# Jacksonville Tree Commission

# Monday Dec. 15th, 2025, 9:30 AM Ed Ball Building, 10<sup>th</sup> Floor, Conference Room 5 and Zoom Webinar

**Commissioners:** Curtis Hart, Chair **Advisors:** Jonathan Colburn

Susan Fraser Shannon MacGillis Raul Arias Jose Regueiro Nina Sickler Justin Gearhart

William Burke, Vice Chair

Alden Howell

**Staff:** Joe Rainey

# **AGENDA**

Order of Agenda is Subject to Change

- 1. Call to Order Chair
- 2. Roll Call and Verification of Quorum Chair
- 3. Submittal of Speaker's Cards Chair
  - a) A raised hand icon will be acknowledged by the Chair.
  - **b)** For those attending in person, paper speakers' cards will be available.
- 4. Public Comment:
- 5. Action Items:
  - a) Approval of Minutes: October 15th, 2025 November 19th 2025 Meetings) Financial Report for Ordinance Tree Fund (15304), Charter Tree Fund (15305) and
  - **b)** BJP (Attachment D) Jose Regueiro
  - c) Fund Status of 630-CITY, Remove & Replace and Level 2 Programs (Attachment E) – Justin Gearhart
  - d) Level 3 Project Proposal: NONE

- e) Level 2 Project Proposal
  - i. Central Bark Dog Park Kathleen McGovern
  - ii. Camp Milton Historic Preserve Kathleen McGovern
  - iii. Collins Lake Drive Justin Gearhart

# 6. Reports:

- a) Status of Level 2 Tree Projects (Attachment F) Justin Gearhart
- b) Parks Department Project Update Kathleen McGovern/Jill Enz
- **c)** UFMP Update/Jacksonville's Urban Forest Management Plan Presentation –Dr. Jennifer Hinton
- d) Task Force Update: Update
- e) Trees Planted per District

## 7. New Business:

- Review of New Positions Funded by Tree Fund-- Justin Gearhart
- ii. Fiscal Year Annual report 2025
- iii. Proposal To Move Regular Tree Commission Meeting Days

#### 8. Old Business:

**9. Adjournment** – Next meeting January 21<sup>st</sup>, 2026, 9:00am-11:30am as a Hybrid/ Webinar meeting in Ed Ball Building, 10<sup>th</sup> Floor, Public Works Office, conference room 5.

#### Jacksonville Tree Commission

Minutes

Wednesday November 19, 2025, 9:16 AM- 10:33 AM

Via Zoom Platform & In Person

\*Recording of Meeting can be obtained by sending requests to

Joe Rainey [jrainey@coj.net]

For approval November 19th, 2025

#### Commissioners:

Curtis L. Hart, Chair (Council Appointee; 2021-0033-A) William Burke Vice Chair (Mayor Appointee; 2023-0695-A) Susan Fraser (Council Appointee; 2022-0063-A) Vacant (Mayor Appointee; 2023-0696-A) Alden Howell (Council Appointee; 2024-0388-A) Raul Arias, Council Liaison Nina Sickler, Director of Public Works

#### Advisors:

Justin Gearhart - City Arborist Shannon MacGillis - Office of General Counsel Jose Regueiro - Accounting Jonathan Colburn - Urban Forestry Manager

Staff: Joe Rainey

#### 1. Call to Order

Conducted by Chair

## 2. Roll Call and Verification of Quorum

Conducted by Curtis L. Hart, Chair,

Commissioners present:
William Burke (Acting Chair)
Nina Sickler
Susan Fraser

Quorum present (4, in person): No

#### 3. Call for Public Speakers (online & card):

#### a. Action Items:

## 4. Prior Meeting Minutes.

**Issue:** Minutes from September 17 Deferred to the regular meeting in December

Motion: Deferred

Moved by: Second:

Vote: Deferred

# 5. Financial Report for Ordinance Tree Fund (15304), Charter Tree Fund (15305) and BJP (Attachment D) - Jose Regueiro

- 1. Combined Revenues for Fiscal YTD are \$1.07M compared to \$567.7K Oct-24. An increase of \$506K year-on-year.
- 2. Combined Expenses for Fiscal YTD are \$295.8K compared to \$30.9K on Oct-24. A decrease of \$264.8K year-on-year.
- 3. Combined Revenues for Oct-25 were \$1.07M compared to \$567.7K for Oct-24, a decrease of \$506K. Meanwhile, expenses were \$295.8K and \$30.9K on Oct-25 and Oct-24, respectively.
- 4. The combined Ordinance and Charter Unappropriated/Unallocated was \$27.0 million as of Oct-25.
- 5. For BJP Total unallocated funds were \$101.4K for Oct-25.

Sickler: YTD Oct 24 expenses and item #3 need correction

Correction sent to Tree commission before end of meeting Via email.

# 6. Fund Status of 630-CITY, Remove & Replace and Level 2 Programs (Attachment E) - Justin Gearhart

Total funds not appropriated at \$35.36M. Remaining in the four pools \$9.97M (R and R 2.92M; 630-City \$2.01M; Level 2 \$2.12M; and Level 3 \$2.47M).

Total obligated funds are \$3.23M as of September, 2025.

See November agenda pgs. 9-31

6. Level 3 Project Proposals: NONE

- 7. Status of Level 2 Projects: Out of order

  See status report in October agenda Pgs. 40-43
- 8. Level 2 Project Proposals: Discussed out of order
  - i. Central Bark Dog Park Johnston

**Discussion:** Concerns regarding species and toxicity to dogs and potential issues with damage to trees due to territory marking, specifically at entrance. Regarding species a gender of the tree can solve issues as males do not produce berries. Marking issue solutions may include alternative marking options, beds or barriers.

Vote: Deferred to the regular meeting in December

ii. Camp Milton Historic Preserve - Johnathan Johnston

Discussion: Semi-quincentennial celebration: to include additional shade, habitat and filling in the historic row where current species are not suited to the south. Parking area to be enhanced along with Halsema Rd entrance access. Will be working with Keep Jacksonville Beautiful Military Affairs Office to have the project complete by the 4th of July for celebration.

Vote: Deferred to the regular meeting in December

10. UFMP Update, Dr Jennifer Hinton: Presentation. Please see supplemental documents for details.

**Discussion:** Clarification of scope, stakeholders and qualifiers involved in the studies being done.

See October agenda pgs. 44-54

11. Taskforce: in progress and coming close to conclusion, will be communicating with City Landscape architect firm Prosser in meeting directly after tree commission.

## 12. Trees Planted per district worksheet

**Discussion:** Could this include active and upcoming projects in works for 2026? Majority of districts met the 100-tree pledge. Discussion of "remove and replace" and Park installs in

relation to new installs in common areas. **Gearhart:** denotes more time producing reports hinders his ability to plant more trees.

Procedural Discussion: Chair (Hart) has put forward that there be no December meeting, Lack of quorum may necessitate a Dec. Meeting to vote on any outstanding items. Sickler: A vote is not required for new positions, but discussion should include other commission members before moving forward. Discussion: If next meeting is deferred to January would any projects be hindered or disrupted by deferring meeting to January.

#### 13. New Business:

#### i. New Positions

Parks Position request: The matter of a Tree Commission recommendation on the funding of the three positions requested by Parks was Clarified by general council that request will need procedural work before submission to tree commission for approval Submission has Withdrawn by Parks, to be resubmitted at a later time

Public Works Position request: Review of advantages in having greater oversite of projects along with greater staffing to allow for greater productivity. Fraser: expressed concerns regarding including more reports to show productivity. Gearhart: all new positions will be cross trained, and all will share the workload. The matter of a Tree Commission recommendation on the funding of the three positions requested by Public Works.

Deferred to the regular meeting in December.

See attached documentation pgs.: 64-74

14. Old Business: None

ATTACHMENT 1

#### Jacksonville Tree Commission

Minutes

Wednesday October 15, 2025, 9:31 AM- 10:36 AM

Via Zoom Platform & In Person

\*Recording of Meeting can be obtained by sending requests to

Joe Rainey [jrainey@coj.net]

For approval November 19th, 2025

#### Commissioners:

Curtis L. Hart, Chair (Council Appointee; 2021-0033-A) William Burke Vice Chair (Mayor Appointee; 2023-0695-A) Susan Fraser (Council Appointee; 2022-0063-A) Vacant (Mayor Appointee; 2023-0696-A) Alden Howell (Council Appointee; 2024-0388-A) Raul Arias, Council Liaison Nina Sickler, Director of Public Works

#### Advisors:

Justin Gearhart - City Arborist Carla Schell - Office of General Counsel Jose Regueiro - Accounting Jonathan Colburn - Urban Forestry Manager

Staff: Joe Rainey

#### 1. Call to Order

Conducted by Chair

## 2. Roll Call and Verification of Quorum

Conducted by Curtis L. Hart, Chair,

Commissioners present:

Curtis Hart Susan Fraser William Burke Nina Sickler

Quorum present (4, in person): Yes

#### 3. Call for Public Speakers (online & card):

#### a. Action Items:

#### 4. Prior Meeting Minutes.

Issue: Minutes from September 17 Meeting to be approved

Motion: Approved

Moved by: Nina Sickler Second: William Burke

**Vote:** approved, unanimous.

# 5. Financial Report for Ordinance Tree Fund (15304), Charter Tree Fund (15305) and BJP (Attachment D) - Jose Regueiro

- 1. Combined Revenues for Fiscal YTD are \$1.07M compared to \$567.7K Oct-24. An increase of \$506K year-on-year.
- 2. Combined Expenses for Fiscal YTD are \$295.8K compared to \$30.9K on Oct-24. A decrease of \$264.8K year-on-year.
- 3. Combined Revenues for Oct-25 were \$1.07M compared to \$567.7K for Oct-24, a decrease of \$506K. Meanwhile, expenses were \$295.8K and \$30.9K on Oct-25 and Oct-24, respectively.
- 4. The combined Ordinance and Charter Unappropriated/Unallocated was \$27.0 million as of Oct-25.
- 5. For BJP Total unallocated funds were \$101.4K for Oct-25.

# 6. Fund Status of 630-CITY, Remove & Replace and Level 2 Programs (Attachment E) - Justin Gearhart

Total funds not appropriated at \$35.36M. Remaining in the four pools \$9.97M (R and R 2.92M; 630-City \$2.01M; Level 2 \$2.12M; and Level 3 \$2.47M).

Total obligated funds are \$3.23M as of September, 2025.

- 7. Level 3 Project Proposals: NONE
- 8. Level 2 Project Proposals:
  - i. Atlantic/San Marco

Motion: Approve, for \$8,542.75

Moved by: Nina Sickler

Second: Nina Sickler

Vote: approved as presented, unanimous for \$8,542.75

#### 9. Status of Level 2 Projects:

See status report in October agenda Pgs. 40-43

Discussion regarding total trees planted for 2025

**Action item:** provide details of total trees planted for 2025 at the next meeting

10. UFMP Update, Dr Jennifer Hinton: Presentation. Please see supplemental documents for details.

**Discussion:** Clarification of scope, stakeholders and qualifiers involved in the studies being done.

See October agenda pgs. 44-54

11. Taskforce: in progress and coming close to conclusion, will be communicating with other stakeholders.

#### 12. New Business:

#### i. New Positions

Justin Gearhart presented a request from Public Works for a recommendation from Tree Commission to fund certain positions within Public Works using Tree Fund funds, pursuant to 2025-102-E. Public Works is asking for three positions, Senior Landscape Architect, City Arborist, and Associate City Arborist. As described, the Landscape Architect is more of a technical specialty position, while the Arborists have a function in interacting with citizens, applicants and contractors regarding tree plantings, as well as interactions with City Council. The additional positions will increase the speed, efficiency and quality of the planting programs. The specifications for the positions are included in the material.

Discussion: Fraser: Reflects that the Landscape Architect position could be more than a check on whether certain plans meet criteria. Instead, the position could be a force to lead in tree planting projects to further the enabling legislation role of the Tree Commission, specifically to lead in the direction of planting projects instead of being simply a reactionary body. Fraser suggested that the position description intentionally encompasses more of a leadership/ambassador role to work routinely and directly with major entities, like DIA, at a senior level to forward the thus-far untapped guidance role of Tree Commission. Fraser pointed out that with the impending Urban Forestry Management Plan, the City is going to need a strong person to steer the City into intelligent use of funds considering all of the work that the Tree Commission and the Task Force has been doing for the past year.

**Hart:** inquired about who is sitting on the interviews for the positions.

**Sickler:** while the exact panel is not yet set, she volunteers to be a participant in the interview process. Sickler offered to Fraser that any language that Fraser recommends in the evaluation process, she would be happy to incorporate.

Sickler and Fraser agreed that the leadership aspect recommended could draw more respondents to the job offering.

**Hart:** brought the example of how the new position could be used to better design parking lots, including incorporating sidewalks into the lot design to increase both safety and beauty.

Lucovsky: discussed a certain redesign of a parking lot island that will assist in stormwater run-off, highlighting that there are more inventive practices in the design of parking lots.

There was some general discussion about City Code requirements compared to developer's designs and new requirements coming in the new year.

**Sickler:** commented as to the position funding requests before Tree Commission, that while the positions were created during the budget cycle the caps on the salaries may need to be adjusted by further Council action.

**Hart:** pointed out that City will not be able to attract the quality of applicant at lower salary caps.

Sickler: corrected herself, recalling that the cap also went through the City Council as part of the budget process when the creation of the positions was approved by Council. Sickler stated that she will have the positions' descriptions updated and the salary caps articulated and will bring the matter back before Tree Commission.

The matter of a Tree Commission recommendation on the funding of the three positions requested by Public Works was **deferred until the next Tree Commission meeting**.

ii. San Souci Tree Canopy Loss Overview -William Burke
Discussion: Causes, complication and solutions regarding the
San Souci area; to include approval by community and planting
on private land and organization of planting plans.

See attached documentation pgs.: 64-74

13. Old Business: None

END OF MEETING 10:36 AM

ATTACHMENT 1

Tree Commission Financial Highlights October 31, 2025

- Combined Revenues for Fiscal YTD are \$1.07M compared to \$567.7K Oct-24.
   An increase of \$506K year-on-year.
- Combined Expenses for Fiscal YTD are \$295.8K compared to \$30.9K on Oct-24.
   A decrease of \$264.8K year-on-year.
- Combined Revenues for Oct-25 were \$1.07M compared to \$567.7K for Oct-24, a decrease of \$506K. Meanwhile, expenses were \$295.8K and \$30.9K on Oct-25 and Oct-24, respectively.
- The combined Ordinance and Charter Unappropriated/Unallocated was \$27.0 million as of Oct-25.
- For BJP Total unallocated funds were \$101.4K for Oct-25.

# City of Jacksonville Tree Commission Financials Combined Balance Sheet

October 31, 2025

 Cash
 40,037,793.00

 Accounts Payable
 150,749.15

 Other Adjustments

 Fund Balance
 39,109,136.25

 YTD Gain\Loss
 777,907.60

 Adjusted Fund Balance
 39,887,043.85

Available	Balance	Calculation	
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/ transact balance calculation		
Cash	40,037,793.00	Bank Funds
Less:		
AP	150,749.15	
Other Adjustments	-	
Funds Available	8,658,407.19	Appropriated Funds by City Council
Encumbrances (Open POs)	4,270,162.30	Appropriated and Allocated
Sub-Total Adjustments	13,079,318.64	
Haraman sisted / Haralla sated	26.050.474.26	F do 45204 9 45205
Unappropriated/Unallocated	26,958,474.36	Funds 15304 & 15305
BJP Unallocated Funds	101,445.01	Better Jacksonville Plan * Funds Available
bii olialiocatea i alias		Moved to County-Wide Tree Prog

<sup>\*</sup> Better Jacksonville funds were appropriated to Activity 378 - County Wide Tree Prog Right of Way Not in Ordinance Fund.

Tree Commission
Financials Combined
Statement of Activity
October 31, 2025

	Actu	Actuals		
	31-Oct	YTD		
Revenues				
Ordinance appropriation			530,506.00	
Tree Mitigation Funds - Article 25	57,010.00	57,010.00		
Investment Pool Earnings	-	-		
Contributions From Private Sources	1,016,656.00	1,016,656.00		
Misc Sales and Charges	-	-		
Contribution-Loss Deductible	-	-		
Transfer from fund balance	-	-		
Total	1,073,666.00	1,073,666.00	530,506.00	
Expenses				
Summarized expenses	295,758.40	295,758.40 *	11,318,211.40	
Net	777,907.60	777,907.60	(10,787,705.40)	

<sup>\*</sup> Budget is compomprised of current year budget and prior year carry forward.

