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City of Jacksonville, Florida

Procurement Award Form (PAF)

Part 1 – Form Type: JPAC 126.204 (a) New Award, Renewals, Waive Technical Defects, Price Increases, NTE Increases.

Goods and/or Services: On-Call Transportation Services - Mobility Plan Update on Scope of Services

Requested Action and Justification:

Recommend approval to amend the award with AtkinsRealis USA, Inc. for on-call transportation services to complete Mobility Plan Update tasks in the amount of $350,000.00. These tasks are required to be completed within 18 months of notice to proceed, with an additional 6 months for legislative processes. The period of service will be from date of executed contract extended through September 30, 2027. Total not to exceed expenditure amount of $1,500,000.00 will remain unchanged.

To be executed via formal contract amendment through the Office of General Counsel."

Supplier:	AtkinsRealis USA Inc	**Basis of Award:**	Highest Evaluated	**BID Opening Date:**	09/09/2021

POA #:	71095-21	**PO #:**	671686-24	**Change Order #:**	
Solicitation #:	RFP-NONCON P-02 21	**Contract #:**	71095-21	**Contract ADM #:**	4
Term:	2 years	**Options:**	3, 1-year	**Options Used:**	2

Federally Funded:	No	**JSEB Rec:**	Encouragement
Licenses Verified:	Yes	**JSEB %:**	0
Bonds Required:	No	**Bonds Waived Pursuant To:**	N/A

Fund:	10101	**Center:**	144002	**Acct:**	531090	**Proj:**	000000	**Activity:**	00000330	$ 0.00
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$

New NTE/GMP:	$ 1,500,000.00	**Contingent Amt:**	$ 0.00	**DMP/ODPO Amt:**	$ 0.00

Using Agency/BU:	PDTP:TRANSPORTATION PLANNING		
Concurrence:	Signed by: Bannister, Lucia 202390BFE38443B...	**Title:**	CHIEF OF TRANSPORTATION PLANNING 3/6/2026
Concurrence:	Signed by: Helena R. Parola 3E8A133516E44AA...	**Title:**	DIRECTOR OF PLANNING AND DEVELOPMENT 3/6/2026
Concurrence:		**Title:**	
Concurrence:		**Title:**	

Procurement Analyst/Buyer:	Signed by: Ruth Keith C58E7E28D7B54E9...	**Chief of Procurement:**	Signed by: Robert Waremburg, for Dustin Freeman 3/10/2026
Name:	Ruth Keith	**Name:**	Dustin L. Freeman 4812CA1D431247A...

Part 2 – JPAC Action: All award actions subject to lawfully appropriated funds.		**Part 3 – Final Awarding Authority Action:**	
Members who approve:		**Action:**	
Members who disapprove:		**Signature:**	
Date:		**Date:**	

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PAF Instructions
Part 1 (using agency)

Form Type: This form will be used for both Administrative Awards and JPAC Requests. Select type from dropdown options.

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action and Justification: Enter a brief description of the requested action or authority being sought. i.e.; *Request permission to award the lowest, responsive responsible bidder for an ITB or award the highest ranked supplier for an RFP.* This block should also be used for additional information such as additional 4th account strings, or other information essential for contract execution.

Supplier: Enter awarded supplier name**.** If multiple, include in "Requested Action and Justification" box.

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA) or N/A.

Bid Opening Date: The date bids were unsealed by Procurement.

POA #: This is your 1Cloud generated Agreement number. Select Type, Enter Number.

PO #: Enter the PO number or agreement release number.

Change Order #: Provide the applicable change order number represented by this request.

Solicitation #: Select Prefix type, Enter Number, and Year.

Contract #: This number should be the same as your POA number (unless procured prior to 2020)

Contract Amendment #: Provide the applicable amendment number represented by this request.

Term: Select the Period of Performance or Term for the initial period.

Options: Period of time for each renewal or option.

Options Used: Prior to this request, enter how many options were already used.

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

JSEB Rec: Select Encouragement or JSEB Set Aside Option.

JESB %: If JSEB Participation, enter the percentage.

Bonds Waived Pursuant to: Select option from Drop down.

Funding Sources: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Account: Enter the Direct Materials Purchase/Owner Direct Purchase Order Account. Used mainly for CIP (Capital Improvement/Construction) Projects

Using Agency/BU: Select one from the dropdown list.

Concurrence: Using Agency internal routing requirements for Electronic Signatures (follow Proc Manual for threshold requirements)

Title: Title of person electronically signing form.

Attachments: Included any supplemental information to the Procurement Award Form. i.e.; *Scope of work, previous awards*.

**Any field where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

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Introduced by the Council President at the request of the Mayor and Co-Sponsored by Council Members Johnson and Clark-Murray and amended by the Transportation, Energy and Utilities Committee:

ORDINANCE 2026-3-E

AN ORDINANCE APPROPRIATING $350,000.00 FROM THE CONCURRENCY MANAGEMENT SYSTEM ACCOUNT TO TRANSPORTATION PLANNING – CONCURRENCY MANAGEMENT – OTHER PROFESSIONAL SERVICES ACCOUNT TO FUND A COMPREHENSIVE UPDATE TO THE CITY OF JACKSONVILLE MOBILITY SYSTEM PLAN, AS INITIATED BY B.T. 26-024; PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED by the Council of the City of Jacksonville:

Section 1. Appropriation. For the 2025-2026 fiscal year, within the City's budget, there is hereby appropriated the indicated sum(s) from the account(s) listed in subsection (a) to the account(s) listed in subsection (b):

(B.T. 26-024 attached hereto as **Exhibit 1** and incorporated herein by this reference)

(a) Appropriated from:

See B.T. 26-024 $350,000.00

(b) Appropriated to:

See B.T. 26-024 $350,000.00

(c) Explanation of Appropriation:

The funding above represents an appropriation of Fund Balance from the Concurrency Management System account to the Transportation Planning – Concurrency Management – Other Professional Services account to fund a comprehensive update to the City of Jacksonville's Mobility System Plan.

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Section 2. Purpose. The purpose of the appropriation in Section 1 is to fund a comprehensive update to the City of Jacksonville's Mobility System Plan, including, but not limited to, consultant services, travel demand modeling, GIS analysis, mobility fee recalibration, system capacity evaluation, mapping, documentation, and public engagement.

Section 3. Effective Date. This Ordinance shall become effective upon signature by the Mayor or upon becoming effective without the Mayor's signature.

Form Approved:

/s/ Mary E. Staffopoulos

Office of General Counsel

Legislation Prepared By: Ashley Smith

GC-#1735716-v1-2026-3-E.docx

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17
12-8-25

City of Jacksonville, Florida
Request for Budget Transfer Form

Planning / Transportation Planning Division
Department or Area Responsible for Contract / Compliance / Oversight

n/a
Council District(s)

Reversion of Funds: n/a
(if applicable)
Fund / Center / Account / Project * / Activity / Interfund / Future

10101 is an all-years fund
Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Section of Code Being Waived (if applicable): n/a

CIP (yes or no): no

Justification for Waiver

None being sought

Justification for / Description of Transfer:

This transfer is necessary to appropriate funding for an updated City of Jacksonville 2050 Mobility System Plan Update.

Net Amount Appropriated and/or Transferred: $350,000.00

* This element of the account string is titled project but it houses both projects and grants.

CITY COUNCIL

Requesting Council Member: _____ CM's District: _____

Requesting Council Member: _____ CM's District: _____

Prepared By: _____ Ordinance: _____

OFFICE OF THE MAYOR

[X] BUDGET ORDINANCE [ ] TRANSFER DIRECTIVE

TD / BT Number: BT 26-024

	Date Rec'd.	Date Fwd.	Approved	Disapproved
Department Head				
Mayor's Office			Donna Deegan	
Accounting Division	11-21-25	11/24/25		
Budget Division	11-21-25	12-5-25		

Date of Action By Mayor: DEC 0 8 2025

Approved: Donna Deegan

APPROVED BY MAYOR'S BUDGET REVIEW COMMITTEE
DEC 0 8 2025
MAYOR

Division Chief: Helena Parola, Director of Planning

Date Initiated: 11/6/25

Prepared By: Joanna Snyder, Planning Services Manager

Phone Number: 255-7812

Initiated / Requested By (if other than Department): _____

Docusign Envelope ID: B0555DE5-72DB-42F0-A0A4-731CBC693B65

Budget Transfer Line Item Detail

* This element of the account string is titled project but it houses both projects and grants.

Budget Office approval does not confirm; whether or not a grant requires a new 1Cloud grant number nor the availability or use of prior-year revenue and/or the use of fund balance appropriations in all-years subfunds.

_____ Budget Officer Initials

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Total: $350,000.00

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes						
					Fund	Center	Account	Project *	Activity	Interfund	Future
REV	Concurrency Management System	Concurrency Management System-Activity	Transfer From Fund Balance	$350,000.00	10101	191005	389010	000000	00000330	00000	0000000

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Total: $350,000.00

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes						
					Fund	Center	Account	Project *	Activity	Interfund	Future
EXP	Concurrency Management System	Concurrency Management System-Activity	Other Professional Services	$350,000.00	10101	144002	531090	000000	00000330	00000	0000000

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City of Jacksonville 2050 Mobility Fee Update

Draft Scope of Services
October 2025

Introduction

The City of Jacksonville is committed to enhancing mobility, supporting sustainable growth, and ensuring equitable access to transportation infrastructure. To achieve these objectives, an updated mobility fee structure is necessary to align with evolving development patterns, infrastructure demands, and regional transportation goals. This scope of work outlines a comprehensive approach to revising the city's mobility fees, incorporating data-driven methodologies, equitable funding allocation, and coordinated regional planning. By integrating a cost-per-vehicle-mile-traveled (VMT) model, this initiative aims to create a fair, transparent, and efficient system that supports Jacksonville's long-term mobility vision. To accomplish this, the following objectives have been identified.

