

# **Jacksonville Tree Commission**

**Wednesday November 17, 2021 – 9:30 AM**

**Ed Ball Building, 10<sup>th</sup> Floor, Conference Room 5  
and Zoom**

**Commissioners:** Chris Flagg, Chair  
Curtis Hart, Vice Chair  
Ron Salem  
John Pappas  
Mike Robinson  
Rhodes Robinson  
Susan Fraser

**Advisors:** Susan Grandin  
Richard Leon  
Kathleen McGovern  
Jose Regueiro

**Staff:** Cindy Chism

## **AGENDA Revised**

*Order of Agenda is Subject to Change*

- 1. Call to Order - Chair**
- 2. Roll Call and Verification of Quorum – Cindy Chism**
- 3. Submittal of Speaker's Cards – Chair**
  - a) A raised hand icon as well as waving at the screen will be acknowledged by Chair or Ms. Chism.
  - b) For those attending in person, paper speakers' cards will be available.
- 4. Reports:**
  - a) Fund balance and encumbrance report for 15(F) (Ordinance Tree Fund), 15(N) (Charter Tree Fund) and BJP (Attachment A) – Jose Regueiro
  - b) Status of Pending Level 2 Tree Projects (Attachment B) – Kathleen McGovern
  - c) Fund Status of 630-CITY, Remove & Replace and Level 2 Programs– Richard Leon
- 5. Action Items:**
  - a) Approval of Minutes from October 20<sup>th</sup>, 2021 meeting – Chair
  - b) Proposed Level 2 Project(s) - None
- 6. Old Business**
  - a) Status of Level 3 Program Document Revisions – Susan Grandin

## **New Business**

- a) Tree Commission Tenure
- b) Liberty Landscape Progress Report – Mike Zaffaroni, Liberty Landscape
- c) Report on City Council Presentation – Chris Flagg

### **7. Public Comment:**

- 8. Adjournment** – the next meeting is Wednesday, December 15<sup>th</sup> and will be a Hybrid/Zoom meeting in Ed Ball Building, 10<sup>th</sup> Floor, Public Works Office, conference room 5.

Jacksonville Tree Commission  
Wednesday November 17, 2021 – 9:30 AM  
Approved December 15, 2021  
Via Zoom Platform & In Person

**Commissioners  
Present:**

Chris Flagg, Chair  
CM Ron Salem  
John Pappas  
Rhodes Robinson  
Susan Fraser

**Staff:** Cindy Chism

**Public:** Joe Anderson, JEA  
Kelly O’Leary, Liberty Landscape  
Fred Pope, COJ  
Todd Little, COJ  
Mike Zaffaroni, Liberty Landscape  
John November, Public Trust  
Lisa Grubba, Greenscape  
Dalton Smith, COJ  
Jeff Lucovsky, COJ  
Dave McDaniel, COJ  
Sean Jackson, Davey Tree

**Advisors:**

Susan Grandin, OGC  
Joe Regueiro, Finance

1. **Call to Order** – Chair
2. **Roll Call and Verification of Quorum** – Cindy Chism
3. **Submittal of Speaker’s Cards** – Chair
  - a) A raised hand icon as well as waving at the screen will be acknowledged by Chair or Ms. Chism.
  - b) For those attending in person, paper speakers’ cards are available.
4. **Reports:**
  - a) Fund balance and encumbrance report for 15(F) (Ordinance Tree Fund), 15(N) (Charter Tree Fund) and BJP (Attachment A)
    - i. Due to 1Cloud and end of fiscal year budget, the fund status reports cannot be updated. It is hoped that the system will be accessible in time to report at the next meeting.
  - b) Status of Pending Tree Projects (Attachment B) – Dalton Smith
  - c) Fund Status of 630-CITY, Remove & Replace and Level 2 Programs– Dalton Smith
    - i. Due to the end of year accounting process, fund status will be available next meeting.
5. **Action Items:**
  - a) Approval of Minutes from October 20, 2021 meeting – Chair
    - i. Motion made by Mr. John Pappas, seconded by Mr. Rhodes Robinson, none opposed.
6. **Old Business**
  - a) Status of Level 3 Program Document Revisions (Attachments C and F)– Susan Fraser/Fred Pope
    - i. This is continued from the previous meeting. The decision point which needs to be determined is when the Applicant is eligible for reimbursement.

1. Ms. Grandin introduced the revised form: the first meeting(s) an Applicant has with Staff is a very important part of the Level 3 Process whether the project is simple or complex. It may take one meeting or more. Ms. Fraser volunteered to revise Attachment F to what is now Attachment C. Ms. Fraser revised the terminology and the differing levels within the phase.
  - a. Mr. R. Robinson suggested in the first paragraph a phone number and contact should be listed. In the second paragraph, "To obtain approval *the Applicant must be prepared to provide the following minimal site data*. The Staff may require additional information for clarity." In 3. include in the parenthetical statement "ground photos may be helpful." In 6. add "Intended species to use."
  - b. Ms. Fraser said the intent of this document was to clarify the requirements for the Application submission.
  - c. Ms. McGovern added the consensus from Staff was this document was very well done. Staff would like to pull information from Attachment C to update Attachment F.
  - d. Mr. November clarified there are 2 meetings which happen before the Application gets prepared by the non-profit organization; the Project Scope Review meeting which is supposed to be very early in the process before too much time and money has been invested by the non-profit. Then the Conceptual meeting which happens. To be fair to the non-profits, don't require too much detail that takes time to develop such as easements and overhead powerlines which require professional assistance. The clock should not start running until the first Project Scope review meeting then the non-profit should be allowed to start the clock on both their time and the consultants time. The possibility of abuse is negligible because if money is spent unreasonably, there is no guarantee for reimbursement because the project has not been approved by the Tree Commission. The non-profit should not be penalized from rolling up their sleeves and developing a project.
  - e. Ms. Fraser pointed out that what's the document says. The contract work begins once the scope is approved. It's getting to that point, scope approval. Ms. McGovern added the Staff will be submitting a written response to the non-profit after that which will let them know whether they are heading in the right direction or not.
  - f. Mr. November asked what if the initial review from Staff is negative, but the non-profit wants to go forward with the project, would there be no reimbursement for time after that? There are 5 project scope meetings, if the non-profit is getting reimbursed for preparing for those meetings, that's fine. Mr. Pope added this was set up like all City projects dealing with consultants, after the project scope review meeting, the non-profit would prepare a price proposal which would include the development of conceptual plan and final plan. Staff would then look at the price proposal and determine if it's reasonable. If it was not reasonable then it would not be recommended to proceed. As for appealing a Staff decision, the non-profit would need to come before the Commission and ask for their recommendation.
  - g. Ms. Fraser continued, the non-profit is almost a grant applicant and if the non-profit wants to spend money pursuing a grant approval that's the non-profit's business. At some point, if the feed back is this will not be approved, it must stop.

- h. Mr. November suggested the price proposal not be required until the Conceptual meeting. Until the Concept has been finalized, there's no way to know. Mr. Pope replied, that's what it says, after the Project Scope meeting. Mr. November added but the time spent generating the price proposal should be reimbursed. Once positive feedback from Staff has been received.
- i. Ms. McGovern and Staff will forward suggested revisions to Ms. Grandin to update the document. Mr. Pope added also included will be a timeline for each phase.

## **7. New Business**

### **a) Tree Commission Tenure (Attachment D)**

- i. Ms. Grandin said appointed Commissioners serve until replaced. Ms. Chism will update the spreadsheet with information from the Ordinance(s).

