

Jacksonville Tree Commission

Wednesday August 16, 2023 – 9:30 AM
Ed Ball Building, 10th Floor, Conference Room 5
and Zoom

Commissioners: Chris Flagg, Chair
Curtis Hart, Vice Chair
Chris Miller
Nina Sickler
Susan Fraser
Rhodes Robinson

Advisors: Jonathan Colburn
Justin Gearhart
Susan Grandin
Jose Regueiro

Staff:

AGENDA

Order of Agenda is Subject to Change

1. **Call to Order** - Chair
2. **Roll Call and Verification of Quorum** – Chair
3. **Submittal of Speaker’s Cards** – Chair
 - a) A raised hand icon as well as waving at the screen will be acknowledged by Chair.
 - b) For those attending in person, paper speakers’ cards will be available.
4. **Action Items:**
 - a) Approval of Minutes from July 19th, 2023, Tree Commission meeting – Chair
 - b) Approval of Urban Forestry Master Plan Meeting Minutes from June 29th, 2023 – Chair
 - c) Approval of Urban Forestry Master Plan Meeting Minutes from July 27th, 2023- Chair
 - d) Proposed Level 2 Project(s)
 - i. 7th Street East (Attachment A)– Justin Gearhart
 1. Presentation
 2. Public Comment
 3. Vote
 - e) New trees to add to the approved species list (Attachment B)- Justin Gearhart

5. Reports:

- a)** Financial Report for Ordinance Tree Fund (15304), Charter Tree Fund (15305) and BJP (Attachment D) – Jose Regueiro
- b)** Fund Status of 630-CITY, Remove & Replace and Level 2 Programs (Attachment E) – Justin Gearhart
- c)** Status of Level 2 Tree Projects (Attachment F) – Justin Gearhart
- d)** Urban Forest Management Plan Subcommittee (Attachment G)- Susan Fraser
- e)** Parks Department Project Update – Kathleen McGovern/Jill Enz

6. Public Comment:

- 7. Adjournment** – the next meeting is scheduled for Wednesday, September 20th as a Hybrid/Zoom meeting in Ed Ball Building, 10th Floor, Public Works Office, conference room 5.



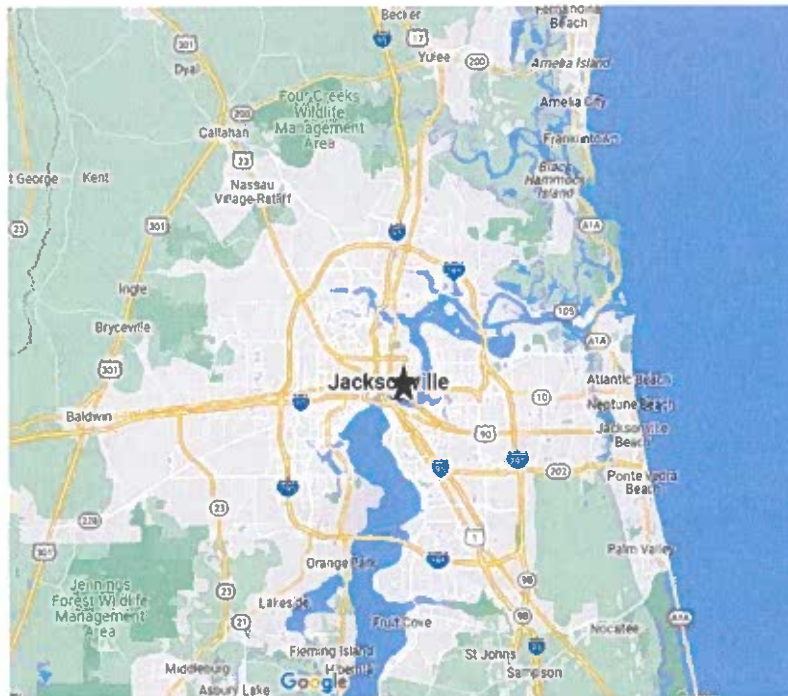
7th Street East Level II

Scope of Work

Description:

A tree planting project has been requested for planting in the Right of Way along 7th Street East. This project will take place in City Council District 7 and includes the planting of a variety of shade trees that will serve as an aesthetic improvement and a heat reduction purpose. In addition, these plantings will help to filter and slow down stormwater runoff before reaching the city's stormwater management infrastructure. Most trees selected were shade trees to enhance the city's canopy. This project includes the planting of 42 total trees, with no tree removals necessary. To see a map of the planting plan, please see: <https://pg-cloud.com/JacksonvilleFL/?scenario=7th-Street-East>. All trees will be planted on public right of way areas within Duval County.

Approximate location of planting project within Duval County.



LEVEL 2 COMMUNITY ORGANIZATION TREE PLANTING PROGRAM

The form below provides individual citizens and organizations with the opportunity to suggest a location for a tree planting project within Duval County that proposes to use funds from the City of Jacksonville Tree Protection and Related Expenses Trust Fund. If a citizen or organization is interested in suggesting a planting location for the City to implement, then use this form.

Requirements to utilize this program:

1. The location of the proposed planting must be:
 - a. In Duval County; and
 - b. On public property, such as a road right-of-way; a local, state or national park; Duval County School Board property, etc.

Complete the following information below:

1. Name/title of project: 7th Street East
2. Legal name of organization/citizen making suggestion:
Justin Gearhart
3. Organization or citizen mailing address:
609 St Johns Bluff Rd N, Jacksonville, FL 32225
4. Contact phone number: 904-255-4327
Contact e-mail: Jgearhart@coj.net
5. Location/address of planting project:
7th Street East between Spearing Street and Bridier sSreet
6. Has project information been shared with the Council Member of the district? yes
7. Rationale for project (include information about the public benefit of the project):
This neighborhood is an under served mixture of residential and commercial land use that lacks canopy. This will help with heat island and buffering from railroad.
8. Description of project:
Planting of 42 trees to provide canopy and aesthetics along the right of way of 7th street east.

If a citizen/organization is interested in proposing a project that they want to administer and implement, a more comprehensive application (Level 3) can be found at the following link: <http://www.coj.net/departments/public-works/tree-commission>.

To Be Completed By City of Jacksonville/Public Works Staff Only

Level 2 - Community Organization Tree Planting Program Staff Checklist

Total number of trees to be installed 42
 Total number of trees to be removed 8

Project Title: 7th Street East

Project is to be planted on Public Land
 Project is located in Duval County

Activity	Complete
1 The species of trees are appropriately located.	JG
2 The number and placement of trees is appropriate.	JG
3 Trees being planted are approved pursuant to the 'Tree Commission Approved Tree Planting List.'	JG
4 Shade Trees are preferred; if non-shade trees are proposed, the use is appropriated/acceptable.	JG
5 Less than 25% of the total species of trees being planted are palms.	JG
6 The planting will not interfere with utilities or sight line requirements.	JG
7 The project does not include incidental landscaping. If so, the applicant must justify the reason for its inclusion.	JG
8 Construction required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, are costs reasonable?	JG
9 Irrigation installed? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, are costs reasonable?	JG
10 The cost of the species of trees selected do not outweigh the benefits of the trees.	JG
11 Low maintenance plants are utilized.	JG
12 Location of plant material and irrigation (if applicable) has minimum adverse impact over time on infrastructure such as walks and roads.	JG
13 Species of trees being planted are beneficial to the City's tree canopy.	JG
14 The project provides unique benefit to the neighborhood, Council District, or City.	JG
15 The project has been reviewed with and meets the needs of the requesting entity.	JG
16 The Councilmember has been notified of the project.	JG

COMMENTS:



August 04, 2023

Re: 7th Street East Level 2

In accordance with bid #CP-0165-19, Liberty Landscape Supply proposes the following to include all labor, materials, equipment, taxes, delivery, installation, **2-Year Non-Irrigated** warranty, insurance, etc.:

ITEM	QUANTITY	PRICE/UNIT(NON-IRR)	TOTAL
Quercus Virginiana, 6" Cal., 18' Ht, 12' Spd, 200G or 52" B&B "Live Oak"	36	\$2,106.00	\$75,816.00
Ilex Vomitoria, Min. 3 Tks @ 8' Ht, 30G or 24" B&B "Yaupon Holly"	3	\$1,296.00	\$3,888.00
Viburnum Obovatum, Min 3 Tks @ 6' Ht, 30G or 24" B&B "Walter's Viburnum"	3	\$1,377.00	\$4,131.00
Maintenance of Traffic (only if needed)	6	\$750.00	\$4,500.00
	42 Trees		\$88,335.00