- Review and Revise Goals and Objectives
- Review and Revise Performance Measures
- Review, Update, and Prioritize Mobility Projects
- Review and Update Zonal Fees
- Review and Revise Allocation to Each Mode

Task 1: Project Management

The CONSULTANT shall designate a single individual as the Project Manager (CONSULTANT PM) for the duration of the contract. This individual must be the same as proposed in the CONSULTANT's submission and may not be replaced without prior written approval from the City of Jacksonville Project Manager (PM).

The CONSULTANT PM will:

- Serve as the primary point of contact.
- Oversee all aspects of project delivery to ensure timely, on-budget completion of the Mobility Plan in accordance with the scope of services.
- Manage the CONSULTANT team, allocate resources, ensure timely and quality-controlled submittals, and maximize participation and prompt payment of subconsultants, if applicable.
- Be accountable for the quality of all deliverables, including draft and final submissions.

Coordination with the City of Jacksonville PM will include:

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- Monthly meetings to review progress.
- Monthly invoicing with written progress reports detailing task status, critical path items, and budget tracking.
- Development and monthly review of task schedules, with updates subject to City of Jacksonville approval.

Invoices must be submitted monthly within 10 days of month-end, accompanied by the progress report. If no activity occurs, the CONSULTANT PM may request written approval to skip invoicing for that period

Task 2: Mobility Plan Working Group and Agency Coordination

In collaboration with City of Jacksonville, a Mobility Plan Working Group will be established to guide the development of the Mobility Plan Update. The task force will be appointed by the City of Jacksonville and convene four (4) times throughout the project.

The CONSULTANT will:

- Organize and staff each meeting.
- Provide relevant materials in advance.
- Document and synthesize feedback to inform the Mobility Plan.

Meeting structure:

- Meeting 1: Project kickoff, Mobility Plan overview, and scope review.
- Meetings 2 & 3: Progress updates and stakeholder input.
- Meeting 4: Final draft presentation and feedback prior to plan completion.

Throughout the project, the CONSULTANT will engage key stakeholders throughout the study to ensure alignment with existing plans, policies, and priorities. Regular communication will be maintained through scheduled meetings, progress updates, and review opportunities at major milestones. Agency input will be actively solicited to inform data collection, analysis, and recommendations, ensuring the final deliverables reflect a collaborative and well-integrated approach. Key stakeholders will include (but are not limited to):

- Florida Department of Transportation (FDOT)
- North Florida Transportation Planning Organization (TPO)
- Jacksonville Transportation Authority (JTA)
- Downtown Investment Authority

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Task 3: Review and Update of Plan Goals and Objectives

The CONSULTANT will initiate the Mobility Plan Study by completing a review of the previous goals and objectives and recommending revisions, as necessary, so that they will guide the update and implementation of the plan. This foundational step is critical, as it will articulate the City of Jacksonville's priorities for investing in and managing its mobility system.

In collaboration with the City of Jacksonville Project Team, The CONSULTANT will ensure that these goals are integrated into project prioritization activities. The goals will reflect broad, long-term aspirations to enhance mobility for residents, visitors, and businesses. To ensure alignment with regional planning efforts, the project team will coordinate with North Florida TPO staff and use the documented goals from the 2050 Long Range Transportation Plan (LRTP), Path Forward 2050.

The CONSULTANT will draft goal statements addressing key focus areas such as mobility, reliability, safety, environmental sustainability, and other topics identified by the city. Each goal will be supported by multiple objectives, tailored to specific modes of transportation (e.g., roadway, transit, bicycle, pedestrian). These objectives will be developed using the SMART framework—Specific, Measurable, Achievable, Realistic, and Time-bound—to provide a clear and actionable roadmap for achieving the City's mobility vision.

Following review and feedback from the Mobility Plan Working Group, the project team will finalize the goals and objectives for inclusion in the Mobility Plan Study.

Task 4: Review of Existing Plans and Data Collection

The CONSULTANT will conduct a comprehensive review of relevant local, regional, and state transportation plans, policies, and studies to establish a foundational understanding of current conditions, priorities, and planned improvements that may impact the Mobility Plan update. This review will ensure consistency with ongoing initiatives, identify gaps or opportunities, and inform the development of the Mobility Plan. Key documents may include

- North Florida TPO Path Forward 2050
- Florida Department of Transportation Five-Year Work Program
- City of Jacksonville Capital Improvement Plan
- Current Mobility Plan
- Other relevant local, regional, and state studies

To ensure an equitable and data-driven update of the City of Jacksonville's mobility fees, the Consultant will conduct a comprehensive assessment of transportation infrastructure needs, focusing on:

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- Evaluating development trends and mobility demand to identify key transportation needs.
- Developing high-level planning cost estimates for each identified project to ensure a well-informed fee structure.
- Utilizing geospatial and demographic data to project future transportation demands and infrastructure requirements.
- Calculate the cost per Vehicle Miles Traveled (VMT) per zone based on the value of projects for each transportation mode.

Task 5: Project Evaluation and Prioritization

To assess the effectiveness of the updated mobility fee structure, the Consultant will:

- Develop project evaluation criteria by defining key evaluation criteria such as stakeholder input, safety, existing conditions, constraints, demand, connectivity, etc.
- If desired, utilize the ActivTrans Priority Tool (APT) to assist in evaluating and prioritizing projects.
- Develop scoring and prioritization for each project by **c**reating a weighted scoring system to rank projects based on their alignment with the city's strategic transportation objectives. Categories such as safety, demand, and connectivity will be used as weighting factors.

The CONSULTANT will establish a transparent, data-driven framework for evaluating and prioritizing transportation projects within the Mobility Plan, ensuring alignment with the City's goals and objectives.

The evaluation criteria will be directly tied to the goals and SMART objectives developed in earlier tasks (e.g., mobility, safety, sustainability, equity). Each criterion will reflect how well a project supports these strategic priorities.

The CONSULTANT will develop a set of qualitative and quantitative criteria, which may include:

- Mobility improvement (e.g., travel time savings, multimodal access, increased person capacity)
- Safety enhancement (e.g., crash reduction potential)
- Environmental impact (e.g., emissions reduction, resiliency)
- Universal access (e.g., benefits to underserved communities)
- Cost-effectiveness (e.g., benefit-cost ratio)
- Readiness and feasibility (e.g., funding availability, implementation timeline)

The CONSULTANT will propose a scoring methodology, including weights for each criterion to reflect community and stakeholder priorities. This system will allow for consistent comparison across projects.

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Task 6: Coordination with State and Regional Initiatives

To ensure consistency with broader transportation initiatives, the CONSULTANT will:

- Align mobility fee policies with regional transportation plans such as Path Forward 2050 as well as other statewide planning strategies.
- Collaborate with neighboring jurisdictions to create a cohesive funding framework for shared transportation systems, reducing redundancies and improving regional connectivity, consistent with requirements of HB 479 .
- Engage stakeholders, including regional transit agencies and planning organizations, to foster coordination and policy alignment.
- The project will also include close coordination with JTA's Mobility Vision Plan 2050 to ensure consistency, where appropriate, and minimize duplication of efforts.

The CONSULTANT will also monitor legislative processes at the state level, including potential modifications to SB 380 and any other changes to statutes related to mobility plans (e.g., HB 479 from 2024).

Deliverables

- Bi-Weekly project status check-ins; monthly progress reports on schedule and budget.
- Comprehensive mobility fee analysis and recommendation report.
- Updated zone-based fee structure with supporting data and justification.
- Prioritized list of transportation projects for funding allocation.
- Stakeholder engagement summary and regional coordination framework.
- Cost per VMT analysis integrated into fee structure recommendations

Task 7: Evaluation of Future Mobility Scenarios

This task will produce a list of multimodal mobility improvements that are developed through analyses of the travel demand for the City of Jacksonville. The CONSULTANT will provide a list of v/c ratios for each city street in the model, which can be sorted and classified by Mobility Zone.

The CONSULTANT will use the Northeast Regional Planning Model (NERPM) travel demand model as well as other data sources and operational analysis in a scenario planning approach to determine the most effective ways of reducing and/or eliminating the identified performance gaps in the transportation network.

This task will involve two 2050 model runs. The first model run will consist of 2050 socio-economic data and the Existing plus Committed network. A multimodal QLOS analysis will be conducted to estimate multimodal Mobility Scores for each link in the City. The rank-

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ordered Mobility Scores will point to areas where improvements need to be defined and programmed.

A second 2050 model run will incorporate this set of multimodal improvements to test the efficacy of those improvements which, in turn, will lead to a more refined set of prioritized improvements. As a system-network model, the NERPM has the advantage of displaying synergies in capacity improvements, such that improvements in one zone may relieve capacity constraints in another zone.

Task 8: Estimate Future Mobility Project Costs

The CONSULTANT will develop detailed cost estimates for the transportation improvements identified in the updated Mobility Plan Study, ensuring alignment with industry standards and input from the City of Jacksonville. These estimates will support the development of the Mobility Fee and the prioritization of projects.

