

Jacksonville Tree Commission

Wednesday Nov. 19th, 2025, 9:00 AM
Ed Ball Building, 10th Floor, Conference Room 5
and Zoom Webinar

Commissioners: Curtis Hart, Chair
Susan Fraser
Raul Arias
Nina Sickler
William Burke, Vice Chair
Alden Howell

Advisors: Jonathan Colburn
Shannon MacGillis
Jose Regueiro
Justin Gearhart

Staff: Joe Rainey

AGENDA

Order of Agenda is Subject to Change

- 1. Call to Order - Chair**
- 2. Roll Call and Verification of Quorum – Chair**
- 3. Submittal of Speaker's Cards – Chair**
 - a) A raised hand icon will be acknowledged by the Chair.
 - b) For those attending in person, paper speakers' cards will be available.
- 4. Public Comment:**
- 5. Action Items:**
 - a) Approval of Minutes: October 15th, 2025 Meeting
 - b) Financial Report for Ordinance Tree Fund (15304), Charter Tree Fund (15305) and BJP (Attachment D) – Jose Regueiro
 - c) Fund Status of 630-CITY, Remove & Replace and Level 2 Programs (Attachment E) – Justin Gearhart
 - d) Level 3 Project Proposal: NONE

e) Level 2 Project Proposal

- i. Central Bark Dog Park – Kathleen McGovern
- ii. Camp Milton Historic Preserve – Kathleen McGovern

6. Reports:

- a)** Status of Level 2 Tree Projects (Attachment F) – Justin Gearhart
- b)** Parks Department Project Update – Kathleen McGovern/Jill Enz
- c)** UFMP Update/Jacksonville’s Urban Forest Management Plan Presentation –Dr. Jennifer Hinton
- d)** Task Force Update: Update
- e)** Trees Planted per District

7. New Business:

- i. Review of New Positions Funded by Tree Fund-- Justin Gearhart
- ii. Fiscal Year Annual report 2025
- iii. Proposal To forgo December Tree Commission Meeting

8. Old Business:

9. Adjournment – Next meeting December 17th, 2025, 9:30am-11:30am as a

Hybrid/Webinar meeting in Ed Ball Building, 10th Floor, Public Works Office, conference room 5.

Jacksonville Tree Commission

Minutes

Wednesday October 15, 2025, 9:31 AM- 10:36 AM

Via Zoom Platform & In Person

*Recording of Meeting can be obtained by sending requests to
Joe Rainey [jrainey@coj.net]

For approval November 19th, 2025

Commissioners:

Curtis L. Hart, Chair (Council Appointee; 2021-0033-A)
William Burke Vice Chair (Mayor Appointee; 2023-0695-A)
Susan Fraser (Council Appointee; 2022-0063-A)
Vacant (Mayor Appointee; 2023-0696-A)
Alden Howell (Council Appointee; 2024-0388-A)
Raul Arias, Council Liaison
Nina Sickler, Director of Public Works

Advisors:

Justin Gearhart - City Arborist
Carla Schell - Office of General Counsel
Jose Regueiro - Accounting
Jonathan Colburn - Urban Forestry Manager

Staff: Joe Rainey

1. Call to Order

Conducted by Chair

2. Roll Call and Verification of Quorum

Conducted by Curtis L. Hart, Chair,

Commissioners present:

Curtis Hart
Susan Fraser
William Burke
Nina Sickler

Quorum present (4, in person): Yes

3. Call for Public Speakers (online & card):

a. Action Items:

4. Prior Meeting Minutes.

Issue: Minutes from September 17 Meeting to be approved

Motion: Approved
Moved by: Nina Sickler
Second: William Burke

Vote: approved, unanimous.

5. Financial Report for Ordinance Tree Fund (15304), Charter Tree Fund (15305) and BJP (Attachment D) - Jose Regueiro

1. Combined Revenues for Fiscal YTD are \$1.07M compared to \$567.7K Oct-24. An increase of \$506K year-on-year.
2. Combined Expenses for Fiscal YTD are \$295.8K compared to \$30.9K on Oct-24. A decrease of \$264.8K year-on-year.
3. Combined Revenues for Oct-25 were \$1.07M compared to \$567.7K for Oct-24, a decrease of \$506K. Meanwhile, expenses were \$295.8K and \$30.9K on Oct-25 and Oct-24, respectively.
4. The combined Ordinance and Charter Unappropriated/Unallocated was \$27.0 million as of Oct-25.
5. For BJP Total unallocated funds were \$101.4K for Oct-25.

6. Fund Status of 630-CITY, Remove & Replace and Level 2 Programs (Attachment E) - Justin Gearhart

Total funds not appropriated at \$35.36M. Remaining in the four pools \$9.97M (R and R 2.92M; 630-City \$2.01M; Level 2 \$2.12M; and Level 3 \$2.47M).

Total obligated funds are \$3.23M as of September, 2025.

7. Level 3 Project Proposals: NONE

8. Level 2 Project Proposals:

i. Atlantic/San Marco

Motion: Approve, for \$8,542.75
Moved by: Nina Sickler

Second: Nina Sickler

Vote: approved as presented, unanimous for \$8,542.75

9. Status of Level 2 Projects:

See status report in October agenda Pgs. 40-43

Discussion regarding total trees planted for 2025

Action item: provide details of total trees planted for 2025 at the next meeting

10. UFMP Update, Dr Jennifer Hinton: Presentation. Please see supplemental documents for details.

Discussion: Clarification of scope, stakeholders and qualifiers involved in the studies being done.

See October agenda pgs. 44-54

11. Taskforce: in progress and coming close to conclusion, will be communicating with other stakeholders.

12. New Business:

i. New Positions

Justin Gearhart presented a request from Public Works for a recommendation from Tree Commission to fund certain positions within Public Works using Tree Fund funds, pursuant to 2025-102-E. Public Works is asking for three positions, Senior Landscape Architect, City Arborist, and Associate City Arborist. As described, the Landscape Architect is more of a technical specialty position, while the Arborists have a function in interacting with citizens, applicants and contractors regarding tree plantings, as well as interactions with City Council. The additional positions will increase the speed, efficiency and quality of the planting programs. The specifications for the positions are included in the material.

Discussion: Fraser: Reflects that the Landscape Architect position could be more than a check on whether certain plans meet criteria. Instead, the position could be a force to lead in tree planting projects to further the enabling legislation role of the Tree Commission, specifically to lead in the direction of planting projects instead of being simply a reactionary body. Fraser suggested that the position description intentionally encompasses more of a leadership/ambassador role to work routinely and directly with major entities, like DIA, at a senior level to forward the thus-far untapped guidance role of Tree Commission. Fraser pointed out that with the impending Urban Forestry Management Plan, the City is going to need a strong person to steer the City into intelligent use of funds considering all of the work that the Tree Commission and the Task Force has been doing for the past year.

Hart: inquired about who is sitting on the interviews for the positions.

Sickler: while the exact panel is not yet set, she volunteers to be a participant in the interview process. Sickler offered to Fraser that any language that Fraser recommends in the evaluation process, she would be happy to incorporate.

Sickler and Fraser agreed that the leadership aspect recommended could draw more respondents to the job offering.

Hart: brought the example of how the new position could be used to better design parking lots, including incorporating sidewalks into the lot design to increase both safety and beauty.

Lucovsky: discussed a certain redesign of a parking lot island that will assist in stormwater run-off, highlighting that there are more inventive practices in the design of parking lots.

There was some general discussion about City Code requirements compared to developer's designs and new requirements coming in the new year.

Sickler: commented as to the position funding requests before Tree Commission, that while the positions were created during the budget cycle the caps on the salaries may need to be adjusted by further Council action.

Hart: pointed out that City will not be able to attract the quality of applicant at lower salary caps.

Sickler: corrected herself, recalling that the cap also went through the City Council as part of the budget process when the creation of the positions was approved by Council. Sickler stated that she will have the positions' descriptions updated and the salary caps articulated and will bring the matter back before Tree Commission.

The matter of a Tree Commission recommendation on the funding of the three positions requested by Public Works was **deferred until the next Tree Commission meeting.**

ii. San Souci Tree Canopy Loss Overview -William Burke

Discussion: Causes, complication and solutions regarding the San Souci area; to include approval by community and planting on private land and organization of planting plans.

See attached documentation pgs.: 64-74

13. Old Business: None

END OF MEETING 10:36 AM

ATTACHMENT 1

City of Jacksonville

Tree Commission Financial Highlights October 31, 2025

1. Combined Revenues for Fiscal YTD are \$1.07M compared to \$567.7K Oct-24. An increase of \$506K year-on-year.
2. Combined Expenses for Fiscal YTD are \$295.8K compared to \$30.9K on Oct-24. A decrease of \$264.8K year-on-year.
3. Combined Revenues for Oct-25 were \$1.07M compared to \$567.7K for Oct-24, a decrease of \$506K. Meanwhile, expenses were \$295.8K and \$30.9K on Oct-25 and Oct-24, respectively.
4. The combined Ordinance and Charter Unappropriated/Unallocated was \$27.0 million as of Oct-25.
5. For BJP Total unallocated funds were \$101.4K for Oct-25.

City of Jacksonville
Tree Commission
Financials Combined
Balance Sheet
October 31, 2025

Cash	40,037,793.00
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Accounts Payable	150,749.15
Other Adjustments	-

Fund Balance	
Beginning Fund Balance	39,109,136.25
YTD Gain\Loss	777,907.60
Adjusted Fund Balance	<u>39,887,043.85</u>

Available Balance Calculation

Cash	40,037,793.00	Bank Funds
Less:		
AP	150,749.15	
Other Adjustments	-	
Funds Available	8,658,407.19	Appropriated Funds by City Council
Encumbrances (Open POs)	4,270,162.30	Appropriated and Allocated
Sub-Total Adjustments	<u>13,079,318.64</u>	

Unappropriated/Unallocated	<u>26,958,474.36</u>	Funds 15304 & 15305
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BJP Unallocated Funds	<u>101,445.01</u>	Better Jacksonville Plan * Funds Available Moved to County-Wide Tree Prog
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* Better Jacksonville funds were appropriated to
Activity 378 - County Wide Tree Prog Right of Way
Not in Ordinance Fund.

City of Jacksonville
Tree Commission
Financials Combined
Statement of Activity
October 31, 2025

	Actuals		Budget
	31-Oct	YTD	
Revenues			
Ordinance appropriation			530,506.00
Tree Mitigation Funds - Article 25	57,010.00	57,010.00	
Investment Pool Earnings	-	-	
Contributions From Private Sources	1,016,656.00	1,016,656.00	
Misc Sales and Charges	-	-	
Contribution-Loss Deductible	-	-	
Transfer from fund balance	-	-	
Total	1,073,666.00	1,073,666.00	530,506.00
Expenses			
Summarized expenses	295,758.40	295,758.40 *	11,318,211.40
Net	777,907.60	777,907.60	(10,787,705.40)

* Budget is comprised of
current year budget and
prior year carry forward.

City of Jacksonville
Tree Commission
Ordinance - 15304 - Tree Protection & Related Expenditures
Balance Sheet
October 31, 2025

<u>Equity in Pooled Cash</u>	28,889,421.95
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<u>Accounts Payable</u>	111,199.15
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<u>Other Adjustments</u>	-
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Fund Balance

Beginning Fund Balance	27,984,601.47
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YTD Gain\Loss	793,621.33
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Adjusted Fund Balance	<u>28,778,222.80</u>
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Available Balance Calculation

Cash	28,889,421.95
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Less:

AP	111,199.15
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Other Adjustments	-
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Funds Available(Budget)	6,987,522.40
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Encumbrances (Open POs)	4,015,997.27
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Sub-Total Adjustments	<u>11,114,718.82</u>
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Unappropriated/Unallocated	<u><u>17,774,703.13</u></u>
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City of Jacksonville
Tree Commission
Ordinance - 15304 - Tree Protection & Related Expenditures
Statement of Activity
October 31, 2025

	<u>31-Oct</u>	<u>YTD</u>	<u>Budget</u>
Revenues			
Ordinance appropriation			530,506.00
Tree Mitigation Funds - Article 25	3,420.00	3,420.00	
Investment Pool Earnings	-	-	
Contributions From Private Sources	1,016,656.00	1,016,656.00	
Misc Sales and Charges	-	-	
Contribution-Loss Deductible	-	-	
Total Revenue	<u>1,020,076.00</u>	<u>1,020,076.00</u>	<u>530,506.00</u>
Expenses			
Expenses	226,454.67	226,454.67	11,318,211.40
Net	<u>793,621.33</u>	<u>793,621.33</u>	<u>(10,787,705.40)</u>

City of Jacksonville
Tree Commission
Charter - 15305- Tree Mitigation & Related Expenditures
Balance Sheet
October 31, 2025

<u>Equity in Pooled Cash</u>	11,148,371.05
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<u>Accounts Payable</u>	39,550.00
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<u>Fund Balance</u>	
Beginning Fund Balance 10/1/25	11,124,534.78
YTD Gain\Loss	<u>(15,713.73)</u>
Adjusted Fund Balance	<u>11,108,821.05</u>

Available Balance Calculation	
Cash	11,148,371.05
Less:	
AP	39,550.00
Funds Available	1,670,884.79
Encumbrances (Open POs)	<u>254,165.03</u>
Sub-total	<u>1,964,599.82</u>

Unappropriated/Unallocated	<u><u>9,183,771.23</u></u>
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City of Jacksonville
Tree Commission
Charter - 15305- Tree Mitigation & Related Expenditures
Statement of Activity
October 31, 2025

	Actuals		Budget
	31-Oct	YTD	
Revenues			-
Tree Mitigation Funds - Article 25	53,590.00	53,590.00	
Investment Pool Earnings	-	-	
	53,590.00	53,590.00	
Expenses			
Trust Fund Authorized Expenditures	69,303.73	69,303.73	-
Net	(15,713.73)	(15,713.73)	-