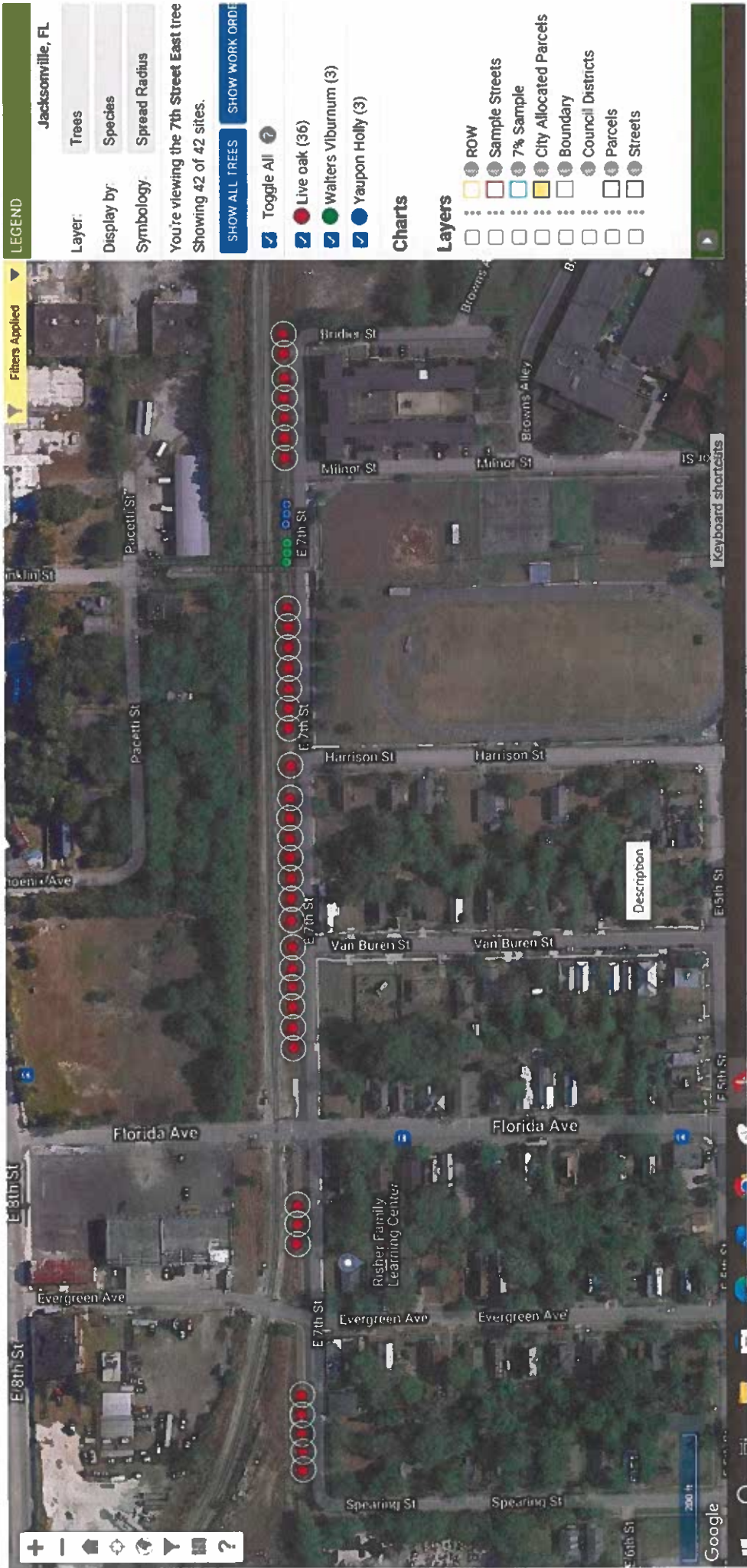
Respectfully

Mike Zaffaroni, Owner

Liberty Landscape Supply

13385 N Main St

Jacksonville, FL 32218



Google

Keyboard shortcuts

Description

Richter Family Learning Center



Jacksonville Tree Commission

Available Funds Summary (as of August 1st, 2023)

	July 2023	August 2023
15F Ordinance Funds Available for Council Appropriation (a)	\$7,874,198.54	\$8,603,522.96
Allocated for Remove and Replace to Public Works (b)	\$2,296,572.56	\$2,293,384.08
Allocated for 630-City to Public Works (c)	\$2,341,657.26	\$2,242,099.26
Available for Level 2 Allocation by Tree Commission (d)	\$6,294,533.37	\$5,153,053.37
Available for Level 3 Allocation by Tree Commission (e)	\$1,549,250.65	\$1,549,250.65
Total Allocated to PW for 630-City and Remove & Replace (b) + (c)	\$4,638,229.82	\$4,535,483.34
Total Available for Allocation by Tree Commission (d) + (e)	\$7,843,784.02	\$6,702,304.02
15N Charter Funds Available for Council Appropriation (f)	\$8,611,024.32	\$8,734,884.71
BJP Tree Mitigation Dollars available for Council Appropriation (g)	\$1,717,826.00	\$1,717,826.00
Total Avail for Appropriation by Council (a) + (f) + (g)	\$18,203,048.86	\$19,056,233.67
Total Avail for Allocation by Tree Commission (d) + (e)	\$7,843,784.02	\$6,702,304.02
Total Funds Not Obligated	\$26,046,832.88	\$25,758,537.69

Encumbered Funds Summary (as of August 1st, 2023)

	Jul-23	Aug-23
<i>Obligated Level 2 Proj Funds</i>	\$1,976,693.39	\$2,585,561.11
<i>Obligated Level 3 Proj Funds</i>	\$139,184.00	\$139,184.00
Total Funds Obligated	\$2,115,877.39	\$2,724,745.11

Since 2017

Projects planted through legislation

15304 Ordinance Funds Available for Appropriation: As of 08/01/2023 there is \$8,603,522.96

Appropriated		Purchase Order		Date	Remainder in project	Status
Amount	Date	Amount				
2019-0178			\$2,025.00	3/30/2021	\$101.25	open
Total	\$2,515,199.50	Total	\$1,997,988.47	Total	\$101.25	

Definitions of Terms

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation- Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange Fill indicated total money for column

Since 2017

Remove and Replace

15304 Ordinance Funds Available for Appropriation: As of 08/01/2023 there is \$8,603,522.96

Appropriated Amount	Date	Project	Purchase Order Amount	Date	Remainder	Status
Amount	Date	Project	Amount	Date	Remainder in project	Status
\$300,000.00	Nov-18					
\$2,000,000.00	Nov-19					
\$2,000,000.00	Apr-21					
\$4,000,000.00	Dec-22					
		Remove and Replace	\$1,250,000.00	11/18/2020	\$36,447.16	Open
		Remove and Replace (Removals)	\$1,445,000.00	3/31/2022	\$866,166.22	Open
		8th Street	\$37,078.00	7/8/2022	\$5,561.70	Open
		Atlantic Blvd	\$26,483.50	8/31/2022	\$3,941.95	Open
		Round 13	\$14,300.00	1/17/2023	\$2,856.00	Open
		Round 14	\$89,805.20	1/25/2023	\$17,930.24	Open
		Parks Removal	\$1,000,000.00	3/17/2023	\$739,483.67	Open
		Parks Replacement	\$500,000.00	4/24/2023	\$450,332.00	Open
		Round 16	\$34,070.55	5/11/2023	\$34,070.55	Open
		Round 17	\$3,700.00	5/31/2023	\$2,960.00	Open
\$8,300,000.00	Total	Total	\$5,742,126.56	Total	\$2,159,749.49	
				Available for Remove and Replace Allocation	\$2,293,384.08	

Definitions of Terms

Remove and Replace

15304 Ordinance Funds Available for Appropriation: As of 08/01/2023 there is \$8,603,522.96

Appropriated Amount	Date	Project	Purchase Order Amount	Date	Remainder Remainder in project	Status Status
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Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation- Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange Fill indicated total money for column

