

Jacksonville Tree Commission

Wednesday May 17, 2023 – 9:30 AM
Ed Ball Building, 10th Floor, Conference Room 5
and Zoom

Commissioners: Chris Flagg, Chair
Curtis Hart, Vice Chair
Ron Salem
Steve Long
Susan Fraser
Rhodes Robinson

Advisors: Jonathan Colburn
Justin Gearhart
Susan Grandin
Jose Regueiro

Staff:

AGENDA

Order of Agenda is Subject to Change

- 1. Call to Order - Chair**
- 2. Roll Call and Verification of Quorum – Justin Gearhart**
- 3. Submittal of Speaker's Cards – Chair**
 - a) A raised hand icon as well as waving at the screen will be acknowledged by Chair.
 - b) For those attending in person, paper speakers' cards will be available.
- 4. Action Items:**
 - a) Approval of Minutes from April 19, 2023, Tree Commission meeting – Chair
 - b) Approval of Urban Forestry Master Plan Meeting Minutes from April 20, 2023 - Chair
 - c) Proposed Level 2 Project(s)
 - i. Gator Bowl (Attachment A)– Justin Gearhart
 1. Presentation
 2. Public Comment
 3. Vote
 - ii. Fletcher and Hollywood Parks (Attachment B) – Kathleen McGovern
 1. Presentation
 2. Public Comment
 3. Vote

5. Old Business

- a)** Strategic Planning Subcommittees (Attachment G)
 - i. Urban Forestry Master Plan (Strategy #3) – Susan Fraser
 - ii. Commission’s Planting Priorities (Strategy #5) -
 - iii. Landscape Ordinance Review (Strategy #9) – Susan Grandin/Curtis Hart
- b)** Commission’s Palm Tree Ordinance Revision – Susan Grandin

6. New Business

- a)** Mayport Level 3 Tree Planting Request Update- John November
- b)** New trees for approved tree list- Justin Gearhart

7. | Reports:

- a)** Financial Report for Ordinance Tree Fund (15304), Charter Tree Fund (15305) and BJP (Attachment D) – Jose Regueiro
- b)** Fund Status of 630-CITY, Remove & Replace and Level 2 Programs (Attachment E) – Justin Gearhart
- c)** Status of Level 2 Tree Projects (Attachment F) – Justin Gearhart
- d)** Parks Department Project Update – Kathleen McGovern/Jill Enz

8. Public Comment:

- 9. Adjournment** – the next meeting is scheduled for Thursday, June 22nd as a Hybrid/Zoom meeting in Ed Ball Building, 10th Floor, Public Works Office, conference room 5.

Jacksonville Tree Commission
Wednesday May 17, 2023 – 9:30 AM
For Approval June 22, 2023
Via Zoom Platform & In Person

**Commissioners
Present:**

Chris Flagg, Chair
Curtis Hart, Vice Chair
Susan Fraser
Rhodes Robinson

Staff:

Public: Scott Sauder, JEA
Tracey Arpen, Scenic Jax
Mike Zaffaroni, Liberty Landscape
Kelly O’Leary, Liberty Landscape
Dave McDaniel, COJ
John November, Public Trust
Jill Enz, COJ
Nikki Evans, COJ
Jameka Smith, COJ
Kathleen McGovern, COJ
Nancy Powell, Scenic Jax
Jennifer Grable, COJ
Fred Pope, Scenic Jax
Susan Caven, Scenic Jax

Advisors:

Susan Grandin, OGC
Justin Gearhart, City Arborist
Jose Regueiro, Accounting
Jonathan Colburn, Urban Forestry Manager

1. **Call to Order** – Chair
2. **Roll Call and Verification of Quorum** – Chair
3. **Submittal of Speaker’s Cards** – Chair
 - a) A raised hand icon as well as waving at the screen will be acknowledged by the Chair.
 - b) For those attending in person, paper speakers’ cards are available.
4. **Action Items:**
 - a) Approval of Minutes from April 19th, 2023, Meeting – Chair
 - i. Motion made by Mr. Hart, seconded by Mr. Robinson to approve the minutes, none opposed, motion passed.
 - b) Approval of Urban Forestry Master Plan Meeting Minutes from April 20th, 2023, meeting – Chair
 - i. Motion made by Ms. Fraser, seconded by Mr. Hart to approve the minutes, none opposed, motion passed.
 - c) Proposed Level 2 Project(s)
 - i. Gator Bowl Tree Planting Project (Attachment A) – Justin Gearhart
 1. Presentation – This is in District 7 and is a smaller project. This project was initiated by public works to add canopy and aesthetic to the stadium area.

2. Public Comment – Mr. Pope pointed out with new construction a soil test should be conducted. Mr. Gearhart stated several trees are already growing in this median and some soil cores were taken, he doesn't believe it will be a problem. Ms. Fraser stated this project isn't big enough, that 8 trees is too little for this piece of land. Mr. Gearhart stated the small number of larger size trees is due to the underground utility and traffic sight line issues at this site. Ms. Fraser also worried that the design isn't connected as part of the larger scope of the area. Mr. Gearhart stated there is a mixture of land ownership that makes it possible to have a concise design across the whole neighborhood. Mr. Pope stated the canopy of the existing trees and proposed trees should be shown on the map, not just as a dot. Mr. Flagg said that while the 30-foot spacing between trees is fine, he would like to see clusters of trees in this scenario to improve aesthetic and canopy coverage. Mr. Flagg agreed with Mrs. Fraser that more trees are needed. Mr. McDaniel confirmed he initiated this project and talked about the aesthetics of the Arlington Expressway exits. Ms. Caven disagreed with Mr. McDaniel, saying the cluster of trees is much more aesthetically pleasing. Ms. Powell emphasized the importance of design, stating how the proposed plan should tie in with future renovations of the stadium. Mr. Gearhart re-stated by going with less trees but bigger sizes, the plan is to make an aesthetically pleasing landscape that is easy to maintain, with less trimming and utility conflicts. Mr. Robinson agreed with the need at this location but also would like a more comprehensive design. Mr. Pope agreed with the need for a comprehensive design, stating the area floods. He suggested getting with the Jaguar consultants. Mr. Arpen wants the existing trees in the median removed as they do not fit in with the proposed design, even if it means the city must pay mitigation for them. Ms. Grandin asked Ms. Enz about related parks projects in the area. Ms. Enz stated there is some potential for collaboration as there is a now existing path.
 3. Vote – Mr. Hart made a motion to amend the project to double the number of trees, seconded by Ms. Fraser, none opposed, motion carried.
- ii. Fletcher and Hollywood Parks Tree Planting Project (Attachment C) – Kathleen McGovern
 1. Presentation – This project is encompassing Fletcher Park in San Marco and Hollywood Park in Riverside. These projects were requested from residential requests.
 - i. Mr. Flagg was concerned regarding Fletcher Park about the selection of the plant material. Ms. McGovern stated the plants were selected by the requesting entity and for the most part there were no issues. Mr. Pope would like the canopy shown on future submittals and proposed 15-foot spacing in the future from existing canopy. Mr. Flagg stated that the commission should trust the staff and experts. Mr. Hart would like to look at the canopy 15 years down the road. Mr. McDaniel is familiar with the area, says there is enough sun for healthy trees to be established.
 2. Vote – Mr. Hart made a motion to approve the project, seconded by Mr. Robinson, none opposed, motion carried.

5. Old Business

- a) Strategic Planning Subcommittees (Attachment G) - Commissioners please select a subcommittee to be chair of and make your selection known.

- i. Urban Forestry Master Plan (Strategy #3) – Susan Fraser
 - 1. Ms. Fraser said progress is coming along with this subcommittee, a draft of the scope of work is in progress.
 - ii. Landscape Ordinance Review (Strategy #9) – Susan Grandin/Curtis Hart
 - 1. A meeting will be scheduled between Ms. Grandin and Mr. Hart to review how far along the revisions have come.
- b) Commission’s Palm Tree Ordinance Revision – Susan Grandin
- i. Ms. Grandin will continue the revisions.

6. New Business

- a) Mayport Level 3 – John November
- i. Mr. November requested a variance regarding the need for the Acknowledgement of Intent form. Stated due to form needed to come from Pentagon, the form could not be completed until the project is approved by the Tree Commission. Mr. Flagg and Ms. Grandin saw no issues with this request.
- b) New trees for approved species list- Justin Gearhart
- i. Mr. Gearhart gave information regarding the need for diversity and issues with finding small trees. Mr. Flagg mentioned in it is better to include written descriptions of these trees and would need to see them for any new requests in future. There was a talk between Mr. Gearhart and Mr. Flagg about availability, and the benefits of these trees. Mr. Pope was concerned regarding the inclusion of Willow Oak as it is on the fringe of its range. Mr. Gearhart stated how it has been used to success thus far in the city. Mr. Arpen mentioned how the charter fund isn’t being used and should be for some projects. Mr. Gearhart replied by stating how staff is developing plans to use it.
 - ii. Vote- Mr. Robinson made a motion to approve the change to the approved species list, seconded by Ms. Fraser, none opposed, motion carried.

Reports:

- c) Fund balance and encumbrance report for 15(F) (Ordinance Tree Fund), 15(N) (Charter Tree Fund) and BJP (Attachment D) – Jose Regueiro
- i. Mr. Regueiro stated how there was a decrease in contributions to the Tree Fund, suggesting it could be seasonal.
 - ii. Mr. Hart brought up needing to spend Better Jacksonville Plan (BJP) money. Mr. Gearhart reminded everyone that as it is written right now, the money can only be spent on limited projects. Mr. Hart asked Mr. Regueiro to get details on how the money can be spent, and how to reclassify the funds for broader use.
 - iii. Mr. Arpen brought up again the Charter fund and how it needs to be spent. Ms. Fraser was concerned about making sure the money being spent was properly documented. Ms. Grandin brought up the idea of separate pots of money.
 - iv. Ms. Fraser asked where the report from Lee Dupree is. Mr. Gearhart agreed to follow up with this.

