

# Jacksonville Tree Commission

**Tuesday, August 11, 2020 – 9:30 AM**

**Via Zoom Platform**

**Commissioners:** Chris Flagg, Chair  
Curtis Hart, Vice Chair  
Ron Salem  
John Pappas  
Mike Robinson  
Rhodes Robinson

**Advisors:** Susan Grandin  
Richard Leon  
Kathleen McGovern  
Joel Provenza

**Staff:** Cindy Chism

## AGENDA

*Order of Agenda is Subject to Change*

1. **Call to Order** - Chair
2. **Roll Call and Verification of Quorum** – Cindy Chism
3. **Submittal of Speaker’s Cards** - Chair
4. **Reports:**
  - a) Fund balance and encumbrance report for 15(F) (Ordinance Tree Fund), 15(N) (Charter Tree Fund) and BJP – Joel Provenza
    - i. \$3,000,000 adjustment and 12 month accounting
  - b) Status of Pending Tree Projects – Kathleen McGovern
  - c) Fund Status of 630-CITY, Remove & Replace and Level 2 Programs– Richard Leon
5. **Action Items:**
  - a) Approval of Minutes from July 22, 2020 meeting – Chair
  - b) Equestrian Center Level 3 Application- Greenscape – **DEFERRED**
6. **Old Business**
  - a) Commission member vacancy – Criteria: Urban Planner or Attorney, should reside in At-Large Council District 1, 2, 3, or 5 - Cindy Chism
  - b) Revisions to Level 3 documents per Commission direction – Susan Grandin
  - c) Landscape Code Revisions – Susan Grandin

**7. New Business**

- a) Review of Commission Intent, Purpose and Duties - Chair/Susan Grandin
  - i. Begin discussion

**8. Public Comment - General**

**9. Adjournment** – the next meeting is Wednesday, September 16<sup>th</sup>.

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Jacksonville Tree Commission  
Tuesday, August 11, 2020 – 9:30 AM  
Approved September 16, 2020  
Via Zoom Platform

**Commissioners  
Present:**

Chris Flagg, Chair  
Curtis Hart, Vice Chair  
Ron Salem  
John Pappas  
Mike Robinson

**Staff:** Cindy Chism

**Public:** Todd Little, COJ  
Tracey Arpen, Scenic Jax  
Fred Pope, COJ  
Jeff Lucovsky, COJ  
Anna Dooley, Greenscape  
John November, Public Trust  
Mike Zaffroni, Libery Landscape

**Advisors:**

Susan Grandin, OGC  
Joel Provenza, Finance  
Kathleen McGovern, City Arborist

1. **Call to Order** - Chair
2. **Roll Call and Verification of Quorum** – Cindy Chism
3. **Submittal of Speaker’s Cards** – Chair
  - a) A raised hand icon as well as waving at the screen will be acknowledged by Chair or Ms. Chism.
4. **Reports:**
  - a) Fund balance and encumbrance report for 15(F) (Ordinance Tree Fund), 15(N) (Charter Tree Fund) and BJP (Attachment A) – Joel Provenza
    - i. \$3,000,000 adjustment and 12 month accounting – the expenditure budget will reduce the overall balance. A report which lists all legislation and the amounts allocated, which reduced the available balance. Mr. Hart requested the name of the legislation be provided. **Ms. Chism will amend the report to reflect what the legislation was.**
    - ii. Ms. Grandin pointed out on the report there is a balance for the Zoo and the Parks Department. The contract for the Zoo is void. **A teleconference will be scheduled to discuss how the monies in these 2 accounts could be moved.**
  - b) Status of Pending Tree Projects (Attachment C)– Kathleen McGovern
  - c) Fund Status of 630-CITY, Remove & Replace and Level 2 Programs– Richard Leon will report on this once all issues have been worked out with 1Cloud, the new procurement system.
    - i. Project status for 630-CITY – Todd Little; 290 open requests. It’s taking a maximum of 6 weeks, usually closer to 4 weeks. There is approximately \$715,000 left in the fund. There are 140 trees confirmed but not yet sent to the contractor and 500 trees which have been sent to the contractor for planting.
5. **Action Items:**
  - a) Approval of Minutes from July 22, 2020 meeting – Chair
    - i. Motion to approve minutes Mr. John Pappas, second by Mr. Hart, none opposed.