# **Tree Commission**

# Ordinance - 15304 - Tree Protection & Related Expenditures Balance Sheet October 31, 2025

Equity in Pooled Cash	28,889,421.95
Accounts Payable	111,199.15
Other Adjustments	-
Fund Balance	
Beginning Fund Balance	27,984,601.47
YTD Gain\Loss	793,621.33
Adjusted Fund Balance	28,778,222.80
Available Balance Calculation	
Cash	28,889,421.95
Less:	
AP	111,199.15
Other Adjustments	-
Funds Available(Budget)	6,987,522.40
Encumbrances (Open POs)	4,015,997.27
Sub-Total Adjustments	11,114,718.82
Unappropriated/Unallocated	17,774,703.13

# **Tree Commission**

# Ordinance - 15304 - Tree Protection & Related Expenditures Statement of Activity October 31, 2025

31-Oct	YTD	Budget
		530,506.00
3,420.00	3,420.00	
1 016 656 00	1 016 656 00	
1,010,030.00	1,010,030.00	
- -	-	
1,020,076.00	1,020,076.00	530,506.00
226,454.67	226,454.67	11,318,211.40
793 621 33	793 621 33	(10,787,705.40)
	3,420.00 - 1,016,656.00 - - - 1,020,076.00	3,420.00 3,420.00

# **Tree Commission**

# Charter - 15305- Tree Mitigation & Related Expenditures Balance Sheet October 31, 2025

Equity in Pooled Cash	11,148,371.05
Accounts Payable	39,550.00
Fund Balance  Begining Fund Balance 10/1/25  YTD Gain\Loss  Adjusted Fund Balance	11,124,534.78 (15,713.73) 11,108,821.05
Available Balance Calculation Cash Less: AP Funds Available Encumbrances (Open POs) Sub-total	11,148,371.05 39,550.00 1,670,884.79 254,165.03 1,964,599.82
Unappropriated/Unallocated	9,183,771.23

# **Tree Commission**

# Charter - 15305- Tree Mitigation & Related Expenditures Statement of Activity October 31, 2025

	Actuals		Budget	
	31-Oct	YTD		
Revenues				
Tree Mitigation Funds - Article 25	53,590.00	53,590.00		
Investment Pool Earnings				
	53,590.00	53,590.00		
Expenses				
Trust Fund Authorized Expenditures	69,303.73	69,303.73		
Net	(15,713.73)	(15,713.73)		



Report Date 9/2/25 1:40 PM

Page 1 of 1

Oct-25

Ledger COJ PL - Modified Accrual

**Fund** 15304 Tree Protection & Related

Description	Beginning Balance	Debits	Credits	Ending Balance
	(USD)	(USD)	(USD)	(USD)
Equity in Pooled Cash Account	29,003,076.00	6,611.12	10,735.26	28,998,951.86
Cash - JP Accounts Payable	-242,823.00	0.00	0.00	-242,823.00
Cash - JP General Deposit	1,111,181.79	1,020,076.00	62,533.95	2,068,723.84
Bank Clearing	-619,120.25	62,533.95	959,883.34	-1,516,469.64
Zero Invoice Clearing	-2,077.50	0.00	0.00	-2,077.50
Cash Clearing	-416,883.61	0.00	0.00	-416,883.61
Vouchers Payable Account	-846,273.14	1,283,574.47	548,500.48	-111,199.15
Accrued Payroll Payable	-2,478.82	2,478.82	0.00	0.00
Fund Balance - Unassigned Account	-27,984,601.47	0.00	0.00	-27,984,601.47
				-793,621.33
				-28,778,222.80
Tree Mitigation Funds - Article 25	0.00	0.00	3,420.00	-3,420.00
Contributions From Private Sources	0.00	0.00	1,016,656.00	-1,016,656.00
Permanent and Probationary Salaries	0.00	5,682.54	2,188.65	3,493.89
Medicare Tax	0.00	71.70	27.53	44.17
Disability Trust Fund-ER	0.00	17.05	6.57	10.48
GEPP Defined Contribution DC-ER	0.00	664.86	256.07	408.79
Group Dental Plan	0.00	15.00	0.00	15.00
Group Life Insurance	0.00	7.45	0.00	7.45
Group Hospitalization Insurance	0.00	1,173.50	0.00	1,173.50
City Employees Worker's Compensation	0.00	3,038.58	0.00	3,038.58
General Liability Insurance	0.00	64.58	0.00	64.58
Trust Fund Authorized Expenditures	0.00	380,900.27	162,702.04	218,198.23
304	0.00	2,766,909.89	2,766,909.89	-793,621.33
	Cash - JP Accounts Payable Cash - JP General Deposit Bank Clearing Zero Invoice Clearing Cash Clearing Vouchers Payable Account Accrued Payroll Payable Fund Balance - Unassigned Account  Tree Mitigation Funds - Article 25 Contributions From Private Sources Permanent and Probationary Salaries Medicare Tax Disability Trust Fund-ER GEPP Defined Contribution DC-ER Group Dental Plan Group Life Insurance Group Hospitalization Insurance City Employees Worker's Compensation General Liability Insurance Trust Fund Authorized Expenditures	Equity in Pooled Cash Account         29,003,076.00           Cash - JP Accounts Payable         -242,823.00           Cash - JP General Deposit         1,111,181.79           Bank Clearing         -619,120.25           Zero Invoice Clearing         -2,077.50           Cash Clearing         -416,883.61           Vouchers Payable Account         -846,273.14           Accrued Payroll Payable         -2,478.82           Fund Balance - Unassigned Account         -27,984,601.47           Tree Mitigation Funds - Article 25         0.00           Contributions From Private Sources         0.00           Permanent and Probationary Salaries         0.00           Medicare Tax         0.00           Disability Trust Fund-ER         0.00           GEPP Defined Contribution DC-ER         0.00           Group Dental Plan         0.00           Group Life Insurance         0.00           Group Hospitalization Insurance         0.00           City Employees Worker's Compensation         0.00           General Liability Insurance         0.00           Trust Fund Authorized Expenditures         0.00	Equity in Pooled Cash Account         29,003,076.00         6,611.12           Cash - JP Accounts Payable         -242,823.00         0.00           Cash - JP General Deposit         1,111,181.79         1,020,076.00           Bank Clearing         -619,120.25         62,533.95           Zero Invoice Clearing         -2,077.50         0.00           Cash Clearing         -416,883.61         0.00           Vouchers Payable Account         -846,273.14         1,283,574.47           Accrued Payroll Payable         -2,478.82         2,478.82           Fund Balance - Unassigned Account         -27,984,601.47         0.00           Tree Mitigation Funds - Article 25         0.00         0.00           Contributions From Private Sources         0.00         5,682.54           Medicare Tax         0.00         71.70           Disability Trust Fund-ER         0.00         17.05           GEPP Defined Contribution DC-ER         0.00         664.86           Group Dental Plan         0.00         7.45           Group Hospitalization Insurance         0.00         1,173.50           City Employees Worker's Compensation         0.00         3,038.58           General Liability Insurance         0.00         380,900.27	Equity in Pooled Cash Account   29,003,076.00   6,611.12   10,735.26



Oct-25

Ledger

Fund

Account	Description	Beginning Balance	Debits	Credits	Ending Balance
		(USD)	(USD)	(USD)	(USD)
104001	Equity in Pooled Cash	8,989,236.76	850.00	0.00	8,990,086.76
104201	Cash - JP Accounts Payable	-2,295.00	0.00	0.00	-2,295.00
104206	Cash - JP General Deposit	2,335,281.65	53,590.00	34,488.49	2,354,383.16
104299	Bank Clearing	-41,398.95	33,638.49	186,043.41	-193,803.87
201101	Vouchers Payable Account	-156,289.68	186,043.41	69,303.73	-39,550.00
284101	Fund Balance - Unassigned	-11,124,534.78	0.00	0.00	-11,124,534.78
					15,713.73
					-11,108,821.05
343750	Tree Mitigation Funds - Article	0.00	0.00	53,590.00	-53,590.00
549006	Trust Fund Authorized	0.00	69,303.73	0.00	69,303.73
Total for		0.00	343,425.63	343,425.63	15,713.73

**End of Report** 

# As of 11/4/2025

Fund	 Center	Account	Project	Activity	Interfund	Future	Budget Period	Initial Budget	Budget Adjustments	Total Budget	Commit ments	Obligations	Expenditures	Funds Available Amount
15304	154006	512010	000000	00000000	00000	0000000	Oct-25	208,904.00	(2,596.10)	206,307.90	-	-	3,493.89	202,814.01
15304	154006	514010	000000	00000000	00000	0000000	Oct-25	-	(10,014.87)	(10,014.87)	-	-	-	(10,014.87)
15304	154006	521020	000000	00000000	00000	0000000	Oct-25	3,037.00	44.31	3,081.31	-	-	44.17	3,037.14
15304	154006	522010	000000	00000000	00000	0000000	Oct-25	-	-	-	-	-	-	-
15304	154006	522011	000000	00000000	00000	0000000	Oct-25	-	-	-	-	-	-	-
15304	193034	522011	000000	00002063	00000	0000000	Oct-25	11,940.00	-	11,940.00	-	-	-	11,940.00
15304	154006	522070	000000	00000000	00000	0000000	Oct-25	627.00	(7.85)	619.15	-	-	10.48	608.67
15304	154006	522130	000000	00000000	00000	0000000	Oct-25	24,442.00	(302.60)	24,139.40	-	-	408.79	23,730.61
15304	154006	523010	000000	00000000	00000	0000000	Oct-25	180.00	(330.00)	(150.00)	-	-	15.00	(165.00)
15304	154006	523030	000000	00000000	00000	0000000	Oct-25	370.00	175.44	545.44	-	-	7.45	537.99
15304	154006	523040	000000	00000000	00000	0000000	Oct-25	34,209.00	(10,120.26)	24,088.74	-	-	1,173.50	22,915.24
15304	154006	524001	000000	00000000	00000	0000000	Oct-25	8,651.00	-	8,651.00	-	-	3,038.58	5,612.42
15304	154006	545020	000000	00000000	00000	0000000	Oct-25	775.00	-	775.00	-	-	64.58	710.42
15304	151004	549006	000000	00000378	00000	0000000	Oct-25	-	2,439,755.43	2,439,755.43	-	732,713.04	119,330.79	1,587,711.60
15304	151004	549006	000000	00000541	00000	0000000	Oct-25	-	10,283.00	10,283.00	-	-	-	10,283.00
15304	151004	549006	000000	00001315	00000	0000000	Oct-25	-	2,744,868.83	2,744,868.83	-	1,762,007.52	128,427.21	854,434.10
15304	151004	549006	000000	00001316	00000	0000000	Oct-25	-	140,238.62	140,238.62	-	-	-	140,238.62
15304	151004	549006	000000	00001623	00000	0000000	Oct-25	-	3,168,492.54	3,168,492.54	-	1,069,090.15	-	2,099,402.39
15304	154006	549006	000000	00000000	00000	0000000	Oct-25	479,517.00	837.16	480,354.16	-	341,877.70	58,677.29	79,799.17
15304	154007	549006	000000	00000000	00000	0000000	Oct-25	-	2,033,796.02	2,033,796.02	-	110,308.86	-	1,923,487.16
15304	154006	549032	000000	00000000	00000	0000000	Oct-25	140.00	(240.00)	(100.00)	-	-	-	(100.00)
15304	151004	549512	000000	00000982	00000	0000000	Oct-25	-	363.81	363.81	-	-	-	363.81
15304	154006	549518	000000	00000000	00000	0000000	Oct-25	1,072.00	-	1,072.00	-	-	-	1,072.00
15304	154006	549519	000000	00000000	00000	0000000	Oct-25	182.00	-	182.00	-	-	-	182.00
15304	151004	549521	000000	00000982	00000	0000000	Oct-25	-	330.42	330.42	-	-	-	330.42
15304	154006	549521	000000	00000000	00000	0000000	Oct-25	7,596.00	-	7,596.00	-	-	-	7,596.00
15304	151004	549533	000000	00000982	00000	0000000	Oct-25	-	0.50	0.50	-	-	-	0.50
15304	151004	582001	000000	00000982	00000	0000000	Oct-25	-	1,600.00	1,600.00	-	-	-	1,600.00
15304	191040	591910	000000	00000000	56201	0000000	Oct-25	19,395.00	-	19,395.00	-	_	_	19,395.00
										11,318,211.40	-	4,015,997.27	314,691.73	6,987,522.40

			MoM
	10/31/2025	9/30/2025	Variance
Total Budget	11,318,211.40	14,800,773.21	(3,482,561.81)
Encumbrance	4,015,997.27	3,421,732.52	594,264.75
Available Funds	6,987,522.40	7,855,096.28	(867,573.88)

# As of 11/4/2025

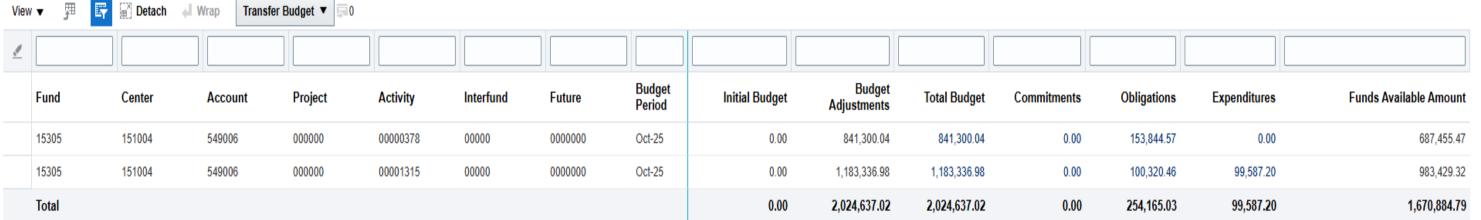
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			MoM
	10/31/2025	9/30/2025	Variance
Total Budget	2,024,637.02	2,500,000.00	(475,362.98)
Encumbrance	254,165.03	326,122.75	(71,957.72)
Available Funds	1,670,884.79	1,799,443.95	(128,559.16)

# As of 11/4/2025

# Review Budgetary Control Balances

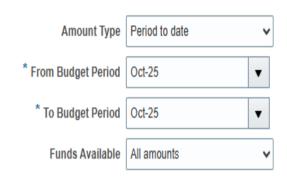
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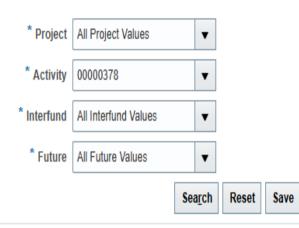
\* Control Budget COJ Detail Budget 

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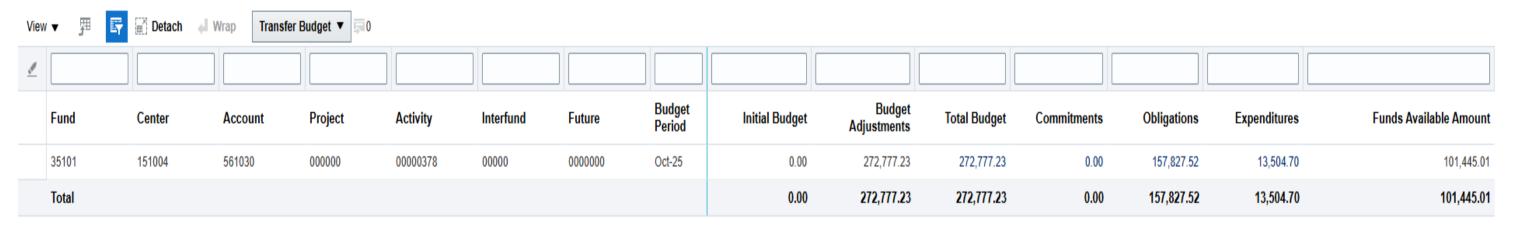
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# Budget Balances



			MoM
	10/31/2025	9/30/2025	Variance
Total Budget	272,777.23	1,537,783.84	(1,265,006.61)
Encumbrance	157,827.52	290,494.15	(132,666.63)
Available Funds	101,445.01	-	101,445.01

## Snap shot at 11/4/25





## TREE REMOVAL PERMIT INFORMATION

Click here to search detailed information on Site Clearing and Tree Removal Permits. In reviewing tree removal information on a specific permit, for "B" permits click on the Spec 2 tab; for "L" permits click on the Tree Mitigation tab.



## TREE FUND CITY PLANTING PROJECTS

Click here to search detailed information about City Tree Fund Planting Projects.



#### **AVAILABLE FOR APPROPRIATION**

15F (Ordinance): \$17,686,466.07 15N (Charter): \$9,153,487.76 Total: \$26,839,953.83



#### FILE AN ISSUE

Click here to report site clearing or tree removal without a permit, or to request tree maintenance on public property. In the CARE System, select "Tree Remove or Landscape Violation" from the dropdown.

Disclaimer: The AVAILABLE FOR APPROPRIATION information shown on this page is updated nightly from the City's financial records, but does not include any pending appropriations, or other financial transactions of the funds which have not been completed.



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Version: 1.0.0.6

Tree Commission Financial Highlights November 30, 2025

- Combined Revenues for Fiscal YTD are \$1.44M compared to \$1.21M Nov-24. An increase of \$222.2K year-on-year.
- Combined Expenses for Fiscal YTD are \$518.1K compared to \$409.5K on Nov-24. An increase of \$108.6K year-on-year.
- Combined Revenues for Nov-25 were \$362.5K compared to \$646.2K for Nov-24, a decrease of \$283.7K. Meanwhile, expenses were \$222.4K and \$248.7K on Nov-25 and Nov-24, respectively.
- The combined Ordinance and Charter Unappropriated/Unallocated was \$27.2 million as of Nov-25.
- For BJP Total unallocated funds were \$101.4K for Nov-25.

# City of Jacksonville Tree Commission Financials Combined Balance Sheet November 30, 2025

Cash	40,064,093.98	
Accounts Payable Other Adjustments	36,955.48 -	
Fund Balance  Beginning Fund Balance  YTD Gain\Loss  Adjusted Fund Balance	39,109,136.25 918,002.25 40,027,138.50	
Available Balance Calculation  Cash	40,064,093.98	Bank Funds
Less: AP Other Adjustments Funds Available Encumbrances (Open POs) Sub-Total Adjustments	36,955.48 - 8,208,973.48 4,615,754.19 12,861,683.15	Appropriated Funds by City Council Appropriated and Allocated
Unappropriated/Unallocated	27,202,410.83	Funds 15304 & 15305
BJP Unallocated Funds	101,445.01	Better Jacksonville Plan * Funds Available Moved to County-Wide Tree Prog

<sup>\*</sup> Better Jacksonville funds were appropriated to Activity 378 - County Wide Tree Prog Right of Way Not in Ordinance Fund.

Tree Commission Financials Combined Statement of Activity November 30, 2025

	Actuals		Budget
	30-Nov	YTD	
Revenues			
Ordinance appropriation			530,506.00
Tree Mitigation Funds - Article 25	62,703.00	119,713.00	
Investment Pool Earnings	-	-	
Contributions From Private Sources	299,754.00	1,316,410.00	
Misc Sales and Charges	-	-	
Contribution-Loss Deductible	-	-	
Transfer from fund balance	-	-	
Total	362,457.00	1,436,123.00	530,506.00
Expenses			
Summarized expenses	222,362.35	518,120.75 *	11,318,211.40
Net	140,094.65	918,002.25	(10,787,705.40)

<sup>\*</sup> Budget is compomprised of current year budget and prior year carry forward.