- d) Fund Status of 630-CITY, Remove & Replace and Level 2 Programs (Attachment E) – Justin Gearhart
- e) Status of Pending Level 2 Tree Projects (Attachment F) – Justin Gearhart
- f) Parks Department Project Update – Kathleen McGovern/Jill Enz

7. Public Comment

- 8. Adjournment** – the next Tree Commission meeting is scheduled for Wednesday, June 21st, 2023, at 9:30am and will be a Hybrid/Zoom meeting in Ed Ball Building, 10th Floor, Public Works Office, conference room 5.

DRAFT

ACTIVE CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

ATTACHMENT F

Visit <https://pg-cloud.com/JacksonvilleFL/> for City of Jacksonville Tree Project Maps

Visit jaxtreemitigation.coj.net - Tree Fund City Projects for links to legislation and planting details

Requesting Entity	Project Scope	Tree Commission Approval Date	Status	Allocated Amount	Obligated	Contract/Warranty
Love Grove/Willowbranch	Trees in right of ways around and within Willowbranch Park - 51 Trees	Jun-20	Install Complete	\$93,742.00		Liberty 2/yr
Boat Ramps/Waterfront Management	Trees within 7 boat ramps and parks - 62 trees	Nov-20	Installation Complete	\$111,132.00		Liberty 2/yr
Reddie Point Park/CM and Parks	Trees within park - field restoration - 27 trees	Mar-21	Installation Complete	\$53,055.00		Liberty 2/yr
Twin Lakes Academy ES/School	Trees within school grounds and ROW - 66 trees	May-21	Installation Complete	\$122,553.00		Liberty 2/yr
Kernan Blvd./CM	Trees within medians and Row of Kernan Blvd. - 132 trees	May-21	Installation Complete	\$276,722.50		Liberty 2/yr
Amelia View/residential	Trees within medians and ROW in Amelia View community - 73 trees	May-21	Installation Complete	\$145,395.00		Liberty 2/yr
Whitehouse Park/Parks and residential	Trees within play area and recreational fields. - 29 trees	Jun-21	Installation Complete	\$54,594.00		Liberty 2/yr
Baker Point Park/Parks and residential	Trees within park undergoing improvements - 8 trees	Jun-21	Installation Complete	\$17,091.00		Liberty 2/yr
Fort Caroline Rd. Tree Planting	Trees within right of way along Fort Caroline Rd. 66 trees	Jul-21	Installation Complete	\$157,369.50		Liberty 2/yr
Norfolk Soutel Tree Planting	Trees within medians and right of way along Norfolk Blvd. 36 trees	Jul-21	Installation Complete	\$90,106.00		Liberty 2/yr
Jax Beach Park and ROW	Trees within parks and right of way. 150 trees	Sep-21	Installation Complete	\$277,789.50		Liberty 2/yr
Gold Star Family Memorial Highway	Trees within retention pond and right of way. 200 trees	Sep-21	Installation Complete	\$450,921.00		Liberty 2/yr
Northbank Riverwalk	Trees along trail and riverside of Northbank Riverwalk/Geffen Park area. 68 trees	Dec-21	Installation Complete	\$116,125.00		Liberty 2/yr
Jarboe Park	Trees along play areas and trails of Jarboe Park. 76 trees	Dec-21	Installation Complete	\$145,918.00		Liberty 2/yr
Columbia Pkwy Retention Pond	Trees along play areas and trails of Jarboe Park. 29 trees	Dec-21	Installation Complete	\$51,840.00		Liberty 2/yr
Fishweir Park	Trees along nature trail. 21 trees	Mar-22	Installation Complete	\$40,014.00		Liberty 2/yr
District 7 Parks	55 trees.	Mar-22	Installation Complete	\$106,000.00		Greenway/1yr
District 5 Parks	195 Trees	Mar-22	in progress	\$452,600.00		Greenway/1yr
Deerwood	Trees along median. 43 trees	May-22	Installation complete	\$86,319.00		Liberty 2/yr
Hanna Park	106 trees	Jun-22	Installation Complete	\$264,584.80		Liberty 2/yr
Saint Johns Bluff Road	Trees along Median. 189 trees	Jul-22	Installation Complete	\$388,238.50		Liberty 2/yr
Wolfon High School	Trees in school grounds. 56 trees	Sep-22	awaiting legal form	\$102,336.00		Liberty 2/yr

ACTIVE CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

ATTACHMENT F

Visit <https://pg-cloud.com/JacksonvilleFL/> for City of Jacksonville Tree Project Maps

Visit jaxtreemitigation.coj.net - Tree Fund City Projects for links to legislation and planting details

Requesting Entity	Project Scope	Tree Commission Approval Date	Status	Allocated Amount	Obligated	Contract/Warranty
Collins Road	Trees along median. 183 trees	Sep-22	Installation Complete	\$338,265.00		Liberty 2/yr
Airport Center Drive E	Trees along median. 76 trees	Nov-22	Installation Complete	\$153,643.00		Liberty 2/yr
College Street Parking Islands	Trees in Parking Islands, 4 trees.	Nov-22	Installation Complete	\$13,019.00		Liberty 2/yr
Gold Star Family Memorial Highway Phase 2	Trees within retention ponds and right of way. 1218 trees	Dec-22	bidding process	\$2,300,000.00		To Bid 2/yr
Fort Caroline Road Pond	Trees within retention pond. 34 trees	Feb-23	scheduling	\$61,479.00		Liberty 2/yr
Kernan Blvd N	Trees within Right of way and Median- 276 trees	Feb-23	in progress	\$591,059.00		Liberty 2/yr
Price Park	Trees within Right of way. 13 trees	23-Apr	Scheduling	\$27,216.00		Liberty 2/yr
Amelia View Phase 2	Trees within Right of Way. 34 trees	23-Apr	Scheduling	\$62,370.00		Liberty 2/yr
Northwest Parks	Trees in parks. 202 trees	23-Apr	To MBRC	\$321,440.00		Greenway/1yr
GatorBowl	Trees in Median. 8 trees	N/A	to Tree Commission	\$41,185.00		Liberty/2yr
Fletcher and Hollywood Park	Trees in park. 21 trees	N/A	to Tree Commission	\$33,100.00		Greenway/1yr

\$7,547,221.80

Fletcher & Hollywood Parks – Level 2 Tree Planting

Level 2 Tree Planting Project requested by citizens for Fletcher Park and Hollywood Park in the City of Jacksonville. Proposed trees are focused on native, large canopy trees to provide shade and environmental value to the site. One of the proposed trees at Hollywood Park will be planted as a dedication tree for the recent passing of a neighboring resident – the community will be installing a plaque in his honor at the site of the planting. Trees at Fletcher Park may enhance, provide screening, act as a buffer from adjacent construction and development. Proposed trees will complement the sites both aesthetically and environmentally as well as provide shade. The trees will include one-year warranty/maintenance and, in the case of Fletcher Park, will be tied into an existing irrigation system.

- **Fletcher Park** – 1652 Atlantic Blvd.

Fletcher Park is located along Atlantic Boulevard, in the San Marco section of South Jacksonville and has seen many improvements since the San Marco Preservation Society formed in 1975, such as re-location of the old St. Paul's Episcopal Church building to the grounds in 1994 and the Stockton Cottage in 2003.



Figure 1 – Area along Arcadia Pl. within western border of Fletcher Park to be screened from adjacent development.

- **Hollywood Park** – 1200 Block of Hollywood Ave.



Located at 1200 block of Hollywood Avenue, this .22-acre passive pocket Park is off the narrow northern end of the street.

LEVEL 2 COMMUNITY ORGANIZATION TREE PLANTING PROGRAM

The form below provides individual citizens and organizations with the opportunity to suggest a location for a tree planting project within Duval County that proposes to use funds from the City of Jacksonville Tree Protection and Related Expenses Trust Fund. If a citizen or organization is interested in suggesting a planting location for the City to implement, then use this form.

Requirements to utilize this program:

1. The location of the proposed planting must be:
 - a. In Duval County; and
 - b. On public property, such as a road right-of-way; a local, state or national park; Duval County School Board property, etc.
2. The number of trees requested may not exceed 200.

