Docusign Envelope ID: 1604363C-3DB4-4261-BD2F-D126882A0D90

City of Jacksonville, Florida

Procurement Award Form (PAF)

Part 1 – Form Type: JPAC Award Request: Renewals, Extensions, and Unit Price Increases

Goods and/or Services: Right of Way Property Acquisition Services Annual Contract

Requested Action and Justification:

Recommend approval to enter contract and fee negotiations with the highest ranked firm, Independence Acquisition & Appraisal LLC. The results of the negotiations will be presented to JPAC.

1. Independence Acquisition & Appraisal, LLC - 111.00
2. Florida Acquisition & Appraisal, Inc - 106.67
3. Bowman Consulting Group, Ltd - 91.33

Supplier:	Independence Acquisition & Appra	**Basis of Award:**	Highest Evaluated	**BID Opening Date:**	09/25/2025

POA #:	TBD	**PO #:**	TBD	**Change Order #:**	N/A
Solicitation #:	PDS 16852 25	**Contract #:**	TBD	**Contract ADM #:**	N/A
Term:	Project Completion	**Options:**	N/A	**Options Used:**	N/A

Federally Funded:	No	**JSEB Rec:**	Encouragement
Licenses Verified:	Yes	**JSEB %:**	0
Bonds Required:	No	**Bonds Waived Pursuant To:**	N/A

Fund:	000000	**Center:**	000000	**Acct:**	000000	**Proj:**	00000000	**Activity:**	0000000000	$ 0.00
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$
Fund:		**Center:**		**Acct:**		**Proj:**		**Activity:**		$

New NTE/GMP:	$ 0.00	**Contingent Amt:**	$ 0.00	**DMP/ODPO Amt:**	$ 0.00

Using Agency/BU:	PWEN:ENGINEERING AND CONSTRUCTION MANAGEMENT		
Concurrence:	Signed by: Scott Carter 20991F8ADFC947E...	**Title:**	CHIEF OF ENGINEERING CONSTRUCTION MANAGEMENT 2/2/2026
Concurrence:	1EFA223D5D23487...	**Title:**	DIRECTOR OF PUBLIC WORKS 2/4/2026
Concurrence:		**Title:**	
Concurrence:		**Title:**	

Initial DT
Initial DT

Procurement Analyst/Buyer:	Signed by: Kemp, Benjamin 4C8860DFACE2449C	**Chief of Procurement:**	Signed by: 2/10/2026 B10F1D517352456...
Name:	Kemp, Benjamin	**Name:**	Dustin L. Freeman

Part 2 – JPAC Action: All award actions subject to lawfully appropriated funds.		**Part 3 – Final Awarding Authority Action:**	
Members who approve:		**Action:**	
Members who disapprove:		**Signature:**	
Date:		**Date:**	

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PAF Instructions
Part 1 (using agency)

Form Type: This form will be used for both Administrative Awards and JPAC Requests. Select type from dropdown options.

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action and Justification: Enter a brief description of the requested action or authority being sought. i.e.; *Request permission to award the lowest, responsive responsible bidder for an ITB or award the highest ranked supplier for an RFP.* This block should also be used for additional information such as additional 4th account strings, or other information essential for contract execution.

Supplier: Enter awarded supplier name**.** If multiple, include in "Requested Action and Justification" box.

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA) or N/A.

Bid Opening Date: The date bids were unsealed by Procurement.

POA #: This is your 1Cloud generated Agreement number. Select Type, Enter Number.

PO #: Enter the PO number or agreement release number.

Change Order #: Provide the applicable change order number represented by this request.

Solicitation #: Select Prefix type, Enter Number, and Year.

Contract #: This number should be the same as your POA number (unless procured prior to 2020)

Contract Amendment #: Provide the applicable amendment number represented by this request.

Term: Select the Period of Performance or Term for the initial period.

Options: Period of time for each renewal or option.

Options Used: Prior to this request, enter how many options were already used.

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

JSEB Rec: Select Encouragement or JSEB Set Aside Option.

JESB %: If JSEB Participation, enter the percentage.

Bonds Waived Pursuant to: Select option from Drop down.