- b) Equestrian Center Level 3 Application – Greenscape - Deferred

## 6. Old Business

- a) Commission member vacancy – Criteria: Urban Planner or Attorney, should reside in At-Large Council District 1, 2, 3, or 5 - Cindy Chism
  - i. Applications have been sent out, waiting for approval. Ms. Chism will check with Public Affairs if the volunteer opportunity has been listed on the City’s page and if we could post this on social network sites.
- b) Revisions to Level 3 documents per Commission direction (Attachment D)– Susan Grandin
  - i. There was a vote at the last meeting which allowed the Applicant’s the option to communicate with Commission members. As the Tree Commission is not quasi-judicial so it is not required consider evidence etc. in their decision, but for transparency’s sake it is recommended to do an ex parte disclosure; who the discussion was with, when and what discussed. This would take place before public discussion after the Application presentation.
  - ii. No comments from the Commission, the language will be adopted.
- c) Landscape Code Revisions – Susan Grandin
  - i. The next meeting is scheduled for this week. Mr. Hart want’s to make sure a comparison copy will be available once the revisions are ready for review by the Commission. Mr. Pope pointed out a lot of the changes are to make the Code more user friendly and understandable. Ms. Grandin agreed and added there are layers and layers of things you have to look through to determine what the law is. The changes are limited to the suggestions from the Shade Tree and the Over-pruning subcommittees. There are some other things, for example, there have been 2 appeals filed for the decisions about the mitigation of the trees, which has never happened before. The Ordinance Code in Section 656.1208 says that the appeals should go to the Planning Commission which has no knowledge about trees. It’s been suggested the appeals come to the Tree Commission, but even that may not be correct because the standard of review for any appeal of what the Chief or the Planning Dept. in that section does is, “was the decision clearly erroneous?” Many think the Tree Commission is a better appellate route than the Planning Commission.

## 7. New Business

- a) Review of Commission Intent, Purpose and Duties (Attachment E)– Chair/Susan Grandin
  - i. The Tree Commission was created as a result of a settlement agreement between Public Trust and the City. In addition a City Arborist position was created and filled, the Public Trust provided a computer modeling program for the City and other things. There’s a website for transparency in monitoring funds, etc.
  - ii. 94.105.a – *“To study and make recommendations to the City Council, Mayor's Office, City Staff, and community stakeholders with respect to the planting of trees and the health of the City's tree canopy.”* Ms. Grandin asked the Commission if Remove & Replace and the Levels 1-3 Tree Plantings Programs satisfied that requirement. Mr. Pappas believes that the programs developed by the Commission satisfy this requirement.

- iii. 94.105.b – *“To formulate an overall plan for the planting of trees and the health of the City's tree canopy and thereafter to annually review the plan and report recommendations to the Mayor's Office.”* Ms. Grandin suggested the plan referred to does not have to be planting of trees, it could be education, maintenance of trees, programs. The plan we annually prepare and report to the Mayor's office could be pretty broad. CM Salem added the CPACs are an avenue the Commission should take advantage of in disseminating information on the tree planting programs.
- iv. 94.105.c – *“To act as a motivating and coordinating body to encourage joint public and private participation in the planting of trees and the health of the City's tree canopy.”* Ms. Grandin added the CPACs would also be a good avenue for this as well.
- v. 94.105.d – *“To review and make recommendations, if necessary, to the Council concerning the City's tree protection and landscape regulations.”* Mr. M. Robinson requested the Plan-it-GEO City Tree canopy survey be broken down into Council Districts to keep track of the Tree planting projects which have been completed and how they affected the existing canopy. This will help determine the percentage of canopy which has been increased.
- vi. Mr. Flagg agreed with Mr. M. Robinson and continued with a chart which shows the existing canopy with the deficiencies to help in targeting areas which need improvement. Perhaps a digital version which could be updated monthly or more often. Does this information exist and who would maintain it? Mr. Little responded that would be something pretty easy to do especially since there is already a filter for City Council district. Mr. Flagg requested a graphic to show a baseline and/or progress at least a framework. **Mr. Little agreed he would make a graphic broken down by City Council District or possibly CPAC.** Mr. Pappas agreed, by CPAC would be wonderful especially if you took that graphic to the respective CPAC and showed them what it was and what we've done and also where the deficiencies are. Mr. November added that when they built Plan-It GEO it was done on census blocks and City Council Districts. **Mr. Little should go to the GIS Division of IT and the City and request the CPAC layer be sent to Plan-It GEO who could lay that layer down for us.** CM Salem suggested laying the CPAC layer over the Council Districts so you would be able to see both layers.
- vii. Ms. Dooley wondered if the trees Greenscape plants shouldn't also be included in the chart. Greenscape planted 1200 trees last year. In the realm of public and private contributions. Mr. Flagg added that the Commission needs to focus on what we've accrued and planted and for Greenscape to be a parallel graph which will also show how they have supported the efforts of what the City is working towards. Graphics are the way to go, we need the Council Districts, the CPACs, identify the canopy deficiencies are, there was a report a year ago which illustrated this, and then add where we have improved the canopy. Mr. Flagg will be happy to help Mr. Little.
- viii. Mr. Pope said Council Districts can have very needy neighborhoods and very well to do neighborhoods, so the demands would be very different but in the same Council District. CPACs can be just as broad. What is the best separation of the areas to analyze. Mr. Pappas added if CPAC members were able to see a graphic of their area which showed here's where things have been planted, here is where the deficiencies are, hopefully the representatives for those areas would say that's X neighborhood with all those deficiencies, let's reach out to them and have them look into a tree planting projects. **Mr. Flagg proposed himself, Mr. Little and Ms. Grandin take the lead on making this graphic.**

