

## **Jacksonville Tree Commission**

**Wednesday July 16th, 2025, 9:30 AM  
Ed Ball Building, 10<sup>th</sup> Floor, Conference Room 5  
and Zoom Webinar**

**Commissioners:** Curtis Hart, Chair  
Susan Fraser  
Chris Miller  
Nina Sickler  
William Burke, Vice Chair  
Alden Howell

**Advisors:** Jonathan Colburn  
Shannon MacGillis  
Jose Regueiro  
Justin Gearhart

**Staff:** Joe Rainey

## **AGENDA**

*Order of Agenda is Subject to Change*

- 1. Call to Order - Chair**
- 2. Roll Call and Verification of Quorum – Chair**
- 3. Submittal of Speaker's Cards – Chair**
  - a) A raised hand icon will be acknowledged by the Chair.**
  - b) For those attending in person, paper speakers' cards will be available.**
- 4. Public Comment:**
- 5. Action Items:**
  - a) Approval of Minutes: June 28th, 2025 Meeting**
  - b) \* Financial Report for Ordinance Tree Fund (15304), Charter Tree Fund (15305) and BJP (Attachment D) – Jose Regueiro**
  - c) Fund Status of 630-CITY, Remove & Replace and Level 2 Programs (Attachment E) – Justin Gearhart**
  - d) Level 3 Project Proposal: NONE**

- e) Level 2 Project Proposal**
  - i. Panda Street and Cougar Road – Justin Gearhart Kathleen McGovern
  - ii. Neptune Beach 2025 Phase 2 – Justin Gearhart
  - iii. Edgewood Ave – Justin Gearhart
  - iv. SPAR – Jon Colburn

**6. Reports:**

- a) Status of Level 2 Tree Projects (Attachment F) – Justin Gearhart**
- b) Parks Department Project Update – Kathleen McGovern/Jill Enz**
- c) UFMP Update/Tree Commission Urban Forest Management Plan --Valerie Feinberg**
- d) Task Force Update: Request for extension of time approved**

**7. New Business:**

2025-0429 UNF Exceptional Planting

**8. Old Business:**

Centennial Oak-Alexandria Park

**9. Adjournment** – Next meeting August 20, 2025, 9:30am-11:30am as a Hybrid/Webinar meeting in Ed Ball Building, 10<sup>th</sup> Floor, Public Works Office, conference room 5.

Jacksonville Tree Commission

Minutes

Wednesday June 18, 2025, 9:30 AM-11:27 AM

Via Zoom Platform & In Person

\*Recording of Meeting can be obtained by sending requests to  
Joe Rainey [jrainey@coj.net]

For approval July 16th, 2025

**Commissioners:**

Curtis L. Hart, Chair (Council Appointee; 2021-0033-A)  
William Burke Vice Chair (Mayor Appointee; 2023-0695-A)  
Susan Fraser (Council Appointee; 2022-0063-A)  
Vacant (Mayor Appointee; 2023-0696-A)  
Alden Howell (Council Appointee; 2024-0388-A)  
Chris Miller, Council Liaison  
Nina Sickler, Director of Public Works

**Advisors:**

Justin Gearhart - City Arborist  
Laura Hartung - Office of General Counsel  
Jose Regueiro - Accounting

**Staff:** Joe Rainey

**1. Call to Order**

Conducted by Chair

**Action Items:**

**2. Roll Call and Verification of Quorum**

Conducted by Vice Chair, Commissioners present:

William Burke  
Susan Fraser  
Alden Howell  
Chris Miller  
Nina Sickler

**Quorum present** (4, in person): yes

**3. Call for Public Speakers (online & card):** No pre-meeting speakers. Persons have deferred to speak on agenda items as they are presented. **MacGillis:** please note that because you have deferred to speak during specific subjects you are not provided with the right to speak outside of Call for Public Speakers portion of meeting. A request that speakers state their name prior to comments and speak up for recording reasons.

**4. Prior Meeting Minutes.**

**Issue:** Minutes from May 21 Meetings Fraser: inquiry to amend regarding park mowing tree rings, being added to solicitations moving forward.

Motion: Approve, as presented.

Moved by: Nina Sickler

Second: Susan Fraser

Vote: approved as presented, unanimous

**Presented out of order: Centennial Oak-Alexandria Park -**  
**Kathleen McGovern please see section 8**

**5. \* Financial Report for Ordinance Tree Fund (15304), Charter Tree Fund (15305) and BJP (Attachment D) - Jose Regueiro**  
Combined revenues: Combined Revenues for Fiscal YTD are \$5.14M compared to \$4.01M May -24. An increase of \$1.53M year-on-year. Combined Expenses for Fiscal YTD are \$2.4M compared to \$4M on May -24. A decrease of \$1.6M year-on-year.

Combined Revenues for May -25 were \$627.6K compared to \$586.7K for Apr -24, an increase of \$40.9K.

Meanwhile, expenses were \$49.1K and \$40.9K on May -25 and May -24, respectively. Total unallocated funds were \$26M for May -25.

**6. Fund Status of 630-CITY, Remove & Replace and Level 2 Programs (Attachment E) - Justin Gearhart**

: Total funds not appropriated at \$33.94M. Remaining in the three pools in public works \$984K. For 630-City \$2.11M. For level 2 \$2.52M and Level 3 \$2.36M.

Total obligated funds \$3.36M as of May, 2025

**7. Level 3 Project Proposal: NONE**

**8. Level 2 Project Proposal**

i. Centennial Oak-Alexandria Park - Kathleen McGovern

**Hart:** Concerns regarding high cost of single tree vs multiple trees. Is there any money being contributed by the requestors?

**McGovern:** the tree is for the 100<sup>th</sup> anniversary of San Marco. The estimate is from one vendor and may not include site specific variables. **Burke:** Has concerns this could set a precedent.

**Fraser:** Has concerns the location is too secluded for a anniversary memorial site.

NOTED: Rediscuss Centennial Tree at Alexandria Park "end of meeting". **Kaven:** has concerns regarding the price for the project and as a 50 years San Marco Resident feels the ask would reflect poorly the neighborhood.

Deferred to future meeting, pending further discussion

**Motion:** Discussion

**Moved by:** Chris Miller

**Second:** Curtis Hart

**Vote: No Vote**

ii. Oreilly Dr West - Justin Gearhart

**Motion:** Approve, as presented for \$54,563.22

**Moved by:** Susan Fraser

**Second:** William Burke

**Vote: approved as presented, unanimous for \$54,563.22**

**Side Discussion:** **Fraser:** Notes there is a disconnect in how tree commission finds locations for plantings. Applauds Justin for finding the location, but there needs to be a better way to find planting locations. **Hart:** How do we find more of these projects? Suggests working with developers to find these projects. **Fraser:** Engineers have concerns regarding these projects due to storm water ditches and ponds as easy locations but problematic. **Miller:** How does the tree commission recruit developers, HOAs and neighborhood groups actively engaged in tree planting programs. **Fraser:** Can City Council work as facilitators in their respective districts?

**iii. South Shores - Justin Gearhart**

City owned lots purchased with FEMA money, looking to plant trees on former residential lot. **HART:** What is the future of this property. **McDaniel:** this property is not to be developed as required by FEMA funding.

**Motion:** Approve, as presented **for \$24,279.75.**

**Moved by:** William Burke

**Second:** Chris Miller

**Vote: approved as presented, unanimous for \$24,279.75.**

**10. Status of Level 2 Projects:**

May was dry month and created a backlog of plantings and Warranty.

**11. Parks Department Project Update:**

- i. No updates on parks

**12. UFMP Update: Valerie Feinberg:**

Continuing to workshop and bring in citizen comments. Plan is developing further as data and comments are collected. Scope/Workplan has been provided with typo to be disregarded, attachment A. **Granden:** No amendment needed. So long as work plan is provided in contract.

**13. Old Business**

**A. Taskforce Update- Fraser: In progress**

**14. New Business:**

- i. Annual report 2024. Fraser: requests detailed financial report with break outs for review by Tree Commission to be presented to City Council.
- ii. MacGillis please review the website and is very happy with its performance design for tree commission.
- iii. Chris Miller expressed appreciation and notified the Commission he may or may not be the council liaison moving forward.

**No Motion/ No Vote.**

END OF MEETING 10:31 AM

ATTACHMENT 1

DRAFT

**AVAILABLE FOR APPROPRIATION (a)**

15304 (15F)	Ordinance	\$ 15,745,416.27
15305 (15N)	Charter	\$ 8,840,836.43
		<b><u>\$ 24,586,252.70</u></b>

<b><u>FY24 Revenues:</u></b>	<b><u>15304 (15F)</u></b>	<b><u>15305 (15N)</u></b>
June	\$ 277,145.24	\$ 62,006.36
July	\$ 575,491.91	\$ 124,329.19
August	\$ 473,477.12	\$ 259,575.22
September	\$ 859,003.34	\$ 128,993.97

<b><u>FY25 Revenues:</u></b>	<b><u>15304 (15F)</u></b>	<b><u>15305 (15N)</u></b>
October	\$ 478,603.00	\$ 89,080.00
November	\$ 574,360.12	\$ 71,839.60
December	\$ 496,845.39	\$ 114,108.17
January	\$ 257,231.09	\$ 66,201.11
February	\$ 559,517.00	\$ 71,469.06
March	\$ 900,099.82	\$ 103,254.18
April	\$ 1,115,970.47	\$ 167,494.98
May	\$ 489,592.53	\$ 76,069.17
June	\$ 480,233.11	\$ 266,136.46

<b><u>FY24 Expenses:</u></b>	<b><u>15304 (15F)</u></b>	<b><u>15305 (15N)</u></b>
June	\$ 820,717.65	\$ -
July	\$ 389,709.43	\$ -
August	\$ 360,522.52	\$ -
September	\$ 360,843.20	\$ -

<b><u>FY25 Expenses:</u></b>	<b><u>15304 (15F)</u></b>	<b><u>15305 (15N)</u></b>
October	\$ 30,938.21	\$ -
November	\$ 279,657.16	\$ 98,945.17
December	\$ 357,285.21	\$ -
January	\$ 283,809.67	\$ 5,509.26
February	\$ 684,299.22	\$ -
March	\$ 183,691.45	\$ 82,900.00
April	\$ 399,875.13	\$ 31,166.37
May	\$ 239,722.55	\$ 34,609.68
June	\$ 95,727.08	\$ 88,908.03

	<b><u>15304 (15F)</u></b>	<b><u>15305 (15N)</u></b>
Funds Available (b)	\$ 8,045,612.56	\$ 1,904,244.18
Obligations (c)	\$ 4,222,278.60	\$ 371,226.99

**THE BIG 4**

Title	Obligations	Funds Available
Level 2 Tree Planting Program - Fund 15304 (d)	\$ 2,354,438.57	\$ 1,244,311.90
Level 2 Tree Planting Program - Fund 15305 (d)	\$ 217,749.67	\$ 1,094,397.13
Level 3 Tree Planting Program - Fund 15304 (d)	\$ 1,316,974.36	\$ 2,360,674.24
Remove/Replace - Fund 15304 (e)	\$ 378,184.24	\$ 2,268,773.05
Remove/Replace - Fund 35101 (e)	\$ 539,048.28	\$ -
Remove/Replace - Fund 15305 (e)	\$ 153,477.32	\$ 809,847.05
630-CITY Tree Planting Program - Fund 15304 (e)	\$ 153,162.88	\$ 2,013,436.02

Prepared 7/8/25 LD

The City of Jacksonville has two separate laws that provide protection for certain trees and require mitigation for damage or removal of certain trees caused by the process of land development. Mitigation is required either through planting or replanting of a calculated amount of mitigation trees or through making a specified payment into the Tree Protection and Related Expenses Trust Fund codified by Sec. 111.760, Ordinance Code. These laws are Article 25 of the Charter of the City of Jacksonville and Chapter 656, Part 12, Subparts A & B of the Ordinance Code. Each provision has specific criteria for what is characterized as a "protected tree" and thus would require replacing through the development process of a site, or if a replacement is not made, how the "mitigation fee" is calculated for removal of trees without replacement. The mitigation fee that is paid by developers who are unable to replace the trees destroyed during construction, as required by both provisions, is placed in the Tree Protection and Related Expenses Trust Fund. Moreover, funds received from application of the Charter are held in Fund 15305 and funds received from application of the Ordinance Code are held in the Fund 15304.