Funding Sources: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Account: Enter the Direct Materials Purchase/Owner Direct Purchase Order Account. Used mainly for CIP (Capital Improvement/Construction) Projects

Using Agency/BU: Select one from the dropdown list.

Concurrence: Using Agency internal routing requirements for Electronic Signatures (follow Proc Manual for threshold requirements)

Title: Title of person electronically signing form.

Attachments: Included any supplemental information to the Procurement Award Form. i.e.; *Scope of work, previous awards*.

**Any field where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

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16852-25-Right of Way and Property Acquisition Services - Annual Contract

Total Points	25 Points	15 Points	5 Points	10 Points	25 Points	5 Points	10 Points	20 Points	15 Points	10 Points	OVERALL	Rank
Vendors	COMPETENCE	CURRENT WORKLOAD	FINANCIAL RESPONSIBILITY	Ability to Understand the impacts acquisition and proposed improvements will have on individual properties	PAST AND PRESENT RECORD OF PROFESSIONAL ACCOMPLISHMENTS WITH CITY AGENCIES AND OTHERS	Proximity to Project	Past & Present Commitment to JSEB	Ability to Design an approach and work plan	Willingness to meet time and budget	Volume of Current and Prior Work for Using Agencies	Total Points (140 max)	
	Bowman Consulting Group, Ltd.											
Grader 1	23.00	12.00	5.00	8.00	20.00	2.00	4.00	17.00	13.00	10.00	114.00	3
Grader 2	17.00	12.00	5.00	8.00	19.00	2.00	7.00	15.00	12.00	10.00	107.00	
Grader 3	9.00	3.00	3.00	2.00	0.00	2.00	4.00	8.00	12.00	10.00	53.00	
Average	**16.33**	**9.00**	**4.33**	**6.00**	**13.00**	**2.00**	**5.00**	**13.33**	**12.33**	**10.00**	**91.33**	
	Florida Acquisition & Appraisal, Inc											
Grader 1	25.00	13.00	2.00	8.00	22.00	1.00	7.00	19.00	14.00	10.00	121.00	2
Grader 2	23.00	13.00	3.00	9.00	25.00	2.00	5.00	19.00	14.00	10.00	123.00	
Grader 3	19.00	5.00	2.00	2.00	6.00	2.00	5.00	13.00	12.00	10.00	76.00	
Average	**22.33**	**10.33**	**2.33**	**6.33**	**17.67**	**1.67**	**5.67**	**17.00**	**13.33**	**10.00**	**106.67**	
	HDR Engineering											
Grader 1	21.00	12.00	5.00	10.00	21.00	4.00	7.00	17.00	12.00	4.00	113.00	4
Grader 2	14.00	10.00	5.00	8.00	15.00	3.00	7.00	15.00	10.00	4.00	91.00	
Grader 3	13.00	7.00	3.00	6.00	7.00	4.00	6.00	10.00	9.00	1.00	66.00	
Average	**16.00**	**9.67**	**4.33**	**8.00**	**14.33**	**3.67**	**6.67**	**14.00**	**10.33**	**3.00**	**90.00**	
	Independence Acquisition & Appraisal, LLC											
Grader 1	25.00	14.00	3.00	10.00	24.00	3.00	9.00	20.00	15.00	6.00	129.00	1
Grader 2	18.00	12.00	3.00	8.00	19.00	3.00	8.00	15.00	12.00	10.00	108.00	
Grader 3	19.00	9.00	3.00	6.00	13.00	3.00	6.00	14.00	13.00	10.00	96.00	
Average	**20.67**	**11.67**	**3.00**	**8.00**	**18.67**	**3.00**	**7.67**	**16.33**	**13.33**	**8.67**	**111.00**	
	OR Colan Associates											
Grader 1	17.00	9.00	2.00	6.00	18.00	1.00	7.00	15.00	12.00	10.00	97.00	5
Grader 2	14.00	8.00	3.00	6.00	16.00	2.00	6.00	9.00	8.00	10.00	82.00	
Grader 3	11.00	1.00	1.00	0.00	10.00	2.00	3.00	3.00	2.00	10.00	43.00	
Average	**14.00**	**6.00**	**2.00**	**4.00**	**14.67**	**1.67**	**5.33**	**9.00**	**7.33**	**10.00**	**74.00**	

APPROVED

John M Baxter
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