Complete the following information below:

1. Name/title of project: Fletcher Park (San Marco) Screening and Improvement

2. Legal name of organization/citizen making suggestion:

San Marco Preservation Society/ Pat Andrews

3. Organization or citizen mailing address:

1863 River Road, 32207 (Pat Andrews)

4. Contact phone number: 904-885-2019

Contact e-mail: p.andrews1@me.com

5. Location/address of planting project:

Fletcher Park 1652 Atlantic Blvd. 32207

6. Has project information been shared with the Council Member of the district? yes

7. Rationale for project (include information about the public benefit of the project):

This lovely park is a highly used park and is considered a gem for the City. It also generates revenue through the rental of Preservation Hall located in the park. We need
several screening trees or (scrubs) to keep the integrity and beauty of this park for

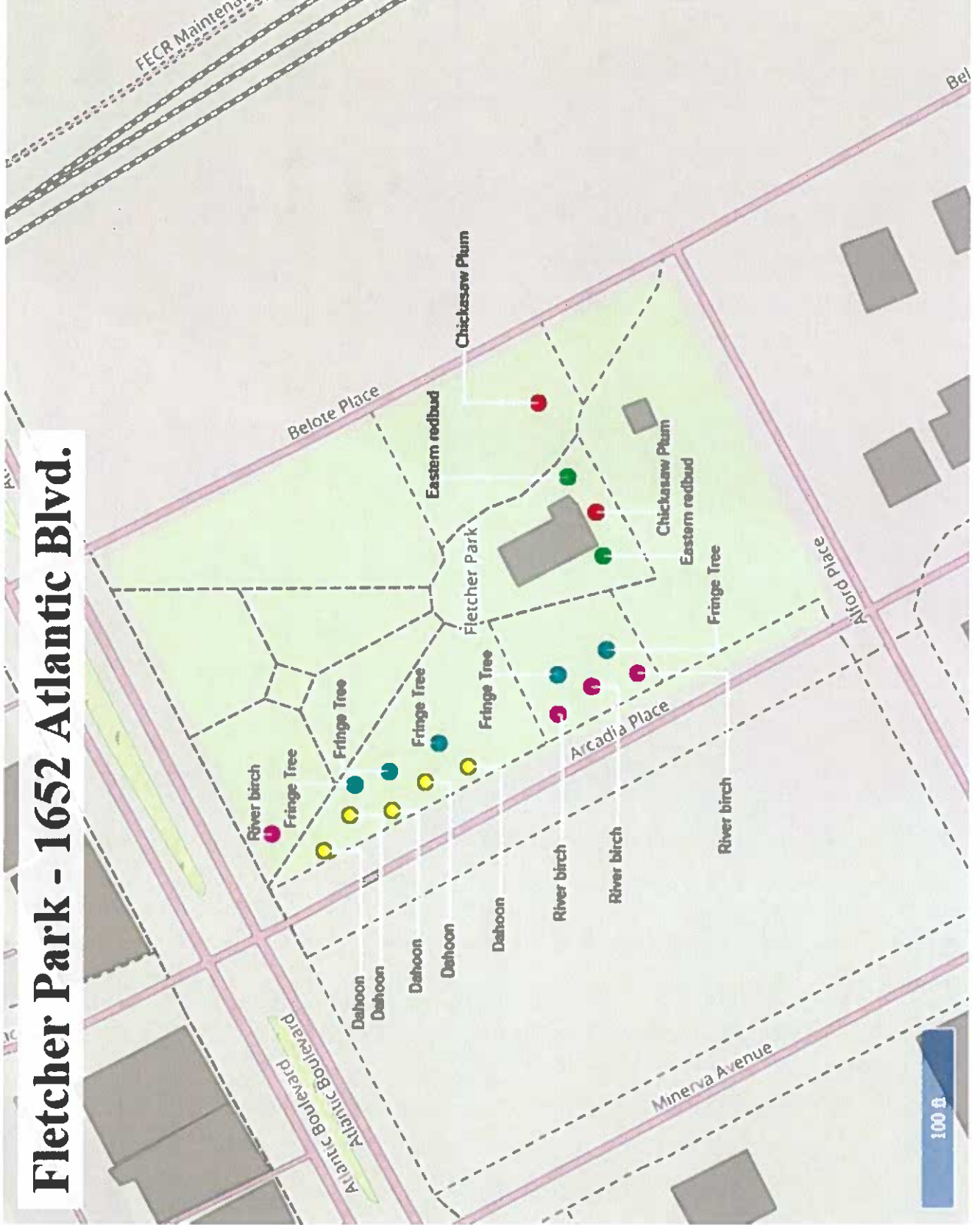
8. Description of project:

1. West side of the park-Screening is the objective.

A developer is building a large unsightly development with alleys (for garbage and recycle trucks) directly across from the park. We need to screen with tall scrubs or trees
approximately 50 yards. (The following numbers may need to be adjusted)

If a citizen/organization is interested in proposing a project that they want to administer and implement, a more comprehensive application (Level 3) can be found at the following link: <http://www.coj.net/departments/public-works/tree-commission>.

Fletcher Park - 1652 Atlantic Blvd.



100 ft

LEVEL 2 COMMUNITY ORGANIZATION TREE PLANTING PROGRAM

The form below provides individual citizens and organizations with the opportunity to suggest a location for a tree planting project within Duval County that proposes to use funds from the City of Jacksonville Tree Protection and Related expenses Trust Fund. If a citizen or organization is interested in suggesting a planting location for the City to implement, then this form should be used.

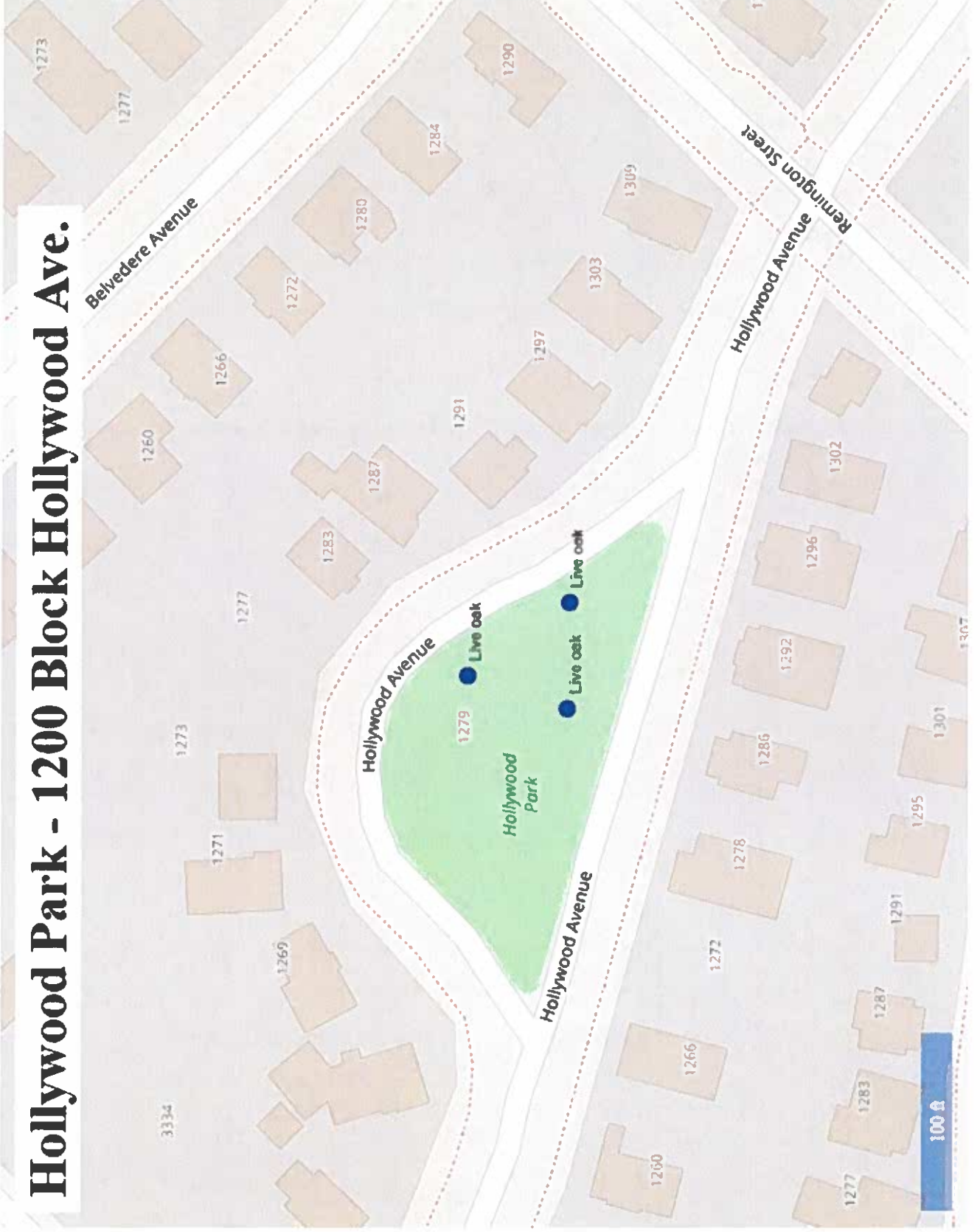
Requirements to utilize this Program:

1. The location of the proposed planting must be:
 - a. In Duval County; and
 - b. On public property, such as a road right-of-way; a local, state or national park; Duval County School Board property, etc.

The following information must be provided:

1. Name/Title of Project: [Hollywood Park 2023 Level 2 Tree Planting and Memorial](#)
2. Legal Name of Organization/Citizen Making Suggestion: [Charles \(Chip\) Wickenden & Hollywood Park Neighbors](#)
3. Organization or Citizen Mailing Address: [1283 Hollywood Ave., Jacksonville, FL 32205](#)
4. Contact Phone Number: [1-904-422-1321](#) Email: cwickenden@gmail.com
5. Location/Address of Planting Project: [Hollywood Park, 1279 Hollywood Ave, 32205](#)
6. Has project information been shared with the Council Member of the district? [Open seat right now.](#)
7. Rationale for Project (include information about the public benefit of the project): [JEA recently removed 3 hazardous trees that threatened power lines, so this project will bring back the same number of trees in the park. Additionally, one of our neighbors passed away unexpectedly, so we would like to designate and mark \(at our own expense\) one of the trees to his memory.](#)
8. Description of project: [Plant 3 Live Oak trees, one in direct line of sight to 1287 Hollywood Ave. as the memorial. The other 2 trees infilling the eastern side of the park to leave some open play space as well. The neighborhood will contribute and install a memorial stone in compliance with city requirements.](#)

Hollywood Park - 1200 Block Hollywood Ave.