Since 2017

630-City

15304 Ordinance Funds Available for Appropriation: As of 08/01/2023 there is \$8,603,522.96

Appropriated	Project	Purchase Order Amount	Date	Remainder	Status
Amount	Project	Amount	Date	Remainder in project	Status
\$200,000.00	Nov-18				
\$1,600,000.00	Aug-19				
\$2,000,000.00	Nov-21				
\$2,000,000.00	Dec-22				
	630-City	\$716,446.40	8/31/2020	\$8.00	Open
	Current Open PO	\$1,500,000.00	1/13/2021	\$307,576.72	Open
	630-City Round 17	\$43,881.00	3/7/2023	\$8,776.20	Open
	630-City Round 18	\$128,994.00	5/5/2023	\$128,994.00	Open
	630-City Round 19	\$99,558.00	7/14/2023	\$99,558.00	Open
\$5,800,000.00	Total	\$4,278,641.22	Total	\$544,912.92	
	Available for 630-City Allocation			\$2,242,099.26	

Definitions of Terms

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Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation- Funds have been assigned to a project and a purchase order has been issued

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Orange Fill indicated total money for column

Since 2017

Level 2

15304 Ordinance Funds Available for Appropriation: As of 08/01/2023 there is \$8,603,522.96

Appropriated		Allocation		Purchase Order Amount		Remainder		Status	
Amount	Date	Project	Amount	Date	Amount	Date	Remainder in project	Status	Status
\$1,000,000.00	Feb-19								
\$2,000,000.00	Jan-20								
\$2,000,000.00	Jan-21								
\$2,000,000.00	Aug-21								
\$8,000,000.00	Jun-22								
		Boat Ramps	\$111,132.00	11/18/2020	\$111,132.00	1/13/2021	\$5,556.60	Open	Open
		Emerald Trail Model Mile	\$441,939.85	2/25/2021	N/A	N/A	N/A	On Hold	On Hold
		Kernan Blvd	\$276,722.50	5/19/2021	\$276,722.50	6/23/2021	\$27,672.24	Open	Open
		Amelia View	\$145,395.00	5/19/2021	\$145,395.00	6/23/2021	\$7,269.75	Open	Open
		Twin Lakes Academy	\$122,553.00	5/19/2021	\$122,553.00	6/23/2021	\$12,255.30	Open	Open
		Park Street Rd Diet	\$399,526.00	6/16/2021	\$399,526.00	8/24/2021	\$399,526.00	On Hold	On Hold
		Whitehouse Park	\$54,594.00	6/16/2021	\$54,594.00	8/24/2021	\$5,459.40	Open	Open
		Baker Point Park	\$17,091.00	6/16/2021	\$17,091.00	8/24/2021	\$1,709.10	Open	Open
		Gold Star	\$466,296.00	9/22/2021	\$450,921.00	9/29/2021	\$47,579.55	Open	Open
		Fort Caroline Rd	\$165,793.50	7/21/2021	\$157,369.50	1/11/2022	\$23,605.42	Open	Open
		Norfolk and Soutel Level 2	\$90,106.00	7/21/2021	\$90,106.00	1/12/2022	\$9,010.60	Open	Open
		Jax Beach Level 2	\$277,789.50	9/22/2021	\$277,789.50	1/12/2022	\$41,668.42	Open	Open
		Columbia Parkway R	\$51,840.00	12/15/2021	\$51,840.00	1/21/2022	\$7,506.00	Open	Open
		Jarboe Park	\$145,918.00	12/15/2021	\$145,918.00	1/24/2022	\$21,887.70	Open	Open
		Northbank Riverwalk	\$138,801.00	12/15/2021	\$116,125.00	5/17/2022	\$17,418.75	Open	Open
		Fishweir Park	\$40,014.00	3/23/2022	\$40,014.00	6/23/2022	\$6,002.10	Open	Open
		District 7 Parks	\$106,000.00	3/23/2022	\$94,000.00	4/25/2023	\$37,600.00	Open	Open
		District 5 Parks	\$457,600.00	4/20/2022	\$280,250.00	4/28/2023	\$112,100.00	Open	Open
		Deerwood Park Blvd	\$86,319.00	5/18/2022	\$86,319.00	6/30/2022	\$12,947.85	Open	Open
		Hanna Park	\$264,584.80	6/13/2022	\$264,584.80	8/15/2022	\$53,716.96	Open	Open
		Saint Johns Bluff Rd	\$388,238.50	7/20/2020	\$388,238.50	8/29/2022	\$58,235.77	Open	Open
		Wolfson High School	\$102,336.00	9/21/2022	N/A	N/A	N/A	N/A	N/A

Level 2

15304 Ordinance Funds Available for Appropriation: As of 08/01/2023 there is \$8,603,522.96

Appropriated		Allocation		Purchase Order Amount		Remainder		Status	
Amount	Date	Project	Amount	Date	Amount	Date	Remainder in project	Status	Status
		Collins Road	\$338,265.00	9/21/2022	\$338,265.00	11/23/2022	\$67,653.00	Open	Open
		College Street Parking Medians	\$13,019.00	11/16/2022	\$13,019.00	12/21/2022	\$2,603.80	Open	Open
		Airport Center Drive East	\$153,643.00	11/16/2022	\$153,643.00	12/29/2022	\$30,728.60	Open	Open
		GoldStar Phase 2	\$2,300,000.00	12/21/2022	\$1,141,500.00	7/14/2023	\$1,141,500.00	Open	Open
		GoldStar Phase 2 Prosser	\$121,345.16	12/21/2022	\$121,345.16	7/11/2022	\$11,393.20	Open	Open
		Fort Caroline Rd Pond	\$61,479.00	2/15/2023	\$61,479.00	3/21/2023	\$12,295.80	Open	Open
		Kernan BLVD N	\$591,059.00	2/15/2023	\$591,059.00	3/23/2023	\$118,211.80	Open	Open
		Price Park	\$27,216.00	4/19/2023	\$27,216.00	5/11/2023	\$27,216.00	Open	Open
		Amelia View Phase 2	\$62,370.00	4/19/2023	\$62,370.00	5/11/2023	\$62,370.00	Open	Open
		Parks Northwest Districts	\$321,440.00	4/19/2023	\$321,440.00	6/6/2023	\$128,576.00	Open	Open
		Fletcher and Hollywood Park	\$33,100.00	5/17/2023	\$33,100.00	6/27/2023	\$33,100.00	Open	Open
		Gator Bowl	\$41,185.00	7/19/2023	\$41,185.00	8/10/2023	\$41,185.00	Open	Open
		Westside Parks	\$402,600.00	7/19/2023	N/A	N/A	N/A	N/A	N/A
\$15,000,000.00	Total		\$11,926,902.77	Total	\$9,150,876.46	Total	\$2,585,561.11	Available for Level 2 Allocation	\$5,153,053.37

Definitions of Terms

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Encumbered- Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange fill indicated total money for column

Since 2017

Level 3

15304 Ordinance Funds Available for Appropriation: As of 08/01/2023 there is \$8,603,522.96

Appropriated		Allocation		Purchase Order		Remainder		Status
Amount	Date	Project	Amount	Date	Amount	Date	Remainder in project	Status
\$1,000,000.00	May-20							
\$1,000,000.00	Dec-22							
		Equestrian Center	\$241,599.00	11/18/2020	\$241,559.00	12/29/2020	\$33,455.85	Open
		Jax Zoo	\$209,190.35	3/4/2021	\$209,190.35	10/27/2021	\$105,728.15	Open
\$2,000,000.00	Total	Total	\$450,789.35	Total	\$450,749.35	Total	\$139,184.00	
							Available for Level 3 Allocation	\$1,549,250.65

Definitions of Terms

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation- Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange fill indicated total money for column

Since 2017

Charter Fund

15305 Charter Funds Available for Appropriation: As of 08/01/2023 there is \$8,734,884.71

Ordinance	Amount	Date	Project	Original Purchase Order Amount	Date	Remainder in project	Status
Appropriated	\$133,317.49						
Total	\$133,317.49		Total	\$133,317.49	Total	\$0.00	

Definitions of Terms

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation- Funds have been assigned to a project and a purchase order has been issued

Orange Fill indicated total money for column

BJP

Better Jacksonville Plan- Tree Mitigation Dollars available for Appropriation: As of 07/03/2023 there is \$1,717,826.00

Appropriated		Project	Purchase Order Amount	Date	Remainder in project	Status
Amount	Date					

Definitions of Terms

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation- Funds have been assigned to a project and a purchase order has been issued

ACTIVE CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

ATTACHMENT F

Visit <https://pg-cloud.com/JacksonvilleFL/> for City of Jacksonville Tree Project Maps

Visit jaxtreemitigation.coj.net - Tree Fund City Projects for links to legislation and planting details