### **b) Liberty Landscape Progress Report (Attachment E) – Mike Zaffaroni, Liberty Landscape**

### **c) Report on City Council Presentation – Chris Flagg**

- i. Thank you to all the Staff who contributed to the presentation, Todd Little, Dalton Smith, Richard Leon, Kathleen McGovern. Thanks also goes to the Commissioners for volunteering their time and CM Salem for his continued support. Overall, both Committees were appreciated of what the Commission is doing. Going forward we need to continue to educate our City Council and our Committees on the importance of the canopy and what it can do for our community on multiple levels.
- ii. CM Carlucci asked about education opportunities, perhaps on Arbor Day, or in the elementary schools? CM Pittman asked about a strategic plan for districts. Perhaps a meeting could be arranged with the district representative, Mr. Flagg and Ms. Grandin to be more proactive in proposing projects. Get the Council members more involved, early in the process.
- iii. CM Salem suggested doing a presentation to Committees once per year. Meeting with the Council members to say we are here to help you with your district, perhaps a meeting early in their tenure could be a future goal, with a few new Council members assigned to each Commissioner.
- iv. Mr. Pappas added there are Council members which have corridors in their district that are significant and sitting down with them with a general proposal on what could be done with the Tree Commission funds is a wonderful plan. Ms. McGovern agreed it is a great idea.
- v. CM Gaffney and CM Pittman asked about maintenance especially of the interstate on and off ramps. Mr. Pappas and Mr. McDaniel said they belonged to FDOT and the way FDOT handled their maintenance contracts was on a grading scale. Public Works does not want to assume the responsibility for those ramps. Mr. Pappas also told the Council members the Mowing & Landscape Division receives 25% of whatever the overall tree maintenance budget is, from the Tree Fund.
- vi. Ms. Grandin added that the larger the overall tree maintenance budget is, the larger the 25% will be. However, we want to be careful we don't end up having to defend the mitigation ordinance from spending 50% of the tree fund monies on maintenance. The best way to increase the maintenance budget, then increase the overall budget and the amount of the 25% will go up accordingly. John November commented the 25% was arbitrary. When the figure was determined in 2000 when the

Charter Amendment was passed, the situation was a complete unknown. Now it is apparent more money for maintenance would serve the canopy especially if it is contingent on the City raising the overall maintenance budget.

- vii. Mr. McDaniel said the 25% works out to be approximately \$365,000. The Ordinance says the funds are to be used for tree planting and maintenance. The canopy is old, there are water oaks which are 70+ years old, which we are always having to remove. CM Salem added Mr. Pappas must sell the administration on increasing the overall maintenance budget. However, taking care of the tree canopy, planting trees and maintaining those trees but that needs to be separated from the edging and mowing. Mr. McDaniel responded the funds are separated now. Ms. Grandin added, it requires an ordinance to increase the percentage. CM Salem volunteered to introduce the Ordinance as long as the Tree Commission determined the percentage and approve it.
  - viii. Mr. November added that the overall budget should be increased as well. Especially for those who fought so hard to get the 25% and may be worried about increasing the percentage. Ms. Grandin added the 25% is referenced in the Trust Fund which is section 111.760. Perhaps the wording should be greater than 25% so long as it's not more than X percentage of the overall annual budget of the Tree Fund, a maximum upset figure. CM Salem added it would be great if the number could gradually increase in relationship to the Mitigation fund so this process will only have to be done once. Ms. Grandin will develop some language to bring to the next meeting for further discussion.
  - ix. Mr. Joe Anderson suggested work force development challenges and contract costs for tree maintenance are going to increase, it is highly recommended to prepare for both of these.
- a) Shade Shortage (Attachment G) – Rhodes Robinson
- i. There is a direct relationship between the tree canopy and the economic status of a community and vice versa. Therefore, if we plant more trees, we will be raising the quality of life in communities. As much as we can direct funds to the communities without trees, the better the City will be. Ms. Grandin pointed out part of the duties of the Tree Commission included a priority list. Perhaps the priority project list isn't a specific project but something this, be at the beginning, suggesting projects.

## 8. Public Comment –

- a) Ms. Grandin told the Commission that Lori Boyer, head of DIA, asked her about getting more trees downtown. One of the largest challenges is underground utilities. Structural soil has been tossed around like a cure all but is it really. Is there anyone who could investigate how more trees could be planted downtown, which are the right trees and what would be the circumstances. Also downtown, the requirement in the overlay for downtown there is a volumetric requirement instead of just 4' x 4' a certain amount of cubic feet of soil is required. Mike Zaffaroni pointed out Ed Gilman lives in his community and though he recently retired, he remains active in the tree planting community. Perhaps he could be consulted or even be a guest speaker for the Commission. Mr. Zaffaroni will provide contact information to Ms. McGovern.

- 9. **Adjournment** – the next meeting is Wednesday December 15<sup>th</sup> and will be a Hybrid/Zoom meeting in Ed Ball Building, 10<sup>th</sup> floor, Public Works Office, conference room 5,



# TREE MITIGATION

CITY OF JACKSONVILLE

### TREE REMOVAL PERMIT INFORMATION



Click here to search detailed information on Site Clearing and Tree Removal Permits. In reviewing tree removal information on a specific permit for "B" permits click on the Spec 2 tab for "L" permits click on the Tree Mitigation tab.

### TREE FUND CITY PLANTING PROJECTS



Click here to search detailed information about City Tree Fund Planting Projects

### AVAILABLE FOR APPROPRIATION



15F (Ordinance) \$12,480,465.10  
15N (Charter) \$6,834,261.43  
Better Jacksonville Plan - Tree Mitigation Project: \$1,717,826.00  
Total: \$21,032,552.53

### FILE AN ISSUE



Click here to report site clearing or tree removal without a permit, or to request tree maintenance on public property. In the CARE System, select "Tree Remove or Landscape Violation" from the dropdown

Disclaimer: The available for appropriation information shown on this page is as of 09/30/2021.



If you experience difficulty viewing or accessing the documents provided on this site, or navigating the application's main features, using any assistive technology, please contact the Disabled Services Division at 904-630-4940 or 904-630-4933 (TTY) to request an accommodation.

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Version: 1.0.0.5

### Balance Previous

#### Meeting

Funds  
Combined 22,902,105

Change since previous meeting (1,769,552)

\* Primary reason is the posting of budget, related to Ordinance 2021-0455. See "Appropriation Ordinances" sheet

## Appropriation Ordinances

### Recent Expenditure Appropriations impacting available balance

Fund	Budget Period	Total Budget	Description
15304	10/19/20	2,000,000	Ord. 2019-745 Countywide program - public right of ways
15304	Jan-20	2,000,000	Ord. 2019-880 - Level 2 Tree Planting Program
15304	Feb-20	2,000,000	Ord. 2019-886 - 630-CITY Level 1 Tree Planting Program
15304	Apr-20	72,298	Ord. 2020-0114 -Level 3 Planting - project near Sulzbacher Village Apartments
15304	Apr-20	105,587	Ord. 2020-113 - Level 3 Tree Planting project at Huguenot Park
15304	Jun-20	1,000,000	Ord. 2020-213 - Level 3 Tree Planting Program
15304	Dec-20	2,000,000	2020-0616-E to "630-City Tree Planting Program" to Provide Tree Planting Administered by Public Works in the Public Rights-of-Way in Locations Where Adjacent Property Owners Have Made Requests thru 630-City
15304	Jan-21	2,000,000	2020-0732-E ORD Approp \$2,000,000.00 from the Tree Protection & Related Expenses Trust Fund, 15304, for the Level 2 County-Wide Prog to Provide Tree Planting on Public Land in Duval County Suggested by Individuals or Groups
15304	April -21	2,000,000	2021-0344-E - ORD Approp \$2,000,000 from the Tree Protection & Related Expenses Trust Fund, Fund 15304, for the County-Wide "Remove and Replace" Prog;
15304	9/21/21	2,000,000	2021-0455-E - ORD Approp \$2,000,000.00 from the Tree Protection & Related Expenses Trust Fund, Fund 15304, for the Level 2 County-Wide Prog to Provide Tree Planting on Public Land in Duval County



## CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

ATTACHMENT B

Visit <https://pg-cloud.com/jacksonville/> for City of Jacksonville Tree Project Maps

Visit [jaxtreemaintenance.com](http://jaxtreemaintenance.com) - Tree Fund City Projects for links to legislation and planting details