Level 2 - Community Organization Tree Planting Program Staff Checklist

Project is to be planted on Public Land
 Project is located in Duval County

Project Title:

21

FLETCHER PARK +

HOLLYWOOD PARK

Total number of trees to be installed

3

DEAD
TREES

Total number of trees to be removed

Activity	Complete
1 The species of trees are appropriately located.	✓
2 The number and placement of trees is appropriate.	✓
3 Trees being planted are approved pursuant to the 'Tree Commission Approved Tree Planting List.'	✓
4 Shade Trees are preferred; if non-shade trees are proposed, the use is appropriated/acceptable.	✓
5 Less than 25% of the total species of trees being planted are palms.	✓
6 The planting will not interfere with utilities or sight line requirements.	✓
7 The project does not include incidental landscaping. If so, the applicant must justify the reason for its inclusion.	✓
8 Construction required? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, are costs reasonable?	
9 Irrigation installed? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, are costs reasonable?	
10 The cost of the species of trees selected do not outweigh the benefits of the trees.	✓
11 Low maintenance plants are utilized.	✓
12 Location of plant material and irrigation (if applicable) has minimum adverse impact over time on infrastructure such as walks and roads.	✓

} TRYING INTO EXISTING IRRIGATION AT FLETCHER PARK

Fletcher Park and Hollywood Park - LEVEL 2 TREE PLANTING

Fletcher Park - 1652 Atlantic Blvd.					
Description	Unit	Quantity	Unit Price*	Extended Price	
<i>Ilex cassine</i> Dahoon Holly 14' Ht., 4' Spd., 44" B&B	EA	5	\$1,500.00	\$7,500.00	
<i>Chionanthus virginicus</i> Native Fringetree Min. 3 Trks. 6' Ht. 4.5' Spd.	EA	5	\$700.00	\$3,500.00	
<i>River Birch</i> <i>Betula nigra</i> Min. 3 Trks. 14' Ht., 36" B&B	EA	4	\$1,200.00	\$4,800.00	
<i>Cercis canadensis</i> Redbud 3" Cal., 12'Ht., 65 Gal.	EA	2	\$1,400.00	\$2,800.00	
<i>Chickasaw Plum</i> <i>Prunus angustifolia</i> 2" Cal., 8' Ht., 3' Spd. 30 Gal.	EA	2	\$600.00	\$1,200.00	
Subtotal Tree Installation				\$19,800.00	
Removals - 3 dead/dying hollies 6" DBH	EA	3	\$900.00	\$2,700.00	
Irrigation - tie into existing on-site irrigation with min. 2 bubblers per tree	Job		\$5,500.00	\$5,500.00	
Subtotal Fletcher Park				\$28,000.00	
Hollywood Park - 1200 Block Hollywood Ave.					
Description	Unit	Quantity	Unit Price*	Extended Price	
<i>Quercus virginiana</i> Live Oak 4" Cal., 14' Ht., 8' Spd., 100 G or 40" B&B	EA	3	\$1,700.00	\$5,100.00	
Subtotal Hollywood Park				\$5,100.00	
GRAND TOTAL				\$33,100.00	

Unit prices based 1-year warranty/maintenance of plant material contract CP-0459-22



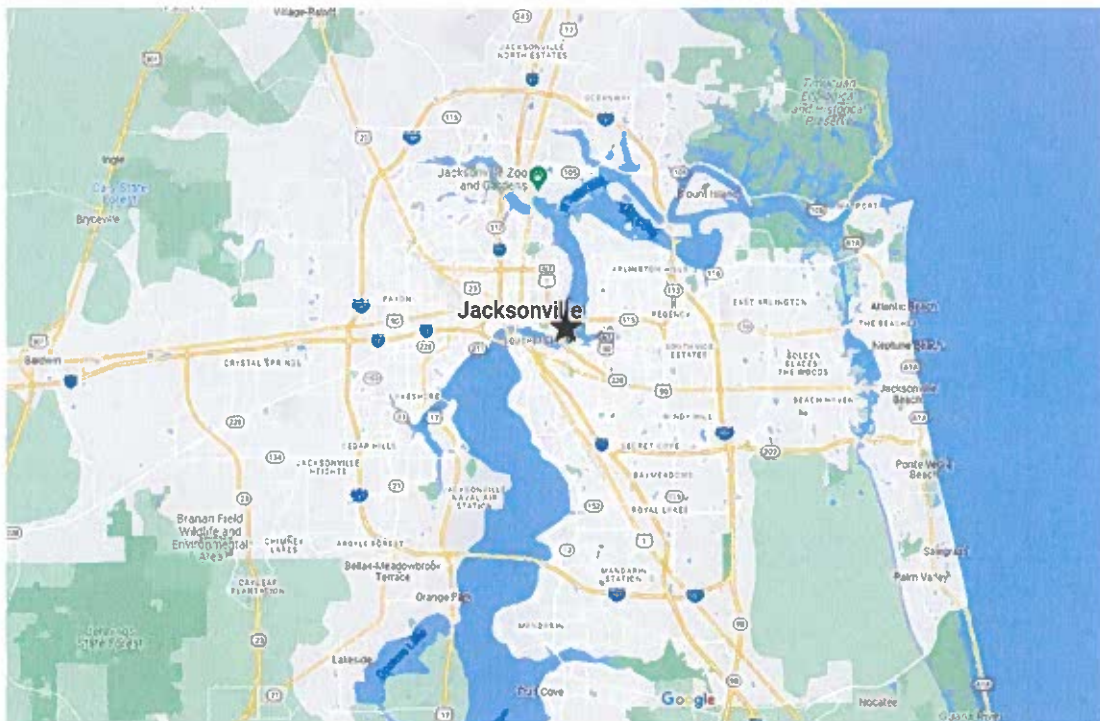
Gator Bowl Level II

Scope of Work

Description:

A tree planting project has been requested for planting in the median of Gator Bowl Boulevard just west of the Hart Bridge. This project will take place in City Council District 7 and includes the planting of a variety of shade trees that will serve as an aesthetic improvement and a heat reduction purpose. In addition, these plantings will help to filter and slow down stormwater runoff before reaching the city's stormwater management infrastructure. All trees selected were shade trees to enhance the city's canopy. This project includes the planting of 8 total trees, with no tree removals necessary. To see a map of the planting plan, please see: <https://pg-cloud.com/JacksonvilleFL/?scenario=Gator-Bowl>. These trees will all be at minimum 30 feet distance from each other. All trees will be planted on public right of way areas within Duval County.

Approximate location of planting project within Duval County.



LEVEL 2 COMMUNITY ORGANIZATION TREE PLANTING PROGRAM

The form below provides individual citizens and organizations with the opportunity to suggest a location for a tree planting project within Duval County that proposes to use funds from the City of Jacksonville Tree Protection and Related Expenses Trust Fund. If a citizen or organization is interested in suggesting a planting location for the City to implement, then use this form.

Requirements to utilize this program:

1. The location of the proposed planting must be:
 - a. In Duval County; and
 - b. On public property, such as a road right-of-way; a local, state or national park; Duval County School Board property, etc.

Complete the following information below:

1. Name/title of project: Gator Bowl Blvd
2. Legal name of organization/citizen making suggestion:
Justin Gearhart
3. Organization or citizen mailing address:
609 St. Johns Bluff Road N, Jacksonville, Florida 32225
4. Contact phone number: 904-255-4327
Contact e-mail: Jgearhart@coj.net
5. Location/address of planting project:
76 Gator Bowl Blvd, Jacksonville, Florida 32202
6. Has project information been shared with the Council Member of the district? yes
7. Rationale for project (include information about the public benefit of the project):
The city has recently completed a large road construction project in this area, causing a removal of some of the trees. This project is to help replace canopy and aesthetic.
8. Description of project:
8 trees going into the median/land area found at Gator Bowl blvd, in the off ramp portion of the Hart Bridge.

If a citizen/organization is interested in proposing a project that they want to administer and implement, a more comprehensive application (Level 3) can be found at the following link: <http://www.coj.net/departments/public-works/tree-commission>.

Level 2 - Community Organization Tree Planting Program Staff Checklist

Total number of trees to be installed 8

Project is to be planted on Public Land

Project Title:

Total number of trees to be removed 0

Gator Bowl Blvd Level 2

Project is located in Duval County

Activity	Complete
1 The species of trees are appropriately located.	J6
2 The number and placement of trees is appropriate.	J6
3 Trees being planted are approved pursuant to the 'Tree Commission Approved Tree Planting List.'	J6
4 Shade Trees are preferred; if non-shade trees are proposed, the use is appropriated/acceptable.	J6
5 Less than 25% of the total species of trees being planted are palms. <u>0%</u>	J6
6 The planting will not interfere with utilities or sight line requirements.	J6
7 The project does not include incidental landscaping. If so, the applicant must justify the reason for its inclusion.	J6
8 Construction required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> if yes, are costs reasonable?	J6
9 Irrigation installed? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> if yes, are costs reasonable?	J6
10 The cost of the species of trees selected do not outweigh the benefits of the trees.	J6
11 Low maintenance plants are utilized.	J6
12 Location of plant material and irrigation (if applicable) has minimum adverse impact over time on infrastructure such as walks and roads.	J6

	Activity	Complete
13	Species of trees being planted are beneficial to the City's tree canopy.	J6
14	The project provides unique benefit to the neighborhood, Council District, or City.	J6
15	The project has been reviewed with and meets the needs of the requesting entity.	J6
16	The Councilmember has been notified of the project.	J6

COMMENTS:



April 28, 2023

Re: Gator Bowl

Per CP-0165-19, Liberty Landscape Supply proposes the following to include all labor, materials, equipment, taxes, delivery, installation, 2-Year warranty, insurance, etc.:

ITEM	QUANTITY	PRICE/UNIT	TOTAL
Quercus Virginiana, 6" Cal, 18' Ht, 12' Spd, 200G or 52" B&B "Live Oak"	5	\$5,184.00	\$25,920.00
Magnolia Grandiflora, 6" Cal, 16' Ht, 8' Spd, 300G or 52" B&B "Southern Magnolia"	3	\$4,455.00	\$13,365.00
Maintenance of Traffic	2	\$950.00	\$1,900.00
Total			\$41,185.00