The CONSULTANT will prepare comprehensive cost estimates for all transportation improvements outlined in the Mobility Plan. The estimation process will involve collaboration with the City of Jacksonville to ensure accuracy and relevance. To develop these estimates, the following resources will serve as references:

- Existing project cost data from previous studies conducted by the City, the North Florida Transportation Planning Organization (TPO), and the Florida Department of Transportation (FDOT).
- FDOT's standardized construction costs per mile, where applicable.
- Other relevant cost data from local, regional, or state sources, including the North Florida TPO Long Range Transportation Plan (LRTP).

Deliverables:

A detailed spreadsheet summarizing the cost estimates for all mobility improvement projects identified in the updated Mobility Plan. The spreadsheet will include:

- Project descriptions and identifiers.
- Estimated costs in present-year dollars.
- Funding sources and eligible Mobility Fee portions.
- Assumptions and data sources used for each estimate.
- A brief accompanying narrative summarizing the cost estimation methodology, key assumptions, and any notable considerations (e.g., potential cost variability due to inflation or project scope changes).

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Task 9: Review and Finalize the Prioritized Project List

The goal of this task is to develop a transparent, data-driven, and stakeholder-informed prioritized list of mobility projects that aligns with the City of Jacksonville's strategic transportation goals, supports access for all, and informs the updated Mobility Fee structure.

To accomplish this goal, the CONSULTANT will complete the following:

- Final review with City of Jacksonville Project Team and Working Group.
- Document rationale for prioritization decisions.
- Align prioritized list with Mobility Zones and Development Areas.
- Identify projects for inclusion in the final mobility fee funding scenario.

The outcome of this process will be a list projects prioritized in order of importance. This list will be reviewed by the City of Jacksonville Project Team and the Mobility Plan Working Group in order to make any adjustments that are warranted given local knowledge and other factors such as project readiness.

The plan will aim for maximum flexibility while the City's strategic goals are met. As such, the CONSULTANT will recommend a process that allows for the project list to be amended on an annual basis, coinciding with the City's budgeting process. Furthermore, the updated plan and fee is not anticipated to include a minimum set aside for operational projects.

The final deliverable is the final prioritized project list that will be used as a key input to updating the Mobility Fee.

Task 10: Review and Update the Current Mobility Fee

The Mobility Fee will be reviewed and updated to reflect changes in the updated Mobility Plan Study, including updated land use forecasts, prioritized project lists, project costs, and vehicle miles traveled (VMT) data. To enhance fairness and effectiveness, the CONSULTANT will review and refine the existing zone-based fee structure by:

- Assessing variations in infrastructure demand and development patterns across different areas of the city.
- Proposing adjustments to fee zones to better reflect localized mobility needs and projected growth.
- Ensuring the revised fee structure aligns with best practices and supports sustainable urban development.
- Integrating cost per VMT calculations into the fee model to reflect the true cost of mobility improvements within each zone.
- Utilize the ITE Trip Generation Manual, 12th Edition to calculate project daily vehicle trips

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Task 11: Updates to the Comprehensive Plan and Ordinances

The CONSULTANT will assist the City in updating mobility fee implementing ordinances. The update will include amendments to address Florida Statute and caselaw requirements. Assuming that the City Council elects not to pursue a finding of extraordinary circumstances, then the mobility fee will be phased in accordance with the requirements of Florida Statutes.

Adoption of the updated mobility fee system will require amendments to the Comprehensive Plan and Land Development Code to address internal consistency. Per Florida Statute, the comprehensive plan must be updated within one (1) year of adoption of the mobility fee system. There may be a need for an iterative approach to preparing amendments to the Comprehensive Plan and Land Development Code. The Mobility Plan may also include recommendations for new and / or updated mobility-related policies that need to be included in the Comprehensive Plan. The CONSULTANT will assist the City in recommending amendments to the Land Development Code and Comprehensive Plan.

Task 12: Final Report and Presentations

The CONSULTANT will compile a draft Mobility Plan Study report for internal review by the City of Jacksonville Project Team. The draft will incorporate all technical memoranda from the project scope, along with relevant appendices supporting the Prioritized Project List, engineering cost estimates, and final Mobility Fee. Following feedback from the City of Jacksonville Project Team and other City stakeholders, the CONSULTANT will deliver a final Mobility Plan Study addressing all comments.

The CONSULTANT will present the key findings from the Mobility Plan Study at two (2) formal presentations.

Schedule

It is estimated that it will take the CONSULTANT approximately sixteen to eighteen (16-18) months to complete the effort as presented in the Scope of Services.

Budget

The estimated budget for the study, including costs for data collection, analysis, task force engagement, and report preparation is $350.000. A breakdown of the budget by task is included as Attachment A.

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Services to be Provided by Others

The City of Jacksonville, FDOT, and/or the North Florida TPO will provide all available data in the study area. This may include:

- Current mobility project details
- Roadway, Sidewalk and bicycle facility inventory data
- Previous studies
- Any other relevant data

Additional Services

If through the course of the project, any additional tasks are determined to be needed by the City of Jacksonville, the cost must be determined and negotiated, and a change order must be processed by the City of Jacksonville before the work is performed. If the CONSULTANT conducts the work first and requests payment afterward the CONSULTANT risks not being paid for the work.

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Exhibit B
Attachment A
City of Jacksonville Mobility Plan Update - Budget by Task

Activity	Project Manager	Senior Planner	Transportation Planner	Senior Engineer	Traffic Engineer	Outreach Coordinator	Graphic Support	Total Hours	Total Costs
Task 1: Project Management	64	12	12	0	0	0	0	88	$ 18,320.00
Task 2: Mobility Plan Working Group & Agency Coordination	64	80	72	0	0	72	32	320	$ 53,040.00
Task 3: Review & Update of Plan Goals & Objectives	24	56	72	0	0	0	0	152	$ 24,400.00
Task 4: Review of Exisitng Plans & Data Collection	24	40	64	8	8	0	0	144	$ 23,200.00
Task 5: Project Evaluation & Prioritization	48	72	80	16	0	0	0	216	$ 36,560.00
Task 6: Coordination with State and Regional Initiatives	44	56	60	0	0	0	16	176	$ 29,360.00
Task 7: Evaluation of Future Mobility Scenarios	40	56	80	32	24	0	16	248	$ 40,160.00
Task 8: Estimate Future Mobility Project Costs	24	32	28	32	36	0	0	152	$ 25,400.00
Task 9: Review & Finalize the Prioritized Project List	32	36	48	12	8	0	0	136	$ 23,000.00
Task 10: Review & Update the Current Mobility Fee	32	40	48	8	0	0	0	128	$ 21,840.00
Task 11: Updates to the Comprehensive Plan and Ordinances	24	32	24	0	0	0	0	80	$ 14,080.00
Task 12: Final Report and Presentations	36	32	36	4	4	0	32	144	$ 23,520.00
QA/QC	24	36	20	16	0	0	0	96	$ 17,120.00
TOTAL HOURS	**480**	**580**	**644**	**128**	**80**	**72**	**96**	**2080**	
LOADED RATE	$ 230.00	$ 170.00	$ 130.00	$ 180.00	$ 140.00	$ 160.00	$ 120.00		
LOADED LABOR	**$ 110,400.00**	**$ 98,600.00**	**$ 83,720.00**	**$ 23,040.00**	**$ 11,200.00**	**$ 11,520.00**	**$ 11,520.00**		
SUB TOTAL ATKINSREALIS COSTS									**$ 350,000.00**
TOTAL FEES (LUMP SUM) Rounded									**$ 350,000.00**

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City of Jacksonville, Florida

Procurement Award Form (PAF)

Part 1 – Form Type: JPAC Award Request: Renewals, Extensions, and Unit Price Increases

Goods and/or Services: On Call Transportation Planning Services

Requested Action and Justification:

Recommend approval to utilize the third and final one-year renewal option with AtkinsRealis USA Inc. to allow Supplier to continue to provide professional On-Call Transportation Planning Services. Period of service is from September 8, 2025 through September 7, 2026. The total not-to-exceed expenditure amount will remain unchanged at $1,500,000.00. All terms and conditions of the Contract will remain the same.

To be executed by contract amendment through the Office of General Counsel.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2025. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

Supplier:	AtkinsRealis USA Inc.	**Basis of Award:**	Highest Evaluated	**BID Opening Date:**	09/09/2021

POA #:	71095-21	**PO #:**	671686-24	**Change Order #:**	N/A
Solicitation #:	RFP-NONCON P-02 21	**Contract #:**	71095-21	**Contract Amd #:**	3
Term:	2 years	**Options:**	3, 1-year	**Options Used:**	2

Federally Funded:	N/A	**JSEB Rec:**	Encouragement	**Bonds Waived Pursuant To:**	N/A
Licenses Verified:	N/A	**JSEB %:**	0		

Fund:	00111	**Center:**	144001	**Acct:**	531090	**Proj:**	000000	**Activity:**	00000000	$ 0
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$

New NTE/GMP:	$ 1,500,000.00	**Contingent Amt:**	$ 0	**DMP/ODPO Amt:**	$ 0

Using Agency/BU:	PDTP:TRANSPORTATION_PLANNING		
Concurrence:	Signed by: Helena R. Parda 3E8A133516E44AA...	**Title:**	DIR OF PLANNING AND DEVELOPMENT 8/18/2025
Concurrence:		**Title:**	
Concurrence:		**Title:**	
Concurrence:		**Title:**	

Initial SL

Procurement Analyst/Buyer:	Signed by: Ruth Keith 2E4A0B4148D4B7...	**Chief of Procurement:**	DocuSigned by: B19F1D517352458... 8/26/2025
Name:	Ruth Keith	**Name:**	Dustin L. Freeman

Part 2 – JPAC Action: All award actions subject to lawfully appropriated funds.		**Part 3 – Final Awarding Authority Action:**	
Members who approve:	3	**Action:**	Approved
Members who disapprove:	0	**Signature:**	DocuSigned by: Karen Bowling 1C34E121556248B1...
Date:	8/28/2025	**Date:**	8/28/2025

DS

Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

Docusign Envelope ID: B0555DE5-72DB-42F0-A0A4-731CBC693B65

PAF Instructions
Part 1 (using agency)

Form Type: This form will be used for both Administrative Awards and JPAC Requests. Select type from dropdown options.

