO)		990.0	$65.42	$64,763.57
			TOTAL LIMITING AMOUNT	$332,715.03

2. Limiting Amount Task. All excess, unused funds are left unbilled.

Docusign Envelope ID: 4E50C7B2-871C-864F-83C9-BB2C6C050D2B

Exhibit B

Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.
SECRETARY

October 23, 2025

Jon Chiglo, COO
WSB LLC
701 Xenia Avenue South
Unit 300
Golden Valley, MN 55416
jchiglo@wsbeng.com

Dear Mr. Chiglo:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following professional services types of work per Rule 14-75, F.A.C.:

2.0 - Project Development & Environmental (PD&E) Studies

3.1 - Minor Highway Design
3.2 - Major Highway Design

6.1 - Traffic Engineering Studies
6.2 - Traffic Signal Timing

7.1 - Signing, Pavement Marking and Channelization
7.2 - Lighting
7.3 - Signalization

9.1 - Soil Exploration
9.2 - Geotechnical Classification Lab Testing
9.3 - Highway Materials Testing
9.4.1 - Standard Foundation Studies

10.1 - Roadway Construction Engineering Inspection
10.3 - Construction Materials Inspection
10.4 - Minor Bridge & Miscellaneous Structures CEI
10.5.1 - Major Bridge CEI - Concrete

13.4 - Systems Planning
13.5 - Subarea/Corridor Planning
13.6 - Land Planning/Engineering
13.7 - Transportation Statistics

Docusign Envelope ID: 4E50C7B2-871C-864F-83C9-BB2C6C050D2B

Exhibit B

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2026, for contracting purposes.

Approved Rates

Home Overhead	Field Overhead	Facilities Capital Cost of Money (FCCM)	Premium Overtime	Home Direct Expense	Field Direct Expense	Published Fee Schedule
153.95%	128.51%	0.655%	Reimbursed	14.23%	15.22%	No

^Interim Rates
*Rent and utilities excluded from field office rate. These costs will be directly reimbursed on contracts that require the consultant to provide field office.

Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.

Should you have any questions, please feel free to contact me by email at FDOT.PSPrequalification@dot.state.fl.us.

Sincerely,

Philip Pitts

Philip Pitts
Professional Services Qualification Administrator
PP/NE

Docusign Envelope ID: 4E50C7B2-871C-864F-83C9-BB2C6C050D2B

Exhibit B

EXHIBIT "B"

CONTRACT FEE SUMMARY

CITY OF JACKSONVILLE, FLORIDA

Gary Goldsberry

Digitally signed by Gary Goldsberry
Date: 2026.09.08 09:36:34 -04'00'

PART I - GENERAL	
1. Project CEI Services for the Collins Road Sidewalk	**2. Proposal Number** RFP 16400-25
3. Name of Consultant CSI Geo, Inc.	**4. Date of Proposal** 1/16/2026

PART II - LABOR RELATED COSTS

5. Direct Labor	Hourly Rates	Estimated Hours	Estimated Cost	TOTAL
Senior Inspector	$ 35.12	0	$ 0.00	
Inspector	$ 27.09	990	$ 26,819.10	
		0	$ 0.00	
		0	$ 0.00	
		0	$ 0.00	
		0	$ 0.00	
		0	$ 0.00	
		0	$ 0.00	
		0	$ 0.00	
		0	$ 0.00	
		0	$ 0.00	
		0	$ 0.00	
TOTAL DIRECT LABOR		990		$ 26,819.10
6. Overhead (Combined Fringe Benefit & Administrative) Overhead Rate	119.53 % x Total Direct Labor			$ 32,056.87
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				$ 58,875.97
8. PROFIT: Labor Related Costs (Item 7)		x	10%	$ 5,887.60
TOTAL LABOR (Items 5, 6, 7 and 8)				$ 64,763.57

PART III - OTHER COSTS

9. Miscellaneous Direct Costs	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL	$0.00
10. SUBCONTRACTS (Lump Sum)	
SUB-CONTRACT SUB-TOTAL	$0.00
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)	$ 64,763.57
11. Reimbursable Costs - Limiting Amount	
SUB-TOTAL REIMBURSABLES	

PART IV - SUMMARY

TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables)	**$ 64,763.57**
12. PRIOR CONTRACT AMOUNT	$0.00
AMENDED AMOUNT OF CONTRACT	**$64,763.57**