Respectfully,

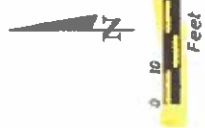
Mike Zaffaroni

Liberty Landscape Supply

13385 N Main St

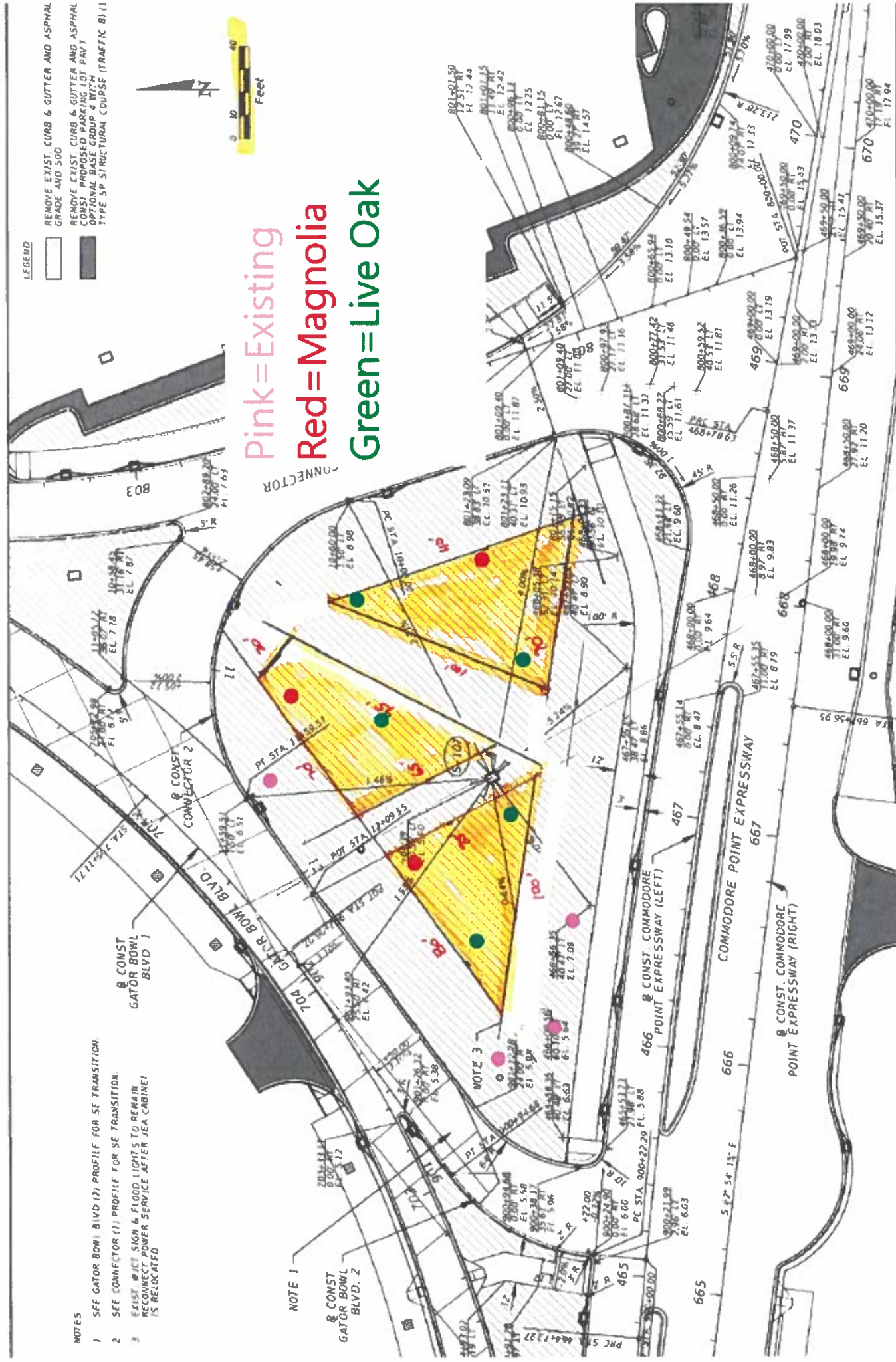
Jacksonville, FL 32218

- REMOVE EXIST. CURB & GUTTER AND ASPHAL GRADE AND SOD
- REMOVE EXIST. CURB & GUTTER AND ASPHAL CONST. PROPOSED PARKING LOT PAVT
- OPTIONAL BASE GROUP 4 WITH
- TYPE SP STRUCTURAL COURSE (TRAFFIC B) 1



Pink=Existing
 Red=Magnolia
 Green=Live Oak

- NOTES
- 1 SEE GATOR BOWL BLVD (2) PROFILE FOR SE TRANSITION.
 - 2 SEE CONNECTOR (1) PROFILE FOR SE TRANSITION.
 - 3 EXIST. WUCT SIGN & FLOOD LIGHTS TO REMAIN. RECONNECT POWER SERVICE AFTER JEA CABINET IS RELOCATED.



NO.	DESCRIPTION	DATE	DESCRIPTION
1	ROBERT R. VANSICKLE, P.E. P.E. NO. 40772 STV INCORPORATED 5200 BELFORT ROAD, SUITE 400 JACKSONVILLE, FL 32256 CERTIFICATE OF AUTHORIZATION NO. 390	11/5/2019	PROJECT # CDM 6256-202
2	CITY OF JACKSONVILLE, FLORIDA DEPARTMENT OF PUBLIC WORKS	11/5/2019	PROJECT # CDM 6256-202

SPECIAL DETAIL (3)



Jacksonville Tree Commission

Available Funds Summary (as of May 1st, 2023)

	April 2023	May 2023
15F Ordinance Funds Available for Council Appropriation (a)	\$3,817,284.06	\$4,235,025.60
Allocated for Remove and Replace to Public Works (b)	\$3,176,748.06	\$3,385,823.36
Allocated for 630-City to Public Works (c)	\$2,470,651.26	\$2,470,651.26
Available for Level 2 Allocation by Tree Commission (d)	\$8,244,030.97	\$7,172,541.67
Available for Level 3 Allocation by Tree Commission (e)	\$1,561,289.50	\$1,561,289.50
Total Allocated to PW for 630-City and Remove & Replace (b) + (c)	\$5,647,399.32	\$5,856,474.62
Total Available for Allocation by Tree Commission (d) + (e)	\$9,805,320.47	\$8,733,831.17
15N Charter Funds Available for Council Appropriation (f)	\$8,197,909.64	\$8,236,232.03
BJP Tree Mitigation Dollars available for Council Appropriation (g)	\$1,717,826.00	\$1,717,826.00
Total Avail for Appropriation by Council (a) + (f) + (g)	\$13,733,019.70	\$14,189,083.63
Total Avail for Allocation by Tree Commission (d) + (e)	\$9,805,320.47	\$8,733,831.17
Total Funds Not Obligated	\$23,538,340.17	\$22,922,914.80

Obligated Funds Summary (as of May 1st, 2023)

	Apr-23	May-23
Obligated Level 2 Proj Funds	\$1,014,184.69	\$1,627,475.69
Obligated Level 3 Proj Funds	\$151,952.50	\$139,184.00
Total Funds Obligated	\$1,166,137.19	\$1,766,659.69



TREE MITIGATION

CITY OF JACKSONVILLE



TREE REMOVAL PERMIT INFORMATION

Click here to search detailed information on Site Cleaning and Tree Removal Permits, in reviewing tree removal information on a specific permit, for "B" permits click on the Spec 2 tab, for "L" permits click on the Tree Mitigation tab.



TREE FUND CITY PLANTING PROJECTS

Click here to search detailed information about City Tree Fund Planting Projects



AVAILABLE FOR APPROPRIATION

15F (Ordinance) \$4,404,667.65
15N (Charter) \$8,298,592.03
Better Jacksonville Plan - Tree Mitigation Project \$1,717,826.00
Total: \$14,421,085.68



FILE AN ISSUE

Click here to report site cleaning or tree removal without a permit, or to request tree maintenance on public property. In the CARE System, select "Tree Remove or Landscape Violation" from the dropdown

Disclaimer: The AVAILABLE FOR APPROPRIATION information shown on this page is updated nightly from the City's financial records, but does not include any pending appropriations or other financial transactions of the funds which have not been completed



If you experience difficulty viewing or accessing the documents provided on this site, or navigating this application's table features, using any assistive technology please contact the Disabled Services Division at 904-630-4940 or 904-630-4933 (TTY) to request an accommodation

© 2023 - Official City of Jacksonville and Duval County Government Website, All Rights Reserved.

Version 1.0.0.8

City of Jacksonville
Tree Commission
Financials Combined
Statement of Activity
April 30, 2023

	Actuals		Budget
	30-Apr	YTD	
Revenues			
Ordinance appropriation			520,768.00
Tree Mitigation Funds - Article 25	21,500.00	572,960.00	
Investment Pool Earnings	-	268,322.35	
Contributions From Private Sources	124,695.00	2,068,485.00	
Contribution-Loss Deductible	-	12,602.40	
Transfer from fund balance	-	3,298,969.79	
Total	146,195.00	6,221,339.54	520,768.00
Expenses			
Summarized expenses	182,034.39	2,290,019.14 *	23,736,344.90
Net	(35,839.39)	3,931,320.40	(23,215,576.90)

* Budget is comprised of current year budget and prior year carry forward.