# **Tree Commission**

# Ordinance - 15304 - Tree Protection & Related Expenditures Balance Sheet November 30, 2025

Equity in Pooled Cash	28,931,953.40
Assessments Develope	20 011 15
Accounts Payable	36,611.15
Other Adjustments	-
Fund Balance	
Beginning Fund Balance	27,984,601.47
YTD Gain\Loss	910,740.78
Adjusted Fund Balance	28,895,342.25
Available Balance Calculation	
Cash	28,931,953.40
Less:	
AP	36,611.15
Other Adjustments	-
Funds Available(Budget)	6,546,631.44
Encumbrances (Open POs)	4,353,390.74
Sub-Total Adjustments	10,936,633.33
Unappropriated/Unallocated	17,995,320.07

# **Tree Commission**

# Ordinance - 15304 - Tree Protection & Related Expenditures Statement of Activity November 30, 2025

	30-Nov	YTD	Budget
Revenues			
Ordinance appropriation			530,506.00
Tree Mitigation Funds - Article 25	9,100.00	12,520.00	
Investment Pool Earnings	-	-	
Contributions From Private Sources	299,754.00	1,316,410.00	
Misc Sales and Charges	-	-	
Contribution-Loss Deductible	-	-	
Total Revenue	308,854.00	1,328,930.00	530,506.00
Expenses			
Expenses	191,734.55	418,189.22	11,318,211.40
Net	117,119.45_	910,740.78	(10,787,705.40)

# **Tree Commission**

# Charter - 15305- Tree Mitigation & Related Expenditures Balance Sheet November 30, 2025

Equity in Pooled Cash	11,132,140.58
Accounts Payable	344.33
Fund Balance	
Begining Fund Balance 10/1/25	11,124,534.78
YTD Gain\Loss	7,261.47
Adjusted Fund Balance	11,131,796.25_
Available Balance Calculation Cash	11,132,140.58
Less:	11,132,110.33
AP	344.33
Funds Available	1,662,342.04
Encumbrances (Open POs)	262,363.45
Sub-total	1,925,049.82
Unappropriated/Unallocated	9,207,090.76

# **Tree Commission**

# Charter - 15305- Tree Mitigation & Related Expenditures Statement of Activity November 30, 2025

30-Nov 53,603.00 - 53,603.00	107,193.00 - 107,193.00	
-	-	
-	-	
53,603.00	107,193.00	
30,627.80	99,931.53	



Report Date 12/2/25 10:22 AM

Page 1 of 1

Nov-25

Ledger COJ PL - Modified Accrual

Fund 15304 Tree Protection & Related

Account	Description	Beginning Balance	Debits	Credits	<b>Ending Balance</b>
		(USD)	(USD)	(USD)	(USD)
104001	Equity in Pooled Cash Account	29,003,076.00	6,611.12	12,725.26	28,996,961.86
104201	Cash - JP Accounts Payable	-242,823.00	0.00	509,156.06	-751,979.06
104206	Cash - JP General Deposit	1,111,181.79	1,328,930.00	800,318.26	1,639,793.53
104299	Bank Clearing	-619,120.25	1,309,474.32	1,224,215.89	-533,861.82
104998	Zero Invoice Clearing	-2,077.50	0.00	0.00	-2,077.50
104999	Cash Clearing	-416,883.61	0.00	0.00	-416,883.61
201101	Vouchers Payable Account	-846,273.14	1,623,879.31	814,217.32	-36,611.15
216101	Accrued Payroll Payable	-2,478.82	2,478.82	0.00	0.00
284101	Fund Balance - Unassigned Account	-27,984,601.47	0.00	0.00	-27,984,601.47
					-910,740.78
					-28,895,342.25
343750	Tree Mitigation Funds - Article 25	0.00	0.00	12,520.00	·
366020	Contributions From Private Sources	0.00	0.00	1,316,410.00	
512010	Permanent and Probationary Salaries	0.00	5,682.54	2,188.65	3,493.89
521020	Medicare Tax	0.00	71.70	27.53	44.17
522011	GEPP DB Unfunded Liability	0.00	1,990.00	0.00	1,990.00
522070	Disability Trust Fund-ER	0.00	17.05	6.57	10.48
522130	GEPP Defined Contribution DC-ER	0.00	664.86	256.07	408.79
523010	Group Dental Plan	0.00	15.00	0.00	15.00
523030	Group Life Insurance	0.00	7.45	0.00	7.45
523040	Group Hospitalization Insurance	0.00	1,173.50	0.00	1,173.50
524001	City Employees Worker's Compensation	0.00	3,038.58	0.00	3,038.58
545020	General Liability Insurance	0.00	64.58	0.00	64.58
549006	Trust Fund Authorized Expenditures	0.00	570,644.82	162,702.04	407,942.78
Total for Fund 15	5304	0.00	4,854,743.65	4,854,743.65	-910,740.78



Nov-25

Ledger

Fund

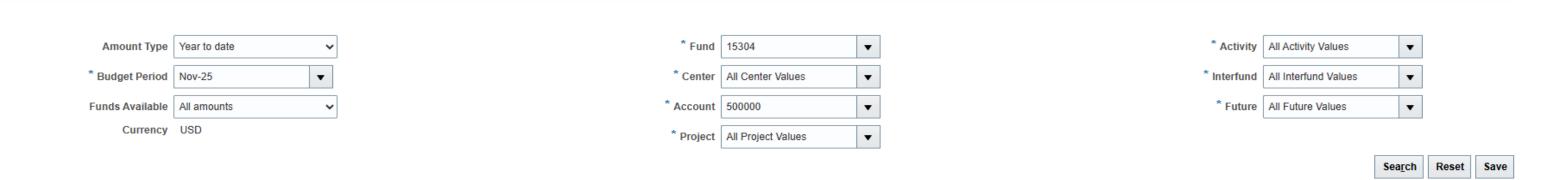
Account	Description	Beginning Balance	Debits	Credits	Ending Balance
		(USD)	(USD)	(USD)	(USD)
104001	Equity in Pooled Cash	8,989,236.76	850.00	0.00	8,990,086.76
104201	Cash - JP Accounts Payable	-2,295.00	0.00	0.00	-2,295.00
104206	Cash - JP General Deposit	2,335,281.65	107,193.00	198,538.63	2,243,936.02
104299	Bank Clearing	-41,398.95	197,688.63	255,876.88	-99,587.20
201101	Vouchers Payable Account	-156,289.68	255,876.88	99,931.53	-344.33
284101	Fund Balance - Unassigned	-11,124,534.78	0.00	0.00	-11,124,534.78
					-7,261.47
					-11,131,796.25
343750	Tree Mitigation Funds - Article	0.00	0.00	107,193.00	-107,193.00
549006	Trust Fund Authorized	0.00	99,931.53	0.00	99,931.53
Total for		0.00	661,540.04	661,540.04	-7,261.47

**End of Report** 

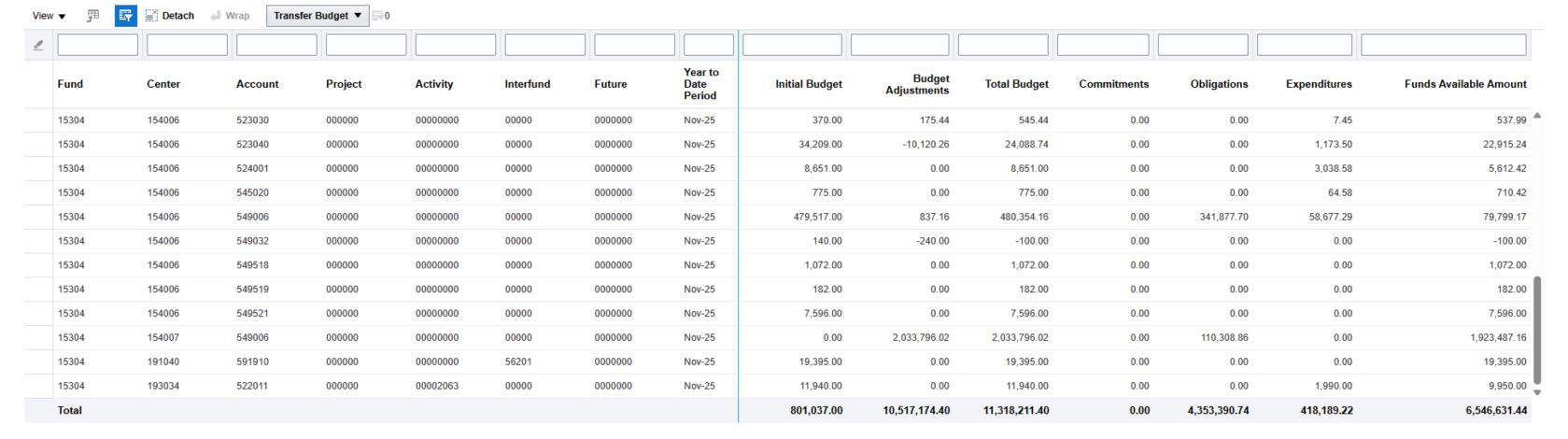
# As of 12/2/2025

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Search



# **Budget Balances**



			MoM
	11/30/2025	10/31/2025	Variance
Total Budget	11,318,211.40	11,318,211.40	-
Encumbrance	4,353,390.74	4,015,997.27	337,393.47
Available Funds	6,546,631.44	6,987,522.40	(440,890.96)

#### As of 12/2/2025

# Review Budgetary Control Balances

Done

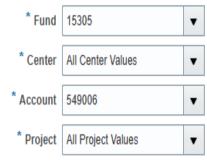
\* Control Budget COJ Detail Budget 

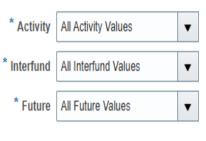
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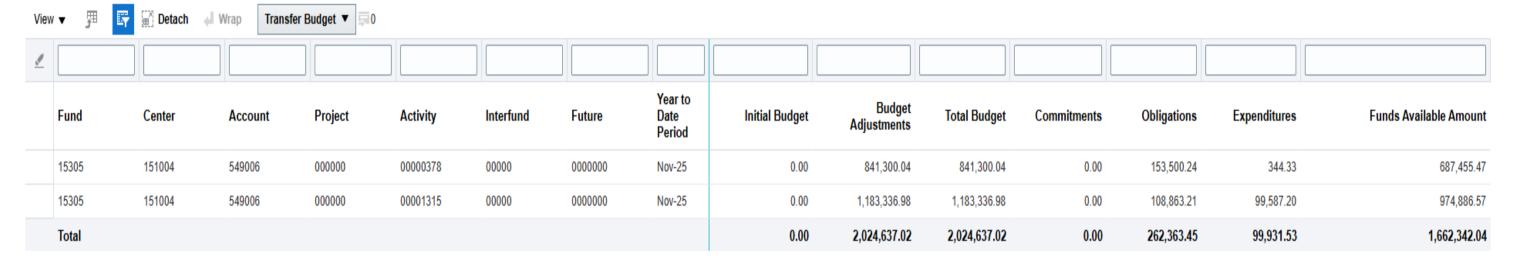






Search Reset Save

# Budget Balances



	11/30/2025	10/31/2025	MoM Variance
Total Budget	2,024,637.02	2,024,637.02	-
Encumbrance	262,363.45	254,165.03	8,198.42
Available Funds	1,662,342.04	1,670,884.79	(8,542.75)

#### As of 12/2/2025

#### Review Budgetary Control Balances Done \* Control Budget | COJ Detail Budget • Saved Search ■ Search Amount Type | Year to date \* Fund 35101 \* Activity | 00000378 • • • • • \* Budget Period Nov-25 \* Center All Center Values \* Interfund | All Interfund Values • • Funds Available All amounts \* Account Values \* Future | All Future Values Currency USD • \* Project | All Project Values Search Reset Save **Budget Balances** Detach 📣 Wrap Transfer Budget ▼ 🗐 0 Year to Budget Adjustments Initial Budget **Total Budget** Fund Center Obligations **Funds Available Amount** Project Activity Interfund **Future** Date Commitments Expenditures Account Period 272,777.23 35101 151004 561030 000000 00000378 00000 0000000 Nov-25 0.00 272,777.23 0.00 139,327.73 32,004.49 101,445.01 Total 0.00 272,777.23 272,777.23 0.00 139,327.73 32,004.49 101,445.01

			MoM
	11/30/2025	10/31/2025	Variance
Total Budget	272,777.23	272,777.23	-
Encumbrance	139,327.73	157,827.52	(18,499.79)
Available Funds	101,445.01	101,445.01	-

#### Snap shot at 12/2/25

Home Tree Mitigation Tree Commission About Welcome Guest (Visitor) Log in





#### TREE REMOVAL PERMIT INFORMATION

Click here to search detailed information on Site Clearing and Tree Removal Permits. In reviewing tree removal information on a specific permit, for "B" permits click on the Spec 2 tab; for "L" permits click on the Tree Mitigation tab.



#### TREE FUND CITY PLANTING PROJECTS

Click here to search detailed information about City Tree Fund Planting Projects.



#### **AVAILABLE FOR APPROPRIATION**

15F (Ordinance): \$17,995,320.07 15N (Charter): \$9,207,090.76 Total: \$27,202,410.83



#### FILE AN ISSUE

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Version: 1.0.0.6

		NATION (-)
<u>A</u>	VAILABLE FOR APPROPE	RIATION (a)
15304 (15F)	Ordinance	\$ 17,834,432.07
15305 (15N)	Charter	\$ 9,182,302.76
		\$ 27,016,734.83

FY25 Revenues:		15304 (15F)	15305 (15N)
October	\$	478,603.00	\$ 89,080.00
November	\$	574,360.12	\$ 71,839.60
December	\$	496,845.39	\$ 114,108.17
January	\$ \$ \$ \$ \$ \$	257,231.09	\$ 66,201.11
February	\$	559,517.00	\$ 71,469.06
March	\$	900,099.82	\$ 103,254.18
April	\$	1,115,970.47	\$ 167,494.98
May	\$	489,592.53	\$ 76,069.17
June	\$	480,233.11	\$ 266,136.46
July	\$	473,481.59	\$ 83,349.17
August	\$	839,835.79	\$ 72,043.56
September	\$	516,942.24	\$ 103,668.60
FY26 Revenues:			
October	\$	1,114,898.00	\$ 82,065.00
FY25 Expenses:		15304 (15F)	15305 (15N)
October	\$	30,938.21	\$ -
November	\$	279,657.16	\$ 98,945.17
December	\$	357,285.21	\$ -
January	\$	283,809.67	\$ 5,509.26
February	\$	684,299.22	\$ -
March	\$	183,691.45	\$ 82,900.00
April	\$	399,875.13	\$ 31,166.37
May	\$ \$ \$ \$	239,722.55	\$ 34,609.68
June	\$	(22,222.33)	\$ 88,908.03
July	\$	110,611.53	\$ 59,329.59
August	\$	716,570.54	\$ 34,870.55
September	\$	1,021,839.29	\$ 156,634.01
FY26 Expenses:			
October	\$	314,691.73	\$ 99,587.20
		<u>15304 (15F)</u>	15305 (15N)
Funds Available (b)	\$	6,783,986.44	\$ 1,670,884.79
Obligations (c)	\$	421,533.23	\$ 254,165.03

#### THE BIG 4

<u>Title</u>	<u>Obligations</u>	Funds Available
Level 2 Tree Planting Program - Fund 15304 (d)	\$ 1,762,007.52	\$ 854,434.10
Level 2 Tree Planting Program - Fund 15305 (d)	\$ 100,320.46	\$ 983,429.32
Level 3 Tree Planting Program - Fund 15304 (d)	\$ 1,069,090.15	\$ 2,099,402.39
Remove/Replace - Fund 15304 (e)	\$ 936,249.00	\$ 1,384,175.64
Remove/Replace - Fund 35101 (e)	\$ 157,827.52	\$ 101,445.01
Remove/Replace - Fund 15305 (e)	\$ 153,844.57	\$ 687,455.47
630-CITY Tree Planting Program - Fund 15304 (e)	\$ 110,308.86	\$ 1,923,478.16

- (a) jaxtreemitigation.coj.net
- (b) total appropriated, but unobligated, funds
- (c) purchase order(s) have been issued for these funds  $% \left( x\right) =\left( x\right) +\left( x\right) +\left($
- (d) Tree Commission may make recommendations for these appropriations
- (e) Public Works utilizes these appropriations

#### Prepared 11/10/25 LD

The City of Jacksonville has two separate laws that provide protection for certain trees and require mitigation for damage or removal of certain trees caused by the process of land development. Mitigation is required either through planting or replanting of a calculated amount of mitigation trees or through making a specified payment into the Tree Protection and Related Expenses Trust Fund codified by Sec. 111.760, Ordinance Code. These laws are Article 25 of the Charter of the City of Jacksonville and Chapter 656, Part 12, Subparts A & B of the Ordinance Code. Each provision has specific criteria for what is characterized as a "protected tree" and thus would require replacing through the development process of a site, or if a replacement is not made, how the "mitigation fee" is calculated for removal of trees without replacement. The mitigation fee that is paid by developers who are unable to replace the trees destroyed during construction, as required by both provisions, is placed in the Tree Protection and Related Expenses Trust Fund. Moreover, funds received from application of the Charter are held in Fund 15305 and funds received from application of the Ordinance Code are held in the Fund 15304.