## Jacksonville Tree Commission

### Available Funds Summary (as of July, 2025)

	June-25	July-25
<b>15F Ordinance Funds Available for Council Appropriation (a)</b>	<b>\$17,385,361.16</b>	<b>\$15,575,508.16</b>
Allocated for Remove and Replace to Public Works (b)	\$984,584.10	\$3,078,620.10
Allocated for 630-City to Public Works (c)	\$2,115,236.02	\$2,013,436.02
Available for Level 2 Allocation by Tree Commission (d)	\$2,523,856.53	\$2,340,709.03
Available for Level 3 Allocation by Tree Commission (e)	\$2,360,674.24	\$2,360,674.24
<b>Total Allocated to PW for 630-City and Remove &amp; Replace (b) + (c)</b>	<b>\$3,099,820.12</b>	<b>\$5,092,056.12</b>
<b>Total Available for Allocation by Tree Commission (d) + (e)</b>	<b>\$4,884,530.77</b>	<b>\$4,701,383.27</b>
<b>15N Charter Funds Available for Council Appropriation (f)</b>	<b>\$8,574,699.97</b>	<b>\$8,810,306.97</b>
<b>BJP Tree Mitigation Dollars available for Council Appropriation (g)</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Avail for Appropriation by Council (a) + (f) + (g)</b>	<b>\$25,960,061.13</b>	<b>\$24,385,815.13</b>
<b>Total Avail for Allocation by Tree Commission (d) + (e)</b>	<b>\$4,884,530.77</b>	<b>\$4,701,383.27</b>
<b>Total Funds Not Obligated</b>	<b>\$33,944,412.02</b>	<b>\$34,179,254.52</b>

### Encumbered Funds Summary (as of July, 2025)

	Jun-25	Jul-25
<i>Obligated Level 2 Proj Funds</i>	<i>\$2,607,618.87</i>	<i>\$2,538,771.04</i>
<i>Obligated Level 3 Proj Funds</i>	<i>\$1,316,974.36</i>	<i>\$1,316,974.36</i>
<b>Total Funds Obligated</b>	<b>\$3,924,593.23</b>	<b>\$3,855,745.40</b>

# \*Since 2017\*

## 15F Remove and Replace

15304 Ordinance Funds Available for Appropriation: As of 07/01/2025 there is \$15,575,508.16

Appropriated	Date	Project	Purchase Order Amount	Date	Remainder	Status
\$300,000.00	Nov-18					
\$2,000,000.00	Nov-19					
\$2,000,000.00	Apr-21					
\$4,000,000.00	Dec-22					
		Parks Replacement (FY24)	\$500,000.00	11/27/2023	\$61,591.00	Open
		Baymeadows R&R	\$169,819.05	12/21/2023	\$25,472.86	Open
		Round 20	\$63,000.00	1/19/2024	\$6,300.00	Open
		Old Saint Augustine R&R	\$55,877.46	2/14/2024	\$8,381.62	Open
		Round 22	\$27,425.81	3/6/2024	\$5,485.16	Open
		Fort Caroline R&R	\$185,252.23	3/28/2024	\$27,787.84	Open
		2024-03	\$90,400.00	5/2/2024	\$18,080.00	Open
		Greenland Road R&R	\$101,044.45	5/8/2024	\$15,156.67	Open
		2024-04	\$108,600.00	5/14/2024	\$21,720.00	Open
		Parks Remove and Replace ( FY 25 Removals)	\$100,000.00	3/5/2025	\$100,000.00	Open
		Parks Remove and Replace (FY 25 Replacements)	\$100,000.00	4/4/2025	\$65,680.00	Open
		Remove and Replace Old Saint Augustine @ I-95	\$42,341.33	4/9/2025	\$8,468.27	Open
		Remove and Replace GolfAir JSEB Office	\$4,414.50	4/9/2025	\$882.90	Open
		University and Merrill Remove and Replace	\$7,163.92	4/18/2025	\$7,163.92	Open
		City Hall R&R	\$5,964.00	2/28/2025	\$5,964.00	Open
\$8,300,000.00	Total	Total	\$8,885,357.11	Total	\$1,062,939.24	
				Available for 15F Remove and Replace Allocation		
						\$2,268,773.05

### Definitions of Terms

**Available for Appropriation** - Requires City Council Approval

**Allocated**- Already been approved by City Council/Tree Commission and MBRC approved funds

**Obligation**- Funds have been assigned to a project and a purchase order has been issued

**Green fill** indicates amount available in pool of money

**Orange Fill** indicated total money for column

**\*Since 2017\***

## 15N Remove and Replace

15305 Charter Funds Available for Appropriation: As of 07/01/2025 there is \$8,810,306.97

Appropriate Date	Project	Purchase Order Amount	Date	Remainder	Status
\$1,000,000.00	Jun-24				
	Gator Bowl R&R	\$6,886.58	10/28/2024	\$1,377.32	Open
	R&R 2025-01	\$82,900.00	4/11/2025	\$82,900.00	Open
	R&R 2025-02	\$69,200.00	5/5/2025	\$69,200.00	Open
<b>\$1,000,000.00</b>	<b>Total</b>	<b>\$190,152.95</b>	<b>Total</b>	<b>\$153,477.32</b>	
				Available for 15N Remove and Replace Allocation	
				\$809,847.05	

### Definitions of Terms

**Available for Appropriation**- Requires City Council Approval

**Allocated**- Already been approved by City Council/Tree Commission and MBRC approved funds

**Obligation**- Funds have been assigned to a project and a purchase order has been issued

**Green fill** indicates amount available in pool of money

**Orange Fill** indicated total money for column

## BJP Remove and Replace

Better Jacksonville Plan- Tree Mitigation Dollars available for Appropriation: As of 07/01/2025 there is \$0

Appropriated	Date	Project	Purchase Order Amount	Remainder	Status
\$1,717,826.00	Jun-24				
		Courthouse R&R	\$2,295.54	459.12	Open
		Main Street R&R	\$369,995.86	\$73,999.17	Open
		Shindler and Rampart R&R	\$74,564.42	\$11,184.66	Open
		Parks Remove and Replace Removals	\$334,457.97	\$28,662.50	Open
		PWML Remove and Replace Removals	\$400,000.00	\$241,136.35	Open
		Monument and Cobblestone R&R	\$173,283.67	\$34,656.73	Open
		Southeast Regional Library	\$57,231.54	\$11,446.31	Open
		Hodges Blvd R&R	\$112,120.86	\$28,657.45	Open
		1st St R&R	\$102,509.54	\$20,501.91	Open
		City Hall Remove and Replace	\$91,366.60	\$91,366.60	Open
<b>\$1,717,826.00</b>	<b>Total</b>	<b>Total</b>	<b>\$1,717,826.00</b>	<b>\$542,070.80</b>	
				\$0.00	

### Definitions of Terms

**Available for Appropriation**- Requires City Council Approval

**Allocated**- Already been approved by City Council/Tree Commission and MBRC approved funds

**Obligation**- Funds have been assigned to a project and a purchase order has been issued

**Green fill** indicates amount available in pool of money

**Orange Fill** indicated total money for column

## \*Since 2017\*

### 630-City

15304 Ordinance Funds Available for Appropriation: As of 07/01/2025 there is \$15,575,508.16

Appropriated	Date	Project	Purchase Order Amount	Date	Remainder	Status
\$200,000.00	Nov-18					
\$1,600,000.00	Aug-19					
\$2,000,000.00	Jan-25					
\$2,000,000.00	Jan-20					
\$2,000,000.00	Dec-22					
	630-City Round 22		\$126,345.60	6/28/2024	\$25,269.12	Open
	630-City Round 23		\$100,258.80	11/22/2024	\$20,051.76	Open
	630-City Round 24		\$30,210.00	2/7/2025	\$6,042.00	Open
	630-City Round 25		\$101,800.00	6/12/2025	\$101,800.00	Open
<b>\$7,800,000.00</b>	<b>Total</b>	<b>Total</b>	<b>\$4,841,078.02</b>	<b>Total</b>	<b>\$153,162.88</b>	
				Available for 630-City Allocation		
					\$2,013,436.02	

#### Definitions of Terms

**Available for Appropriation**- Requires City Council Approval

**Allocated**- Already been approved by City Council/Tree Commission and MBRCC approved funds

**Obligation**- Funds have been assigned to a project and a purchase order has been issued

**Green fill indicates amount available in pool of money**

**Orange Fill indicated total money for column**

**\*Since 2017\*****15F Level 2**

15304 Ordinance Funds Available for Appropriation: As of 07/01/2025 there is \$15,575,508.16

Appropriated	Date	Project	Allocation	Date	Purchase Order Amount	Date	Remainder	Status
\$1,000,000.00	Feb-19							
\$2,000,000.00	Jan-20							
\$2,000,000.00	Jan-21							
\$2,000,000.00	Aug-21							
\$8,000,000.00	Jun-22							
		Park Street Rd Diet	\$399,526.00	6/16/2021	\$399,526.00	8/24/2021	\$399,526.00	On Hold
		Saint Johns Bluff Rd	\$388,238.50	7/20/2022	\$388,238.50	8/29/2022	\$38,823.84	Open
		GoldStar Phase 2	\$2,300,000.00	12/21/2022	\$1,141,500.00	7/14/2023	\$171,225.00	Open
		Fort Caroline Rd Pond	\$61,479.00	2/15/2023	\$61,479.00	3/21/2023	\$3,073.95	Open
		Kernan BLVD N	\$591,059.00	2/15/2023	\$591,059.00	3/23/2023	\$59,105.90	Open
		Price Park	\$27,216.00	4/19/2023	\$27,216.00	5/11/2023	\$1,360.80	Open
		Amelia View Phase 2	\$62,370.00	4/19/2023	\$62,370.00	5/11/2023	\$3,118.50	Open
		Gator Bowl	\$41,185.00	7/19/2023	\$41,185.00	8/10/2023	\$2,059.25	Open
		7th Street E	\$88,355.00	8/16/2023	\$88,355.00	9/14/2023	\$4,417.75	Open
		District 7 and 10 Corridors	\$75,451.50	9/20/2023	\$75,451.50	11/1/2023	\$7,545.14	Open
		Hodges Blvd	\$137,667.34	10/18/2023	\$137,667.34	12/14/2023	\$13,766.73	Open
		Lift Ev'ry Voice and Sing Park	\$223,335.00	11/15/2023	\$223,335.00	1/10/2024	\$44,667.00	Open
		Parks Senior and Community Centers	\$172,450.00	1/17/2024	\$172,450.00	4/2/2024	\$34,510.00	Open
		Southern S-Line Enchantment	\$131,600.00	1/17/2024	\$131,600.00	4/2/2024	\$26,320.00	Open
		McGirts Creek Preserve Restoration (Planting)	\$182,750.00	1/17/2024	\$182,750.00	4/2/2024	\$182,750.00	Open
		McGirts Creek Preserve Restoration (Consulting)	\$82,250.00	1/17/2024	\$82,250.00	8/23/2024	\$82,250.00	Open
		Various Parks	\$136,800.00	4/17/2024	\$136,800.00	5/29/2024	\$54,720.00	Open
		Alden Road	\$76,282.56	6/28/2024	\$76,282.56	7/11/2024	\$15,256.51	Open
		JTA Bus Stops Phase 1	\$34,533.86	7/17/2024	\$34,533.86	9/10/2024	\$6,906.77	Open
		State Street Plan	\$298,769.36	9/18/2024	\$298,769.36	10/31/2024	\$184,025.75	Open
		Gonzales Park	\$106,397.74	11/20/2024	\$106,397.74	12/16/2024	\$21,279.55	Open
		Murray Hill	\$33,119.53	11/20/2024	\$33,119.53	12/13/2024	\$6,623.91	Open
		Merrill Road	\$7,998.33	11/20/2024	\$7,998.33	12/13/2024	\$1,599.67	Open
		Walter Anderson Park	\$10,700.00	11/20/2024	\$10,700.00	1/13/2025	\$4,280.00	Open
		Touchton Road Park	\$85,400.00	11/20/2024	\$85,400.00	1/13/2025	\$34,160.00	Open
		Maxville Park	\$219,325.00	11/20/2024	\$219,325.00	1/13/2025	\$87,730.00	Open
		Julington Durbin Preserve	\$52,950.00	11/20/2024	\$52,950.00	1/13/2025	\$18,160.00	Open
		Greenland Park	\$86,475.00	11/20/2024	\$86,475.00	1/13/2025	\$34,590.00	Open
		Glynea Park	\$81,000.00	11/20/2024	\$81,000.00	1/13/2025	\$32,400.00	Open
		Genovar Park	\$56,900.00	11/20/2024	\$56,900.00	1/13/2025	\$56,900.00	Open
		Black Hammock Island Park	\$94,150.00	11/20/2024	\$94,150.00	1/13/2025	\$37,660.00	Open
		Backridge Park	\$51,575.00	11/20/2024	\$51,575.00	1/13/2025	\$20,630.00	Open
		Atlantic Blvd	\$45,379.20	12/18/2024	\$45,379.20	1/31/2025	\$9,075.84	Open
		Palmetto Leaves Park	\$152,650.00	12/18/2024	\$152,650.00	2/11/2025	\$61,060.00	Open
		Five Points	\$35,226.79	2/19/2025	\$35,226.79	4/4/2025	\$35,226.79	Open
		Jacksonville Zoo Level 2	\$52,255.97	2/19/2025	\$52,255.97	4/4/2025	\$28,232.80	Open
		Amelia View Phase 3	\$1,986.53	2/19/2025	\$1,986.53	4/4/2025	\$1,986.53	Open
		Pearl St	\$38,872.69	3/19/2025	\$38,872.69	4/23/2025	\$38,872.69	Open
		Neptune Beach Phase 1	\$46,970.28	3/19/2025	\$46,970.28	4/23/2025	\$46,970.28	Open
		Windy Hills Park	\$55,205.00	3/19/2025	\$55,205.00	5/7/2025	\$55,205.00	Open
		Terrace Park	\$30,620.00	3/19/2025	\$30,620.00	5/7/2025	\$30,620.00	Open
		Riverview Park	\$49,475.00	3/19/2025	\$49,475.00	5/7/2025	\$49,475.00	Open
		Oceanway Park	\$51,000.00	3/19/2025	\$51,000.00	5/7/2025	\$51,000.00	Open
		District 10 Parks	\$135,915.00	3/19/2025	\$135,915.00	5/7/2025	\$135,915.00	Open
		Beaver Dam Road	\$56,329.02	4/30/2025	\$56,329.02	4/30/2025	\$56,329.02	Open
		ACPS Dog Park	\$14,560.00	5/21/2025	\$14,560.00	6/25/2025	\$14,560.00	Open

**15F Level 2**

15304 Ordinance Funds Available for Appropriation: As of 07/01/2025 there is \$15,575,508.16

Appropriated	Date	Project	Allocation	Date	Purchase Order Amount	Date	Remainder	Status
		Warrington Park	\$15,050.00	5/21/2025	\$15,050.00	6/27/2025	\$15,050.00	Open
<b>\$15,000,000.00</b>	<b>Total</b>	<b>Total</b>	<b>\$15,441,775.97</b>	<b>Total</b>	<b>\$13,142,634.66</b>	<b>Total</b>	<b>\$2,321,021.37</b>	
						Available for 15F Level 2 Allocation		
							\$1,246,311.90	

**Definitions of Terms**

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Encumbered- Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange Fill indicates total money for column

## \*Since 2017\*

### 15N Level 2

15305 Charter Funds Available for Appropriation: As of 07/01/2025 there is \$8,810,306.97

Appropriated	Date	Project	Allocation	Date	Purchase Order Amount	Date	Remainder	Status
\$1,500,000.00	Jun-24							
		Gate Parkway	\$123,681.46	7/17/2024	\$123,681.46	10/24/2024	\$24,736.29	Open
		Amelia View Phase 3	\$42,644.07	2/19/2025	\$42,644.07	4/4/2025	\$42,644.07	Open
		Jacksonville Zoo Level 2	\$88,908.03	2/19/2025	\$88,908.03	4/4/2025	\$0.00	Open
		Pearl Street Level 2	\$13,243.50	3/19/2025	\$13,243.50	4/23/2025	\$13,243.50	Open
		Neptune Beach Phase 1	\$7,416.13	3/19/2025	\$7,416.13	4/23/2025	\$7,416.13	Open
		Beaver Dam Road	\$34,609.68	4/30/2025	\$34,609.68	6/2/2025	\$34,609.68	Open
		ACPS Dog Park	\$19,850.00	5/21/2025	\$19,850.00	6/26/2025	\$19,850.00	Open
		Warrington Park	\$75,250.00	5/21/2025	\$75,250.00	6/27/2025	\$75,250.00	Open
<b>\$1,500,000.00</b>	<b>Total</b>		<b>\$405,602.87</b>	<b>Total</b>	<b>\$405,602.87</b>	<b>Total</b>	<b>\$217,749.67</b>	
						Available for 15N Level 2 Allocation		
							\$1,094,397.13	