Requesting Entity	Project Scope	Status	Appropriation Amount	Obligated	Contract/Warranty
1 Kensington Association HOA Director	54 trees requested within Kensington Lakes city right of ways along Kensington Gardens Blvd. and Kensington Lakes Dr to replace trees lost due to storm damage/disease. may include removals. Planting Plan pending.	Maintenance/Warranty Complete	\$124,202.62	\$124,202.62	Davey -1/yr
2 Cathedral District Tree Planting	50+ trees requested as Cathedral District (CD7) tree planting. may include removal of damaged/diseased trees. City right of way tree plantings within general proximity but not limited to State St to Catherine St. to Main St. to Adams St. ; site evaluation scheduled	Complete	\$120,371.14		Liberty 2/yr
3 Executive Director, Tree Hill Nature Center	22 trees requested in Tree Hill amphitheater parking area. site plan complete; no removals required. ready for review pending cost estimate per-new countywide tree planting contract.	Maintenance/Warranty Complete	\$21,472.80	\$21,472.80	Liberty 3/mos
4 San Marco Preservation Society and Greenscape, San Marco Tree Planting	102 Trees requested in city right of ways within District 5. includes removal of damaged/diseased trees. site evaluation scheduled	Maintenance/Warranty Complete	\$247,749.52	\$247,749.52	Davey -1/yr
5 Sheffield Elementary School PTA President	10 Trees requested to provide shade for existing play area/field at Sheffield Elementary School. site visit complete - pending design and review.	Installation Complete	\$20,414.48		Davey -1/yr
6 S-Line Biodiversity Corridor Tree Planting	Installation of 25 trees throughout the S-Line Trail Biodiversity Corridor. This will offer additional tree canopy and shade to the trail.	Maintenance/Warranty Complete	\$30,949.40	\$30,949.40	Liberty 3/mos
7 Canopy Place Tree Planting/resident request	Installation of 40 trees in city right of ways and medians to provide additional tree canopy. sound buffer and screening.	Installation Complete	\$117,483.97		Davey -1/yr
8 Sunrise Ridge/resident request	Installation of 40 tree in city right of ways to increase tree canopy as well screening and buffer from adjacent highway.	Maintenance/Warranty Complete	\$107,316.52	\$107,316.52	Davey -1/yr
9 Jacksonville Beach Golf Park/Jax Beach	Installation of 156 trees in city golf course park to increase tree canopy, create screening, and attract wildlife.	Maintenance/Warranty Complete	\$147,562.80	\$147,562.80	Liberty 3/mos
10 Yates Building - Cultural Council of Greater Jacksonville	8 Trees to be installed around renovated fountain at building entrance	Installation Complete	\$38,312.00		Liberty 2/yr
11 City Cemetery - citizen request	18 Trees in right of ways on Lonla St. and Jessie St.	Installation Complete	\$41,350.50		Liberty 2/yr
12 Baymeadows East Association Tree Planting	119 Trees in right of ways and medians on Baymeadows East and Fort Family Regional Park	Installation Complete	\$284,900.07		Davey -1/yr

## CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

Visit <https://bg-cloud.com/jacksonville/> for City of Jacksonville Tree Project Maps  
 Visit [jaxtreemitigation.coj.net](http://jaxtreemitigation.coj.net) - Tree Fund City Projects for links to legislation and planting details

Requesting Entity	Project Scope	Status	Appropriation Amount	Obligated	Contract/Warranty
13 Cobblestone Homeowners Association/residential requests/HOA	Installation of 105 trees in city right of ways and medians to provide additional tree canopy, sound buffer and screening.	Installation Complete	\$191,322.00		Liberty 2/yr
14 Ed Austin Park Tree Planting/Resident request	115 Trees in right of ways around and within Willowbranch Park	Installation Complete	\$214,822.00		Liberty 2/yr
15 Neptune Beach/Residential requests - City of Neptune	Trees within residential Right of Ways - 47 trees	Installation Complete	\$55,490.00		Liberty 3/mos
16 Nathan Krestul Park - Friends of Krestul Park	Trees within Park - 34 trees	Installation Complete	\$95,580.00		Liberty 2/yr
17 John Gorrie Dog Park/Friends of John Gorrie Dog Park	Trees along Park Right of Way - Buffer - 11 Trees	Installation Complete	\$23,166.00		Liberty 2/yr
18 Alexandria Oaks Park/SMPs and Bolles School request	Trees within Park - 15 trees	Installation Complete	\$28,593.00		Liberty 2/yr
19 Huntington Forest Park/Resident request to CM	Trees along Park Right of Way - Buffer - 15 trees	Installation Complete	\$28,026.00		Liberty 2/yr
20 Love Grove/Willowbranch	Trees in right of ways around and within Willowbranch Park - 51 Trees	Phase 1 Complete	\$93,742.00		Liberty 2/yr
21 Greenland Park/residents adjacent to park	Trees within Park - 53 trees	Installation Complete	\$95,580.00		Liberty 2/yr
22 Harlow Blvd./Resident request	Trees within median on Harlow Blvd. - 47 trees	Installation Complete	\$102,804.00		Liberty 2/yr
23 Atlantic Beach/City of	Trees within Atlantic Beach residential Right of Ways and Parks - 96 trees	Installation Complete	\$194,532.00		Liberty 2/yr
24 Lake Mandarin HOA Tree Planting/Resident request	Trees within 4 HOA's residential Right of Ways and Parks - 94 trees	Installation Complete	\$190,168.00		Liberty 2/yr
25 Tom Marshall Park/Sports Association	Trees within ballpark and right of ways - 39 trees	Installation Complete	\$69,336.00		Liberty 2/yr
26 Boat Ramps/Waterfront Management	Trees within 7 boat ramps and parks - 62 trees	Installation Complete	\$111,132.00		Liberty 2/yr

## CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

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 Visit [jaktreemaintenance.com](http://jaktreemaintenance.com) for links to legislation and planting details

Requesting Entity	Project Scope	Status	Appropriation Amount	Obligated	Contract/Warranty
27	Freedom Park/CM & Parks	Trees within newly established park (irrigated) - 38 trees	Installation Complete	\$38,548.00	Liberty 3/mos
28	Blue Cypress Park Restoration/Parks	Trees within park - field restoration - 157 trees	Installation Complete	\$187,154.40	Liberty 3/mos
29	Emerald Trail; Model Mile /Groundwork Jax	Trees and irrigation within medians and ROW's of new trail project - 128 trees	Scheduling	\$531,954.78	Liberty 2/yr
30	Reddie Point Park/CM and Parks	Trees within park - field restoration - 27 trees	Installation Complete	\$53,055.00	Liberty 2/yr
31	Twin Lakes Academy ES/School	Trees within school grounds and ROW - 66 trees	Scheduling	\$122,553.00	Liberty 2/yr
32	Atlantic Beach/City of Atlantic Beach Phase 2	Trees within Atlantic Beach residential Right of Ways and Parks - 133 trees	Pending Inspection	\$164,404.80	Liberty 3/mos
33	Kernan Blvd./CM	Trees within medians and Row of Kernan Blvd. - 132 trees	Scheduling	\$276,722.50	Liberty 2/yr
34	Amelia View/residential	Trees within medians and ROW in Amelia View community - 73 trees	Pending Inspection	\$145,395.00	Liberty 2/yr
35	Whitehouse Park/Parks and residential	Trees within play area and recreational fields. - 29 trees	Scheduling	\$54,594.00	Liberty 2/yr
36	Baker Point Park/Parks and residential	Trees within park undergoing improvements - 8 trees	Scheduling	\$17,091.00	Liberty 2/yr
37	Park St. Rd. Diet/DIA, Prosser	Trees and irrigation within right of way and median undergoing construction improvements - 104 trees	Scheduling	\$399,526.00	Liberty 2/yr
38	Fort Caroline Rd. Tree Planting	Trees within right of way along Fort Caroline Rd. 66 trees	Scheduling	\$165,793.50	2-Year Warranty
39	Norfolk Soutel Tree Planting	Trees within medians and right of way along Norfolk Blvd. 36 trees	Scheduling	\$85,000.00	2-Year Warranty
40	Jax Beach Park and ROW	Trees within parks and right of way. 150 trees	Scheduling	\$277,789.50	2-Year Warranty
41	Gold Star Family Memorial Highway	Trees within retention pond and right of way. 200 trees	In Progress	\$466,296.00	2-Year Warranty

### **Level 3 Program - Project Scope Review Meeting**

Eligible Applicant must meet with Tree Commission Staff to review the project location and scope. Multiple meetings may be required to complete the scoping process. Approval of the Project Scope by staff is required prior to initiation of Contract Work.

Applicant must be prepared to provide the following site data:

1. Project boundaries;
2. Name of public agency that owns and manages the property on which the Project will be located;
3. Existing improvements on the property on which the Project will be located (Aerial map or survey with existing improvements);
4. Known site limitations such as location of easements and overhead powerlines, underground utilities and drainage features.
5. Proposed location of trees to be planted (conceptual plan and written description is acceptable).
6. Estimated number of trees to be planted.

Applicant must score the project for eligibility under the Tree Fund Criteria and provide:

1. Written description of project benefit to the public and the public agency that owns and manages the property.
2. Tree Fund Eligibility Form, identifying that the:
  - a. Project provides unique benefit to the neighborhood, Council District or City;
  - b. Project is supported by the public agency that owns and manages the property;
  - c. Project expenditures are eligible for payment from the Tree Fund.
  - d. Whether Project is located within a Tree Enhancement District established by the Tree Commission, including blighted areas.

Applicant must identify its proposed role in the project's success:

1. Proposed role in project management, coordination, inspections and meetings;
2. Proposed role of volunteers and Applicant's staff in the project;
3. Proposed use of professional consultants (resume of individual(s) required) and relationship between Applicant and any proposed consultants.