## **Jacksonville Tree Commission**

Available Funds Summary (as of November, 2025)	Oct-25	Nov-25
15F Ordinance Funds Available for Council Appropriation (a)	\$27,792,661.75	\$17,686,466.07
Allocated for Remove and Replace to Public Works (b)	\$2,921,781.28	\$2,275,151.98
Allocated for 630-City to Public Works(c)	\$2,013,436.02	\$1,923,487.16
Available for Level 2 Allocation by Tree Commission (d)	\$2,119,461.19	\$1,816,408.95
Available for Level 3 Allocation by Tree Commission (e)	\$2,466,402.39	\$2,099,402.39
Total Allocated to PW for 630-City and Remove & Replace (b) + (c)	\$4,935,217.30	\$4,198,639.14
Total Available for Allocation by Tree Commission (d) + (e)	\$4,585,863.58	\$3,915,811.34
15N Charter Funds Available for Council Appropriation (f)	\$11,245,956.75	\$9,153,487.76
BJP Tree Mitigation Dollars available for Council Appropriation (g)	\$0.00	\$0.00
<b>Total Avail for Appropriation by Council</b> (a) + (f) + (g)	\$39,038,618.50	\$26,839,953.83
<b>Total Avail for Allocation by Tree Commission</b> (d) + (e)	\$4,585,863.58	\$3,915,811.34
Total Funds Not Obligated	\$48,559,699.38	\$34,954,404.31
Encumbered Funds Summary (as of November, 2025)		
Obligated Level 2 Proj Funds	Oct-25 \$1,897,611.67	Oct-25 \$1,878,525.09
Obligated Level 3 Proj Funds	\$1,211,246.21	\$702,090.15
Total Funds Obligated	\$3,108,857.88	\$2,580,615.24

#### 15F Remove and Replace

15304 Ordinance Funds Available for Appropriation: As of 11/01/2025 there is \$17,686,466.07

			Purchase Order			
ppropriated	Date	Project	Amount	Date	Remainder	Status
\$300,000.00	Nov-18					
\$2,000,000.00	Nov-19					
\$2,000,000.00	Apr-21					
\$4,000,000.00	Dec-22					
\$2,100,000.00	Мау-25					
		Baymeadows R&R	\$169,819.05	12/21/2023	\$8,940.96	Oper
		Old Saint Augustine				
		R&R	\$55,877.46	2/14/2024	\$2,793.87	Opei
		Round 22	\$27,425.81	3/6/2024	\$4,113.87	Орег
		Fort Caroline R&R	\$185,252.23	3/28/2024	\$18,525.23	Oper
		2024-03	\$90,400.00	5/2/2024	\$9,040.00	Oper
				- 3		0.00
	_	Greenland Road R&R	\$101,044.45	5/8/2024	\$15,156.67	Ope
		2024-04	\$108,600.00	5/14/2024	\$21,720.00	Ope
		Parks Remove and				
		Replace (FY 25				Open
		Replacements)	\$100,000.00	4/4/2025	\$65,680.00	
		Remove and Replace				
		Old Saint Augustine @				Oper
		1-95	\$42,341.33	4/9/2025	\$8,468.27	
		Remove and Replace				Ope
		GolfAir JSEB Office	\$4,414.50	4/9/2025	\$882.90	
		Data da				_
		University and Merrill	4= +== ==	. / /	44	Ope
		Remove and Replace 2025-04	\$7,163.92	4/18/2025	\$1,432.78	_
		FDOT Roads N R+R	\$65,400.00	8/6/2025	\$13,080.00	Ope
			\$65,491.14	8/1/2025	\$13,805.42	Ope
	A 29	Baymeadows R&R Round 2	405.047.50	0 /0 /0006	år 400 cn	Ope
		NOUNG 2	\$25,947.68	8/8/2025	\$5,189.52	
		R&R FY 2026 Round 2	\$56,800.03	10/22/2025	\$56,899.02	Ope
		Nak F1 2020 Koulla 2	\$56,899.02	10/23/2025	\$30,039.02	
		R&R FY 2026 Round 3	¢05 072 70	10/22/2025	\$95,972.70	Ope
		PWML R&R Removals	\$95,972.70	10/23/2025	\$35,312.70	
		FY 2026	\$200,000.00	10/31/2025	\$200,000.00	Oper
		Parks Removals FY	\$200,000.00	10/31/2023	\$200,000.00	
		2026	\$200,000.00	10/31/2025	\$200,000.00	Ope
\$10,400,000.00	Total	Total	\$8,474,351.52	Total	\$741,701.21	1
710,700,000.00	10601	10001	30,476,031,32	Available for 15F	7741,701.21	
				Remove and		
				Replace		in in a
				Allocation	\$1,587,696.51	

#### **Definitions of Terms**

Available for Appropriation- Requires City Council Approval
Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds
Obligation- Funds have been assigned to a project and a purchase order has been issued
Green fill indicates amount available in pool of money
Orange Fill indicated total money for column

# **15N Remove and Replace**

15305 Charter Funds Available for Appropriation: As of 11/01/2025 there is \$9,153,487.76

Appropriate	Date	Project	Purchase Order Amount	Date	Remainder	Status
\$1,000,000.00	Jun-24	-				
		Gator Bowl R&R	\$6,886.58	10/28/2024	\$1,032.99	Open
		R&R 2025-01	\$82,900.00	4/11/2025	\$16,580.00	Open
		R&R 2025-02	\$69,200.00	5/5/2025	\$13,840.00	Open
		R&R FY 2026 Round 1	\$122,391.58	10/23/2025	\$122,391.58	Open
\$1,000,000.00	Total	Total	\$312,544.53	Total	\$153,844.57	
				Available for 15N Remove and Replace Allocation	\$687,455.47	

#### **Definitions of Terms**

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation- Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange Fill indicated total money for column

#### **BJP Remove and Replace**

Better Jacksonville Plan-Tree Mitigation Dollars available for Appropriation: As of 11/01/2025 there is \$0

			Purchase Order	<b>S</b>		Chanhara	
Appropriated	Date	Project	Amount	Date	Remainder	Status	
\$1,717,826.00	Jun-24						
		Courthouse R&R	\$2,295.54	8/9/2024	230.56	Open	
		Main Street R&R	\$369,995.86	8/9/2024	\$55,499.38	Open	
		Shindler and Rampart R&R	\$74,564.42	11/15/2024	\$11,184.66	Open	
		Monument and Cobblestone					
		R&R	\$173,283.67	1/9/2025	\$25,992.55	Open	
		Southeast Regional Library	\$57,231.54	1/17/2025	\$8,584.73	Open	
	1.1	Hodges Blvd R&R	\$112,120.86	2/11/2025	\$21,493.09	Open	
		1st St R&R	\$102,509.54	2/27/2025	\$15,376.43	Open	
		City Hall Remove and Replace	\$91,366.60	2/28/2025	\$19,466.12	Open	
\$1,717,826.00	Total	Total	\$1,616,380.99	Total	\$157,827.52		
				Available for BJP Remove and Replace Allocation	\$0.00	B Vis	

#### **Definitions of Terms**

Available for Appropriation- Requires City Council Approval
Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds
Obligation- Funds have been assigned to a project and a purchase order has been issued
Green fill indicates amount available in pool of money
Orange Fill indicated total money for column

#### 630-City

15304 Ordinance Funds Available for Appropriation: As of 11/01/2025 there is \$17,686,466.07

			Purchase Order			ľ
Appropriated	Date	Project Amount		Date	Remainder	Status
\$200,000.00	Nov-18					
\$1,600,000.00	Aug-19					
\$2,000,000.00	Jan-25					
\$2,000,000.00	Jan-20					
\$2,000,000.00	Dec-22					
		630-City Round 25	\$101,800.0	0 6/12/2025	\$20,360.00	Open
		630-City Round 26	\$89,948.8	6 10/23/2025	\$89,948.86	Open
\$7,800,000.00	Total	Total	\$4,549,441.4	8 Total	\$110,308.86	
				Available for		In any
				630-City	S. H. W.	MAN
				Allocation	\$1,923,487.16	

#### **Definitions of Terms**

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation-Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange Fill indicated total money for column

#### 15F Level 2

15304 Ordinance Funds Available for Appropriation: As of 11/01/2025 there is \$17,686,466.07

					Purchase	l	l	
					Order			
ppropriated	Date	Project	Allocation	Date	Amount	Date	Remainder	Status
**		Troject	Allocation	Date	Ainount	Date	Remainder	Status
\$1,000,000.00	Feb-19							
\$2,000,000.00	Jan-20 Jan-21							
								-
\$2,000,000.00	Aug-21 Jun-22							
\$6,000,000.00	3011-22							
		Saint Johns Bluff Rd	\$388,238.50	7/20/2022	\$388,238.50	8/29/2022	\$38,823.84	Open
		GoldStar Phase 2	\$2,300,000.00	12/21/2022	\$1,143,500.00	7/14/2023		Open
		Kernan BLVD N	\$591,059.00	2/15/2023	\$591,059.00	3/23/2023	\$29,552.95	Open
		Gator Bowl	\$41,185.00	7/19/2023	\$41,185.00	8/10/2023	\$2,059.25	Open
		District 7 and 10	. ,					
		Corridors	\$75,451.50	9/20/2023	\$75,451.50	11/1/2023	\$3,772.56	Open
		Hodges Blvd	\$137,667.34	10/18/2023	\$137,667.34	12/14/2023	\$6,833.36	Open
		Lift Ev <sup>i</sup> ry Voice and						
		Sing Park	\$223,335.00	11/15/2023	\$223,335.00	1/10/2024	\$44,667.00	Open
		Parks Senior and						
		Community Centers	\$172,450.00	1/17/2024	\$172,450.00	4/2/2024	\$34,510.00	Open
		Southern S-Line	4.4 /:	4 14 7 17 77			A.A.F.	
		Enchancement	\$131,600.00	1/17/2024	\$131,600.00	4/2/2024	\$26,320.00	Open
		McGirts Creek			,			
		Preserve Restoration						
		(Planting)	\$182,750.00	1/17/2024	\$182,750.00	4/2/2024	\$182,750.00	Open
		(. rob)	\$102,730.00	-/2-//2-02-	\$102,730.00	4/2/2024	\$102,750.00	Орен
	_	McGirts Creek				L.		
		Preserve Restoration		10				
		(Consulting)	\$82,250.00	1/17/2024	\$82,250.00	8/23/2024	\$56,066.09	Open
		Various Parks	\$136,800.00	4/17/2024	\$136,800.00	5/29/2024	\$27,360.00	Open
1 1 1		Alden Road	\$76,282.56	6/28/2024	\$76,282.56	7/11/2024	\$11,442.38	Open
	,	JTA Bus Stops Phase						
		1	\$34,533.86	7/17/2024	\$34,533.86	9/10/2024	\$5,180.08	Open
		State Street Plan	\$298,769.36	9/18/2024	\$298,769.36	10/31/2024	\$157,523.16	Open
		Gonzales Park	\$106,397.74	11/20/2024	\$106,397.74	12/16/2024	\$15,959.66	Open
		Murray Hill	\$33,119.53	11/20/2024	\$33,119.53	12/13/2024	\$4,967.93	Open
		Merrill Road	\$7,998.33	11/20/2024	\$7,998.33	12/13/2024	\$1,199.75	Open
		Walter Anderson						
		Park	\$10,700.00	11/20/2024	\$10,700.00	1/13/2025	\$4,280.00	Open
		T		44 /20 /0024				
		Touchton Road Park	\$85,400.00	11/20/2024	\$85,400.00	1/13/2025	\$17,080.00	Open
		Maxville Park	\$219,325.00	11/20/2024	\$219,325.00	1/13/2025	\$43,865.00	Open
	'	Julington Durbin Preserve	¢52.050.00	11/20/2024	¢52.050.00	1/12/2025	610 150 00	
		Greenland Park	\$52,950.00	11/20/2024 11/20/2024	\$52,950.00	1/13/2025	\$18,160.00 \$17,295.00	Open
		Glynlea Park	\$86,475.00 \$81,000.00	11/20/2024	\$86,475.00 \$81,000.00	1/13/2025 1/13/2025	\$17,295.00	Open Open
		Genovar Park	\$56,900.00	11/20/2024	\$56,900.00	1/13/2025	\$22,760.00	Open
		Black Hammock	330,300.00	11,20,2024	\$30,500.00	1,13,2023	322,700.00	Open
		Island Park	\$94,150.00	11/20/2024	\$94,150.00	1/13/2025	\$18,830.00	Open
		Backridge Park	\$51,575.00	11/20/2024		1/13/2025	\$10,315.00	Open
		Atlantic Blvd	\$45,379.20	12/18/2024	\$45,379.20	1/31/2025	\$6,806.88	Open
	<u> </u>	Palmetto Leaves	J 13/51 5130	. , , , , , ,	Ţ 12ja1 31EG	-,,	1-,	=
		Park	\$152,650.00	12/18/2024	\$152,650.00	2/11/2025	\$61,060.00	Open
		Five Points	\$35,226.79	2/19/2025	\$35,226.79	4/4/2025	\$35,226.79	Open
•		Jacksonville Zoo			,,	, , ===	,	
		Level 2	\$52,255.97	2/19/2025	\$52,255.97	4/4/2025	\$28,232.80	Open
	T	Pearl St	\$38,872.69	3/19/2025	\$38,872.69	4/23/2205	\$10,423.24	Open
	1	1 0011 00	400,0.2.03					
		Neptune Beach	\$50,072.03		, , , , , , ,	7.27,223	,	
			\$46,970.28	3/19/2025	\$46,970.28	4/23/2025	\$10,877.28	Open

#### 15F Level 2

15304 Ordinance Funds Available for Appropriation: As of 11/01/2025 there is \$17,686,466.07

					Purchase Order			
Appropriated	Date	Project	Allocation	Date	Amount	Date	Remainder	Status
		Terrace Park	\$30,620.00	3/19/2025	\$30,620.00	5/7/2025	\$12,248.00	Open
		Riverview Park	\$49,475.00	3/19/2025	\$49,475.00	5/7/2025	\$49,475.00	Open
		Oceanway Park	\$51,000.00	3/19/2025	\$51,000.00	5/7/2025	\$51,000.00	Open
		District 10 Parks	\$135,915.00	3/19/2025	\$135,915.00	5/7/2025	\$52,206.00	Open
		Beaver Dam Road	\$56,329.02	4/30/2025	\$56,329.02	5/30/2025	\$18,187.74	Open
		Glorianne Drive	\$11,036.25	4/30/2025	\$11,036.25	5/30/2025	\$2,207.24	Open
		ACPS Dog Park	\$14,560.00	5/21/2025	\$14,560.00	6/25/2025	\$14,560.00	Open
		Riverfront Park	\$58,437.50	5/21/2025	\$58,437.50	6/26/2025	\$58,437.50	Open
		Beachwood 8lvd	\$26,928.45	5/21/2025	\$26,928.45	7/10/2025	\$12,113.39	Open
		Panda Street and						
		Cougar Road	\$6,003.72	7/16/2025	\$6,003.72	8/18/2025	\$3,355.02	Open
		Edgewood Ave	\$27,570.25	7/16/2025	\$27,570.25	8/18/2025	\$9,438.05	Open
		Oreily Drive West	\$24,279.75	6/16/2025	\$24,279.75	8/18/2025	\$10,912.64	Open
		Neptune Beach Phase 2	\$24,368.04	7/16/2025	\$24,368.04	8/18/2025	\$24,368.04	Open
		South Shores and Guilford Road	\$5,297.40	6/16/2025	\$5,297.40	8/18/2025	\$4,855.95	Open
		Gator Bowl and Bay Street	\$25,019.41	9/17/2025	\$25,019.41	10/23/2025	\$25,019.41	Open
	- y1 323	SPAR	\$271,865.25	8/20/2025	\$271,865.25	10/31/2025	\$271,865.25	Open
\$15,000,000.00	Total		\$15,921,481.99	Total	\$13,549,882.20	Total	\$1,778,204.63	
						Available for 15F Level 2 Allocation	\$832,979.63	

#### Definitions of Terms

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Encumbered- Funds have been assigned to a project and a purchase order has been issued
Green fill indicates amount available in pool of money
Orange Fill indicated total money for column

#### 15N Level 2

15305 Charter Funds Available for Appropriation: As of 11/01/2025 there is \$9,153,487.76

Appropriated	Date	Project	Allocation	Date		Purchase Order Amount	Date	Remainder	Status
\$1,500,000.00	Jun-24				-				
		Gate Parkway	\$123,681.46		7/17/2024	\$123,681.46	10/24/2024	\$18,552.22	Open
		Amelia View Phase 3	\$42,644.07		2/19/2025	\$42,644.07	4/4/4025	\$8,926.12	Open
		ACPS Dog Park	\$19,850.00		5/21/2025	\$19,850.00	6/26/2025	\$19,850.00	Open
		Warrington Park	\$75,250.00		5/21/2025	\$75,250.00	6/27/2025	\$35,700.00	Open
		Neptune Beach 2025 Phase 2	\$11,124.54		7/16/2025	\$11,124.54	8/18/2025	\$11,124.54	Open
		Gator Bowl and Bay Street	\$6,167.58		9/17/2025	\$6,167.58	10/23/2025	\$6,167.58	Open
\$1,500,000.00	Total	Total	\$516,570.68	Total		\$516,570.68	Total	\$100,320.46	
							Available for 15N Level 2 Allocation	\$983,429.32	() par

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Green fill indicates amount available in pool of money
Orange Fill indicated total money for column



## City of Jacksonville Parks - Level 2 Tree Planting

## **Central Bark Dog Park**

#### 801 Broadcast Pl.

This is a proposed Level 2 Tree Planting Project designated for City of Jacksonville 'Central Bark' Dog Park at 801 Broadcast Pl., Jacksonville, Florida in District 5. The dog park was previously an open/vacant field and is located adjacent to the new RiversEdge community and connects to the Overland Trail. The tree planting project proposed here will focus on developing a new dog park to include walkways, picnic tables, benches, trash receptacles and the proposed trees will provide shade for park visitors and their pets. Proposed plantings will reduce the heat index and provide screening from adjacent roadways. Proposed plantings will not conflict with existing utilities – both underground and overhead. The focus will be on native plantings that will provide much-needed shade. Plantings may be utilized in some cases to help define the perimeter boundaries of the park and to enhance and/or direct flow through the park space. The trees will include one-year warranty/maintenance. Please see canopy planner for additional information.

https://www.pg-cloud.com/JacksonvilleFL/?scenario=Central-Bark-Dog-Park





рното	SYMBOL	CODE	BOTANICAL / COMMON NAME	CALIPER	CONTAINER	HEIGHT	SPREAD	NATIVE?	NOTES	<u> </u>
TREES		CU	Chionanthus virginicus 'CV1049' / Serenity™ White Fringetree	1.5" <i>C</i> al.	30° B <b>‡</b> B	6	4.5'	Yes	Standard	10
		IV2	llex vomitoria / Yaupon Holly	3" Cal.	36° B&B	8'	4'	Yes	Multi-Trunk	8
		JV	Juniperus virginiana silicicola / Southern Redcedar	2" Cal.	32° B∉B	10'	4'	Yes	Full to Base	11
		NS	Nyssa sylvatica / Black Gum	3" Cal.	65G OR 36° B&B	12'	6	Yes		3
	South Control of the	PO	Platanus occidentalis / American Sycamore	4" Cal.	4 <i>0</i> ° B∉B	14'	8'	Yes		7
		QS	Quercus shumardii / Shumard Oak	4" Cal.	36" B\$B	14'	4'	Yes		5
	$\odot$	QV	Quercus virginiana / Seedling Live Oak	4" Cal.	40° B∉B	14'	8'	Yes	Seedling	4
		QV2	Quercus virginiana / Seedling Live Oak	6" Cal.	52" B&B	18'	12'	Yes	Seedling	6
		QVS	Quercus virginiana 'Sky Climber' / Sky Climber Live Oak	4" Cal.	100G OR 40" B\$B	14'	8'	Yes		7
	8	TD2	Taxadium distichum / Bald Cypress	2" Cal.	25 <i>G</i>	10' Min.	5' Min.	Yes	Full / Low Branched	14
	3.1	VC	Vitex agnus-castus / Chaste Tree	2" Cal.	36° B <b>∉</b> B	8'	6		Multi-Trunk, Min. 3 Trunks	10
					ADDR	⊏ວວ: ୪∪1 B	KUADCAS	DIPL, JA	CKSONVILLE, FL 32202	