Exhibit B

Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.
SECRETARY

July 31, 2024

William Price, President
CSI GEO, INC.
2394 St. Johns Bluff Road South, Suite 200
Jacksonville, Florida 32246

Dear Mr. Price:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following professional services types of work per Rule 14-75, F.A.C.:

9.1	Soil Exploration
9.2	Geotechnical Classification Laboratory Testing
9.3	Highway Materials Testing
9.4.1	Standard Foundation Studies
9.4.2	Non-Redundant Drilled Shaft Bridge Foundation Studies
9.5	Geotechnical Specialty Laboratory Testing
10.1	Roadway Construction Engineering Inspection
10.3	Construction Materials Inspection
10.4	Minor Bridge & Miscellaneous Structures CEI

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2025, for contracting purposes.

Approved Rates

Home Overhead	Field Overhead	Facilities Capital Cost of Money	Premium Overtime	Home Direct Expense	Field Direct Expense	Published Fee Schedule
237.33%	119.53%	1.261%	Excluded	6.13%	0.64%*	Yes

*Rent and utilities excluded from field office rate. These costs will be directly reimbursed on contracts that require the consultant to provide field office.

Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.

Should you have any questions, please feel free to contact me by email at carliayn.kell@dot.state.fl.us or by phone at 850-414-4597.

Sincerely,

Carliayn Kell

Carliayn Kell
Professional Services Qualification Administrator

Docusign Envelope ID: 4E50C7B2-871C-864F-83C9-BB2C6C050D2B

Exhibit B

EBO FORM 1
SCHEDULE OF SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION

Name of Proposer: WSB LLC

Project Title: **CEI Services for Collins Road Sidewalk Project**

Proposal Number: **RFP 16400-25** Total Base Proposal Amount (if applicable): **N/A**

***Please list all JSEBs first**

Full Company Name	JSEB Category (African-American, Women, Asian, Native American, Non-MBE or Hispanic)	Type of Work to be Performed	Total Contract Value or Percentage
CSI Geo, Inc.	African American	CEI Services	20%

Attach additional list of subcontractors/sub-consultants as needed

CONSULTANT/SUBCONTRACTOR/SUPPLIER TOTAL VALUES	
African-American Participation Total	20%
Hispanic-American Participation Total	
Native-American Participation Total	
Asian-American Participation Total	
Woman Participation Total	
Non-MBE Participation Total	

The undersigned will enter into a formal Agreement with the JSEB Suppliers/Consultants/Subcontractors identified herein for work listed in this schedule conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

Signature of Proposer: Julian K McKinley Digitally signed by Julian K McKinley Date: 2026.09.03 15:12:59 -04'00' Title: Director Contract Administration Date: 8/4/26

Print Name: Julian McKinley, P.E.

Docusign Envelope ID: 4E50C7B2-871C-864F-83C9-BB2C6C050D2B

City of Jacksonville, Florida

Procurement Award Form (PAF)

Part 1 – Form Type: JPAC Award Request: Renewals, Extensions, and Unit Price Increases

Goods and/or Services: Construction Engineering & Inspection Services for Collins Rd.

Requested Action and Justification:

Request approval to enter contract and fee negotiations with the #1 ranked firm, WSB, LLC. The results of the negotiations will be presented to JPAC.

1. WSB LLC - 119.00
2. VIA Consulting Services, Inc. - 117.67
3. Construction and Engineering Services Consultants Inc. - 116.67

Supplier:	WSB, LLC	**Basis of Award:**	Highest Evaluated	**BID Opening Date:**	2/13/2025

POA #:	TBD	**PO #:**	TBD	**Change Order #:**	N/A
Solicitation #:	PDS 16400- 25	**Contract #:**	TBD	**Contract ADM #:**	N/A
Term:	N/A	**Options:**	N/A	**Options Used:**	N/A

Federally Funded:	No	**JSEB Rec:**	Participation
Licenses Verified:	Yes	**JSEB %:**	20
Bonds Required:	Yes	**Bonds Waived Pursuant To:**	N/A

Fund:	000000	**Center:**	000000	**Acct:**	000000	**Proj:**	00000000	**Activity:**	0000000000	$ 0.00
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$