Requesting Entity	Project Scope	Tree Commission Approval Date	Status	Allocated Amount	Contract/Warranty
Boat Ramps/Waterfront Management	Trees within 7 boat ramps and parks - 62 trees	Nov-20	Installation Complete	\$111,132.00	Liberty 2/yr
Twin Lakes Academy ES/School	Trees within school grounds and ROW - 66 trees	May-21	Installation Complete	\$122,553.00	Liberty 2/yr
Kernan Blvd./CM	Trees within medians and Row of Kernan Blvd. - 132 trees	May-21	Installation Complete	\$276,722.50	Liberty 2/yr
Amelia View/residential	Trees within medians and ROW in Amelia View community - 73 trees	May-21	Installation Complete	\$145,395.00	Liberty 2/yr
Whitehouse Park/Parks and residential	Trees within play area and recreational fields. - 29 trees	Jun-21	Installation Complete	\$54,594.00	Liberty 2/yr
Baker Point Park/Parks and residential	Trees within park undergoing improvements - 8 trees	Jun-21	Installation Complete	\$17,091.00	Liberty 2/yr
Fort Caroline Rd. Tree Planting	Trees within right of way along Fort Caroline Rd. 66 trees	Jul-21	Installation Complete	\$157,369.50	Liberty 2/yr
Norfolk Soutel Tree Planting	Trees within medians and right of way along Norfolk Blvd. 36 trees	Jul-21	Installation Complete	\$90,106.00	Liberty 2/yr
Jax Beach Park and ROW	Trees within parks and right of way. 150 trees	Sep-21	Installation Complete	\$277,789.50	Liberty 2/yr
Gold Star Family Memorial Highway	Trees within retention pond and right of way. 200 trees	Sep-21	Installation Complete	\$450,921.00	Liberty 2/yr
Northbank Riverwalk	Trees along trail and riverside of Northbank Riverwalk/Geffen Park area. 68 trees	Dec-21	Installation Complete	\$116,125.00	Liberty 2/yr
Jarboe Park	Trees along play areas and trails of Jarboe Park. 76 trees	Dec-21	Installation Complete	\$145,918.00	Liberty 2/yr
Columbia Pkwy Retention Pond	Trees along play areas and trails of Jarboe Park. 29 trees	Dec-21	Installation Complete	\$51,840.00	Liberty 2/yr
Fishweir Park	Trees along nature trail. 21 trees	Mar-22	Installation Complete	\$40,014.00	Liberty 2/yr
District 7 Parks	55 trees.	Mar-22	Installation Complete	\$106,000.00	Greenway/1yr
District 5 Parks	195 Trees	Mar-22	Installation Complete	\$452,600.00	Greenway/1yr
Deerwood	Trees along median. 43 trees	May-22	Installation complete	\$86,319.00	Liberty 2/yr
Hanna Park	106 trees	Jun-22	Installation Complete	\$264,584.80	Liberty 2/yr
Saint Johns Bluff Road	Trees along Median. 189 trees	Jul-22	Installation Complete	\$388,238.50	Liberty 2/yr
Wolfon High School	Trees in school grounds. 56 trees	Sep-22	awaiting legal form	\$102,336.00	Liberty 2/yr

ACTIVE CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

ATTACHMENT F

Visit <https://pg-cloud.com/JacksonvilleFL/> for City of Jacksonville Tree Project Maps

Visit jaxtreemitigation.coj.net - Tree Fund City Projects for links to legislation and planting details

Requesting Entity	Project Scope	Tree Commission Approval Date	Status	Allocated Amount	Contract/Warranty
Collins Road	Trees along median. 183 trees	Sep-22	Installation Complete	\$338,265.00	Liberty 2/yr
Airport Center Drive E	Trees along median. 76 trees	Nov-22	Installation Complete	\$153,643.00	Liberty 2/yr
College Street Parking Islands	Trees in Parking Islands, 4 trees.	Nov-22	Installation Complete	\$13,019.00	Liberty 2/yr
Gold Star Family Memorial Highway Phase 2	Trees within retention ponds and right of way. 1218 trees	Dec-22	Installing	\$2,300,000.00	To Bid 2/yr
Fort Caroline Road Pond	Trees within retention pond. 34 trees	Feb-23	Installation Complete	\$61,479.00	Liberty 2/yr
Kernan Blvd N	Trees within Right of way and Median- 276 trees	Feb-23	Installation Complete	\$591,059.00	Liberty 2/yr
Price Park	Trees within Right of way. 13 trees	Apr-23	Installation Complete	\$27,216.00	Liberty 2/yr
Amelia View Phase 2	Trees within Right of Way. 34 trees	23-Apr	Installing	\$62,370.00	Liberty 2/yr
Northwest Parks	Trees in parks. 202 trees	23-Apr	Installation Complete	\$321,440.00	Greenway/1yr
Fletcher and Hollywood Park	Trees in park. 21 trees	23-May	Scheduling	\$33,100.00	Greenway/1yr
GatorBowl	Trees in Median. 8 trees	21-Jul	Installing	\$41,185.00	Liberty/2yr
Westside Parks Level 2	Trees in Parks (242 trees)	N/A	To MBRC	\$402,600.00	Greenway/1yr
7th Street East	Trees in right of way (42)	N/A	To Tree Commission	\$41,185.00	Liberty/2yr

AVAILABLE FOR APPROPRIATION (a)		
15304 (15F)	Ordinance	\$ 8,603,522.96
15305 (15N)	Charter	\$ 8,734,884.71
008449	Tree Mitigation Project	\$ 1,717,826.00
		<u>\$ 19,056,233.67</u>

The BIG 4

<u>Title</u>	<u>Obligations</u>	<u>Funds Available</u>
Level 2 Tree Planting Program (d)	\$ 3,007,831.24	\$ 5,111,868.37
Level 3 Tree Planting Program (d)	\$ 139,184.00	\$ 1,549,250.65
Remove/Replace (e)	\$ 2,159,175.34	\$ 2,293,384.08
630-CITY Tree Planting Program (e)	\$ 739,501.80	\$ 2,242,099.26

<u>FY23 Revenues:</u>	<u>15304 (15F)</u>	<u>15305 (15N)</u>
October	\$ 449,607.00	\$ 65,200.00
November	\$ 84,657.56	\$ 40,326.00
December	\$ 197,787.09	\$ 52,769.80
January	\$ 696,190.66	\$ 75,280.63
February	\$ 417,914.36	\$ 68,340.92
March	\$ 682,801.34	\$ 123,877.39
April	\$ 193,824.43	\$ 41,289.26
May	\$ 515,670.96	\$ 257,573.03
June	\$ 479,837.20	\$ 124,359.62
July	\$ 742,385.42	\$ 94,720.77

<u>FY23 Expenses:</u>	<u>15304 (15F)</u>	<u>15305 (15N)</u>
October	\$ 152,114.90	\$ -
November	\$ 466,468.35	\$ -
December	\$ 344,960.64	\$ -
January	\$ 491,890.84	\$ -
February	\$ 441,105.36	\$ -
March	\$ 211,444.66	\$ -
April	\$ 223,992.71	\$ -
May	\$ 278,167.84	\$ -
June	\$ 752,669.90	\$ -
July	\$ 335,550.47	\$ -

	<u>15304 (15F)</u>	<u>15305 (15N)</u>
Funds Available (b)	\$ 11,347,363.98	\$ -
Obligations (c)	\$ 6,127,801.58	\$ -

- (a) jaxtreemitigation.coj.net
- (b) total appropriated, but unobligated, funds
- (c) purchase order(s) have been issued for these funds
- (d) Tree Commission may make recommendations for these appropriations
- (e) Public Works utilizes these appropriations

Prepared 8/10/23 LD

The City of Jacksonville has two separate laws that provide protection for certain trees and require mitigation for damage or removal of certain trees caused by the process of land development. Mitigation is required either through planting or replanting of a calculated amount of mitigation trees or through making a specified payment into the Tree Protection and Related Expenses Trust Fund codified by Sec. 111.760, Ordinance Code. These laws are Article 25 of the Charter of the City of Jacksonville and Chapter 656, Part 12, Subparts A & B of the Ordinance Code. Each provision has specific criteria for what is characterized as a "protected tree" and thus would require replacing through the development process of a site, or if a replacement is not made, how the "mitigation fee" is calculated for removal of trees without replacement. The mitigation fee that is paid by developers who are unable to replace the trees destroyed during construction, as required by both provisions, is placed in the Tree Protection and Related Expenses Trust Fund. Moreover, funds received from application of the Charter are held in Fund 15305 and funds received from application of the Ordinance Code are held in the Fund 15304.