- ix. Mr. Pappas added the warranty period included with these plantings should really be touted, never before has the warranty really been a big deal, now we have the 3 different lengths which ensures the trees planted are well established and remain healthy. Also we should tout we have flexibility in tree requests, getting the residents buy in to help support the tree and keeping it healthy.
- x. Mr. Flagg asked how we create a list of facts & figures which we need to tout. Is it a strategic plan or matrix that we're checking boxes? Ms. Grandin said it could take a graphic form such as the one described above for the tree canopy, or a matrix. The Ordinance code lists the duties and some of those cross over, so perhaps a matrix would be best. What is the plan going to do, is the plan just for planting, is it also for education, is it also for maintenance for the trees that are dying soon and need replacement. A time of year should be selected when we give this plan to the Mayor's office, not during budget. The items need to be specific. Mr. Pappas suggested speaking with Mr. McDaniel and the Urban Forest Staff to generate these specifics. Mr. Flagg would like to come out of this with a graphic and a matrix document which get updated every year. **Ms. McGovern will discuss with Mr. McDaniel to develop a base model for the Commission to evaluate.** Ms. Grandin suggests using the Ordinance Code (Attachment E) as a baseline. Mr. M. Robinson volunteered to work with staff to assemble the criteria for the matrix. Mr. November reminded the Commission about the Remove & Replace program which also needs to be advertised.
- xi. Mr. Pope reminded the Commission there was a consultant which did an inventory of the City canopy. It would be very helpful to have this re-done every year to determine where we have improved and where we have declined. However, this cannot be accomplished by staff and there are no funds budgeted for this survey. Mr. Flagg agreed the survey is a great idea, even if it was only repeated every few years it would still give us a good idea of the progress of the deficiencies. Mr. November pointed out there is a deficiency in the amount of general funds allocated to the Mowing & Landscape Division for maintenance of the tree canopy as this data is developed, as a Commission, if we can look at the data and make a strong recommendation to Council, to have more general funds going towards general maintenance. CM Salem requested information from Mr. Pappas on what Mowing & Landscape Division is spending on maintenance today for the tree canopy, how many trucks we have, and how many people are involved. **Mr. Pope and Mr. Pappas will work together to get this information to the Councilman.**
- xii. 94.106.a – *“To act as a coordinator for programs, projects, and activities related to planting projects and the health of the tree canopy between all public and private entities.”* The tree planting programs fulfill this.
- xiii. 94.106.b – *“To review expenditure proposals and plans for planting projects.”* This is done with Level 2 and Level 3 Planting Programs.
- xiv. 94.106.c – *“To prioritize, with the input of District Council members, proposed planting projects based on established criteria for recommendation to the Council, and, when requested, the Commission may also make recommendations on other proposed tree planting projects.”* This combines the Councilmembers ability to do a tree planting project through their own legislation, it wouldn't go through Level 2 or Level 3 but there is also Level 2 and Level 3 which is what the Tree Commission looks at. This should probably be part of the plan with Plan-it GEO.

- xv. 94.106.d – *“To formulate a recommended priority project list, including an estimated implementation cost for each item, for tree planting and canopy maintenance, and to thereafter annually review the priority project list and report recommendations to the Mayor's Office.”* This is the same as 94.105.b, the Plan-it GEO graphic and the matrix should cover this. Mr. Pappas suggested this referred to ensuring trees are not being lost in the canopy. Mr. November added the Plan-It Geo graphic and the matrix should answer this. However, Ms. Grandin pointed out that education, i.e., how to trim a crepe myrtle, could be included in this.

**Commissioners please review the remaining Duties listed below and be prepared to discuss at the next meeting.**

- xvi. 94.106.e – *“To help coordinate the maintenance of an inventory of the urban tree canopy with an emphasis on historic trees, exceptional specimen trees and other unique environmentally significant trees within the City.”*
- xvii. 94.106.f – *“To assist in the establishment of educational and outreach programs to encourage proper management and maintenance of trees on private property in the City.”*
- xviii. 94.106.g – *“To conduct research studies, collect and analyze data and prepare maps, charts, and plans for the accomplishment of its purposes.”*
- xix. 94.106.h – *“To identify issues relative to the health and protection of public trees and recommend solutions to problems identified.”*
- xx. 94.106.i – *“To recommend to and help develop opportunities for the City's grant writing office for grants and solicitation of donations to support the City's tree canopy.”*
- xxi. 94.106.j – *“To perform an annual audit of funded projects, the status of the inventory, and tree permits submitted to the City to be included in an annual report to the Mayor's Office and City Council.”*
- xxii. 94.106.k – *“To develop and maintain a tree canopy and existing tree inventory.”*

**8. Public Comment**

- i. None.