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action and Justification: Enter a brief description of the requested action or authority being sought. i.e.; *Request permission to award the lowest, responsive responsible bidder for an ITB or award the highest ranked supplier for an RFP.* This block should also be used for additional information such as additional 4th account strings, or other information essential for contract execution.

Supplier: Enter awarded supplier name**.** If multiple, include in "Requested Action and Justification" box.

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA) or N/A.

Bid Opening Date: The date bids were unsealed by Procurement.

POA #: This is your 1Cloud generated Agreement number. Select Type, Enter Number.

PO #: Enter the PO number or agreement release number.

Change Order #: Provide the applicable change order number represented by this request.

Solicitation #: Select Prefix type, Enter Number, and Year.

Contract #: This number should be the same as your POA number (unless procured prior to 2020)

Contract Amendment #: Provide the applicable amendment number represented by this request.

Term: Select the Period of Performance or Term for the initial period.

Options: Period of time for each renewal or option.

Options Used: Prior to this request, enter how many options were already used.

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

JSEB Rec: Select Encouragement or JSEB Set Aside Option.

JESB %: If JSEB Participation, enter the percentage.

Bonds Waived Pursuant to: Select option from Drop down.

Funding Sources: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Account: Enter the Direct Materials Purchase/Owner Direct Purchase Order Account. Used mainly for CIP (Capital Improvement/Construction) Projects

Using Agency/BU: Select one from the dropdown list.

Concurrence: Using Agency internal routing requirements for Electronic Signatures (follow Proc Manual for threshold requirements)

Title: Title of person electronically signing form.

Attachments: Included any supplemental information to the Procurement Award Form. i.e.; *Scope of work, previous awards*.

**Any field where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

Docusign Envelope ID: B0555DE5-72DB-42F0-A0A4-731CBC693B65

SECOND AMENDMENT TO SERVICES CONTRACT BETWEEN CITY OF JACKSONVILLE AND ATKINSREALIS USA INC. FOR ON-CALL TRANSPORTATION PLANNING SERVICES

THIS SECOND AMEDMENT to Contract for on-call transportation planning services is made and entered into this 15th day of April, 2025, by and between the **CITY OF JACKSONVILLE**, a consolidated municipal corporation and political subdivision existing under the Constitution and laws of the State of Florida (the "City"), and **ATKINSREALIS USA INC.**, a Florida profit corporation with principal office at 4030 West Boy Scout Boulevard, Suite 700, Tampa, Florida 33607 (the "Contractor").

RECITALS:

WHEREAS, on September 8, 2021, City and Contractor made and entered into City of Jacksonville Contract No. 71095-21 (the Contract") for on-call transportation services (the "Services"); and

WHEREAS, from September 8, 2024, through January 30, 2025, the parties have worked together continuously and without interruption on the Services; and

WHEREAS, said Contract has been amended once previously; and

WHEREAS, said Contract should be amended further by accepting, adopting, and ratifying all actions of the parties under said Contract from September 8, 2024, through January 30, 2025, and exercising the second of three (3) one-year renewal options, thereby extending the period of service through September 7, 2025, with all other provisions, terms, and conditions of said Contract remaining unchanged; now therefore

IN CONSIDERATION of the premises and the mutual covenants contained below and of other good and valuable consideration acknowledged by the parties to be sufficient, the parties agree as follows:

1. The above-stated recitals are accurate, true, and correct and are made a part hereof and incorporated herein by this reference.

2. All actions of the parties under the provisions, terms, and conditions of said Contract from September 8, 2024, through January 30, 2025, are accepted, adopted, and ratified.

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3. Section 4 of said Contract is amended by exercising the second of three (3) one-year renewal options, thereby extending the period of service through September 7, 2025, with one (1) one-year renewal option remaining, and as amended shall read as follows:

> "4. **Term.** The period of service of this Contract shall commence on the date of its execution, run for four (4) years, and expire on September 7, 2025. This Contract may be renewed for one (1) additional one-year period on mutually agreeable terms and conditions."

4. The maximum indebtedness of said Contract shall remain an amount not to exceed $1,500,000.00.

SAVE AND EXCEPT as expressly amended in and by this instrument, the provisions, terms, and conditions of said Contract, as previously amended, shall remain unchanged and shall continue in full force and effect.

[Remainder of page left blank intentionally. Signature page follows immediately.]

Docusign Envelope ID: B0555DE5-72DB-42F0-A0A4-731CBC693B65

IN WITNESS WHEREOF, the parties have executed this Second Amendment to Contract as of the day and year first above written.

ATTEST:

By _____
James R. McCain, Jr.
Corporation Secretary

CITY OF JACKSONVILLE

By _____
Donna Deegan
Mayor

Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

WITNESS:

By _____
Signature

WIATT BOWERS
Type/Print Name

Project Director
Title

ATKINSREALIS USA, INC.

By _____
Signature

Wiley Page
Type/Print Name

Sr. Project Manager
Title

Form Approved:

_____
Office of General Counsel

gc-#1670499-v1-atkinsrealis_71095-21_amd_2_trans_plans_ratify.docx

Docusign Envelope ID: B0555DE5-72DB-42F0-A0A4-731CBC693B65

Encumbrance and funding information for internal City use:

Account or PO Number:

1Cloud Account for Certification of Funds	Amount

The above stated amount is the maximum fixed monetary amount of the foregoing contract. It shall not be encumbered by the contract. It shall be encumbered by one or more subsequently issued purchase orders that must reference the contract. All financial examinations and funds control checking will be made at the time such purchase orders are issued.

In accordance with section 24.103(e), Jacksonville Ordinance Code, I do hereby certify that there is an unexpended, unencumbered, and unimpounded balance in the appropriation sufficient to cover the foregoing contract; provided, however, this certification is not, nor shall it be interpreted as, an encumbrance of funding under the contract. Actual encumbrances shall be made by subsequent purchase orders as specified in the contract.

Chris Cerro for Anna Brosche

Director of Finance

City Contract # 71095-21

Docusign Envelope ID: B0555DE5-72DB-42F0-A0A4-731CBC693B65

Contract Purchase Agreement POA-71095-21 Change Order 4

Agreement	POA-71095-21
Agreement Date	21-JUN-2021
Change Order	4
Change Order Date	03-FEB-2025
Revision	3
Agreement Amount	1,500,000.00 USD
Solicitation Number	P-02-21

Sold To
City of Jacksonville
117 West Duval Street
Suite 375
JACKSONVILLE, FL 32202
US

Supplier
Atkinsrealis USA Inc
P.O. Box 409357
ATLANTA, GA 30384

Notes C/O to ratify contract & exercise 2nd renewal extend POS to 09/08/25- Amd #2

C/O to add PWTE & PWEN BU per Using Agency

Supplier Number	Payment Terms	Freight Terms	FOB	Shipping Method
24386	**Net 30**	**Freight Prepaid**	**FOB Destination**	**Best Way**
Start Date	**End Date**		**Confirm To**	
16-Jun-2021	**07-Sep-2025**		**Alexzandria Baker** **abaker@coj.net**Phone **904-2558830**	

DRAFT

This Order is subject to the General Conditions attached here to. Manufacturer's Federal excise tax exempt no 59-89-0120K Florida State sales and use tax exemption no. 85-8012621607C-8	Approved by Dustin L. Freeman, Chief of Procurement Division

Docusign Envelope ID: B0555DE5-72DB-42F0-A0A4-731CBC693B65

AtkinsRéalis

August 13, 2025

AtkinsRéalis
8375 Dix Ellis Trail
Suite 102
Jacksonville, FL 32256

Laurie Santana
Planning Manager
City of Jacksonville
214 North Hogan Street, Suite 300
Jacksonville, FL 32202

Dear Laurie,

The Master Agreement between the City of Jacksonville and AtkinsRéalis has a term of two years. The contract allows for up to three one-year terms.

We would respectfully request that the third one-year extension be implemented.

Please feel free to contact me should you have any questions or need anything additional from me.

Thank you,

Wiley C. Page Jr., AICP
Vice President, Transportation Planning

Docusign Envelope ID: B0555DE5-72DB-42F0-A0A4-731CBC693B65

City of Jacksonville, Florida

Donna Deegan, Mayor

City Hall at St. James
117 W. Duval St.
Jacksonville, FL 32202
(904) 630-CITY
www.coj.net

ONE CITY. ONE JACKSONVILLE.