Oct-25

Ledger COJ PL - Modified Accrual

Fund 15304 Tree Protection & Related

Account	Description	Beginning Balance (USD)	Debits (USD)	Credits (USD)	Ending Balance (USD)
104001	Equity in Pooled Cash Account	29,003,076.00	6,611.12	10,735.26	28,998,951.86
104201	Cash - JP Accounts Payable	-242,823.00	0.00	0.00	-242,823.00
104206	Cash - JP General Deposit	1,111,181.79	1,020,076.00	62,533.95	2,068,723.84
104299	Bank Clearing	-619,120.25	62,533.95	959,883.34	-1,516,469.64
104998	Zero Invoice Clearing	-2,077.50	0.00	0.00	-2,077.50
104999	Cash Clearing	-416,883.61	0.00	0.00	-416,883.61
201101	Vouchers Payable Account	-846,273.14	1,283,574.47	548,500.48	-111,199.15
216101	Accrued Payroll Payable	-2,478.82	2,478.82	0.00	0.00
284101	Fund Balance - Unassigned Account	-27,984,601.47	0.00	0.00	-27,984,601.47
					-793,621.33
					-28,778,222.80
343750	Tree Mitigation Funds - Article 25	0.00	0.00	3,420.00	-3,420.00
366020	Contributions From Private Sources	0.00	0.00	1,016,656.00	-1,016,656.00
512010	Permanent and Probationary Salaries	0.00	5,682.54	2,188.65	3,493.89
521020	Medicare Tax	0.00	71.70	27.53	44.17
522070	Disability Trust Fund-ER	0.00	17.05	6.57	10.48
522130	GEPP Defined Contribution DC-ER	0.00	664.86	256.07	408.79
523010	Group Dental Plan	0.00	15.00	0.00	15.00
523030	Group Life Insurance	0.00	7.45	0.00	7.45
523040	Group Hospitalization Insurance	0.00	1,173.50	0.00	1,173.50
524001	City Employees Worker's Compensation	0.00	3,038.58	0.00	3,038.58
545020	General Liability Insurance	0.00	64.58	0.00	64.58
549006	Trust Fund Authorized Expenditures	0.00	380,900.27	162,702.04	218,198.23
Total for Fund 15304		0.00	2,766,909.89	2,766,909.89	-793,621.33

Oct-25

Ledger**Fund**

Account	Description	Beginning Balance (USD)	Debits (USD)	Credits (USD)	Ending Balance (USD)
104001	Equity in Pooled Cash	8,989,236.76	850.00	0.00	8,990,086.76
104201	Cash - JP Accounts Payable	-2,295.00	0.00	0.00	-2,295.00
104206	Cash - JP General Deposit	2,335,281.65	53,590.00	34,488.49	2,354,383.16
104299	Bank Clearing	-41,398.95	33,638.49	186,043.41	-193,803.87
201101	Vouchers Payable Account	-156,289.68	186,043.41	69,303.73	-39,550.00
284101	Fund Balance - Unassigned	-11,124,534.78	0.00	0.00	-11,124,534.78
					15,713.73
					-11,108,821.05
343750	Tree Mitigation Funds - Article	0.00	0.00	53,590.00	-53,590.00
549006	Trust Fund Authorized	0.00	69,303.73	0.00	69,303.73
Total for		0.00	343,425.63	343,425.63	15,713.73

End of Report

As of 11/4/2025

Fund	Center	Account	Project	Activity	Interfund	Future	Budget Period	Initial Budget	Budget Adjustments	Total Budget	Commit ments	Obligations	Expenditures	Funds Available Amount
15304	154006	512010	000000	00000000	00000	0000000	Oct-25	208,904.00	(2,596.10)	206,307.90	-	-	3,493.89	202,814.01
15304	154006	514010	000000	00000000	00000	0000000	Oct-25	-	(10,014.87)	(10,014.87)	-	-	-	(10,014.87)
15304	154006	521020	000000	00000000	00000	0000000	Oct-25	3,037.00	44.31	3,081.31	-	-	44.17	3,037.14
15304	154006	522010	000000	00000000	00000	0000000	Oct-25	-	-	-	-	-	-	-
15304	154006	522011	000000	00000000	00000	0000000	Oct-25	-	-	-	-	-	-	-
15304	193034	522011	000000	00002063	00000	0000000	Oct-25	11,940.00	-	11,940.00	-	-	-	11,940.00
15304	154006	522070	000000	00000000	00000	0000000	Oct-25	627.00	(7.85)	619.15	-	-	10.48	608.67
15304	154006	522130	000000	00000000	00000	0000000	Oct-25	24,442.00	(302.60)	24,139.40	-	-	408.79	23,730.61
15304	154006	523010	000000	00000000	00000	0000000	Oct-25	180.00	(330.00)	(150.00)	-	-	15.00	(165.00)
15304	154006	523030	000000	00000000	00000	0000000	Oct-25	370.00	175.44	545.44	-	-	7.45	537.99
15304	154006	523040	000000	00000000	00000	0000000	Oct-25	34,209.00	(10,120.26)	24,088.74	-	-	1,173.50	22,915.24
15304	154006	524001	000000	00000000	00000	0000000	Oct-25	8,651.00	-	8,651.00	-	-	3,038.58	5,612.42
15304	154006	545020	000000	00000000	00000	0000000	Oct-25	775.00	-	775.00	-	-	64.58	710.42
15304	151004	549006	000000	00000378	00000	0000000	Oct-25	-	2,439,755.43	2,439,755.43	-	732,713.04	119,330.79	1,587,711.60
15304	151004	549006	000000	00000541	00000	0000000	Oct-25	-	10,283.00	10,283.00	-	-	-	10,283.00
15304	151004	549006	000000	00001315	00000	0000000	Oct-25	-	2,744,868.83	2,744,868.83	-	1,762,007.52	128,427.21	854,434.10
15304	151004	549006	000000	00001316	00000	0000000	Oct-25	-	140,238.62	140,238.62	-	-	-	140,238.62
15304	151004	549006	000000	00001623	00000	0000000	Oct-25	-	3,168,492.54	3,168,492.54	-	1,069,090.15	-	2,099,402.39
15304	154006	549006	000000	00000000	00000	0000000	Oct-25	479,517.00	837.16	480,354.16	-	341,877.70	58,677.29	79,799.17
15304	154007	549006	000000	00000000	00000	0000000	Oct-25	-	2,033,796.02	2,033,796.02	-	110,308.86	-	1,923,487.16
15304	154006	549032	000000	00000000	00000	0000000	Oct-25	140.00	(240.00)	(100.00)	-	-	-	(100.00)
15304	151004	549512	000000	00000982	00000	0000000	Oct-25	-	363.81	363.81	-	-	-	363.81
15304	154006	549518	000000	00000000	00000	0000000	Oct-25	1,072.00	-	1,072.00	-	-	-	1,072.00
15304	154006	549519	000000	00000000	00000	0000000	Oct-25	182.00	-	182.00	-	-	-	182.00
15304	151004	549521	000000	00000982	00000	0000000	Oct-25	-	330.42	330.42	-	-	-	330.42
15304	154006	549521	000000	00000000	00000	0000000	Oct-25	7,596.00	-	7,596.00	-	-	-	7,596.00
15304	151004	549533	000000	00000982	00000	0000000	Oct-25	-	0.50	0.50	-	-	-	0.50
15304	151004	582001	000000	00000982	00000	0000000	Oct-25	-	1,600.00	1,600.00	-	-	-	1,600.00
15304	191040	591910	000000	00000000	56201	0000000	Oct-25	19,395.00	-	19,395.00	-	-	-	19,395.00
										11,318,211.40	-	4,015,997.27	314,691.73	6,987,522.40

	10/31/2025	9/30/2025	MoM Variance
Total Budget	11,318,211.40	14,800,773.21	(3,482,561.81)
Encumbrance	4,015,997.27	3,421,732.52	594,264.75
Available Funds	6,987,522.40	7,855,096.28	(867,573.88)

As of 11/4/2025

Review Budgetary Control Balances

Done

* Control Budget COJ Detail Budget ▼

Saved Search 

Search

Amount Type Period to date

* From Budget Period Oct-25 ▼

* To Budget Period Oct-25

Funds Available All amounts ▼

Currency USD

* Fund	15305	▼
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* Center	All Center Values	▼
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* Account	549006	▼
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* Project All Project Values ▼

* Activity	All Activity Values	▼
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* Interfund	All Interfund Values	▼
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* Future	All Future Values	▼
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Search

Reset

Save

Budget Balances

View ▼

 **Detach** Wrap

Transfer Budget ▼

0

															
	Fund	Center	Account	Project	Activity	Interfund	Future	Budget Period	Initial Budget	Budget Adjustments	Total Budget	Commitments	Obligations	Expenditures	Funds Available Amount
	15305	151004	549006	000000	00000378	00000	00000000	Oct-25	0.00	841,300.04	841,300.04	0.00	153,844.57	0.00	687,455.47
	15305	151004	549006	000000	00001315	00000	00000000	Oct-25	0.00	1,183,336.98	1,183,336.98	0.00	100,320.46	99,587.20	983,429.32
	Total								0.00	2,024,637.02	2,024,637.02	0.00	254,165.03	99,587.20	1,670,884.79

	<u>10/31/2025</u>	<u>9/30/2025</u>	<u>MoM Variance</u>
Total Budget	2,024,637.02	2,500,000.00	(475,362.98)
Encumbrance	254,165.03	326,122.75	(71,957.72)
Available Funds	1,670,884.79	1,799,443.95	(128,559.16)

As of 11/4/2025

Review Budgetary Control Balances

Done

* Control Budget	COJ Detail Budget	▼
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Saved Search

Search

Amount Type Period to date

* From Budget Period Oct-25 ▼

* To Budget Period	Oct-25	▼
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Funds Available All amounts

Currency USD

* Fund	35101	▼
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* Center	All Center Values	▼
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* Account All Account Values ▼

* Project All Project Values ▼

* Activity 00000378 ▼

* Interfund	All Interfund Values	▼
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* Future All Future Values ▼

Search

Reset

Save

Budget Balances

View ▼

 **Detach**

← Wrap

Transfer Budget ▼

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	Fund	Center	Account	Project	Activity	Interfund	Future	Budget Period	Initial Budget	Budget Adjustments	Total Budget	Commitments	Obligations	Expenditures	Funds Available Amount
	35101	151004	561030	000000	00000378	00000	0000000	Oct-25	0.00	272,777.23	272,777.23	0.00	157,827.52	13,504.70	101,445.01
	Total								0.00	272,777.23	272,777.23	0.00	157,827.52	13,504.70	101,445.01

	10/31/2025	9/30/2025	MoM Variance
Total Budget	272,777.23	1,537,783.84	(1,265,006.61)
Encumbrance	157,827.52	290,494.15	(132,666.63)
Available Funds	101,445.01	-	101,445.01



TREE MITIGATION

CITY OF JACKSONVILLE





TREE REMOVAL PERMIT INFORMATION

Click here to search detailed information on Site Clearing and Tree Removal Permits. In reviewing tree removal information on a specific permit, for "B" permits click on the Spec 2 tab; for "L" permits click on the Tree Mitigation tab.



TREE FUND CITY PLANTING PROJECTS

Click here to search detailed information about City Tree Fund Planting Projects.



AVAILABLE FOR APPROPRIATION

15F (Ordinance):	\$17,686,466.07
15N (Charter):	\$9,153,487.76
Total:	\$26,839,953.83



FILE AN ISSUE

Click here to report site clearing or tree removal without a permit, or to request tree maintenance on public property. In the CARE System, select "Tree Remove or Landscape Violation" from the dropdown.



If you experience difficulty viewing or accessing the documents provided on this site, or navigating this application's table features, using any assistive technology please contact the Disabled Services Division at 904-630-4940 or 904-630-4933 (TTY) to request an accommodation.

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Version: 1.0.0.6

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AVAILABLE FOR APPROPRIATION (a)

15304 (15F)	Ordinance	\$ 17,834,432.07
15305 (15N)	Charter	\$ 9,182,302.76
		<u>\$ 27,016,734.83</u>

FY25 Revenues:

	<u>15304 (15F)</u>	<u>15305 (15N)</u>
October	\$ 478,603.00	\$ 89,080.00
November	\$ 574,360.12	\$ 71,839.60
December	\$ 496,845.39	\$ 114,108.17
January	\$ 257,231.09	\$ 66,201.11
February	\$ 559,517.00	\$ 71,469.06
March	\$ 900,099.82	\$ 103,254.18
April	\$ 1,115,970.47	\$ 167,494.98
May	\$ 489,592.53	\$ 76,069.17
June	\$ 480,233.11	\$ 266,136.46
July	\$ 473,481.59	\$ 83,349.17
August	\$ 839,835.79	\$ 72,043.56
September	\$ 516,942.24	\$ 103,668.60

FY26 Revenues:

October	\$ 1,114,898.00	\$ 82,065.00
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FY25 Expenses:

	<u>15304 (15F)</u>	<u>15305 (15N)</u>
October	\$ 30,938.21	\$ -
November	\$ 279,657.16	\$ 98,945.17
December	\$ 357,285.21	\$ -
January	\$ 283,809.67	\$ 5,509.26
February	\$ 684,299.22	\$ -
March	\$ 183,691.45	\$ 82,900.00
April	\$ 399,875.13	\$ 31,166.37
May	\$ 239,722.55	\$ 34,609.68
June	\$ (22,222.33)	\$ 88,908.03
July	\$ 110,611.53	\$ 59,329.59
August	\$ 716,570.54	\$ 34,870.55
September	\$ 1,021,839.29	\$ 156,634.01

FY26 Expenses:

October	\$ 314,691.73	\$ 99,587.20
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	<u>15304 (15F)</u>	<u>15305 (15N)</u>
Funds Available (b)	\$ 6,783,986.44	\$ 1,670,884.79
Obligations (c)	\$ 421,533.23	\$ 254,165.03

THE BIG 4

<u>Title</u>	<u>Obligations</u>	<u>Funds Available</u>
Level 2 Tree Planting Program - Fund 15304 (d)	\$ 1,762,007.52	\$ 854,434.10
Level 2 Tree Planting Program - Fund 15305 (d)	\$ 100,320.46	\$ 983,429.32
Level 3 Tree Planting Program - Fund 15304 (d)	\$ 1,069,090.15	\$ 2,099,402.39
Remove/Replace - Fund 15304 (e)	\$ 936,249.00	\$ 1,384,175.64
Remove/Replace - Fund 35101 (e)	\$ 157,827.52	\$ 101,445.01
Remove/Replace - Fund 15305 (e)	\$ 153,844.57	\$ 687,455.47
630-CITY Tree Planting Program - Fund 15304 (e)	\$ 110,308.86	\$ 1,923,478.16

(a) jaxtreemitigation.coj.net

(b) total appropriated, but unobligated, funds

(c) purchase order(s) have been issued for these funds

(d) Tree Commission may make recommendations for these appropriations

(e) Public Works utilizes these appropriations

Prepared 11/10/25 LD

The City of Jacksonville has two separate laws that provide protection for certain trees and require mitigation for damage or removal of certain trees caused by the process of land development. Mitigation is required either through planting or replanting of a calculated amount of mitigation trees or through making a specified payment into the Tree Protection and Related Expenses Trust Fund codified by Sec. 111.760, Ordinance Code. These laws are Article 25 of the Charter of the City of Jacksonville and Chapter 656, Part 12, Subparts A & B of the Ordinance Code. Each provision has specific criteria for what is characterized as a "protected tree" and thus would require replacing through the development process of a site, or if a replacement is not made, how the "mitigation fee" is calculated for removal of trees without replacement. The mitigation fee that is paid by developers who are unable to replace the trees destroyed during construction, as required by both provisions, is placed in the Tree Protection and Related Expenses Trust Fund. Moreover, funds received from application of the Charter are held in Fund 15305 and funds received from application of the Ordinance Code are held in the Fund 15304.