#### Definitions of Terms

Available for Appropriation- Requires City Council Approval  
 Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds  
 Encumbered- Funds have been assigned to a project and a purchase order has been issued  
 Green fill indicates amount available in pool of money  
 Orange Fill indicates total money for column

## \*Since 2017\*

### Level 3

15304 Ordinance Funds Available for Appropriation: As of 07/01/2025 there is \$15,575,508.16

Appropriated	Date	Project	Allocation	Date	Purchase Order Amount	Date	Remainder	Status
\$1,000,000.00	May-20							
\$1,000,000.00	Dec-22							
\$2,000,000.00	Jun-24							
		Jax Zoo	\$209,190.35	3/4/2021	\$209,190.35	10/27/2021	\$105,728.15	Open
		RiversEdge	\$1,211,246.21	3/20/2024	\$1,211,246.21	11/18/2024	\$1,211,246.21	Open
<b>\$4,000,000.00</b>	<b>Total</b>	<b>Total</b>	<b>\$1,662,035.56</b>	<b>Total</b>	<b>\$1,661,995.56</b>	<b>Total</b>	<b>\$1,316,974.36</b>	
						Available for Level 3 Allocation		
							\$2,360,674.24	

#### Definitions of Terms

**Available for Appropriation**- Requires City Council Approval

**Allocated**- Already been approved by City Council/Tree Commission and MBRC approved funds

**Obligation**- Funds have been assigned to a project and a purchase order has been issued

**Green fill** indicates amount available in pool of money

**Orange Fill** indicated total money for column



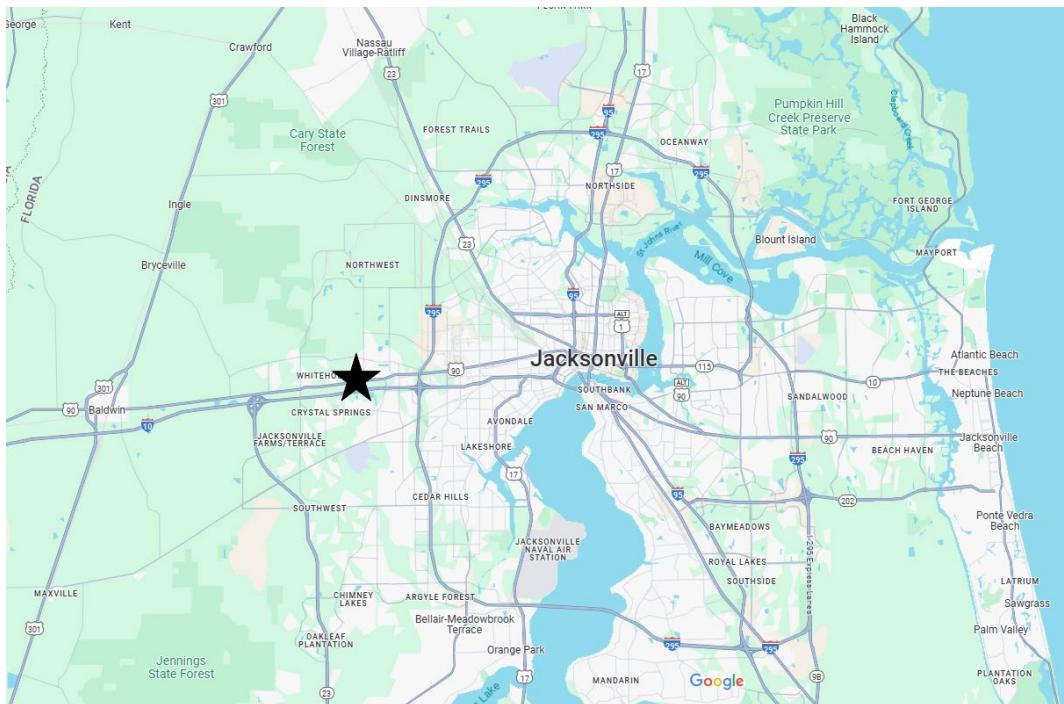
## **Panda Street and Cougar Road Level II**

### **Scope of Work**

#### **Description:**

A tree planting project has been requested for planting in the median of Panda Street and Cougar Road. This project will take place in City Council District 12 and includes the planting of a variety of trees that will serve as an aesthetic improvement and a heat reduction purpose. In addition, these plantings will help to filter and slow down stormwater runoff before reaching the city's stormwater management infrastructure. This project includes the planting of 9 total trees, with no tree removals necessary. To see a map of the planting plan, please see: <https://pg-cloud.com/JacksonvilleFL/?scenario=Panda-Street-and-Cougar-Rd>. All trees will be planted on public right of way areas within Duval County.

*Approximate location of planting project within Duval County.*



## **LEVEL 2 COMMUNITY ORGANIZATION TREE PLANTING PROGRAM**

The form below provides individual citizens and organizations with the opportunity to suggest a location for a tree planting project within Duval County that proposes to use funds from the City of Jacksonville Tree Protection and Related Expenses Trust Fund. If a citizen or organization is interested in suggesting a planting location for the City to implement, then use this form.

**Requirements to utilize this program:**

1. The location of the proposed planting must be:
  - a. In Duval County; and
  - b. On public property, such as a road right-of-way; a local, state or national park; Duval County School Board property, etc.

**Complete the following information below:**

1. Name/title of project: Panda St and Cougar Road Level 2

2. Legal name of organization/citizen making suggestion:

Justin Gearhart

3. Organization or citizen mailing address:

609 Saint Johns Bluff Rd N, Jacksonville, Florida 32225

4. Contact phone number: (904) 255-4327

Contact e-mail: Jgearhart@coj.net

5. Location/address of planting project:

Intersection/Right of way of Panda Street and Cougar Road

6. Has project information been shared with the Council Member of the district? Yes

7. Rationale for project (include information about the public benefit of the project):

City mowing crew advised of area that could be planted. Adds canopy to developing area so that it is more mature, as trees come down in area.

8. Description of project:

Planting of 9 trees in right of way.

If a citizen/organization is interested in proposing a project that they want to administer and implement, a more comprehensive application (Level 3) can be found at the following link: <http://www.coj.net/departments/public-works/tree-commission>.

\*\*To Be Completed By City of Jacksonville/Public Works Staff Only\*\*

## Level 2 - Community Organization Tree Planting Program Staff Checklist

Total number of trees to be installed 9

Project Title: Pando-st and Cohan rd

Total number of trees to be removed 0

Project is to be planted on Public Land  
 Project is located In Duval County

Activity	Complete
1 The species of trees are appropriately located.	J6
2 The number and placement of trees is appropriate.	J6
3 Trees being planted are approved pursuant to the 'Tree Commission Approved Tree Planting List.'	J6
4 Shade Trees are preferred; if non-shade trees are proposed, the use is appropriated/acceptable.	J6
5 Less than 25% of the total species of trees being planted are palms.	0%
6 The planting will not interfere with utilities or sight line requirements.	J6
7 The project does not include incidental landscaping. If so, the applicant must justify the reason for its inclusion.	J6
8 Construction required? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, are costs reasonable?	J6
9 Irrigation installed? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, are costs reasonable?	J6
10 The cost of the species of trees selected do not outweigh the benefits of the trees.	J6
11 Low maintenance plants are utilized.	J6
12 Location of plant material and irrigation (if applicable) has minimum adverse impact over time on infrastructure such as walks and roads.	J6
13 Species of trees being planted are beneficial to the City's tree canopy.	J6
14 The project provides unique benefit to the neighborhood, Council District, or City.	J6
15 The project has been reviewed with and meets the needs of the requesting entity.	J6
16 The Councilmember has been notified of the project.	J6

COMMENTS:



June 27, 2025

Re: Panda Street and Couger Road Level 2

In accordance with bid #CP-0165-19, Liberty Landscape Supply proposes the following to include all labor, materials, equipment, taxes, delivery, installation, **2 Year Non-Irrigated** warranty, insurance, etc. for <https://pg-cloud.com/JacksonvilleFL/?scenario=Panda-Street-and-Cougar-Rd>:

ITEM	QUANTITY	PRICE/UNIT(NON-IRR)	TOTAL
Quercus virginiana 3" Cal, 12' HT, 6' Spd, 65G or 36" B&B, (Live Oak)	1	\$ 2,295.54	\$ 2,295.54
Lagestroemia indica 3" Cal, 12' Ht, 6' Spd, 65G or 36" B&B (Sweet Gum)	4	\$ 2,118.96	\$ 8,475.84
Callistemon 2" Cal, 8' Ht, STD, 30G or 24" B&B (Bottlebrush)	4	\$ 1,500.93	\$ 6,003.72
	9 Trees		\$ 16,775.10

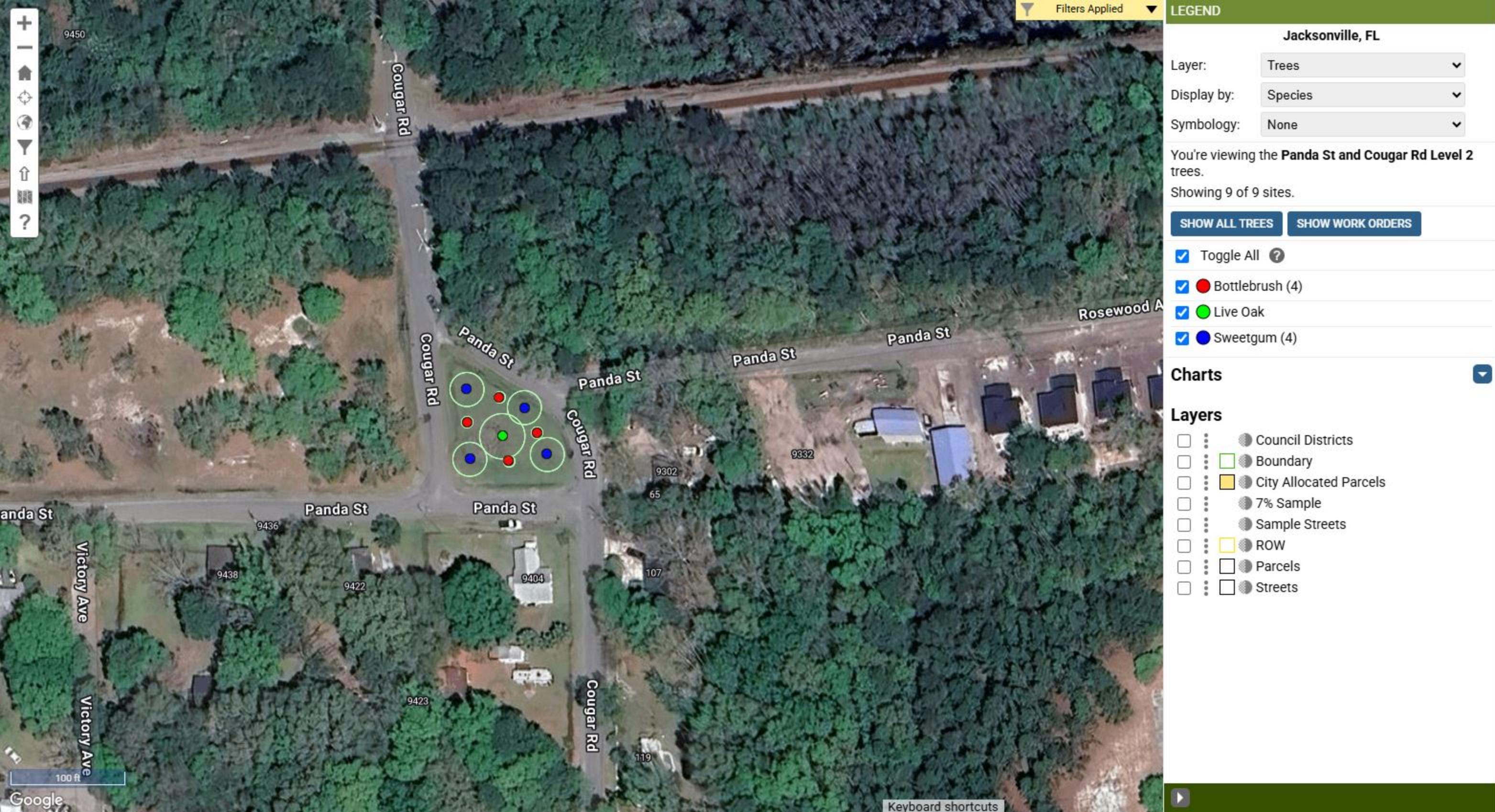
Respectfully

Mike Zaffaroni, Owner/President

Liberty Landscape Supply

13385 N Main St

Jacksonville, FL 32218





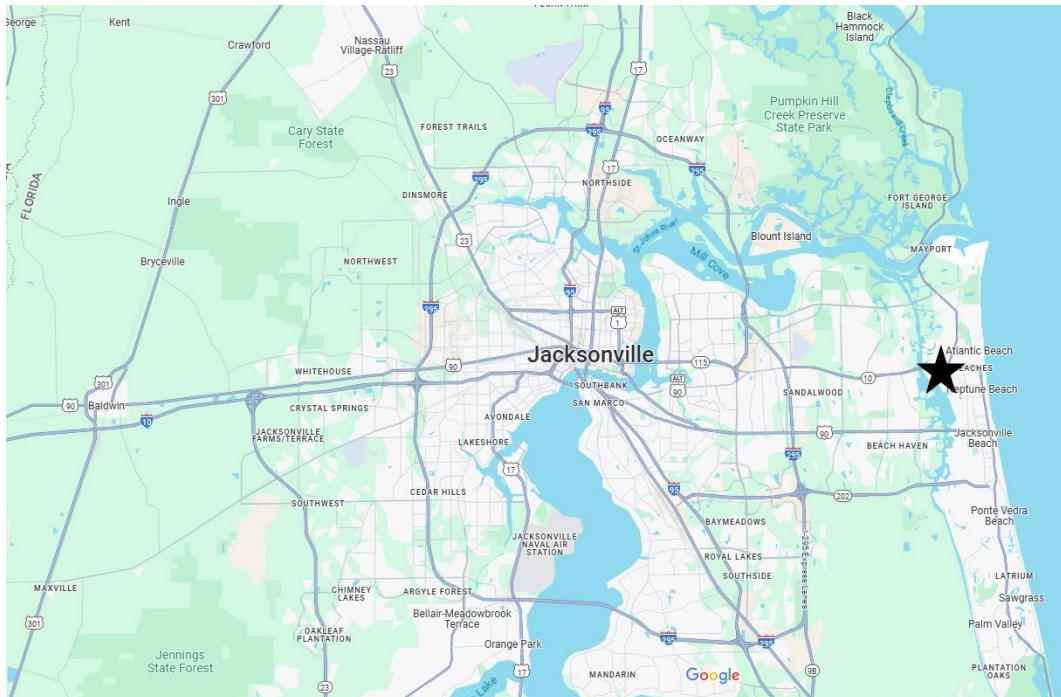
## **Neptune Beach 2025 Phase 2**

### **Scope of Work**

#### **Description:**

A tree planting project has been requested for planting in Cleary Park Drive in Neptune Beach. This project will take place in City Council District 13 and includes the planting of a variety of trees that will serve as an aesthetic improvement and a heat reduction purpose. In addition, these plantings will help to filter and slow down stormwater runoff before reaching the city's stormwater management infrastructure. This project includes the planting of 19 total trees, with no tree removals necessary. To see a map of the planting plan, please see: <https://pg-cloud.com/JacksonvilleFL/?scenario=Neptune-Beach-2025-Phase-2>. All trees will be planted on public right of way areas within Duval County.