City of Jacksonville
Tree Commission
Ordinance - 15304 - Tree Protection & Related Expenditures
Balance Sheet
April 30, 2023

<u>Equity in Pooled Cash</u>	25,866,010.38
<u>Accounts Payable</u>	(102,616.97)
<u>Fund Balance</u>	
Beginning Fund Balance	(22,275,797.75)
YTD Gain\Loss	<u>(3,487,595.66)</u>
Adjusted Fund Balance	<u>(25,763,393.41)</u>
<u>Available Balance Calculation</u>	
Cash	25,866,010.38
Less:	
AP	102,616.97
Funds Available(Budget)	17,284,124.42
Encumbrances (Open POs)	<u>4,127,123.93</u>
Sub-Total Adjustments	<u>21,513,865.32</u>
Unappropriated/Unallocated	<u><u>4,352,145.06</u></u>

City of Jacksonville
Tree Commission
Ordinance - 15304 - Tree Protection & Related Expenditures
Statement of Activity
April 30, 2023

	<u>30-Apr</u>	<u>YTD</u>	<u>Budget</u>
Revenues			
Ordinance appropriation			520,768.00
Tree Mitigation Funds - Article 25	-	190,871.00	
Investment Pool Earnings	-	206,686.61	
Contributions From Private Sources	124,695.00	2,068,485.00	
Contribution-Loss Deductible	-	12,602.40	
Transfer from fund balance	-	3,298,969.79	
Total Revenue	<u>124,695.00</u>	<u>5,777,614.80</u>	<u>520,768.00</u>
Expenses			
Expenses *	182,034.39	2,290,019.14	23,736,344.90
Net	<u>(57,339.39)</u>	<u>3,487,595.66</u>	<u>(23,215,576.90)</u>

* Budget is comprised of current year budget and prior year carry forward.

City of Jacksonville
Tree Commission
Charter - 15305- Tree Mitigation & Related Expenditures
Balance Sheet
April 30, 2023

<u>Equity in Pooled Cash</u>	8,238,442.03
-------------------------------------	--------------

<u>Accounts Payable</u>	0
--------------------------------	---

<u>Fund Balance</u>	
Beginning Fund Balance 10/1/22	(7,794,717.29)
YTD Gain\Loss	<u>(443,724.74)</u>
Adjusted Fund Balance	<u>(8,238,442.03)</u>

Available Balance Calculation	
Cash	8,238,442.03
Less:	
AP	
Funds Available	
Encumbrances (Open POs)	<u>-</u>
Sub-total	<u>-</u>

<u>Unappropriated/Unallocated</u>	<u><u>8,238,442.03</u></u>
--	----------------------------

City of Jacksonville
Tree Commission
Charter - 15305- Tree Mitigation & Related Expenditures
Statement of Activity
April 30, 2023

	Actuals		Budget
	30-Apr	YTD	
Revenues			-
Tree Mitigation Funds - Article 25	21,500.00	382,089.00	
Investment Pool Earnings	-	61,635.74	
	<u>21,500.00</u>	<u>443,724.74</u>	
Expenses			-
Net	<u>21,500.00</u>	<u>443,724.74</u>	<u>-</u>

Trial Balance Report

Ledger

COJ PL

Fund

15304 Tree

Account	Description	Beginning Balance (USD)	Debits (USD)	Credits (USD)	Ending Balance (USD)
104001	Equity in Pooled	26,546,734.92	823,036.97	569,225.61	26,800,546.28
104201	Cash - JP	0.00	0.00	93,354.00	-93,354.00
104206	Cash - JP General	0.00	3,649,305.14	4,022,041.51	-372,736.37
104299	Bank Clearing	0.00	4,105,134.98	4,154,619.40	-49,484.42
104998	Zero Invoice	0.00	0.00	2,077.50	-2,077.50
104999	Cash Clearing	-459,333.61	42,450.00	0.00	-416,883.61
201101	Vouchers Payable	-429,154.56	36,710,611.50	36,384,073.91	-102,616.97
202137	Accounts Payable -	-82,042.05	82,042.05	0.00	0.00
216101	Accrued Payroll	-1,437.16	1,437.16	0.00	0.00
243101	Fund Balance -	0.00	83,501.32	83,501.32	0.00
284101	Fund Balance -	-25,574,767.54	3,298,969.79	0.00	-22,275,797.75
					-3,487,595.66
					-25,763,393.41
343750	Tree Mitigation	0.00	0.00	190,871.00	-190,871.00
361101	Investment Pool	0.00	0.00	206,686.61	-206,686.61
366020	Contributions From	0.00	87,504.00	2,155,989.00	-2,068,485.00
369400	Contribution-Loss	0.00	0.00	12,602.40	-12,602.40
389010	Transfer From	0.00	0.00	3,298,969.79	-3,298,969.79
512010	Permanent and	0.00	34,197.55	1,268.02	32,929.53
515100	Lump Sum	0.00	5,000.00	5,000.00	0.00
521020	Medicare Tax	0.00	500.15	16.97	483.18
522070	Disability Trust	0.00	102.65	3.81	98.84
522130	GEPP Defined	0.00	4,001.12	148.36	3,852.76
523010	Group Dental Plan	0.00	90.00	0.00	90.00
523030	Group Life	0.00	45.54	0.00	45.54
523040	Group	0.00	5,259.72	0.00	5,259.72
524001	City Employees	0.00	1,717.50	0.00	1,717.50
545020	General Liability	0.00	160.02	0.00	160.02
549006	Trust Fund	0.00	20,617,249.26	18,372,007.21	2,245,242.05
549032	Clothing, Clean,	0.00	140.00	0.00	140.00
Total for Fund 15304		0.00	69,552,456.42	69,552,456.42	-3,487,595.66

Trial Balance

Ledger COJ PL - Modified Accrual
Fund 15305 Tree Mitigation & Related Expense

Account	Description	Beginning Balance (USD)	Debits (USD)	Credits (USD)	Ending Balance (USD)
104001	Equity in Pooled Cash	7,794,717.29	95,750.74	0.00	7,890,468.03
104201	Cash - JP Accounts	0.00	0.00	1,785.00	-1,785.00
104206	Cash - JP General Deposit	0.00	349,759.00	0.00	349,759.00
104299	Bank Clearing	0.00	1,785.00	1,785.00	0.00
201101	Vouchers Payable Account	0.00	1,785.00	1,785.00	0.00
284101	Fund Balance -	-7,794,717.29	0.00	0.00	-7,794,717.29
					-443,724.74
					-8,238,442.03
343750	Tree Mitigation Funds -	0.00	1,785.00	383,874.00	-382,089.00
361101	Investment Pool Earnings	0.00	0.00	61,635.74	-61,635.74
Total for Fund 15305 Tree		0.00	450,864.74	450,864.74	-443,724.74

Review Budgetary Control Balances

Control Budget: **COJ Detail Budget** Save Search

Amount Type: **Year to date** Year to date

Budget Period: **Apr-23** Budget Period

Funds Available: **All amounts** Funds Available

Currency: **USD** Currency

Fund: **15304** Fund

Center: **All Center Values** Center

Account: **500000** Account

Project: **All Project Values** Project

Activity: **All Activity Values** Activity

Interfund: **All Interfund Values** Interfund

Future: **All Future Values** Future

Search **Reset** **Save**

Budget Balances

Fund	Center	Account	Project	Activity	Interfund	Year to Date Paid	Initial Budget	Budget Adjustments	Total Budget	Commitments	Obligations	Expenditures	Total Consumption	Funds Available Amount
15304	151004	549008	000000	00000189	000000	Apr-23	0.00	6,593.80	6,593.80	0.00	0.00	0.00	0.00	6,593.80
15304	151004	549008	000000	00000275	000000	Apr-23	0.00	884.25	884.25	0.00	0.00	0.00	0.00	884.25
15304	151004	549008	000000	00000378	000000	Apr-23	0.00	4,537,334.51	4,537,334.51	0.00	1,523,614.18	320,284.28	1,203,347.90	3,332,986.61
15304	151004	549008	000000	00000420	000000	Apr-23	0.00	92,243.50	92,243.50	0.00	0.00	0.00	0.00	92,243.50
15304	151004	549008	000000	00000541	000000	Apr-23	0.00	18,592.90	18,592.90	0.00	0.00	6,309.90	6,309.90	10,283.00
15304	151004	549008	000000	00000651	000000	Apr-23	0.00	8,724.53	8,724.53	0.00	0.00	0.00	0.00	8,724.53
15304	151004	549008	000000	00000744	000000	Apr-23	0.00	9,155.68	9,155.68	0.00	0.00	0.00	0.00	9,155.68
15304	151004	549008	000000	00001035	000000	Apr-23	0.00	74,601.00	74,601.00	0.00	0.00	0.00	0.00	74,601.00
15304	151004	549008	000000	00001036	000000	Apr-23	0.00	211,446.84	211,446.84	0.00	0.00	0.00	0.00	211,446.84
15304	151004	549008	000000	00001315	000000	Apr-23	0.00	10,923,410.87	10,923,410.87	0.00	1,875,013.27	1,894,022.38	3,769,035.65	7,154,375.22
15304	151004	549008	000000	00001316	000000	Apr-23	0.00	153,784.99	153,784.99	0.00	101.25	13,459.12	13,559.37	140,238.62
15304	151004	549008	000000	00001606	000000	Apr-23	0.00	12,837.40	12,837.40	0.00	2,077.50	0.00	2,077.50	10,759.90
Total							520,768.08	23,215,576.90	23,736,344.90	0.00	4,127,123.93	2,325,096.55	6,452,220.48	17,284,124.42