\*NOTE: THIS DRAWING IS CONCEPTUAL AND ITS ACCURACY VARIES.\*

# Level 2 Tree Planting

#### **Central Bark Dog Park Level 2 Tree Planting** Description Unit Quantity **Unit Price\* Extended Price** Quercus virginiana Seedling Live Oak 4" Cal., 14' Ht., 8' Spd., 40" B&B \$1,700.00 \$6,800.00 EΑ Quercus virginiana Seedling Live Oak 6" Cal., 18' Ht., 12' Spd., 52" B&B EΑ \$3,500.00 \$21,000.00 Quercus virginiana 'Sky Climber' Live Oak 4" Cal., 14' Ht., 8' Spd., 40" B&B EΑ \$1,700.00 \$11,900.00 14 <u>Taxodium distichum</u> Baldcypress 2" Cal., 10' Ht., 5' Spd., 25 Gal. (Full/Low Branched) EΑ \$640.00 \$8,960.00 Quercus shumardii Shumard Oak 4" Cal., 14' Ht., 4' Spd., 36" B&B \$1,600.00 \$8,000.00 EΑ Platanus occidentalis American Sycamore 4" Cal., 14' Ht., 8' Spd., 40" B&B EΑ \$1,400.00 \$9,800.00 Nyssa sylvatica Blackgum 3" Cal., 12' Ht., 6' Spd., 65 Gal. or 36" B&B 3 EΑ \$1,200.00 \$3,600.00 Juniperus silicicola Southern Redcedar 2" Cal., 10' Ht., 4' Spd., 32" B&B Full To Base 11 EΑ \$500.00 \$5,500.00 Ilex vomitoria Yaupon Holly 3" Cal., 8' Ht., 4' Spd., 36" B&B Multi. EΑ \$700.00 \$5,600.00 Chionanthus virginicus 'Serenity' Fringe Tree 1.5" Cal., 6' Ht., 4.5' Spd., 30" B&B STD EΑ 10 \$450.00 \$4,500.00 Vitex agnus castus Chaste Tree 2" Cal., 8' Ht., 6' Spd., 36" B&B Multi Min. 3 TKS. 10 EΑ \$1,000.00 \$10,000.00 Subtotal 85 \$95,660.00 Pine Needles applied to grouped tree plantings to inhibit weed growth EA (Bale) 400 \$10.00 \$4,000.00 Total \$99,660.00

<sup>\*</sup>Unit prices include 1-year warranty/maintenance of plant material per Contract CP-0459-22

# LEVEL 2 COMMUNITY ORGANIZATION TREE PLANTING PROGRAM

The form below provides individual citizens and organizations with the opportunity to suggest a location for a tree planting project within Duval County that proposes to use funds from the City of Jacksonville Tree Protection and Related Expenses Trust Fund. If a citizen or organization is interested in suggesting a planting location for the City to implement, then use this form.

#### Requirements to utilize this program:

- 1. The location of the proposed planting must be:
  - a. In Duval County; and
  - b. On public property, such as a road right-of-way; a local, state or national park; Duval County School Board property, etc.
- 2. The number of trees requested may not exceed 200.

#### Complete the following information below:

- 1. Name/title of project:
- 2. Legal name of organization/citizen making suggestion:
- 3. Organization or citizen mailing address:
- 4. Contact phone number: Contact e-mail:
- 5. Location/address of planting project:
- 6. Has project information been shared with the Council Member of the district?
- 7. Rationale for project (include information about the public benefit of the project):
- 8. Description of project:

If a citizen/organization is interested in proposing a project that they want to administer and implement, a more comprehensive application (Level 3) can be found at the following link: http://www.coj.net/departments/public-works/tree-commission.

## \*\*To Be Completed By City of Jacksonville/Public Works Staff Only\*\*

# **Level 2 - Community Organization Tree Planting Program Staff Checklist**

	Total number of trees to be installed	85	Project Title:	Project is to be planted on Pul	olic Land
	Total number of trees to be removed	0	Central Bark Dog Park	Project is located in Duval Cou	inty
	Activity				Complete
1	The species of trees are appropriately	located.			Х
2	The number and placement of trees is	appropriate.			X
3	Trees being planted are approved pure	suant to the ' <i>Tree</i> (	Commission Approved Tree Planting List.'		X
4	Shade Trees are preferred; if non-shade	de trees are propos	sed, the use is appropriated/acceptable.		X
5	Less than 25% of the total species of t	trees being planted	are palms.		Х
6	The planting will not interfere with utilit	ties or sight line req	uirements.		X
7	The project does not include incidenta	l landscaping. If so	o, the applicant must justify the reason for its inclu	usion.	X
8	Construction required? Yes 🔲 No	o 💢 If yes, are	costs reasonable?		X
9	Irrigation installed? Yes 🔲 No 🚺	If yes, are costs	s reasonable?		X
10	The cost of the species of trees select	ed do not outweigh	the benefits of the trees.		X
11	Low maintenance plants are utilized.				X
12	Location of plant material and irrigation	n (if applicable) has	s minimum adverse impact over time on infrastruc	cture such as walks and roads.	X
13	Species of trees being planted are ber	neficial to the City's	tree canopy.		X
14	The project provides unique benefit to	the neighborhood,	Council District, or City.		X
15	The project has been reviewed with ar	nd meets the needs	of the requesting entity.		Х
16	The Councilmember has been notified	of the project.			X
COI	MMENTS:				

Level 2 staff checklist.xlsx



#### City of Jacksonville Parks - Level 2 Tree Planting

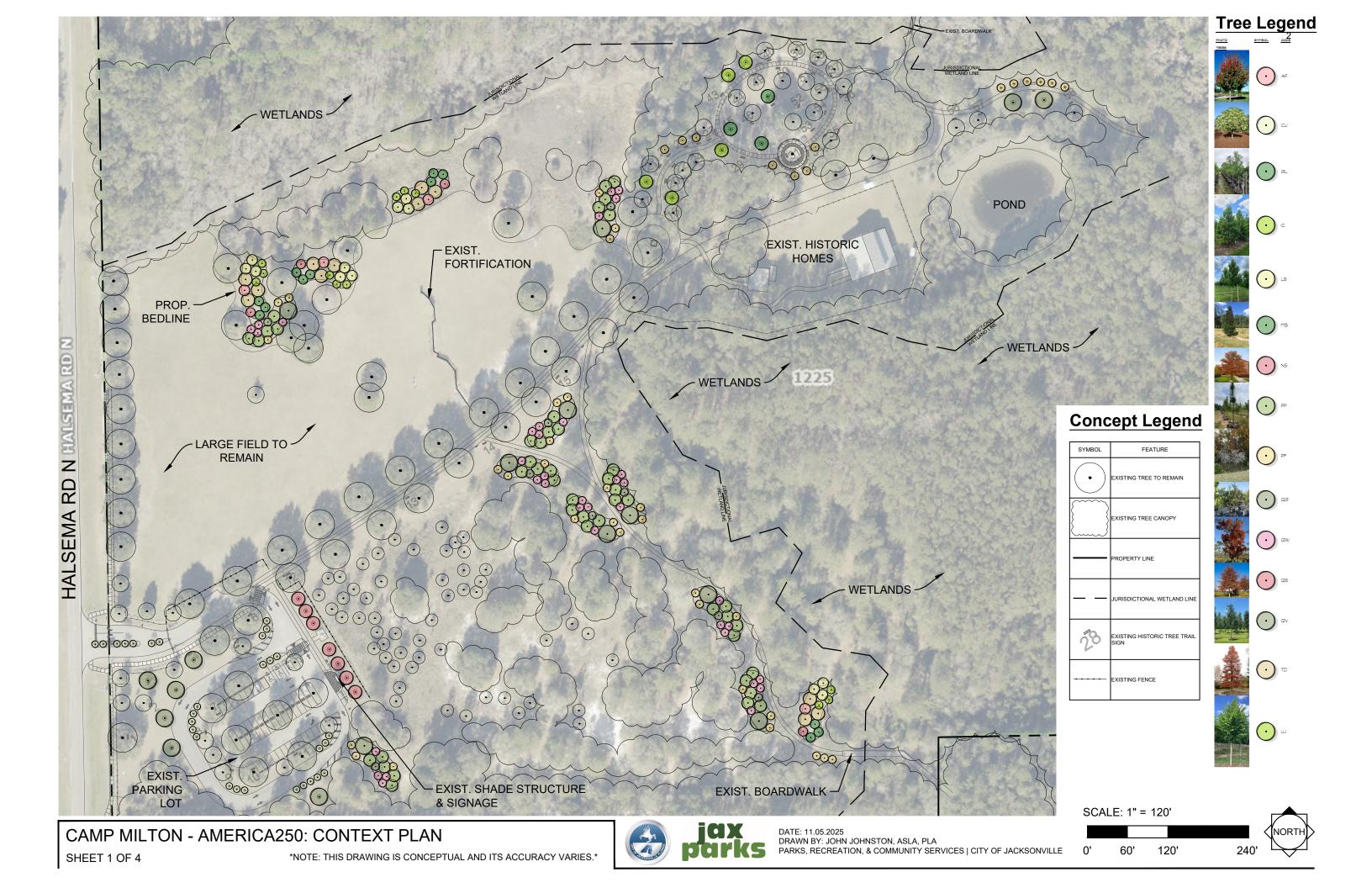
#### Camp Milton Historic Preserve - 1175 Halsema Rd.

This is a proposed Level 2 Tree Planting Project designated for City of Jacksonville Camp Milton Historic Preserve at 1175 Halsema Rd. within District 12. The Camp Milton Historic Preserve is located in west Jacksonville and acquired significance during the American Civil War that lasted from April 1861 to May 1865. Three miles of earth and timber fortifications were erected along the west bank of McGirts Creek in February/March 1864, as over 8,000 troops arrived at the site to provide the first line of defense against the Union forces in Jacksonville. The camp was named in honor of John Milton (1807-1865), Florida's governor during most of the Civil War. After a portion of the remaining earthworks was discovered in 1973, efforts began to acquire the property. The State of Florida purchased the initial tract in 1981 and later leased it to the City, which acquired additional acreage through the work of Preservation Project Jacksonville and its non-profit partners. The major development project was completed in the summer of 2006, and the new preserve opened to the public in September. The trail system connects to the Jacksonville-Baldwin Rail Trail.

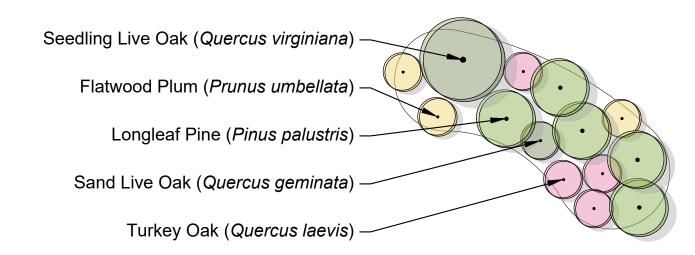
The City of Jacksonville is home to over 160,000 veterans and 50,000 active-duty military personnel stationed at six military bases employing nearly 27,000 civilian workers, demonstrating the extensive military ties of the city. The City of Jacksonville Military Affairs & Veterans Department and the City of Jacksonville Parks, Recreation & Community Service Department are working together to plant 250 trees in Camp Milton as a permanent site to commemorate America's 250th birthday July 2026. The historical educational signage in the park will be restored or updated as needed in addition to a commemorative sign specifically for the 250th birthday. Please see canopy planner for more details:

https://www.pg-cloud.com/JacksonvilleFL/?scenario=Camp-Milton



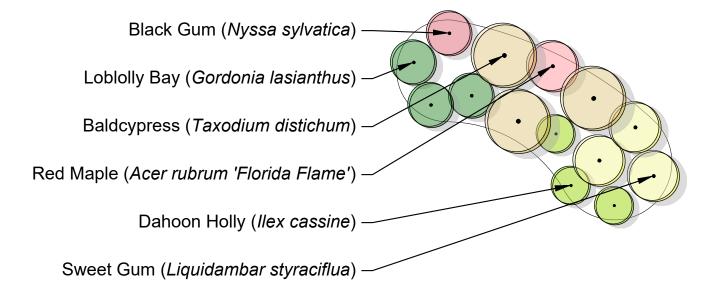






**UPLAND & FLATWOODS PALETTE** 

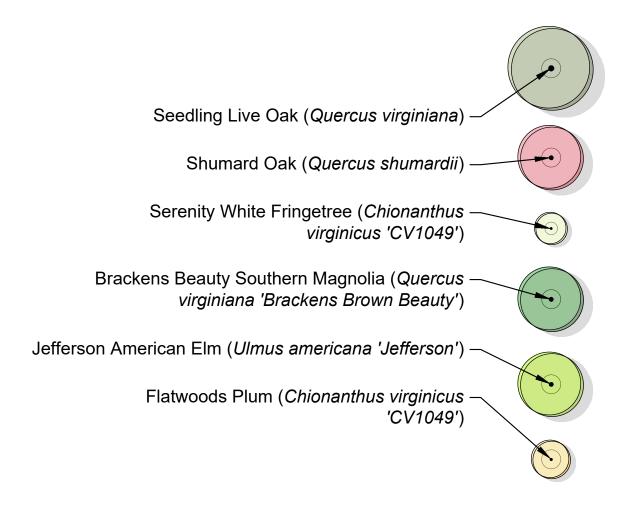
SCALE WHEN PRINTED ON 11"x17" PAPER: 1" = 30'



HYDRIC & MESIC HAMMOCK PALETTE

SCALE WHEN PRINTED ON 11"x17" PAPER: 1" = 30'

SHEET 3 OF 4



HISTORIC TREE TRAIL INFILL & ENTRANCE PALETTE

SCALE WHEN PRINTED ON 11"x17" PAPER: 1" = 30'

PHOTO TREES	SYMBOL	CODE	BOTANICAL / COMMON NAME	CALIPER	CONTAINER	HEIGHT	SPREAD	NATIVE?	NOTES	<u>aty</u>
	$\odot$	AF	Acer rubrum 'Florida Flame' / Florida Flame Red Maple	2" Cal.	24" B∉B	10'	4'	Yes		4
	$\bigcirc$	CU	Chionanthus virginicus 'CV1049' / Serenity <sup>TM</sup> White Fringetree	1.5° Cal.	3 <i>0</i> ° B¢B	6	4.5	Yes	Standard	29
	$\odot$	GL	Gordonia lasianthus / Loblolly Bay	1.5° Cal.	15 <i>G</i>	5		Yes		12
	$\odot$	IC	llex cassine / Dahoon Holly		30G OR 24" B&B	8'	2.5'	Yes	Full to Base	12
	$\bigcirc$	LS	Liquidambar styraciflua / Sweet Gum	1.5° Cal.	156	5		Yes		12
	$\odot$	МВ	Magnolia grandiflora 'Brackens Brown Beauty' / Bracken's Beauty Southern Magnolia	3° Cal.	36" B&B	10'	5	Yes	Full to Base	3
	$\bigcirc$	NS	Nyssa sylvatica / Black Gum	3" Cal.	65G OR 36" B\$B	12'	6	Yes		4
	$\odot$	PP	Pinus palustris / Longleaf Pine	2" Cal.	24° B∉B	8	2.5'	Yes		45
	$\odot$	PF	Prunus umbellata / Flatwoods Plum	1.5° Cal.	15 <i>G</i>	5	2.5'	Yes		43
	$\odot$	QG	Quercus geminata / Sand Live Oak	3" Cal.	45 <i>G</i>	10'	4'	Yes	Native Dwarf Form	9
	$\odot$	QW	Quercus laevis / Turkey Oak	1.5° Cal.	15G	5	2.5'	Yes		36



SHEET 4 OF 4





## Level 2 Tree Planting

#### **Camp Milton Historic Preserve** Description Unit Quantity **Unit Price\* Extended Price** Quercus virginiana Seedling Live Oak 4" Cal., 14' Ht., 8' Spd., 40" B&B 17 \$1,700.00 \$28,900.00 EΑ Quercus geminata Sand Live Oak 3" Cal., 10' Ht., 4' Spd., 45 Gal. Native Form EΑ \$1,200.00 \$10,800.00 Pinus palustris Long Leaf Pine 2" Cal., 8' Ht., 2.5' Spd., 24" B&B EΑ 45 \$560.00 \$25,200.00 Quercus laevis Turkey Oak 1.5" Cal., 5' Ht., 2.5' Spd., 15 Gal. EΑ 36 \$900.00 \$32,400.00 Prunus umbellata Flatwoods Plum 1.5" Cal., 5' Ht., 2.5' Spd., 15 Gal. 43 EΑ \$450.00 \$19,350.00 Magnolia grandiflora Brackens Beauty Southern Magnolia 3" Cal., 10' Ht., 5' Spd., 36" B&B FTG EΑ 3 \$1,550.00 \$4,650.00 Quercus shumardii Shumard Oak 4" Cal., 14' Ht., 4' Spd., 40" B&B EΑ \$1,600.00 \$11,200.00 Ulmus americana Jefferson Elm 3" Cal., 12' Ht., 6' Spd., 36" B&B EΑ \$1,750.00 \$8,750.00 Chionanthus virginicus 'Serenity' Fringe Tree 1.5" Cal., 6' Ht., 4.5' Spd., 30" B&B STD 29 \$450.00 \$13,050.00 EΑ Nyssa sylvatica Blackgum 3" Cal., 12' Ht., 6' Spd., 65 Gal. or 36" B&B EΑ \$1,200.00 \$4,800.00 Gordonia lasianthus Loblolly Bay 1.5" Cal., 5' Ht., 15 Gal. 12 EΑ \$650.00 \$7,800.00 Taxodium distichum Baldcypress 2.5" Cal., 8' Ht., 2.5' Spd., 25 Gal. Full/Low Branched EΑ 12 \$640.00 \$7,680.00 Acer rubrum Florida Flame Red Maple 2" Cal., 10' Ht., 4' Spd., 24" B&B EΑ \$641.00 \$2,564.00 Ilex cassine Dahoon Holly 8' Ht., 2.5' Spd., 30 Gal. or 24" B&B Full to Base 12 \$500.00 \$6,000.00 EΑ Liquidambar styraciflua Sweetgum 1.5" Cal., 5' Ht., 15 Gal. 12 EΑ \$500.00 \$6,000.00 Subtotal \$189,144.00 Replacement of unsuitable soil - excavate and replace with soil mix - entrance median CY 14 \$90.00 \$1,260.00 Pine Needles applied to grouped tree plantings to inhibit weed growth EA (Bale) 1105 \$10.00 \$11,050.00 Dead/dying tree removal/stump grinding for replacement trees 10 EΑ \$900.00 \$9,000.00 \$210,454.00 Total

<sup>\*</sup>Unit prices include 1-year warranty/maintenance of plant material per Contract CP-0459-22

# LEVEL 2 COMMUNITY ORGANIZATION TREE PLANTING PROGRAM

The form below provides individual citizens and organizations with the opportunity to suggest a location for a tree planting project within Duval County that proposes to use funds from the City of Jacksonville Tree Protection and Related Expenses Trust Fund. If a citizen or organization is interested in suggesting a planting location for the City to implement, then use this form.