M E M O R A N D U M

TO: Dustin Freeman, Chairman
Professional Services Evaluation Committee

FROM: Laurie Santana, Chief
Transportation Planning Division

RE: P-02-21 On-Call Transportation Planning Services

DATE: August 14, 2025

The Transportation Planning Division would like to exercise the third of our 3, one-year renewal options of our contract between the City of Jacksonville and ***AtkinsRéalis,*** (previously named ***Atkins North America, Inc.),*** to allow them to continue to provide professional On-Call Transportation Planning Services to our department.

The initial contract period was for two (2) years from date of execution of contract with three (3) one-year renewals at terms mutually agreeable. The maximum indebtedness is a not-to-exceed amount of $1,500,000.00. All terms and conditions of the Contract will remain the same as initially agreed upon.

Docusign Envelope ID: B0555DE5-72DB-42F0-A0A4-731CBC693B65

THIRD AMENDMENT TO SERVICES CONTRACT BETWEEN CITY OF JACKSONVILLE AND ATKINSREALIS USA INC. FOR ON-CALL TRANSPORTATION PLANNING SERVICES

THIS THIRD AMEDMENT to Contract for on-call transportation planning services is made and entered into this 17th day of October, 2025, by and between the **CITY OF JACKSONVILLE**, a consolidated municipal corporation and political subdivision existing under the Constitution and laws of the State of Florida (the "City"), and **ATKINSREALIS USA INC.**, a Florida profit corporation with principal office at 4030 West Boy Scout Boulevard, Suite 700, Tampa, Florida 33607 (the "Contractor").

RECITALS:

WHEREAS, on September 8, 2021, City and Contractor made and entered into City of Jacksonville Contract No. 71095-21 (the Contract") for on-call transportation services (the "Services"); and

WHEREAS, said Contract has been amended twice previously; and

WHEREAS, said Contract should be amended further by exercising the third and final one-year renewal option, thereby extending the period of service through September 7, 2026, with no renewal options remaining and with all other provisions, terms, and conditions of said Contract remaining unchanged; now therefore

IN CONSIDERATION of the premises and the mutual covenants contained below and of other good and valuable consideration acknowledged by the parties to be sufficient, the parties agree as follows:

1. The above-stated recitals are accurate, true, and correct and are made a part hereof and are incorporated herein by this reference.

2. Section 4 of said Contract is amended by exercising the third and final one-year renewal option, thereby extending the period of service through September 7, 2026, with no renewal options remaining, and as amended shall read as follows:

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"4. **Term.** The period of service of this Contract shall commence on the date of its execution, run for four (5) years, and expire on September 7, 2026."

3. The maximum indebtedness of said Contract shall remain an amount not to exceed $1,500,000.00.

SAVE AND EXCEPT as expressly amended in and by this instrument, the provisions, terms, and conditions of said Contract, as previously amended, shall remain unchanged and shall continue in full force and effect.

[Remainder of page left blank intentionally. Signature page follows immediately.]

Docusign Envelope ID: B0555DE5-72DB-42F0-A0A4-731CBC693B65

IN WITNESS WHEREOF, the parties have executed this Third Amendment to Contract as of the day and year first above written.

ATTEST:

By _____
James R. McCain, Jr.
Corporation Secretary

CITY OF JACKSONVILLE

By _____
Donna Deegan
Mayor

Kelli O'Leary
Deputy Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-04

WITNESS:

By _____
Signature

_____
Type/Print Name

_____
Title

ATKINSREALIS USA, INC.

By _____
Signature

Wiley C. Page
Type/Print Name

Sr. Planning Manager
Title

Form Approved:

_____
Office of General Counsel

gc-#1713249-v1-atkinsrealis_71095-21_amd#3_on-call_transport.docx

Docusign Envelope ID: B0555DE5-72DB-42F0-A0A4-731CBC693B65

Encumbrance and funding information for internal City use:

1Cloud Account for Certification of Funds	Amount

Total Maximum Indebtedness:

This above stated amount is the maximum fixed monetary amount of the foregoing Contract. It shall not be encumbered by the foregoing Contract. It shall be encumbered by one (1) or more subsequently issued purchase order(s) that must reference the foregoing Contract. All financial examinations and funds control checking will be made at the time such purchase order(s) are issued.

In accordance with Section 24.103(e), of the *Jacksonville Ordinance Code*, I do hereby certify that there is an unexpended, unencumbered and unimpounded balance in the appropriation sufficient to cover the financial obligations in the foregoing Contract; provided however, this certification is not nor shall it be interpreted as an encumbrance of funding under this Contract and it is subject to future appropriations. Actual encumbrance[s] shall be made by subsequent purchase order[s], as specified in said Contract.

for Anna Brosche

Director of Finance
City Contract No. 71095-21, 3rd Amendment

Docusign Envelope ID: B0555DE5-72DB-42F0-A0A4-731CBC693B65

City of Jacksonville, Florida
Procurement Award Form (PAF)

Part 1 – Form Type: JPAC Award Request: Renewals, Extensions, and Unit Price Increases

Goods and/or Services: On-Call Transportation Planning Services

Requested Action and Justification:

Recommend approval to ratify the period of service from September 7, 2024, through date of award. Recommend approval to utilize the second (2) of three (3), one (1) year renewal options with AtkinsRealis USA Inc. for On-Call Transportation Planning Services. Period of service will be from date of award through September 8, 2025. The total not to exceed expenditure amount will remain the same at $1,500,000.00.

Supplier:	AtkinsRealis USA Inc.	**Basis of Award:**	HPTA	**BID Opening Date:**	09/09/2021

POA #:	71095-21	**PO #:**	671686-24	**Change Order #:**	N/A
Solicitation #:	RFP-NONCON P-02 21	**Contract #:**	71095-21	**Contract Amd #:**	2
Term:	1 year	**Options:**	3, 1-year	**Options Used:**	1

Federally Funded:	N/A	**JSEB Rec:**	N/A	**Bonds Waived Pursuant To:**	N/A
Licenses Verified:	N/A	**JSEB %:**	N/A		

Fund:	00111	**Center:**	144001	**Acct:**	531090	**Proj:**	000000	**Activity:**	00000000	$ 0
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$

New NTE/GMP:	1,500,000.00	**Contingent Amt:**	0	**DMP/ODPO Amt:**	0

Using Agency/BU:	PDOD:OFFICE OF_THE_DIRECTOR		
Concurrence:	Signed by: Joanna Snyder	**Title:**	PLANNING SERVICES MANAGER 1/23/2025
Concurrence:		**Title:**	
Concurrence:		**Title:**	
Concurrence:		**Title:**	

Initial SL

Procurement Analyst/Buyer:	Signed by: Warchol, LeeAnn	**Chief of Procurement:**	DocuSigned by: 1/28/2025
Name:	Warchol, LeeAnn	**Name:**	Dustin L. Freeman

Part 2 – JPAC Action: All award actions subject to lawfully appropriated funds.		**Part 3 – Final Awarding Authority Action:**	
Members who approve:	3	**Action:**	Approved
Members who disapprove:	0	**Signature:**	Signed by: Kelli O'Leary
Date:	1/30/2025	**Date:**	1/30/2025

Docusign Envelope ID: B0555DE5-72DB-42F0-A0A4-731CBC693B65

PAF Instructions
Part 1 (using agency)

Form Type: This form will be used for both Administrative Awards and JPAC Requests. Select type from dropdown options.

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action and Justification: Enter a brief description of the requested action or authority being sought. i.e.; *Request permission to award the lowest, responsive responsible bidder for an ITB or award the highest ranked supplier for an RFP*. This block should also be used for additional information such as additional 4th account strings, or other information essential for contract execution.

Supplier: Enter awarded supplier name**.** If multiple, include in "Requested Action and Justification" box.

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA) or N/A.

Bid Opening Date: The date bids were unsealed by Procurement.

POA #: This is your 1Cloud generated Agreement number. Select Type, Enter Number.

PO #: Enter the PO number or agreement release number.

Change Order #: Provide the applicable change order number represented by this request.

Solicitation #: Select Prefix type, Enter Number, and Year.

Contract #: This number should be the same as your POA number (unless procured prior to 2020)

Contract Amendment #: Provide the applicable amendment number represented by this request.

Term: Select the Period of Performance or Term for the initial period.

Options: Period of time for each renewal or option.

Options Used: Prior to this request, enter how many options were already used.

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

JSEB Rec: Select Encouragement or JSEB Set Aside Option.

JESB %: If JSEB Participation, enter the percentage.

Bonds Waived Pursuant to: Select option from Drop down.

Funding Sources: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Account: Enter the Direct Materials Purchase/Owner Direct Purchase Order Account. Used mainly for CIP (Capital Improvement/Construction) Projects

Using Agency/BU: Select one from the dropdown list.

Concurrence: Using Agency internal routing requirements for Electronic Signatures (follow Proc Manual for threshold requirements)

Title: Title of person electronically signing form.

Attachments: Included any supplemental information to the Procurement Award Form. i.e.; *Scope of work, previous awards*.

**Any field where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

Docusign Envelope ID: B0555DE5-72DB-42F0-A0A4-731CBC693B65

City of Jacksonville, Florida

Donna Deegan, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

October 5, 2023

The Honorable Donna Deegan, Mayor
City of Jacksonville
4th Floor, St. James Building
Jacksonville, FL 32202

Dear Mayor Deegan:

Ref: P-02-21 On-Call Transportation Planning Services (Amendment No. 1)
Planning and Development Department

The Professional Services Evaluation Committee met today in Board Room 851 on the eighth floor of the Ed Ball Building, for the purpose of amending the above-referenced contract.