*Approximate location of planting project within Duval County.*



## **LEVEL 2 COMMUNITY ORGANIZATION TREE PLANTING PROGRAM**

The form below provides individual citizens and organizations with the opportunity to suggest a location for a tree planting project within Duval County that proposes to use funds from the City of Jacksonville Tree Protection and Related Expenses Trust Fund. If a citizen or organization is interested in suggesting a planting location for the City to implement, then use this form.

**Requirements to utilize this program:**

1. The location of the proposed planting must be:
  - a. In Duval County; and
  - b. On public property, such as a road right-of-way; a local, state or national park; Duval County School Board property, etc.

**Complete the following information below:**

1. Name/title of project: Neptune Beach 2025 Phase 2
2. Legal name of organization/citizen making suggestion:  
Colin Moore
3. Organization or citizen mailing address:  
116 First Street, Neptune Beach, Florida 32266
4. Contact phone number: (904) 749-0067  
Contact e-mail: cmoore@Nbfl.us
5. Location/address of planting project:  
Cleary Park
6. Has project information been shared with the Council Member of the district? Yes
7. Rationale for project (include information about the public benefit of the project):  
Residents/City asked for aesthetic/canopy improvement for Cleary Park
8. Description of project:  
Planting of 19 trees in existing park.

If a citizen/organization is interested in proposing a project that they want to administer and implement, a more comprehensive application (Level 3) can be found at the following link: <http://www.coj.net/departments/public-works/tree-commission>.

\*\*To Be Completed By City of Jacksonville/Public Works Staff Only\*\*

## Level 2 - Community Organization Tree Planting Program Staff Checklist

Project Title:

2025  
Nephew Bend  
Phase 2

Total number of trees to be installed  
19

Total number of trees to be removed  
0

 Project is to be planted on Public Land  
 Project is located in Duval County

Activity	Complete
1 The species of trees are appropriately located.	J6
2 The number and placement of trees is appropriate.	J6
3 Trees being planted are approved pursuant to the 'Tree Commission Approved Tree Planting List.'	J6
4 Shade Trees are preferred; if non-shade trees are proposed, the use is appropriated/acceptable.	J6
5 Less than 25% of the total species of trees being planted are palms.	J6
6 The planting will not interfere with utilities or sight line requirements.	J6
7 The project does not include incidental landscaping. If so, the applicant must justify the reason for its inclusion.	J6
8 Construction required? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, are costs reasonable?	J6
9 Irrigation installed? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, are costs reasonable?	J6
10 The cost of the species of trees selected do not outweigh the benefits of the trees.	J6
11 Low maintenance plants are utilized.	J6
12 Location of plant material and irrigation (if applicable) has minimum adverse impact over time on infrastructure such as walks and roads.	J6
13 Species of trees being planted are beneficial to the City's tree canopy.	J6
14 The project provides unique benefit to the neighborhood, Council District, or City.	J6
15 The project has been reviewed with and meets the needs of the requesting entity.	J6
16 The Councilmember has been notified of the project.	J6

COMMENTS:



June 27, 2025

Re: Neptune Beach 2025 Phase 2

In accordance with bid #CP-0165-19, Liberty Landscape Supply proposes the following to include all labor, materials, equipment, taxes, delivery, installation, **2 Year Non-Irrigated** warranty, insurance, etc. for <https://pg-cloud.com/JacksonvilleFL/?scenario=Neptune-Beach-2025-Phase-2>:

ITEM	QUANTITY	PRICE/UNIT(NON-IRR)	TOTAL
Pinus elliottii 3" Cal, 10' HT, 3' Spd, 65G or 32" B&B (Slash Pine)	6	\$ 1,589.22	\$ 9,535.32
Lagstroemia indica 'Muskegee' 3" Cal, Std, 12' Ht, 6' Spd, 65G or 36" B&B (Crape Myrtle 'Muskegee')	7	\$ 2,118.96	\$ 14,832.72
Juniperus silicicola 3" Cal, 10' Ht, 4' Spd, 65G or 36" B&B, Dense (Southern Red Cedar)	6	\$ 1,854.09	\$ 11,124.54
19 Trees			\$ 35,492.58

Respectfully

Mike Zaffaroni, Owner/President

Liberty Landscape Supply

13385 N Main St

Jacksonville, FL 32218

Filters Applied ▾

LEGEND

Jacksonville, FL

Layer: Trees ▾

Display by: Species ▾

Symbology: None ▾

You're viewing the **Neptune Beach Phase 2** trees.  
Showing 19 of 19 sites.

**SHOW ALL TREES** **SHOW WORK ORDERS**

Toggle All ?

Muskogee crepe myrtle (7)

Slash pine (6)

Southern Redcedar (6)

Charts ▾

Layers

- Council Districts
- Boundary
- City Allocated Parcels
- 7% Sample
- Sample Streets
- ROW
- Parcels
- Streets

First Coast Primary Care

Marsh Point Rd

Florida Blvd

Hands On Staffing-Neptune Bch

2232

2200

50 ft

Google

Keyboard shortcuts



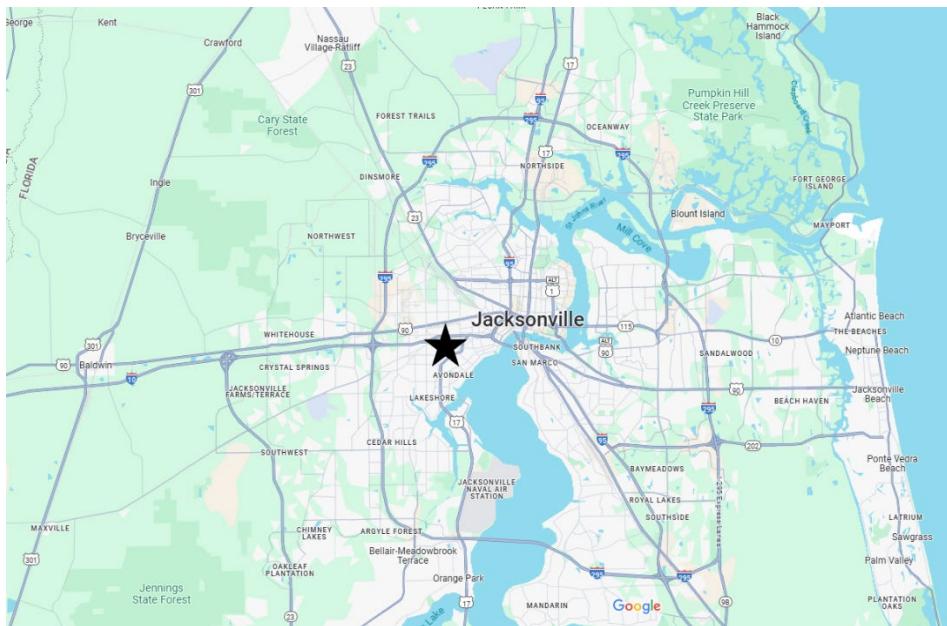
## **Edgewood Ave Level II**

### **Scope of Work**

#### **Description:**

A tree planting project has been requested for planting in the median of Edgewood Ave between Trask St and Lenox Ave. This project will take place in City Council District 7 and includes the planting of trees that will serve as an aesthetic improvement and a heat reduction purpose. In addition, these plantings will help to filter and slow down stormwater runoff before reaching the city's stormwater management infrastructure. This project includes the planting of 9 total trees, with no tree removals necessary. To see a map of the planting plan, please see: <https://pg-cloud.com/JacksonvilleFL/?scenario=Edgewood-Ave-Level-2>. All trees will be planted on public right of way areas within Duval County.

*Approximate location of planting project within Duval County.*



## **LEVEL 2 COMMUNITY ORGANIZATION TREE PLANTING PROGRAM**

The form below provides individual citizens and organizations with the opportunity to suggest a location for a tree planting project within Duval County that proposes to use funds from the City of Jacksonville Tree Protection and Related Expenses Trust Fund. If a citizen or organization is interested in suggesting a planting location for the City to implement, then use this form.

**Requirements to utilize this program:**

1. The location of the proposed planting must be:
  - a. In Duval County; and
  - b. On public property, such as a road right-of-way; a local, state or national park; Duval County School Board property, etc.

**Complete the following information below:**

1. Name/title of project: Edgewood Ave Level 2
2. Legal name of organization/citizen making suggestion:  
Justin Gearhart
3. Organization or citizen mailing address:  
609 Saint Johns Bluff Rd N, Jacksonville, Florida 32225
4. Contact phone number: (904) 255-4327  
Contact e-mail: Jgearhart@coj.net
5. Location/address of planting project:  
Edgewood Ave between Trask and Lenox
6. Has project information been shared with the Council Member of the district? Yes
7. Rationale for project (include information about the public benefit of the project):  
Residents asked to fill in the new medians that are in place.
8. Description of project:  
Planting of 9 newly created medians that run along Edgewood Ave.

If a citizen/organization is interested in proposing a project that they want to administer and implement, a more comprehensive application (Level 3) can be found at the following link: <http://www.coj.net/departments/public-works/tree-commission>.

\*\*To Be Completed By City of Jacksonville/Public Works Staff Only\*\*

## Level 2 - Community Organization Tree Planting Program Staff Checklist

Total number of trees to be installed

9

Project Title:

Eleventh ave

 Project is to be planted on Public Land  
 Project is located in Duval County

Activity	Complete
1 The species of trees are appropriately located.	J6
2 The number and placement of trees is appropriate.	J6
3 Trees being planted are approved pursuant to the 'Tree Commission Approved Tree Planting List.'	J6
4 Shade Trees are preferred; if non-shade trees are proposed, the use is appropriate/acceptable.	J6
5 Less than 25% of the total species of trees being planted are palms.	J6
6 The planting will not interfere with utilities or sight line requirements.	J6
7 The project does not include incidental landscaping. If so, the applicant must justify the reason for its inclusion.	J6
8 Construction required? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, are costs reasonable?	J6
9 Irrigation installed? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, are costs reasonable?	J6
10 The cost of the species of trees selected do not outweigh the benefits of the trees.	J6
11 Low maintenance plants are utilized.	J6
12 Location of plant material and irrigation (if applicable) has minimum adverse impact over time on infrastructure such as walks and roads.	J6
13 Species of trees being planted are beneficial to the City's tree canopy.	J6
14 The project provides unique benefit to the neighborhood, Council District, or City.	J6
15 The project has been reviewed with and meets the needs of the requesting entity.	J6
16 The Councilmember has been notified of the project.	J6
COMMENTS:	



June 25, 2025

Re: Edgewood Ave Level 2

In accordance with bid #CP-0165-19, Liberty Landscape Supply proposes the following to include all labor, materials, equipment, taxes, delivery, installation, **2 Year Non-Irrigated** warranty, insurance, etc. for <https://pg-cloud.com/JacksonvilleFL/?scenario=Edgewood-Ave-Level-2>:

ITEM	QUANTITY	PRICE/UNIT(NON-IRR)	TOTAL
Ilex Attenuata (Eagleton Holly) 3" Cal, 12' Ht, 4' Spd, 65G or 36" B&B	9	\$ 2,207.25	\$ 19,865.25
MOT	2	\$ 1,400.00	\$ 2,800.00
	9 Trees		\$ 22,665.25