**9. Adjournment** – the next ZOOM meeting is scheduled for Wednesday, October 21.

**Current language from Level 3 Instructions:**

\* \* \*

**VIII. Certain Communications Prohibited.**

- A. After the initial consultation with the Tree Commission staff regarding the Project, an Applicant shall be prohibited from communicating with Tree Commission members.

**Proposed language:**

\* \* \*

**VIII. Communications with Commissioners.** While the decisions of the Tree Commission regarding approval of Tree Planting projects are not quasi-judicial, in the interest of transparency the following procedures will be observed.

- A. Commissioners may, but are not required to, communicate with an Applicant (or agent for the Applicant) regarding a Project proposal that has been, or will be, presented to the Commission for an advisory opinion regarding funding. If such a communication does occur, the Commissioner shall announce at the meeting(s) at which the Application is considered, the following:
  - 1. With whom the communication took place;
  - 2. the date of the communication; and
  - 3. the content of the communication.
- B. The Commissioner will announce the communication prior to the discussion of the Application by the Commission, or prior to Public Comment on the Application, whichever shall occur first.



# JACKSONVILLE ORDINANCE CODE

## Chapter 94 - TREE COMMISSION<sup>11</sup>

Footnotes:

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**Editor's note**— Ord. [2017-635-E](#), § 1, renumbered former Ch. 54, §§ 54.101—54.106, as a new Ch. 94.

### **Sec. 94.101. - Intent.**

It is the intent of this Chapter to create an advisory body to encourage and coordinate the efforts of the various public and private entities that are concerned with the conservation and enhancement of the City's Tree Canopy. The City could become known for its innovative and effective tree planting and stewardship programs.

(Ord. [2017-397-E](#), § 1; Ord. [2017-635-E](#), § 1)

### **Sec. 94.102. - Establishment.**

There is hereby established an advisory commission to be known as the Tree Commission, hereinafter referred to as the Commission. The Commission shall be subject to all applicable public meetings and public records laws.

(Ord. [2017-397-E](#), § 1; Ord. [2017-635-E](#), § 1)

### **Sec. 94.103. - Membership; Terms; Composition.**

The Commission shall be composed of seven members selected as follows:

(a) *Membership.*

- (1) One member of the Council designated by the Council President.
- (2) The Director of the Public Works Department, or his or her designee.
- (3) Three members of the general public appointed by the Council.
- (4) Two members of the general public appointed by the Mayor and confirmed by Council.

(b) *Composition.* To the extent possible, each of the members appointed by the Council and Mayor should possess specialized knowledge about trees, the Tree Protection Ordinance, Article 25 of the Charter, and/or the impact of construction activities on trees. To the extent possible, the five members appointed from the general public shall be from each of the Council's At-Large residency areas, and the following, to the extent possible:

- (1) One member shall be appointed who is a landscape architect.
  - (2) One member shall be appointed who is a member of an environmental organization.
  - (3) One member shall be appointed who is a residential builder, a representative from the local builders association, a real estate professional, commercial developer, or industrial developer.
  - (4) One member shall be a practicing attorney or urban planner.
  - (5) One member shall be appointed who is either a botanist, certified arborist, forester, or horticulturist.
- (c) *Terms.* The five members appointed from the general public shall serve for a term of two years or until a successor has been appointed/confirmed by the Council; provided that, of the initial appointments of the general public members, one member appointed by the Council and one member appointed by the Mayor shall serve for a three-year term and the remaining three members shall serve for a two-year term. Members of the Commission may be appointed for consecutive terms consistent with general laws regulating service on city boards and commissions. Any member appointed to the Commission for two consecutive full terms shall not be eligible for the next succeeding term. Terms shall conclude on December 31.

(Ord. [2017-397-E](#), § 3; Ord. [2017-635-E](#), §§ 1, 3)