#### Requirements to utilize this program:

- 1. The location of the proposed planting must be:
  - a. In Duval County; and
  - b. On public property, such as a road right-of-way; a local, state or national park; Duval County School Board property, etc.
- 2. The number of trees requested may not exceed 200.

#### Complete the following information below:

- 1. Name/title of project:
- 2. Legal name of organization/citizen making suggestion:
- 3. Organization or citizen mailing address:
- 4. Contact phone number: Contact e-mail:
- 5. Location/address of planting project:
- 6. Has project information been shared with the Council Member of the district?
- 7. Rationale for project (include information about the public benefit of the project):
- 8. Description of project:

If a citizen/organization is interested in proposing a project that they want to administer and implement, a more comprehensive application (Level 3) can be found at the following link: http://www.coj.net/departments/public-works/tree-commission.

## \*\*To Be Completed By City of Jacksonville/Public Works Staff Only\*\*

# **Level 2 - Community Organization Tree Planting Program Staff Checklist**

	Total number of trees to be installed250	Project Title:	Project is to be planted on Public Land
	Total number of trees to be removed10 Dead Under 10" DBH	Camp Milton Historic Preserve	Project is located in Duval County
	Activity		Complete
1	The species of trees are appropriately located.		X
2	The number and placement of trees is appropriate.		X
3	Trees being planted are approved pursuant to the 'Tree Commis	ssion Approved Tree Planting List.'	Х
4	Shade Trees are preferred; if non-shade trees are proposed, the	use is appropriated/acceptable.	Х
5	Less than 25% of the total species of trees being planted are pal	lms.	Х
6	The planting will not interfere with utilities or sight line requirement	nts.	Х
7	The project does not include incidental landscaping. If so, the ap	pplicant must justify the reason for its inclusion.	Х
8	Construction required? Yes 🔳 No 💢 If yes, are costs re	easonable?	Х
9	Irrigation installed? Yes 🔳 No 💢 If yes, are costs reason	nable?	Х
10	The cost of the species of trees selected do not outweigh the ber	nefits of the trees.	Х
11	Low maintenance plants are utilized.		Х
12	Location of plant material and irrigation (if applicable) has minimo	um adverse impact over time on infrastructure so	uch as walks and roads.
13	Species of trees being planted are beneficial to the City's tree ca	anopy.	Х
14	The project provides unique benefit to the neighborhood, Counci	il District, or City.	Х
15	The project has been reviewed with and meets the needs of the	requesting entity.	Х
16	The Councilmember has been notified of the project.		X
COI	MMENTS:		

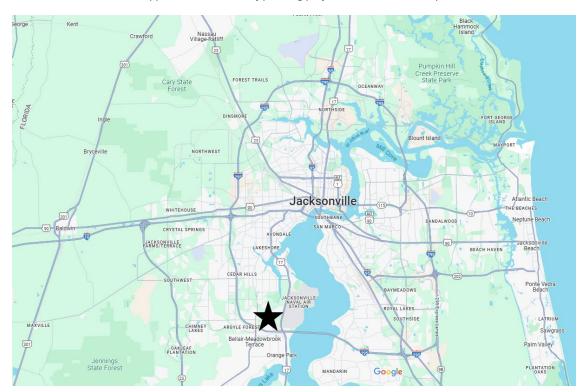


#### **Collins Lake Drive Level II**

#### Scope of Work

#### **Description:**

A tree planting project has been requested for planting in the Right of Way of Collins Lake Drive. This project will take place in City Council District 14 and includes the planting of a variety of trees that will serve as an aesthetic improvement and a heat reduction purpose. In addition, these plantings will help to filter and slow down stormwater runoff before reaching the city's stormwater management infrastructure. This project includes the planting of 27 total trees, with no tree removals necessary. To see a map of the planting plan, please see: <a href="https://pg-cloud.com/JacksonvilleFL/?scenario=Collins-Lake-Drive">https://pg-cloud.com/JacksonvilleFL/?scenario=Collins-Lake-Drive</a>. All trees will be planted on public right of way areas within Duval County.



Approximate location of planting project within Duval County.

# LEVEL 2 COMMUNITY ORGANIZATION TREE PLANTING PROGRAM

The form below provides individual citizens and organizations with the opportunity to suggest a location for a tree planting project within Duval County that proposes to use funds from the City of Jacksonville Tree Protection and Related Expenses Trust Fund. If a citizen or organization is interested in suggesting a planting location for the City to implement, then use this form.

#### Requirements to utilize this program:

- 1. The location of the proposed planting must be:
  - a. In Duval County; and
  - b. On public property, such as a road right-of-way; a local, state or national park; Duval County School Board property, etc.

#### Complete the following information below:

- 1. Name/title of project: Collins Lake Drive Level 2
- 2. Legal name of organization/citizen making suggestion:

Justin Gearhart/COJ

3. Organization or citizen mailing address:

609 Saint Johns Bluff Road N, Jacksonville, Florida 32225

- 4. Contact phone number: 904-255-4327 Contact e-mail: Jgearhart@coj.net
- 5. Location/address of planting project:

Collins Lake Drive in District 14

- 6. Has project information been shared with the Council Member of the district? Yes
- 7. Rationale for project (include information about the public benefit of the project):

District and area that historically not had a lot of tree planting projects. Stretch of road that would benefit from more shade and stormwater filtering.

8. Description of project:

Planting of 27 trees along Collins Lake Drive. A drier/sandier soil with Powerlines on North side and open area on South Side.

If a citizen/organization is interested in proposing a project that they want to administer and implement, a more comprehensive application (Level 3) can be found at the following link; http://www.coj.net/departments/public-works/tree-commission.

\*\*To Be Completed By City of Jacksonville/Public Works Staff Only\*\*

# Level 2 - Community Organization Tree Planting Program Staff Checklist

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5	to be
2	38 tc
5	of trees
5	9
	numbe
	Total

Project Title: Collins lake Drive level 2

Project is to be planted on Public Land

	Activity	Complete
F	The species of trees are appropriately located.	25
12	The number and placement of trees is appropriate.	26
63	Trees being planted are approved pursuant to the 'Tree Commission Approved Tree Planting List.'	76
4	Shade Trees are preferred; if non-shade trees are proposed, the use is appropriated/acceptable.	96
LO.	Less than 25% of the total species of trees being planted are palms.	26
9	The planting will not interfere with utilities or sight line requirements.	26
-	The project does not include incidental landscaping. If so, the applicant must justify the reason for its inclusion.	76
00	Construction required? Yes 📰 No 🔢 If yes, are costs reasonable?	90
ற	Irrigation installed? Yes 🔟 No ⊾ If yes, are costs reasonable?	90
9	The cost of the species of trees selected do not outweigh the benefits of the trees.	20
Ξ	Low maintenance plants are utilized.	75
12	Location of plant material and irrigation (if applicable) has minimum adverse impact over time on infrastructure such as walks and roads.	TG
5	Species of trees being planted are beneficial to the City's tree canopy.	91
4	The project provides unique benefit to the neighborhood, Council District, or City.	TE
15	The project has been reviewed with and meets the needs of the requesting entity.	25
16	The Councilmember has been notified of the project.	76

COMMENTS:	

Revised 6/19/2019



November 12, 2025

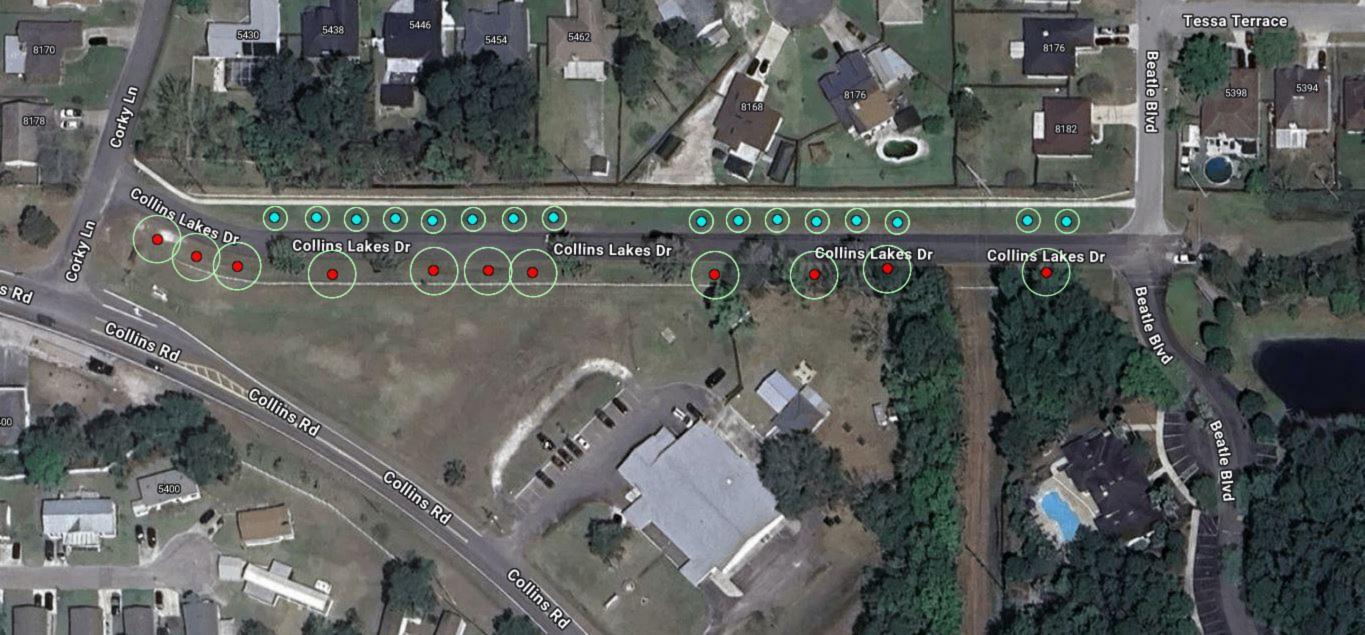
Re: Collins Lake Drive Level 2

In accordance with bid #72167-25, Liberty Landscape Supply proposes the following to include all labor, materials, equipment, taxes, delivery, installation, **2 Year Non-Irrigated** warranty, insurance, etc. for <a href="https://pg-cloud.com/JacksonvilleFL/?scenario=Collins-Lake-Drive">https://pg-cloud.com/JacksonvilleFL/?scenario=Collins-Lake-Drive</a>:

ITEM	QUANTITY	PRICE/UNIT(NON-IRR)	TOTAL
Platanus occidentalis (American Sycamore) 3" Cal, 12' HT, 6' Spd, 65G or 36" B&B	11	\$ 1,503.08	\$ 16,533.88
Olea europaea (Olive Tree) 3" Cal, 12' Ht, 6' Spd, 65G or 36" B&B	16	\$ 1,968.79	\$ 31,500.64
	27 Trees		\$ 48,034.52

Respectfully,

Mike Zaffaroni, Owner/President Liberty Landscape Supply 13385 N Main St Jacksonville, FL 32218



ATTACHMENT F

Visit https://pg-cloud.com/JacksonvilleFL/ for City of Jacksonville Tree Project Maps

Visit jaxtreemitigation.coj.net - Tree Fund City Projects for links to legislation and planting details

Requesting Entity	Project Scope	Tree Commission Approval Date	Councill District	Status	Allocated Amount	Contract/Warranty
Saint Johns Bluff Road	Trees along Median. 189 trees	Jul-22	4	Installation Complete	\$388,238.50	Liberty 2/yr
Gold Star Family Memorial Highway Phase 2	Trees within retention ponds and right of way. 1218 trees	Dec-22	8	Installation Complete	\$2,300,000.00	To Bid 2/yr
Kernan Blvd N	Trees within Right of way and Median- 276 trees	Feb-23	2	Installation Complete	\$591,059.00	Liberty 2/yr
GatorBowl	Trees in Median. 8 trees	Jul-23	7	Installation Complete	\$41,185.00	Liberty/2yr
District 7 and 10 Corridors	Trees in right of way (39 trees)	Sep-23	7 & 10	Installation Complete	\$75,451.50	Liberty/2yr
Hodges Blvd Level 2	Trees in Median (59 trees)	Oct-23	3	Installation Complete	\$137,667.34	Liberty/2yr
McGirts Creek Restoration Level 2	In Preserve (12,000 saplings)	Jan-24	9	Scheduling	\$182,750.00	Greenway/no warranty
Parks Senior and Community Centers	81 trees	Jan-24	Various	Installation Complete	\$172,450.00	Greenway/1yr
Southern S-Line Enhancement	140 trees along S-line	Jan-24	7	Installation Complete	\$131,600.00	Greenway/1yr
Various Parks	98 Trees in Parks	Apr-24	Various	Installation Complete	\$136,800.00	Greenway/1yr
Alden Road	41 Trees along ROW	May-24	4	Installation Complete	\$76,282.56	Liberty 2/yr
Gate Parkway	49 Trees in median and ROW	Jul-24	4	Installation Complete	\$123,681.46	Liberty 2/yr
JTA Bus Stops Phase 1	11 trees in ROW	Jul-24	Various	Installation Complete	\$34,533.86	Liberty 2/yr
Merrill Road	4 trees in median	Nov-24	1	Installation Complete	\$7,998.33	Liberty 2/yr
Murray Hill	14 trees in ROW	Nov-24	7	Installation Complete	\$33,119.53	Liberty 2/yr
Gonzales Park	within park boundaries 50 trees	Nov-24	13	Installation Complete	\$106,397.74	Liberty 2/yr
Glynlea Park	within park boundaries 64 trees	Nov-24	4	Installation Complete	\$81,000.00	Greenway/ 1yr
Julington Durbin Preserve	within park boundaries 41 trees	Nov-24	6	Installation Complete	\$52,950.00	Greenway/ 1yr
Backridge Park	within park boundaries 34 trees	Nov-24	4	Installation Complete	\$51,575.00	Greenway/ 1yr
Walter Anderson Park	within park boundaries 7 trees	Nov-24	6	Installation Complete	\$10,700.00	Greenway/ 1yr
Genovar Park	within park boundaries 42 trees	Nov-24	11	Installation Complete	\$56,900.00	Greenway/ 1yr
Greenland Park	within park boundaries 59 trees	Nov-24	11	Installation Complete	\$86,475.00	Greenway/ 1yr
Touchton Rd Park	within park boundaries 63 trees	Nov-24	4	Installation Complete	\$85,400.00	Greenway/ 1yr
Maxville Park	within park and city property boundaries 94 trees	Nov-24	12	Installation Complete	\$219,325.00	Greenway/ 1yr
Black Island Hammock Park	within park boundaries 60 trees	Nov-24	2	Installation Complete	\$94,150.00	Greenway/ 1yr
Palmetto Leaves	within park boundaries 103 trees	Dec-24	6	Installation Complete	\$152,650.00	Greenway/1yr
Atlantic Blvd	Median 20 trees	Dec-24	13	Installation Complete	\$45,379.20	Liberty 2/yr
Jacksonville Zoo Level 2	On public property on Zoo grounds 64 trees	Feb-25	2	Installation Complete	\$141,164.00	Liberty 2/yr
Amelica View Phase 3	on City Right of way's in neighborhood 22 trees	Feb-25	2	Installation Complete	\$44,630.60	Liberty 2/yr
Five Points Level 2	On City Right of way 15 trees	Feb-25	7	Installation Complete	\$35,226.79	Liberty 2/yr
Neptune Beach Phase 1	on public right of way and park- 21 trees	Mar-25	13	Installation Complete	\$54,386.41	Liberty/2yr
Pearl Street Level 2	on city right of way- 21 trees	Mar-25	10	Installation Complete	\$52,119.19	Liberty/2yr
District 10 Parks	within park boundaries-91 trees	Mar-25	10	Ongoing	\$135,915.00	Greenway/1yr
Windy Hills Park	within Park boundaries- 36 trees	Mar-25	4	Ongoing	\$55,205.00	Greenway/1yr
Oceanway Park	within Park boundaries- 37 trees	Mar-25	8	Ongoing	\$51,000.00	Greenway/1yr
Terrace Park	within Park boundaries- 22 trees	Mar-25	9	Installation Complete	\$30,620.00	Greenway/1yr
Riverview Park	withing Park boundaries- 38 trees	Mar-25	2	Ongoing	\$49,475.00	Greenway/1yr
Beaver Dam Road Pond	on city right of way- 50 trees	Apr-25	13	Installation Complete	\$90,938.70	Liberty/2yr