Jacksonville Tree Commission

Available Funds Summary (as of November, 2025)

	Oct-25	Nov-25
15F Ordinance Funds Available for Council Appropriation (a)	\$27,792,661.75	\$17,686,466.07
Allocated for Remove and Replace to Public Works (b)	\$2,921,781.28	\$2,275,151.98
Allocated for 630-City to Public Works (c)	\$2,013,436.02	\$1,923,487.16
Available for Level 2 Allocation by Tree Commission (d)	\$2,119,461.19	\$1,816,408.95
Available for Level 3 Allocation by Tree Commission (e)	\$2,466,402.39	\$2,099,402.39
Total Allocated to PW for 630-City and Remove & Replace (b) + (c)	\$4,935,217.30	\$4,198,639.14
Total Available for Allocation by Tree Commission (d) + (e)	\$4,585,863.58	\$3,915,811.34
15N Charter Funds Available for Council Appropriation (f)	\$11,245,956.75	\$9,153,487.76
BJP Tree Mitigation Dollars available for Council Appropriation (g)	\$0.00	\$0.00
Total Avail for Appropriation by Council (a) + (f) + (g)	\$39,038,618.50	\$26,839,953.83
Total Avail for Allocation by Tree Commission (d) + (e)	\$4,585,863.58	\$3,915,811.34
Total Funds Not Obligated	\$48,559,699.38	\$34,954,404.31

Encumbered Funds Summary (as of November, 2025)

	Oct-25	Oct-25
Obligated Level 2 Proj Funds	\$1,897,611.67	\$1,878,525.09
Obligated Level 3 Proj Funds	\$1,211,246.21	\$702,090.15
Total Funds Obligated	\$3,108,857.88	\$2,580,615.24

Since 2017

15F Remove and Replace

15304 Ordinance Funds Available for Appropriation: As of 11/01/2025 there is \$17,686,466.07

Appropriated	Date	Project	Purchase Order Amount	Date	Remainder	Status
\$300,000.00	Nov-18					
\$2,000,000.00	Nov-19					
\$2,000,000.00	Apr-21					
\$4,000,000.00	Dec-22					
\$2,100,000.00	May-25					
		Baymeadows R&R	\$169,819.05	12/21/2023	\$8,940.96	Open
		Old Saint Augustine R&R	\$55,877.46	2/14/2024	\$2,793.87	Open
		Round 22	\$27,425.81	3/6/2024	\$4,113.87	Open
		Fort Caroline R&R	\$185,252.23	3/28/2024	\$18,525.23	Open
		2024-03	\$90,400.00	5/2/2024	\$9,040.00	Open
		Greenland Road R&R	\$101,044.45	5/8/2024	\$15,156.67	Open
		2024-04	\$108,600.00	5/14/2024	\$21,720.00	Open
		Parks Remove and Replace (FY 25 Replacements)	\$100,000.00	4/4/2025	\$65,680.00	Open
		Remove and Replace Old Saint Augustine @ I-95	\$42,341.33	4/9/2025	\$8,468.27	Open
		Remove and Replace GolfAir JSEB Office	\$4,414.50	4/9/2025	\$882.90	Open
		University and Merrill Remove and Replace	\$7,163.92	4/18/2025	\$1,432.78	Open
		2025-04	\$65,400.00	8/6/2025	\$13,080.00	Open
		FDOT Roads N R+R	\$65,491.14	8/1/2025	\$13,805.42	Open
		Baymeadows R&R Round 2	\$25,947.68	8/8/2025	\$5,189.52	Open
		R&R FY 2026 Round 2	\$56,899.02	10/23/2025	\$56,899.02	Open
		R&R FY 2026 Round 3	\$95,972.70	10/23/2025	\$95,972.70	Open
		PWML R&R Removals FY 2026	\$200,000.00	10/31/2025	\$200,000.00	Open
		Parks Removals FY 2026	\$200,000.00	10/31/2025	\$200,000.00	Open
\$10,400,000.00	Total	Total	\$8,474,351.52	Total	\$741,701.21	
				Available for 15F Remove and Replace Allocation	\$1,587,696.51	

Definitions of Terms

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation- Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange Fill indicated total money for column

Since 2017

15N Remove and Replace

15305 Charter Funds Available for Appropriation: As of 11/01/2025 there is \$9,153,487.76

Appropriate	Date	Project	Purchase Order Amount	Date	Remainder	Status
\$1,000,000.00	Jun-24					
		Gator Bowl R&R	\$6,886.58	10/28/2024	\$1,032.99	Open
		R&R 2025-01	\$82,900.00	4/11/2025	\$16,580.00	Open
		R&R 2025-02	\$69,200.00	5/5/2025	\$13,840.00	Open
		R&R FY 2026 Round 1	\$122,391.58	10/23/2025	\$122,391.58	Open
\$1,000,000.00	Total	Total	\$312,544.53	Total	\$153,844.57	
				Available for 15N Remove and Replace Allocation	\$687,455.47	

Definitions of Terms

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation- Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange Fill indicated total money for column

Since 2017

BJP Remove and Replace

Better Jacksonville Plan- Tree Mitigation Dollars available for Appropriation: As of 11/01/2025 there is \$0

Appropriated	Date	Project	Purchase Order Amount	Date	Remainder	Status
\$1,717,826.00	Jun-24					
		Courthouse R&R	\$2,295.54	8/9/2024	230.56	Open
		Main Street R&R	\$369,995.86	8/9/2024	\$55,499.38	Open
		Shindler and Rampart R&R	\$74,564.42	11/15/2024	\$11,184.66	Open
		Monument and Cobblestone R&R	\$173,283.67	1/9/2025	\$25,992.55	Open
		Southeast Regional Library	\$57,231.54	1/17/2025	\$8,584.73	Open
		Hodges Blvd R&R	\$112,120.86	2/11/2025	\$21,493.09	Open
		1st St R&R	\$102,509.54	2/27/2025	\$15,376.43	Open
		City Hall Remove and Replace	\$91,366.60	2/28/2025	\$19,466.12	Open
\$1,717,826.00	Total	Total	\$1,616,380.99	Total	\$157,827.52	
Available for BJP Remove and Replace Allocation					\$0.00	

Definitions of Terms

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation- Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange Fill indicated total money for column

Since 2017

630-City

15304 Ordinance Funds Available for Appropriation: As of 11/01/2025 there is \$17,686,466.07

Appropriated	Date	Project	Purchase Order Amount	Date	Remainder	Status
\$200,000.00	Nov-18					
\$1,600,000.00	Aug-19					
\$2,000,000.00	Jan-25					
\$2,000,000.00	Jan-20					
\$2,000,000.00	Dec-22					
		630-City Round 25	\$101,800.00	6/12/2025	\$20,360.00	Open
		630-City Round 26	\$89,948.86	10/23/2025	\$89,948.86	Open
\$7,800,000.00	Total	Total	\$4,549,441.48	Total	\$110,308.86	
				Available for 630-City Allocation	\$1,923,487.16	

Definitions of Terms

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation- Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange Fill indicated total money for column

Since 2017

15F Level 2

15304 Ordinance Funds Available for Appropriation: As of 11/01/2025 there is \$17,686,466.07

Appropriated	Date	Project	Allocation	Date	Purchase Order Amount	Date	Remainder	Status
\$1,000,000.00	Feb-19							
\$2,000,000.00	Jan-20							
\$2,000,000.00	Jan-21							
\$2,000,000.00	Aug-21							
\$8,000,000.00	Jun-22							
		Saint Johns Bluff Rd	\$388,238.50	7/20/2022	\$388,238.50	8/29/2022	\$38,823.84	Open
		GoldStar Phase 2	\$2,300,000.00	12/21/2022	\$1,143,500.00	7/14/2023	\$116,150.00	Open
		Kernan BLVD N	\$591,059.00	2/15/2023	\$591,059.00	3/23/2023	\$29,552.95	Open
		Gator Bowl	\$41,185.00	7/19/2023	\$41,185.00	8/10/2023	\$2,059.25	Open
		District 7 and 10 Corridors	\$75,451.50	9/20/2023	\$75,451.50	11/1/2023	\$3,772.56	Open
		Hodges Blvd	\$137,667.34	10/18/2023	\$137,667.34	12/14/2023	\$6,833.36	Open
		Lift Ev'ry Voice and Sing Park	\$223,335.00	11/15/2023	\$223,335.00	1/10/2024	\$44,667.00	Open
		Parks Senior and Community Centers	\$172,450.00	1/17/2024	\$172,450.00	4/2/2024	\$34,510.00	Open
		Southern S-Line Enhancement	\$131,600.00	1/17/2024	\$131,600.00	4/2/2024	\$26,320.00	Open
		McGirts Creek Preserve Restoration (Planting)	\$182,750.00	1/17/2024	\$182,750.00	4/2/2024	\$182,750.00	Open
		McGirts Creek Preserve Restoration (Consulting)	\$82,250.00	1/17/2024	\$82,250.00	8/23/2024	\$56,066.09	Open
		Various Parks	\$136,800.00	4/17/2024	\$136,800.00	5/29/2024	\$27,360.00	Open
		Alden Road	\$76,282.56	6/28/2024	\$76,282.56	7/11/2024	\$11,442.38	Open
		JTA Bus Stops Phase 1	\$34,533.86	7/17/2024	\$34,533.86	9/10/2024	\$5,180.08	Open
		State Street Plan	\$298,769.36	9/18/2024	\$298,769.36	10/31/2024	\$157,523.16	Open
		Gonzales Park	\$106,397.74	11/20/2024	\$106,397.74	12/16/2024	\$15,959.66	Open
		Murray Hill	\$33,119.53	11/20/2024	\$33,119.53	12/13/2024	\$4,967.93	Open
		Merrill Road	\$7,998.33	11/20/2024	\$7,998.33	12/13/2024	\$1,199.75	Open
		Walter Anderson Park	\$10,700.00	11/20/2024	\$10,700.00	1/13/2025	\$4,280.00	Open
		Touchton Road Park	\$85,400.00	11/20/2024	\$85,400.00	1/13/2025	\$17,080.00	Open
		Maxville Park	\$219,325.00	11/20/2024	\$219,325.00	1/13/2025	\$43,865.00	Open
		Julington Durbin Preserve	\$52,950.00	11/20/2024	\$52,950.00	1/13/2025	\$18,160.00	Open
		Greenland Park	\$86,475.00	11/20/2024	\$86,475.00	1/13/2025	\$17,295.00	Open
		Glynlea Park	\$81,000.00	11/20/2024	\$81,000.00	1/13/2025	\$32,400.00	Open
		Genovar Park	\$56,900.00	11/20/2024	\$56,900.00	1/13/2025	\$22,760.00	Open
		Black Hammock Island Park	\$94,150.00	11/20/2024	\$94,150.00	1/13/2025	\$18,830.00	Open
		Backridge Park	\$51,575.00	11/20/2024	\$51,575.00	1/13/2025	\$10,315.00	Open
		Atlantic Blvd	\$45,379.20	12/18/2024	\$45,379.20	1/31/2025	\$6,806.88	Open
		Palmetto Leaves Park	\$152,650.00	12/18/2024	\$152,650.00	2/11/2025	\$61,060.00	Open
		Five Points	\$35,226.79	2/19/2025	\$35,226.79	4/4/2025	\$35,226.79	Open
		Jacksonville Zoo Level 2	\$52,255.97	2/19/2025	\$52,255.97	4/4/2025	\$28,232.80	Open
		Pearl St	\$38,872.69	3/19/2025	\$38,872.69	4/23/2025	\$10,423.24	Open
		Neptune Beach Phase 1	\$46,970.28	3/19/2025	\$46,970.28	4/23/2025	\$10,877.28	Open
		Windy Hills Park	\$55,205.00	3/19/2025	\$55,205.00	5/7/2025	\$55,205.00	Open

15F Level 2

15304 Ordinance Funds Available for Appropriation: As of 11/01/2025 there is \$17,686,466.07

Appropriated	Date	Project	Allocation	Date	Purchase Order Amount	Date	Remainder	Status
		Terrace Park	\$30,620.00	3/19/2025	\$30,620.00	5/7/2025	\$12,248.00	Open
		Riverview Park	\$49,475.00	3/19/2025	\$49,475.00	5/7/2025	\$49,475.00	Open
		Oceanway Park	\$51,000.00	3/19/2025	\$51,000.00	5/7/2025	\$51,000.00	Open
		District 10 Parks	\$135,915.00	3/19/2025	\$135,915.00	5/7/2025	\$52,206.00	Open
		Beaver Dam Road	\$56,329.02	4/30/2025	\$56,329.02	5/30/2025	\$18,187.74	Open
		Glorianne Drive	\$11,036.25	4/30/2025	\$11,036.25	5/30/2025	\$2,207.24	Open
		ACPS Dog Park	\$14,560.00	5/21/2025	\$14,560.00	6/25/2025	\$14,560.00	Open
		Riverfront Park	\$58,437.50	5/21/2025	\$58,437.50	6/26/2025	\$58,437.50	Open
		Beachwood Blvd	\$26,928.45	5/21/2025	\$26,928.45	7/10/2025	\$12,113.39	Open
		Panda Street and Cougar Road	\$6,003.72	7/16/2025	\$6,003.72	8/18/2025	\$3,355.02	Open
		Edgewood Ave	\$27,570.25	7/16/2025	\$27,570.25	8/18/2025	\$9,438.05	Open
		Oreilly Drive West	\$24,279.75	6/16/2025	\$24,279.75	8/18/2025	\$10,912.64	Open
		Neptune Beach Phase 2	\$24,368.04	7/16/2025	\$24,368.04	8/18/2025	\$24,368.04	Open
		South Shores and Guilford Road	\$5,297.40	6/16/2025	\$5,297.40	8/18/2025	\$4,855.95	Open
		Gator Bowl and Bay Street	\$25,019.41	9/17/2025	\$25,019.41	10/23/2025	\$25,019.41	Open
		SPAR	\$271,865.25	8/20/2025	\$271,865.25	10/31/2025	\$271,865.25	Open
\$15,000,000.00	Total		\$15,921,481.99	Total	\$13,549,882.20	Total	\$1,778,204.63	
							Available for 15F Level 2 Allocation	\$832,979.63