Jacksonville Tree Commission

Wednesday August 16, 2023 – 9:30 AM
Ed Ball Building, 10th Floor, Conference Room 5
and Zoom

Commissioners: Chris Flagg, Chair
Curtis Hart, Vice Chair
Chris Miller
Nina Sickler
Susan Fraser
Rhodes Robinson

Advisors: Jonathan Colburn
Justin Gearhart
Susan Grandin
Jose Regueiro

Staff:

AGENDA

Order of Agenda is Subject to Change

1. **Call to Order** - Chair
2. **Roll Call and Verification of Quorum** – Chair
3. **Submittal of Speaker’s Cards** – Chair
 - a) A raised hand icon as well as waving at the screen will be acknowledged by Chair.
 - b) For those attending in person, paper speakers’ cards will be available.
4. **Action Items:**
 - a) Approval of Minutes from July 19th, 2023, Tree Commission meeting – Chair
 - b) Approval of Urban Forestry Master Plan Meeting Minutes from June 29th, 2023 – Chair
 - c) Approval of Urban Forestry Master Plan Meeting Minutes from July 27th, 2023- Chair
 - d) Proposed Level 2 Project(s)
 - i. 7th Street East (Attachment A)– Justin Gearhart
 1. Presentation
 2. Public Comment
 3. Vote
 - e) New trees to add to the approved species list (Attachment B)- Justin Gearhart

5. Reports:

- a)** Financial Report for Ordinance Tree Fund (15304), Charter Tree Fund (15305) and BJP (Attachment D) – Jose Regueiro
- b)** Fund Status of 630-CITY, Remove & Replace and Level 2 Programs (Attachment E) – Justin Gearhart
- c)** Status of Level 2 Tree Projects (Attachment F) – Justin Gearhart
- d)** Urban Forest Management Plan Subcommittee (Attachment G)- Susan Fraser
- e)** Parks Department Project Update – Kathleen McGovern/Jill Enz

6. Public Comment:

- 7. Adjournment** – the next meeting is scheduled for Wednesday, September 20th as a Hybrid/Zoom meeting in Ed Ball Building, 10th Floor, Public Works Office, conference room 5.

Jacksonville Tree Commission
Wednesday July 19, 2023 – 9:30 AM
For approval August 16, 2023
Via Zoom Platform & In Person

Commissioners Present: Chris Flagg, Chair
Curtis Hart
Chris Miller
Steve Long

Staff:

Public: Dave McDaniel, COJ
Carol Register, COJ
Tracey Arpen, Scenic Jax
Scott Sauder, JEA
Mike Zaffaroni, Liberty Landscape
Kelly O’Leary, Liberty Landscape
John November, Public Trust
Susan Kelly, DIA
Jennifer Grable, COJ
Jameka Smith, COJ
Kathleen McGovern, COJ
Lisa Grubba, Greenscape
Nancy Powell, Scenic Jax
Fred Pope, Scenic Jax
Nick Lamb, Greenway Landscape
Jeff Lucovsky, COJ
Aaron Hallett, COJ
Jill Enz, COJ

Advisors: Susan Grandin, OGC
Justin Gearhart, City Arborist
Jonathan Colburn, Urban Forestry Manager

1. **Call to Order** – Chair
2. **Roll Call and Verification of Quorum** – Chair
3. **Submittal of Speaker’s Cards** – Chair
 - a) A raised hand icon as well as waving at the screen will be acknowledged by Chair.
 - b) For those attending in person, paper speakers’ cards are available.
4. **Action Items:**
 - a) Minutes from May 17, 2023 Tree Commission Meeting
 - i. Approved (Mr. Hart motion, Mr. Long second)
 - b) Minutes from May 18th, 2023 Urban Forestry Master Plan Subcommittee
 - i. Approved (Mr. Hart motion, Mr. Long second)
 - c) Proposed Level 2 Projects
 - i. Gator Bowl-
 1. Mr. Gearhart presented the project.

2. Public Comment

- i. Mr. Long spoke in support.
- ii. Ms. Powell asked about the 30 foot spacing and why additional trees were not added.
- iii. Mr. Gearhart replied that it was due to utilities, drainage and maintenance concerns,
- iv. Mr. Flagg agreed that we would like more trees when logical, however appreciate the concerns and time taken for showing future canopy.
- v. Mr. Hart agreed that clusters of trees is how trees are often found in nature.

3. Vote

- i. Approved (Mr. Hart motion, Mr. Long second)

ii. Westside Parks Level 2

1. Ms. McGovern presented the project and stated Yancy Park is to be removed from the list of parks.

2. Public Comment

- i. Mr. Hart asked about the possibility of doing outreach to associations to help water the trees after they are planted.
- ii. Ms. McGovern replied that this could be considered after the warranty.
- iii. Mr. Pope stated he wasn't sure that the associations will be able to do so as trucking watering out is difficult. Also stated that Live oaks should be away from paved areas by at least 10 feet. He questioned why more trees weren't being planted and that should use 3" caliper trees rather than 4" caliper.
- iv. Ms. McGovern replied that parks have future plans so they can't fill some of the empty spaces.
- v. Ms. Powell pled for shade and planning around existing canopy, while questioning use of bald cypress as shade.
- vi. Ms. McGovern replied that bald cypress is good for poorly drained locations.
- vii. Mr. Long stated that Liverman Park is a hurricane debris dumping site, so consideration about leaving access and space for that is needed. Additionally, the Nuttall Oak is proposed in an area with pipe work.
- viii. Mr. Arpen stated Lift Every Voice Park provides no shade as oaks were not planted.
- ix. Ms. Powell stated she recalls palms were approved on final plans.

x. Ms. Enz stated the final planting plan has not been completed and that 80% of the trees will be shade.

xi. Mr. McDaniel stated that there were design criteria standards that were created by DIA for tree planting options.

xii. Ms. Powell stated that those standards should be discussed at a future commission meeting.

xiii. Mr. Pope stated that these big projects should include funding for trees and not rely on tree fund.

3. Vote

i. Approved (Mr. Hart motion, Mr. Long second)

d) Fund balance and encumbrance report for 15(F) (Ordinance Tree Fund), 15(N) (Charter Tree Fund) and BJP (Attachment A) – Mr. Reguerio

i. The fact that these accounts do accrue interest as shown under investment pool earnings.

e) Fund Status of 630-CITY, Remove & Replace and Level 2 Programs (Attachment C) – Mr. Gearhart

i. Agreement was made amongst attendees that the Charter fund needs to be used.

1. Once the available pools of money get low, our next legislation piece will add a pool of charter fund money.

ii. Agreement was made amongst attendees that the Better Jacksonville Plan (BJP) funds need to be used.

1. Several Public Works projects are underway for BJP, we will look into using BLP tree funds with these.

f) Status of Pending Level 2 Tree Projects (Attachment B) – Mr. Gearhart

5. New Business

a) A discussion was initiated by Mr. Flagg surrounding further education for the City Arborist. He also proposed the City Arborist attend and speak at conferences in neighboring cities. He added that there needs to be an avenue where funds can be used from the tree fund towards the City Arborists continued learning and conferences. Ms. Grandin stated that the current legislation will have to be revised to include the approved use of tree funds for the City Arborist's continuing education. Mr. McDaniel asked Council Member Miller to consider taking this proposed legislation to the City Council for approval. Mr. Long said to allow the Councilman Miller time to get familiar with his commission role. Ms. Grubba spoke about her connection with an organization in Gainesville that has approved this type of legislation. She added that she was willing to share the contact information for them to speak at a future commission meeting.

6. Public Comment

7. Adjournment – the next Tree Commission meeting is scheduled for Wednesday, August 16, 2023, at 9:30am and will be a Hybrid/Zoom meeting in Ed Ball Building, 10th Floor, Public Works Office, conference room 5.