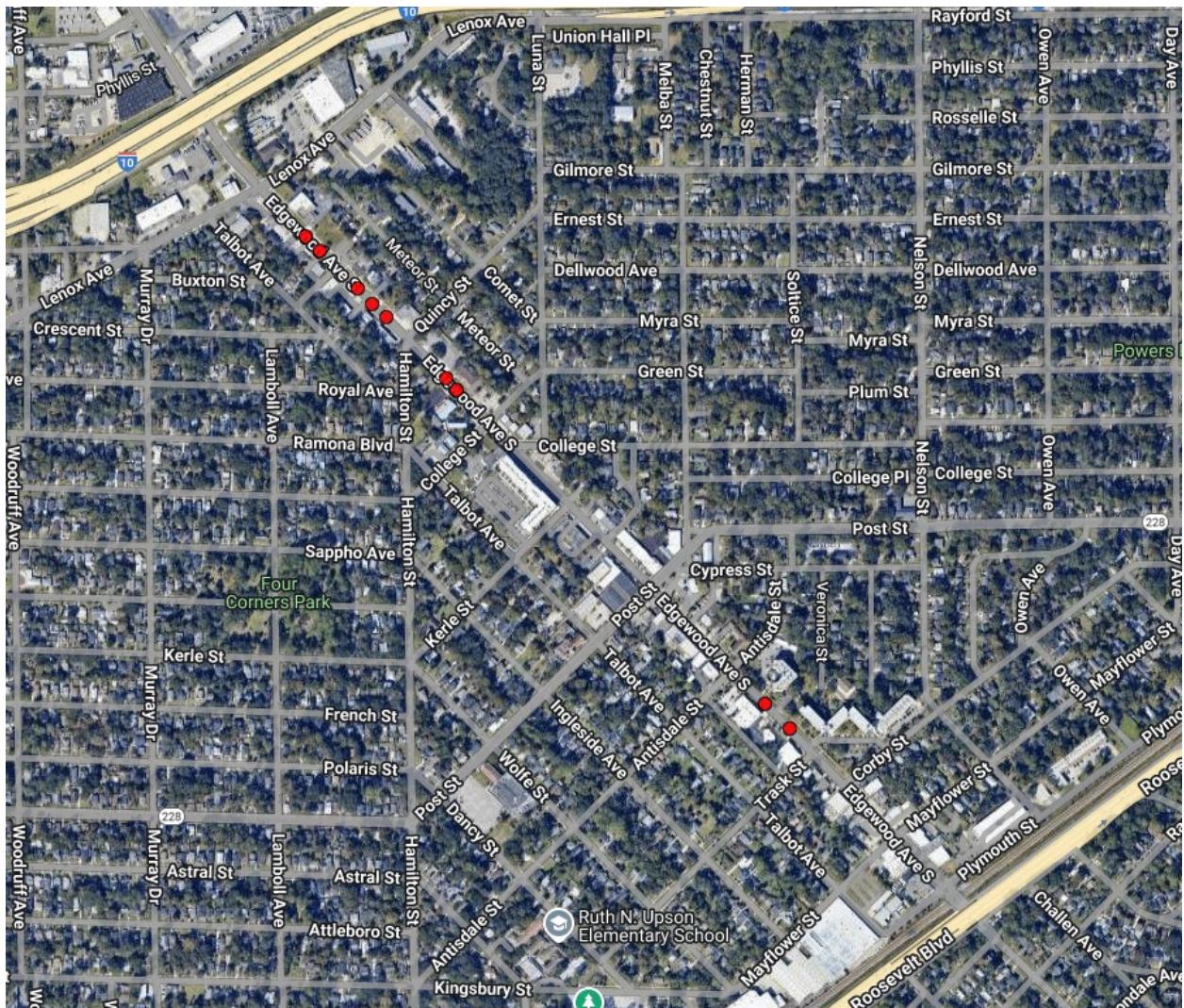
Respectfully

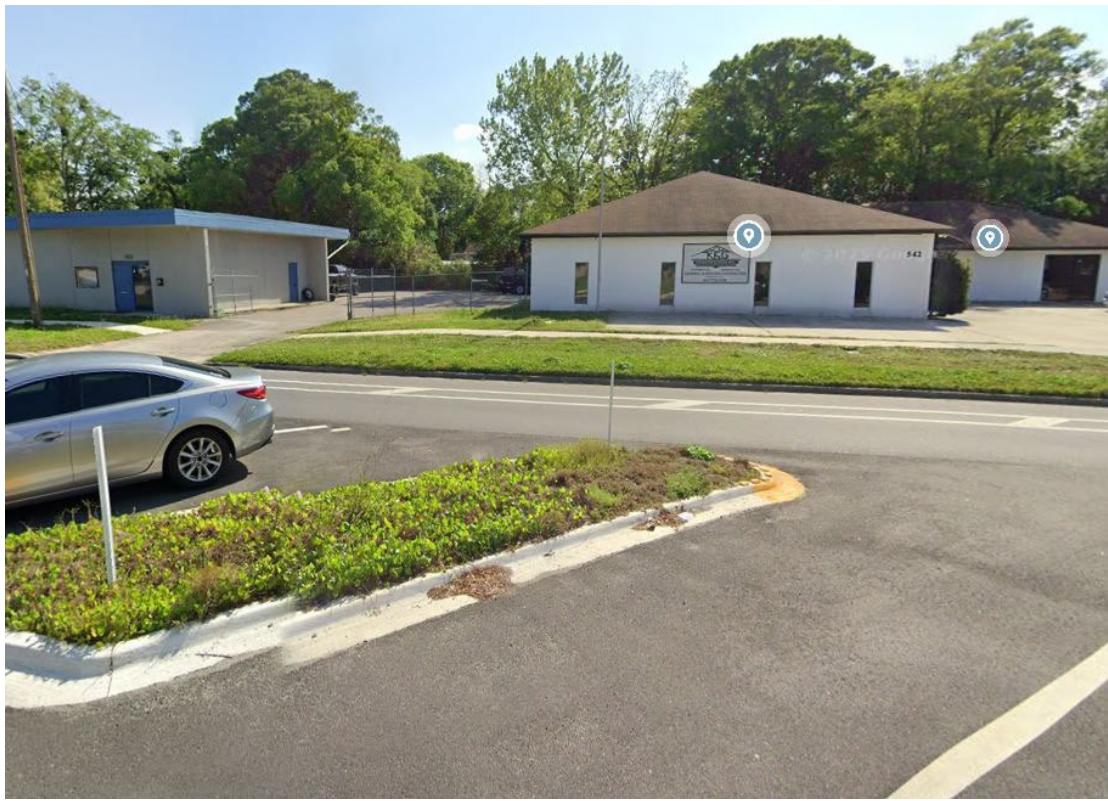
Mike Zaffaroni, Owner/President

Liberty Landscape Supply

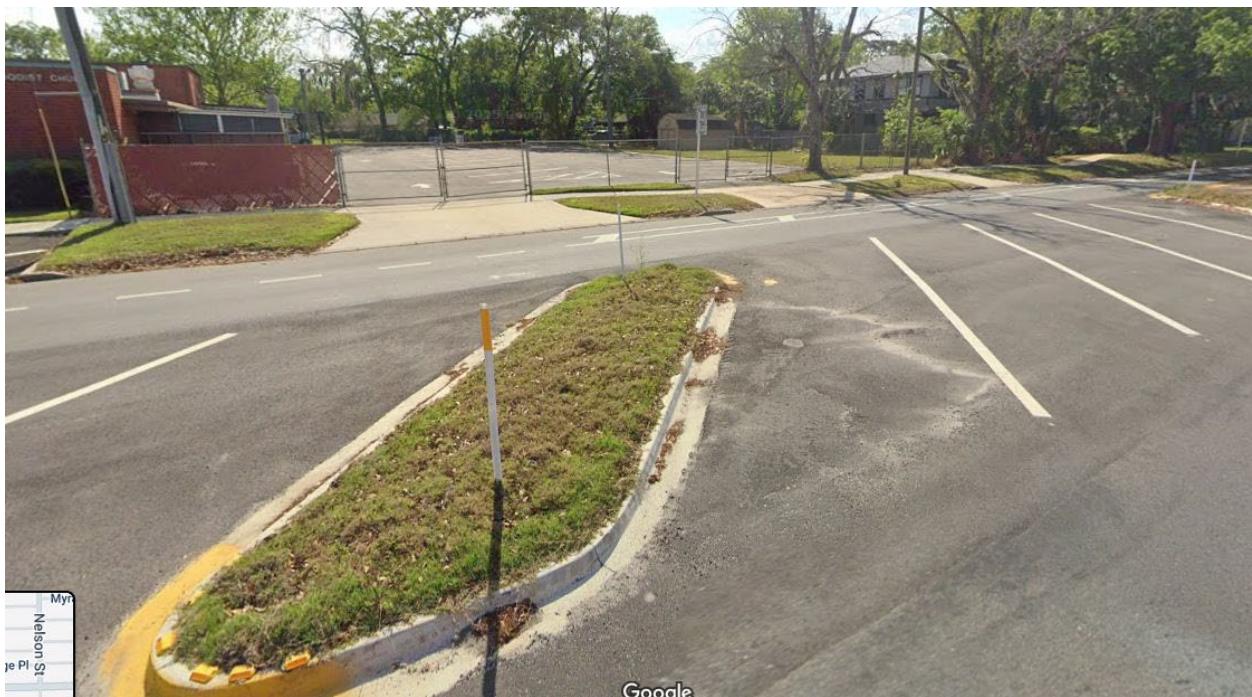
13385 N Main St

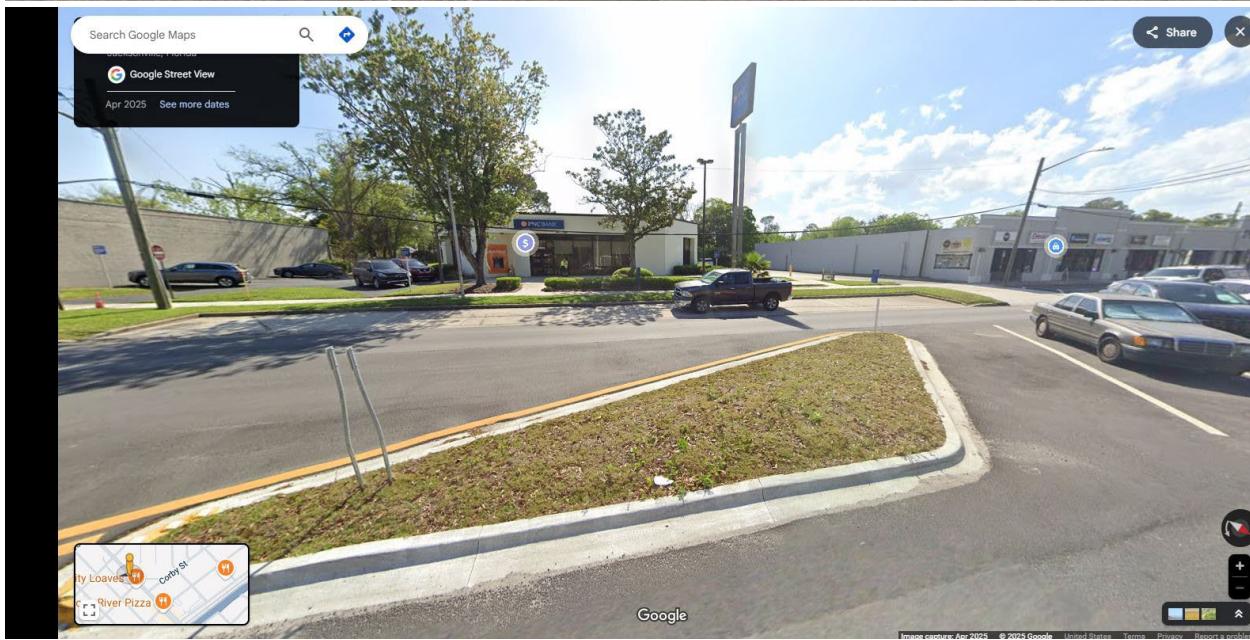
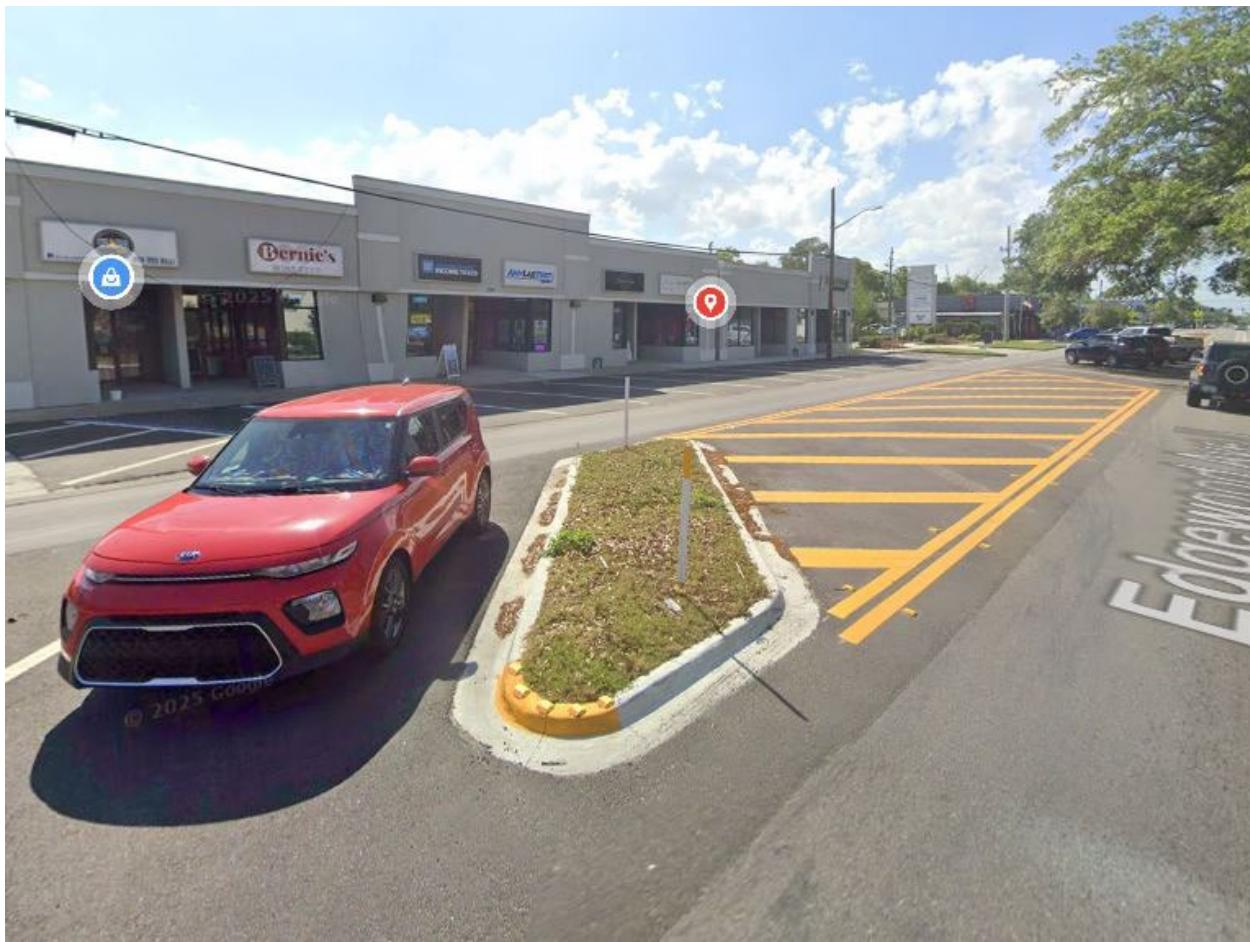
Jacksonville, FL 32218