Definitions of Terms**Available for Appropriation-** Requires City Council Approval**Allocated-** Already been approved by City Council/Tree Commission and MBRC approved funds**Encumbered-** Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange Fill indicated total money for column

Since 2017

15N Level 2

15305 Charter Funds Available for Appropriation: As of 11/01/2025 there is \$9,153,487.76

Appropriated	Date	Project	Allocation	Date	Purchase Order Amount	Date	Remainder	Status
\$1,500,000.00	Jun-24							
		Gate Parkway	\$123,681.46	7/17/2024	\$123,681.46	10/24/2024	\$18,552.22	Open
		Amelia View Phase 3	\$42,644.07	2/19/2025	\$42,644.07	4/4/2025	\$8,926.12	Open
		ACPS Dog Park	\$19,850.00	5/21/2025	\$19,850.00	6/26/2025	\$19,850.00	Open
		Warrington Park	\$75,250.00	5/21/2025	\$75,250.00	6/27/2025	\$35,700.00	Open
		Neptune Beach 2025 Phase 2	\$11,124.54	7/16/2025	\$11,124.54	8/18/2025	\$11,124.54	Open
		Gator Bowl and Bay Street	\$6,167.58	9/17/2025	\$6,167.58	10/23/2025	\$6,167.58	Open
\$1,500,000.00	Total	Total	\$516,570.68	Total	\$516,570.68	Total	\$100,320.46	
							Available for 15N Level 2 Allocation	\$983,429.32

Definitions of Terms

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Encumbered- Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange Fill indicated total money for column

Since 2017

Level 3

15304 Ordinance Funds Available for Appropriation: As of 11/01/2025 there is \$17,686,466.07

Appropriated	Date	Project	Allocation	Date	Purchase Order Amount	Remainder	Status
\$1,000,000.00	May-20						
\$1,000,000.00	Dec-22						
\$2,000,000.00	Jun-24						
		RiversEdge	\$1,211,246.21	3/20/2024	\$1,211,246.21	\$702,090.15	Open
\$4,000,000.00	Total	Total	\$1,662,035.56	Total	\$1,639,325.76	\$702,090.15	
						\$2,099,402.39	

Definitions of Terms

Available for Appropriation - Requires City Council Approval

Allocated - Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation - Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange Fill indicated total money for column



City of Jacksonville Parks – Level 2 Tree Planting

Central Bark Dog Park

801 Broadcast Pl.

This is a proposed Level 2 Tree Planting Project designated for City of Jacksonville 'Central Bark' Dog Park at 801 Broadcast Pl., Jacksonville, Florida in District 5. The dog park was previously an open/vacant field and is located adjacent to the new RiversEdge community and connects to the Overland Trail. The tree planting project proposed here will focus on developing a new dog park to include walkways, picnic tables, benches, trash receptacles and the proposed trees will provide shade for park visitors and their pets. Proposed plantings will reduce the heat index and provide screening from adjacent roadways. Proposed plantings will not conflict with existing utilities – both underground and overhead. The focus will be on native plantings that will provide much-needed shade. Plantings may be utilized in some cases to help define the perimeter boundaries of the park and to enhance and/or direct flow through the park space. The trees will include one-year warranty/maintenance. Please see canopy planner for additional information.

<https://www.pg-cloud.com/jacksonvilleFL/?scenario=Central-Bark-Dog-Park>





CENTRAL BARK - DOG PARK: TREE PLANTING PLAN

SHEET 1 OF 2

NOTE: THIS DRAWING IS CONCEPTUAL AND ITS ACCURACY VARIES.



ADDRESS: 801 BROADCAST PL, JACKSONVILLE, FL 32202
DATE: 11.03.2025
DRAWN BY: JOHN JOHNSTON, ASLA, PLA
PARKS, RECREATION, & COMMUNITY SERVICES | CITY OF JACKSONVILLE

SCALE: 1" = 50'

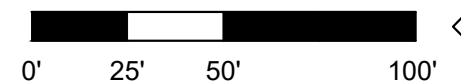


PHOTO	SYMBOL	CODE	BOTANICAL / COMMON NAME	CALIPER	CONTAINER	HEIGHT	SPREAD	NATIVE?	NOTES	QTY
TREES										
		CU	Chionanthus virginicus 'CV1049' / Serenity™ White Fringetree	1.5" Cal.	30" B&B	6'	4.5'	Yes	Standard	10
		IV2	Ilex vomitoria / Yaupon Holly	3" Cal.	36" B&B	8'	4'	Yes	Multi-Trunk	8
		JV	Juniperus virginiana silicicola / Southern Redcedar	2" Cal.	32" B&B	10'	4'	Yes	Full to Base	11
		NS	Nyssa sylvatica / Black Gum	3" Cal.	65G OR 36" B&B	12'	6'	Yes		3
		PO	Platanus occidentalis / American Sycamore	4" Cal.	40" B&B	14'	8'	Yes		7
		QS	Quercus shumardii / Shumard Oak	4" Cal.	36" B&B	14'	4'	Yes		5
		QV	Quercus virginiana / Seedling Live Oak	4" Cal.	40" B&B	14'	8'	Yes	Seedling	4
		QV2	Quercus virginiana / Seedling Live Oak	6" Cal.	52" B&B	18'	12'	Yes	Seedling	6
		QVS	Quercus virginiana 'Sky Climber' / Sky Climber Live Oak	4" Cal.	100G OR 40" B&B	14'	8'	Yes		7
		TD2	Taxodium distichum / Bald Cypress	2" Cal.	25G	10' Min.	5' Min.	Yes	Full / Low Branched	14
		VC	Vitex agnus-castus / Chaste Tree	2" Cal.	36" B&B	8'	6'	No	Multi-Trunk, Min. 3 Trunks	10



Level 2 Tree Planting

Central Bark Dog Park Level 2 Tree Planting				
Description	Unit	Quantity	Unit Price*	Extended Price
<u>Quercus virginiana</u> Seedling Live Oak 4" Cal., 14' Ht., 8' Spd., 40" B&B	EA	4	\$1,700.00	\$6,800.00
<u>Quercus virginiana</u> Seedling Live Oak 6" Cal., 18' Ht., 12' Spd., 52" B&B	EA	6	\$3,500.00	\$21,000.00
<u>Quercus virginiana</u> 'Sky Climber' Live Oak 4" Cal., 14' Ht., 8' Spd., 40" B&B	EA	7	\$1,700.00	\$11,900.00
<u>Taxodium distichum</u> Baldcypress 2" Cal., 10' Ht., 5' Spd., 25 Gal. (Full/Low Branched)	EA	14	\$640.00	\$8,960.00
<u>Quercus shumardii</u> Shumard Oak 4" Cal., 14' Ht., 4' Spd., 36" B&B	EA	5	\$1,600.00	\$8,000.00
<u>Platanus occidentalis</u> American Sycamore 4" Cal., 14' Ht., 8' Spd., 40" B&B	EA	7	\$1,400.00	\$9,800.00
<u>Nyssa sylvatica</u> Blackgum 3" Cal., 12' Ht., 6' Spd., 65 Gal. or 36" B&B	EA	3	\$1,200.00	\$3,600.00
<u>Juniperus silicicola</u> Southern Redcedar 2" Cal., 10' Ht., 4' Spd., 32" B&B Full To Base	EA	11	\$500.00	\$5,500.00
<u>Ilex vomitoria</u> Yaupon Holly 3" Cal., 8' Ht., 4' Spd., 36" B&B Multi.	EA	8	\$700.00	\$5,600.00
<u>Chionanthus virginicus</u> 'Serenity' Fringe Tree 1.5" Cal., 6' Ht., 4.5' Spd., 30" B&B STD	EA	10	\$450.00	\$4,500.00
<u>Vitex agnus castus</u> Chaste Tree 2" Cal., 8' Ht., 6' Spd., 36" B&B Multi Min. 3 TKS.	EA	10	\$1,000.00	\$10,000.00
Subtotal		85		\$95,660.00
Pine Needles applied to grouped tree plantings to inhibit weed growth	EA (Bale)	400	\$10.00	\$4,000.00
Total				\$99,660.00

*Unit prices include 1-year warranty/maintenance of plant material per Contract CP-0459-22

LEVEL 2 COMMUNITY ORGANIZATION TREE PLANTING PROGRAM

The form below provides individual citizens and organizations with the opportunity to suggest a location for a tree planting project within Duval County that proposes to use funds from the City of Jacksonville Tree Protection and Related Expenses Trust Fund. If a citizen or organization is interested in suggesting a planting location for the City to implement, then use this form.

Requirements to utilize this program:

1. The location of the proposed planting must be:
 - a. In Duval County; and
 - b. On public property, such as a road right-of-way; a local, state or national park; Duval County School Board property, etc.
2. The number of trees requested may not exceed 200.

Complete the following information below:

1. Name/title of project:
2. Legal name of organization/citizen making suggestion:
3. Organization or citizen mailing address:
4. Contact phone number:
Contact e-mail:
5. Location/address of planting project:
6. Has project information been shared with the Council Member of the district?
7. Rationale for project (include information about the public benefit of the project):
8. Description of project:

If a citizen/organization is interested in proposing a project that they want to administer and implement, a more comprehensive application (Level 3) can be found at the following link: <http://www.coj.net/departments/public-works/tree-commission>.

****To Be Completed By City of Jacksonville/Public Works Staff Only****

Level 2 - Community Organization Tree Planting Program Staff Checklist

Total number of trees to be installed 85

Project Title:

☒ Project is to be planted on Public Land

Total number of trees to be removed 0

Central Bark Dog Park

☒ Project is located in Duval County

Activity	Complete
1 The species of trees are appropriately located.	X
2 The number and placement of trees is appropriate.	X
3 Trees being planted are approved pursuant to the ' <u>Tree Commission Approved Tree Planting List</u> .'	X
4 Shade Trees are preferred; if non-shade trees are proposed, the use is appropriated/acceptable.	X
5 Less than 25% of the total species of trees being planted are palms.	X
6 The planting will not interfere with utilities or sight line requirements.	X
7 The project does not include incidental landscaping. If so, the applicant must justify the reason for its inclusion.	X
8 Construction required? Yes ☐ No ☒ If yes, are costs reasonable?	X
9 Irrigation installed? Yes ☐ No ☒ If yes, are costs reasonable?	X
10 The cost of the species of trees selected do not outweigh the benefits of the trees.	X
11 Low maintenance plants are utilized.	X
12 Location of plant material and irrigation (if applicable) has minimum adverse impact over time on infrastructure such as walks and roads.	X
13 Species of trees being planted are beneficial to the City's tree canopy.	X
14 The project provides unique benefit to the neighborhood, Council District, or City.	X
15 The project has been reviewed with and meets the needs of the requesting entity.	X
16 The Councilmember has been notified of the project.	X

COMMENTS:



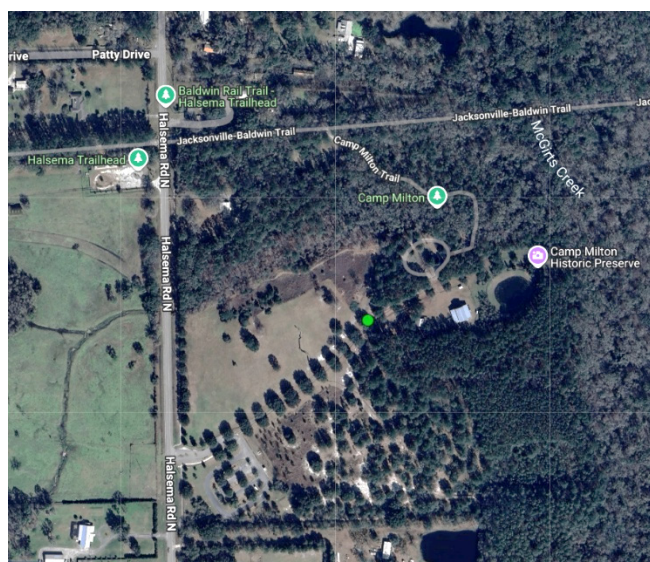
City of Jacksonville Parks - Level 2 Tree Planting

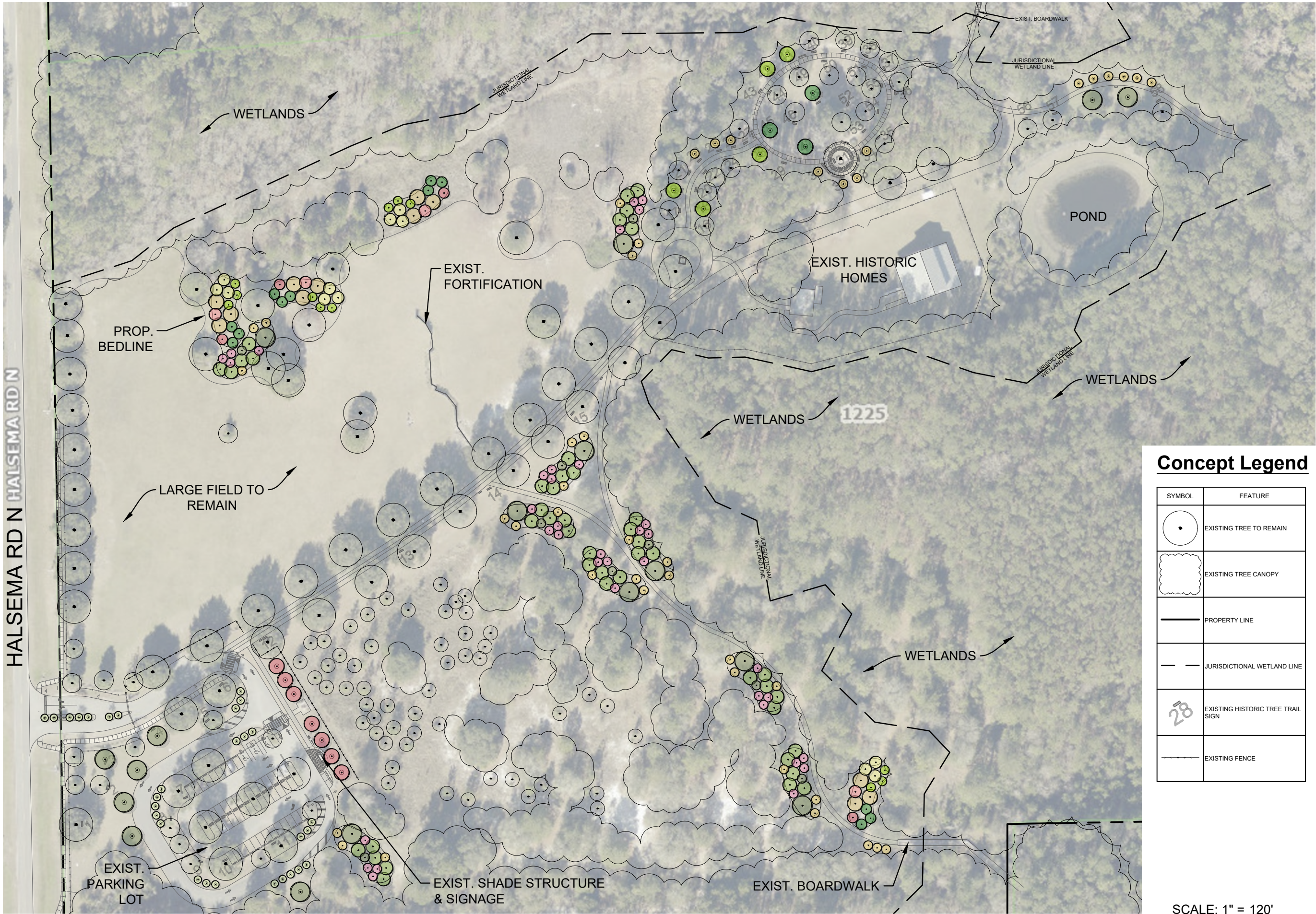
Camp Milton Historic Preserve - 1175 Halsema Rd.