New NTE/GMP:	$ 0.00	**Contingent Amt:**	$ 0.00	**DMP/ODPO Amt:**	$ 0.00

Using Agency/BU:	PWOD:OFFICE OF THE DIRECTOR			
Concurrence:	Signed by: Scott Carter, P.E. 20991F9ADFC947E...	**Title:**	CHIEF OF ENGINEERING CONSTRUCTION MANAGEMENT	11/19/2025
Concurrence:	1EFA223D5D23487...	**Title:**	DIRECTOR OF PUBLIC WORKS	11/19/2025
Concurrence:		**Title:**		
Concurrence:		**Title:**		

Initial DT

Procurement Analyst/Buyer:	Signed by: Kemp, Benjamin 4CB96DFACE249C...	**Chief of Procurement:**	Signed by: 12/2/2025 B19F1D517362458...
Name:	Kemp, Benjamin	**Name:**	Dustin L. Freeman

Part 2 – JPAC Action: All award actions subject to lawfully appropriated funds.		**Part 3 – Final Awarding Authority Action:**	
Members who approve:	3	**Action:**	Approved
Members who disapprove:	0	**Signature:**	Signed by: kelli O'Leary 92A2898FE95E4AC...
Date:	12/4/2025	**Date:**	12/4/2025

Signed by:

Docusign Envelope ID: 4E50C7B2-871C-864F-83C9-BB2C6C050D2B

PAF Instructions
Part 1 (using agency)

Form Type: This form will be used for both Administrative Awards and JPAC Requests. Select type from dropdown options.

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action and Justification: Enter a brief description of the requested action or authority being sought. i.e.; *Request permission to award the lowest, responsive responsible bidder for an ITB or award the highest ranked supplier for an RFP.* This block should also be used for additional information such as additional 4th account strings, or other information essential for contract execution.

Supplier: Enter awarded supplier name**.** If multiple, include in "Requested Action and Justification" box.

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA) or N/A.

Bid Opening Date: The date bids were unsealed by Procurement.

POA #: This is your 1Cloud generated Agreement number. Select Type, Enter Number.

PO #: Enter the PO number or agreement release number.

Change Order #: Provide the applicable change order number represented by this request.

Solicitation #: Select Prefix type, Enter Number, and Year.

Contract #: This number should be the same as your POA number (unless procured prior to 2020)

Contract Amendment #: Provide the applicable amendment number represented by this request.

Term: Select the Period of Performance or Term for the initial period.

Options: Period of time for each renewal or option.

Options Used: Prior to this request, enter how many options were already used.

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

JSEB Rec: Select Encouragement or JSEB Set Aside Option.

JESB %: If JSEB Participation, enter the percentage.

Bonds Waived Pursuant to: Select option from Drop down.

Funding Sources: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Account: Enter the Direct Materials Purchase/Owner Direct Purchase Order Account. Used mainly for CIP (Capital Improvement/Construction) Projects

Using Agency/BU: Select one from the dropdown list.

Concurrence: Using Agency internal routing requirements for Electronic Signatures (follow Proc Manual for threshold requirements)

Title: Title of person electronically signing form.

Attachments: Included any supplemental information to the Procurement Award Form. i.e.; *Scope of work, previous awards*.