**Sec. 94.104. - Organization.**

- (a) The Commission shall meet at least monthly at such times and places as are fixed by the rules of the Commission. Special meetings shall be called in accordance with the rules of the Commission. At its first regularly scheduled meeting each October, the Commission shall elect from among its members a Chair and Vice Chair, who shall assume their positions immediately upon election.
- (b) The Chair shall preside at all meetings of the Commission and shall appoint the members of the various committees, task forces, study groups, and other bodies authorized by the Commission in furtherance of its purposes.
- (c) The Commission shall be staffed at each meeting by a representative of the Office of General Counsel, the City's Senior Urban Forester and a member of the Accounting office. The Director of Public Works shall designate a Public Works employee as the staff person who shall be responsible for all meeting notices and minutes. The Vice Chair shall preside if the Chair is absent.
- (d) The Commission may adopt, amend, and rescind procedural rules of the Commission to aid in implementing the provisions of this chapter. All reports, studies, and recommendations made by or at the direction of the Commission shall be approved by the Commission before the same may be presented to the Council.
- (e) The Commission may establish such committees from among its membership as it deems necessary to perform its functions. The Commission may also, from time to

time, authorize the establishment of task forces, study groups, and similar bodies to carry out specialized and detailed projects within the scope of its purposes. Any such body may include persons who are not members of the Commission, but the Chair thereof shall be a Commission member. The committee shall report on its progress to the Commission at such times as the Commission shall require. No report, study, or recommendation, favorable or adverse, may be made by any such committee unless the matter is approved by the Commission.

(Ord. [2017-397-E](#), § 1; Ord. [2017-635-E](#), §§ 1, 3)

#### **Sec. 94.105. - Purpose.**

The Commission is established for the following general purposes:

- (a) To study and make recommendations to the City Council, Mayor's Office, City Staff, and community stakeholders with respect to the planting of trees and the health of the City's tree canopy.
- (b) To formulate an overall plan for the planting of trees and the health of the City's tree canopy and thereafter to annually review the plan and report recommendations to the Mayor's Office.
- (c) To act as a motivating and coordinating body to encourage joint public and private participation in the planting of trees and the health of the City's tree canopy.
- (d) To review and make recommendations, if necessary, to the Council concerning the City's tree protection and landscape regulations.

(Ord. [2017-397-E](#), § 1; Ord. [2017-635-E](#), §§ 1, 3)

#### **Sec. 94.106. - Duties.**

In implementing the purposes under this chapter, the Commission shall have the following duties:

- (a) To act as a coordinator for programs, projects, and activities related to planting projects and the health of the tree canopy between all public and private entities;
- (b) To review expenditure proposals and plans for planting projects;
- (c) To prioritize, with the input of District Council members, proposed planting projects based on established criteria for recommendation to the Council, and, when requested, the Commission may also make recommendations on other proposed tree planting projects;
- (d) To formulate a recommended priority project list, including an estimated implementation cost for each item, for tree planting and canopy maintenance, and to thereafter annually review the priority project list and report recommendations to the Mayor's Office;

- (e) To help coordinate the maintenance of an inventory of the urban tree canopy with an emphasis on historic trees, exceptional specimen trees and other unique environmentally significant trees within the City;
- (f) To assist in the establishment of educational and outreach programs to encourage proper management and maintenance of trees on private property in the City;
- (g) To conduct research studies, collect and analyze data and prepare maps, charts, and plans for the accomplishment of its purposes;
- (h) To identify issues relative to the health and protection of public trees and recommend solutions to problems identified;
- (i) To recommend to and help develop opportunities for the City's grant writing office for grants and solicitation of donations to support the City's tree canopy;
- (j) To perform an annual audit of funded projects, the status of the inventory, and tree permits submitted to the City to be included in an annual report to the Mayor's Office and City Council; and
- (k) To develop and maintain a tree canopy and existing tree inventory.

(Ord. [2017-397-E](#), § 1; Ord. [2017-635-E](#), §§ 1, 3)





# TREE MITIGATION

CITY OF JACKSONVILLE

## TREE REMOVAL PERMIT INFORMATION

Click here to search detailed information on Site Clearing and Tree Removal Permits. In reviewing tree removal information on a specific permit, for "B" permits click on the Spec 2 tab; for "L" permits click on the Tree Mitigation tab.



## TREE FUND CITY PLANTING PROJECTS

Click here to search detailed information about City Tree Fund Planting Projects.

## AVAILABLE FOR APPROPRIATION

15F (Ordinance): \$15,376,659.81  
15N (Charter): \$5,564,961.67  
Better Jacksonville Plan - Tree Mitigation Project: \$1,717,826.00  
**Total: \$22,659,447.48**



## FILE AN ISSUE

Click here to report site clearing or tree removal without a permit, or to request tree maintenance on public property. In the CARE System, select "Tree Remove or Landscape Violation" from the dropdown.

**Disclaimer: The AVAILABLE FOR APPROPRIATION information shown on this page is updated nightly from the City's financial records, but does not include any pending appropriations, or other financial transactions of the funds which have not been completed.**

If you experience difficulty viewing or accessing the documents provided on this site, or navigating this application's table features, using any assistive technology please contact the Disabled Services Division at 904-630-4940 or 904-630-4933 (TTY) to request an accommodation.