This is a proposed Level 2 Tree Planting Project designated for City of Jacksonville Camp Milton Historic Preserve at 1175 Halsema Rd. within District 12. The Camp Milton Historic Preserve is located in west Jacksonville and acquired significance during the American Civil War that lasted from April 1861 to May 1865. Three miles of earth and timber fortifications were erected along the west bank of McGirts Creek in February/March 1864, as over 8,000 troops arrived at the site to provide the first line of defense against the Union forces in Jacksonville. The camp was named in honor of John Milton (1807-1865), Florida's governor during most of the Civil War. After a portion of the remaining earthworks was discovered in 1973, efforts began to acquire the property. The State of Florida purchased the initial tract in 1981 and later leased it to the City, which acquired additional acreage through the work of Preservation Project Jacksonville and its non-profit partners. The major development project was completed in the summer of 2006, and the new preserve opened to the public in September. The trail system connects to the Jacksonville-Baldwin Rail Trail.

The City of Jacksonville is home to over 160,000 veterans and 50,000 active-duty military personnel stationed at six military bases employing nearly 27,000 civilian workers, demonstrating the extensive military ties of the city. The City of Jacksonville Military Affairs & Veterans Department and the City of Jacksonville Parks, Recreation & Community Service Department are working together to plant 250 trees in Camp Milton as a permanent site to commemorate America's 250th birthday July 2026. The historical educational signage in the park will be restored or updated as needed in addition to a commemorative sign specifically for the 250th birthday. Please see canopy planner for more details:

<https://www.pg-cloud.com/JacksonvilleFL/?scenario=Camp-Milton>





Tree Legend

PHOTO	SYMBOL	CODE
		AF
		CU
		GL
		C
		LS
		MB
		NS
		PP
		PF
		QG
		QW
		QS
		QV
		TD
		UJ

Concept Legend

SYMBOL	FEATURE
	EXISTING TREE TO REMAIN
	EXISTING TREE CANOPY
	PROPERTY LINE
	JURISDICTIONAL WETLAND LINE
	EXISTING HISTORIC TREE TRAIL SIGN
	EXISTING FENCE

SCALE: 1" = 120'



CAMP MILTON - AMERICA250: CONTEXT PLAN

SHEET 1 OF 4

NOTE: THIS DRAWING IS CONCEPTUAL AND ITS ACCURACY VARIES.



DATE: 11.05.2025
DRAWN BY: JOHN JOHNSTON, ASLA, PLA
PARKS, RECREATION, & COMMUNITY SERVICES | CITY OF JACKSONVILLE



Tree Legend

PHOTO	SYMBOL	CODE
		AF
		CU
		GL
		C
		LS
		MB
		NS
		PP
		PF
		QG
		QV
		GS
		QV
		TD
		UJ

Concept Legend

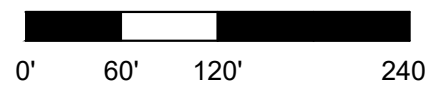
SYMBOL	FEATURE
	EXISTING TREE TO REMAIN
	EXISTING TREE CANOPY
	PROPERTY LINE
	JURISDICTIONAL WETLAND LINE
	EXISTING HISTORIC TREE TRAIL SIGN
	EXISTING FENCE

HALSEMA RD N



DATE: 11.05.2025
 DRAWN BY: JOHN JOHNSTON, ASLA, PLA
 PARKS, RECREATION, & COMMUNITY SERVICES | CITY OF JACKSONVILLE

SCALE: 1" = 120'



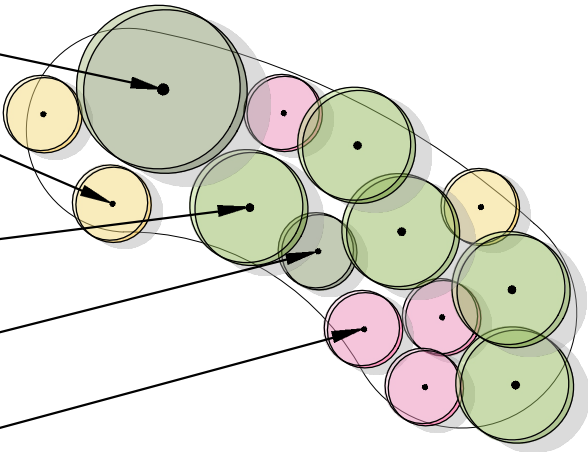
Seedling Live Oak (*Quercus virginiana*)

Flatwood Plum (*Prunus umbellata*)

Longleaf Pine (*Pinus palustris*)

Sand Live Oak (*Quercus geminata*)

Turkey Oak (*Quercus laevis*)



UPLAND & FLATWOODS PALETTE

SCALE WHEN PRINTED ON 11"x17" PAPER: 1" = 30'

Black Gum (*Nyssa sylvatica*)

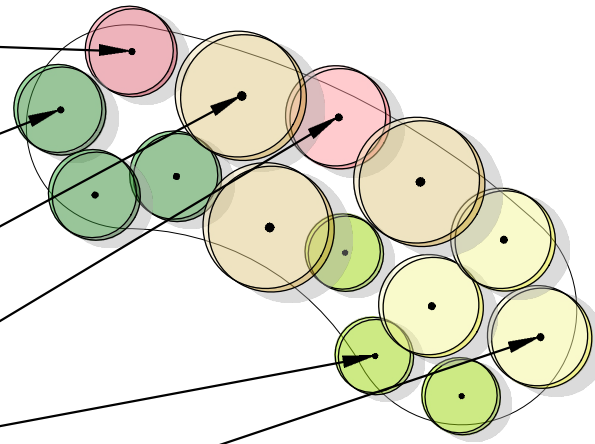
Loblolly Bay (*Gordonia lasianthus*)

Baldcypress (*Taxodium distichum*)

Red Maple (*Acer rubrum* 'Florida Flame')

Dahoon Holly (*Ilex cassine*)

Sweet Gum (*Liquidambar styraciflua*)



HYDRIC & MESIC HAMMOCK PALETTE

SCALE WHEN PRINTED ON 11"x17" PAPER: 1" = 30'

Seedling Live Oak (*Quercus virginiana*)

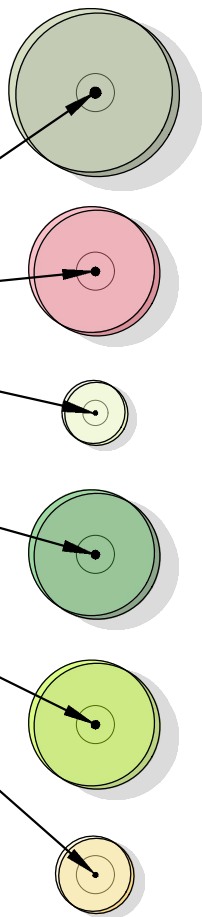
Shumard Oak (*Quercus shumardii*)

Serenity White Fringetree (*Chionanthus virginicus* 'CV1049')

Brackens Beauty Southern Magnolia (*Quercus virginiana* 'Brackens Brown Beauty')

Jefferson American Elm (*Ulmus americana* 'Jefferson')

Flatwoods Plum (*Chionanthus virginicus* 'CV1049')



HISTORIC TREE TRAIL INFILL & ENTRANCE PALETTE

SCALE WHEN PRINTED ON 11"x17" PAPER: 1" = 30'



PHOTO	SYMBOL	CODE	BOTANICAL / COMMON NAME	CALIPER	CONTAINER	HEIGHT	SPREAD	NATIVE?	NOTES	QTY	PHOTO	SYMBOL	CODE	BOTANICAL / COMMON NAME	CALIPER	CONTAINER	HEIGHT	SPREAD	NATIVE?	NOTES	QTY
TREES											TREES										
		AF	Acer rubrum 'Florida Flame' / Florida Flame Red Maple	2" Cal.	24" B&B	10'	4'	Yes		4			QS	Quercus shumardii / Shumard Oak	4" Cal.	100G OR 40" B&B	14'	4' Min.	Yes		7
		CU	Chionanthus virginicus 'CV1049' / Serenity™ White Fringetree	1.5" Cal.	30" B&B	6'	4.5'	Yes	Standard	29			QV	Quercus virginiana / Seedling Live Oak	4" Cal.	40" B&B	14'	8'	Yes	Seedling	17
		GL	Gordonia lasianthus / Loblolly Bay	1.5" Cal.	15G	5'		Yes		12			TD	Taxodium distichum / Bald Cypress	2.5" Cal.	25G	8'	2.5'	Yes	Full / Low Branched	12
		IC	Ilex cassine / Dahoon Holly	---	30G OR 24" B&B	8'	2.5'	Yes	Full to Base	12			UJ	Ulmus americana 'Jefferson' / Jefferson American Elm	3" Cal.	36" B&B	12'	6'	Yes	Standard	5
		LS	Liquidambar styraciflua / Sweet Gum	1.5" Cal.	15G	5'		Yes		12											
		MB	Magnolia grandiflora 'Brackens Brown Beauty' / Bracken's Beauty Southern Magnolia	3" Cal.	36" B&B	10'	5'	Yes	Full to Base	3											
		NS	Nyssa sylvatica / Black Gum	3" Cal.	65G OR 36" B&B	12'	6'	Yes		4											
		PP	Pinus palustris / Loblolly Pine	2" Cal.	24" B&B	8'	2.5'	Yes		45											
		PF	Prunus umbellata / Flatwoods Plum	1.5" Cal.	15G	5'	2.5'	Yes		43											
		QG	Quercus geminata / Sand Live Oak	3" Cal.	45G	10'	4'	Yes	Native Dwarf Form	9											
		QW	Quercus laevis / Turkey Oak	1.5" Cal.	15G	5'	2.5'	Yes		36											

Level 2 Tree Planting

Camp Milton Historic Preserve				
Description	Unit	Quantity	Unit Price*	Extended Price
<u>Quercus virginiana</u> Seedling Live Oak 4" Cal., 14' Ht., 8' Spd., 40" B&B	EA	17	\$1,700.00	\$28,900.00
<u>Quercus geminata</u> Sand Live Oak 3" Cal., 10' Ht., 4' Spd., 45 Gal. Native Form	EA	9	\$1,200.00	\$10,800.00
<u>Pinus palustris</u> Long Leaf Pine 2" Cal., 8' Ht., 2.5' Spd., 24" B&B	EA	45	\$560.00	\$25,200.00
<u>Quercus laevis</u> Turkey Oak 1.5" Cal., 5' Ht., 2.5' Spd., 15 Gal.	EA	36	\$900.00	\$32,400.00
<u>Prunus umbellata</u> Flatwoods Plum 1.5" Cal., 5' Ht., 2.5' Spd., 15 Gal.	EA	43	\$450.00	\$19,350.00
<u>Magnolia grandiflora</u> Brackens Beauty Southern Magnolia 3" Cal., 10' Ht., 5' Spd., 36" B&B FTG	EA	3	\$1,550.00	\$4,650.00
<u>Quercus shumardii</u> Shumard Oak 4" Cal., 14' Ht., 4' Spd., 40" B&B	EA	7	\$1,600.00	\$11,200.00
<u>Ulmus americana</u> Jefferson Elm 3" Cal., 12' Ht., 6' Spd., 36" B&B	EA	5	\$1,750.00	\$8,750.00
<u>Chionanthus virginicus</u> 'Serenity' Fringe Tree 1.5" Cal., 6' Ht., 4.5' Spd., 30" B&B STD	EA	29	\$450.00	\$13,050.00
<u>Nyssa sylvatica</u> Blackgum 3" Cal., 12' Ht., 6' Spd., 65 Gal. or 36" B&B	EA	4	\$1,200.00	\$4,800.00
<u>Gordonia lasianthus</u> Loblolly Bay 1.5" Cal., 5' Ht., 15 Gal.	EA	12	\$650.00	\$7,800.00
<u>Taxodium distichum</u> Baldcypress 2.5" Cal., 8' Ht., 2.5' Spd., 25 Gal. Full/Low Branched	EA	12	\$640.00	\$7,680.00
<u>Acer rubrum</u> Florida Flame Red Maple 2" Cal., 10' Ht., 4' Spd., 24" B&B	EA	4	\$641.00	\$2,564.00
<u>Ilex cassine</u> Dahoon Holly 8' Ht., 2.5' Spd., 30 Gal. or 24" B&B Full to Base	EA	12	\$500.00	\$6,000.00
<u>Liquidambar styraciflua</u> Sweetgum 1.5" Cal., 5' Ht., 15 Gal.	EA	12	\$500.00	\$6,000.00
Subtotal				\$189,144.00
Replacement of unsuitable soil - excavate and replace with soil mix - entrance median	CY	14	\$90.00	\$1,260.00
Pine Needles applied to grouped tree plantings to inhibit weed growth	EA (Bale)	1105	\$10.00	\$11,050.00
Dead/dying tree removal/stump grinding for replacement trees	EA	10	\$900.00	\$9,000.00
Total				\$210,454.00

*Unit prices include 1-year warranty/maintenance of plant material per Contract CP-0459-22

LEVEL 2 COMMUNITY ORGANIZATION TREE PLANTING PROGRAM

The form below provides individual citizens and organizations with the opportunity to suggest a location for a tree planting project within Duval County that proposes to use funds from the City of Jacksonville Tree Protection and Related Expenses Trust Fund. If a citizen or organization is interested in suggesting a planting location for the City to implement, then use this form.