**Any field where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

Docusign Envelope ID: 4E50C7B2-871C-864F-83C9-BB2C6C050D2B

16400-25 CEI for Collins Road

Total Points	20 Points	10 Points	5 Points	20 Points	5 Points	10 Points	20 Points	20 Points	10 Points	10 Points	OVERALL	Rank
Vendors	COMPETENCE	CURRENT WORKLOAD	FINANCIAL RESPONSIBILITY	ABILITY TO OBSERVE AND ADVISE WHETHER PLANS AND SPECIFICATIONS ARE BEING COMPLIED WITH, WHERE APPLICABLE.	PAST AND PRESENT RECORD OF PROFESSIONAL ACCOMPLISHMENTS WITH CITY AGENCIES AND OTHERS	PROXIMITY TO PROJECT	PAST AND PRESENT COMMITMENT TO JSEB AND CONTRIBUTIONS TO A DIVERSE MARKET PLACE	ABILITY TO DESIGN AN APPROACH AND WORK PLAN	TIME AND BUDGET	VOLUME OF CURRENT AND PRIOR WORK FOR USING AGENCY	Total Points (130 max)	
	C&ES											
Grader 1	20.00	10.00	3.00	20.00	5.00	10.00	13.00	20.00	10.00	6.00	117.00	
Grader 2	18.00	9.00	3.00	19.00	4.00	10.00	20.00	19.00	10.00	6.00	118.00	**3**
Grader 3	18.00	10.00	3.00	20.00	5.00	10.00	20.00	14.00	9.00	6.00	115.00	
Average	**18.67**	**9.67**	**3.00**	**19.67**	**4.67**	**10.00**	**17.67**	**17.67**	**9.67**	**6.00**	**116.67**	
	CSI Geo											
Grader 1	20.00	10.00	2.00	20.00	4.00	10.00	15.00	14.00	10.00	10.00	115.00	
Grader 2	16.00	8.00	2.00	14.00	3.00	10.00	20.00	15.00	6.00	10.00	104.00	**4**
Grader 3	18.00	10.00	2.00	20.00	4.00	10.00	20.00	15.00	10.00	10.00	119.00	
Average	**18.00**	**9.33**	**2.00**	**18.00**	**3.67**	**10.00**	**18.33**	**14.67**	**8.67**	**10.00**	**112.67**	
	VIA											
Grader 1	20.00	10.00	2.00	20.00	5.00	10.00	13.00	17.00	10.00	4.00	111.00	
Grader 2	19.00	10.00	3.00	20.00	5.00	10.00	20.00	20.00	10.00	4.00	121.00	**2**
Grader 3	20.00	10.00	3.00	20.00	5.00	7.00	20.00	17.00	9.00	10.00	121.00	
Average	**19.67**	**10.00**	**2.67**	**20.00**	**5.00**	**9.00**	**17.67**	**18.00**	**9.67**	**6.00**	**117.67**	
	WSB LLC											
Grader 1	20.00	10.00	5.00	20.00	5.00	2.00	20.00	20.00	10.00	10.00	122.00	
Grader 2	18.00	8.00	2.00	19.00	4.00	10.00	15.00	20.00	8.00	10.00	114.00	**1**
Grader 3	18.00	10.00	5.00	20.00	5.00	7.00	20.00	17.00	9.00	10.00	121.00	
Average	**18.67**	**9.33**	**4.00**	**19.67**	**4.67**	**6.33**	**18.33**	**19.00**	**9.00**	**10.00**	**119.00**	
											0.00	
											0.00	
Average	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**26.00**	**0.00**	
											0.00	

Docusign Envelope ID: 4E50C7B2-871C-864F-83C9-BB2C6C050D2B

											0.00	
Average	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**26.00**	**0.00**	
											0.00	
											0.00	
Average	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**26.00**	**0.00**	
											0.00	
											0.00	
Average	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**26.00**	**0.00**	
											0.00	
											0.00	
Average	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**26.00**	**0.00**	
											0.00	
											0.00	
Average	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**26.00**	**0.00**	
											0.00	
											0.00	
Average	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**26.00**	**0.00**	
											0.00	
											0.00	
Average	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**26.00**	**0.00**	
											0.00	
											0.00	
Average	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**26.00**	**0.00**	

Docusign Envelope ID: 4E50C7B2-871C-864F-83C9-BB2C6C050D2B

No. Invited: ( ) No. Received ( ) No Bids: ( ) **Recorded By: Announcer:**			
Experience, Competence & Approach (similar projects)	**30**		
Past Performance and Record of Professional Accomplishments	**20**		
Availability of adequate personell, equipment, and facilities	**20**		
Recent, Current & Projected Workload	**10**		
Overall Willingness to Meet Time and Budget Requirements	**10**		
Financial Responsibility	**10**		
Quality Control Plan	**10**		
Oral Interviews	**30**		
Total Points	**140**	**0.00**	**0.00**
PREQUAL VERT & HORIZONTAL		**Y**	**Y**
LOCAL BUSINESS TAX CERTIFICATE		**Y**	**Y**
BONDS		**Y**	**Y**
LOBBYING		**Y**	

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EXOFFENDER	**Y**	**Y**
COI	**Y**	**Y**
JSEB ENCOURAGEMENT, NOT REQUIRED	**Y**	**Y**
ADDENDUM(S)	**Y**	**Y**