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Version: 1.0.0.6



Budget Balance of Appropriated Expenditures

Center

Activity

Budget

Expenditures

Purchase Orders

Balance

15304-Tree Protection & Related Expenditures (15F)

151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Man	00000189-5Th & Cleveland Ash Site Tree Planting	28,760	11,083	17,677	-
	00000237-Avon Dale Tree Planting Plan	6,247	-	6,247	-
	00000275-Brown's Dump Ash Site Tree Planting	5,181	2,149	3,033	-
	00000378-County-Wide Tree Prog-Right Of Way	2,085,827	529,567	709,890	846,370
	00000429-Duval County School Board Property	92,244	-	-	92,244
	00000541-Hammond Blvd Project	175,761	-	165,478	10,283
	00000604-Intersec,Bridge,Misc 09-10 Landscaping	18,468	-	-	18,468
	00000651-King St Planting College To Park	16,106	-	16,106	-
	00000659-Lenox Ave Planting Verna To Cassat	5,287	2,644	2,644	-
	00000744-North Main Street Landscaping	10,446	1,290	-	9,156
	00000755-Old St Aug At Barrtram Park	1,836	1,836	-	-
	00000982-Tree Protection & Related Expenses	1,451,069	14,120	-	1,436,949
	00001035-Mandarin Road Tree Planting	82,667	-	8,066	74,601
	00001036-Springfield Preservation Tree Planting	220,408	-	23,459	196,949
	00001315-Level 2 Tree Planting Program	2,966,490	629,949	638,627	1,697,914
	00001316-Moncrief Rd Beautification Project	409,341	-	267,078	142,264
	00001317-Riverside Avondale Pres - Rleaf	415,432	-	415,432	-
	00001345-District 8 Tree Planting	263,837	211,070	52,767	-
	00001606-Sulzbacher Village Level 3 Tree Planting	72,298	-	72,298	-
	00001607-Hugenot Park Level 3 Tree Planting	105,587	-	105,587	-
	00001623-Level 3 Tree Planting Program	1,000,000	-	-	1,000,000
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag		9,433,292	1,403,708	2,504,387	5,525,197
151016-PWOD Forrest Street Ash Site Tree Planting - Conservation and Resource Mg		5,995	-	5,995	-
151132-PWOD County-Wide Tree Prog-Active Parks - Conservation and Resource Manag		532,545	-	-	532,545
151135-PWOD County-Wide Tree Prog-Preservation Parks - Conservation and Resource		514,854	-	-	514,854
154006-PW/M/L Tree Maintenance - Other Physical Environment		383,747	352,131	24,327	7,289
154007-PW/M/L 630-City Tree Planting Prog - Other Physical Environment		3,620,573	2,117,494	786,633	716,446
154008-PW/M/L Patton Rd And Beach Blvd Tree Planting - Conservation and Resource M		18,857	9,428	9,428	-
154009-PW/M/L Zoo Landscaping-Asian Exhibit - Conservation and Resource Management		1,031,432	-	1,031,432	-
191015-JXSF Conservation and Resource Management	00000981-Tree Protection & Related Expenditures-Activity	2,266,376	-	-	2,266,376
<b>Total</b>		<b>17,807,670</b>	<b>3,882,761</b>	<b>4,362,202</b>	<b>9,562,707</b>

15305-Tree Mitigation & Related Expense (15N)

151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Man	00000544-Harts Road Tree Planting	3,127	3,127	-	-
00001035-Mandarin Road Tree Planting	00001035-Mandarin Road Tree Planting	48,919	-	3,321	45,598
		<b>52,046</b>	<b>3,127</b>	<b>3,321</b>	<b>13,067,672</b>