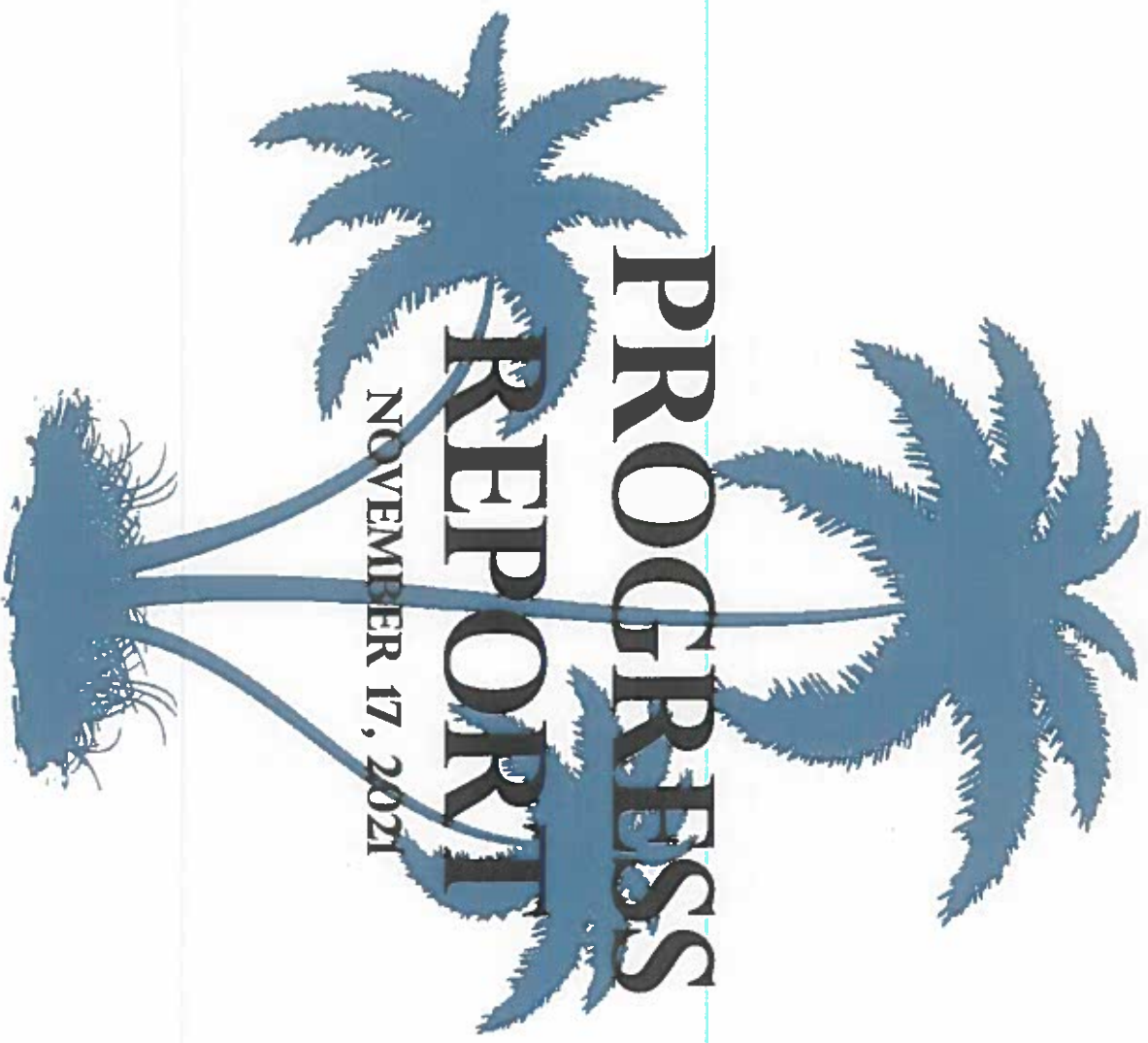
Applicant shall provide the estimated fees for items 1, 2 and 3, including hourly rates for proposed consultants and Applicant hours and expenses.

### **Staff Review of Proposed Project Scope**

Staff shall schedule a meeting with the Applicant within 10 days of receipt of the application. The Applicant shall present the proposed Project at the initial meeting. Staff shall assist in coordinating communication between public agencies affected by the proposed project and may schedule a meeting that includes representatives from impacted agencies. At the conclusion of the initial

## Tree Commission Appointees

Appointee Name	Category	Council District	Appointing Authority	Term Begin Date	Term End Date	Reappt Eligible	Term Limit
Chris Flagg	Landscape Architect	AL Group 2	Mayor 2018-35A; 2020-539	3/5/2018; 9/22/2020	12/31/2019; 12/31/2021	Y	2
Rhodes Robinson	Environmental Organization	AL Group 2	Council 2017-738; Council President 2021-0027	12/1/2017; 2/17/2021	12/31/2019; 12/31/2021	Y	2
Susan Fraser	Attorney/ <u>Urban Planner</u>	AL Group 5	Council President 2021-0032-A	2/9/2021	12/31/2021	Y	2
Curtis Hart	<u>Builder/Developer or Real Estate Professional</u>	AL Group 4	Council 2017-718A; 2021-0033-A	11/20/2017; 2/9/2021	12/31/2020; 12/31/2021	Y	2
Mike Robinson	Botanist/ <u>Arborist/Forester or Horticulturist</u>	AL Group 4	Mayor 2018-851	11/27/2018	12/31/2020	Y	2
Ron Salem	Council Designee		Council President	6/30/2019	6/30/2021		
John Pappas	Public Works Designee						



# PROGRESS REPORT

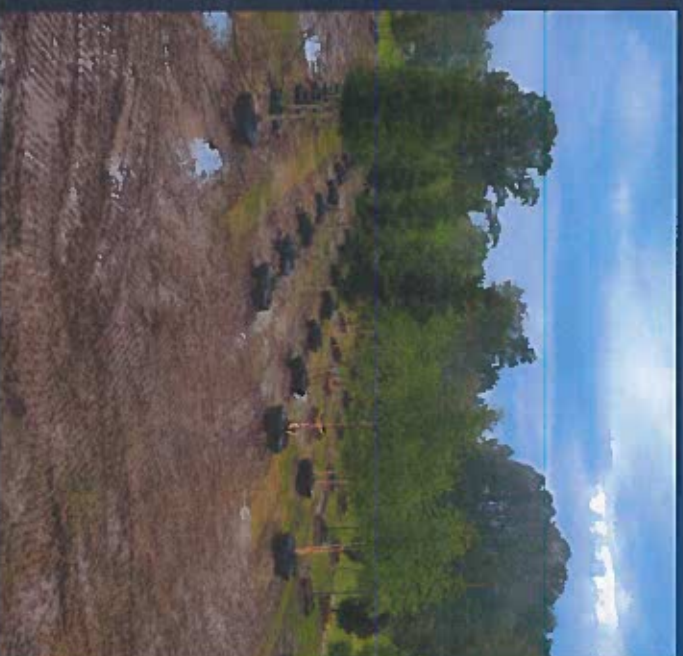
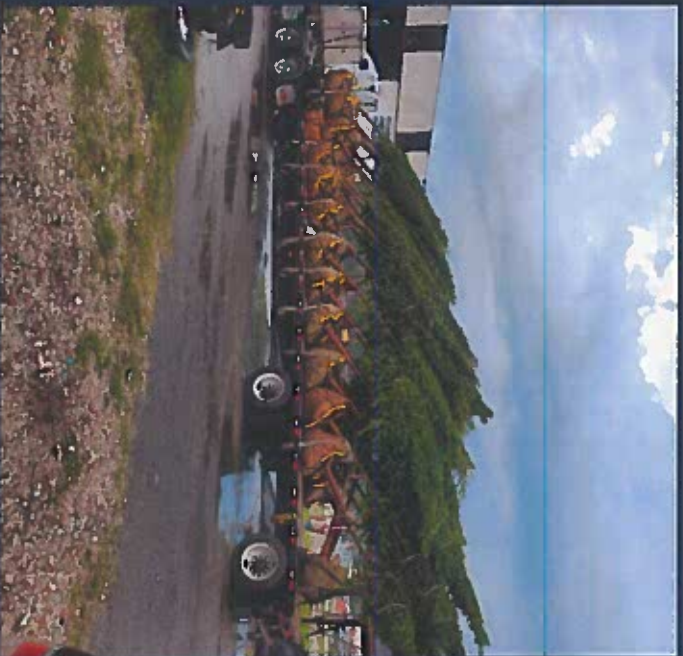
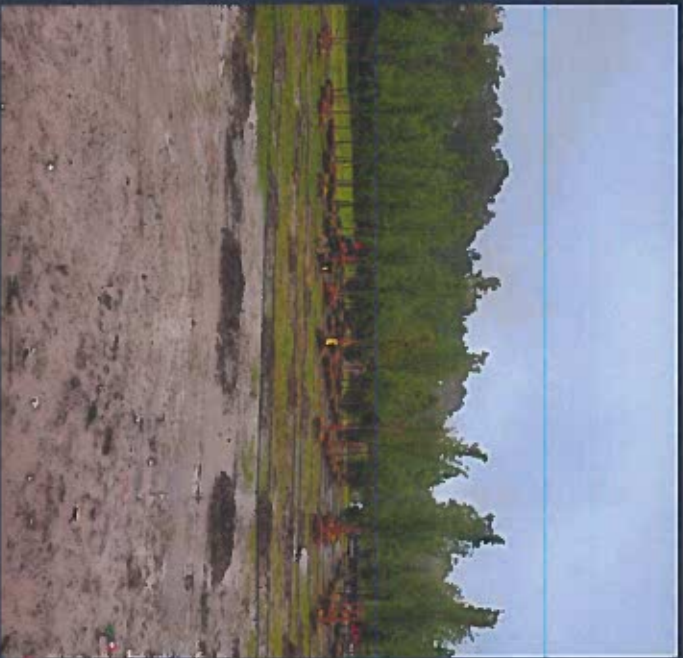
NOVEMBER 17, 2021