The following motion/recommendation was **adopted:**

That Contract No. 71095-21 between the City of Jacksonville and Atkins North America, Inc., for On-Call Transportation Planning Services, be amended to ratify the contract from September 8, 2023, to date of this award and exercise the first renewal option extending the period of service thru September 7, 2024, with two (2) renewal options remaining. All other terms and conditions shall remain the same.

If the foregoing meets your approval, please affix your signature and return to my office.

Respectfully submitted,

Dustin Freeman, Chief
Procurement Division
Chairman, Professional Services
Evaluation Committee

APPROVED:

Karen Bowling

Donna Deegan, Mayor

This 6th day of October, 2023

DF: ab

cc: Council Auditor
James McCain, Jr., OGC
Subcommittee Members

Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

Docusign Envelope ID: B0555DE5-72DB-42F0-A0A4-731CBC693B65

City of Jacksonville, Florida

Donna Deegan, Mayor

City Hall at St. James
117 W. Duval St.
Jacksonville, FL 32202
(904) 630-CITY
www.coj.net

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

TO: Dustin Freeman, Chairman
Professional Services Evaluation Committee

FROM: Laurie Santana, Chief
Transportation Planning Division

RE: P-02-21 On-Call Transportation Planning Services

DATE: September 29, 2023

The Transportation Planning Division would like to exercise the first of our 3, one-year renewal options of our contract between the City of Jacksonville and ***AtkinsRéalis,*** previously named ***Atkins North America, Inc.,*** to allow them to continue to provide professional On-Call Transportation Planning Services to our department.

The initial contract period was for two (2) years from date of execution of contract with three (3) one-year renewals at terms mutually agreeable. The maximum indebtedness is a not-to-exceed amount of $1,500,000.00. All terms and conditions of the Contract will remain the same as initially agreed upon.

cc: Alex Baker, PSEC Specialist

Docusign Envelope ID: B0555DE5-72DB-42F0-A0A4-731CBC693B65

AtkinsRéalis

September 29, 2023

AtkinsRealis
8375 Dix Ellis Trail
Suite 102
Jacksonville, FL 32256

Laurie Santana
Planning Manager
City of Jacksonville
214 North Hogan Street, Suite 300
Jacksonville, FL 32202

Dear Laurie,

The Master Agreement between the City of Jacksonville and AtkinsRealis has a term of two years. This term ended on August 20, 2023. The contract allows for up to three one-year terms.

We would respectfully request that the first one-year extension be implemented.

Please feel free to contact me should you have any questions or need anything additional from me.

Thank you,

Wiley C. Page Jr., AICP
Vice President, Transportation Planning

Docusign Envelope ID: B0555DE5-72DB-42F0-A0A4-731CBC693B65

SERVICES CONTRACT
BETWEEN
CITY OF JACKSONVILLE
AND
ATKINS NORTH AMERICA, INC.
FOR
ON-CALL TRANSPORTATION PLANNING SERVICES

#71095-21

THIS CONTRACT for on-call transportation planning services is made and entered into this 9 day of September 2021 (the "Effective Date"), by and between the CITY OF JACKSONVILLE, a municipal corporation existing under the Constitution and the laws of the State of Florida (the "City"), and ATKINS NORTH AMERICA, INC., a Florida profit corporation with its principal office at 482 South Keller Road, Orlando, Florida 32810 (the "Contractor").

WHEREAS, City issued Request for Proposal No. P-02-21 (the "RFP") for certain services described in the RFP (the "Services"); and

WHEREAS, based on Contractor's response to the RFP, City has negotiated and awarded this Contract to Contractor; now therefore

IN CONSIDERATION of the premises and the mutual covenants contained below and for other good and valuable consideration acknowledged by the parties to be sufficient, the parties agree as follows:

1. **Performance of Services.** Contractor shall perform the Services as described in and according to (i) the RFP and the Response, each of which is incorporated into and made a part of this Contract, and (ii) the Scope of Services, attached hereto as **Exhibit A** and incorporated herein by this reference.

2. **Compensation.** Contractor shall be paid for the Services the fees detailed in the Contract Fee Schedule, attached hereto as **Exhibit B** and incorporated herein by this reference.

3. **Maximum Indebtedness.** As required by Section 106.431, *Ordinance Code*, City's maximum indebtedness for the Services under this Contract shall be a fixed monetary amount not-to-exceed ONE MILLION FIVE HUNDRED THOUSAND AND 00/100 DOLLARS ($1,500,000.00).

4. **Term.** The period of service of this Contract shall commence on the date of its execution, run for two (2) years, and expire on September 8, 2023. This Contract may be renewed for three (3) additional one (1) year periods on mutually agreeable terms and conditions.

Docusign Envelope ID: B0555DE5-72DB-42F0-A0A4-731CBC693B65

5. **Contract Documents.** This Contract consists of the following documents, which are hereby incorporated as if fully set forth herein and which, in case of conflict, shall have priority in the order listed:

(i) This document, as modified by any subsequent signed amendments.

(ii) Any amendments to the RFP.

(iii) Specific information regarding the RFP (Section 1 of the RFP).

(iv) Description of Services and Deliverables (Section 4 of the RFP).

(v) General Instructions (Section 2 of the RFP).

(vi) General Terms and Conditions of Agreement (Section 3 of the RFP).

(vii) Any Purchase Order under the Contract.

(viii) The Response, provided that any terms in the Response that are prohibited under the RFP shall not be included in this Contract.

6. **Indemnity and Insurance.** Contractor's responsibilities and obligations with respect to indemnity and insurance shall be as set forth in the RFP.

7. **Scrutinized Companies.** Pursuant to Section 287.135, Florida Statutes, City may terminate this Contract at City's option if Contractor:

(i) Is found to have submitted a false certification that it is not participating in a boycott of Israel;

(ii) Has been placed on the Scrutinized Companies that Boycott Israel List;

(iii) Has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; or

(iv) Has been engaged in business operations in Cuba or Syria.

8. **Notice.** All notices under this Agreement shall be in writing and shall be delivered by certified mail, return receipt requested, or by other delivery with receipt to the following:

As to City:

Laurie A. Santana
Chief of Transportation Planning
214 North Hogan Street, Suite 300
Jacksonville, Florida 32202
As to Contractor:

Matthew A. Taylor, P. E.
Atkins North America, Inc.

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482 South Keller Road
Orlando, Florida 32810

9. **Contract Managers.** Each Party shall designate a Contract Manager during the Term of this Contract whose responsibility shall be to oversee the Party's performance of its duties and obligations pursuant to this Contract. As of the Effective Date, City's Contract Manager is Laurie A. Santan (Phone: 904.255.7857; Lsantana@coj.net), and Contractor's Contract Manager is Matthew A. Taylor (Phone: 407.806.4239; Matthew.taylor@atkinsglobal.com). Each party shall provide prompt written notice to the other party of any changes to the party's Contract Manager or his or her contact information; provided, such changes shall not be deemed Contract amendments and may be provided by email.

10. **Entire Agreement.** This Contract constitutes the entire agreement between the parties hereto for the Services to be performed and furnished by Contractor. No statement, representation, writing, understanding, agreement, course of action, or course of conduct made by either party or any representative of either party which is not expressed herein shall be binding. Contractor may not unilaterally modify the terms of this Contract by affixing additional terms to materials delivered to City (e.g., "shrink wrap" terms accompanying or affixed to a deliverable) or by including such terms on a purchase order or payment document. Contractor acknowledges that it is entering into this Contract for its own purposes and not for the benefit of any third party.

11. **Amendments.** All changes to, additions to, modifications of, or amendments to this Contract or any of its terms, provisions, and conditions shall be binding only when in writing and signed by the authorized officer, agent, or representative of each of the parties hereto.

12. **Counterparts.** This Contract and all amendments hereto may be executed in several counterparts, each of which shall be deemed an original, and all such counterparts together shall constitute one and the same instrument.

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IN WITNESS WHEREOF, the parties have executed this Contract as of the day and year first above written.

ATTEST:

By _____
James R. McCain, Jr.
Corporation Secretary

CITY OF JACKSONVILLE

By _____
Lenny Curry
Mayor

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

WITNESS:

By _____
Signature

Wiatt Bowers
Type/Print Name

Project Director
Title

ATKINS NORTH AMERICA, INC.

By _____
Signature

Matthew Taylor
Type/Print Name

Vice President
Title

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Encumbrance and funding information for internal City use:

Account..... 00111.144001.549532

Amount.....$1,500,000.00

The above-stated amount is the maximum fixed monetary amount of the foregoing Contract for the Term of the Contract.

In accordance with Section 24.103(e) *Ordinance Code*, I do hereby certify that there is an unexpended, unencumbered, and unimpounded balance in the appropriation sufficient to cover the foregoing agreement.