PO Balance by Fund

Purchase Order Number	FUND	Supplier Name	Center	Account	Concatenated Segments	Remaining PO Balance
0801758-2	15304	Fernandina Mulch & Stone, LLC	151004	549006	15304.151004.549006.000000.00000378.000000.00000000	9,031
0801758-3	15304	Fernandina Mulch & Stone, LLC	151004	549006	15304.151004.549006.000000.00000378.000000.00000000	36,049
0801758-4	15304	Fernandina Mulch & Stone, LLC	151004	549006	15304.151004.549006.000000.00000378.000000.00000000	7,699
0801758-5	15304	Fernandina Mulch & Stone, LLC	151004	549006	15304.151004.549006.000000.000001315.000000.00000000	8,271
301974-1	15304	The Davey Tree Expert Company	151004	549006	15304.151004.549006.000000.00000378.000000.00000000	8,021
301974-3	15304	The Davey Tree Expert Company	151016	549006	15304.151016.549006.000000.00000000.000000.00000000	5,991
301974-4	15304	The Davey Tree Expert Company	151004	549006	15304.151004.549006.000000.00000275.000000.00000000	3,031
301974-5	15304	The Davey Tree Expert Company	151004	549006	15304.151004.549006.000000.00000189.000000.00000000	17,671
600564-20	15304	Jacksonville Zoological Society, Inc.	154009	549006	15304.154009.549006.000000.00000000.000000.00000000	1,031,432
602942-20	15304	Fernandina Mulch & Stone, LLC	154007	549006	15304.154007.549006.000000.00000000.000000.00000000	6,951
602943-20	15304	Fernandina Mulch & Stone, LLC	154007	549006	15304.154007.549006.000000.00000000.000000.00000000	1,071
602944-20	15304	Fernandina Mulch & Stone, LLC	154007	549006	15304.154007.549006.000000.00000000.000000.00000000	16,401
602945-20	15304	Fernandina Mulch & Stone, LLC	154007	549006	15304.154007.549006.000000.00000000.000000.00000000	65,081
602946-20	15304	Fernandina Mulch & Stone, LLC	154007	549006	15304.154007.549006.000000.00000000.000000.00000000	44,361
602950-20	15304	Fernandina Mulch & Stone, LLC	154007	549006	15304.154007.549006.000000.00000000.000000.00000000	17,491
602951-20	15304	Fernandina Mulch & Stone, LLC	154007	549006	15304.154007.549006.000000.00000000.000000.00000000	59,761
602953-20	15304	Fernandina Mulch & Stone, LLC	154007	549006	15304.154007.549006.000000.00000000.000000.00000000	16,971
602955-20	15304	Fernandina Mulch & Stone, LLC	154007	549006	15304.154007.549006.000000.00000000.000000.00000000	20,371
602956-20	15304	Fernandina Mulch & Stone, LLC	154007	549006	15304.154007.549006.000000.00000000.000000.00000000	16,741
602976-20	15304	Fernandina Mulch & Stone, LLC	151004	549006	15304.151004.549006.000000.000001315.000000.00000000	38,311
602977-20	15304	Fernandina Mulch & Stone, LLC	151004	549006	15304.151004.549006.000000.000001315.000000.00000000	89,721
602979-20	15304	Fernandina Mulch & Stone, LLC	154007	549006	15304.154007.549006.000000.00000000.000000.00000000	8,471
602980-20	15304	Fernandina Mulch & Stone, LLC	154007	549006	15304.154007.549006.000000.00000000.000000.00000000	7,031
603668-20	15304	PUBLIC TRUST ENVIRONMENTAL LEGAL INSTITUTE OF FLORIDA, INC.	151004	549006	15304.151004.549006.000000.000001606.000000.00000000	72,291
603769-20	15304	PUBLIC TRUST ENVIRONMENTAL LEGAL INSTITUTE OF FLORIDA, INC.	151004	549006	15304.151004.549006.000000.000001607.000000.00000000	105,581
603831-20	15304	Fernandina Mulch & Stone, LLC	151004	549006	15304.151004.549006.000000.00000541.000000.00000000	165,471
605100-20	15304	Fernandina Mulch & Stone, LLC	154007	549006	15304.154007.549006.000000.00000000.000000.00000000	307,351
605292-20	15304	The Davey Tree Expert Company	151004	549006	15304.151004.549006.000000.00000378.000000.00000000	11,941
605313-20	15304	Fernandina Mulch & Stone, LLC	151004	549006	15304.151004.549006.000000.00000378.000000.00000000	4,051
606172-20	15304	Fernandina Mulch & Stone, LLC	151004	549006	15304.151004.549006.000000.00000378.000000.00000000	7,281
606674-20	15304	Fernandina Mulch & Stone, LLC	154007	549006	15304.154007.549006.000000.00000000.000000.00000000	185,531
607568-20	15304	Fernandina Mulch & Stone, LLC	151004	549006	15304.151004.549006.000000.000001316.000000.00000000	267,071
607592-20	15304	Fernandina Mulch & Stone, LLC	151004	549006	15304.151004.549006.000000.00000378.000000.00000000	54,301
7A02942-19	15304	The Davey Tree Expert Company	151004	549006	15304.151004.549006.000000.00000651.000000.00000000	16,101
7A02942-21	15304	The Davey Tree Expert Company	151004	549006	15304.151004.549006.000000.00000237.000000.00000000	6,241
7A02942-23	15304	The Davey Tree Expert Company	151004	549006	15304.151004.549006.000000.00000659.000000.00000000	2,641
7A02942-26	15304	The Davey Tree Expert Company	154008	549006	15304.154008.549006.000000.00000000.000000.00000000	9,421
8A01798-27	15304	Lewis Tree Service, Inc.	154006	549006	15304.154006.549006.000000.00000000.000000.00000000	24,321
8A01798-33	15304	Lewis Tree Service, Inc.	151004	549006	15304.151004.549006.000000.00000378.000000.00000000	525,181
9A05520-0	15304	Fernandina Mulch & Stone, LLC	151004	549006	15304.151004.549006.000000.000001035.000000.00000000	8,061
9A06015-0	15304	Fernandina Mulch & Stone, LLC	151004	549006	15304.151004.549006.000000.000001036.000000.00000000	23,451
9A08081-1	15304	The Davey Tree Expert Company	151004	549006	15304.151004.549006.000000.000001317.000000.00000000	415,431
9A08081-10	15304	The Davey Tree Expert Company	151004	549006	15304.151004.549006.000000.000001315.000000.00000000	24,841
9A08081-11	15304	The Davey Tree Expert Company	151004	549006	15304.151004.549006.000000.000001345.000000.00000000	52,761
9A08081-12	15304	The Davey Tree Expert Company	151004	549006	15304.151004.549006.000000.00000378.000000.00000000	571



