

Jacksonville Tree Commission

Minutes

Wednesday December 15th, 2025, 9:31 AM- 10:15 AM

Via Zoom Platform & In Person

*Recording of Meeting can be obtained by sending requests to
Joe Rainey [jrainey@coj.net]

For approval January 21st, 2026

Commissioners:

Curtis L. Hart, Chair (Council Appointee; 2021-0033-A)
William Burke Vice Chair (Mayor Appointee; 2023-0695-A)
Susan Fraser (Council Appointee; 2022-0063-A)
Vacant (Mayor Appointee; 2023-0696-A)
Alden Howell (Council Appointee; 2024-0388-A)
Raul Arias, Council Liaison
Nina Sickler, Director of Public Works

Advisors:

Justin Gearhart - City Arborist
Shannon MacGillis - Office of General Counsel
Jose Regueiro - Accounting
Jonathan Colburn - Urban Forestry Manager

Staff: Joe Rainey

1. Call to Order

Conducted by Chair

2. Roll Call and Verification of Quorum

Conducted by Curtis L. Hart, Chair,

Commissioners present:

William Burke (Acting Chair)
Nina Sickler
Susan Fraser

Quorum present (4, in person): No

3. Call for Public Speakers (online & card):

a. Action Items:

4. Prior Meeting Minutes.

Issue: Approval of Minutes: October 15th, 2025 November 19th
2025 Meetings

Motion: Approve
Moved by: Nina Sickler
Second: William Burke

Vote: Approved unanimous

5. Financial Report for Ordinance Tree Fund (15304), Charter Tree Fund (15305) and BJP (Attachment D) - Jose Regueiro

1. Combined Revenues for Fiscal YTD are \$2.07M compared to \$1.82M Dec-24. An increase of \$241.7K year-on-year.
2. Combined Expenses for Fiscal YTD are \$889.7K compared to \$766.8K on Dec-24. An increase of \$122.9K year-on-year.
3. Combined Revenues for Dec-25 were \$630.4K compared to \$610.9K for Dec-24, an increase of \$19.5K. Meanwhile, expenses were \$371.6K and \$357.3K on Dec-25 and Dec-24, respectively.
4. The combined Ordinance and Charter Unappropriated/Unallocated was \$28 million as of Dec-25.
5. For BJP Total unallocated funds were \$0 for Dec-25.

6. Fund Status of 630-CITY, Remove & Replace and Level 2 Programs (Attachment E) - Justin Gearhart

Total funds not appropriated at \$35.36M. Remaining in the four pools \$9.97M (R and R 2.92M; 630-City \$2.01M; Level 2 \$2.12M; and Level 3 \$2.47M).

Total obligated funds are \$3.23M as of September, 2025.

1. Level 3 Project Proposals: NONE

2. Status of Level 2 Projects: Presented out of order

8. Level 2 Project Proposals: Discussed out of order

i. Camp Milton Historic Preserve - Johnathan Johnston

Discussion: Semi-quincentennial celebration: to include additional shade, habitat and filling in the historic row where current species are not suited to the south. Parking area to be enhanced along with Halsema Rd entrance access. Will be working with Keep Jacksonville Beautiful Military Affairs Office to have the project complete by the 4th of July for celebration.

Motion: Approve, for \$210,454.00

Moved by: Nina Sickler

Second: Nina Sickler

Vote: approved as presented, unanimous for \$210,454.00

ii. Central Bark Dog Park – Johnathan Johnston

Motion: Approve, for \$99,660.00

Moved by: Nina Sickler

Second: William Burke

Vote: Approved as presented, Unanimous for \$99,660.00

iii. Collins Lake Drive – Justin Gearhart

Motion: Approve, for \$48,034.52

Moved by: Nina Sickler

Second: William Burke

Vote: approved as presented, unanimous for \$48,034.52

10. UFMP Update, Dr Jennifer Hinton: No Update

11. Taskforce: In progress and coming close to conclusion, will be communicating with City Landscape architect firm Prosser in meeting directly after tree commission. Extension to end of July provided

12. Trees Planted per district worksheet

Discussion: Arias will convey to Council for review.

Sickler: add an "as of" date to report. **Arias:** inquires as to how to get total trees planted in Jacksonville including outside tree fund projects. **Hart:** Inquires can these trees be accounted for at design and install from other entities? How to provide accounting of tree planting and break down to include MOT, warranty and other costs individually on report.

13. New Business:

i. Review of New Positions Funded by Tree Fund-- Justin Gearhart

Commission agrees on new position details

ii. Fiscal Year Annual report 2025

Action Item: Arias has requested a per Anum report From Gearhart

iii. Proposal to Move Regular Tree Commission Meeting Days

Meetings to stay on current schedule

14. Old Business: None

END OF MEETING 10:15 AM

ATTACHMENT 1

APPROVED