Requirements to utilize this program:

1. The location of the proposed planting must be:
 - a. In Duval County; and
 - b. On public property, such as a road right-of-way; a local, state or national park; Duval County School Board property, etc.
2. The number of trees requested may not exceed 200.

Complete the following information below:

1. Name/title of project:
2. Legal name of organization/citizen making suggestion:
3. Organization or citizen mailing address:
4. Contact phone number:
Contact e-mail:
5. Location/address of planting project:
6. Has project information been shared with the Council Member of the district?
7. Rationale for project (include information about the public benefit of the project):
8. Description of project:

If a citizen/organization is interested in proposing a project that they want to administer and implement, a more comprehensive application (Level 3) can be found at the following link: <http://www.coj.net/departments/public-works/tree-commission>.

****To Be Completed By City of Jacksonville/Public Works Staff Only****

Level 2 - Community Organization Tree Planting Program Staff Checklist

Total number of trees to be installed 250

Project Title:

☒ Project is to be planted on Public Land

Total number of trees to be removed 10 Dead Under 10" DBH

Camp Milton Historic Preserve

☒ Project is located in Duval County

Activity	Complete
1 The species of trees are appropriately located.	X
2 The number and placement of trees is appropriate.	X
3 Trees being planted are approved pursuant to the ' <i>Tree Commission Approved Tree Planting List</i> .'	X
4 Shade Trees are preferred; if non-shade trees are proposed, the use is appropriated/acceptable.	X
5 Less than 25% of the total species of trees being planted are palms.	X
6 The planting will not interfere with utilities or sight line requirements.	X
7 The project does not include incidental landscaping. If so, the applicant must justify the reason for its inclusion.	X
8 Construction required? Yes ☐ No ☒ If yes, are costs reasonable?	X
9 Irrigation installed? Yes ☐ No ☒ If yes, are costs reasonable?	X
10 The cost of the species of trees selected do not outweigh the benefits of the trees.	X
11 Low maintenance plants are utilized.	X
12 Location of plant material and irrigation (if applicable) has minimum adverse impact over time on infrastructure such as walks and roads.	X
13 Species of trees being planted are beneficial to the City's tree canopy.	X
14 The project provides unique benefit to the neighborhood, Council District, or City.	X
15 The project has been reviewed with and meets the needs of the requesting entity.	X
16 The Councilmember has been notified of the project.	X

COMMENTS:

ACTIVE CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

ATTACHMENT F

Visit <https://pg-cloud.com/JacksonvilleFL/> for City of Jacksonville Tree Project Maps

Visit jaxtreemitigation.coj.net - Tree Fund City Projects for links to legislation and planting details

Requesting Entity	Project Scope	Tree Commission Approval Date	Councill District	Status	Allocated Amount	Contract/Warranty
Saint Johns Bluff Road	Trees along Median. 189 trees	Jul-22	4	Installation Complete	\$388,238.50	Liberty 2/yr
Gold Star Family Memorial Highway Phase 2	Trees within retention ponds and right of way. 1218 trees	Dec-22	8	Installation Complete	\$2,300,000.00	To Bid 2/yr
Kernan Blvd N	Trees within Right of way and Median- 276 trees	Feb-23	2	Installation Complete	\$591,059.00	Liberty 2/yr
GatorBowl	Trees in Median. 8 trees	Jul-23	7	Installation Complete	\$41,185.00	Liberty/2yr
District 7 and 10 Corridors	Trees in right of way (39 trees)	Sep-23	7 & 10	Installation Complete	\$75,451.50	Liberty/2yr
Hodges Blvd Level 2	Trees in Median (59 trees)	Oct-23	3	Installation Complete	\$137,667.34	Liberty/2yr
McGirts Creek Restoration Level 2	In Preserve (12,000 saplings)	Jan-24	9	Scheduling	\$182,750.00	Greenway/no warranty
Parks Senior and Community Centers	81 trees	Jan-24	Various	Installation Complete	\$172,450.00	Greenway/1yr
Southern S-Line Enhancement	140 trees along S-line	Jan-24	7	Installation Complete	\$131,600.00	Greenway/1yr
Various Parks	98 Trees in Parks	Apr-24	Various	Installation Complete	\$136,800.00	Greenway/1yr
Alden Road	41 Trees along ROW	May-24	4	Installation Complete	\$76,282.56	Liberty 2/yr
Gate Parkway	49 Trees in median and ROW	Jul-24	4	Installation Complete	\$123,681.46	Liberty 2/yr
JTA Bus Stops Phase 1	11 trees in ROW	Jul-24	Various	Installation Complete	\$34,533.86	Liberty 2/yr
Merrill Road	4 trees in median	Nov-24	1	Installation Complete	\$7,998.33	Liberty 2/yr
Murray Hill	14 trees in ROW	Nov-24	7	Installation Complete	\$33,119.53	Liberty 2/yr
Gonzales Park	within park boundaries 50 trees	Nov-24	13	Installation Complete	\$106,397.74	Liberty 2/yr
Glynlea Park	within park boundaries 64 trees	Nov-24	4	Installation Complete	\$81,000.00	Greenway/ 1yr
Julington Durbin Preserve	within park boundaries 41 trees	Nov-24	6	Installation Complete	\$52,950.00	Greenway/ 1yr
Backridge Park	within park boundaries 34 trees	Nov-24	4	Installation Complete	\$51,575.00	Greenway/ 1yr
Walter Anderson Park	within park boundaries 7 trees	Nov-24	6	Installation Complete	\$10,700.00	Greenway/ 1yr
Genovar Park	within park boundaries 42 trees	Nov-24	11	Installation Complete	\$56,900.00	Greenway/ 1yr
Greenland Park	within park boundaries 59 trees	Nov-24	11	Installation Complete	\$86,475.00	Greenway/ 1yr
Touchton Rd Park	within park boundaries 63 trees	Nov-24	4	Installation Complete	\$85,400.00	Greenway/ 1yr
Maxville Park	within park and city property boundaries 94 trees	Nov-24	12	Installation Complete	\$219,325.00	Greenway/ 1yr
Black Island Hammock Park	within park boundaries 60 trees	Nov-24	2	Installation Complete	\$94,150.00	Greenway/ 1yr
Palmetto Leaves	within park boundaries 103 trees	Dec-24	6	Installation Complete	\$152,650.00	Greenway/1yr
Atlantic Blvd	Median 20 trees	Dec-24	13	Installation Complete	\$45,379.20	Liberty 2/yr
Jacksonville Zoo Level 2	On public property on Zoo grounds 64 trees	Feb-25	2	Installation Complete	\$141,164.00	Liberty 2/yr
Amelica View Phase 3	on City Right of way's in neighborhood 22 trees	Feb-25	2	Installation Complete	\$44,630.60	Liberty 2/yr
Five Points Level 2	On City Right of way 15 trees	Feb-25	7	Installation Complete	\$35,226.79	Liberty 2/yr
Neptune Beach Phase 1	on public right of way and park- 21 trees	Mar-25	13	Installation Complete	\$54,386.41	Liberty/2yr
Pearl Street Level 2	on city right of way- 21 trees	Mar-25	10	Installation Complete	\$52,119.19	Liberty/2yr
District 10 Parks	within park boundaries-91 trees	Mar-25	10	Ongoing	\$135,915.00	Greenway/1yr
Windy Hills Park	within Park boundaries- 36 trees	Mar-25	4	Ongoing	\$55,205.00	Greenway/1yr
Oceanway Park	within Park boundaries- 37 trees	Mar-25	8	Ongoing	\$51,000.00	Greenway/1yr
Terrace Park	within Park boundaries- 22 trees	Mar-25	9	Installation Complete	\$30,620.00	Greenway/1yr
Riverview Park	withing Park boundaries- 38 trees	Mar-25	2	Ongoing	\$49,475.00	Greenway/1yr
Beaver Dam Road Pond	on city right of way- 50 trees	Apr-25	13	Installation Complete	\$90,938.70	Liberty/2yr

ACTIVE CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

ATTACHMENT F

Visit <https://pg-cloud.com/JacksonvilleFL/> for City of Jacksonville Tree Project Maps

Visit jaxtreemitigation.coj.net - Tree Fund City Projects for links to legislation and planting details

Requesting Entity	Project Scope	Tree Commission Approval Date	Councill District	Status	Allocated Amount	Contract/Warranty
Glorianne Dr	on city right of way- 5 trees	Apr-25	5	Installation Complete	\$11,036.25	Liberty/2yr
Beachwood Blvd	on city Right of way- 31 Trees	May-25	4	Installation Complete	\$60,566.94	Liberty/2yr
Warrington Park	within park boundaries- 67 trees	May-25	1	Installation Complete	\$90,300.00	Greenway/1yr
Riverfront Park	within park boundaries and ROW- 46 trees	May-25	5	Ongoing	\$58,437.50	Greenway/1yr
ACPS Dog Park	within park boundaries- 24 trees	May-25	7	Installation Complete	\$34,410.00	Greenway/1yr
South Shores Level 2	on city property and ROW- 12 trees	Jun-25	5	Installation Complete	\$24,279.75	Liberty/2yr
Oreilly Drive W Level 2	on city ROW- 26 trees	Jun-25	9	Installation Complete	\$54,563.22	Liberty/2yr
Neptune Beach Phase 2	in Cleary Park- 19 trees	Jul-25	13	Installation Complete	\$35,492.58	Liberty/2yr
Edgewood Ave Level 2	in City Right of Way-9 trees	Jul-25	7	Installation Complete	\$27,570.25	Liberty/2yr
Panda St and Cougar Rd Level 2	in City Right of way- 9 trees	Jul-25	12	Installation Complete	\$16,775.10	Liberty 2/yr
Alexandria Oaks Park	Within Parks Boundaries- 1 tree	Jul-25	5	MBRC	\$75,000.00	?
SPAR 2025 Level 2	in City Right of Way- 279 trees	Aug-25	7	Ongoing	\$279,629.37	Liberty 2/yr
Gator Bowl and Bay Street Level 2	in City Right of Way- 25 trees	Sep-25	7	MBRC	\$31,186.99	Liberty 2/yr
Marjenhoff Park	Within Parks Boundaries- 35 trees	Sep-25	5	MBRC	\$34,830.00	Greenway/1yr
Resilient Ribault	Within Parks Boundaries- 146 trees	Sep-25	10	MBRC	\$161,235.00	Greenway/1yr
Dames Point Park	Within Parks Boundaries- 31 trees	Sep-25	2	MBRC	\$39,300.00	Greenway/1yr
Atlantic Blvd San Marco	In medians- 6 trees	Oct-25	5	MBRC	\$8,542.75	Liberty 2/yr

Completed CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

ATTACHMENT B

Visit <https://pg-cloud.com/JacksonvilleFL/> for City of Jacksonville Tree Project Maps
Visit jastreemitigation.coj.net - Tree Fund City Projects for links to legislation and planting details

Requesting Entity	Project Scope	Tree Commission Approval Date	Status	Council District	Approp.	Obligated	Contract/Warranty
Executive Director, Tree Hill Nature Center	22 trees requested in Tree Hill amphitheater parking area; site plan complete; no removals required; ready for review pending cost estimate per new countywide tree planting contract.	May-19	Complete	1	\$21,472.80	\$21,472.80	Liberty 3/mos
Sheffield Elementary School PTA President	10 Trees requested to provide shade for existing play area/field at Sheffield Elementary School; site visit complete - pending design and review.	May-19	Complete	2	\$20,414.48	\$20,414.48	Davey -1/yr
San Marco Preservation Society and Greenscape, San Marco Tree Planting	102 Trees requested in city right of ways within District 5, includes removal of damaged/diseased trees; site evaluation scheduled	Jun-19	Complete	5	\$247,749.52	\$247,749.52	Davey -1/yr
Kensington Association HOA Director	54 trees requested within Kensington Lakes city right of ways along Kensington Gardens Blvd. and Kensington Lakes Dr to replace trees lost due to storm damage/disease; may include removals. Planting Plan pending.	Aug-19	Complete	3	\$124,202.62	\$124,202.62	Davey -1/yr
S-Line Biodiversity Corridor Tree Planting	Installation of 25 trees throughout the S-Line Trail Biodiversity Corridor. This will offer additional tree canopy and shade to the trail.	Aug-19	Complete	7	\$30,949.40	\$30,949.40	Liberty 3/mos
City Cemetery - citizen request	18 Trees in right of ways on Ionia St. and Jessie St.	Dec-19	Complete	7	\$41,350.50	\$41,350.50	Liberty 2/yr
Baymeadows East Association Tree Planting	119 Trees in right of ways and medians on Baymeadows East and Fort Family Regional Park	Dec-19	Complete	11	\$284,900.07	\$284,900.07	Davey -1/yr
Cathedral District Tree Planting	50+ trees requested as Cathedral District (CD7) tree planting, may include removal of damaged/diseased trees. City right of way tree plantings within general proximity but not limited to State St to Catherine St. to Main St. to Adams St.; site evaluation scheduled	Jan-20	Complete	7	\$120,371.14	\$120,371.14	Liberty 2/yr
Yates Building - Cultural Council of Greater Jacksonville	8 Trees to be installed around renovated fountain at building entrance	Jan-20	Complete	7	\$38,312.00	\$38,312.00	Liberty 2/yr
Ed Austin Park Tree Planting/Resident request	115 Trees in right of ways around and within Willowbranch Park	Jun-20	Complete	2	\$214,822.00	\$214,822.00	Liberty 2/yr
Neptune Beach/Residential requests - City of Neptune	Trees within residential Right of Ways - 47 trees	Jul-20	Complete	13	\$55,490.00	\$55,490.00	Liberty 3/mos
Nathan Krestul Park - Friends of Krestul Park	Trees within Park - 34 trees	Jul-20	Complete	5	\$63,423.00	\$63,423.00	Liberty 2/yr
Alexandria Oaks Park/SMPS and Bolles School request	Trees within Park - 15 trees	Jul-20	Complete	5	\$28,593.00	\$28,593.00	Liberty 2/yr
Huntington Forest Park/Resident request to CM	Trees along Park Right of Way - Buffer - 15 trees	Jul-20	Complete	5	\$28,026.00	\$28,026.00	Liberty 2/yr
Canopy Place Tree Planting/resident request	Installation of 40 trees in city right of ways and medians to provide additional tree canopy, sound buffer and screening.	Oct-20	Complete	8	\$117,483.97	\$117,483.97	Davey -1/yr