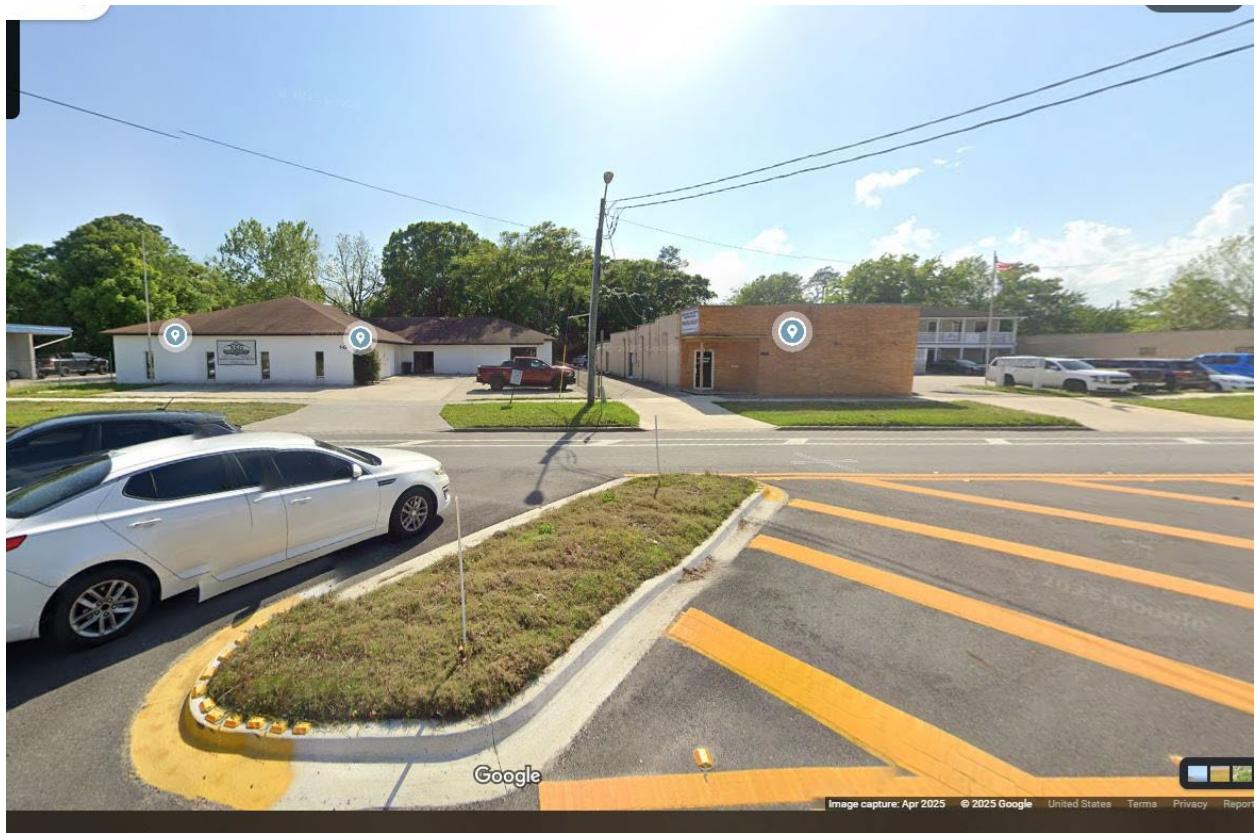














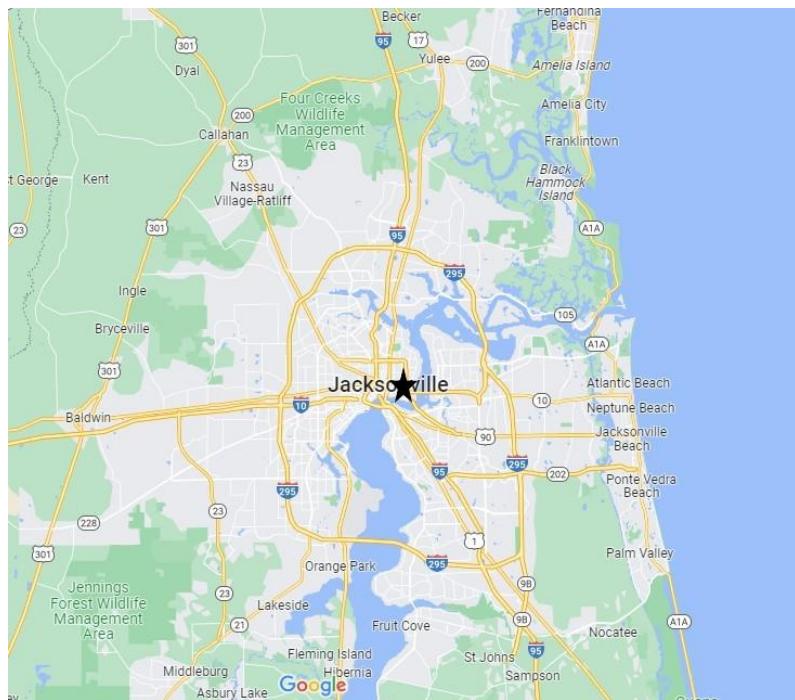
## **SPAR 2025 Phase 1 Level II**

### **Scope of Work**

#### **Description:**

A tree planting project has been requested for planting in the Right of Ways in the Springfield Preservation and Revitalization district. This project will take place in City Council District 7 and includes the planting of a variety of trees that will enhance walkability and the aesthetic character of the district. It will reduce the heat island effect, and will filter and slow down stormwater runoff before reaching the city's stormwater management infrastructure. This project includes the planting of 234 total trees, with no tree removals necessary. To see a map of the planting plan, please see: <https://pg-cloud.com/JacksonvilleFL/?scenario=SPAR-2025-Phase-1-Level-2>. All trees will be planted on public right of way areas within Duval County.

*Approximate location of planting project within Duval County.*



## **LEVEL 2 COMMUNITY ORGANIZATION TREE PLANTING PROGRAM**

The form below provides individual citizens and organizations with the opportunity to suggest a location for a tree planting project within Duval County that proposes to use funds from the City of Jacksonville Tree Protection and Related Expenses Trust Fund. If a citizen or organization is interested in suggesting a planting location for the City to implement, then use this form.

### **Requirements to utilize this program:**

1. The location of the proposed planting must be:
  - a. In Duval County; and
  - b. On public property, such as a road right-of-way; a local, state or national park; Duval County School Board property, etc.

### **Complete the following information below:**

1. Name/title of project:
2. Legal name of organization/citizen making suggestion:
3. Organization or citizen mailing address:
4. Contact phone number:  
Contact e-mail:
5. Location/address of planting project:
6. Has project information been shared with the Council Member of the district?
7. Rationale for project (include information about the public benefit of the project):
8. Description of project:

If a citizen/organization is interested in proposing a project that they want to administer and implement, a more comprehensive application (Level 3) can be found at the following link: <http://www.coj.net/departments/public-works/tree-commission>.



June 23, 2025

Re: SPAR 2025 Phase 1

In accordance with bid #CP-0165-19, Liberty Landscape Supply proposes the following to include all labor, materials, equipment, taxes, delivery, installation, **2 Year Non-Irrigated** warranty, insurance, etc. for <https://pg-cloud.com/JacksonvilleFL/?scenario=SPAR-2025-Phase-1-Level-2>:

ITEM	QUANTITY	PRICE/UNIT(NON-IRR)	TOTAL
Carpinus caroliniana (American Hornbeam) 15G., 1.5" Cal. 5' Ht.	37	\$1,147.77	\$42,467.49
Quercus incana (Bluejack Oak) 15G., 1.5" Cal. 5' Ht.	19	\$1,147.77	\$21,807.63
Callistemon (Bottlebrush) 15G., 1.5" Cal. 5' Ht.	14	\$1,147.77	\$16,068.78
Sabal palmetto (Cabbage Palm) Cropped, 12" Cal, Booted or Clean Trunk, 16' CT	6	\$1,765.80	\$10,594.80
Prunus angustifolia (Chickasaw Plum) 15G., 1.5" Cal. 5' Ht.	36	\$1,147.77	\$41,319.72
Chionanthus retusa (Chinese Fringe Tree) 15G., 1.5" Cal. 5' Ht.	20	\$1,147.77	\$22,955.40
Ilex x attenuata 'Eagleston' (Eagleston Holly) 15G., 1.5" Cal. 5' Ht.	4	\$1,147.77	\$4,591.08
Juniperus virginiana (Eastern Red Cedar) 3" Cal, 12' Ht, 6' Spd, 65G or 36" B&B	1	\$1,854.09	\$1,854.09
Cercis canadensis (Eastern Redbud) 15 Gal., 1.5" Cal, 5' Ht.	3	\$1,147.77	\$3,443.31
Prunus umbellata (Flatwoods Plum) 15G	44	\$1,147.77	\$50,501.88
Ulmus parvifolia (Lacebark Elm) 15G., 1.5" Cal, 5' Ht.	1	\$1,147.77	\$1,147.77
Magnolia grandiflora 'Little Gem' (Little Gem Southern Magnolia) 15G., 1.5" Cal, 5' Ht.	6	\$1,147.77	\$6,886.62
Quercus virginiana (Live Oak) 3" Cal, 12' Ht, 6' Spd, 65G or 36" B&B	3	\$2,295.54	\$6,886.62

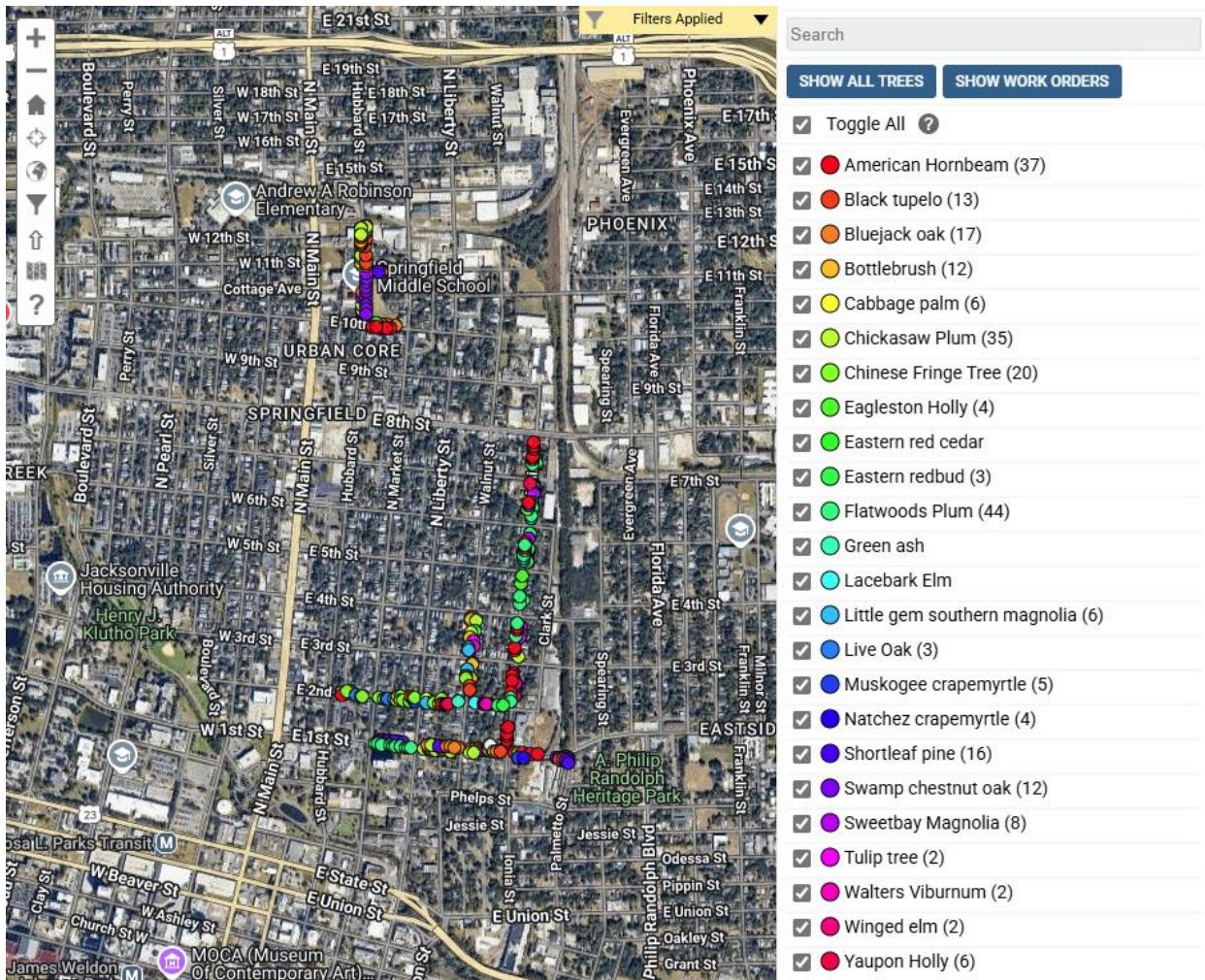


Lagstroemia Indica 'Muskogee' (Crape Myrtle 'Muskogee') 15G., Min. 3 Tks @ 4-6' Ht.	5	\$1,147.77	\$5,738.85
Lagstroemia Indica 'Natchez' (Crape Myrtle 'Natchez') 15G., Min. 3 Tks @ 4-6' Ht.	4	\$1,147.77	\$4,591.08
Quercus michauxii (Swamp Chestnut Oak) 3" Cal, 12' Ht, 6' Spd, 65G or 36" B&B	13	\$2,295.54	\$29,842.02
Magnolia virginiana (Sweetbay Magnolia) 15G., 1.5" Cal, 5' Ht.	8	\$1,147.77	\$9,182.16
Viburnum obovatum (Walters Viburnum) 15G., Min. 3 Tks @ 4-6' Ht.	2	\$1,147.77	\$2,295.54
Ulmus alata (Winged Elm) 3" Cal, 12' Ht, 6' Spd, 65G or 36" B&B	2	\$2,516.27	\$5,032.54
Ilex vomitoria (Yaupon Holly) 15G., Min. 3 Tks @ 4-6' Ht.	6	\$1,147.77	\$6,886.62
<b>Total Trees:</b>	<b>234</b>	<b>Total:</b>	<b>\$294,094.00</b>