Director of Finance
City Contract #71095-21

Form Approve:

James R. McCain, Jr.
Office of General Counsel

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Section 4
On-Call Transportation Planning Services Contract
Description of Services and Deliverables

Various services that may be requested under this contract include, but are not limited to the following:

- Travel demand forecast modeling, using FDOT mandated model, and results mapping
- Extract, develop, update and calibrating socio-economic and network data for Duval County from the approved regional TPO Activities Based travel demand forecasting model.
- Prepare various Corridor Studies for corridors identified as needing Targeted Roadway Improvements for Pedestrian Safety (TRIPS). The analyses will include pedestrian, bicycle and vehicle counts and provide recommended scenarios for safety, lighting, landscape, roadway and intersection geometric configurations, signage, Bluetooth origin and destination data collection, speed and speed control studies, traffic calming, context sensitive and access management improvements.
- Develop short term, (5-year CIP), mid-term and long-term prioritized transportation improvements for projects identified from corridor studies with conceptual designs with high level cost estimates.
- Conduct micro-simulation analyses and small area forecasting models for selected areas of Duval County
- Report and GIS map preparation and documentation suitable for public consumption for each study
- Conduct Trip Generation and Parking and Traffic Impact Studies
- Development of Short-term, Mid-term and Long-term transportation improvement plans
- Collect vehicular, truck hose and turning movement counts data for citywide annual traffic counts
- Perform PD&E type studies to determine feasibility of proposed construction projects to include but not limited to shared use paths, pedestrian bridges, bike lane implementation on existing roads with cost estimates
- Conduct crash and safety studies, and recommend safety improvements
- Conduct Professional Engineer Lane Elimination Studies for road diets on roads assessed as good candidates by the City Planning Department.
- Conduct Pedestrian Walk Audits and prepare results, reports and cost estimates for recommended improvements.
- Review traffic studies submitted to the City that include in-depth travel demand modeling, synchro analyses and trip generation analyses.
- Countywide detailed crash analysis
- Conduct Countywide Residential Speed Reduction analyses using NACTO guidelines
- Signal timing calibration, identification of intersections eligible for leading pedestrian intervals (LPIs)
- Perform FDOT ICE Analyses (Intersection Control Evaluation)
- Establish an application based neighborhood traffic calming program
- Conduct signal warrant studies
- Conduct Uncontrolled Pedestrian Crossing location justification analyses per COJ guidelines
- Create a pedestrian lighting program to identify lighting needs
- Subscribe to and administer projects on a Digital Engagement Platform for public outreach.
- Attend meetings as needed for project assignments.
- Conduct Duval County inventories of bicycle and pedestrian infrastructure using COJ guidelines
- Supplemental Work Tasks Associated with the above Activities

Exh 'A'

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A. **Performance**

A major objective of this contract is for the consultant to provide the requested Transportation Planning, Engineering and GIS mapping services in a timely manner while maintaining a high degree of thoroughness and professionalism. The Consultant shall be aware that multiple purchase orders can be open concurrently. The City has a goal of 20% JSEB participation in all major contracts.

B. **General Guidelines**

At a minimum, the latest edition of the following reference manuals will apply to the Transportation Planning analyses:

1. 2045 Mobility Plan with all related projects, policies and ordinances
2. The City of Jacksonville Concurrency and Mobility Handbook
3. City of Jacksonville Comprehensive Plan
4. FDOT Quality Level of Service Handbook
5. Trip Generation, 10th Edition ITE and the Trip Generation Handbook
6. The City of Jacksonville Land Development Procedures Manual
7. FSUTMS Modeling Standards
8. FDOT Lane Elimination Guidance
9. AASHTO Guide for the Development of Bicycle Facilities
10. City of Jacksonville Pedestrian and Bicycle Master Plan
11. City of Jacksonville Road Diet Assessment Form
12. FHWA Road Diet Informational Guide
13. FDOT Roadway Design Bulletin 14017, Urban Arterial Lane Width and Bicycle Lane Options
14. FDOT Driveway Information Guide
15. NACTO Design Guide and NACTO Setting Safe Speed Limits
16. ITE Parking Generation 5th Edition

C. **General Software requirements**

The following software licenses or subscriptions will be necessary to perform the tasks required in this contract. This is not an all-encompassing list:

1. Advanced Arc GIS with plug-ins
2. Auto CAD
3. Adobe Creative Suite
4. Synchro Studio
5. Interactive Public Engagement Platform
6. FSUTMS travel demand model
7. Microsoft Office Suite

EXHIBIT 'A'

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D. **Transportation Planning Analysis Studies -General**

A certified professional Traffic Engineer registered in the State of Florida and AICP Certified Planner of the firm, experienced in the traffic engineering and transportation planning discipline is required to certify all analysis and studies specific to their discipline. The consultant must possess the software license for most recent version of FDOT approved travel demand modeling software and capabilities to include macro, meso and microscopic analyses with knowledge of the Transportation Planning Organization's activities based model and FSUTMS modeling framework and standards. The consultant must possess the advanced software license and knowledge of the most recent version of ArcGIS and any necessary plug-ins.

Each model run will include a list the methodologies, calibration techniques, technical references, applicable standards, and documented model changes used in the assignment of traffic. Each model run will include clear model output in the form of maps and plots. The Consultant will provide the City with all of the related shape files, data files and metadata for reproducible maps created for reports, studies and presentations.

1. Corridor Safety Studies

These studies may involve highly technical skill in producing travel demand forecast or microsimulation modeling for base year and future projected year. The corridor analyses will include resultant short term, mid-term and long term prioritized roadway improvements with cost estimates and conceptual design plans.

A full and separate scope will be provided for this study and will require a professional traffic or transportation engineer to certify the transportation analyses and calculations. The effort will include but is not limited to:

a. Detailed GIS mapping, graphics and report preparation,
b. Collection of existing conditions traffic data
c. Conducting speed studies
d. Conducting Lane Elimination studies
e. Conducting Intersection analyses
f. Recommending context sensitive or traffic calming solutions
g. Define acceptable levels of access and mobility
h. Determine transportation system needs to support surrounding land uses
i. Identify impacts of transit
j. Identify lighting or sight distance concerns
k. Analyze crash data
l. Consolidate and control driveway access points
m. Include proposed land development trip generation
n. Identify operational deficiencies and promote operational efficiency for all modes
o. Promote redevelopment by recommending improvements to safety and mobility
p. Identify needed infrastructure improvements
q. Roadway improvement cost estimating
r. LOS analysis following FDOT QLOS procedures
s. Coordination with outside agencies such as the TPO and FDOT
t. Meeting attendance and representation
u. Create and administer pubic outreach forums using a Digital Engagement Platform
v. Conclusion/Report preparation and PowerPoint summary.

Exh 'A'

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2. Bike Lane Feasibility Studies

The consultant will evaluate existing roadways scheduled for resurfacing for the feasibility of inclusion of bike lanes within the existing right-of-way.

A full and separate scope will be provided for this study and will require a professional traffic or transportation engineer to certify the transportation analyses and calculations. The effort will include but is not limited to:

a. Detailed GIS mapping and graphics preparation,
b. Collect existing conditions geometric, speed limit, right of way, land use and traffic count data
c. Conduct speed studies
d. Intersection analyses
e. Crash data analysis
f. Truck utilization of the roadway
g. Identify impacts of transit
h. Identify lighting or sight distance concerns
i. Determine type of bike lane to implement, buffered, multi-use path, sharrow, etc. and produce conceptual design plans for any number of optional designs
j. Create and administer public outreach forums using a Digital Engagement Platform
k. Create detail cost estimates for each design option
l. Determination if a roadway is not eligible or recommended for bike lanes

3. Strategic Neighborhood Action Program for Pedestrians (SNAPP)

This study involves the extraction and development of a Duval-centric travel demand forecasting model for used and reloaded by the TPO as an update to the existing representation of Duval County in the activity based model. This project will be addressed under its own scope of services but can be expected to include:

a. Create Maps of Priority Areas using Council District boundaries
b. Collect pedestrian and bicycle crash data, school locations, transit stop locations, and population data for vulnerable citizens such as children, seniors, disabled, impoverished and citizens without vehicle access.
c. Determine residential and commercial land uses and proposed development
d. Establish, map and prioritize neighborhoods needing SNAPP improvements in each Council District based on the data
e. Prepare report of each recommended neighborhood requiring a SNAPP application
f. Conduct Walk Audits to ground verify neighborhood needs with each SNAPP to include ADA compliance, sidewalk infrastructure construction or repair, mid-block crossing needs, network gaps, wayfinding signage, code compliance issues, landscape and maintenance issues, safety concerns, stormwater or flooding issues impacting pedestrians, lighting improvements, school crossings
g. Create and administer public outreach forums using a Digital Engagement Platform
h. List recommended neighborhood pedestrian safety improvements and provide cost estimates
i. Present findings in written, graphic and public presentation format

EXH 'A'

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4. Trip Generation Studies

The Consultant will have a certified Professional Traffic Engineer, registered in the State of Florida, perform trip generation studies per the Institute of Transportation (ITE) standards and requirements for the purpose of creating Duval-centric trip generation rates and equations for selected land uses. This includes but is not limited to:

a. Collection of the necessary amount of data at a statistically acceptable number of sites to create AM peak hour, PM peak hour and Daily Trip Generation rates and equations for those land uses specified by the City.
b. Collection of additional information such as pass-by percentages and diverted link percentages, land use characteristics and employment data as requested.
c. Creation of Duval-centric trip generation rates, equations, standard deviations, charts, graphs, counts and backup data similar to that summarized in the ITE 10th Edition Trip Generation manual.

5. Micro-simulation Transportation Planning Studies

This type of study involves the analysis of limited project areas under base year and future year modeling conditions to determine expected multi-modal transportation needs within isolated impact areas under several land use scenarios. These types of studies will require the use of the activities based model and micro-simulation software such as the Synchro modeling software. Consultant may also be utilized to perform a detailed review of these types of studies submitted to the City for comment.