#### **ACTIVE CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS**

ATTACHMENT F

Visit https://pg-cloud.com/JacksonvilleFL/ for City of Jacksonville Tree Project Maps

Visit jaxtreemitigation.coj.net - Tree Fund City Projects for links to legislation and planting details

Requesting Entity	Project Scope	Tree Commission Approval Date	Councill District	Status	Allocated Amount	Contract/Warranty
Glorianne Dr	on city right of way- 5 trees	Apr-25	5	Installation Complete	\$11,036.25	Liberty/2yr
Beachwood Blvd	on city Right of way- 31 Trees	May-25	4	Installation Complete	\$60,566.94	Liberty/2yr
Warrington Park	within park boundaries- 67 trees	May-25	1	Installation Complete	\$90,300.00	Greenway/1yr
Riverfront Park	within park boundaries and ROW- 46 trees	May-25	5	Ongoing	\$58,437.50	Greenway/1yr
ACPS Dog Park	within park boundaries- 24 trees	May-25	7	Installation Complete	\$34,410.00	Greenway/1yr
South Shores Level 2	on city property and ROW- 12 trees	Jun-25	5	Installation Complete	\$24,279.75	Liberty/2yr
Oreily Drive W Level 2	on city ROW- 26 trees	Jun-25	9	Installation Complete	\$54,563.22	Liberty/2yr
Neptune Beach Phase 2	in Cleary Park- 19 trees	Jul-25	13	Installation Complete	\$35,492.58	Liberty/2yr
Edgewood Ave Level 2	in City Right of Way-9 trees	Jul-25	7	Installation Complete	\$27,570.25	Liberty/2yr
Panda St and Cougar Rd Level 2	in City Right of way- 9 trees	Jul-25	12	Installation Complete	\$16,775.10	Liberty 2/yr
Alexandria Oaks Park	Within Parks Boundaries- 1 tree	Jul-25	5	MBRC	\$75,000.00	?
SPAR 2025 Level 2	in City Right of Way- 279 trees	Aug-25	7	Ongoing	\$279,629.37	Liberty 2/yr
Gator Bowl and Bay Street Level 2	in City Right of Way- 25 trees	Sep-25	7	MBRC	\$31,186.99	Liberty 2/yr
Marjenhoff Park	Within Parks Boundaries- 35 trees	Sep-25	5	MBRC	\$34,830.00	Greenway/1yr
Resilient Ribault	Within Parks Boundaries- 146 trees	Sep-25	10	MBRC	\$161,235.00	Greenway/1yr
Dames Point Park	Within Parks Boundaries- 31 trees	Sep-25	2	MBRC	\$39,300.00	Greenway/1yr
Atlantic Blvd San Marco	In medians- 6 trees	Oct-25	5	MBRC	\$8,542.75	Liberty 2/yr

#### **Completed CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS**

ATTACHMENT B

Visit https://pg-cloud.com/JacksonvilleFL/ for City of Jacksonville Tree Project Maps
Visit jaxtreemitigation.coj.net - Tree Fund City Projects for links to legislation and planting details

	visit jaxtreemitigation.coj.net	Tree	Trojects for mind to registat	ion and planting actuals			
Requesting Entity	Project Scope	Commission Approval Date	Status	Council District	Approp.	Obligated	Contract/ Warranty
Executive Director, Tree Hill	22 trees requested in Tree Hill amphitheater parking area; site plan complete; no removals required; ready for review pending						Liberty
Nature Center	cost estimate per new countywide tree planting contract.	May-19	Complete	1	\$21,472.80	\$21,472.80	· ·
ivature center	cost estimate per new countywide tree planting contract.	iviay-19	Complete	1	321,472.80	321,472.80	3/11105
	10 Trees requested to provide shade for existing play area/field						
Sheffield Elementary School PTA	at Sheffield Elementary School; site visit complete - pending						
President	design and review.	May-19	Complete	2	\$20,414.48	\$20,414.48	Davey -1/yr
San Marco Preservation Society	102 Trees requested in city right of ways within District 5,						
and Greenscape, San Marco Tree	includes removal of damaged/diseased trees; site evaluation						
Planting	scheduled	Jun-19	Complete	5	\$247,749.52	\$247,749.52	Davey -1/yr
	54 trees requested within Kensington Lakes city right of ways						
	along Kensington Gardens Blvd. and Kensington Lakes Dr to						
Kensington Association HOA	replace trees lost due to storm damage/disease; may include						
Director	removals. Planting Plan pending.	Aug-19	Complete	3	\$124,202.62	\$124,202.62	Davey -1/yr
	Installation of 25 trees throughout the S-Line Trail Biodiversity	ŭ			. ,		, ,,
S-Line Biodiversity Corridor Tree	Corridor. This will offer additional tree canopy and shade to the						Liberty
Planting	trail.	Aug-19	Complete	7	\$30,949.40	\$30,949.40	3/mos
				_	4	4	
City Cemetery - citizen request	18 Trees in right of ways on Ionia St. and Jessie St.	Dec-19	Complete	7	\$41,350.50	\$41,350.50	Liberty 2/yr
Baymeadows East Association	119 Trees in right of ways and medians on Baymeadows East and	Doc 10	Complete	11	¢384 000 07	¢204 000 07	Davies 1/4
Tree Planting	Fort Family Regional Park 50+ trees requested as Cathedral District (CD7) tree planting,	Dec-19	Complete	11	\$284,900.07	\$284,900.07	Davey -1/yr
	may include removal of damaged/diseased trees. City right of						
	way tree plantings within general proximity but not limited to						
	State St to Catherine St. to Main St. to Adams St.; site evaluation						
Cathedral District Tree Planting	scheduled	Jan-20	Complete	7	\$120,371.14	\$120.371.14	Liberty 2/yr
			33114133	<u> </u>	7==0/5:=:=:	7==0,0:=:=:	
Greater Jacksonville	entrance	Jan-20	Complete	7	\$38,312.00	\$38,312.00	Liberty 2/yr
Ed Austin Park Tree	115 Trees in right of ways around and within Willowbranch		·				
Planting/Resident request	Park	Jun-20	Complete	2	\$214,822.00	\$214,822.00	Liberty 2/yr
Neptune Beach/Residential			·				Liberty
requests - City of Neptune	Trees within residential Right of Ways - 47 trees	Jul-20	Complete	13	\$55,490.00	\$55,490.00	3/mos
Nathan Krestul Park - Friends of							
Krestul Park	Trees within Park - 34 trees	Jul-20	Complete	5	\$63,423.00	\$63,423.00	Liberty 2/yr
Alexandria Oaks Park/SMPS and							
Bolles School request	Trees within Park - 15 trees	Jul-20	Complete	5	\$28,593.00	\$28,593.00	Liberty 2/yr
Huntington Forest Park/Resident	Transplant Doub Dight of Many Duffers 45 to			_	420.025.22	420.022.22	
request to CM	Trees along Park Right of Way - Buffer - 15 trees	Jul-20	Complete	5	\$28,026.00	\$28,026.00	Liberty 2/yr
Canopy Place Tree	Installation of 40 trees in city right of ways and medians to						
Planting/resident request	provide additional tree canopy, sound buffer and screening.	Oct-20	Complete	8	\$117,483.97	\$117.483 97	Davey -1/yr
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#### **Completed CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS**

ATTACHMENT B

Visit https://pg-cloud.com/JacksonvilleFL/ for City of Jacksonville Tree Project Maps
Visit jaxtreemitigation.coj.net - Tree Fund City Projects for links to legislation and planting details

Requesting Entity	Project Scope	Tree Commission Approval Date	Status	Council District	Approp.	Obligated	Contract/ Warranty
Sunrise Ridge/resident request	Installation of 40 tree in city right of ways to increase tree canopy as well screening and buffer from adjacent highway.	Oct-20	Complete	1	\$107,316.52	\$107,316.52	Davey -1/yr
Jacksonville Beach Golf Park/Jax Beach	Installation of 156 trees in city golf course park to increase tree canopy, create screening, and attract wildlife.	Nov-20	Complete	13	\$147,562.80	\$147,562.80	Liberty 3/mos
Freedom Park/CM & Parks	Trees within newly established park (irrigated) - 38 trees	Dec-20	Complete	2	\$38,548.00	\$38,548.00	Liberty 3/mos
Blue Cypress Park Restoration/Parks	Trees within park - field restoration - 157 trees	Mar-21	Complete	1	\$187,154.40	\$187,154.40	
Atlantic Beach/City of Atlantic Beach Phase 2	Trees within Atlantic Beach residential Right of Ways and Parks - 133 trees	May-21	Complete	13	\$164,404.80	\$164,404.80	Liberty 3/mos
Cobblestone Homeowners Association/residential requests/HOA	Installation of 105 trees in city right of ways and medians to provide additional tree canopy, sound buffer and screening.	Jun-20	Complete	2	\$192,922.00	\$192,922.00	Liberty 2/yr

ORDINANCE 2025-102-E was legislation sponsored by Council Member Joe Carlucci and became effective on 4/18/2025. This legislation authorizes the expenditure of Tree Mitigation funds for salary, benefits, and equipment for City Landscape Architects, City Arborists, and City Urban Foresters, solely for the performance of duties exclusive to tree planting, including maintenance, planning, inspections. The intention of these new positions is to increase the ability of the city to increase ability to plan, administer, inspect and maintain tree planting projects in a timely manner to best serve the city in restoring a healthy, thriving tree canopy.

Such additional positions shall be reviewed by the Tree Commission, who shall specifically opine the necessity of each position and the relatedness of the positions to fulfilling the goals of the Fund in a memorandum to the Mayor and the City Council for approval. Any equipment expenditure over \$75,000 shall be reviewed by Tree Commission, who shall specifically opine the necessity of the equipment in a memorandum to the Mayor and City Council for approval.

Public Works is asking for the following three positions:

<u>Senior Landscape Architect</u>- This position will be used to help coordinate, design plans and create bids for projects and contracts. Plans such as downtown tree plantings and other constrained plantings may have to be bid out; having professionally drawn plans will aid in this process. Additionally, this position will help coordinate between utilities and permitting, such as FDOT, which is a time-consuming process. In short this position will help provide Public Works' tree planting projects with detailed plans and coordination in a timely manner.

<u>City Arborist-</u> This position will be used to scout planting locations including replacement tree needs and neighborhood/organization outreach that advertises the City's tree planting programs. Position will work as project manager on administering planting projects, inspections, and invoicing. Will work with citizens, City Council and Administration with tree planting needs of the city. Adding an additional City Arborist will help increase quantity and quality of tree plantings in the city due to increased capacity of work between meetings, designs, and inspections.

Associate Arborist- This position will be used to conduct inspections including during the time of planting under the direction of a City Arborist. This position will coordinate with citizens with the 630-City Tree Planting Program. The addition of this position will help ensure quality plantings by allowing city staff to be onsite during the time of planting, ensuring plant material is up to standard prior to planting, tree planting location issues are dealt with on site. This should help city and contractors in speed/efficiency of plantings, while allowing City Arborists to take on more projects at once.

### SENIOR LANDSCAPE ARCHITECT

Engineering and Support Worker FLSA – Non-Exempt Sort Code – XXXXX Salary Range: \$56,173.56-

Occ Code – XXXXX BU - 120 EEO – X PG XXXX

\$105,781.34

KIND OF WORK: This is technical work managing large-scale and complex City projects. This will include designing, developing, reviewing, inspecting, and overseeing design projects for conformance and adherence to development principles and practices. This position will provide construction inspection, including grading and drainage, hardscape, landscape, utility coordination, City buildings, electrical and plumbing infrastructure. Work requires an understanding and application of the theories, principles and practices of landscape architecture usually gained through degree granting schools or an equivalent level of practical knowledge gained through experience. Work will include oversight and analysis of consulting and contracting budgets to ensure efficient use of government funds. The work is specialized due to changing site conditions, City needs and aging infrastructure. Contacts with others require skills in understanding and/or influencing people and are important in providing client services, including skills of persuasiveness, assertiveness, and sensitivity to others point of view that are required to influence behavior, change an opinion, or turn a situation around. The work is covered by clearly defined policies and principles where the worker is required to exercise independent judgment. Solutions to complex problems will need to be determined as conditions arise, with the work involving a variety of situations, facts, or circumstances requiring analytical and constructive reasoning. The work is performed in an office and field environment where there are some risks and hazards, but they are known, somewhat predictable and controllable. Operates a motor vehicle, personal computers using word processing, spreadsheet, database and other related software, engineering scales, distance measuring devices and other standard office equipment. The physical demands consist of driving, sitting, standing, walking, and lifting objects weighing up to twenty (20) pounds. The work is performed under limited supervision where assignments are subject to established procedures, practices, precedents, methods, techniques, standards, and/or well-defined policies, and the worker plans and organizes the work and determines their own priorities, with the work being reviewed, usually after the fact, in terms of auglity, volume, timeliness, and for adherence to established methods, standards, and policies.

### **EXAMPLES OF WORK:** (not intended to be all inclusive)

- Plans, designs, and supervises improvements at different sites.
- Manages budgets for large-scale construction projects.
- Plans large scale City capital improvement budgets.
- Analyzes consulting and construction budgets for accuracy and efficiency.
- Reviews design plans for quality control and consistency with design guidelines and safety and maintenance standards.
- Prepares landscape and site development plans for projects.
- Prepares designs and specifications appropriate for bidding projects.
- Manages design services for landscape architecture and construction projects.

- Manages and conducts construction inspections.
- Develops department design standards.
- Collaborates with architects, engineers, contractors, and the public concerning sites, plans, codes, and ordinances.
- Prepares and issues reports, correspondence and procedures.
- Coordinates various improvement projects.
- Prepares fee proposals for project coordination, site planning and landscape architect services requested for public facilities.
- Operates a motor vehicle.
- Operates personal computers using word processing, spreadsheet, database and other related software, engineering scales, distance measuring devices and other standard office equipment.
- Performs related work as required.

### **KNOWLEDGE, SKILLS AND ABILITIES:**

- Knowledge of the theories, principles, and practices of landscape architecture.
- Knowledge of basic electrical, plumbing and irrigation requirements and site planning.
- Knowledge of City priorities, construction sequencing and budgeting.
- Knowledge of design software including AutoCAD, Adobe CS, ArcGIS and MS Office.
- Knowledge of plant materials related to USDA Zones 8b-9b, and native plants.
- Knowledge of Florida Grades and Standards.
- Knowledge of native and invasive plant species.
- Knowledge of Florida Building Code, including ADA requirements.
- Skills in problem solving, analysis and creativity.
- Ability to prepare landscape and site development designs, plans and construction oversight.
- Ability to calculate design and bid requirements.
- Ability to communicate effectively both verbally and in writing, and work within a fastpaced team environment.
- Ability to operate a motor vehicle.
- Ability to operate personal computers using word processing, spreadsheet, database and other related software, engineering scales, distance measuring devices and other standard office equipment.
- Ability to prepare, read and interpret construction drawings and specifications.

<u>OPEN REQUIREMENTS</u>: Bachelor's degree from an accredited college or university in landscape architecture, with a Florida Landscape Architect license. If licensed in another state, must secure Florida license within one year of hire. A minimum of seven (7) years of professional experience in Landscape Architecture, including experience in a leadership role. Proficiency in design software such as AutoCad, Adobe Creative Suite, SketchUp, and/or GIS, etc. Previous experience improving public facilities preferred. Must submit one or more digital examples of construction documents, specifications, graphic concept plans that illustrate technical and creative abilities.

<u>LICENSING/CERTIFICATION/REGISTRATION</u>: Must possess a Florida Landscape Architect license. If licensed in another state, must secure Florida license within one year of hire. Must possess a valid driver's license at time of application and maintain it during

employment in this class. Must qualify for, obtain and maintain a City of Jacksonville public driver certification for employment in this class.

**PROMOTIONAL REQUIREMENTS:** None.

**OTHER REQUIREMENTS:** The probationary period for this class is six (6) months.

**CLASS SERIES:** This is a specialized classification not part of a class series.

**APPROVED:** XX/XX/XX **REVISED:** 



CLASS CODE U0084 SALARY \$45,187.73 - \$90,738.17 Annually

ESTABLISHED DATE June 20, 2017

### **Job Description**

This is professional forestry work in planning, organizing, and directing urban forestry activities as it relates to county-wide tree planting projects. The work requires a basic understanding and application of the theories, principles, and practices of urban forestry, arboriculture, botany, and horticultural, and the use of specialized skills in recommending, developing, and administering urban forestry planting plans, policies and procedures, which is gained through degree granting schools, or an equivalent level of practical knowledge gained through experience. Schedules, assigns, monitors, directs, reviews the work of contractors engaged in tree planting, care and removal from the time of planting until tree establishment. Contacts require skill in understanding and influencing people and are important in disseminating technical information and advice to public officials and the general public regarding forestry-related regulations, proper forestry techniques and forestry-related projects.

The forestry work is standardized in that tasks are covered by substantially diversified procedures and specialized standards, and because of the changing priorities, or different situations, incumbents have the latitude to consider which of the many procedures or standards should be followed and in what sequence. The work involves differing situations requiring use of judgment in search for solutions or new applications within ones' known experiences. Work is performed in both an office and field environment where risks and hazards are minimal, known, predictable, and controllable. Operates a utility vehicle and standard office equipment such as personal computer. Physical demands consist mainly of visually inspecting trees, using equipment and occasionally lifting objects weighing less than 50 pounds. Work is performed under limited supervision where work assignments are subject to established procedures, practices or well-defined policies and is reviewed, usually after the fact, in terms of quality, timeliness, and adherence to methods, standards and policies.

### **Examples of Work**

- Administers county-wide tree planting projects.
- Schedules, assigns, monitors, directs, reviews and evaluates the work of contractors involved in tree planting, care and removal from the time of planting until tree establishment.
- Estimates costs, materials, labor, and time for selection, purchasing and planting of trees.
- Recommends, develops and administers urban forestry planting plans, policies and procedures.
- Facilitates and monitors tree planting projects with nonprofits and civil groups.
- Coordinates private and public participation in planting process.
- Helps develop a list of priority planting projects.
- Coordinates education and outreach programs to government and civil groups related to planting.