Completed CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

ATTACHMENT B

Visit <https://pg-cloud.com/JacksonvilleFL/> for City of Jacksonville Tree Project Maps
Visit jastreemitigation.coj.net - Tree Fund City Projects for links to legislation and planting details

Requesting Entity	Project Scope	Tree Commission Approval Date	Status	Council District	Approp.	Obligated	Contract/Warranty
Sunrise Ridge/resident request	Installation of 40 tree in city right of ways to increase tree canopy as well screening and buffer from adjacent highway.	Oct-20	Complete	1	\$107,316.52	\$107,316.52	Davey -1/yr
Jacksonville Beach Golf Park/Jax Beach	Installation of 156 trees in city golf course park to increase tree canopy, create screening, and attract wildlife.	Nov-20	Complete	13	\$147,562.80	\$147,562.80	Liberty 3/mos
Freedom Park/CM & Parks	Trees within newly established park (irrigated) - 38 trees	Dec-20	Complete	2	\$38,548.00	\$38,548.00	Liberty 3/mos
Blue Cypress Park Restoration/Parks	Trees within park - field restoration - 157 trees	Mar-21	Complete	1	\$187,154.40	\$187,154.40	Liberty 1/yr
Atlantic Beach/City of Atlantic Beach Phase 2	Trees within Atlantic Beach residential Right of Ways and Parks - 133 trees	May-21	Complete	13	\$164,404.80	\$164,404.80	Liberty 3/mos
Cobblestone Homeowners Association/residential requests/HOA	Installation of 105 trees in city right of ways and medians to provide additional tree canopy, sound buffer and screening.	Jun-20	Complete	2	\$192,922.00	\$192,922.00	Liberty 2/yr

ORDINANCE 2025-102-E was legislation sponsored by Council Member Joe Carlucci and became effective on 4/18/2025. This legislation authorizes the expenditure of Tree Mitigation funds for salary, benefits, and equipment for City Landscape Architects, City Arborists, and City Urban Foresters, solely for the performance of duties exclusive to tree planting, including maintenance, planning, inspections. The intention of these new positions is to increase the ability of the city to increase ability to plan, administer, inspect and maintain tree planting projects in a timely manner to best serve the city in restoring a healthy, thriving tree canopy.

Such additional positions shall be reviewed by the Tree Commission, who shall specifically opine the necessity of each position and the relatedness of the positions to fulfilling the goals of the Fund in a memorandum to the Mayor and the City Council for approval. Any equipment expenditure over \$75,000 shall be reviewed by Tree Commission, who shall specifically opine the necessity of the equipment in a memorandum to the Mayor and City Council for approval.

Public Works is asking for the following three positions:

Senior Landscape Architect- This position will be used to help coordinate, design plans and create bids for projects and contracts. Plans such as downtown tree plantings and other constrained plantings may have to be bid out; having professionally drawn plans will aid in this process. Additionally, this position will help coordinate between utilities and permitting, such as FDOT, which is a time-consuming process. In short this position will help provide Public Works' tree planting projects with detailed plans and coordination in a timely manner.

City Arborist- This position will be used to scout planting locations including replacement tree needs and neighborhood/organization outreach that advertises the City's tree planting programs. Position will work as project manager on administering planting projects, inspections, and invoicing. Will work with citizens, City Council and Administration with tree planting needs of the city. Adding an additional City Arborist will help increase quantity and quality of tree plantings in the city due to increased capacity of work between meetings, designs, and inspections.

Associate Arborist- This position will be used to conduct inspections including during the time of planting under the direction of a City Arborist. This position will coordinate with citizens with the 630-City Tree Planting Program. The addition of this position will help ensure quality plantings by allowing city staff to be onsite during the time of planting, ensuring plant material is up to standard prior to planting, tree planting location issues are dealt with on site. This should help city and contractors in speed/efficiency of plantings, while allowing City Arborists to take on more projects at once.

SENIOR LANDSCAPE ARCHITECT

**Engineering and Support
Worker**
FLSA – Non-Exempt Sort Code
– XXXXX
Salary Range: \$56,173.56-
\$105,781.34

Occ Code – XXXXX
BU - 120
EEO – X
PG XXXX

KIND OF WORK: This is technical work managing large-scale and complex City projects. This will include designing, developing, reviewing, inspecting, and overseeing design projects for conformance and adherence to development principles and practices. This position will provide construction inspection, including grading and drainage, hardscape, landscape, utility coordination, City buildings, electrical and plumbing infrastructure. Work requires an understanding and application of the theories, principles and practices of landscape architecture usually gained through degree granting schools or an equivalent level of practical knowledge gained through experience. Work will include oversight and analysis of consulting and contracting budgets to ensure efficient use of government funds. The work is specialized due to changing site conditions, City needs and aging infrastructure. Contacts with others require skills in understanding and/or influencing people and are important in providing client services, including skills of persuasiveness, assertiveness, and sensitivity to others point of view that are required to influence behavior, change an opinion, or turn a situation around. The work is covered by clearly defined policies and principles where the worker is required to exercise independent judgment. Solutions to complex problems will need to be determined as conditions arise, with the work involving a variety of situations, facts, or circumstances requiring analytical and constructive reasoning. The work is performed in an office and field environment where there are some risks and hazards, but they are known, somewhat predictable and controllable. Operates a motor vehicle, personal computers using word processing, spreadsheet, database and other related software, engineering scales, distance measuring devices and other standard office equipment. The physical demands consist of driving, sitting, standing, walking, and lifting objects weighing up to twenty (20) pounds. The work is performed under limited supervision where assignments are subject to established procedures, practices, precedents, methods, techniques, standards, and/or well-defined policies, and the worker plans and organizes the work and determines their own priorities, with the work being reviewed, usually after the fact, in terms of quality, volume, timeliness, and for adherence to established methods, standards, and policies.

EXAMPLES OF WORK: (not intended to be all inclusive)

- Plans, designs, and supervises improvements at different sites.
- Manages budgets for large-scale construction projects.
- Plans large scale City capital improvement budgets.
- Analyzes consulting and construction budgets for accuracy and efficiency.
- Reviews design plans for quality control and consistency with design guidelines and safety and maintenance standards.
- Prepares landscape and site development plans for projects.
- Prepares designs and specifications appropriate for bidding projects.
- Manages design services for landscape architecture and construction projects.

- Manages and conducts construction inspections.
- Develops department design standards.
- Collaborates with architects, engineers, contractors, and the public concerning sites, plans, codes, and ordinances.
- Prepares and issues reports, correspondence and procedures.
- Coordinates various improvement projects.
- Prepares fee proposals for project coordination, site planning and landscape architect services requested for public facilities.
- Operates a motor vehicle.
- Operates personal computers using word processing, spreadsheet, database and other related software, engineering scales, distance measuring devices and other standard office equipment.
- Performs related work as required.

KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of the theories, principles, and practices of landscape architecture.
- Knowledge of basic electrical, plumbing and irrigation requirements and site planning.
- Knowledge of City priorities, construction sequencing and budgeting.
- Knowledge of design software including AutoCAD, Adobe CS, ArcGIS and MS Office.
- Knowledge of plant materials related to USDA Zones 8b-9b, and native plants.
- Knowledge of Florida Grades and Standards.
- Knowledge of native and invasive plant species.
- Knowledge of Florida Building Code, including ADA requirements.
- Skills in problem solving, analysis and creativity.
- Ability to prepare landscape and site development designs, plans and construction oversight.
- Ability to calculate design and bid requirements.
- Ability to communicate effectively both verbally and in writing, and work within a fast-paced team environment.
- Ability to operate a motor vehicle.
- Ability to operate personal computers using word processing, spreadsheet, database and other related software, engineering scales, distance measuring devices and other standard office equipment.
- Ability to prepare, read and interpret construction drawings and specifications.

OPEN REQUIREMENTS: Bachelor's degree from an accredited college or university in landscape architecture, with a Florida Landscape Architect license. If licensed in another state, must secure Florida license within one year of hire. A minimum of seven (7) years of professional experience in Landscape Architecture, including experience in a leadership role. Proficiency in design software such as AutoCad, Adobe Creative Suite, SketchUp, and/or GIS, etc. Previous experience improving public facilities preferred. Must submit one or more digital examples of construction documents, specifications, graphic concept plans that illustrate technical and creative abilities.

LICENSING/CERTIFICATION/REGISTRATION: Must possess a Florida Landscape Architect license. If licensed in another state, must secure Florida license within one year of hire. Must possess a valid driver's license at time of application and maintain it during

employment in this class. Must qualify for, obtain and maintain a City of Jacksonville public driver certification for employment in this class.

PROMOTIONAL REQUIREMENTS: None.

OTHER REQUIREMENTS: The probationary period for this class is six (6) months.

CLASS SERIES: This is a specialized classification not part of a class series.

APPROVED: XX/XX/XX

REVISED:



City of Jacksonville CITY ARBORIST

CLASS CODE	U0084	SALARY	\$45,187.73 - \$90,738.17 Annually
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ESTABLISHED DATE June 20, 2017

Job Description

This is professional forestry work in planning, organizing, and directing urban forestry activities as it relates to county-wide tree planting projects. The work requires a basic understanding and application of the theories, principles, and practices of urban forestry, arboriculture, botany, and horticultural, and the use of specialized skills in recommending, developing, and administering urban forestry planting plans, policies and procedures, which is gained through degree granting schools, or an equivalent level of practical knowledge gained through experience. Schedules, assigns, monitors, directs, reviews the work of contractors engaged in tree planting, care and removal from the time of planting until tree establishment. Contacts require skill in understanding and influencing people and are important in disseminating technical information and advice to public officials and the general public regarding forestry-related regulations, proper forestry techniques and forestry-related projects.

The forestry work is standardized in that tasks are covered by substantially diversified procedures and specialized standards, and because of the changing priorities, or different situations, incumbents have the latitude to consider which of the many procedures or standards should be followed and in what sequence. The work involves differing situations requiring use of judgment in search for solutions or new applications within ones' known experiences. Work is performed in both an office and field environment where risks and hazards are minimal, known, predictable, and controllable. Operates a utility vehicle and standard office equipment such as personal computer. Physical demands consist mainly of visually inspecting trees, using equipment and occasionally lifting objects weighing less than 50 pounds. Work is performed under limited supervision where work assignments are subject to established procedures, practices or well-defined policies and is reviewed, usually after the fact, in terms of quality, timeliness, and adherence to methods, standards and policies.

Examples of Work

- Administers county-wide tree planting projects.
- Schedules, assigns, monitors, directs, reviews and evaluates the work of contractors involved in tree planting, care and removal from the time of planting until tree establishment.
- Estimates costs, materials, labor, and time for selection, purchasing and planting of trees.
- Recommends, develops and administers urban forestry planting plans, policies and procedures.
- Facilitates and monitors tree planting projects with nonprofits and civil groups.
- Coordinates private and public participation in planting process.
- Helps develop a list of priority planting projects.
- Coordinates education and outreach programs to government and civil groups related to planting.

- Oversees urban forestry studies to include street trees analyses, type mapping and classification through use of aerial photos, statistical analyses, and related materials and methods.
- Helps prepare and submit grant proposals for urban forestry grants.
- Provides staff support for the Tree Conservation Commission related to planting trees.
- Develops long term monitoring procedures for planting projects.
- Sets canopy goals and measures the progress of planting programs.
- Maintains a database and inventory of the City's trees.
- Responds to citizen right-of-way planting requests through the MyJax System.
- Responds to public damaged tree claims and assists with the replanting of trees.
- Assists in preparation of an annual report on the City's tree maintenance program to the City Council.
- Operates standard office equipment such as personal computer using word processing, spreadsheet, database, and other related software applications.
- Communicates clear direction, manages for results and leads organizational change.
- Assigns responsibility, takes corrective action, demonstrates leadership in evaluating, developing, and motivating employees.
- Demonstrates proficiency in the City of Jacksonville's competencies.
- Performs related work as required.

Knowledge, Skills and Abilities

- Knowledge of botany, arboriculture and horticultural theories, principles, and practices.
- Knowledge of urban forestry practices, including planting.
- Knowledge of laws, policies, rules, and regulations governing urban forestry operations.
- Knowledge of urban forestry practices in the southern United States preferred.
- Knowledge of methods, materials, equipment, and tools used in urban forestry operations.
- Knowledge of basic species of trees and of their growth, maintenance conditions, and needs.
- Knowledge of soils, fertilizers, and methods of plant cultivation compatible with local environmental conditions.
- Knowledge of research and statistical methods and techniques.
- Ability to schedule, assign, monitor, direct, review the work of contractors engaged in tree planting, care, and removal from the time of planting until tree establishment. Ability to recommend, develop and administer urban forestry plans, policies, and procedures.
- Ability to estimate costs, materials, labor, and time for selection, purchasing and planting of trees.
- Ability to conduct urban forestry studies and to analyze and formulate recommendations based upon such studies.
- Ability to prepare and submit grant proposals for urban forestry grants.
- Ability to communicate effectively both verbally and in writing.
- Ability to operate a utility vehicle.
- Ability to operate standard office equipment such as personal computer using word processing, spreadsheet, database, and other related software applications.

Open Requirements/Supplemental Information

- Five years of education and/or professional experience in urban forestry or directly related field which includes successful completion of 24 semester hours of course work in arboriculture, horticulture or environmental science or related subject.
- A Bachelor's degree in forestry or a related field preferred.

LICENSING/CERTIFICATION/REGISTRATION:

- Must possess or obtain within six months, valid certification from the International Society of Arboriculture as an ISA Certified Arborist or Master Arborist.
- A valid Florida Driver's License is required prior to appointment and must be maintained during employment in this class.
- Must qualify prior to appointment, obtain, and maintain during employment in this class a City of Jacksonville Certification as a Public Driver.

OTHER REQUIREMENTS:

- The probationary period for this class is six (6) months.