Respectfully,

Mike Zaffaroni, Owner/President

Liberty Landscape Supply  
13385 N Main St  
Jacksonville, FL 32218



## ACTIVE CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

ATTACHMENT F

Visit <https://pg-cloud.com/JacksonvilleFL/> for City of Jacksonville Tree Project Maps

Visit [jaxtreemitigation.coj.net](http://jaxtreemitigation.coj.net) - Tree Fund City Projects for links to legislation and planting details

Requesting Entity	Project Scope	Tree Commission Approval Date	Status	Allocated Amount	Contract/Warranty
Saint Johns Bluff Road	Trees along Median. 189 trees	Jul-22	Installation Complete	\$388,238.50	Liberty 2/yr
Gold Star Family Memorial Highway Phase 2	Trees within retention ponds and right of way. 1218 trees	Dec-22	Installation Complete	\$2,300,000.00	To Bid 2/yr
Fort Caroline Road Pond	Trees within retention pond. 34 trees	Feb-23	Installation Complete	\$61,479.00	Liberty 2/yr
Kernan Blvd N	Trees within Right of way and Median- 276 trees	Feb-23	Installation Complete	\$591,059.00	Liberty 2/yr
Price Park	Trees within Right of way. 13 trees	Apr-23	Installation Complete	\$27,216.00	Liberty 2/yr
Amelia View Phase 2	Trees within Right of Way. 34 trees	Apr-23	Installation Complete	\$62,370.00	Liberty 2/yr
GatorBowl	Trees in Median. 8 trees	Jul-23	Installation Complete	\$41,185.00	Liberty/2yr
7th Street East	Trees in right of way (42 trees)	Aug-23	Installation Complete	\$41,185.00	Liberty/2yr
District 7 and 10 Corridors	Trees in right of way (39 trees)	Sep-23	Installation Complete	\$75,451.50	Liberty/2yr
Hodges Blvd Level 2	Trees in Median (59 trees)	Oct-23	Installation Complete	\$137,667.34	Liberty/2yr
McGirts Creek Restoration Level 2	In Preserve (12,000 saplings)	Jan-24	Scheduling	\$182,750.00	Greenway/no warranty
Lift Ev'ry Voice and Sing Park Level 2	In Park (90 trees)	Nov-23	Installation Complete	\$233,335.00	Greenway/1yr
Northbank Riverwalk Phase 2	36 trees	Jan-24	Installation Complete	\$76,642.50	Greenway/1yr
Parks Senior and Community Centers	81 trees	Jan-24	Installation Complete	\$172,450.00	Greenway/1yr
Southern S-Line Enhancement	140 trees along S-line	Jan-24	Installation Complete	\$131,600.00	Greenway/1yr
Various Parks	98 Trees in Parks	Apr-24	Installation Complete	\$136,800.00	Greenway/1yr
Alden Road	41 Trees along ROW	May-24	Installation Complete	\$76,282.56	Liberty 2/yr
Gate Parkway	49 Trees in median and ROW	Jul-24	Installation Complete	\$123,681.46	Liberty 2/yr
JTA Bus Stops Phase 1	11 trees in ROW	Jul-24	Installation Complete	\$34,533.86	Liberty 2/yr
Merrill Road	4 trees in median	Nov-24	Installation Complete	\$7,998.33	Liberty 2/yr
Murray Hill	14 trees in ROW	Nov-24	Installation Complete	\$33,119.53	Liberty 2/yr
Gonzales Park	within park boundaries 50 trees	Nov-24	Installation Complete	\$106,397.74	Liberty 2/yr
Glynlea Park	within park boundaries 64 trees	Nov-24	Installation Complete	\$81,000.00	Greenway/ 1yr
Julington Durbin Preserve	within park boundaries 41 trees	Nov-24	Installation Complete	\$52,950.00	Greenway/ 1yr
Backridge Park	within park boundaries 34 trees	Nov-24	Installation Complete	\$51,575.00	Greenway/ 1yr
Walter Anderson Park	within park boundaries 7 trees	Nov-24	Installation Complete	\$10,700.00	Greenway/ 1yr
Genovar Park	within park boundaries 42 trees	Nov-24	Ongoing	\$56,900.00	Greenway/ 1yr
Greenland Park	within park boundaries 59 trees	Nov-24	Installation Complete	\$86,475.00	Greenway/ 1yr

## ACTIVE CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

ATTACHMENT F

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Requesting Entity	Project Scope	Tree Commission Approval Date	Status	Allocated Amount	Contract/Warranty
Touchton Rd Park	within park boundaries 63 trees	Nov-24	Installation Complete	\$85,400.00	Greenway/ 1yr
Maxville Park	within park and city property boundaries 94 trees	Nov-24	Installation Complete	\$219,325.00	Greenway/ 1yr
Black Island Hammock Park	within park boundaries 60 trees	Nov-24	Installation Complete	\$94,150.00	Greenway/ 1yr
Palmetto Leaves	within park boundaries 103 trees	Dec-24	Installation Complete	\$152,650.00	Greenway/1yr
Atlantic Blvd	Median 20 trees	Dec-24	Installation Complete	\$45,379.20	Liberty 2/yr
Jacksonville Zoo Level 2	On public property on Zoo grounds 64 trees	Feb-25	Installation Complete	\$141,164.00	Liberty 2/yr
Amelica View Phase 3	on City Right of way's in neighborhood 22 trees	Feb-25	Installation Complete	\$44,630.60	Liberty 2/yr
Five Points Level 2	On City Right of way 15 trees	Feb-25	Ongoing	\$35,226.79	Liberty 2/yr
Neptune Beach Phase 1	on public right of way and park- 21 trees	Mar-25	Ongoing	\$54,386.41	Liberty/2yr
Pearl Street Level 2	on city right of way- 21 trees	Mar-25	Installation Complete	\$52,119.19	Liberty/2yr
District 10 Parks	within park boundaries-91 trees	Mar-25	Ongoing	\$135,915.00	Greenway/1yr
Windy Hills Park	within Park boundaries- 36 trees	Mar-25	Ongoing	\$55,205.00	Greenway/1yr
Oceanway Park	within Park boundaries- 37 trees	Mar-25	Ongoing	\$51,000.00	Greenway/1yr
Terrace Park	within Park boundaries- 22 trees	Mar-25	Ongoing	\$30,620.00	Greenway/1yr
Riverview Park	withing Park boundaries- 38 trees	Mar-25	Ongoing	\$49,475.00	Greenway/1yr
Beaver Dam Road Pond	on city right of way- 50 trees	Apr-25	Ongoing	\$90,938.70	Liberty/2yr
Glorianne Dr	on city right of way- 5 trees	Apr-25	Installation Complete	\$11,036.25	Liberty/2yr
Beachwood Blvd	on city Right of way- 31 Trees	May-25	Ongoing	\$60,566.94	Liberty/2yr
Warrington Park	within park boundaries- 67 trees	May-25	Ongoing	\$90,300.00	Greenway/1yr
Riverfront Park	within park boundaries and ROW- 46 trees	May-25	Ongoing	\$58,437.50	Greenway/1yr
ACPS Dog Park	within park boundaries- 24 trees	May-25	Ongoing	\$34,410.00	Greenway/1yr
South Shores Level 2	on city property and ROW- 12 trees	Jun-25	MBRC	\$24,279.75	Liberty/2yr
Oreily Drive W Level 2	on city ROW- 26 trees	Jun-25	MBRC	\$54,563.22	Liberty/2yr

## Completed CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

ATTACHMENT B

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Visit [jaxtreemitigation.coj.net](http://jaxtreemitigation.coj.net) - Tree Fund City Projects for links to legislation and planting details

Requesting Entity	Project Scope	Tree Commission Approval Date	Status	Approp.	Obligated	Contract/Warranty
Executive Director, Tree Hill Nature Center	22 trees requested in Tree Hill amphitheater parking area; site plan complete; no removals required; ready for review pending cost estimate per new countywide tree planting contract.	May-19	Complete	\$21,472.80	\$21,472.80	Liberty 3/mos
Sheffield Elementary School PTA President	10 Trees requested to provide shade for existing play area/field at Sheffield Elementary School; site visit complete - pending design and review.	May-19	Complete	\$20,414.48	\$20,414.48	Davey -1/yr
San Marco Preservation Society and Greenscape, San Marco Tree Planting	102 Trees requested in city right of ways within District 5, includes removal of damaged/diseased trees; site evaluation scheduled	Jun-19	Complete	\$247,749.52	\$247,749.52	Davey -1/yr
Kensington Association HOA Director	54 trees requested within Kensington Lakes city right of ways along Kensington Gardens Blvd. and Kensington Lakes Dr to replace trees lost due to storm damage/disease; may include removals. Planting Plan pending.	Aug-19	Complete	\$124,202.62	\$124,202.62	Davey -1/yr
S-Line Biodiversity Corridor Tree Planting	Installation of 25 trees throughout the S-Line Trail Biodiversity Corridor. This will offer additional tree canopy and shade to the trail.	Aug-19	Complete	\$30,949.40	\$30,949.40	Liberty 3/mos
City Cemetery - citizen request	18 Trees in right of ways on Ionia St. and Jessie St.	Dec-19	Complete	\$41,350.50	\$41,350.50	Liberty 2/yr
Baymeadows East Association Tree Planting	119 Trees in right of ways and medians on Baymeadows East and Fort Family Regional Park	Dec-19	Complete	\$284,900.07	\$284,900.07	Davey -1/yr
Cathedral District Tree Planting	50+ trees requested as Cathedral District (CD7) tree planting, may include removal of damaged/diseased trees. City right of way tree plantings within general proximity but not limited to State St to Catherine St. to Main St. to Adams St.; site evaluation scheduled	Jan-20	Complete	\$120,371.14	\$120,371.14	Liberty 2/yr
Yates Building - Cultural Council of Greater Jacksonville	8 Trees to be installed around renovated fountain at building entrance	Jan-20	Complete	\$38,312.00	\$38,312.00	Liberty 2/yr
Ed Austin Park Tree Planting/Resident request	115 Trees in right of ways around and within Willowbranch Park	Jun-20	Complete	\$214,822.00	\$214,822.00	Liberty 2/yr
Neptune Beach/Residential requests - City of Neptune	Trees within residential Right of Ways - 47 trees	Jul-20	Complete	\$55,490.00	\$55,490.00	Liberty 3/mos
Nathan Krestul Park - Friends of Krestul Park	Trees within Park - 34 trees	Jul-20	Complete	\$63,423.00	\$63,423.00	Liberty 2/yr

## Completed CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

ATTACHMENT B

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Requesting Entity	Project Scope	Tree Commission Approval Date	Status	Approp.	Obligated	Contract/Warranty
Alexandria Oaks Park/SMPS and Bolles School request	Trees within Park - 15 trees	Jul-20	Complete	\$28,593.00	\$28,593.00	Liberty 2/yr
Huntington Forest Park/Resident request to CM	Trees along Park Right of Way - Buffer - 15 trees	Jul-20	Complete	\$28,026.00	\$28,026.00	Liberty 2/yr
Canopy Place Tree Planting/resident request	Installation of 40 trees in city right of ways and medians to provide additional tree canopy, sound buffer and screening.	Oct-20	Complete	\$117,483.97	\$117,483.97	Davey -1/yr
Sunrise Ridge/resident request	Installation of 40 tree in city right of ways to increase tree canopy as well screening and buffer from adjacent highway.	Oct-20	Complete	\$107,316.52	\$107,316.52	Davey -1/yr
Jacksonville Beach Golf Park/Jax Beach	Installation of 156 trees in city golf course park to increase tree canopy, create screening, and attract wildlife.	Nov-20	Complete	\$147,562.80	\$147,562.80	Liberty 3/mos
Freedom Park/CM & Parks	Trees within newly established park (irrigated) - 38 trees	Dec-20	Complete	\$38,548.00	\$38,548.00	Liberty 3/mos
Blue Cypress Park Restoration/Parks	Trees within park - field restoration - 157 trees	Mar-21	Complete	\$187,154.40	\$187,154.40	Liberty 1/yr
Atlantic Beach/City of Atlantic Beach Phase 2	Trees within Atlantic Beach residential Right of Ways and Parks - 133 trees	May-21	Complete	\$164,404.80	\$164,404.80	Liberty 3/mos
Cobblestone Homeowners Association/residential requests/HOA	Installation of 105 trees in city right of ways and medians to provide additional tree canopy, sound buffer and screening.	Jun-20	Complete	\$192,922.00	\$192,922.00	Liberty 2/yr

Jacksonville Tree Commission

Minutes

Wednesday June 18, 2025, 9:31 AM- 10:31 AM

Via Zoom Platform & In Person

\*Recording of Meeting can be obtained by sending requests to  
Joe Rainey [jrainey@coj.net]

For approval July 16th, 2025

**Commissioners:**

Curtis L. Hart, Chair (Council Appointee; 2021-0033-A)  
William Burke Vice Chair (Mayor Appointee; 2023-0695-A)  
Susan Fraser (Council Appointee; 2022-0063-A)  
Vacant (Mayor Appointee; 2023-0696-A)  
Alden Howell (Council Appointee; 2024-0388-A)  
Chris Miller, Council Liaison  
Nina Sickler, Director of Public Works

**Advisors:**

Justin Gearhart - City Arborist  
Laura Hartung - Office of General Counsel  
Jose Regueiro - Accounting

**Staff:** Joe Rainey

**1. Call to Order**

Conducted by Chair

**2. Roll Call and Verification of Quorum**

Conducted by Vice Chair, Commissioners present:

William Burke  
Susan Fraser  
Alden Howell  
Chris Miller  
Nina Sickler

**Quorum present** (4, in person): yes

**3. Call for Public Speakers (online & card):** No pre-meeting speaker cards were submitted. Persons have deferred to speak on agenda items as they are presented.

**MacGillis** clarified that the Call for Public Speaker is the time for the public to speak in an allotted 3 minutes on any topic for Tree Commission, which is not the same as being called upon by a member of Tree Commission related to any agenda item.

MacGillis clarified that after the Public Speaker portion of the agenda, audience participation is at the pleasure of the members of Tree Commission. MacGillis also requested that any time a

member of the public speaks, for the speaker to state their name prior to comments and speak up for the purpose of maintaining an accurate record of the session.