- Oversees urban forestry studies to include street trees analyses, type mapping and classification through use of aerial photos, statistical analyses, and related materials and methods.
- Helps prepare and submit grant proposals for urban forestry grants.
- Provides staff support for the Tree Conservation Commission related to planting trees.
- Develops long term monitoring procedures for planting projects.
- Sets canopy goals and measures the progress of planting programs.
- Maintains a database and inventory of the City's trees.
- Responds to citizen right-of-way planting requests through the MyJax System.
- Responds to public damaged tree claims and assists with the replanting of trees.
- Assists in preparation of an annual report on the City's tree maintenance program to the City Council.
- Operates standard office equipment such as personal computer using word processing, spreadsheet, database, and other related software applications.
- Communicates clear direction, manages for results and leads organizational change.
- Assigns responsibility, takes corrective action, demonstrates leadership in evaluating, developing, and motivating employees.
- Demonstrates proficiency in the City of Jacksonville's competencies.
- Performs related work as required.

### Knowledge, Skills and Abilities

- Knowledge of botany, arboriculture and horticultural theories, principles, and practices.
- Knowledge of urban forestry practices, including planting.
- Knowledge of laws, policies, rules, and regulations governing urban forestry operations.
- Knowledge of urban forestry practices in the southern United States preferred.
- Knowledge of methods, materials, equipment, and tools used in urban forestry operations.
- Knowledge of basic species of trees and of their growth, maintenance conditions, and needs.
- Knowledge of soils, fertilizers, and methods of plant cultivation compatible with local environmental conditions.
- Knowledge of research and statistical methods and techniques.
- Ability to schedule, assign, monitor, direct, review the work of contractors engaged in tree planting, care, and removal from the time of planting until tree establishment. Ability to recommend, develop and administer urban forestry plans, policies, and procedures.
- Ability to estimate costs, materials, labor, and time for selection, purchasing and planting of trees.
- Ability to conduct urban forestry studies and to analyze and formulate recommendations based upon such studies.
- Ability to prepare and submit grant proposals for urban forestry grants.
- Ability to communicate effectively both verbally and in writing.
- Ability to operate a utility vehicle.
- Ability to operate standard office equipment such as personal computer using word processing, spreadsheet, database, and other related software applications.

### Open Requirements/Supplemental Information

- Five years of education and/or professional experience in urban forestry or directly related field which
  includes successful completion of 24 semester hours of course work in arboriculture, horticulture or
  environmental science or related subject.
- A Bachelor's degree in forestry or a related field preferred.

### LICENSING/CERTIFICATION/REGISTRATION:

- Must possess or obtain within six months, valid certification from the International Society of Arboriculture as an ISA Certified Arborist or Master Arborist.
- A valid Florida Driver's License is required prior to appointment and must be maintained during employment in this class.
- Must qualify prior to appointment, obtain, and maintain during employment in this class a City of Jacksonville Certification as a Public Driver.

### **OTHER REQUIREMENTS:**

• The probationary period for this class is six (6) months.

### **CLASS SERIES:**

• This is a specialized classification not part of a class series.

### Additional Job Information

Health, Sciences and Regulatory Services	OC - U0084
Agriculture	BU – 130
Supervisor	EEO – 2
FLSA – Exempt	PG - 16.15
Sort Code – D03100	

### **ASSOCIATE ARBORIST**

Health, Sciences and Regulatory Services Agriculture Worker FLSA - Non-Exempt **Sort Code - D03082** 

Pay Range: (\$38,724.91 - \$74,530.49)

OC - U0172 BU - 070 **EEO - 3** PG- 15.13

KIND OF WORK: This is professional urban forestry work as it relates to county-wide tree planting projects and maintenance. The work requires knowledge, understanding, and application of the techniques, methods, and procedures of urban forestry, arboriculture, botany, and horticulture that is gained through degree-granting schools or an equivalent level of practical knowledge gained through experience. Contacts with others require skills in understanding and/or influencing people and are important in providing client services, including skills of persuasiveness, assertiveness, and sensitivity to others points of view that are required to influence behavior, change an opinion, or turn a situation around. The work is standardized, and because of changing priorities or different situations, the worker has the latitude to consider which procedures or standards should be followed and in what sequence. The work involves differing situations requiring the use of judgment in search of solutions or new applications. Work is performed in both an office and field environment where risks and hazards are minimal, known, predictable, and controllable. Operates a utility vehicle, standard office equipment such as computer, calculator and copier, tools associated with the assessment of trees and tree planting sites, and tools used to train others in the care and maintenance of newly planted trees. Physical demands consist mainly of visually inspecting trees, using equipment, and occasionally lifting objects weighing less than 50 pounds. Work is performed under general supervision where the work assignments are varied and although subject to standard practices and procedures, the worker is permitted some latitude to set own priorities subject to supervisor's approval.

### EXAMPLES OF WORK: (not intended to be all-inclusive)

- Plans, assigns, schedules, monitors, directs, reviews, and evaluates the work of crews and contractors engaged in tree procurement, tree installation, tree maintenance, and forest maintenance.
- Conducts field studies, compiles data, and prepares recommendations.
- Monitors planting projects.
- Maintains computerized record systems of studies and projects.
- Maintains a database and inventory of the City's trees.
- Responds to and administers citizen driven service requests.
- Responds to citizen right-of-way planting requests through the MyJax System.
- Responds to public damaged tree claims and manages the replanting of trees.
- Operates standard office equipment such as personal computer using word processing, spreadsheet, and other related software applications.
- Demonstrates proficiency in the City of Jacksonville's competencies.

### **KNOWLEDGE, SKILLS AND ABILITIES:**

- Knowledge of botany, arboriculture, urban forestry, and horticultural theories, principles and practices.
- Knowledge of laws, policies, rules, standards, and regulations governing urban forestry operations.
- Knowledge of methods, materials, equipment, and tools used in urban forestry operations.
- Knowledge of basic species of trees and of their growth, maintenance conditions, and needs.
- Knowledge of soils and methods of plant cultivation compatible with local environmental conditions.
- Knowledge of research design and statistical and modeling methods and techniques.
- Ability to plan, assign, schedule, monitor, direct review and evaluate the work of crews and contractors engaged in tree planting, maintenance, pruning, removal, restoration and application of pesticides.
- Ability to collect, analyze and interpret data and effectively present ideas, concepts, recommendations and conclusions.
- Ability to communicate effectively both verbally and in writing.
- Ability to estimate costs, materials, labor, and time for selection, purchasing and planting of trees.
- Ability to work independently and as part of a team.
- Ability to operate a utility vehicle.
- Ability to maintain accurate records and files
- Ability to operate standard office equipment such as personal computer using word processing, spreadsheet, database, and other related software applications.

**OPEN REQUIREMENTS:** Four (4) years of education and/or professional experience in urban forestry or directly related field which includes successful completion of 24 semester hours of course work in arboriculture, horticulture or environmental science or related subject. A Bachelor's degree in forestry or a related field preferred.

**OTHER REQUIREMENTS:** The probationary period for this class is six (6) months.

<u>LICENSING/CERTIFICATION/REGISTRATION</u>: Must possess a valid driver's license at time of application and maintain it during employment in this class. Must qualify for, obtain and maintain a City of Jacksonville public driver certification for employment in this class. Must possess and maintain valid certification from the International Society of Arboriculture (ISA) as an ISA Certified Arborist or ISA Certified Urban Forest Professional or ISA Certified Arborist Municipal Specialist, and/or ISA Board Certified Master Arborist.

**CLASS SERIES:** This is a specialized classification not part of a class series.

APPROVED: 8/13/25 REVISED:



# City of Jacksonville, Florida

Donna Deegan, Mayor

Parks, Recreation & Community Services Department 214 N. Hogan Street, 4<sup>th</sup> Floor Jacksonville, FL 32202 (904) 630-CITY www.coj.net

Jacksonville Tree Commission Commissioners:

**Curtis Hart** 

Susan Fraser

Raul Arias

Nina Sickler

William Burke

Alden Howell

RE: Arborist Staffing in Parks, Recreation and Community Services

### Dear Commissioners.

During the past year, the Parks planning staff have been busy installing new amenities and planting a lot of trees. 1,200 trees were planted in parks last year, 950 trees the prior year. Staff have also addressed dead, dying and dangerous trees. The remove replace parks budget last year was \$300,000 and all of it was used in the parks. Trees are a critical asset in Parks; all our new and revised park plans include tree plantings to ensure long-term shade is adjacent to the playgrounds, walkways, fields, ponds, parking lots, golf courses, buildings and specialty parks. This shade will provide comfortable places for people to play, relax and socialize in the parks. Within the parks, staff oversee and manage 37,000 acres or 58 square miles.

Concurrent to Ordinance 2025-102-E, we are requesting two new positions: (2) City Arborist positions funded by the Tree Mitigation Funds. One position will fully dedicate time to tree plantings. A second arborist would focus on remove replace. Our planning team is collaborative within the team and with our maintenance staff. The planning team consists of two licensed landscape architects, two certified playground inspectors (one is also a horticulturalist), an ecologist, a waterfront project manager and with this funding, two arborists. While all the team work on getting trees installed within projects, the two arborists will spearhead the primary work. Portions of other planning positions will work in conjunction to support and strengthen the tree planting work. The maintenance team assist in determining underground utilities and identifying hazardous trees.

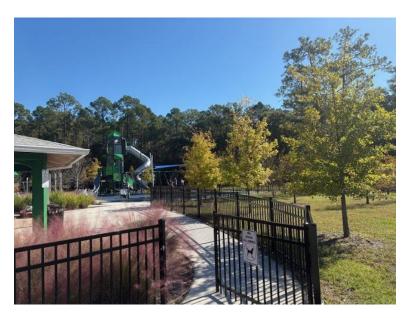
Below are some images of recent tree plantings that involved the park planning team.













Parks is requesting the following two positions and related vehicles for the positions:

City Arborist- These positions will work with the planning and maintenance teams, non-profits, citizen requests to determine planting locations. Dead and dying trees will be scheduled for removal and replacement tree locations. These positions will work with parks naturalists and non-profit agencies to promote tree education in parks. These positions will review hazardous tree conditions and work with maintenance staff to ensure proper tree trimming or removal. These positions will work as project managers on administering planting projects, inspections, and invoicing. Will work with citizens, City Council and Administration with tree planting needs of the city. Adding these positions will help increase quantity and quality of tree plantings in the city due to increased work capacity.

Parks is looking forward to moving the goals of the tree commission to ensure the health of existing trees, engaging the public, providing education and protecting citizens as we grow the urban forest. Please feel free to contact me to address any questions or concerns related to this request.

Sincerely,

Jill Enz

Chief, Natural and Marine Resources City of Jacksonville 117 W. Duval St. Jacksonville, FL 32202 (904) 255-7941 jenz@coj.net

### **CITY ARBORIST**

### **Job Description**

This is professional forestry work in planning, organizing, and directing urban forestry activities as it relates to county-wide tree planting projects. The work requires a basic understanding and application of the theories, principles, and practices of urban forestry, arboriculture, botany, and horticultural, and the use of specialized skills in recommending, developing, and administering urban forestry planting plans, policies and procedures, which is gained through degree granting schools, or an equivalent level of practical knowledge gained through experience. Schedules, assigns, monitors, directs, reviews the work of contractors engaged in tree planting, care and removal from the time of planting until tree establishment. Contacts require skill in understanding and influencing people and are important in disseminating technical information and advice to public officials and the general public regarding forestry-related regulations, proper forestry techniques and forestry-related projects. The forestry work is standardized in that tasks are covered by substantially diversified procedures and specialized standards, and because of the changing priorities, or different situations, incumbents have the latitude to consider which of the many procedures or standards should be followed and in what sequence. The work involves differing situations requiring use of judgment in search for solutions or new applications within ones' known experiences. Work is performed in both an office and field environment where risks and hazards are minimal, known, predictable, and controllable. Operates a utility vehicle and standard office equipment such as personal computer. Physical demands consist mainly of visually inspecting trees, using equipment and occasionally lifting objects weighing less than 50 pounds. Work is performed under limited supervision where work assignments are subject to established procedures, practices or well-defined policies and is reviewed, usually after the fact, in terms of quality, timeliness, and adherence to methods, standards and policies.

### **Examples of Work**

- Administers county-wide tree planting projects.
- Schedules, assigns, monitors, directs, reviews and evaluates the work of contractors involved in tree planting, care and removal from the time of planting until tree establishment.
- Estimates costs, materials, labor, and time for selection, purchasing and planting of trees.
- Recommends, develops and administers urban forestry planting plans, policies and procedures.

- Facilitates and monitors tree planting projects with nonprofits and civil groups.
- Coordinates private and public participation in planting process.
- Helps develop a list of priority planting projects.
- Coordinates education and outreach programs to government and civil groups related to planting.
- Oversees urban forestry studies to include street trees analyses, type mapping and classification through use of aerial photos, statistical analyses, and related materials and methods.
- Helps prepare and submit grant proposals for urban forestry grants.
- Provides staff support for the Tree Conservation Commission related to planting trees.
- Develops long term monitoring procedures for planting projects.
- Sets canopy goals and measures the progress of planting programs.
- Maintains a database and inventory of the City's trees.
- Responds to citizen right-of-way planting requests through the MyJax System.
- Responds to public damaged tree claims and assists with the replanting of trees.
- Assists in preparation of an annual report on the City's tree maintenance program to the City Council.
- Operates standard office equipment such as personal computer using word processing, spreadsheet, database, and other related software applications.
- Communicates clear direction, manages for results and leads organizational change.
- Assigns responsibility, takes corrective action, demonstrates leadership in evaluating, developing, and motivating employees.
- Demonstrates proficiency in the City of Jacksonville's competencies.
- Performs related work as required.

### **Knowledge, Skills and Abilities**

- Knowledge of botany, arboriculture and horticultural theories, principles, and practices.
- Knowledge of urban forestry practices, including planting.
- Knowledge of laws, policies, rules, and regulations governing urban forestry operations.
- Knowledge of urban forestry practices in the southern United States preferred.
- Knowledge of methods, materials, equipment, and tools used in urban forestry operations.
- Knowledge of basic species of trees and of their growth, maintenance conditions, and needs.
- Knowledge of soils, fertilizers, and methods of plant cultivation compatible with local environmental conditions.
- Knowledge of research and statistical methods and techniques.
- Ability to schedule, assign, monitor, direct, review the work of contractors engaged in tree planting, care, and removal from the time of planting until tree establishment. Ability to recommend, develop and administer urban forestry plans, policies, and procedures.

- Ability to estimate costs, materials, labor, and time for selection, purchasing and planting of trees.
- Ability to conduct urban forestry studies and to analyze and formulate recommendations based upon such studies.
- Ability to prepare and submit grant proposals for urban forestry grants.
- Ability to communicate effectively both verbally and in writing.
- Ability to operate a utility vehicle.
- Ability to operate standard office equipment such as personal computer using word processing, spreadsheet, database, and other related software applications.

### **Open Requirements/Supplemental Information**

- Five years of education and/or professional experience in urban forestry or directly related field which includes successful completion of 24 semester hours of course work in arboriculture, horticulture or environmental science or related subject.
- A Bachelor's degree in forestry or a related field preferred.

### LICENSING/CERTIFICATION/REGISTRATION:

- Must possess or obtain within six months, valid certification from the International Society of Arboriculture as an ISA Certified Arborist or Master Arborist.
- A valid Florida Driver's License is required prior to appointment and must be maintained during employment in this class.
- Must qualify prior to appointment, obtain, and maintain during employment in this class a City of Jacksonville Certification as a Public Driver.

### **OTHER REQUIREMENTS:**

• The probationary period for this class is six (6) months.

### **CLASS SERIES:**

• This is a specialized classification not part of a class series.

### **Additional Job Information**

Health, Sciences and Regulatory Services	OC - U0084	
Agriculture	BU - 130	
Supervisor	EEO – 2	
FLSA – Exempt	PG - 16.15	
Sort Code - D03100		



## City of Jacksonville, Florida

### Donna Deegan, Mayor

Department of Public Works Ed Ball Building 214 N. Hogan St., 10<sup>th</sup> floor Jacksonville, FL 32202 www.coj.net

#### ONE CITY. ONE JACKSONVILLE.

TO: Jason Teal, Director/Council Secretary

**Jacksonville City Council** 

FROM: Curtis Hart, Tree Commission Chair

DATE: November 19, 2025

**SUBJECT:** 2025 Tree Commission Annual Report

The City of Jacksonville Tree Commission was established by the City Council enactment of 2017-397-E on July 25, 2017. Meetings are held on the third Wednesday of each month. The City of Jacksonville Tree Commission's duties include acting as a coordinator for programs, projects, and activities related to planting projects and the health of the tree canopy between all public and private entities and review expenditure proposals and plans for planting projects.

The first meeting of fiscal year 2025 was held on October 16, 2024.

#### In Fiscal Year 25:

- There was \$8,347,856.40 in Tree Mitigation Fund Revenue.
- There were 2,409 trees planted with \$4,942,105.33 expended on planting trees and warranties
  - 290 trees were planted and \$295,681.10 in expenditures for 630-City 630-CITY Tree Planting Program where constituents may call in and request trees be planted in their public right-of-way.
  - 897 trees were planted and \$2,054,876.02 in expenditures for the remove and replace tree planting program, where dead, dying, hazardous trees are removed and planted with a healthy new tree.
  - 1,222 trees were planted and \$2,591,548.21 in expenditures for the Level 2 Tree planting program, where residents and city staff recommend planting projects. City Staff design and manage the planting project.

Tree Commission Members:
Curtis Hart, Chair
William Burke, Vice Chair
Nina Sickler
Raul Arias
Susan Fraser
Alden Howell
Advisors:
Shannon MacGillis
Jonathan Colburn
Justin Gearhart
Jose Regueiro

Approved 11 new trees to the approved species list to help add diversity of plantings.

# Trees Planted Per City Council District

	Fiscal Vear	Fiscal Year
District	2025	2026
1	124	0
2	382	0
3	100	0
4	310	0
5	97	20
6	200	0
7	270	43
8	113	1
9	79	31
10	191	21
11	154	0
12	178	10
13	157	0
14	54	0
Total	2400	106

Total 2409 126