**City of Jacksonville
Tree Commission
Financials Combined
Balance Sheet
July 31, 2023**

Cash	34,895,764.46	
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Accounts Payable	24,503.61	
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Fund Balance		
Beginning Fund Balance	30,070,515.04	
YTD Gain\Loss	4,800,745.81	
Adjusted Fund Balance	34,871,260.85	

Available Balance Calculation

Cash	34,895,764.46	Bank Funds
Less:		
AP	24,503.61	Accounts Payable
Funds Available	11,354,090.35	Appropriated Funds by City Council
Encumbrances (Open POs)	6,168,986.58	Appropriated and Allocated
Sub-Total Adjustments	17,547,580.54	
Unappropriated/Unallocated	17,348,183.92	
Appropriated/Unallocated *	1,717,826.00	Better Jacksonville Plan **
Total Unallocated Funds	19,066,009.92	

* Better Jacksonville Funds are not in Ordinance or Charter Funds. Therefore, the Tree Commission cannot re-appropriate those funds.

** Better Jacksonville dollars are budgeted to See Activities/Projects Sheet

City of Jacksonville
Tree Commission
Financials Combined
Statement of Activity
July 31, 2023

	Actuals		Budget
	31-Jul	YTD	
Revenues			
Ordinance appropriation			520,768.00
Tree Mitigation Funds - Article 25	66,810.00	1,054,612.00	
Investment Pool Earnings	257,696.21	723,018.04	
Contributions From Private Sources	665,540.39	3,398,427.00	
Contribution-Loss Deductible	-	18,278.40	
Transfer from fund balance	-	3,298,969.79	
Total	990,046.60	8,493,305.23	520,768.00
Expenses			
Summarized expenses	848,586.55	3,692,559.42 *	21,221,434.60
Net			
	141,460.05	4,800,745.81	(20,700,666.60)

* Budget is comprised of current year budget and prior year carry forward.

City of Jacksonville
Tree Commission
Ordinance - 15304 - Tree Protection & Related Expenditures
Balance Sheet
July 31, 2023

<u>Equity in Pooled Cash</u>	26,160,879.75
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<u>Accounts Payable</u>	24,503.61
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<u>Fund Balance</u>	
Beginning Fund Balance	22,275,797.75
YTD Gain\Loss	<u>3,860,578.39</u>
Adjusted Fund Balance	<u>26,136,376.14</u>

<u>Available Balance Calculation</u>	
Cash	26,160,879.75
Less:	
AP	24,503.61
Funds Available(Budget)	11,354,090.35
Encumbrances (Open POs)	<u>6,168,986.58</u>
Sub-Total Adjustments	<u>17,547,580.54</u>

Unappropriated/Unallocated	<u><u>8,613,299.21</u></u>
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City of Jacksonville
Tree Commission
Ordinance - 15304 - Tree Protection & Related Expenditures
Statement of Activity
July 31, 2023

	<u>31-Jul</u>	<u>YTD</u>	<u>Budget</u>
Revenues			
Ordinance appropriation			520,768.00
Tree Mitigation Funds - Article 25	2,295.00	280,766.00	
Investment Pool Earnings	198,350.82	556,696.62	
Contributions From Private Sources	606,195.00	3,398,427.00	
Contribution-Loss Deductible	1,461.60	18,278.40	
Transfer from fund balance	-	3,298,969.79	
Total Revenue	<u>808,302.42</u>	<u>7,553,137.81</u>	<u>520,768.00</u>
Expenses			
Expenses *	848,586.55	3,692,559.42	21,221,434.60
Net	<u>(40,284.13)</u>	<u>3,860,578.39</u>	<u>(20,700,666.60)</u>

* Budget is comprised of current year budget and prior year carry forward.

City of Jacksonville
Tree Commission
Charter - 15305- Tree Mitigation & Related Expenditures
Balance Sheet
July 31, 2023

<u>Equity in Pooled Cash</u>	8,734,884.71
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<u>Accounts Payable</u>	0
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<u>Fund Balance</u>	
Beginning Fund Balance 10/1/22	7,794,717.29
YTD Gain\Loss	940,167.42
Adjusted Fund Balance	<u>8,734,884.71</u>

Available Balance Calculation	
Cash	8,734,884.71
Less:	
AP	
Funds Available	
Encumbrances (Open POs)	<u>-</u>
Sub-total	<u>-</u>

<u>Unappropriated/Unallocated</u>	<u><u>8,734,884.71</u></u>
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City of Jacksonville
Tree Commission
Charter - 15305- Tree Mitigation & Related Expenditures
Statement of Activity
July 31, 2023

	Actuals		Budget
	31-Jul	YTD	
Revenues			-
Tree Mitigation Funds - Article 25	64,515.00	773,846.00	
Investment Pool Earnings	59,345.39	166,321.42	
	<u>123,860.39</u>	<u>940,167.42</u>	
Expenses			-
	-	-	
Net	<u>123,860.39</u>	<u>940,167.42</u>	<u>-</u>

Trial Balance Report

Ledger COJ PL -

Fund 15304 Tree

Account	Description	Beginning Balance (USD)	Debits (USD)	Credits (USD)	Ending Balance (USD)
104001	Equity in Pooled	26,546,734.92	1,187,653.98	598,000.92	27,136,387.98
104201	Cash - JP	0.00	0.00	93,354.00	-93,354.00
104206	Cash - JP General	0.00	5,666,332.18	5,291,273.43	375,058.75
104299	Bank Clearing	0.00	5,374,366.90	6,212,618.77	-838,251.87
104998	Zero Invoice	0.00	0.00	2,077.50	-2,077.50
104999	Cash Clearing	-459,333.61	42,450.00	0.00	-416,883.61
201101	Vouchers Payable	-429,154.56	45,517,844.37	45,113,193.42	-24,503.61
202137	Accounts Payable -	-82,042.05	82,042.05	0.00	0.00
216101	Accrued Payroll	-1,437.16	1,437.16	0.00	0.00
243101	Fund Balance -	0.00	83,501.32	83,501.32	0.00
284101	Fund Balance -	-25,574,767.54	3,298,969.79	0.00	-22,275,797.75
					-3,860,578.39
					-26,136,376.14
343750	Tree Mitigation	0.00	0.00	280,766.00	-280,766.00
361101	Investment Pool	0.00	0.00	556,696.62	-556,696.62
366020	Contributions From	0.00	103,254.00	3,501,681.00	-3,398,427.00
369400	Contribution-Loss	0.00	0.00	18,278.40	-18,278.40
389010	Transfer From	0.00	0.00	3,298,969.79	-3,298,969.79
512010	Permanent and	0.00	55,305.23	1,268.02	54,037.21
515100	Lump Sum	0.00	5,000.00	5,000.00	0.00
521020	Medicare Tax	0.00	783.54	16.97	766.57
522070	Disability Trust	0.00	166.01	3.81	162.20
522130	GEPP Defined	0.00	6,470.72	148.36	6,322.36
523010	Group Dental Plan	0.00	150.00	0.00	150.00
523030	Group Life	0.00	78.66	0.00	78.66
523040	Group	0.00	8,766.20	0.00	8,766.20
524001	City Employees	0.00	2,862.50	0.00	2,862.50
545020	General Liability	0.00	266.70	0.00	266.70
549006	Trust Fund	0.00	25,599,711.19	21,980,704.17	3,619,007.02
549032	Clothing, Clean,	0.00	140.00	0.00	140.00

Total for Fund 15304

0.00	87,037,552.50	87,037,552.50	-3,860,578.39
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Trial Balance Report

Ledger COJ PL - Modified Accrual

Fund 15305 Tree Mitigation & Related Expense

Account	Description	Beginning Balance (USD)	Debits (USD)	Credits (USD)	Ending Balance (USD)
104001	Equity in Pooled Cash Account	7,794,717.29	209,276.42	0.00	8,003,993.71
104201	Cash - JP Accounts Payable	0.00	0.00	1,785.00	-1,785.00
104206	Cash - JP General Deposit	0.00	732,676.00	0.00	732,676.00
104299	Bank Clearing	0.00	1,785.00	1,785.00	0.00
201101	Vouchers Payable Account	0.00	1,785.00	1,785.00	0.00
284101	Fund Balance - Unassigned Account	-7,794,717.29	0.00	0.00	-7,794,717.29
					-940,167.42
					-8,734,884.71
343750	Tree Mitigation Funds - Article 25	0.00	1,785.00	775,631.00	-773,846.00
361101	Investment Pool Earnings	0.00	0.00	166,321.42	-166,321.42
Total for Fund 15305 Tree Mitigation & Related Expense		0.00	947,307.42	947,307.42	-940,167.42