Total Budget 23,736,344.90
 Encumbrance 4,127,123.93
 Available 17,284,124.42

City of Jacksonville
Tree Commission

Activity/Project Status as of Apr-23

	Budget	Obligation		Expenditures		Funds Available	
		Mar-23	Mar-23	Mar-23	Mar-23	Mar-23	Mar-23
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	6,593.80	-	-	-	-	6,593.80	
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	884.25	-	-	-	-	884.25	
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	4,537,334.51	1,523,614.18	(320,266.28)	3,333,986.61			
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	92,243.50	-	-	-	-	92,243.50	
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	18,592.90	-	-	8,309.90	-	10,283.00	
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	18,467.68	-	-	-	-	18,467.68	
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	8,724.53	-	-	-	-	8,724.53	
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	9,155.68	-	-	-	-	9,155.68	
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	2,294.73	-	-	-	-	2,294.73	
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	74,601.00	-	-	-	-	74,601.00	
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	211,446.84	-	-	-	-	211,446.84	
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	10,923,410.87	1,875,013.27	1,894,022.38	7,154,375.22			
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	153,794.99	101.25	13,455.12	140,238.62			
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	-	-	-	-	-	-	
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	12,837.40	2,077.50	-	10,759.90			
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	72,207.20	-	-	72,207.20			
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	1,703,053.77	139,184.00	14,619.12	1,549,250.65			
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	17,845,643.65	3,539,990.20	1,610,140.24	12,695,513.21			
151016-PWOD Forrest Street Ash Site Tree Planting - Conservation and Resource Mg	5,994.50	-	-	-	-	5,994.50	
All Activity Values	5,994.50	-	-	-	-	5,994.50	
151132-PWOD County-Wide Tree Prog-Active Parks - Conservation and Resource Manag	532,545.04	-	-	-	-	532,545.04	
All Activity Values	532,545.04	-	-	-	-	532,545.04	
151135-PWOD County-Wide Tree Prog-Preservation Parks - Conservation and Resource	514,854.00	-	-	-	-	514,854.00	
All Activity Values	514,854.00	-	-	-	-	514,854.00	
154006-PWML Tree Maintenance - Other Physical Environment	527,911.21	4,930.45	489,846.73	33,134.03			
All Activity Values	527,911.21	4,930.45	489,846.73	33,134.03			
154007-PWML 630-City Tree Planting Prog - Other Physical Environment	3,277,964.12	655,279.30	152,033.56	2,470,651.26			
All Activity Values	3,277,964.12	655,279.30	152,033.56	2,470,651.26			
154008-PWML Patton Rd And Beach Blvd Tree Planting - Conservation and Resource M	-	-	-	-	-	-	
All Activity Values	-	-	-	-	-	-	
154009-PWML Zoo Landscaping Asian Exhibit - Conservation and Resource Management	1,031,432.38	-	-	1,031,432.38			
All Activity Values	1,031,432.38	-	-	1,031,432.38			
191015-JXSF Conservation and Resource Management	-	-	-	-	-	-	
All Activity Values	-	-	-	-	-	-	
Better Jacksonville Plan							
153104-PWCP Public Works Capital Projects - Road and Street Facilities	23,736,344.90	4,200,199.95	2,252,020.53	17,284,124.42			
008449-Tree Mitigation Project	1,717,826.00	-	-	-	-	1,717,826.00	

Since 2017

Projects planted through legislation

15304 Ordinance Funds Available for Appropriation: As of 05/01/2023 there is \$4,235,025.60

Ordinance	Appropriated		Project	Purchase Order		Date	Remainder in project	Status
	Amount	Date		Amount	Date			
2017-0111	\$22,057.00	2/14/2017	Main Street	\$22,057.00	2/19/2020		\$9,155.68	Closed (Rolling \$9,155.68 back into Ordinance)
2018-0159	\$85,366.23	3/13/2018	King Street	\$85,366.23	2/19/2020		\$8,724.53	Closed (Rolling \$8,724.53 back into Ordinance)
2018-0791	\$103,840.00	11/13/2018	Mandarin Road	\$103,840.00	2/19/2020		\$74,601.00	Closed (Rolling \$74,601.00 back into Ordinance)
2018-0792	\$278,872.00	11/13/2018	Springfield Tree Planting	\$278,872.00	2/19/2020		\$211,216.67	Closed (Rolling \$211,216.67 back into Ordinance)
2019-0178			Moncrief Replacement	\$2,025.00	3/30/2021		\$101.25	open

Ordinance	Appropriated		Project	Purchase Order Amount		Date	Remainder		Status
	Amount	Date		Amount	Date		Remainder in project	Status	
2020-0114	\$72,298.00	3/10/2020	Sulzbacher Village	\$71,925.00	4/28/2020		\$12,837.40	Closed (Rolling back into Ordinance)	
Total	\$2,515,199.50	Total	Total	\$1,997,988.47	Total		\$316,636.53		

Definitions of Terms

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation- Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange Fill indicated total money for column

Since 2017

Remove and Replace

15304 Ordinance Funds Available for Appropriation: As of 05/01/2023 there is \$4,235,025.60

Appropriated	Project	Purchase Order	Date	Remainder	Status
Amount	Project	Amount	Date	Remainder in project	Status
\$300,000.00	Nov-18				
\$2,000,000.00	Nov-19				
\$2,000,000.00	Apr-21				
\$4,000,000.00	Dec-22				
	Remove and Replace (Removals)	\$868,391.34	2/26/2020	\$26,899.79	Open
	Remove and Replace	\$1,200,000.00	11/18/2020	\$14,112.13	Open
	Remove and Replace (Removals)	\$945,000.00	3/31/2022	\$366,166.22	Open
	8th Street	\$37,078.00	7/8/2022	\$5,561.70	Open
	Atlantic Blvd	\$26,483.50	8/31/2022	\$5,256.00	Open
	Round 13	\$14,300.00	1/17/2023	\$2,856.00	Open
	Round 14	\$89,805.20	1/25/2023	\$17,930.24	Open
	Parks Removal	\$500,000.00	3/17/2023	\$476,892.21	Open
	Parks Replacement	\$500,000.00	4/24/2023	\$500,000.00	Open
\$8,300,000.00	Total	\$4,654,356.01	Total	\$1,415,674.29	
	Available for Remove and Replace Allocation			\$3,385,823.36	

Definitions of Terms

Remove and Replace

15304 Ordinance Funds Available for Appropriation: As of 05/01/2023 there is \$4,235,025.60

Appropriated Amount	Date	Project	Purchase Order Amount	Date	Remainder	Status
		Project	Amount	Date	Remainder in project	Status

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation- Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange Fill indicated total money for column

Since 2017

630-City

15304 Ordinance Funds Available for Appropriation: As of 05/01/2023 there is \$4,235,025.60

Appropriated	Date	Project	Purchase Order Amount	Date	Remainder	Status
Amount	Date	Project	Amount	Date	Remainder in project	Status
\$200,000.00	Nov-18					
\$1,600,000.00	Aug-19					
\$2,000,000.00	Nov-21					
\$2,000,000.00	Dec-22					
		630-City	\$716,446.40	8/31/2020	\$112,328.32	Open
		Current Open PO	\$1,500,000.00	1/13/2021	\$307,576.72	Open
		630-City Round 16	\$91,345.02	1/5/2023	\$18,269.00	Open
		630-City Round 17	\$43,881.00	3/7/2023	\$43,881.00	Open
		630-City Round 18	\$128,994.00	5/5/2023	\$128,994.00	Open
\$5,800,000.00	Total	Total	\$4,179,083.22	Total	\$611,049.04	
				Available for 630-City Allocation	\$2,470,651.26	

Definitions of Terms

- Available for Appropriation-** Requires City Council Approval
- Allocated-** Already been approved by City Council/Tree Commission and MBRC approved funds
- Obligation-** Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money
 Orange Fill indicated total money for column

Since 2017

Level 2

15304 Ordinance Funds Available for Appropriation: As of 05/01/2023 there is \$4,235,025.60

Appropriated		Project	Allocation		Date	Purchase Order Amount	Date	Remainder	Status
Amount	Date		Amount	Amount					
\$1,000,000.00	Feb-19								
\$2,000,000.00	Jan-20								
\$2,000,000.00	Jan-21								
\$2,000,000.00	Aug-21								
\$8,000,000.00	Jun-22								
		Boat Ramps	\$111,132.00		11/18/2020	\$111,132.00	1/13/2021	\$5,556.60	Open
		Reddie Point Park	\$53,055.00		3/17/2021	\$53,055.00	4/21/2021	\$2,652.75	Open
		Emerald Trail Model Mile	\$441,939.85		2/25/2021	N/A	N/A	N/A	On Hold
		Kernan Blvd	\$276,722.50		5/19/2021	\$276,722.50	6/23/2021	\$27,672.24	Open
		Amelia View	\$145,395.00		5/19/2021	\$145,395.00	6/23/2021	\$7,269.75	Open
		Twin Lakes Academy	\$122,553.00		5/19/2021	\$122,553.00	6/23/2021	\$12,255.30	Open
		Park Street Rd Diet	\$399,526.00		6/16/2021	\$399,526.00	8/24/2021	\$399,526.00	On Hold
		Whitehouse Park	\$54,594.00		6/16/2021	\$54,594.00	8/24/2021	\$5,459.40	Open
		Baker Point Park	\$17,091.00		6/16/2021	\$17,091.00	8/24/2021	\$2,563.65	Open
		Gold Star	\$466,296.00		9/22/2021	\$450,921.00	9/29/2021	\$66,253.85	Open
		Fort Caroline Rd	\$165,793.50		7/21/2021	\$157,369.50	1/11/2022	\$23,605.42	Open
		Norfolk and Soutel Level 2	\$90,106.00		7/21/2021	\$90,106.00	1/12/2022	\$13,515.90	Open
		Jax Beach Level 2	\$277,789.50		9/22/2021	\$277,789.50	1/12/2022	\$41,668.42	Open
		Columbia Parkway Rd	\$51,840.00		12/15/2021	\$51,840.00	1/21/2022	\$7,506.00	Open
		Jarboe Park	\$145,918.00		12/15/2021	\$145,918.00	1/24/2022	\$21,887.70	Open
		Northbank Riverwalk	\$138,801.00		12/15/2021	\$116,125.00	5/17/2022	\$23,225.00	Open
		Fishweir Park	\$40,014.00		3/23/2022	\$40,014.00	6/23/2022	\$8,002.80	Open
		District 7 Parks	\$106,000.00		3/23/2022	\$94,000.00	4/25/2023	\$94,000.00	Open
		District 5 Parks	\$457,600.00		4/20/2022	\$280,250.00	4/28/2023	\$280,250.00	Open
		Deerwood Park Blvd	\$86,319.00		5/18/2022	\$86,319.00	6/30/2022	\$12,947.85	Open
		Hanna Park	\$264,584.80		6/13/2022	\$264,584.80	8/15/2022	\$53,716.96	Open
		Saint Johns Bluff Rd	\$388,238.50		7/20/2020	\$388,238.50	8/29/2022	\$77,647.70	Open