# Liberty Landscape Supply Growth

- Initial Contract Award
  - 40 employees
- Current Headcount
  - 95 employees
- Commercial facility – New Kings Road
  - Equipment Inventory:
    - 7 trucks
    - 4 tractors
    - 3 water trailers



# Liberty Landscape Supply – Commercial Division





# Overall Program Statistics



Trees planted –  
7,000+



Trees replaced – approximately  
450

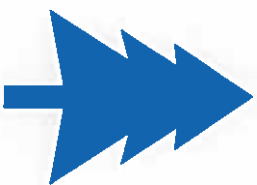


Survivability Rate –  
93.6%



2019

approximately 1,000 trees  
planted



2020

approximately 3,300 trees  
planted



2021

approximately 2,700  
trees planted to date

## Trees Planted per Year



**90-DAY WARRANTY vs. 2-YEAR WARRANTY:**

- 90 day successful when proper care is given post warranty
- 2 year beneficial across the City

**630-CITY:**

- Customer requests
- Location changes
- Tree change requests
- Proper care by customer
- Vandalism

# Level 2 Projects



MOSH



Gold Star



Yates

# Lessons Learned



**Water/Irrigation**



**Maintenance**



**Training**



**Labor**



**Equipment**



**Tracking warranty**



**Timing related issues**

Locate coordination

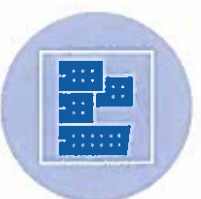
MOT scheduling

Space

# Looking Ahead



Benefits of good long-term planning will result in successful projects

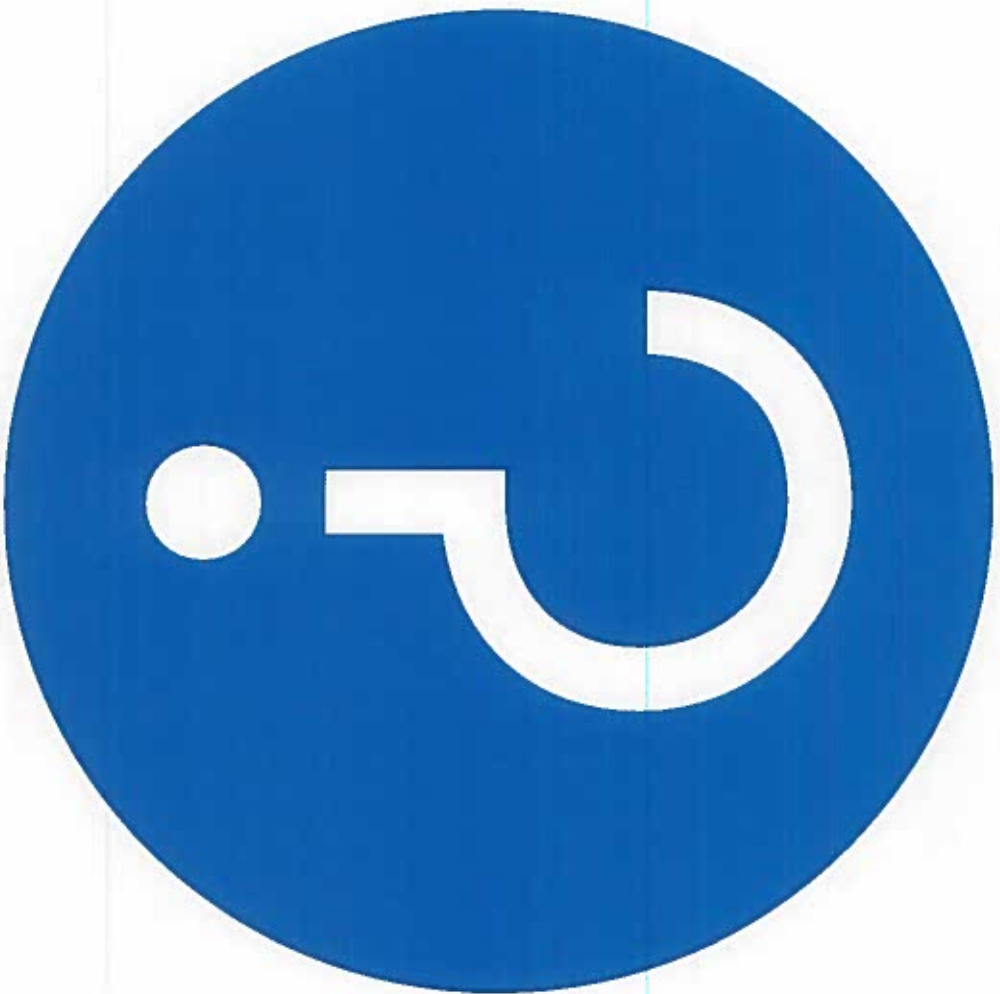


Focused on continue partnership with City



Commitment to make the City success with this program

Questions?



**JACKSONVILLE TREE COMMISSION'S  
LEVEL 3 TREE PLANTING PROGRAM  
PRE-APPLICATION PROCEDURES**

**1. PROJECT SCOPE REVIEW MEETING**

- A. Eligible Applicant must meet with the Tree Commission Staff ("Staff") to review location and scope of proposed Project.
- B. At the meeting, Applicant must be prepared to identify the following:
  - 1. Project boundaries;
  - 2. Public agency that owns and manages the property;
  - 3. Site limitations;
  - 4. Type and number of trees;
  - 5. Proposed use of volunteers;
  - 6. Project visibility to the public and if an enhancement to a blighted area; and
  - 7. Public benefit of the Project.
- C. Staff submits written response to Applicant within 1 week of meeting, approving Project scope with conditions, if any, or recommending selection of another Project, if issues with the proposed Project are not easily resolved. If Project scope is approved, Applicant must prepare a Conceptual Project Plan for the next meeting.

**2. CONCEPTUAL PROJECT PLAN REVIEW MEETING**

- A. Applicant must meet with Staff, and the agency representative for the owner of the property where the Project will take place, to review the Applicant's Conceptual Project Plan.
- B. Applicant must provide:
  - 1. Conceptual Project Plan showing: location of proposed trees, identified by number, symbol or acronym; approximate quantity of trees; tree size; and tree type. This information is to be prepared on a base sheet, indicating existing structures and trees, and where new trees are to be provided. Base sheet may be a plan drawing or aerial photo and should be generally to scale, but this is not an absolute requirement.
  - 2. Description of Scope of Work including:
    - a. Plant Schedule;
    - b. Tree or other obstruction removal;
    - c. Soil replacement;
    - d. Irrigation;
    - e. Use of volunteers;
    - f. Services provided by owner or others;
    - g. Maintenance requirements; and
    - h. Any other information requested by Staff in the Project Scope Review Meeting or that the Applicant feels may be needed.



- C. Staff submits written review comments of conceptual design to Applicant within 1 week of the Conceptual Project Plan meeting for incorporation into Schematic Planting Plan that will be submitted with Level 3 Application.