**PO Balance by Fund**

<u>Purchase Order Number</u>	<u>FUND</u>	<u>Supplier Name</u>	<u>Center</u>	<u>Account</u>	<u>Concatenated Segments</u>	<u>Remaining PO Balance</u>
9A08081-13	15304	The Davey Tree Expert Company	151004	549006	15304.151004.549006.000000.00001315.00000.0000000	117,484
9A08081-14	15304	The Davey Tree Expert Company	151004	549006	15304.151004.549006.000000.00001315.00000.0000000	21,463
9A08081-15	15304	The Davey Tree Expert Company	151004	549006	15304.151004.549006.000000.00001315.00000.0000000	284,900
9A08081-4	15304	The Davey Tree Expert Company	151004	549006	15304.151004.549006.000000.00000378.00000.0000000	238
9A08081-6	15304	The Davey Tree Expert Company	151004	549006	15304.151004.549006.000000.00001315.00000.0000000	49,550
9A08081-7	15304	The Davey Tree Expert Company	151004	549006	15304.151004.549006.000000.00001315.00000.0000000	4,083
9A08644-21	15304	Fernandina Mulch & Stone, LLC	154007	549006	15304.154007.549006.000000.00000000.00000.0000000	5,383
9A08644-22	15304	Fernandina Mulch & Stone, LLC	154007	549006	15304.154007.549006.000000.00000000.00000.0000000	7,603
9A08644-25	15304	Fernandina Mulch & Stone, LLC	151004	549006	15304.151004.549006.000000.00000378.00000.0000000	15,115
9A08644-27	15304	Fernandina Mulch & Stone, LLC	151004	549006	15304.151004.549006.000000.00000378.00000.0000000	19,480
9A08644-6	15304	Fernandina Mulch & Stone, LLC	151004	549006	15304.151004.549006.000000.00000378.00000.0000000	10,897

**15305-Tree Mitigation & Related Expense (15N)**

9A05520-0	15305	Fernandina Mulch & Stone, LLC	151004	549006	15305.151004.549006.000000.00001035.00000.0000000	3,321
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Fund	Center	Account	Project	Activity	Budget	Total Budget	Legislation
15304	151004	549006	000000	00001315	Jan-20	2,000,000	2019-880
15304	154007	549006	000000	00000000	Feb-20	2,000,000	2019-886
15304	151004	549006	000000	00001607	Apr-20	105,587	2020-113
15304	151004	549006	000000	00001623	Jun-20	1,000,000	2020-213

**Current language from Level 3 Instructions:**

\* \* \*

**VIII. Certain Communications Prohibited.**

- A. After the initial consultation with the Tree Commission staff regarding the Project, an Applicant shall be prohibited from communicating with Tree Commission members.

**Proposed language:**

\* \* \*

**VIII. Communications with Commissioners.** While the decisions of the Tree Commission regarding approval of Tree Planting projects are not quasi-judicial, in the interest of transparency the following procedures will be observed.

- A. Commissioners may, but are not required to, communicate with an Applicant (or agent for the Applicant) regarding a Project proposal that has been, or will be, presented to the Commission for an advisory opinion regarding funding. If such a communication does occur, the Commissioner shall announce at the meeting(s) at which the Application is considered, the following:
1. With whom the communication took place;
  2. the date of the communication; and
  3. the content of the communication.
- B. The Commissioner will announce the communication prior to the discussion of the Application by the Commission, or prior to Public Comment on the Application, whichever shall occur first.

Fund	Center	Account	Project	Activity	Budget	Total Budget	Legislation	Title
15304	151004	549006	000000	00001315	Jan-20	2,000,000	2019-880	Level 2 Projects
15304	154007	549006	000000	00000000	Feb-20	2,000,000	2019-886	630-CITY Projects
15304	151004	549006	000000	00001607	Apr-20	105,587	2020-113	Huguenot Park Level 3 Project
15304	151004	549006	000000	00001623	Jun-20	1,000,000	2020-213	Level 3 Projects