**Action Items:**

**4. Prior Meeting Minutes.**

**Issue:** Minutes from May 21 Meeting need to be approved.

**Fraser:** Requested to amend the minutes regarding the Parks Department agreement to include protective tree rings being added to solicitations moving forward.

**Motion:** Approve, as modified by Fraser.

**Moved by:** Nina Sickler

**Second:** Susan Fraser

**Vote:** approved as modified, unanimous.

**5. Financial Report for Ordinance Tree Fund (15304), Charter Tree Fund (15305) and BJP (Attachment D) – Jose Regueiro**

Combined revenues: Combined Revenues for Fiscal YTD are \$5.14M compared to \$4.01M May -24. An increase of \$1.53M year-on-year. Combined Expenses for Fiscal YTD are \$2.4M compared to \$4M on May -24. A decrease of \$1.6M year-on-year.

Combined Revenues for May -25 were \$627.6K compared to \$586.7K for Apr -24, an increase of \$40.9K.

Meanwhile, expenses were \$49.1K and \$40.9K on May -25 and May -24, respectively. Total unallocated funds were \$26M for May -25.

**6. Fund Status of 630-CITY, Remove & Replace and Level 2 Programs (Attachment E) – Justin Gearhart**

Total funds not appropriated at \$33.94M. Remaining in the three pools in public works \$984K (630-City \$2.11M; Level 2 \$2.52M; and Level 3 \$2.36M).

Total obligated funds \$3.36M as of May, 2025.

**7. Level 3 Project Proposals: NONE**

**8. Level 2 Project Proposals:**

i. Centennial Oak-Alexandria Park – Kathleen McGovern

**McGovern:** the tree is for the 100<sup>th</sup> anniversary of San Marco. Preliminary assessments of site variables, including JEA, have been done. There is a water main on the site and potential other trees impacted. **Scott Souder** discussed some site variables.

**McGovern:** The size of the tree requested and installation variables were discussed. The quote provided in the materials does not include all installation cost variables. The estimate is from one vendor.

**Hart:** Point of Inquiry: Is there any money being contributed by the requestors?

**Sickler:** Point of Inquiry: Is the subject tree already identified in stock (by a grower)?

**McGovern:** explained the tree selection process through a grower, generally.

**Motion:** Move to approve, as presented

**Moved by:** Chris Miller (for the purpose of discussion)

**Second:** Curtis Hart (for the purpose of discussion)

**Discussion:**

**Hart:** Voiced concerns regarding high cost of single tree vs multiple trees.

**Burke:** Voiced concerns this could set a precedent.

**Hart:** Explained that because each project is considered on its own merit, precedent is not an issue.

**Fraser:** Has concerns the location is not representative for a signature tree such as requested to warrant \$100,000. As planned, it would be a tree in a forest of trees instead of what would be expected for an anniversary memorial site.

**Sickler:** Inquired whether there is a timing concern related to the anniversary.

**\* Out of Order (the following comments occurred after the UFMP Update but are reflected in this section due to the subject matter for convenience):**

**Susan Grandin, ScenicJax** (audience member called upon) voiced opposition for spending \$100,000 for a single tree. Grandin noted that it would be difficult to defend to a court the use for \$100,000 of developers money for one tree (alluding to prior litigation regarding the use of tree mitigation funds).

**Hart:** noted that the sponsors of the request should produce a portion of the requested funding.

**Susan Kaven (audience member called upon):** has concerns regarding the price of the project and as a 50-year San Marco Resident feels the ask would reflect poorly on the neighborhood. Use of Palm trees was discussed.

**Vote:** No Vote; **Deferred** by Chair to the next scheduled Tree Commission meeting.

ii. Oreilly Dr West - Justin Gearhart

**Fraser:** Point of information/Inquiry: Fraser pointed out the continuing issue of how tree planting sites are found, noting that this planting project is due to the City Arborist stumbling upon it. Fraser applauded Mr. Gearhart for finding the location but noted that there needs to be a better way to find planting locations, noting that Tree Commission cannot spend \$30million by stumbling upon planting sites.

**Motion:** Approve, as presented for \$54,563.22

**Moved by:** Susan Fraser

**Second:** William Burke

**Vote: approved as presented, unanimous for \$54,563.22**

**Hart:** How do we find more of these projects? Suggests working with developers to find these projects. A discussion ensued regarding retention ponds as potential planting sites.

**Fraser:** Engineers have concerns regarding stormwater pond projects due to storm water ditches and ponds as easy locations but problematic.

**Miller:** Inquired about how does the tree commission recruit developers, HOAs and neighborhood groups actively engaged in tree planting programs.

**Fraser:** Asked if City Council can facilitate calls for planting sites in their respective districts?

A general discussion ensued regarding ideas for engage citizens as part of the process in finding tree planting sites. Ideas included involving CPACS, Greenscape and similar entities, neighborhood associations, etc.

**Miller** raised the point that the City Council 100 Tree Challenge was an effort to get movement in involving citizens to participate in finding planting sites.

Concerns regarding the need for adequate staff to move planting projects were voiced, generally.

**Gearhart** announced that almost all of the Districts have met the 100-tree challenge through plantings or planned plantings thus far. Gearhart highlighted the importance of engaging residents that are affected by planned tree plantings.

**iii. South Shores – Justin Gearhart**

Gearhart explained that this project involves City owned lots purchased with FEMA money as sites to plant trees on former residential lots.

**Motion:** Approve, as presented **for \$24,279.75.**

**Moved by:** William Burke

**Second:** Chris Miller

**Fraser:** Questioned the land involved, acknowledging that this is not a park.

**HART:** Asked about the future of this property?

**McDaniel:** This property cannot be developed due to restrictions from the FEMA funding.

**Vote:** approved as presented, unanimous for \$24,279.75.

**10. Status of Level 2 Projects:** May was dry month which delayed planned plantings and created a backlog of plantings.

**11. Parks Department Project Update:** No updates on parks.

**12. UFMP Update, Valerie Feinberg:** Announced that UFMP was continuing to workshop and bring in citizen comments. Plan is developing further as data and comments are collected. Scope/Workplan has been provided with typo to be disregarded as it pertains to Attachment A.

**Nancy Powell, ScenicJax:** suggested to Feinberg that there be a way to update the public about the ongoing pivotal points and milestones of the UFMP.

**Feinberg:** there is an intended addition to the website for updates.

**13. Old Business:**

**A. Taskforce Update, Fraser:** The Task Force continues to work and move forward.

**14. New Business:**

- i. **Annual report 2024**, presented by Gearhart (exhibit):  
**Fraser:** recalled the PowerPoint presentation by Tree Commission that went to standing Committees in prior years; also and requested that the financial report break outs for review by Tree Commission to be presented to City Council.  
**Miller:** suggested to get presentation time at full City Council, as it would provide a full period of time and would also reach the larger public.  
**Chair deferred further consideration on Annual Report pending corrections to next month's meeting.**
- ii. **MacGillis:** praised Joe Rainey and Charles Hayes for the great redesign of the Tree Commission website, as it is very easy to use and full of material.
- iii. **Chris Miller** expressed appreciation for the experience he had as liaison to Tree Commission and notified the Commission he may or may not be the Council Liaison moving forward. Miller praised the work of Tree Commission.

END OF MEETING 10:31 AM

DRAFT

ATTACHMENT 1+

Jacksonville Tree Commission

Minutes

Wednesday July 16, 2025, 9:40 AM- 11:21 AM

Via Zoom Platform & In Person

\*Recording of Meeting can be obtained by sending requests to  
Joe Rainey [jrainey@coj.net]

For approval August 20th, 2025

**Commissioners:**

Curtis L. Hart, Chair (Council Appointee; 2021-0033-A)  
William Burke Vice Chair (Mayor Appointee; 2023-0695-A)  
Susan Fraser (Council Appointee; 2022-0063-A)  
Vacant (Mayor Appointee; 2023-0696-A)  
Alden Howell (Council Appointee; 2024-0388-A)  
Raul Arias, Council Liaison  
Nina Sickler, Director of Public Works

**Advisors:**

Justin Gearhart - City Arborist  
Shannon MacGillis - Office of General Counsel  
Jose Regueiro - Accounting

**Staff:** Joe Rainey

**1. Call to Order**

Conducted by Chair

**2. Roll Call and Verification of Quorum**

Conducted by Vice Chair, Commissioners present:

William Burke  
Susan Fraser  
Raul Arias (delayed)  
Nina Sickler

**Quorum present** (4, in person): No (meeting paused from 10:06 until Council Member Arias Arrived 10:19am)

**3. Call for Public Speakers (online & card):**

**a)** John Nooney - (Public Speaker) Expressed his concerns regarding his trespass citation on Jacksonville University property (seeking pardon), and river access. Introduced minute details from Northeast Florida Regional Council 7. Continues to lobby for the purchase of his property by Potsburg Creek.

**Action Items:**

**\*Tabled until the arrival of Commissioner Arias 10:19am  
(quorum).**

**4. Prior Meeting Minutes.**

**Issue:** Minutes from June 28 Meeting to be approved.

**Motion:** Approve, as modified by Fraser.

**Moved by:** Nina Sickler

**Second:** Susan Fraser

**Vote:** approved as modified, unanimous.

**5. Financial Report for Ordinance Tree Fund (15304), Charter Tree Fund (15305) and BJP (Attachment D) – Jose Regueiro**

Combined revenues: Combined Revenues for Fiscal YTD are \$6.06M compared to \$4.35M June -24. An increase of \$1.71M year-on-year. Combined Expenses for Fiscal YTD are \$2.65M compared to \$4.82M on June -24. A decrease of \$2.14M year-on-year.

Combined Revenues for June -25 were \$525.7K compared to \$339.1K for June -24, an increase of \$186.6K.

Meanwhile, expenses were \$254.9K and \$821.4K on June -25 and June -24, respectively. Total unallocated funds were \$24.4M for June -25.

**6. Fund Status of 630-CITY, Remove & Replace and Level 2 Programs (Attachment E) – Justin Gearhart**

Total funds not appropriated at \$33.94M. Remaining in the three pools in public works \$984K (630-City \$2.11M; Level 2 \$2.52M; and Level 3 \$2.36M).

Total obligated funds \$3.36M as of May, 2025.

**7. Level 3 Project Proposals: NONE**

**8. Out of Order Discussion: Alexandria Park Centennial Tree:**

**Daryl Joseph** clarifies questions of cost and parks addons included in originally proposed that increase pricing from vendor estimate. "This is a unique request, so that is why the dollar amount is so high" Discusses and answers questions regarding details of estimate and concerns. Commission members question process, addon breakdown, was bid put out, and what issues are holding this up. **Grandin:** has concerns this large dollar amount for an individual tree may open the city up to litigation. New bid should be amended to encompass all current items with in the \$75,000.

**Vote tabled until Council Member Arias arrives.**

**Council Member Arias Arrived 10:28**

**Motion:** Approve, as amended \$75,000

**Moved by:** Nina Sickler

**Second:** Raul Arias

**Vote:** approved as presented, Vote 3-1 (Fraser) for \$75,000

**\*OUT of ORDER:** UFMP Update

**Side discussion:** Contingencies/buffer processes on projects.

**Meeting paused 10:06am-10:19am.**

**9. Level 2 Project Proposals:**

**i. Panda Street and Cougar Rd. - Justin Gearheart**

A tree planting project has been requested for planting in the median of Panda Street and

Cougar Road. This project will take place in City Council District 12 and includes the planting of

a variety of trees that will serve as an aesthetic improvement and a heat reduction purpose.

**Action item:** Correct crepe myrtle to sweet gum.

**Motion:** Approve, as amended for \$16,775.10

**Moved by:** Nina Sickler

**Second:** Raul Arias

**Vote:** approved as presented, unanimous for \$16,775.10

**ii. Neptune Beach Phase 2 - Justin Gearhart**

A tree planting project has been requested for planting in Cleary Park Drive in Neptune Beach. This project will take place in City Council District 13 and includes the planting of a variety of trees that will serve as an aesthetic improvement and a heat reduction purpose. **Arias:** How do we know this is something the citizens want and have asked for? **Moore:** This project was started by a Neptune beach council member a couple of years ago. There has been positive resident and council feedback on the project.

**Motion:** Approve, as presented for \$35,492.58

**Moved by:** Nina Sickler

**Second:** Raul Arias

**Vote:** approved as presented, unanimous for \$35,492.58

**iii. Edgewood avenue - Justin Gearhart**

**Fraser:** Questioned how and what type of tree could be installed.

**Gearhart:** The trees selected to best fit the unusual specifics of location. **McDaniel:** The unusual limitations are required by DOT specifications for large trucks.

**Process Inquiry: Arias:** Are these projects being provided to the CPACs? Discussion and clarification of how tree plantings are requested, selected and fulfilled. Notification versus approval is suggested. Timeframe is a significant consideration. **Grandin:** has concerns that the areas to be planted may have limestone hardpan to plant in and would soil mediation be required?

**Zaffroni:** A soil assessment can be done at \$125 yd for removal as needed. **Burke:** Amend to approve with \$5000 for soil amendment to include photos.

**Motion:** Approve, as amended for \$ 22,665.25.

**Moved by:** Susan Fraser

**Second:** Raul Arias

**Vote:** approved as presented, unanimous for \$ 22,665.25.

**10. Status of Level 2 Projects:**

Glorianne Dr- Install Complete

Jacksonville Zoo- Install Complete

Pearl Street- Install Complete

Amelia View Phase 3-Install Complete

Warrington Park- Passed MBRC/Scheduling

Riverfront Park- Passed MBRC/Scheduling

ACPS Dog Park- Passed MBRC/Scheduling

Beachwood Blvd- Passed MBRC/Scheduling

**11. Parks Department Project Update:**

Breaking ground on Riverfront Park

Upcoming ACPS, North Shore and Richardson Rd.

McGirt's Creek Restoration is in progress, Details to be added to next tree commission update.

**Sickler:** Inquires regarding the 100-tree challenge progressing?

**Gearhart** Estimates progress at having at least 100 trees per district, but the trees are still being planted

**12. OUT of ORDER: UFMP Update, Valerie Feinberg:** Data sets are still being reviewed. Announced that UFMP will moving forward be represented with tree commission by Jenny Hinton. Fraser: Invites UFMP to present progress and findings at the sept. tree commission meeting.

**13. Old Business:**

**14. New Business:**

END OF MEETING 11:27 AM

ATTACHMENT 1+

APPROVED