**3. SCHEMATIC PLAN REVIEW**

- A. Applicant prepares Schematic Planting Plan to include in Level 3 Application, drawn to scale by a Florida registered Landscape Architect, along with the other Exhibits required by the Application, clearly showing the information required in the Conceptual Design Plan phase and incorporating staff review comments.

- 4. LEVEL 3 APPLICATION SUBMITTAL** – See the Level 3 Tree Planting Program Application Instructions and Process Guide for further information.

# Shade Shortage

THE SHADE PROVIDED BY A LEAFY TREE ON a hot summer day is not an equal-opportunity resource. Lower-income neighborhoods in the United States have significantly fewer trees—and as a result, steamier temperatures—compared with wealthier locales, according to an analysis by Robert McDonald, a lead scientist for The Nature Conservancy. McDonald and his colleagues compared tree cover in cities, towns and suburbs nationwide and found that in 92% of communities, poor neighborhoods had fewer trees than wealthier ones. On average, low-income blocks had 15% fewer trees, and were 2.7 degrees Fahrenheit hotter, than their wealthier counterparts.

Trees produce shade that prevents pavement from absorbing heat from the sun. They also lower air temperature through transpiration, the process of releasing water through their leaves. With fewer trees to produce these cooling benefits, low-income

Many low-income neighborhoods lack trees—causing temperatures to climb

blocks are feeling the heat. The gap is particularly wide in the northeastern United States, which continues to struggle with the country's legacy of racial segregation and zoning laws that pushed lower-income residents into dense urban centers. In Providence, Rhode Island, researchers found the greatest temperature difference of 10 degrees Fahrenheit between low-income and more moneyed neighborhoods—a disparity tightly correlated with variation in tree cover. "In the United States, we've done a pretty bad job of distributing nature in an equitable way," McDonald says.

Closing the tree gap would mean planting some 62 million trees. It's a big investment, but it would benefit an estimated 42 million people in low-income neighborhoods. "We know our cities will get hotter, and heat waves will get more frequent and intense," McDonald says. "Trees are one of the best climate-adaptation strategies we have." —K.W.

## CHICAGO

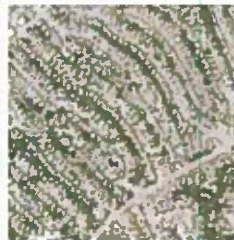


AVERAGE INCOME ABOVE \$52,951



AVERAGE INCOME BELOW \$26,265

## LOS ANGELES



AVERAGE INCOME ABOVE \$49,101



AVERAGE INCOME BELOW \$21,179

## NEW YORK



AVERAGE INCOME ABOVE \$59,109



AVERAGE INCOME BELOW \$27,895

**SUN BLOCKS:** Researchers mapped tree cover and summer surface temperatures for almost 6,000 communities across the United States, then overlaid those maps with U.S. Census data on income, race and ethnicity. Neighborhoods with an average per-capita income in the bottom 25% for the city (maps on the right of each pairing) were lacking in tree cover compared with neighborhoods with per-capita income in the top 25% (maps on the left).

# CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

ATTACHMENT B

Visit <https://pg-cloud.com/JacksonvilleFL/> for City of Jacksonville Tree Project Maps

Visit [jaxtreemitigation.coj.net](http://jaxtreemitigation.coj.net) - Tree Fund City Projects for links to legislation and planting details

	Requesting Entity	Project Scope	Status	Appropriation Amount	Obligated	Contract/Warranty
1	Kensington Association HOA Director	54 trees requested within Kensington Lakes city right of ways along Kensington Gardens Blvd. and Kensington Lakes Dr to replace trees lost due to storm damage/disease; may include removals. Planting Plan pending.	Maintenance/Warranty Complete	\$124,202.62	\$124,202.62	Davey -1/yr
2	Cathedral District Tree Planting	50+ trees requested as Cathedral District (CD7) tree planting, may include removal of damaged/diseased trees. City right of way tree plantings within general proximity but not limited to State St to Catherine St. to Main St. to Adams St.; site evaluation scheduled	Complete	\$120,371.14		Liberty 2/yr
3	Executive Director, Tree Hill Nature Center	22 trees requested in Tree Hill amphitheater parking area; site plan complete; no removals required; ready for review pending cost estimate per new countywide tree planting contract.	Maintenance/Warranty Complete	\$21,472.80	\$21,472.80	Liberty 3/mos
4	San Marco Preservation Society and Greenscape, San Marco Tree Planting	102 Trees requested in city right of ways within District 5, includes removal of damaged/diseased trees; site evaluation scheduled	Maintenance/Warranty Complete	\$247,749.52	\$247,749.52	Davey -1/yr
5	Sheffield Elementary School PTA President	10 Trees requested to provide shade for existing play area/field at Sheffield Elementary School; site visit complete - pending design and review.	Installation Complete	\$20,414.48		Davey -1/yr
6	S-Line Biodiversity Corridor Tree Planting	Installation of 25 trees throughout the S-Line Trail Biodiversity Corridor. This will offer additional tree canopy and shade to the trail.	Maintenance/Warranty Complete	\$30,949.40	\$30,949.40	Liberty 3/mos
7	Canopy Place Tree Planting/resident request	Installation of 40 trees in city right of ways and medians to provide additional tree canopy, sound buffer and screening.	Installation Complete	\$117,483.97		Davey -1/yr
8	Sunrise Ridge/resident request	Installation of 40 tree in city right of ways to increase tree canopy as well screening and buffer from adjacent highway.	Maintenance/Warranty Complete	\$107,316.52	\$107,316.52	Davey -1/yr
9	Jacksonville Beach Golf Park/Jax Beach	Installation of 156 trees in city golf course park to increase tree canopy, create screening, and attract wildlife.	Maintenance/Warranty Complete	\$147,562.80	\$147,562.80	Liberty 3/mos
10	Yates Building - Cultural Council of Greater Jacksonville	8 Trees to be installed around renovated fountain at building entrance	Installation Complete	\$38,312.00		Liberty 2/yr
11	City Cemetery - citizen request	18 Trees in right of ways on Ionia St. and Jessie St.	Installation Complete	\$41,350.50		Liberty 2/yr
12	Baymeadows East Association Tree Planting	119 Trees in right of ways and medians on Baymeadows East and Fort Family Regional Park	Installation Complete	\$284,900.07		Davey -1/yr

## CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

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Visit [jaxtreemitigation.coj.net](http://jaxtreemitigation.coj.net) - Tree Fund City Projects for links to legislation and planting details

	Requesting Entity	Project Scope	Status	Appropriation Amount	Obligated	Contract/Warranty
13	<b>Cobblestone Homeowners Association/residential requests/HOA</b>	Installation of <b>105</b> trees in city right of ways and medians to provide additional tree canopy, sound buffer and screening.	Installation Complete	\$191,322.00		Liberty 2/yr
14	<b>Ed Austin Park Tree Planting/Resident request</b>	<b>115</b> Trees in right of ways around and within Willowbranch Park	Installation Complete	\$214,822.00		Liberty 2/yr
15	<b>Neptune Beach/Residential requests - City of Neptune</b>	Trees within residential Right of Ways - <b>47 trees</b>	Installation Complete	\$55,490.00		Liberty 3/mos
16	<b>Nathan Krestul Park - Friends of Krestul Park</b>	Trees within Park - <b>34 trees</b>	Installation Complete	\$95,580.00		Liberty 2/yr
17	<b>John Gorrie Dog Park/Friends of John Gorrie Dog Park</b>	Trees along Park Right of Way - Buffer - <b>11 Trees</b>	Installation Complete	\$23,166.00		Liberty 2/yr
18	<b>Alexandria Oaks Park/SMPS and Bolles School request</b>	Trees within Park - <b>15 trees</b>	Installation Complete	\$28,593.00		Liberty 2/yr
19	<b>Huntington Forest Park/Resident request to CM</b>	Trees along Park Right of Way - Buffer - <b>15 trees</b>	Installation Complete	\$28,026.00		Liberty 2/yr
20	<b>Love Grove/Willowbranch</b>	Trees in right of ways around and within Willowbranch Park - <b>51 Trees</b>	Phase 1 Complete	\$93,742.00		Liberty 2/yr
21	<b>Greenland Park/residents adjacent to park</b>	Trees within Park - <b>53 trees</b>	Installation Complete	\$95,580.00		Liberty 2/yr
22	<b>Harlow Blvd./Resident request</b>	Trees within median on Harlow Blvd. - <b>47 trees</b>	Installation Complete	\$102,804.00		Liberty 2/yr
23	<b>Atlantic Beach/City of Atlantic Beach</b>	Trees within Atlantic Beach residential Right of Ways and Parks - <b>96 trees</b>	Installation Complete	\$194,532.00		Liberty 2/yr
24	<b>Lake Mandarin HOA Tree Planting/Resident request</b>	Trees within 4 HOA's residential Right of Ways and Parks - <b>94 trees</b>	Installation Complete	\$190,168.00		Liberty 2/yr
25	<b>Tom Marshall Park/Sports Association</b>	Trees within ballpark and right of ways - <b>39 trees</b>	Installation Complete	\$69,336.00		Liberty 2/yr
26	<b>Boat Ramps/Waterfront Management</b>	Trees within 7 boat ramps and parks - <b>62 trees</b>	Installation Complete	\$111,132.00		Liberty 2/yr

## CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

Visit <https://pg-cloud.com/JacksonvilleFL/> for City of Jacksonville Tree Project Maps

Visit [jaxtreemitigation.coj.net](http://jaxtreemitigation.coj.net) - Tree Fund City Projects for links to legislation and planting details

Requesting Entity	Project Scope	Status	Appropriation Amount	Obligated	Contract/Warranty	
27	<b>Freedom Park/CM &amp; Parks</b>	Trees within newly established park (irrigated) - <b>38 trees</b>	Installation Complete	\$38,548.00		Liberty 3/mos
28	<b>Blue Cypress Park Restoration/Parks</b>	Trees within park - field restoration - <b>157 trees</b>	Installation Complete	\$187,154.40		Liberty 3/mos
29	<b>Emerald Trail; Model Mile /Groundwork Jax</b>	Trees and irrigation within medians and ROW's of new trail project - <b>128 trees</b>	Scheduling	\$531,954.78		Liberty 2/yr
30	<b>Reddie Point Park/CM and Parks</b>	Trees within park - field restoration - <b>27 trees</b>	Installation Complete	\$53,055.00		Liberty 2/yr
31	<b>Twin Lakes Academy ES/School</b>	Trees within school grounds and ROW - <b>66 trees</b>	Scheduling	\$122,553.00		Liberty 2/yr
32	<b>Atlantic Beach/City of Atlantic Beach Phase 2</b>	Trees within Atlantic Beach residential Right of Ways and Parks - <b>133 trees</b>	Pending Inspection	\$164,404.80		Liberty 3/mos
33	<b>Kernan Blvd./CM</b>	Trees within medians and Row of Kernan Blvd. - <b>132 trees</b>	Scheduling	\$276,722.50		Liberty 2/yr
34	<b>Amelia View/residential</b>	Trees within medians and ROW in Amelia View community - <b>73 trees</b>	Pending Inspection	\$145,395.00		Liberty 2/yr
35	<b>Whitehouse Park/Parks and residential</b>	Trees within play area and recreational fields. - <b>29 trees</b>	Scheduling	\$54,594.00		Liberty 2/yr
36	<b>Baker Point Park/Parks and residential</b>	Trees within park undergoing improvements - <b>8 trees</b>	Scheduling	\$17,091.00		Liberty 2/yr
37	<b>Park St. Rd. Diet/DIA, Prosser</b>	Trees and irrigation within right of way and median undergoing construction improvements - <b>104 trees</b>	Scheduling	\$399,526.00		Liberty 2/yr
38	<b>Fort Caroline Rd. Tree Planting</b>	Trees within right of way along Fort Caroline Rd. <b>66 trees</b>	Scheduling	\$165,793.50		2-Year Warranty
39	<b>Norfolk Soutel Tree Planting</b>	Trees within medians and right of way along Norfolk Blvd. <b>36 trees</b>	Scheduling	\$85,000.00		2-Year Warranty
40	<b>Jax Beach Park and ROW</b>	Trees within parks and right of way. <b>150 trees</b>	Scheduling	\$277,789.50		2-Year Warranty
41	<b>Gold Star Family Memorial Highway</b>	Trees within retention pond and right of way. <b>200 trees</b>	In Progress	\$466,296.00		2-Year Warranty

Pending Projects

Project Title - Level 2	Project Scope	Division/Project Manager	Estimated Cost	Status
<b>Park St. Road Diet</b>	Tree Planting in City ROW on Park St.	<b>Public Works - Mowing and Landscape</b> Kathleen McGovern	\$500,000.00	<b>Pending revisions from Engineer</b>
<b>Kernan Blvd</b>	Tree Planting in medians and ROW on Kernan Blvd.	<b>Public Works - Mowing and Landscape</b> Team	\$250,000.00	<b>In Development; preparing to submit to Tree Commission</b>
<b>Atlantic Beach Phase 2</b>	Tree Planting in City ROW on residential streets and businesses	<b>Public Works - Mowing and Landscape</b> Todd Little	\$175,000.00	<b>In Development; HOA contacting residents</b>
<b>District 1</b>	Tree Planting in various City Parks	<b>Public Works - Mowing and Landscape</b> Team	\$80,000.00	<b>In Development; pending park construction/improvements</b>
<b>Philips Hwy</b>	MEDIAN PLANTINGS (20 TREES)	<b>Public Works - Mowing and Landscape</b> Fred Pope/Kathleen McGovern	\$30,000.00	Pending FDOT Approval
<b>Atlantic Blvd.</b>	MEDIAN PLANTINGS (10 TREES)	<b>Public Works - Mowing and Landscape</b> Kathleen McGovern	\$20,000.00	Pending FDOT Approval
<b>Norfolk/Soutel</b>	Tree Planting in medians	<b>Public Works - Mowing and Landscape</b> Kathleen McGovern	\$80,000.00	<b>In Development; pending construction completion</b>
<b>Baker's Point Park</b>	Tree Planting in City Parks	<b>Public Works - Mowing and Landscape</b> Kathleen McGovern	\$20,000.00	In Development
<b>Whitehouse Park</b>	Tree Planting in City Parks	<b>Public Works - Mowing and Landscape</b> Kathleen McGovern	\$60,000.00	In Development
<b>Ivey Rd. Park</b>	Tree Planting in City Parks	<b>Public Works - Mowing and Landscape</b> Kathleen McGovern	\$60,000.00	In Development
<b>Twin Lakes ES</b>	Tree Planting in Elementary School	<b>Public Works - Mowing and Landscape</b> Kathleen McGovern	\$50,000.00	In Development
<b>Sunny Acres Park</b>	Tree Planting in City Parks	<b>Public Works - Mowing and Landscape</b> Kathleen McGovern	\$60,000.00	In Development
<b>Warrinton Park</b>	Tree Planting in City Parks	<b>Public Works - Mowing and Landscape</b> Kathleen McGovern	\$50,000.00	In Development

## CITY OF JACKSONVILLE TREE PLANTING PROJECTS - ENCUMBERED

CD	Project Title	Project Scope	Project or Ordinance Number	Project Manager	Balance	Start Date	Anticipated Completion Date	Actual Completion Date	Status
	Tree & Understory Planting	Tree & Understory planting @ Jax Zoo for new themed exhibits	CTPW07000014	Jax Zoological Society	\$1,135,063.00				Ongoing
	1 Tree/School	One Tree Per School project with DCSB	CTPW16000066	Greenscape of Jax, Inc	\$124,216.00				Ongoing Maintenance during plan establishment; Period ends Spring 2018
	Countywide Tree Planting	County Wide Tree Planting	PO3019740001	Davey Tree Expert Co.	\$36,678.00				Ongoing - includes pending invoices for maintenance with balance available for additional planting with Ash site boundaries.
	Forest Street	Forest Street Ash Site Tree Planting	PO3019740003	Davey Tree Expert Co.	\$5,995.00				Completed - return funds
	Browns Dump	Browns Dump Ash Site Tree Planting	PO3019740004	Davey Tree Expert Co.	\$22,370.00				Balance available for additional tree planting within Ash site boundaries.
	5th St & Cleveland	5th St & Cleveland St Ash Site Tree Planting	PO3019740005	Davey Tree Expert Co.	\$117,423.00				Ongoing - Includes pending invoices for maintenance with balance available for additional planting.
	Hazardous Tree Services FY15/16	25% of Hazardous Tree Services budgeted for FY15/16 paid by Tree Fund	PO5005770020	Lewis Tree Service Inc	\$1,539.00				FY15/16 PO Closed - deobligated balance of \$590.32
	Hazardous Tree Services FY16/17	25% of Hazardous Tree Services budgeted for FY16/17 paid by Tree Fund	PO5005770042	Lewis Tree Service Inc	\$33.00				PO balance will be deobligated once invoice payments are complete under Blanket PO
	Median Trees	Alden Rd; Sam Hardwick Blvd; John Prom Blvd Median Trees	PO7A02942003	Davey Tree Expert Co.	\$1,380.00				Open - Pending invoices for establishment period maintenance
	Southside Blvd	Southside Blvd; Beach Blvd and Atlantic Blvd tree replacement	PO7A02942004	Davey Tree Expert Co.	\$4,205.00				Open - Pending invoices for establishment period maintenance
	North Main St	North Main St, 3rd St to 8th St Tree Replacement	PO7A2942006	Davey Tree Expert Co.	\$22,057.00				Open - Project on hold pending roadwork scheduled by FDOT
	Bakersfield Dr	Bakersfied Dr Tree Planting	PO7A02942007	Davey Tree Expert Co.	\$1,661.00				Open - Pending invoices for establishment period maintenance
	Various Sites	Tree planting - Various Sites	PO7A02942008	Davey Tree Expert Co.	\$1,039.00				Open - Pending invoices for establishment period maintenance