End of Report

Review Budgetary Control Balances

Control Budget

Saved Search

Search

Budget Balances

View 0

Fund	Center	Account	Project	Activity	Interfund	Budget Period	Initial Budget	Budget Adjustments	Total Budget	Commitments	Obligations	Expenditures	Total Consumption	Funds Available An
15304	151004	549006	000000	00000189	00000	Oct-22	0.00	6,593.80	6,593.80	0.00	0.00	0.00	0.00	6,593.80
15304	151004	549006	000000	00000275	00000	Oct-22	0.00	884.25	884.25	0.00	0.00	0.00	0.00	884.25
15304	151004	549006	000000	00000378	00000	Oct-22	0.00	589,171.26	589,171.26	0.00	138,529.67	83,066.02	221,595.69	367,571.57
15304	151004	549006	000000	00000429	00000	Oct-22	0.00	92,243.50	92,243.50	0.00	0.00	0.00	0.00	92,243.50
15304	151004	549006	000000	00000541	00000	Oct-22	0.00	18,592.90	18,592.90	0.00	8,309.90	0.00	8,309.90	10,283.00
15304	151004	549006	000000	00000651	00000	Oct-22	0.00	8,724.53	8,724.53	0.00	0.00	0.00	0.00	8,724.53
15304	151004	549006	000000	00000744	00000	Oct-22	0.00	9,155.68	9,155.68	0.00	0.00	0.00	0.00	9,155.68
15304	151004	549006	000000	00001035	00000	Oct-22	0.00	74,601.00	74,601.00	0.00	0.00	0.00	0.00	74,601.00
15304	151004	549006	000000	00001036	00000	Oct-22	0.00	211,446.84	211,446.84	0.00	0.00	0.00	0.00	211,446.84
15304	151004	549006	000000	00001315	00000	Oct-22	0.00	10,941,577.32	10,941,577.32	0.00	1,455,465.37	88,346.28	1,543,811.65	9,397,765.67
15304	151004	549006	000000	00001316	00000	Oct-22	0.00	153,794.99	153,794.99	0.00	13,556.37	0.00	13,556.37	140,238.62
15304	151004	549006	000000	00001606	00000	Oct-22	0.00	12,837.40	12,837.40	0.00	4,155.00	-2,077.50	2,077.50	10,760.00
Total							520,768.00	20,700,666.60	21,221,434.60	0.00	6,168,986.58	3,698,357.67	9,867,344.25	11,354,089.35

	<u>31-Jul</u>	<u>30-Jun</u>	<u>MoM</u> <u>Variance</u>
Total Budget	21,221,434.60	21,146,434.60	75,000.00
Encumbrance	6,168,986.58	5,147,795.41	1,021,191.17
Available Fund	11,354,090.35	12,646,715.65	(1,292,625.30)

Done



mount

593.80

884.25

575.57

243.50

283.00

724.53

155.68

601.00

446.84

765.67

238.62

759.90

090.35

City of Jacksonville
Tree Commission
Activity/Project Status as of Jul-23

		Budget	Obligation	Expenditures
		Jul-23	Jul-23	Jul-23
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000378-County-Wide Tree Prog-Remove - Replace	4,537,334.51	2,159,175.34	84,775.09
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000541-Hammond Blvd Project	18,592.90	-	8,309.90
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000982-Tree Protection & Related Expenses	2,294.73	-	-
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00001315-Level 2 Tree Planting Program	10,923,410.87	3,007,831.24	2,762,526.26
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00001316-Moncrief Rd Beautification Project	153,794.99	101.25	13,455.12
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00001606-Sulzbacher Village Level 3 Tree Planting	2,077.50	2,077.50	-
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00001623-Level 3 Tree Planting Program	1,703,053.77	139,184.00	14,619.12
		17,340,559.27	5,308,369.33	2,883,685.49
154006-PWML Tree Maintenance - Other Physical Environment	00000000-No Activity	602,911.21	4,930.45	518,309.12
	All Activity Values	602,911.21	4,930.45	518,309.12
154007-PWML 630-City Tree Planting Prog - Other Physical Environment	00000000-No Activity	3,277,964.12	739,493.80	296,371.06
	All Activity Values	3,277,964.12	739,493.80	296,371.06
		21,221,434.60	6,052,793.58	3,698,365.67
Better Jacksonville Plan				
153104-PWCP Public Works Capital Projects - Road and Street Facilities	008449-Tree Mitigation Project	1,717,826.00	-	-

Funds Available
Jul-23
2,293,384.08
10,283.00
2,294.73
5,153,053.37
140,238.62
-
1,549,250.65
9,148,504.45
79,671.64
79,671.64
2,242,099.26
2,242,099.26
11,470,275.35
1,717,826.00



TREE MITIGATION

CITY OF JACKSONVILLE



TREE REMOVAL PERMIT INFORMATION

Click here to search detailed information on Site Clearing and Tree Removal Permits. In reviewing tree removal information on a specific permit, for "B" permits click on the Spec 2 tab; for "L" permits click on the Tree Mitigation tab.



TREE FUND CITY PLANTING PROJECTS

Click here to search detailed information about City Tree Fund Planting Projects.



AVAILABLE FOR APPROPRIATION

15F (Ordinance):	\$8,603,522.96
15N (Charter):	\$8,734,884.71
Better Jacksonville Plan - Tree Mitigation Project:	\$1,717,826.00
Total:	\$19,056,233.67



FILE AN ISSUE

Click here to report site clearing or tree removal without a permit, or to request tree maintenance on public property. In the CARE System, select "Tree Remove or Landscape Violation" from the dropdown.

Disclaimer: The AVAILABLE FOR APPROPRIATION information shown on this page is updated nightly from the City's financial records, but does not include any pending appropriations, or other financial transactions of the funds which have not been completed.



If you experience difficulty viewing or accessing the documents provided on this site, or navigating this application's table features, using any assistive technology please contact the Disabled Services Division at 904-630-4940 or 904-630-4933 (TTY) to request an accommodation.

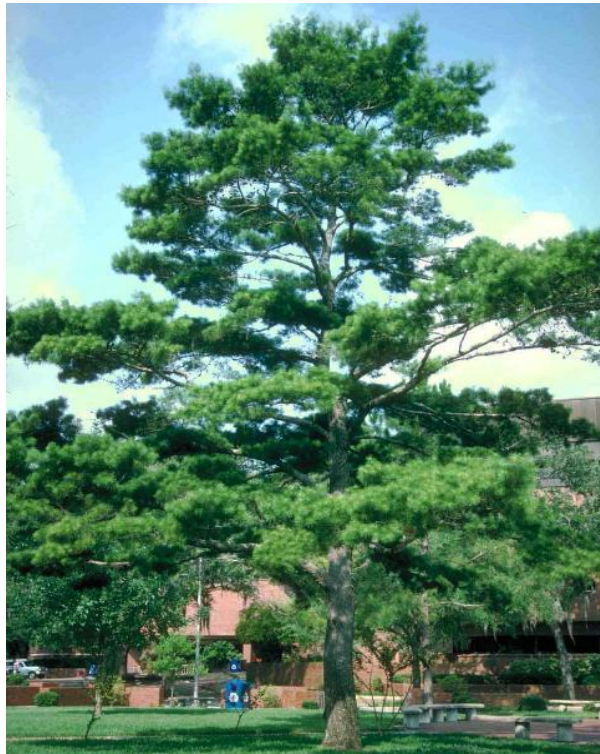
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Version: 1.0.0.6

TREES TO ADD TO APPROVED SPECIES LIST

Pinus glabra (Spruce Pine)-

- **USDA Hardiness Zone:** 8A - 9B
- **UF/IFAS Invasive Assessment Status:** native
- **Mature Height:** 30 to 60 ft
- **Mature Spread:** 25 to 40 ft
- **Growth Rate:** Slow
- **Drought Tolerance:** Moderate
- **Salt Tolerance:** Poor
- **Light Requirements:** Full sun to partial sun.
- **Native Origin:** Native to Florida.
- **Soil Drainage:** Tolerates well-drained sites to sites with extended flooding.