Types of analysis that are expected to be needed to perform a complete micro-simulation transportation planning study include but are not limited to:

a. Qualitative assessment
b. Field investigations
c. Major employment patterns and travel conditions
d. Roadway, bicycle and pedestrian activities and networks
e. Parking patterns
f. Site plan evaluation
g. Determination of transportation impacts of existing and proposed land use patterns
h. Driveway , access and circulation analysis
i. Safety and collision data analysis
j. Vehicle and pedestrian conflict analysis
k. Identification of roadway capacities and deficiencies
l. Development of short-term, mid-term, and long range transportation improvement plans
m. Conclusion/Recommendation Report

E. Supplemental Work Tasks -

<u>24-Hour Multi-Modal Annual Roadway Traffic Count Program</u>
The Consultant or sub-consultant will furnish automatic traffic counters which produce a written record of the traffic volumes, including vehicles and trucks, by time of day and specifically identify the count location for each roadway counted when conducting the roadway tube counts. This record may be produced either directly or through subsequent interconnection and processing with external electronic hardware. The count data will be presented in an acceptable tabular form showing 15-minute interval volumes and hourly summaries for up to 4 consecutive days of data both weekdays and/or weekends for both vehicles and trucks, as required, with GIS mapping accordingly.

Exh 'A'

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Turning Movement Counts – Vehicles/Pedestrians and Bicycles

The Consultant will collect hourly traffic count data on each approach (up to four (4) approaches) to the intersection for a minimum period of 24 hours during typical weekday traffic conditions.

Vehicles, bicycles/pedestrians shall be counted by personnel or by appropriate surveillance equipment. They may use tally sheets or mechanical/electronic turning movement counter boards and must record separately the number of vehicles, pedestrians and bicycles. If it is necessary to have a separate count of trucks or busses, a supplemental task will be authorized by the City. The need for additional personnel to count traffic may be authorized as a supplemental task. Intersection diagrams and geometric conditions of the intersection will be recorded by the consultant.

Digital Engagement Public Outreach Platform

The Consultant or sub-consultant shall obtain or provide access to a Digital Engagement Platform that works on any device to be used for Public Outreach. Our community is already engaging online and the City wants to be leading the conversion and requesting citizen input regarding proposed Transportation Planning projects. The toolkit needs to include a range of online tools and capabilities such as landing pages, forums, interactive maps, idea walls, surveys and reporting capabilities.

The Consultant or sub-consultant shall create and administer the project pages, interactive maps, surveys for each unique Transportation Planning project, and maintain and summaries the data collected.

(End of Section 4 – Remainder of page intentionally left blank)

Exh 'A'

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Proposed Rates - Atkins

#	Job Title	Direct Hourly Rate	Overhead	Profit	Fully-Loaded Hourly Rate
#ATK-4	Clerical/Administrative Hourly Rate	$ 21.12	160.00%	10.00%	$ 58.29
#ATK-8	Junior Planner Hourly Rate	$ 28.86	160.00%	10.00%	$ 79.65
#ATK-15	Traffic Engineer Intern Hourly Rate	$ 29.78	160.00%	10.00%	$ 82.19
#ATK-7	Project Planner Hourly Rate	$ 32.28	160.00%	10.00%	$ 89.09
#ATK-10	Copy Editor Hourly Rate	$ 34.19	160.00%	10.00%	$ 94.36
#ATK-14	Junior Traffic Engineer Hourly Rate	$ 37.25	160.00%	10.00%	$ 102.80
#ATK-12	Planner Hourly Rate	$ 41.30	160.00%	10.00%	$ 113.99
#ATK-11	Graphic Designer Hourly Rate	$ 41.68	160.00%	10.00%	$ 115.04
#ATK-3	Technician Hourly Rate	$ 42.13	160.00%	10.00%	$ 116.28
#ATK-6	Senior Planner/Engineer Hourly Rate	$ 52.33	160.00%	10.00%	$ 144.43
#ATK-13	Senior Traffic Engineer Hourly Rate	$ 62.17	160.00%	10.00%	$ 171.58
#ATK-5	Chief Planner/Engineer Hourly Rate	$ 65.87	160.00%	10.00%	$ 181.80
#ATK-9	Senior Specialist Hourly Rate	$ 81.69	160.00%	10.00%	$ 225.46
#ATK-2	Project Manager Hourly Rate	$ 82.29	160.00%	10.00%	$ 227.12
#ATK-1	Principal Hourly Rate	$ 90.76	160.00%	10.00%	$ 250.50

Exb 'B'

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Proposed Rates - BCC Engineering

#	Job Title	Direct Hourly Rate	Overhead	Profit	Fully-Loaded Hourly Rate
#BCC-9	Planner/Engineer Hourly Rate	$ 27.61	165.00%	10.00%	$ 80.48
#BCC-3	Clerical/Administrative Hourly Rate	$ 28.61	165.00%	10.00%	$ 83.40
#BCC-8	Graphic Designer Hourly Rate	$ 31.75	165.00%	10.00%	$ 92.55
#BCC-6	Project Planner/Engineer Hourly Rate	$ 37.10	165.00%	10.00%	$ 108.15
#BCC-5	Senior Planner/Engineer Hourly Rate	$ 40.47	165.00%	10.00%	$ 117.97
#BCC-2	Project Manager Hourly Rate	$ 72.59	165.00%	10.00%	$ 211.60
#BCC-4	Chief Planner/Engineer Hourly Rate	$ 76.29	165.00%	10.00%	$ 222.39
#BCC-7	Senior Specialist Hourly Rate	$ 77.39	165.00%	10.00%	$ 225.59
#BCC-1	Principal Hourly Rate	$ 119.07	165.00%	10.00%	$ 347.09

Exh 'B'

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Proposed Rates - CTSI

#	Job Title	Direct Hourly Rate	Overhead	Profit	Fully-Loaded Hourly Rate
#CTS-4	Clerical/Administrative Hourly Rate	$ 36.37	150.00%	25.00%	$ 104.55
#CTS-3	Technician Hourly Rate	$ 54.55	150.00%	25.00%	$ 156.82
#CTS-5	Senior Planner/Engineer Hourly Rate	$ 60.00	150.00%	25.00%	$ 172.50
#CTS-2	Project Manager Hourly Rate	$ 81.82	150.00%	25.00%	$ 235.22
#CTS-1	Principal Hourly Rate	$ 90.91	150.00%	25.00%	$ 261.37

EXH 'B'

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Proposed Rates - Acuity Design Group

#	Job Title	Direct Hourly Rate	Overhead	Profit	Fully-Loaded Hourly Rate
#ADG-3	Clerical/Administrative Hourly Rate	$ 35.00	150.00%	25.00%	$ 96.25
#AGD-2	Public Involvment Support Rate	$ 45.00	150.00%	25.00%	$ 123.75
#ADG-4	Copy Editor Hourly Rate	$ 45.00	150.00%	25.00%	$ 123.75
#ADG-5	Graphic Designer Hourly Rate	$ 52.00	150.00%	25.00%	$ 143.00
#AGD-1	Public Involvement Lead Rate	$ 65.00	150.00%	25.00%	$ 178.75
#ADG-6	Planner/Engineer Hourly Rate	$ 65.00	150.00%	25.00%	$ 178.75

Exh 'B'

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PEGGY MALONE & ASSOCIATES
TRAFFIC DATA COLLECTION

City of Jacksonville On Call Transportation Planning Services Contract

RFP # P-02-21

Consultant	Count Type	FEE
Peggy Malone & Assoc.	1-24 hr Class and/or Speed (per lane)	$ 195.00
	1-24 hr Loop Class or Volume Count	$ 390.00
	1-24 hr Volume Count 1 Direction	$ 175.00
	1-24 hr Volume Count 2 Directions	$ 195.00
	1-4 hr Intersection Delay Count (Per Approach)	$ 390.00
	1-4 hr Queue Study (Per Person)	$ 625.00
	1-4 hr Turning Movement	$ 390.00
	1-4 hr Turning Movement - Multi Unit	$ 467.00
	1-4 hr Turning Movement - Round-A-Bout - Double	$ 600.00
	25-48 hr Class and/or Speed (per lane)	$ 285.00
	25-48 hr Loop Class or Volume Count	$ 545.00
	25-48 hr Volume Count 1 Direction	$ 250.00
	25-48 hr Volume Count 2 Directions	$ 285.00
	49-72 hr Class and/or Speed (per lane)	$ 385.00
	49-72 hr Loop Class or Volume Count	$ 593.00
	49-72 hr Volume Count 1 Direction	$ 330.00
	49-72 hr Volume Count 2 Directions	$ 385.00
	5-8 hr Intersection Delay Count (Per Approach)	$ 555.00
	5-8 hr Queue Study (Per Person)	$ 1,005.00
	5-8 hr Turning Movement	$ 524.00
	5-8 hr Turning Movement - Multi Unit	$ 565.00
	5-8 hr Turning Movement - Round-A-Bout - Double	$ 638.00
	73-168 hr Class and/or Speed	$ 500.00
	73-168 hr Loop Class or Volume	$ 620.00
	73-168 hr Volume Count 1 Direction	$ 500.00
	73-168 hr Volume Count 2 Directions	$ 570.00
	9-12 hr Turning Movement	$ 612.00
	9-12 hr Turning Movement - Multi Unit	$ 665.00
	9-12 hr Turning Movement - Round-A-Bout - Double	$ 710.00
	Speed & Delay (Travel Time Study 4-8 Hrs)	$ 995.00
	Approach Picture	$ 15.00

4/22/2021

Exb 'B'