	Mayport Rd Medians	Mayport Road Medians	PO7A02942010	Davey Tree Expert Co.	\$1,076.00				Open - Pending invoices for establishment period maintenance
	Rio Lindo Dr	Rio Lindo Dr Tree Planting	PO7A02942012	Davey Tree Expert Co.	\$2,265.00				Open - Pending invoices for establishment period maintenance
	Rogero Rd	Rogero Rd Plant Replacement	PO7A02942015	Davey Tree Expert Co.	\$8,660.00				Open - Pending invoices for establishment period maintenance
	Hurricane Irma	Hurricane Irma Tree Straightening	PO7A02942016	Davey Tree Expert Co.	\$9,742.00				Open - Pending invoices for establishment period maintenance
	Hazardous Tree Services FY17/18	25% of FY17/18 budgeted for Hazardous tree removal & pruning paid by Tree Fund	PO8A01798005	Lewis Tree Service Inc	\$358,344.00				FY18 PO Active through 10/26/2018



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## TREE MITIGATION

CITY OF JACKSONVILLE

### TREE REMOVAL PERMIT INFORMATION

Click here to search detailed information on Site Clearing and Tree Removal Permits. In reviewing tree removal information on a specific permit, for "B" permits click on the Spec 2 tab; for "L" permits click on the Tree Mitigation tab.

### TREE FUND CITY PLANTING PROJECTS

Click here to search detailed information about City Tree Fund Planting Projects.

### AVAILABLE FOR APPROPRIATION

15F (Ordinance): \$12,480,465.10  
15N (Charter): \$6,834,261.43  
Better Jacksonville Plan - Tree Mitigation Project: \$1,717,826.00  
**Total: \$21,032,552.53**

### FILE AN ISSUE

Click here to report site clearing or tree removal without a permit, or to request tree maintenance on public property. In the CARE System, select "Tree Remove or Landscape Violation" from the dropdown.

Disclaimer: The available for appropriation information shown on this page is as of 09/30/2021.

If you experience difficulty viewing or accessing the documents provided on this site, or navigating this application's table features, using any assistive technology please contact the Disabled Services Division at 904-630-4940 or 904-630-4933 (TTY) to request an accommodation.

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	<b>Balance Previous Meeting</b>
<b>Funds</b>	
Combined	<b>22,802,105</b>
<b>Change since previous meeting</b>	<b>(1,769,552)</b>

\*Primary reason is the posting of budget, related to Ordinance 2021-0455. See "Appropriation Ordinances" sheet

## Appropriation Ordinances

### Recent Expenditure Appropriations impacting available balance

<u>Fund</u>	<u>Budget Period</u>	<u>Total Budget</u>	<u>Description</u>
15304	10/19/20	<b>2,000,000</b>	Ord. 2019-745 Countywide program - public right of ways
15304	Jan-20	<b>2,000,000</b>	Ord. 2019-880 - Level 2 Tree Planting Program
15304	Feb-20	<b>2,000,000</b>	Ord. 2019-886 - 630-CITY Level 1 Tree Planting Program
15304	Apr-20	<b>72,298</b>	Ord. 2020-0114 -Level 3 Planting - project near Sulzbacher Village Apartments
15304	Apr-20	<b>105,587</b>	Ord. 2020-113 - Level 3 Tree Planting project at Huguenot Park
15304	Jun-20	<b>1,000,000</b>	Ord. 2020-213 - Level 3 Tree Planting Program 2020-0616-E to "630-City Tree Planting Program" to Provide Tree Planting Administered by Public Works in the Public Rights-of-Way in Locations Where Adjacent Propty Owners Have Made Requests thru 630-City
15304	Dec-20	<b>2,000,000</b>	2020-0732-E ORD Approp \$2,000,000.00 from the Tree Protection & Related Expenses Trust Fund, 15304, for the Level 2 County-Wide Prog to Provide Tree Planting on Public Land in Duval County Suggested by Individuals or Groups
15304	Jan-21	<b>2,000,000</b>	2021-0144-E - ORD Approp \$2,000,000 from the Tree Protection & Related Expenses Trust Fund, Fund 15304, for the County-Wide "Remove and Replace" Prog;
15304	April -21	<b>2,000,000</b>	<b>2021-0455-E - ORD Approp \$2,000,000.00 from the Tree Protection &amp; Related Expenses Trust Fund, Fund 15304, for the Level 2 County-Wide Prog to Provide Tree Planting on Public Land in Duval County</b>
<b>15304</b>	<b>9/21/21</b>	<b>2,000,000</b>	<b>Public Land in Duval County</b>

**JACKSONVILLE TREE COMMISSION'S  
LEVEL 3 TREE PLANTING PROGRAM  
PRE-APPLICATION PROCEDURES/PHASES**

**Phase 1. PROJECT SCOPE REVIEW MEETING** [Elaborate on what is, and is not, included in this meeting.]

- Who contacts property owner/manager to discuss potential Project?
- Written approval from Staff needed in order to proceed to Phase 2.
- Is a fixed fee of between \$1,500 - \$2,000 reasonable for this Phase?
- A. Eligible Applicant must meet with the Tree Commission Staff ("Staff") to review location and scope of proposed Project.
- B. At the meeting, Applicant must be prepared to identify at least the following:
  1. Project boundaries;
  2. Public agency that owns and manages the property;
  3. Site limitations;
  4. Type and number of trees;
  5. Proposed use of volunteers;
  6. Project visibility to the public and if an enhancement to a blighted area; and
  7. Public benefit of the Project.
- C. Staff submits written response to Applicant within 1 month of the meeting, approving Project scope with conditions, if any, or recommending selection of another Project, if issues with the proposed Project are not easily resolved. If Project scope is approved, Applicant must prepare a Conceptual Project Plan for the next meeting.
- D. **At this point the Applicant may start keeping a log of time spent on the Project for reimbursement IF the project is approved for installation.**
- E. **Written memo from Staff that the Project has met the requirements of this Phase.**

**Phase 2. CONCEPTUAL PROJECT PLAN REVIEW MEETING**

- A. Applicant must meet with Staff, and the agency representative for the owner of the property where the Project will take place, to review the Applicant's Conceptual Project Plan.
- B. Applicant must provide:
  1. Conceptual Project Plan showing: location of proposed trees, identified by number, symbol or acronym; approximate quantity of trees; tree size; and tree type. This information is to be prepared on a base sheet, indicating existing structures and trees, and where new trees are to be provided. Base sheet may be a plan drawing or aerial photo and should be generally to scale, but this is not an absolute requirement.
  2. Description of Scope of Work including:
    - a. Plant Schedule;
    - b. Tree or other obstruction removal;
    - c. Soil replacement;
    - d. Irrigation;
    - e. Use of volunteers;

- f. Services provided by owner or others;
  - g. Maintenance requirements; and
  - h. Any other information requested by Staff in the Project Scope Review Meeting or that the Applicant feels may be needed.
- C. Staff submits written review comments of conceptual design to Applicant within 1 week of the Conceptual Project Plan meeting for incorporation into Schematic Planting Plan that will be submitted with Level 3 Application.

**Phase 3. SCHEMATIC PLAN REVIEW**

- A. Applicant prepares Schematic Planting Plan to include in Level 3 Application, drawn to scale by a Florida registered Landscape Architect, along with the other Exhibits required by the Application, clearly showing the information required in the Conceptual Design Plan phase and incorporating staff review comments.

**Phase 4. LEVEL 3 APPLICATION SUBMITTAL** – See the Level 3 Tree Planting Program Application Instructions and Process Guide for further information.