TREES TO ADD TO APPROVED SPECIES LIST

Quercus austrina (Bluff Oak)-

USDA hardiness zones: 8A through 9B (Figure 2)

UF/IFAS Invasive Assessment Status: native

Uses: reclamation; street without sidewalk; shade; specimen; parking lot island > 200 sq ft; tree lawn > 6 ft wide; highway median

Height: 40 to 60 feet

Spread: 35 to 50 feet

Growth rate: moderate

Light requirement: full sun

Soil tolerances: clay; sand; loam; acidic; well-drained

Drought tolerance: high



Jacksonville Tree Commission
Wednesday July 19, 2023 – 9:30 AM
For approval August 16, 2023
Via Zoom Platform & In Person

Commissioners Present: Chris Flagg, Chair
Curtis Hart
Chris Miller
Steve Long

Staff:

Public: Dave McDaniel, COJ
Carol Register, COJ
Tracey Arpen, Scenic Jax
Scott Sauder, JEA
Mike Zaffaroni, Liberty Landscape
Kelly O’Leary, Liberty Landscape
John November, Public Trust
Susan Kelly, DIA
Jennifer Grable, COJ
Jameka Smith, COJ
Kathleen McGovern, COJ
Lisa Grubba, Greenscape
Nancy Powell, Scenic Jax
Fred Pope, Scenic Jax
Nick Lamb, Greenway Landscape
Jeff Lucovsky, COJ
Aaron Hallett, COJ
Jill Enz, COJ

Advisors: Susan Grandin, OGC
Justin Gearhart, City Arborist
Jonathan Colburn, Urban Forestry Manager

1. **Call to Order** – Chair
2. **Roll Call and Verification of Quorum** – Chair
3. **Submittal of Speaker’s Cards** – Chair
 - a) A raised hand icon as well as waving at the screen will be acknowledged by Chair.
 - b) For those attending in person, paper speakers’ cards are available.
4. **Action Items:**
 - a) Minutes from May 17, 2023 Tree Commission Meeting
 - i. Approved (Mr. Hart motion, Mr. Long second)
 - b) Minutes from May 18th, 2023 Urban Forestry Master Plan Subcommittee
 - i. Approved (Mr. Hart motion, Mr. Long second)
 - c) Proposed Level 2 Projects
 - i. Gator Bowl-
 1. Mr. Gearhart presented the project.

2. Public Comment

- i. Mr. Long spoke in support.
- ii. Ms. Powell asked about the 30 foot spacing and why additional trees were not added.
- iii. Mr. Gearhart replied that is was due to utilities, drainage and maintenance concerns,
- iv. Mr. Flagg agreed that we would like more trees when logical, however appreciate the concerns and time taken for showing future canopy.
- v. Mr. Hart agreed that clusters of trees is how trees are often found in nature.

3. Vote

- i. Approved (Mr. Hart motion, Mr. Long second)

ii. Westside Parks Level 2

1. Ms. McGovern presented the project and stated Yancy Park is to be removed from the list of parks.

2. Public Comment

- i. Mr. Hart asked about the possibility of doing outreach to associations to help water the trees after they are planted.
- ii. Ms. McGovern replied that this could be considered after the warranty.
- iii. Mr. Pope stated he wasn't sure that the associations will be able to do so as trucking watering out is difficult. Also stated that Live oaks should be away from paved areas by at least 10 feet. He questioned why more trees weren't being planted and that should use 3" caliper trees rather than 4" caliper.
- iv. Ms. McGovern replied that parks have future plans so they can't fill some of the empty spaces.
- v. Ms. Powell pled for shade and planning around existing canopy, while questioning use of bald cypress as shade.
- vi. Ms. McGovern replied that bald cypress is good for poorly drained locations.
- vii. Mr. Long stated that Liverman Park is a hurricane debris dumping site, so consideration about leaving access and space for that is needed. Additionally, the Nuttall Oak is proposed in an area with pipe work.
- viii. Mr. Arpen stated Lift Every Voice Park provides no shade as oaks were not planted.
- ix. Ms. Powell stated she recalls palms were approved on final plans.

x. Ms. Enz stated the final planting plan has not been completed and that 80% of the trees will be shade.

xi. Mr. McDaniel stated that there were design criteria standards that were created by DIA for tree planting options.

xii. Ms. Powell stated that those standards should be discussed at a future commission meeting.

xiii. Mr. Pope stated that these big projects should include funding for trees and not rely on tree fund.

3. Vote

i. Approved (Mr. Hart motion, Mr. Long second)

d) Fund balance and encumbrance report for 15(F) (Ordinance Tree Fund), 15(N) (Charter Tree Fund) and BJP (Attachment A) – Mr. Reguerio

i. The fact that these accounts do accrue interest as shown under investment pool earnings.

e) Fund Status of 630-CITY, Remove & Replace and Level 2 Programs (Attachment C) – Mr. Gearhart

i. Agreement was made amongst attendees that the Charter fund needs to be used.

1. Once the available pools of money get low, our next legislation piece will add a pool of charter fund money.

ii. Agreement was made amongst attendees that the Better Jacksonville Plan (BJP) funds need to be used.

1. Several Public Works projects are underway for BJP, we will look into using BLP tree funds with these.

f) Status of Pending Level 2 Tree Projects (Attachment B) – Mr. Gearhart

5. New Business

a) A discussion was initiated by Mr. Flagg surrounding further education for the City Arborist. He also proposed the City Arborist attend and speak at conferences in neighboring cities. He added that there needs to be an avenue where funds can be used from the tree fund towards the City Arborists continued learning and conferences. Ms. Grandin stated that the current legislation will have to be revised to include the approved use of tree funds for the City Arborist's continuing education. Mr. McDaniel asked Council Member Miller to consider taking this proposed legislation to the City Council for approval. Mr. Long said to allow the Councilman Miller time to get familiar with his commission role. Ms. Grubba spoke about her connection with an organization in Gainesville that has approved this type of legislation. She added that she was willing to share the contact information for them to speak at a future commission meeting.

6. Public Comment

7. Adjournment – the next Tree Commission meeting is scheduled for Wednesday, August 16, 2023, at 9:30am and will be a Hybrid/Zoom meeting in Ed Ball Building, 10th Floor, Public Works Office, conference room 5.

Jacksonville Tree Commission
Urban Forest Master Plan Committee Minutes

Thursday, July 27th, 2023, 9:30AM

For Approval August 16th, 2023

609 Saint Johns Bluff, Conference Room 1

Attendees:

Susan Fraser, Tree Commissioner
Jonathan Colburn, Urban Forestry Manager
Justin Gearhart, City Arborist
Nancy Powell, Scenic Jacksonville
Fred Pope, Scene Jacksonville
Scott Sauder- JEA
Jameka Smith- COJ

- 1. Call to Order – Ms. Fraser**
- 2. Roll Call – Ms. Fraser**
- 3. Discussion of FUSE Fellowship and steps towards Urban Forestry Management Plan-**
 - a. Fellowship is a one-year grant with possibility of a second year.
 - b. Could be a partner in creating a management plan in one year or help get us started. Ms. Fraser will have a meeting with Ms. Coglianese prior to the next subcommittee meeting to better understand the workings of this towards a management plan.
 - c. Looking into getting additional money to fill in the gaps of the FUSE Fellowship and hire consultants.
- 4. Discussion of what is needed prior to next Tree Commission Meeting-**
 - a. Ms. Fraser will write a table of contents of a standard Urban Forestry Management Plan to present to Tree Commission.
 - b. An invitation to the August Tree Commission needs to be extended to Ms. Coglianese.

- c. Comments on the rough draft of the white paper need to be submitted by Friday the 4th of August. This way we have a cohesive paper for Tree Commission.

5. At 11:09 Ms. Fraser called an end of the meeting.

DRAFT

Jacksonville Tree Commission
Urban Forest Master Plan Committee Minutes
Thursday, June 29th, 2023, 9:30AM
For Approval August 16th, 2023
Ed Ball Bldg., 10th Floor, Conference Room 5

Attendees:

Susan Fraser, Tree Commissioner
Jonathan Colburn, Urban Forestry Manager
Justin Gearhart, City Arborist
Nancy Powell, Scenic Jacksonville
Fred Pope, Scene Jacksonville
Lisa Grubba, Greenscapes

- 1. Call to Order – Ms. Fraser**
- 2. Roll Call – Ms. Fraser**
- 3. Review of Staff Generated Talking Points**
 - a. Mr. Colburn distributed a draft white paper/ talking points that identify the importance of an Urban Forest Master Plan to the City prepared by staff. He explained that it was intended to reflect discussion at the June UFMP Committee about the purpose of the document.
 - b. After a brief overview, those in attendance provided feedback for revisions that would increase its effectiveness for the intended purpose. The discussion identified the purpose and audience for the document and provided input as to potential points to be included in the next draft. Mr. Colburn committed to generate another draft and schedule the next UFMP Committee meeting for a date in July to discuss.
- 4. Ms. Fraser adjourned the meeting at 11:15 at the conclusion of discussion.**