CLASS SERIES:

- This is a specialized classification not part of a class series.

Additional Job Information

Health, Sciences and Regulatory Services
Agriculture
Supervisor
FLSA – Exempt
Sort Code – D03100

OC - U0084
BU – 130
EEO – 2
PG - 16.15

ASSOCIATE ARBORIST

Health, Sciences and Regulatory Services

Agriculture

Worker

FLSA – Non-Exempt

Sort Code – D03082

Pay Range: (\$38,724.91 - \$74,530.49)

OC – U0172

BU – 070

EEO – 3

PG – 15.13

KIND OF WORK: This is professional urban forestry work as it relates to county-wide tree planting projects and maintenance. The work requires knowledge, understanding, and application of the techniques, methods, and procedures of urban forestry, arboriculture, botany, and horticulture that is gained through degree-granting schools or an equivalent level of practical knowledge gained through experience. Contacts with others require skills in understanding and/or influencing people and are important in providing client services, including skills of persuasiveness, assertiveness, and sensitivity to others points of view that are required to influence behavior, change an opinion, or turn a situation around. The work is standardized, and because of changing priorities or different situations, the worker has the latitude to consider which procedures or standards should be followed and in what sequence. The work involves differing situations requiring the use of judgment in search of solutions or new applications. Work is performed in both an office and field environment where risks and hazards are minimal, known, predictable, and controllable. Operates a utility vehicle, standard office equipment such as computer, calculator and copier, tools associated with the assessment of trees and tree planting sites, and tools used to train others in the care and maintenance of newly planted trees. Physical demands consist mainly of visually inspecting trees, using equipment, and occasionally lifting objects weighing less than 50 pounds. Work is performed under general supervision where the work assignments are varied and although subject to standard practices and procedures, the worker is permitted some latitude to set own priorities subject to supervisor's approval.

EXAMPLES OF WORK: (not intended to be all-inclusive)

- Plans, assigns, schedules, monitors, directs, reviews, and evaluates the work of crews and contractors engaged in tree procurement, tree installation, tree maintenance, and forest maintenance.
- Conducts field studies, compiles data, and prepares recommendations.
- Monitors planting projects.
- Maintains computerized record systems of studies and projects.
- Maintains a database and inventory of the City's trees.
- Responds to and administers citizen driven service requests.
- Responds to citizen right-of-way planting requests through the MyJax System.
- Responds to public damaged tree claims and manages the replanting of trees.
- Operates standard office equipment such as personal computer using word processing, spreadsheet, and other related software applications.
- Demonstrates proficiency in the City of Jacksonville's competencies.

KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of botany, arboriculture, urban forestry, and horticultural theories, principles and practices.
- Knowledge of laws, policies, rules, standards, and regulations governing urban forestry operations.
- Knowledge of methods, materials, equipment, and tools used in urban forestry operations.
- Knowledge of basic species of trees and of their growth, maintenance conditions, and needs.
- Knowledge of soils and methods of plant cultivation compatible with local environmental conditions.
- Knowledge of research design and statistical and modeling methods and techniques.
- Ability to plan, assign, schedule, monitor, direct review and evaluate the work of crews and contractors engaged in tree planting, maintenance, pruning, removal, restoration and application of pesticides.
- Ability to collect, analyze and interpret data and effectively present ideas, concepts, recommendations and conclusions.
- Ability to communicate effectively both verbally and in writing.
- Ability to estimate costs, materials, labor, and time for selection, purchasing and planting of trees.
- Ability to work independently and as part of a team.
- Ability to operate a utility vehicle.
- Ability to maintain accurate records and files
- Ability to operate standard office equipment such as personal computer using word processing, spreadsheet, database, and other related software applications.

OPEN REQUIREMENTS: Four (4) years of education and/or professional experience in urban forestry or directly related field which includes successful completion of 24 semester hours of course work in arboriculture, horticulture or environmental science or related subject. A Bachelor's degree in forestry or a related field preferred.

OTHER REQUIREMENTS: The probationary period for this class is six (6) months.

LICENSING/CERTIFICATION/REGISTRATION: Must possess a valid driver's license at time of application and maintain it during employment in this class. Must qualify for, obtain and maintain a City of Jacksonville public driver certification for employment in this class. Must possess and maintain valid certification from the International Society of Arboriculture (ISA) as an ISA Certified Arborist or ISA Certified Urban Forest Professional or ISA Certified Arborist Municipal Specialist, and/or ISA Board Certified Master Arborist.

CLASS SERIES: This is a specialized classification not part of a class series.

APPROVED: 8/13/25

REVISED:



A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor

Parks, Recreation & Community Services Department
214 N. Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 630-CITY
www.coj.net

Jacksonville Tree Commission

Commissioners:

Curtis Hart
Susan Fraser
Raul Arias
Nina Sickler
William Burke
Alden Howell

RE: Arborist Staffing in Parks, Recreation and Community Services

Dear Commissioners,

During the past year, the Parks planning staff have been busy installing new amenities and planting a lot of trees. 1,200 trees were planted in parks last year, 950 trees the prior year. Staff have also addressed dead, dying and dangerous trees. The remove replace parks budget last year was \$300,000 and all of it was used in the parks. Trees are a critical asset in Parks; all our new and revised park plans include tree plantings to ensure long-term shade is adjacent to the playgrounds, walkways, fields, ponds, parking lots, golf courses, buildings and specialty parks. This shade will provide comfortable places for people to play, relax and socialize in the parks. Within the parks, staff oversee and manage 37,000 acres or 58 square miles.

Concurrent to Ordinance 2025-102-E, we are requesting two new positions: (2) City Arborist positions funded by the Tree Mitigation Funds. One position will fully dedicate time to tree plantings. A second arborist would focus on remove replace. Our planning team is collaborative within the team and with our maintenance staff. The planning team consists of two licensed landscape architects, two certified playground inspectors (one is also a horticulturalist), an ecologist, a waterfront project manager and with this funding, two arborists. While all the team work on getting trees installed within projects, the two arborists will spearhead the primary work. Portions of other planning positions will work in conjunction to support and strengthen the tree planting work. The maintenance team assist in determining underground utilities and identifying hazardous trees.

Below are some images of recent tree plantings that involved the park planning team.



Parks is requesting the following two positions and related vehicles for the positions:

City Arborist- These positions will work with the planning and maintenance teams, non-profits, citizen requests to determine planting locations. Dead and dying trees will be scheduled for removal and replacement tree locations. These positions will work with parks naturalists and non-profit agencies to promote tree education in parks. These positions will review hazardous tree conditions and work with maintenance staff to ensure proper tree trimming or removal. These positions will work as project managers on administering planting projects, inspections, and invoicing. Will work with citizens, City Council and Administration with tree planting needs of the city. Adding these positions will help increase quantity and quality of tree plantings in the city due to increased work capacity.

Parks is looking forward to moving the goals of the tree commission to ensure the health of existing trees, engaging the public, providing education and protecting citizens as we grow the urban forest. Please feel free to contact me to address any questions or concerns related to this request.

Sincerely,

Jill Enz

Chief, Natural and Marine Resources
City of Jacksonville
117 W. Duval St.
Jacksonville, FL 32202
(904) 255-7941
jenz@coj.net

CITY ARBORIST

Class Title

CITY ARBORIST

Class Code

U0084

Salary

\$42,184.20 - \$84,707.04 Annually

Job Description

This is professional forestry work in planning, organizing, and directing urban forestry activities as it relates to county-wide tree planting projects. The work requires a basic understanding and application of the theories, principles, and practices of urban forestry, arboriculture, botany, and horticultural, and the use of specialized skills in recommending, developing, and administering urban forestry planting plans, policies and procedures, which is gained through degree granting schools, or an equivalent level of practical knowledge gained through experience. Schedules, assigns, monitors, directs, reviews the work of contractors engaged in tree planting, care and removal from the time of planting until tree establishment. Contacts require skill in understanding and influencing people and are important in disseminating technical information and advice to public officials and the general public regarding forestry-related regulations, proper forestry techniques and forestry-related projects. The forestry work is standardized in that tasks are covered by substantially diversified procedures and specialized standards, and because of the changing priorities, or different situations, incumbents have the latitude to consider which of the many procedures or standards should be followed and in what sequence. The work involves differing situations requiring use of judgment in search for solutions or new applications within ones' known experiences. Work is performed in both an office and field environment where risks and hazards are minimal, known, predictable, and controllable. Operates a utility vehicle and standard office equipment such as personal computer. Physical demands consist mainly of visually inspecting trees, using equipment and occasionally lifting objects weighing less than 50 pounds. Work is performed under limited supervision where work assignments are subject to established procedures, practices or well-defined policies and is reviewed, usually after the fact, in terms of quality, timeliness, and adherence to methods, standards and policies.

Examples of Work

- Administers county-wide tree planting projects.
- Schedules, assigns, monitors, directs, reviews and evaluates the work of contractors involved in tree planting, care and removal from the time of planting until tree establishment.
- Estimates costs, materials, labor, and time for selection, purchasing and planting of trees.
- Recommends, develops and administers urban forestry planting plans, policies and procedures.

- Facilitates and monitors tree planting projects with nonprofits and civil groups.
- Coordinates private and public participation in planting process.
- Helps develop a list of priority planting projects.
- Coordinates education and outreach programs to government and civil groups related to planting.
- Oversees urban forestry studies to include street trees analyses, type mapping and classification through use of aerial photos, statistical analyses, and related materials and methods.
- Helps prepare and submit grant proposals for urban forestry grants.
- Provides staff support for the Tree Conservation Commission related to planting trees.
- Develops long term monitoring procedures for planting projects.
- Sets canopy goals and measures the progress of planting programs.
- Maintains a database and inventory of the City's trees.
- Responds to citizen right-of-way planting requests through the MyJax System.
- Responds to public damaged tree claims and assists with the replanting of trees.
- Assists in preparation of an annual report on the City's tree maintenance program to the City Council.
- Operates standard office equipment such as personal computer using word processing, spreadsheet, database, and other related software applications.
- Communicates clear direction, manages for results and leads organizational change.
- Assigns responsibility, takes corrective action, demonstrates leadership in evaluating, developing, and motivating employees.
- Demonstrates proficiency in the City of Jacksonville's competencies.
- Performs related work as required.

Knowledge, Skills and Abilities

- Knowledge of botany, arboriculture and horticultural theories, principles, and practices.
- Knowledge of urban forestry practices, including planting.
- Knowledge of laws, policies, rules, and regulations governing urban forestry operations.
- Knowledge of urban forestry practices in the southern United States preferred.
- Knowledge of methods, materials, equipment, and tools used in urban forestry operations.
- Knowledge of basic species of trees and of their growth, maintenance conditions, and needs.
- Knowledge of soils, fertilizers, and methods of plant cultivation compatible with local environmental conditions.
- Knowledge of research and statistical methods and techniques.
- Ability to schedule, assign, monitor, direct, review the work of contractors engaged in tree planting, care, and removal from the time of planting until tree establishment. Ability to recommend, develop and administer urban forestry plans, policies, and procedures.

- Ability to estimate costs, materials, labor, and time for selection, purchasing and planting of trees.
- Ability to conduct urban forestry studies and to analyze and formulate recommendations based upon such studies.
- Ability to prepare and submit grant proposals for urban forestry grants.
- Ability to communicate effectively both verbally and in writing.
- Ability to operate a utility vehicle.
- Ability to operate standard office equipment such as personal computer using word processing, spreadsheet, database, and other related software applications.

Open Requirements/Supplemental Information

- Five years of education and/or professional experience in urban forestry or directly related field which includes successful completion of 24 semester hours of course work in arboriculture, horticulture or environmental science or related subject.
- A Bachelor's degree in forestry or a related field preferred.

LICENSING/CERTIFICATION/REGISTRATION:

- Must possess or obtain within six months, valid certification from the International Society of Arboriculture as an ISA Certified Arborist or Master Arborist.
- A valid Florida Driver's License is required prior to appointment and must be maintained during employment in this class.
- Must qualify prior to appointment, obtain, and maintain during employment in this class a City of Jacksonville Certification as a Public Driver.

OTHER REQUIREMENTS:

- The probationary period for this class is six (6) months.

CLASS SERIES:

- This is a specialized classification not part of a class series.

Additional Job Information

**Health, Sciences and Regulatory Services
Agriculture
Supervisor
FLSA – Exempt
Sort Code – D03100**

**OC - U0084
BU – 130
EEO – 2
PG - 16.15**



ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
Ed Ball Building
214 N. Hogan St., 10th floor
Jacksonville, FL 32202
www.coj.net

TO: Jason Teal, Director/Council Secretary
Jacksonville City Council

FROM: Curtis Hart, Tree Commission Chair

DATE: November 19, 2025

SUBJECT: 2025 Tree Commission Annual Report

The City of Jacksonville Tree Commission was established by the City Council enactment of 2017-397-E on July 25, 2017. Meetings are held on the third Wednesday of each month. The City of Jacksonville Tree Commission's duties include acting as a coordinator for programs, projects, and activities related to planting projects and the health of the tree canopy between all public and private entities and review expenditure proposals and plans for planting projects.

The first meeting of fiscal year 2025 was held on October 16, 2024.

In Fiscal Year 25:

- There was \$8,347,856.40 in Tree Mitigation Fund Revenue.
- There were 2,409 trees planted with \$4,942,105.33 expended on planting trees and warranties
 - 290 trees were planted and \$295,681.10 in expenditures for 630-City 630-CITY Tree Planting Program where constituents may call in and request trees be planted in their public right-of-way.
 - 897 trees were planted and \$2,054,876.02 in expenditures for the remove and replace tree planting program, where dead, dying, hazardous trees are removed and planted with a healthy new tree.
 - 1,222 trees were planted and \$2,591,548.21 in expenditures for the Level 2 Tree planting program, where residents and city staff recommend planting projects. City Staff design and manage the planting project.

- Approved 11 new trees to the approved species list to help add diversity of plantings.

Tree Commission Members:

Curtis Hart, Chair

William Burke, Vice Chair

Nina Sickler

Raul Arias

Susan Fraser

Alden Howell

Advisors:

Shannon MacGillis

Jonathan Colburn

Justin Gearhart

Jose Regueiro

Trees Planted Per City Council District

District	Fiscal Year 2025	Fiscal Year 2026
1	124	0
2	382	0
3	100	0
4	310	0
5	97	20
6	200	0
7	270	43
8	113	1
9	79	31
10	191	21
11	154	0
12	178	10
13	157	0
14	54	0
Total	2409	126