Level 2

15304 Ordinance Funds Available for Appropriation: As of 05/01/2023 there is \$4,235,025.60

Appropriated		Allocation		Purchase Order		Remainder		Status	
Amount	Date	Project	Amount	Date	Amount	Date	Remainder in project	Status	Status
		Wolfson High School	\$102,336.00	9/21/2022	N/A	N/A	N/A	N/A	N/A
		Collins Road	\$338,265.00	9/21/2022	\$338,265.00	11/23/2022	\$67,653.00	Open	Open
		College Street Parking Medians	\$13,019.00	11/16/2022	\$13,019.00	12/21/2022	\$2,603.80	Open	Open
		Airport Center Drive East	\$153,643.00	11/16/2022	\$153,643.00	12/29/2022	\$30,728.60	Open	Open
		GoldStar Phase 2	\$2,300,000.00	12/21/2022	N/A	N/A	N/A	N/A	N/A
		GoldStar Phase 2 Prosser	\$121,345.16	12/21/2022	\$121,345.16	7/11/2022	\$11,393.20	Open	Open
		Fort Caroline Rd Pond	\$61,479.00	2/15/2023	\$61,479.00	3/21/2023	\$61,479.00	Open	Open
		Kernan BLVD N	\$591,059.00	2/15/2023	\$591,059.00	3/23/2023	\$591,059.00	Open	Open
		Price Park	\$27,216.00	4/19/2023	\$27,216.00	5/11/2023	\$27,216.00	Open	Open
		Amelia View Phase 2 Parks Northwest Districts	\$62,370.00	4/19/2023	\$62,370.00	5/11/2023	\$62,370.00	Open	Open
		Total	\$321,440.00	4/19/2023	N/A	N/A	N/A	N/A	N/A
\$15,000,000.00	Total		\$11,450,017.77	Total	\$7,671,603.98	Total	\$2,043,404.94	Available for Level 2 Allocation	

Definitions of Terms

- Available for Appropriation-** Requires City Council Approval
- Allocated-** Already been approved by City Council/Tree Commission and MBRC approved funds
- Encumbered-** Funds have been assigned to a project and a purchase order has been issued
- Green fill** indicates amount available in pool of money
- Orange Fill** indicated total money for column

Since 2017

Level 3

15304 Ordinance Funds Available for Appropriation: As of 05/01/2023 there is \$4,235,025.60

Appropriated		Allocation		Purchase Order Amount		Remainder	Status
Amount	Date	Project	Amount	Date	Amount	Remainder in project	Status
\$1,000,000.00	May-20						
\$1,000,000.00	Dec-22						
		Equestrian Center	\$241,599.00	11/18/2020	\$241,559.00		Open
		Jax Zoo	\$209,190.35	3/4/2021	\$209,190.35		Open
\$2,000,000.00	Total	Total	\$450,789.35	Total	\$450,749.35	\$139,184.00	
				Available for Level 3 Allocation		\$1,561,289.50	

Definitions of Terms

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation- Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange Fill indicated total money for column

Since 2017

Charter Fund

15305 Charter Funds Available for Appropriation: As of 05/01/2023 there is \$8,236,232.03

Ordinance	Appropriated		Date	Project	Original Purchase Order Amount		Date	Remainder		Status
	Amount				Amount			Remainder in project	Status	
2018-0791	\$62,205.00		11/13/2018	Mandarin Road	\$62,205.00		12/1/2018		\$45,597.57	Closed and rolling money back into Charter
Total	\$133,317.49			Total	\$133,317.49		Total		\$45,597.57	

Definitions of Terms

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation- Funds have been assigned to a project and a purchase order has been issued

Orange Fill indicated total money for column

BJP

Better Jacksonville Plan- Tree Mitigation Dollars available for Appropriation: As of 05/01/2023 there is \$1,717,826.00

Appropriated		Project	Purchase Order Amount	Date	Remainder in project	Status
Amount	Date					

Definitions of Terms

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation- Funds have been assigned to a project and a purchase order has been issued

Jacksonville Tree Commission
Urban Forest Master Plan Committee Minutes

Thursday, April 20, 2023, 9:30 AM

For Approval May 17, 2023

Ed Ball Bldg., 10th Floor, Conference Room 5

Attendees:

Susan Fraser, Tree Commissioner
Justin Gearhart, City Arborist
Nancy Powell, Scenic Jacksonville
Kathleen McGovern, Parks Dept.
Scott Sauder, JEA

Cindy Chism, Staff

- 1. Call to Order – Ms. Fraser**
- 2. Roll Call – Cindy Chism**
- 3. Review of Stakeholder Perspective Identified from March Meeting – Susan Fraser**
 - a. Notes from previous meeting (Attachment A).
- 4. Scope of Work Discussion (Attachment B) – Big Picture – Susan Fraser**
 - a. The goal of Committee is to write a scope for an Urban Forest Master Plan (UFMP) that is reflective of the unique nature of the City's geographic scale , diverse land use types and acknowledges the available data. That scope can then be used by staff to generate a general cost estimate for preparation of the UFMP that can be used to develop a budget amount.
 - b. It was agreed that the UFMP would cover aspects of the urban canopy that was outside the current funding source of tree mitigation revenue; the scope would not include just tree planting but also education, maintenance, protection etc.
 - c. Mr. Gearhart pointed out that the current revenue for tree planting is restricted to planting on public land ; without including trees on private land in the UFMP the impact of the UFMP on the tree canopy will be minimal, as most of the tree canopy and the urban forest is located on private property.
 - d. Ms. Fraser noted that the way to move the needle on support for the tree canopy located on private property is education. If we are going to change how the private property tree canopy is managed there must be public consensus about what that looks

like and that is achieved through outreach and education. We must have public support for any changes in the way we support the tree canopy.

5. Typical Table of Contents of an Urban Forest Master Plan

There was general discussion about the sections of a typical UFMP; a table comparing the Table of Contents of several adopted UFMPs was shared.

6. Guidance for Staff for Draft Scope of Work

There was general discussion of the information necessary to allow for an accurate cost estimate for the scope of work to be developed, including:

- a. Who will be the manager of this document, and this process? Is it the Tree Commission and its staff? Is there a separate board to do this? Ultimately the UFMP is a planning document through the Public Works Department who supervises the Tree Commission. Will the scope include iterative review by the Tree Commission at critical points in the process? How many reviews/ meetings?
- b. Will the Urban Forestry Manager be the Project Manager?
- c. Does the Staff work with the consultant and then bring a final document to the Tree Commission for approval or disapproval? Mr. Gearhart said generally it's not just 1 meeting to have an idea and then a consultant or staff put something together, that a successful plan will include a constant interaction between the various stakeholders. Mr. Gearhart described the process recommended at the UFMP Workshop he attended recently: 1) there is the public portion that includes a public committee made up of stakeholders in the public who are interested; this committee provides input toward the big picture goals; 2) using that big picture, a technical report is developed with the various technical stakeholders involved in the development of a draft report. The internal technical committee will generate a draft plan and present it to the public committee. Once there is an agreement between the public stakeholders and the internal technical committee, the UFMP can be finalized.
- d. Ms. Fraser asked that Mr. Gearhart develop a draft scope incorporating the consensus of the Committee on the Big Picture questions presented and generally follow the process described. It was agreed by those present that the first phase of any UFMP for the City should be a review of the data and the process and programs that have been implemented so that recommendations can be made as to the need for additional data (or not) and a comparison of the process and programs with those of other jurisdictions presented. This first phase would assess what we have and identify what is necessary to go forward with the development of an UFMP for the City.

7. Funding Options

- a. Ms. Fraser acknowledged that the restrictions placed on expenditure of the tree mitigation funds is limiting the Tree Commission in fulfillment of its adopted duties. She suggested that exploring support for changes to the current restrictions should be a part of the funding discussion for the UFMP and for additional staffing to support the duties of the Tree Commission. Discussion with the settlement parties Ms. Grandin is the place to start; if consensus and support for legislation to amend the current restrictions can be generated, this might be a piece of the funding strategy.
- b. Mr. Gearhart suggested that a clear plan to address funding should be developed so as not to pursue multiple approaches and diluting or dividing support for multiple approaches.
- c. Ms. Powell suggested meeting with CM Salem and discussing the funding options with him for guidance.

8. Discussion Items for Subsequent Committee meetings

- a. There was discussion and consensus that Mr. Gearhart draft a scope of work for the entire Urban Forestry Master Plan, following a typical table of contents with modification to reflect discussion under Items 4, 5 and 6 and providing as much detail as his time permitted, to allow this committee to provide comments on his initial draft. Ms. Fraser and Mr. Gearhart plan to meet to review the initial draft scope before the next Committee meeting.
 - b. The agenda for the next meeting will focus on building consensus for a scope of work for an UFMP for the City to be forwarded to the tree Commission at its June meeting for further review and discussion.
- 9. Adjourned.** The next meeting will held Thursday, May 18th at 9:30 am and will be an in person meeting in Ed Ball Building, 10th Floor, Public Works Office, conference room 5.

